



Minutes

<u>Meeting</u>	Regular Council Meeting
<u>Date</u>	June 2, 2026
<u>Time</u>	7:00 PM
<u>Place</u>	Municipal Hall - Council Chambers and by electronic means

Present

Mayor Martin Davis
Councillor Sarah Fowler
Councillor Brenda Lenahan
Councillor Ryan Moore
Councillor Cheryl Northcott

by video

Staff

Mark Tatchell, Chief Administrative Officer
Adia Mavrikos, CPA, CA, Director of Finance
Kyle Wilkinson, Fire Chief
Janet StDenis, Corporate Services Manager
Wanda Waksdale, Administration Assistant

by video

left at 7:29 p.m.
by video

Guests

Sgt. Greg Young, NCO i/c Nootka Sound Detachment
Kevin Brooks, Division Manager- Planning, McElhanney
Corey Cooper, Planner, McElhanney

left at 7:29 p.m.

by video left
8:23 p.m.
by video left
8:23 p.m.

Public

6 members of the public.

5 by video

A. Call to Order

Mayor Davis called the meeting to order at 7:00 p.m.

Land Acknowledgement

Mayor Davis acknowledged and respected that Council is meeting upon Mowachaht/ Muchalaht territory.

B. Introduction of Late Items

Under Business Arising as "H3" a report to Council regarding the Tahsis Visitor Centre re-opening funding requirements and under Correspondence as "L2" an email from UBCM regarding the 2026 CRI FireSmart Community Funding and Supports Application-based funding for FireSmart Activities Approval Agreement. "M8" moved to follow "F1".

C. Approval of the Agenda

Fowler/Northcott : VOT 0243/2026

THAT the Agenda for the June 2, 2026 Regular meeting of Council be adopted as amended.

CARRIED

D. Delegation

None.

E. Public Input # 1	A member of the public had questions regarding the breakdown of employee remuneration in the Statement of Financial Information Report (SOFI Report), to which the Director of Finance responded. A member of the public had questions regarding the status of Phase 3 of the Flood Protection Project to which the Mayor and the CAO responded.		
F. Adoption of the Minutes	1	Minutes of the May 19, 2026 Regular Council Meeting Moore/Northcott: VOT 0244/2026 THAT the Regular Council Meeting minutes of May 19, 2026 be adopted as presented.	CARRIED
M. New Business	8	Report to Council Re: Procurement of a self contained Breathing Apparatus (SCBA) Moore/Northcott: VOT 0245/2026 THAT this report to Council be received The Fire Chief discussed the procurement process for the Tahsis Fire Department's new self-contained breathing apparatus units (SCBA), outlining the rationale for the purchase, the procurement process and the financial implications. The Fire Chief noted that the fire department's SCBA units are more than 20 years old, no longer meet current NFPA standards, and they have been experiencing increasing failures that pose safety concerns. Through the Canoe procurement process, the department evaluated submissions from two approved vendors. The Dräger system was selected based on performance, cost, and the availability of local service support. The Director of Finance confirmed that \$150,000 had been allocated within the capital budget to fund the SCBA replacement and associated cylinder fill station upgrades. Northcott/Moore: VOT 0246/2026 THAT option 1 be approved (to proceed with a Canoe Procurement Group purchase of ten (10) new Dräger PSS Air Boss SCBA units with supporting accessories through Brogan Fire and Safety, as identified in the 2026-2030 Financial Plan).	CARRIED
G. Rise and Report		None.	
H. Business Arising	1	Nootka Sound RCMP- Village of Tahsis quarterly report- Sgt. Greg Young, NCO i/c Nootka Sound RCMP Detachment. Moore/Northcott: VOT 0247/2026 THAT this Report to Council be received. Sgt. Greg Young, NCO i/c Nootka Sound RCMP Detachment presented the RCMP's quarterly report, highlighting crime statistics, community engagement, and the finalization of the service level agreement with the Village of Tahsis. He also highlighted a growing concern with online fraud. Council discussed the removal of an abandoned vehicle from Head Bay Forest Service Road. The roles of the RCMP, Ministry of Forests, and ICBC in the removal process were clarified. Sgt. Young committed to following up on the abandoned vehicle and to trying to expedite its removal.	CARRIED

2 Report to Council Re: SPARC BC Grant Funded Accessibility Project.

Northcott/Moore: VOT 0248/2026

THAT this Report to Council be received for information.

CARRIED

The CAO provided Council with an update on the Spark BC grant-funded accessibility projects, detailing the completed improvements at the Recreation Centre and the website accessibility upgrades. Councillor Lenahan sought clarification on the outcomes of the accessibility projects. With respect to the Recreation Centre accessibility upgrades, the CAO noted that the funds were used to complete all items approved in the grant application. In regards to the Village's website accessibility, the CAO noted that the goal was to achieve as much as possible towards WCAG 2.0 compliance with the funding available.

