



Minutes

<u>Meeting</u>	Regular Council Meeting
<u>Date</u>	January 6, 2026
<u>Time</u>	7:00 PM
<u>Place</u>	Municipal Hall - Council Chambers and by electronic means

<u>Present</u>	Mayor Martin Davis	
	Councillor Sarah Fowler	by video
	Councillor Brenda Lenahan	
	Councillor Ryan Moore	
	Councillor Cheryl Northcott	by video

<u>Staff</u>	Mark Tatchell, Chief Administrative Officer	
	Adia Mavrikos, CPA, CA, Director of Finance	by video
	John Manson, P. Eng., Municipal Engineer	by video
	Reg Stratton, Project Manager	by video
	Janet StDenis, Corporate Services Manager	by video

<u>Guests</u>	Corey Cooper, Planner, McElhanney	by video left
	Gary MacLennan, Chief Operations Officer, Black Creek Industries	7:28 p.m.
		by video

<u>Public</u>	4 members of the public.	3 by video
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A. Call to Order Mayor Davis called the meeting to order at 7:01 p.m.

Land Acknowledgement

Mayor Davis acknowledged and respected that Council is meeting upon Mowachaht/ Muchalaht territory.

B. Introduction of Late Items Under Business Arising as "H7" a Report to Council Re: Airplane Dock Replacement Project.

C. Approval of the Agenda

Moore/Lenahan: VOT 0001/2026
THAT the Agenda for the January 6,2026 Regular meeting of Council be adopted as amended.

CARRIED

D. Delegation

E. Public Input # 1

None.

F. Adoption of the Minutes

1 December 2, 2025 Committee of the Whole Meeting Minutes.

Moore/Lenahan: VOT 0002/2026

THAT the Committee of the Whole Meeting minutes of December 2, 2025 be adopted as presented.

CARRIED

2 December 2, 2025 Standing Committee of the Business Liaison Minutes.

Moore/Lenahan: VOT 0003/2026

THAT the Standing Committee of Business Liaison Meeting minutes of December 2, 2025 be adopted as presented.

CARRIED

3 December 2, 2025 Regular Council Meeting Minutes.

Moore/Lenahan: VOT 0004/2026

THAT the Regular Council Meeting minutes of December 2, 2025 be adopted as presented.

CARRIED

4 December 3, 2025 Committee of the Whole Meeting Minutes.

Moore/Lenahan: VOT 0005/2026

THAT the Committee of the Whole Meeting minutes of December 3, 2025 be adopted as presented.

CARRIED

5 December 9, 2025 Committee of the Whole Meeting Minutes.

Moore/Lenahan: VOT 0006/2026

THAT the Committee of the Whole Meeting minutes of December 9, 2025 be adopted as presented.

CARRIED

G. Rise and Report

At the December 4th, 2025 Closed meeting Council approved the following 2026 Strategic Priorities:

1 Initiate a "Road Safety Program" including speed reader boards, traffic speed counters and engineered traffic calming solutions.

2 Rec Centre Improvements through a 3 year capital plan budget commitment focusing on repairing water damage and structural elements.

3 Develop a plan to repurpose Captain Meares School east wing for municipal and community purposes, including space for the Tahsis Library. This to include proceeding with mechanical, electrical and civil design works as well as completing the subdivision.

4 Develop and implement a local trail maintenance and minor repair plan to rehabilitate and restore local trails, including bridges to improve safety and walkability. To be taken on by volunteers and paid for by fund raising.

5 Update the Village's website to improve emergency notification communication and accessibility.

6 Accessibility training for staff and council.

Also at the December 4, 2025 Closed meeting, Council directed staff to prepare a grant application to the SPARC BC Local Community Accessibility Program based on specific items identified in the previous grant applications, including improving the Village website to meet the WCAG 2.0 standards for persons with low vision.

H. Business Arising

1 Report to Council Re: Housing Capacity Funding

Moore/Lenahan: VOT 0007/2026

THAT this Report to Council be received.

