



AGENDA

**Regular Meeting of the Village of Tahsis Council
to be held on April 7, 2026 at 7 p.m. in the Council Chambers
Municipal Hall, 977 South Maquinna Drive and by electronic means**

Remote Access **To attend this meeting remotely via Microsoft Teams/ phone
Join the Village of Tahsis Microsoft Teams Meeting
[Click here to join the meeting](#)
Or call in (audio only)
Toronto, Canada
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Phone Conference ID: 693 613 527#**

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A. Call to Order **Mayor Davis will call the meeting to order.**

Land Acknowledgement **Mayor Davis will acknowledge and respect that we are meeting upon Mowachaht/Muchalaht territory.**

B. Introduction of Late Items None.

C. Approval of the Agenda

D. Petitions and Delegations **CMESS Presentation on the 2026-2027 School Growth Plan**

E. Public Input #1

F. Adoption of the Minutes **1 March 17, 2026 Regular Council Meeting Minutes**

G. Rise and Report

H. Business Arising

1 Report to Council Re: Capital Projects Status Report

2 Report to Council Re: Tahsis Museum and Visitor Information Centre Reopening Plan Project.

3 Report to Council Re: Road Safety Program Strategic Priority- ICBC Requirements and Implications.

J. Council Reports

1 Mayor Davis

2 Councillor Fowler

3 Councillor Northcott

4 Councillor Lenahan

5 Councillor Moore

K. Bylaws

**1 Election and Assent Voting Bylaw No. 681, 2026
1st, 2nd and 3rd Readings**

L. Correspondence

1 March 17, 2026 email from Montana Scotties to Village Council of Tahsis Re: Community Event Proposal - " Smoke on the Harbour" Drift Event.

2 March 18, 2026 email from Mayor Sid Tobias, Town of View Royal to Mayor and Council Re: Judicial Review Coalition Update- Provincial Housing Legislation (Bills 44, 27, 13, 15, and M216).

3 March 19, 2026 email from ParticipACTION Re: 2026 ParticipACTION Community Challenge presented by Novo Nordisk- \$1000 Grant.

4 March 6, 2026 email from Colin Boyd, Regional Director, Canadian Heritage Re: Celebrate Canada Funding - \$2040 Grant.

5 March 27, 2026 email sent from Comox Strathcona Waste Management to Mayor and Council Re: Draft Solid Waste Management Plan.

M. New Business

1 March 24, 2026 email and template letter from Brodie Guy, CEO, Island Economic Trust to Mayor Davis Re: Request for a letter of Support.

Public Input # 2

Rise and Report

O. Adjournment



Delegation Application — April 7, 2026 Regular Council Meeting — Captain Meares Elementary Secondary School

From Natalie Dickson <ndickson@viw.sd84.bc.ca>

Date Tue 3/31/2026 10:43 AM

To Mark Tatchell <MTatchell@villageoftahsis.com>; Janet St. Denis <J.St.Denis@villageoftahsis.com>; Reception Account <Reception@villageoftahsis.com>

Cc Harmony Nielsen <hnielsen@viw.sd84.bc.ca>; CMESS Admin <cmessadmin@viw.sd84.bc.ca>

Dear Mr. Tatchell and Members of Council,

Please accept this written application for a delegation to address Council at the Regular Council Meeting on April 7, 2026, in accordance with Section 22 of the Council Procedure Bylaw.

a) Subject Matter

Captain Meares Elementary Secondary School (CMESS) is developing its School Growth Plan for the 2026–2027 school year. Under the BC Ministry of Education's Framework for Enhancing Student Learning and School District 84's Strategic Plan, schools are required to engage community stakeholders in the goal-setting process.