3 Report to Council Re: Tahsis Visitor Centre Re-opening funding

Northcott/Moore: VOT 0249/2026

THAT this Report to Council be received.

CARRIED

An extra \$2500 (from the Economic Development Reserve Fund) was requested to complete setting up merchandise displays and for administrative work such as setting up and integrating a point-of-sale system with the Village's accounting system.

Fowler/Northcott: VOT 0250/2026

THAT option # 1 be approved (approve committing an additional \$2,500 from the Economic Development Reserve Fund to complete the work needed to re-open the Tahsis Visitor Centre for the 2026 season).

CARRIED

J. Council Reports

Mayor Davis

This is an update on the Connected Coast project, an initiative to bring high speed internet to much of the BC coast using fibre optic cable, both land and sea-based. This project has largely been completed, including an underwater connection that made landfall in Tahsis last year. The remaining connection, known as Last Mile, provides the connection infrastructure within the municipality to our houses. Other small communities such as Zeballos and Tsaxana have received grants of up to \$2.5 million to achieve this. We however have not despite the Ministry of Citizen Services committing to providing financial assistance to small communities in this regard, as is referenced on their website. We will be following up on this.

Councillor Northcott (verbal report)

I attended a Vancouver Island Regional Library Board meeting on Saturday, May the 30th, which was also the 90th anniversary of the Vancouver Island Regional Library.

Councillor Lenahan

No report.

Councillor Moore

No report.

Councillor Fowler

On the Island, the Nootka Sound Watershed Society is receiving \$917,648 to plant more than 82,000 trees to restore 22 hectares of riparian habitat along salmon streams damaged by historic logging operations, and 4.3 hectares of uplands forest damaged by landslides in the Oktwanch and Muchalaht watersheds (link below).

https://www.timescolonist.com/local-news/ottawa-funds-planting-of-95-million-trees-in-bc-12272045#google_vignette

Additionally, due to my work with the NSWS over the last 8 years I will be in attendance at the Salmon Parks dinner at the House of Unity tomorrow evening.

Attachment # 1 Minutes from the April 29, 2026 Nootka Sound Watershed Society.

Power to Act - Emerging Regulatory Pathways for Local Climate Action in BC

Please admit this power to act tool provided by Community Energy Association as my report to council. From my time on council, thus far, I have great pride in the Food Security Pilot Program which reduced 20 000 kg of carbon dioxide emissions by bringing in village veggies from Gold River. Hopefully, this link will bring more opportunity to continue with multi-solving for community challenges.

<https://communityenergy.ca/tools/powertoact/>

Submitted respectfully,
Councillor Fowler

Moore/Northcott: VOT 0251/2026

THAT the Council Reports be received.

CARRIED

K. Bylaws

None.

L. Correspondence

- 1 May 19, 2026 email from Dean Murdock, Mayor, Saanich Re: BC Local Government Climate Action Program (LGCAP) Funding Continuation.**

- 2 May 29, 2026 email from Jonas Woodrow, Program Officer, UBCM Re: 2026 CRI FireSmart Community Funding and Support Application-based Funding for FireSmart Activities Approval Agreement.**

Fowler/Moore: VOT 0252/2026

THAT these correspondence items be received.

CARRIED

Moore/Fowler: VOT 253/2026

THAT correspondence item L2 be pulled for discussion.

CARRIED

- L2 May 29, 2026 email from Jonas Woodrow, Program Officer, UBCM Re: 2026 CRI FireSmart Community Funding and Support Application-based Funding for FireSmart Activities Approval Agreement.**

Council acknowledged the approval of the FireSmart grant funding, which will support updates to the community wildfire protection plan, with staff noting that further reports from Staff on this initiative will be forthcoming.

M. New Business

1 Sign Permit Application- Tahsis Supply Company.

Moore/Fowler: VOT 254/2026

THAT this sign permit application be received.

CARRIED

The CAO noted that the sign met the bylaw requirements.

Moore/Northcott: VOT 255/2026

THAT this sign permit application be approved.

CARRIED

2 Sign Permit Application- Tahsis Fish Processing (2 sign applications).

Moore/Fowler: VOT 256/2026

THAT this sign permit application be received.

CARRIED

Council debated whether the current Village of Tahsis Signage Bylaw No. 550, 2009 requires separate permits for each sign or allows multiple signs under one permit. Annual renewal requirement and enforcement challenges of the signage bylaw were also discussed. Council expressed concerns about setting a precedent for excessive signage, balancing support for local businesses with the need to maintain the Village's visual character and fairness in bylaw enforcement.

Moore/Northcott: VOT 257/2026

THAT this sign permit application be approved.

