



Minutes

---

<b>Meeting</b>	<b>Standing Committee of Business Liaison</b>
<b>Date</b>	<b>January 6, 2026</b>
<b>Time</b>	<b>10:03 a.m.</b>
<b>Place</b>	<b>Municipal Hall - Council Chambers and by electronic means</b>

---

<b>Committee Members</b>	Councillor Ryan Moore, Committee Chair	
	Councillor Brenda Lenahan, Committee Vice Chair	
	Linda Jordan, Local Business Community Representative	by video
	Sheryl Roger, Local Business Community Representative	
	Dan Dahling, Local Business Community Representative	
	Amit Sharma, Local Business Community Representative	by video

<b>Staff</b>	Mark Tatchell, Chief Administrative Officer (Ex Officio)	
	Paige Sawyer, Economic Development Coordinator (Ex Officio)	by video
	Janet StDenis, Corporate Services Manager (Ex Officio)	by video

**Public** None.

**Call to Order**

Councillor Moore called the meeting to order at 10:03 a.m.

**Land Acknowledgement**

Councillor Moore acknowledged and respected that the Standing Committee of Business Liaison is meeting upon Mowachaht/Muchalaht territory.

**Introduction of Late Items**

None.

**Approval of the Agenda**

**Dahling: COW 0001/2026**

**THAT** the Agenda for the January 6, 2026 Standing Committee of Business Liaison be adopted as presented.

**CARRIED**

<b>H. Business Arising</b>	<b>1</b>	<b>Review and propose changes to the Standing Committee of Business Liaison Terms of Reference.</b>
----------------------------	----------	---

**Dahling: COW 0002/2026**

**THAT** the Standing Committee of Business Liaison Terms of Reference be received for discussion and review.

**CARRIED**

The committee members discussed whether the Standing Committee of Business Liaison should continue, focusing on revising the terms of reference to clarify scope, address concerns about effectiveness, and ensure alignment with council's expectations. Alternative committee structures such as an ad hoc committee or community group to address concerns about administrative burden and continuity were also discussed.

**Moore: COW 0003/2026**

**THAT** the committee propose to Council that the following changes be made to the Standing Committee of Business Liaison's Terms of Reference:

The current 5 points under Section 2 (Scope) be replaced with the following 3 points:

- 1) Identify alternative funding opportunities and grants for business and tourism development.
- 2) Consider information, suggestions and recommendations for economic development and business growth working within the approved Strategic Economic Development Plan and Action plan.
- 3) Consult with the public as per the existing Economic Development Plan mandate.

**CARRIED**

**2 Potential Fund Raising Sources/ Grants**

**Dahling: COW 0004/2026**

**THAT** the Standing Committee of Business Liaison discuss fund raising sources and grant application opportunities.

**CARRIED**

**Dahling: COW 0005/2026**

**THAT** Councillor Lenahan's list of municipal grant opportunities be included as a late item in this discussion on potential fund raising opportunities.

**CARRIED**

Councillor Lenahan presented a list of grant opportunities. The committee discussed the need to partner with nonprofit organizations for grants not open to municipalities.

3 **Item of Business for the February 3, 2026 Standing Committee of Business Liaison meeting:**

**Moore: COW 0006/2026**

**THAT** the Standing Committee of Business Liaison discuss the following items at the next meeting:

- 1) Review the Draft Economic Development Plan pending its completion
- 2) Identifying specific grant sources.
- 3) Volunteer workforce initiative.

**CARRIED**

**Adjournment**

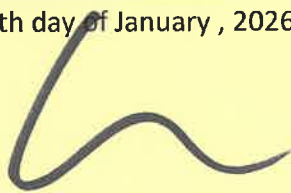
**Dahling: COW 0007/2026**

**THAT** the Standing Committee of Business Liaison adjourn at 11:33 a.m.

**CARRIED**

**Certified Correct this**

20th day of January , 2026



Chief Administrative Officer