The School Growth Plan focuses on three priority areas aligned with SD84's strategic priorities:

- Learning — student achievement in literacy and numeracy
- Relationships — student belonging, safety, and well-being
- Indigenous Ways of Knowing — honouring Indigenous perspectives, culture, and land-based learning

As part of this process, CMESS has developed a Community Goal Planning Survey to gather input from students, families, staff, and community members. The delegation will present an overview of the school planning process, share the survey, and invite Council and community input on what matters most for CMESS students.

b) Proposed Action

CMESS respectfully requests that the Village of Tahsis:

1. Receive the presentation on the 2026–2027 School Growth Plan process;
2. Support the distribution of the Community Goal Planning Survey through Village communication channels (website, social media, and/or newsletter) to help reach Tahsis families and residents; and
3. Provide any input or feedback Council wishes to offer regarding school priorities for the coming year.

c) Delegation Members

Natalie Dickson, Principal
Captain Meares Elementary Secondary School
School District 84 (Vancouver Island West)
PO Box 70, Tahsis, BC V0P 1X0

d) Spokesperson

Natalie Dickson
Principal, Captain Meares Elementary Secondary School
PO Box 70, Tahsis, BC V0P 1X0
Phone: (250) 934-6305
Email: ndickson@viw.sd84.bc.ca

I anticipate the presentation will take approximately 10 minutes. I look forward to the opportunity to connect with Council on this important community conversation.

Thank you for your consideration.

Respectfully,

Natalie Dickson

Natalie Dickson
Principal, Captain Meares Elementary Secondary School

Early Learning and Childcare Lead
Feeding Futures Program Coordinator
School District No. 84 (Vancouver Island West)

I acknowledge and give thanks for the opportunity to work, play and learn on the traditional territory of the Nuuchahnulth peoples, specifically the Ehattesaht, Ka:yu:'k't'h/Che:k'tles7et'h', Mowachaht/Muchalaht, and Nuchatlaht Nations.



Minutes

<u>Meeting</u>	Regular Council Meeting
<u>Date</u>	March 17, 2026
<u>Time</u>	7:00 PM
<u>Place</u>	Municipal Hall - Council Chambers and by electronic means

<u>Present</u>	Mayor Martin Davis Councillor Sarah Fowler Councillor Brenda Lenahan Councillor Ryan Moore Councillor Cheryl Northcott	by video by video
<u>Staff</u>	Mark Tatchell, Chief Administrative Officer Janet StDenis, Corporate Services Manager	by video
<u>Public</u>	2 members of the public.	1 by video

A. Call to Order Mayor Davis called the meeting to order at 7:00 p.m.

Land Acknowledgement

Mayor Davis acknowledged and respected that Council is meeting upon Mowachaht/ Muchalaht territory.

B. Introduction of Late Items None.

C. Approval of the Agenda **Moore/Fowler: VOT 0133/2026**
THAT the Agenda for the March 17, 2026 Regular meeting of Council be adopted as presented. **CARRIED**

D. Delegation None.

E. Public Input # 1 A member of the public raised concerns about the provincial government's removal of subsidies for the \$10-a-day daycare program. The CAO responded that the Village has an existing contract with the provincial government valid until the end of the year, allowing continued operation under current terms until the contract's expiration.

There was a question regarding the purpose of the Revenue Anticipation Borrowing Bylaw No. 682, 2026 to which the CAO and council responded. The purpose of the bylaw is primarily to address timing mismatches between revenues and expenses.

F. Adoption of the Minutes

1 March 3, 2026 Committee of the Whole Meeting Minutes

Moore/Fowler: VOT 0134/2026

THAT the Committee of the Whole Meeting Minutes of March 3, 2026 be adopted as presented.

CARRIED

2 March 3, 2026 Regular Council Meeting Minutes

Moore/Fowler: VOT 0135/2026

THAT the Regular Council Meeting minutes of March 3, 2026 be adopted as presented.

CARRIED

3 March 6, 2026 Special Council Meeting Minutes

Moore/Fowler: VOT 0136/2026

THAT the Special Council Meeting Minutes of March 6, 2026 be adopted as presented.

CARRIED

G. Rise and Report

None.

H. Business Arising

1 Report to Council Re: Wide Area Fill (hog fuel) Evaluation Report.

Fowler/Moore: VOT 0137/2026

THAT this Report to Council be received.