CARRIED
1 registered
"no vote"
Councillor
Lenahan

Moore/Lenahan: VOT 258/2026

THAT the Village of Tahsis Property Signage Bylaw No. 550, 2009 be referred to the Standing Committee of Business Liaison for review and recommendations.

CARRIED

3 Sign Permit Application- The Bites on in Tahsis.

Moore/Fowler: VOT 259/2026

THAT this sign permit application be received.

CARRIED

Moore/Fowler: VOT 260/2026

THAT this sign permit application be approved.

CARRIED
1 registered
"no vote"
Councillor
Lenahan

4 Report to Council- Floodplain Management Bylaw Exemption Report.

Moore/Northcott: VOT 261/2026

THAT this Report to Council be received.

CARRIED

Kevin Brooks, Division Manager- Planning, McElhanney, presented reports with regards to the Floodplain Management Bylaw No. 635, 2020 exemption request to allow for the construction of an office building in support of the Tahsis Lodge redevelopment.

Council was advised that a Section 219 restrictive covenant, including an indemnity clause for the Village of Tahsis and the professional's report as a schedule must be registered on title before proceeding.

Moore/Northcott: VOT 262/2026

THAT option # 1 be approved (grant the exemption request to facilitate the construction of the proposed 95.78m² office and retail building with condition of Covenant Registration).

CARRIED

5 Report to Council Re: Tahsis Lodge and Marina- Development Permits

Moore/Northcott: VOT 263/2026

THAT this Report to Council and associated documents be received.

CARRIED

Corey Cooper, Planner, McElhanney walked Council through the development permit application and the development permit reports. The purpose of the development permit application is to facilitate the construction of an office & retail building within the pre-existing footprint of a recently demolished building.

The reports discussed included a Biophysical Assessment Report by Pacificus Environmental and a Flood Assessment Report by McElhanney Ltd.

Fowler/Northcott: VOT 264/2026

THAT The Development Permit issued conditional upon final registration of Section 219 covenant which must be in form and content acceptable to the Village of Tahsis and must include the approved flood analysis report as a schedule. The development permit will last if the covenant is not fully registered within 60 days as of June 3rd, 2026.

CARRIED

6 Village of Tahsis 2025 Statement of Financial Information (SOFI).

Northcott/Moore: VOT 265/2026

THAT the 2025 Statement of Financial Information (SOFI) be received.

CARRIED

The Director of Finance outlined the contents of the SOFI Report, including audited Financial Statements, remuneration and expense schedules, supplier payments, and statutory compliance.

Northcott/Moore: VOT 266/2026

THAT the 2025 Statement of Financial Information (SOFI) be approved and posted to the Village's website.

CARRIED

7 Village of Tahsis 2025 Annual Report.

Moore/Northcott: VOT 267/2026

THAT the Village of Tahsis 2025 Annual Report be received in order to receive comments and submissions from the public.

CARRIED

Moore/Northcott: VOT 268/2026

THAT the public be permitted to make comments and submissions to the Village of Tahsis 2025 Annual Report.

CARRIED

The CAO spoke to the requirements under the Community Charter whereby the Annual Report is presented to the public and the public is formally invited to make comments and submissions before it is finalized.

Fowler/Northcott: VOT 269/2026

THAT the Village of Tahsis 2025 Annual Report be approved and posted to the Village's website.

CARRIED

Public Input #2

none

O. Adjournment

Moore/Northcott: VOT 270/2026

THAT the meeting be adjourned at 8:33 p.m.

CARRIED

**Certified Correct this
7th day of July 2026**



Chief Administrative Officer

Nootka Sound Watershed Society

Meeting Meetings

Wednesday April 29, 2026

Via Zoom

Zoom Invite:

<https://us02web.zoom.us/j/81933267934?pwd=7maazrNXCPeIEboOGkQgN5noXGmabe.1>

Welcome and attendance.

Kent O'Neill - President, NSWS Leigh Stalker - Operations Forester, A&A Trading; Vice President, NSWS Jamie James - Field Ops Tech Advisor, Salmon Parks Maureen Ritter - Operating Director, Cryogenetics Craig Blackie - Board Member, NSWS	Erin Murphy - Manager, Moutcha Bay, Nootka Marine Adventures Paul Kutz - Silviculture Manager, WFP; Board, NSWS Sarah Fowler - Village of Tahsis; Board, NSWS Nikki Pichert - Village of Gold River; Project and Stewardship Manager, NSWS
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- Review and adopt of the agenda - **Motion to accept:** Leigh Stalker **2nd:** Craig Blackie
- Review and adopt of the Minutes from March 25, 2026 meeting -
Motion to accept: Paul Kutz **2nd:** Craig Blackie

Review of action items:

Ongoing Items

Action	Who	Status
Coastal Restoration Fund Site Visit	Leigh	In progress
Further conversation to identify restoration priorities and areas of focus in the region, from Indigenous perspective.	Kent	Ongoing Coming up quickly and will talk about that later in the meeting
Forward NSWS details to be included on the Island Fisherman Magazine website under "clubs" for exposure on their site.	Kent	Done
Send out consultation email to Board for feedback on the Federal Sustainable Development Strategy for submission before May 12, 2026	Nikki	Ongoing Email sent requesting any feedback by May 10 to create a draft response on behalf of NSWS
Create a draft a Letter of Support for Board review on behalf of NSWS to support	Nikki	Paused - awaiting funding announcements and allocations to salmon recovery and habitat restoration projects.

renewal and expansion of the BC SRIF program		
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New Business

1. Strategic Planning Document

Created by Paul with an assist from AI

Guiding next 10 years for NSWS and incorporating action items into focus areas.

Kent - We also have the TOR review to update and reflect more current situation we are in

Jamie - I can add edits and comments

Nikki to review and flag outdated items and come back to the Board with a revised edition.

2. MMFN Meeting & Update

Indigenous Stewardship Fund – Salmon Resiliency Grant Program \$50K/yr.

Kent - Met with Moses and reviewed many topics. The Salmon Resiliency Grant Program is open but has to be applied to by a First Nation. \$50,000 is available for up to 2 years.

<https://isfund.ca/programs/salmon-resiliency-grant-program/>

Maureen - Campbell River Salmon Foundation might be good to reach out. They are funding programs in the region and all this work ties in and benefits each other. My group is going to UNBC for water sampling training so there is training there also.

3. PSF Community Salmon Program \$24K of \$72K for Temperature monitoring network.

Kent - We just found out we were funded ⅓ of this.

Jamie - We have two techs and Jamie and will be there to assist in any way they can. We'll see if Moses needs any help with planning.

4. Campbell River Community Foundation - Special Interest Fund Info

"\$5,000 is still the amount to initiate a fund and the capital is entirely invested. Our fee is 2% of the fund value at the end of the year. Sometimes a case-by-case agreement can be made with the Board to look at other admin fee rates, however, when funds are getting on the larger size this is more likely when alternative arrangements are worth

having. Organizations appreciate having the funds pooled at the Foundation because it creates the passive unrestricted income back to the org that can be used to support capital acquisitions, pilot projects, operations, or anything needed in that year. And it spares you from having to manage the investment or have an investment committee.

There are a few ways that you can set it up - I'd love to hop on a call with you so we can talk about some of the differences. Is there a time that works for you? I have a booking link in my signature and would be happy to do a team's call!"

- Michaela Arruda, CR Foundation Executive Director

Nikki - I will plan to set up a meeting with Michaela and discuss the fund options and fit for NSW. Anyone is welcome to join.

Leigh - I would be happy to join the call.

Old Business

1. Stewardship & Projects Manager Report

Period: April 1 - 30th, 2026

By: Nikki Pichert

FUNDING

Pacific Salmon Foundation- Community Salmon Program

"Building a Network of Freshwater Monitoring Experts in Nootka Sound" partnered with MMFN and Salmon Parks Stewardship Society" in partnership with SNRC, MMFN, SPSS

Partially funded - \$24k out of \$72k ask

Review and research on the Indigenous Stewardship Fund - Salmon Resiliency Grant and had meetings with partners to gauge willingness to apply (First Nations must be the lead applicant).

MGP -

Still seeking funding opportunities for the Gravel Project and additional educational/engagement/celebration activities within MMFN, SPSS, and the greater local community. Explored Disaster Resilience Fund options and reached out for more information regarding this fund to SRD contacts.

Still looking into the Gaming Grant with a summer intake of July 1st - August 31st

Communication with the Executive Director at the Campbell River Community Foundation for further details and info on NSWWS starting a special interest fund as a means of passive income and a way the public can easily access and donate to NSWWS activities.

REPORTING

2BT

Completed meetings with partners and our program officer to review spring planting scope, Q4 reports and 2026-2027 Q1 & Q2 reports.

Meetings with partners to submit the reporting in the online portal.

BC SRIF 407

Meetings with the team and program officers have been underway to ensure all final reports were submitted accurately to be processed without delay.

All final reports for the 3 Activities, the Q4 Claim and Progress Report, and remaining deliverables were submitted on time, and have been processed.

The BC SRIF team is finalizing their reports on their website and the 407 project and some NSWWS quotes will be featured under "Results".

PARTNER ENGAGEMENT

Meetings have been held with partners for updates on permitting timelines, project timeline updates, discussion of budget and scope revision (fixed amount), project planning, ideas to fill the budget gap, responses to regulators, and project review questions.

Opportunity to connect with MMFN and meet to discuss projects and upcoming plans.