CARRIED

Corey Cooper presented the following three options for utilization of the remaining Housing Capacity Grant funds: **Option A-** Implementing Low Impact Housing Option (reviewing and amending the Village's Zoning Bylaw to allow for a broader range of housing options); **Option B-** Preparing a subdivision plan of the subject property 009-810-528 (Lot 608) to allow for the potential of residential development; **Option C-** Site investigations by a contaminated sites approved professional of a small number of properties in the DPA.

After extensive discussion among council members, council voted to proceed with Option C: conducting site investigations for contamination in the anthropogenic DPA, aiming to gather data to support future development and advocacy with the Ministry of Environment.

Moore/Northcott: VOT 0008/2026

THAT option "C" be approved (site investigations in the Anthropogenic DPA).

CARRIED

2 Federation of Canadian Municipalities (FCM) 2026-2027 Membership

Moore/Lenahan: VOT 0009/2026

THAT this invoice and information be received. **CARRIED**

Moore/Lenahan: VOT 0010/2026

THAT the FCM Membership be approved. **CARRIED**

3 Report to Council Re: Island Coastal Economic Trust (ICET) – Capital and Innovation Funding for the Tahsis Marine Gateway Project

Moore/Lenahan: VOT 0011/2026

THAT this Report to Council be received. **CARRIED**

The CAO explained that the original project requiring ICET funds was no longer being pursued, and that the withdrawal would release \$100,000 for other uses. Staff clarified that the airplane dock replacement was not part of the ICET funded scope.

Moore/Lenahan: VOT 0012/2026

THAT option # 1 be approved (confirm the Village of Tahsis is withdrawing its ICET Capital and Innovation Program funding application for the Tahsis Marine Gateway Project by replying to Brodie Guy's November 21, 2025 letter).

CARRIED

4 Report to Council Re: SPARC Grant Application.

Moore/Lenahan: VOT 0013/2026

THAT this Report to Council be received. **CARRIED**

Council debated the scope of the SPARC grant application and the addition of 4 accessible toilets. The budget estimates for accessibility upgrades (option #1) includes 8 grab bars, 2 privacy curtains and improvements to the Village of Tahsis website to meet WCAG 2.0 standards. Staff provided an updated cost estimate for the Village's website improvements. Staff also noted that the SPARC BC Local Community Accessibility Program Grant funds must be spent by March 31, 2026, requiring a rapid application and implementation.

Moore/Lenahan: VOT 0014/2026

THAT option # 3 be approved (option #1 plus the addition of 4 accessible toilets and if necessary decrease the number of grab bars or other items to stay within the \$25,000 budget cap).

CARRIED
1 registered
"no vote"
Councillor
Northcott

1 registered
"no vote"
Councillor
Fowler

5 Report to Council Re: Financial Services Contract Award

Moore/Lenahan: VOT 00015/2026

THAT this Report to Council be received.

CARRIED

The Director of Finance presented the results of the RFP for the Financial Services Contract award, noting that two qualified firms submitted proposals and CNB (Chan Nowasad Boates) scored higher in the evaluation and offered a lower annual fee, resulting in cost savings for the municipality.

Fowler/Moore: VOT 0016/2026

THAT option #1 be approved (approve a 5-year contract with Chan Nowasad Boates as the Village's Municipal Auditors for 2025-2029 and **THAT** Council appoint Chan Nowasad Boates as the external auditor for the Village for the fiscal years 2025-2029 inclusive, with an option to extend for up to two additional years, pursuant to Section 169 of the Community Charter.

CARRIED

6 Grant Application Re: Outdoor Recreation Fund of BC (January 20, 2026 deadline).

Moore/Lenahan: VOT 0017/2026

THAT this grant information be received.

CARRIED

The CAO spoke to this proposed grant application. This grant requires a matching contribution from the Village. The application focusses on replacing trail footings and handrails and improving safety and useability.

Moore/Lenahan: VOT 0018/2026

THAT Council approve applying for this grant in the amount of \$3000 and commits to contributing matching funds.

CARRIED

7 Report to Council Re: Airplane Dock Replacement Project

Moore/Lanahan: VOT 0019/2026

THAT this Report to Council be received.