CARRIED

The CAO described the scope and purpose of the Wide Area Infilling (hogfuel) Evaluation Project. The study's objective is to determine the extent and magnitude of historical wood waste deposits within the Anthropogenic Hazard Development Permit Area with the results intended to inform future discussions with the Ministry of the Environment and Western Forest Products Ltd. regarding regulatory requirements and development opportunities.

Active Earth's, Tahsis Wide Area Infilling Review Proposal (with estimated costs totalling \$73,972) was presented for Council's approval under the Village of Tahsis Procurement Policy, No 2011, 2024 with direct award being justified to meet the Ministry of Housing and Municipal Affairs' deadline of December 31, 2026 to expend the Housing Capacity funds.

Council discussed the possible uses for any remaining Housing Capacity Funds. Possible uses discussed included the initial planning for the development of Lot 608, including boundary surveys and servicing plans.

Fowler/Moore: VOT 0138/2026

THAT option # 1 be approved (approve the February 26, 2026 proposal submitted by Active Earth Engineering Ltd.).

CARRIED**J. Council Reports****Mayor Davis**

No report.

Councillor Northcott

No report.

Councillor Lenahan

No report.

Councillor Moore

No report.

Councillor Moore discussed the Local Government Leadership Academy's plans to expand training programs, including pre-election courses through UBC and UVic, and the development of regional and online course offerings to increase accessibility for prospective and current officials.

Councillor Fowler

Just sharing my accomplishments with the rest of council that I have completed part 1 of my training with Community Infrastructure. I have included the below information for your review and have already completed 55% of Part 2 of the Community Infrastructure, Climate and Equity: Training for elected officials.

Community Infrastructure, Climate, and Equity Resource:

Reflection Questions for Elected Officials

Use the following questions to spark strategic discussions among council members, senior staff, and community members. These prompts are designed to translate insights from the Community Infrastructure, Climate, and Equity course into practical, forward- looking decisions that promote sustainable, resilient, and equitable infrastructure and service delivery.

Understanding Our Infrastructure Legacy

- How have past decisions shaped the state of infrastructure in our community today?
- Have any past infrastructure decisions unintentionally contributed to inequities or heightened climate risks?

- What compounding factors (i.e. population growth, aging infrastructure, or climate impacts) are most pressing for our community?

Strengthening Asset Management Practices

- Do we have a complete and up-to-date asset registry, and how is it being used in decision-making?
- Do we look at life cycle costs and risks when making decisions?
- Have we defined the services we deliver, and do we deliver those services at the level expected by our community?

Integrating Climate Risk & Resilience

- What climate-related risks pose the greatest threat to our infrastructure?
- How are we aligning our asset management practices with climate adaptation, mitigation, and resilience goals?

Advancing Equity, Inclusion & Reconciliation

- What indicators or metrics are we using to assess whether infrastructure investments are equitably benefiting all residents?
- How can we ensure our infrastructure decisions address the concerns of all residents?
- Are Indigenous partners meaningfully engaged in planning and decision making?

Building Capacity & Moving Forward

- What should be our top priorities to improve asset management in our organization?
- What capacity-building opportunities exist for staff and council to deepen their understanding of asset management?

Additionally, I have attended the Local Government Leadership Academy and look forward to filling any questions anyone may have.

Submitted respectfully,
Councillor Fowler

Attachment #1 Local Government Leadership Academy (LGLA) 2026 Leadership Forum- Event Program.

K. Bylaws

None.