Discussion with the Salmon Parks team regarding the upcoming community dinner on June 3rd to find ways to partner and collaborate with NSWWS. This would be a follow up from the Salmon Parks Community Advisory Group introductions with NSWWS to describe the mission and objectives for habitat restoration in the region. The dinner would aim to grow relationships with SPSS, MMFN and NSWWS and learn more regarding Elder and Nation priorities and knowledge for species, habitat, and changes in the local ecosystem. Further dialogue from the casual dinner would help inform and guide NSWWS habitat restoration and understand priorities through an Indigenous holistic lens, and help to complete the IHPP reporting.

ADVOCACY

Reforest Canada Collective

I will attend the Reforest Canada Collective (RCC) meeting tomorrow that is focused on the 2BT Program retrospective: proponent Point of View. They will review all of the feedback, challenges, and areas of improvement the RCC has recorded about the 2BT program since launching and use this as a basis for a

discussion on what a hypothetical but improved future national tree planting program would look like from the perspective of those doing the work on the ground.

Federal Sustainability Development Strategy

I created a document to send out to the Board for feedback and open consultation on the 2026-2029 Draft Federal Development Strategy. There is opportunity to submit feedback and engagement from NSWS, especially in the section "Goal 3.3: Protect and Restore Canada's Ecosystems and Biodiversity." This section describes the importance of providing federal funding programs to fund restoration, protection and conservation programs, and highlights the need to prioritize both economic growth as well as sustainability so they can exist together. I'll aim to compile all feedback and input and submit before the May 12th deadline.

COMMUNICATION

I monitored and maintained regular communication calls/emails with partners, stakeholders, and the NSWS info email, including: Salmon Parks, MMFN, SRD, Western Forest Products, Nootka Marine Adventures, Habitat Stewardship Program officers, SNRC, REDD Fish Restoration Society,

I had a great conversation with the Strategic Natural Resource Consultants GIS team and had the opportunity to show them the tool, and discuss further ideas for analysis of the temperature monitoring network data and different applications that the data could be used for.

Connected with Joel Unickow from Island Fisherman Magazine and uploaded NSWS details to their clubs and organizations page. Joel and his team are offering this at no cost to community groups to gain exposure and take advantage of their website traffic.

WEBSITE

I'm still working on updating the "PROJECT" section of the website and gathering info and text write ups from past reports. Now that the BCSRIF 407 reports are complete I can begin to upload those. As discussed at the Strategic Planning session, there is a new "MINUTES" tab, with 2026 minutes uploaded in PDF. Adding 2025 is the next step here (and maybe Lyndy's files one day!)

2. Hatchery Update

- **Conuma**

Prepared by Lyndy Vroom

Presented by Kent O'Neill

Conuma Hatchery Report - April 29, 2026

BY2025

Stock	Species	Group	Inventory	Comments
Conuma R.	Chinook	Early Group	972,427	Adipose clipped, vaccinated and RELEASED
Conuma R.	Chinook	Late Group	991,953	Adipose clipped, vaccinated and moving to seapens tomorrow
Conuma R.	Chinook	River Release	1,180,475	Anticipate adipose clipping to be finished today
Burman R.	Chinook		265,466	Vaccinated, moved to seapens, planned release this Friday
Gold R.	Chinook		485,628	Adipose clipped, moved to 2 lakepens last week
Conuma R.	Chum	Seapen	1,532,704	RELEASED
Conuma R.	Chum	Side Channel Release	540,915	Planned release Friday night
Conuma R.	Chum	Sucwoa R.	512,170	RELEASED
Conuma R.	Chum	Canton R.	543,777	RELEASED
Tlupana R.	Chum		1,007,094	RELEASED
Conuma R.	Coho	Smolt Group	158,888	All ponded and doing well.

BY2024

Conuma R.	Coho	Smolt Group	202,555	Were adipose clipped Aug 2025
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- **Tahsis**
No updates

- **Zeballos**
No updates

3. Ha'oom Knowledge Celebration Day

Ha'oom Fisheries Society - Knowledge Sharing Celebration 2026

Thu, May 7, 2026 10:00 AM - 3:30 PM

NSWS to present on the temperature monitoring network and Tool @ 2:15pm

Kent - I will present on the tool and show everyone the map of the temperature monitoring network, and explain how it ties into rebuilding plan measures and has been highlighted by the IMAWG as important for climate resilience.

4. Muchalat Lake Dock Decommission

Discussions ongoing

Awaiting a quote for signage from Ian at Roam Media to share story and ways to contribute for the dock replacement fundraising efforts.

Kent - Awaiting the info sign with hopefully a QR code and details for people to read and access if they want. We'll possibly start a Go-Fund-Me.

5. BC SRIF 407

- Submitted all reports and awaiting confirmation from Program Officers all deliverables have been met, then remaining 10% hold back will be deployed.
- HUGE thank you to the team for the successful implementation and completion of this important project!

Kent - All submitted and we got the final payment today. Just awaiting the 10% holdback.