CARRIED

Staff reported on the current condition on the airplane dock and provided Council with options for replacing the Village's airplane dock facility.

Black Creek Industries has provided a fixed-price proposal for pier and pilings replacement, excluding the gangway and float, with the project to be funded from existing grant allocations, subject to final geotechnical review. This option would be a design-build procurement with Black Creek Industries. Staff discussed the advantages of a design-build procurement with Black Creek Industries noting cost savings from using mobilized equipment and meeting critical in-water construction deadlines but also noted that the price is not a result of a competitive bid process.

Gary MacLennan, Chief Operations Officer, Black Creek Industries responded to Council's question regarding technical details of the new pier, accessibility and future expansion, including the possibility of adding a float or an alternative dock configurations if additional funds become available.

Moore/Lanahan: VOT 0020/2026

THAT option #1 be approved (delegate staff the authority to proceed with the airplane dock replacement sub-project with pier and pilings or pilings only, subject to available project funding. Staff to report back to Council on the scope and budget of this sub-project).

CARRIED

J. Council Reports

Mayor Davis

Happy New Year to all our residents and I am sending my best wishes for 2026. Our boat launch project has finally begun and the water-based phase of the project will be completed by the end of February. This includes installation of the boat ramp, the launch float beside it, the demolition of the old airplane dock and the installation of all new pilings for both. Further work will be contingent on staying within the budget as we are avoiding any cost overruns. Further work includes complete replacement of the new dock, adding slips and building a washroom.

We are now fully into winter and I am reminding citizens to always travel with chains, winter gear, means of communication, shovels, a tarp, food items, a headlight and drinking water in case you are stuck for a period of time. An old piece of carpet can be helpful in a pinch for getting unstuck. For those that are able, having a chainsaw along can be very useful for days such as today when trees were blocking the road. If you are unable to do these things, it is wise to not travel during or after snowstorms, or to plan ahead and leave the day before appointments. I know that these things can be onerous but we want everybody to stay safe. It has been years since we have had a fatality on this road caused by winter conditions and it would be great to keep it that way.

Councillor Northcott

No report.

Councillor Lenahan

No report.

Councillor Moore

This was the 2nd year that Nourish Nootka Sound has provided Christmas hampers to those in need. The Society was very lucky in 2024 to receive a very large donation, 2025 was proof that the design is sustainable.

Across 2 years over 110 hampers have gone out, as well as Christmas presents to every child present in the village for Christmas both years and with aid from Extreme Outreach out of Victoria, all children also received stuffed stockings.

This is a program that takes a large amount of resources, volunteer time, and NNS wanted to make sure to thank the Village of Tahsis, The Junior Rangers, SD84, BCEHS, Tahsis Volunteer Fire Fighters Association, Tahsis Seniors, as well as donations from local businesses, businesses that work within Tahsis, and individuals who donated food, cash, or time to make this happen, as well as the drivers to help hand deliver every single hamper.

Councillor Fowler

No report.

Moore/Northcott: VOT 0021/2026

THAT the Council Reports be received.

CARRIED

K. Bylaws

1

Reserve Fund Bylaw No. 676, 2025 Amendment No. 2, Bylaw No. 666, 2024.

Adoption

Moore/Lenahan: VOT 0022/2026

THAT the Reserve Fund Bylaw No. 676, 2025 Amendment No. 2, Bylaw No. 666, 2024 be received for consideration.

CARRIED

Moore/Lenahan: VOT 0023/2026

THAT the Reserve Fund Bylaw No. 676, 2025 Amendment No. 2, Bylaw No. 666, 2024 be reconsidered, finally passed and adopted this 6th day of January, 2026.

CARRIED

Correspondence

1

December 8, 2025 letter from Madisyn Foster to Council Re: Request for Skate Park.

December 4, 2026 email from Mayor Sid Tobias, Town of View Royal to
2 Mayor and Council Re: Judicial review of provincial housing laws- Bills 44,
47, 13, 15, and M216.

December 12, 2025 email from Councillor Cori Ramsey, UBCM President to
3 Mayor Martin Davis and Council Re: Canada Community Building Fund:
Second Community Works Fund Payment for 2025/2026.