- L. Correspondence**
- 1 **March 3, 2026 email from Ross Siemens, Mayor, Abbotsford to UBCM Member Municipalities Re: Request for Support- 2026 Proposed UBCM Resolutions 1) Engagement on Pipeline Valuation Changes and 2)Exempting Local Governments from Expanded Provincial Sales Tax Requirements.**
- 2 **March 9, 2026 email from Philip Perras, Student at Camosun College, Kamloops, to Mayor and Council Re: Evidence Before Blame: Structural Questions Following the Tumbler Ridge Tragedy.**
- Moore/Fowler: VOT 0139/2026**
THAT these correspondence item be received. **CARRIED**
- M. New Business**
- None.
- N. Public Input #2**
- A member of the public inquired into the status of the Boat Launch Project. Staff responded that there will be a full report on all capital projects at the April 7, 2026 Regular Council meeting.
- O. Adjournment**
- Moore/Fowler: VOT 0140/2026**
THAT the meeting be adjourned at 7:30 p.m. **CARRIED**
- Certified Correct this**
7th day of April, 2026

Chief Administrative Officer



LOCAL GOVERNMENT LEADERSHIP ACADEMY

LOCAL GOVERNMENT LEADERSHIP ACADEMY

2026 LEADERSHIP FORUM

**MARCH
11-13,
2026**

EVENT PROGRAM



Forum Theme

Finishing Strong: Legacy, Leadership & What Comes Next

As local leaders approach the culmination of their term, the 2026 LGLA Leadership Forum offers space to reflect, renew, and refocus. Finishing Strong is about more than closing a chapter—it's about honouring accomplishments, stewarding resources, strengthening relationships, and shaping a legacy that endures.

This year's Leadership Forum invites participants to celebrate their contributions, capture their stories, and prepare for what's next—both personally and for their communities. Through thought-provoking sessions and meaningful dialogue, participants will explore the many dimensions of leadership and legacy.

Attendees will explore ways to:

- **Strengthen their legacy** through sound and lasting financial stewardship
- **Build resilience and trust** through effective crisis leadership
- **Capture and share their leadership story** to inspire others
- **Shape the future of local leadership learning** with their feedback.
- **Approach elections and transitions with optimism and integrity**
- **Nurture relationships** that sustain trust and effective leadership.

Forum Overview

All sessions to be held in President Ballroom.
All breaks and meals will be served in the ballroom foyer.

Wednesday

March 11

1:00 PM

Registration sponsored by the **BC Professional Fire Fighters' Association**

1:30-2:00 PM

Opening Ceremony

2:00-5:15 PM

Lead with a Story (Part 1): Turning Your Journey into Impact

Refreshment Break Sponsored by **Municipal Insurance Association of BC**

5:15-6:45 PM

Networking Reception Sponsored by **Destination BC**

Thursday

March 12

*Relationship
With
Uncertainty*

7:30-8:30 AM

Breakfast Sponsored by **BC Assessment**

8:30-9:45 AM

Stewarding the Finish Line: Legacy, Leadership, and Lasting Value

9:45-10:00 AM

Refreshment Break sponsored by **Lidstone & Company**

10:00-11:15 AM

After the Storm: The Enduring Legacy of Local Leadership in Disasters

11:15 AM-12:15 PM

LGLA Curriculum Preview Session

12:15 PM-1:30 PM

Lunch Sponsored by

1:30-2:45 PM

Finishing Strong: Governing Effectively in Year Four

2:45-3:00 PM

Refreshment Break sponsored by **BCLC**

3:00-4:15 PM

Truth & Reconciliation in Practice: Working in a Good Way

Friday

March 13

7:30-8:30 AM

Breakfast Sponsored by **Young Anderson Barristers & Solicitors**

8:30-9:45 AM

Lead with a Story (Part 2): Building Your Library

9:45-10:00 AM

Refreshment Break

10:00-11:30 AM

It Seemed Like a Good Idea at the Time...

11:30 AM

Closing

Session Descriptions

Day ONE

Wednesday | **March 11**

1:30 PM

Opening Ceremony

- **Councillor Laurey–Anne Roodenburg**, President, LGLA
- **Chief Wayne Sparrow**, Musqueam Nation
- **Councillor Cori Ramsay**, President, UBCM

2:00 PM

Lead with a Story (Part 1): Turning Your Journey into Impact

- **Bill Baker, Founder & Principal**, BB&Co Strategic Storytelling

Behind every local leader is a storyteller. Join renowned speaker Bill Baker for an engaging session on the power of storytelling in leadership communication. Learn how to craft stories that inspire, persuade, and strengthen your message—while reflecting on your own leadership journey, celebrating your contributions, and preparing for what's next for you and your community.