6. Tool Data - LiDAR

Salmon Parks has reached out to collaborate and not duplicate work by incorporating LiDAR data and models into the Tool for more accurate fish bearing status and stream classifications. This is a great opportunity to collaborate, and also to have the Tool updated with much more accurate data than the Province's TRIM data with the LiDAR.

With the Tool funding ending with BCSRIF, it would be good to figure out how to incorporate the data, what outputs would be best, what the cost would be, and what funding mechanism would be available.

Jamie to check with SPSS and Eric about the purpose and ask about data sharing and see if we want to set up a meeting.

Next steps – follow up with Trinity and SNRC

7. 2 Billion Trees Project

- Q4 reports drafted
- Fiscal year 2026-2027 Q1&Q2 Advance Request being prepared

• PROJECT STATUS REPORT

Project Identification	
Project name:	Restoring Watershed Function and Critical Salmon Habitat
Funder:	2 Billion Trees
Client:	Kent O'Neill, President, Nootka Sound Watershed Society.
Management Team:	Leif Burge, Project Director, Trinity Consultants Canada Joe Kennedy, Sr Project Manager, Trinity Consultants Canada David Teran, Jr Project Manager, Trinity Consultants Canada
Reporting period:	March 25, 2026 – April 28, 2026
Today's date:	April 28, 2026

• Trinity-NSWS File Sharing SharePoint Site

For additional information such as contractor agreements and detailed status update on permitting, please visit the following SharePoint Site: [Ecofish-NSWS File Sharing \(External\)](#)

• Project Timeline Status

Year 1 (2024-25):	Year 2 (2025-26):	Year 3 (2026-27):
100%	100%	8%

• Project Scope Status

Milestones	% Complete	Planned Completion	Comments
2025 Planting			
Permitting	100%	15-Aug-2025	All permits for the 2025 planting season have been secured.
Design Development	100%	15-Aug-2025	Planting prescriptions and execution plan development were completed.
Field Coordination and Planning	100%	15-Nov-2025	Planting operations for 2025 are complete.
Riparian Planting 2025 (Oktwanch)	100%	15-Nov-2025	Machine live staking and hand planting for 2025 are completed. As-built survey completed.
Annual Report	100%	31-Mar-2026	Financial and planting reports have been submitted to NRCan.
2026 Planting			
Permitting	80%	30-May-2026	Some 2025 permits cover 2026. Federal and provincial salvage permits have been submitted. Amphibians permit is drafted and awaiting review to be submitted. Outstanding applications are wildfire service exemption

			and cutting permit, which are dependent on final planting logistics relative to seasonal weather.
Design Development	60%	15-Aug-2026	Design development for the 2026 planting program is underway. Building on 2025 prescriptions, the 2026 scope expands to include upland planting. Following a joint field review with SPSS, and with approval from NSWS and NRCAN, decommissioned roads have been added to improve planting efficiency. Spring 2026 planting polygons and prescriptions have been developed, focusing on uplands (roads and landslide test plots) and riparian (fill/ underplanting riparian and stream bank bioengineering. The Fall 2026 scope is focused on Muchalat river bar and riparian planting, as well as some carry over from Oktwanch and spring 2026 plans. Fall planting plans have yet to be refined.
Field Coordination and Planning	40%	30-Sep-2026	Planting operations coordination with Nootka Reforestation for Spring 2026 are underway. The project benefited from efficiencies thanks to WFP, as Paul coordinated with Winfal Enterprises Ltd (Winfal) to conduct excavator work to prepare the decommissioned roads for planting, as well as prepared planting maps for all contractors.
Uplands Planting 2026	30%	30-Nov-2026	Winfal completed loosening 6.9 km of decommissioned roads for Spring planting. Nootka Reforestation, Trinity and SSPS assessed planting sites, collected willow stakes and planted willow stakes on steep eroding banks of the Oktwanch River using bioengineering techniques. Further Trinity trained Nootka Reforestation and SSPS on bioengineering techniques to use on the landslide test plots, and secured some of the materials for this work. Landslide stabilization work was not complete it due to heavy snow late in the season, thus materials were left with SSPS, and the landslide stabilization bioengineering methods will be applied in late fall 2026 (after the willow have gone dormant). Trinity, WFP, and Nootka

			Reforestation completed road planting, bank stabilization test plots. Riparian and landslide fill planting/ underplanting will be completed over the last few days of April and early May.
Riparian Planting 2026 (Muchalat)	0%	30-Nov-2026	
Final project report	0%	31-Mar-2027	

Key activities in this reporting period	Key activities in next reporting period
- Detailed design for 2026 planting continued progressing. - Coordination of Spring 2026 planting operations progressed with Nootka Reforestation, Salmon Parks, WFP, and nurseries. - Nootka Reforestation completed decommissioned roads planting. - Coordinated contractor invoicing and reconciled project expenses, and drafted Y2 Q4 claim and advance request 2BT reporting.	-Detailed design for fall 2026 planting will continue progressing. -Wildlife Act permit for amphibian salvage will be submitted. - A planting projections update will be provided to NSWS following spring planting to support adaptive management and funder communications. - A Change Order will be prepared to update (reduce) Trinity's budget. - Coordination with Salmon Parks, Nootka Reforestation, and Far North for Spring and Fall planting operations will continue. - Spring planting (underplanting gravel bar riparian areas) will continue during the next reporting period.