December 3, 2026 email from Natalie Groulx, Acting Conservation Director,
4 Ocean Program CPAWS-BC to Mayor Davis and Council Re: Request for
support for BC Coastal Marine Strategy (CMS) and accompanying legislative
framework.

5 AVICC - 2026 AGM & Convention- Resolution Notice: Request for
Submissions- Deadline February 12, 2026.

Fowler/Moore: VOT 0024/2026

THAT these correspondence items be received.

CARRIED

Moore/Northcott: VOT 0025/2026

THAT correspondence items #1 and 4 be pulled for discussion.

CARRIED

L1 December 8, 2025 letter from Madisyn Foster to Council Re: Request for
Skate Park.

Councillor Lenahan and Councillor Moore spoke to this correspondence item.
Council acknowledged the community's interest in improving recreational
infrastructure and Councillor Moore agreed to draft a response letter
explaining current financial constraints and openness to future exploration,
with staff to investigate grant opportunities at a later date.

L4 December 3, 2026 email from Natalie Groulx, Acting Conservation Director,
Ocean Program CPAWS-BC to Mayor Davis and Council Re: Request for
support for BC Coastal Marine Strategy (CMS) and accompanying legislative
framework.

Council agreed to send a letter of support for the BC Coastal Marine Strategy,
recognizing the Village's role as a small coastal community and referencing
previous advocacy for marine conservation areas.

Lenahan/Moore: VOT 0026/2026

THEREFORE BE IT RESOLVED THAT Council directs Mayor Davis to urge the Provincial Government to enshrine the BC Coastal Marine Strategy into law.

CARRIED

M. New Business

- 1 Motion Re: 2026 LGLA Leadership Forum- March 11-March 13, 2026 in Vancouver (attendee cost \$495).**

WHEREAS the Local Government Leadership Academy registration is now open;

THEREFORE BE IT RESOLVED to enroll available/ interested members of Tahsis Council to all for a strong finish to the 2022-2026 term.

Moore/Lenahan: VOT 0027/2026

THAT this motion be received for consideration.

CARRIED

Council discussed the merits and costs of sending representatives to the 2026 LGLA Leadership Forum.

Moore/Fowler: VOT 0028/2026

THAT Council send Councillor Ryan Moore and Councillor Sarah Fowler to the 2026 LGLA Leadership Forum.

CARRIED

- 3 Report to Council Re: Write-off Property Taxes - Abandoned/ burned manufactured home at Rugged Mountain Mobile Home**

Moore/Lenahan: VOT 0029/2026

THAT this Report to Council be received.

CARRIED

The Director of Finance presented a report seeking Council's approval to request ministerial permission to write off unpaid property taxes for a burnt and abandoned manufactured home and to facilitate demolition and address safety concerns.

Moore/Lenahan: VOT 0030/2026

THAT option #1 be approved (that Council requests the Minister to confer the power to the Council for the Village of Tahsis, pursuant to Section 781 of the Local Government Act, to write off unpaid property taxes, plus applicable penalties and interest, of the following property : roll # 801000060).

CARRIED

Public Input #2

A member of the public commented on agenda item "H7" options for utilization of the remaining Housing Capacity Funding.

A member of the public commented on potential options and locations for a "skate park" in Tahsis.

A resident commented on his property assessment values.

Public Exclusion

Moore/Lenahan: VOT 0031/2026

THAT this meeting is closed to the public in accordance with section 90 (1) (c) of the Community Charter- labour relations or other employee relations.

CARRIED

Recess

Moore/Lenahan: VOT 0032/2026

THAT the Regular Council Meeting recess at 9:12 p.m. to go into the in camera meeting.

CARRIED

Reconvene

Moore/Northcott: VOT 0045/2026

THAT the Regular Council Meeting reconvene at 10:35 p.m.

CARRIED

Adjournment

Moore/Northcott: VOT 0046/2026

THAT the meeting be adjourned at 10:36 p.m.

CARRIED

**Certified Correct this
20th day of January 2026**



Chief Administrative Officer