Day TWO

Thursday | **March 12**

8:30 AM

Stewarding the Finish Line: Legacy, Leadership, and Lasting Value

- **Councillor Melanie McCollum**, City of Courtenay
- **Mayor Dean Murdock**, District of Saanich
- **Jacqueline Weston**, Asset Management Program Manager, District of Saanich

After years of service, your community's roads, facilities, assets, and relationships all tell a story of your council's leadership. In this session, two communities will share the steps they've taken toward sustainable financial and asset planning, and how they are preparing for long-term stewardship that extends well beyond any single term of office.



10:00 AM

After the Storm: The Enduring Legacy of Local Leadership in Disasters

- **Director Jason Lum**, Fraser Valley Regional District
- **Chair John Jack**, Alberni-Clayoquot Regional District
- **Chair Natalya Melnychuk**, Columbia Shuswap Regional District

When an emergency hits, local leaders are tested in profound ways. This session explores how leadership during crises shapes community resilience, trust, and long-term recovery—and how those moments become a lasting part of a leader's legacy.

11:15 AM

LGLA Curriculum Preview Session

- **Todd Pugh**, Chair, LGLA Curriculum Development Working Group
- **Megan Chorlton**, Chair, LGLA Events Organization Committee

Help shape the future of local leadership learning. This interactive session invites participants to share feedback on proposed curriculum themes and online course designs, ensuring the program reflects the real needs and priorities of today's elected officials.

1:30 PM

Finishing Strong: Governing Effectively in Year Four

- **Mayor Richard Stewart**, City of Coquitlam
- **Chair Grace McGregor**, Regional District of Kootenay-Boundary
- **Councillor Kevin McIsaac**, City of Fernie
- **Chair Jen Ford**, Squamish-Lillooet Regional District

The final term often brings urgency to complete initiatives and show meaningful results. This session offers guidance on staying grounded in good governance, thoughtfully prepare for what follows, and help the next team start strong – whether you hope to be on it or not. Join us and a panel of multi-term local government leaders, who have decided this will be their final term.

3:00 PM

Truth & Reconciliation in Practice: Working in a Good Way

- **Chair Jen Ford**, Squamish-Lillooet Regional District
- **Heather Paul**, CAO, Squamish-Lillooet Regional District
- **Gwen Bridge**, Founder, Gwen Bridge Consulting

This session will highlight the Squamish-Lillooet Regional District's *Truth & Reconciliation: In Practice, A Guide for Working in a Good Way*, exploring how its values-based, role-driven approach moves reconciliation beyond checklists and into meaningful organizational practice. Panelists will share how the framework was conceptualized and developed, and how the SLRD is embedding and sustaining it throughout the upcoming election transition and beyond.

8:30 AM **Lead with a Story (Part 2): Building Your Library**

- **Facilitator: Councillor Laurey-Anne Roodenburg**, President, LGLA

Build on the insights from Bill Baker's storytelling session by expanding your personal story library in this hands-on follow-up workshop. Through guided exercises and peer exchange, participants will identify and shape additional stories that strengthen their communication with key audiences and help capture the legacy of their term.

10:00 AM **It Seemed Like a Good Idea at the Time...**

- **Director Jerrilyn Kirk**, Regional District of Fraser-Fort George
- **Councillor Tasha Henderson**, City of New Westminster
- **Councillor Aidan McLaren-Caux**, Village of Nakusp
- **Mayor Jack Crompton**, Resort Municipality of Whistler
- **Chair John Jack**, Alberni-Clayoquot Regional District

This session is not your average PowerPoint panel. We've lined up a lively set of stories from elected officials who know first-hand that best laid plans don't always work out as imagined. In the fourth year of your term, we'll take some time to learn from the mistakes, failures, and flops along the way, with levity and fun.