Risk Tracking			
Risk	Rating	Response	Status
Active			
Limited Planting Capacity – Due to limited planting sites options in early Spring due to weather (snow), planting production may be limited.	High	Trees ordered for spring 2026 will all be planted to contribute to watershed function enhancement. Any spring planned work not completed will be implemented in fall 2026.	In progress
Realized/Resolved			
Permitting Delays – Project delays due to permitting timelines	Low	Regular engagement with regulators and flag schedule.	Resolved
Wildfire Risk – Safety risk of wildfire in the field	Low	Fire suppression equipment was included in Nootka Reforestation budget to have it on site during high-risk activities and danger class.	Resolved
Willow Planting in Gravel Bars – Productivity rates for planting in the gravel bars could take longer than originally planned.	High	Trinity assessed planting production and concluded that the rate of trees planted per person was higher than expected, when a machine used to support planting (limiting factor is stake collection).	Resolved
Stake Collection/Planting Targets 2025 – Planting	High	Trinity assessed potential impacts on the planting objectives and increased	Realized

operations have been slower than the planting contractor estimated, which may result in only partially meeting our 2025 planting objectives.		planting plugs order for 2025 fall planting and revised execution plan for 2026. Planting in 2025 was wrapped up without meeting planting targets. Final number of trees for 2025 will be reported to NSW following the last as-built survey on November 26, 2025.	
Storms and High Water 2025 – Could slow production and disrupt work due to access limitations during October planting and, in consequence, cause increased costs and delays.	Medium	Storms and high water resulted in the crews not being able to access three mid-channel island planting polygons (located on two distinct islands) and two bank stake planting polygons.	Realized
Y2 to Y3 Budget Reallocation – To increase our chances of meeting planting objectives, \$70k-\$80k need to be transferred from Y2 budget to Y3 budget.	High	NSWS asked NRCAN about the possibility and process of reallocating funds, and about the consequence of not meeting planting targets. NRCAN confirmed the transfer is not possible, and advised that planting reports need to be accurate.	Realized

Paul - I was the mule and carried some of the trees up and all went well and looks good.

8. Muchalat Gravel Project

- Permitting Update
 - We received confirmation that our water license and dam safety stuff has been approved. It's still not in hand but we have confirmation it has been approved and is processing.
- Funding Update
 - Clock is ticking with Trinity
 - We have to fund this \$150K
 - We have to make a call and figure out how to backfill that money
- Board discussion on Next Steps
 - Paul - I like the idea of putting a bit of skin in the game. Or at least a match to go to PSF with.
 - Craig - I wonder where we can trim this down?
 - Leigh - Maybe we can go line by line and see where we can trim the budget?
 - Maureen - Possibly a Campbell River Salmon Foundation, PSF, NSW split.
 - Craig - Next steps talk to Campbell River Foundation and PSF and see where we end up.
 - Kent - So confirming there is appetite at the Board to contribute.
 - Jamie - I'll hash it out with Eric also and put our old fisheries hats on and contact those people and see where we can help contribute to this as well.
- HSP Results - Unsuccessful

● **PROJECT STATUS REPORT**

Project Identification	
Project name:	Muchalat Lake Outlet Spawning Gravel Placement and Low Flow Augmentation
Funder:	PSC, PSF, and more.
Client:	Kent O'Neill, President, Nootka Sound Watershed Society.
Management Team:	Leif Burge, Project Director, Trinity Consultants Canada Joe Kennedy, Sr Project Manager, Trinity Consultants Canada David Teran, Jr Project Manager, Trinity Consultants Canada
Reporting period:	March 25, 2026 – April 28, 2026
Today's date:	April 28, 2026

● **Trinity-NSWS File Sharing SharePoint Site**

For additional information such as contractor agreements and detailed status update on permitting, please visit the following SharePoint Site: [Ecofish-NSWS File Sharing \(External\)](#)