Cathy Watson Memorial Award Winners

Congratulations Cathy Watson Memorial Award Winners, Councillor Monique Arès & Councillor Jeremy Levy

This award was created in honour of Cathy Watson, a founding member of the LGLA and a dedicated advocate for local government and First Nations leadership development. These winners reflect the spirit of this award—demonstrating both financial need and a clear commitment to strengthening your leadership capacity in service to your community.

Gratitude to
Our Partners & Sponsors

The **Local Government Leadership Academy** gratefully acknowledges the support of the following **Partner Organizations and Sponsors**:



Many thanks
for attending

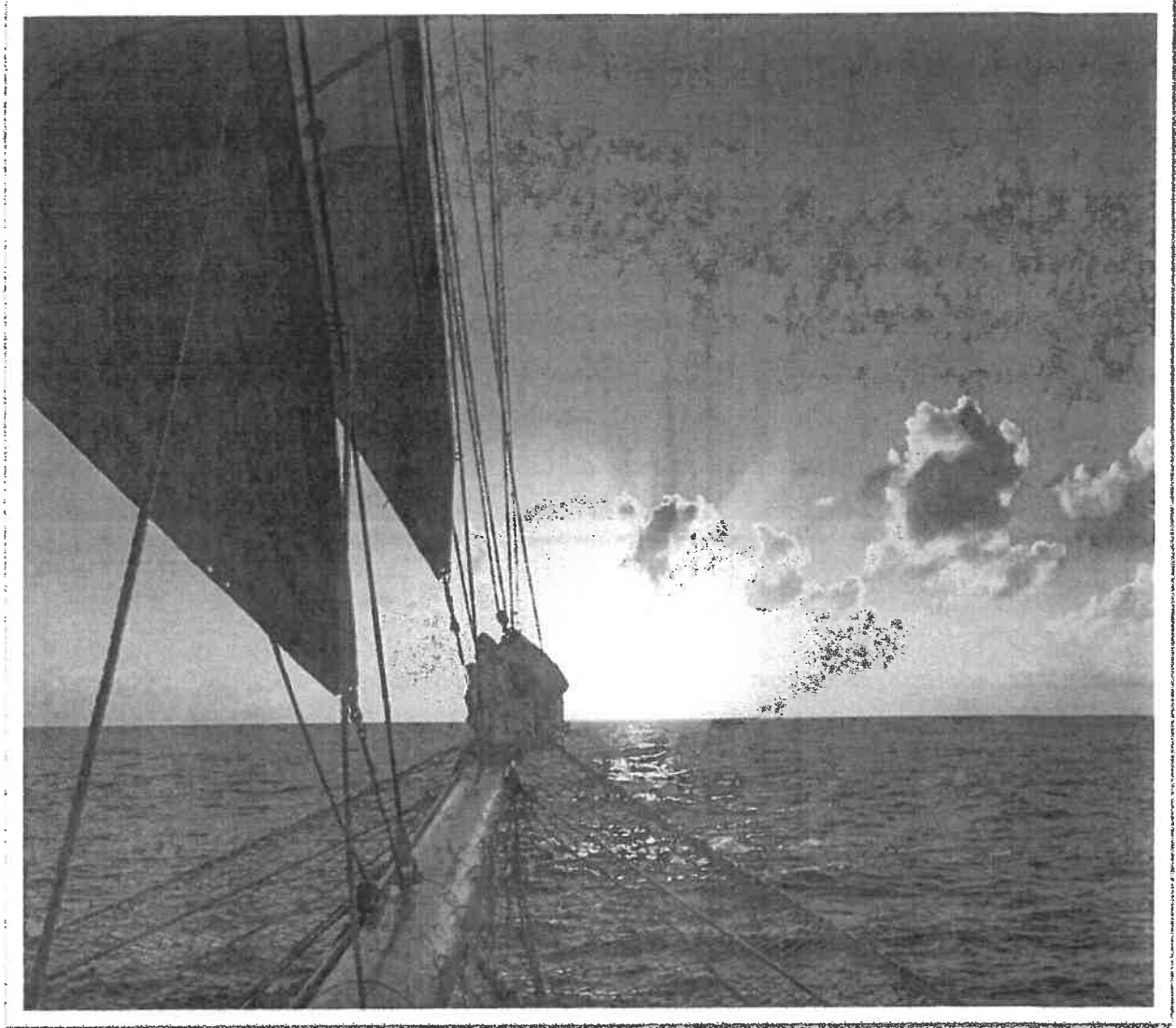
The LGLA Board and Staff would like to thank you for helping us make the **2026 LGLA Leadership Forum** a success.