● **Project Scope Status**

Task	% Complete	Planned Completion	Comments
2025 Gravel Placement			
Permitting	100%	15-Aug-2025	All permits for gravel placement in 2025 have been secured
Design Finalization	100%	15-Aug-2025	IFC drawings issued.
Field Coordination and Planning	100%	30-Sep-2025	Fieldwork is complete.
Gravel Production	100%	15-Sep-2025	Gravel has been produced, mixed, and washed prior to trucking and placement.
Gravel Placement	100%	30-Sep-2025	Complete
Construction Summary Memo	100%	31-Dec-2025	Memo submitted to NSWS and accepted by PSC as close-out reporting.
2026 Constriction Feature			
Permitting	90%	31-Dec-2025	Priority permit applications for 2026 have been submitted. DFO issued a Letter of Advice (approval). WSA and Lands Act provincial permits have been approved. Minor low risk/low urgency regulatory processes are on hold pending funding confirmations.
Design Finalization	100%	31-Dec-2025	Design optimization has been completed.
Design Report (PSF request)	100%	31-Dec-2025	Design report was drafted and submitted to NSWS for review.

			Comments were addressed and V2 version was submitted to WLRS for review, to support their regulatory review. Feedback from the Senior Dam Safety officer reviewing the project required revisions to the report. A V3 version is complete and will be sent to Dam Safety reviewer.
Field Coordination and Planning	0%	15-Aug-2026	Starting in May.
Constriction Feature Construction	0%	15-Sep-2026	
Construction Summary Memo	0%	31-Dec-2026	

Key activities in this reporting period	Key activities in next reporting period
- Engagement with WLRS continued to advance permit outcomes. - The Province confirmed approvals for WSA and Dam Safety permits, pending paperwork. - Clearance/approval by Transport Canada has been confirmed in writing. - Developed a change order request where budget risk is divided and NSWS has increased cost certainty.	- Support with funding strategy and proposals will be provided, including a proposal preparation and submission to the Indigenous Security Fund and preparing materials for a request to PSF to close the funding gap. - Engagement with WLRS / Dam Safety Officer will continue to advance to secure permits paperwork. - Amphibians permit renewal will be reviewed and submitted. - Construction coordination with Far North will be initiated to address sourcing of materials and set up contract.

Risk Tracking			
Risk	Rating	Response	Status
Active			
Funding – Funding for the 2026 window has not been secured.	Moderate	Five grant applications have been submitted. PSC confirmed approval for \$200k of funding, however HSP, WSF, HCTF and EcoAction proposals were unsuccessful. As discussed with NSWS, we will prepare a grant proposal to the Indigenous Security Fund, and continue communications with PSF to close the funding gap.	In progress
Realized/Resolved			
Permitting – DFO may require FAA authorization after RfR submission.	Low	DFO issued Letter of Advice. No FAA will be required.	Resolved

Gravel Placement – Far North have been placing gravel since August 25. Placement has been slower than anticipated.	High	Trinity assessed potential impacts on schedule and developed a strategy with Far North. No major issues flagged.	Resolved
Wildfire Risk – Safety risk of wildfire in the field	Low	Fire suppression equipment was included in Far North budget to have it on site during high-risk activities and danger class.	Resolved
Permitting Delays - Project delays due to permitting timelines	Low	Regular engagement with regulators and flagging schedule.	Resolved

9. Fisheries Management/Area 25 Roundtable Updates

The pre-season session dates are set as:

- Muchalat Inlet Special Session April 28 @ 9am
- Pre-Season on May 21 @ 9am

Kent - Update on Muchalat Inlet Special Session. Big push to open the Gold for retention. No representation by MMFN at the meeting, but Ha'oom was there. No decisions were made and those will come at the May pre-season.

10. Indigenous Habitat Participation Program

In progress

Plan to discuss and meet for in-person engagement/consultation/strategic planning spring 2026.

Discussions underway to collaborate with Salmon Parks for the June 3rd Community Dinner and to share a meal and engage regarding restoration priorities for the region.

11. Dunlop Creek Fence

Jamie - The Salmon Parks techs and I have been out and installed the fence and done checks for the first few days. We are looking for some gear to do the monitoring - measuring board, data sheets, scale and thermometer. We can help fill in with the monitoring where needed.

Kent - I can look into gear and locating the equipment needed for measuring.

Nikki - I'll get the roster and volunteer call out to the regular group who is involved each year.

12. Correspondence

Murry Kanewischer- Donor from Southeastern Alberta

Kent had a discussion with Murry regarding his donations and where he intends his funds to be deployed and for what purposes.

13. Financial Report

Prepared by Teresa O'Neill

Presented by Sarah Fowler

Motion to accept the financials: Leigh Stalker **2nd:** Paul Kutz

14. Next Meeting – May 27, 2026

Lyndy hatchery in-person DFO meeting discussion?

Nikki - I'll check in with Lyndy to discuss, but we did discuss setting it up for earlier in the season next year when there is stuff happening at the hatchery.

15. Adjournment

Motion to adjourn the meeting: Leigh Stalker

2nd: Craig Blackie

Meeting Adjourned at: 8:51pm