Please scan the QR code and let us know your thoughts on this year's event.





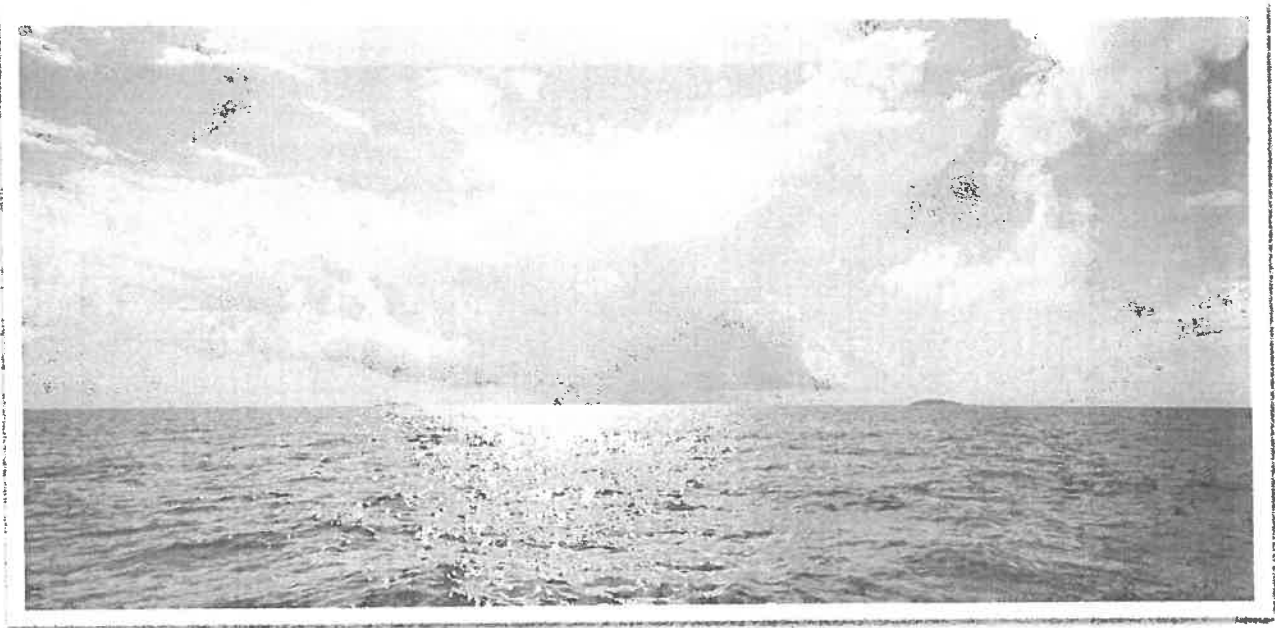
LOCAL GOVERNMENT LEADERSHIP ACADEMY



Leadership Through Storytelling

Local Government Leadership Academy | March 11, 2026

BB&CO STRATEGIC
STORYTELLING



Why Storytelling?

Of all the tools available to professionals, storytelling can be the most powerful. Since people first gestured to each other in front of a fire, storytelling has been the way we most naturally interact with each other as social human beings. Ages before there was PowerPoint, email, websites, Twitter, books or even written language, there was storytelling, used by societies to transmit knowledge, deepen understanding and bring about meaningful change from within. From Martin Luther King to Steve Jobs, great leaders have always used storytelling to connect people to ideas, to each other, and to a vision of the future in which they see themselves and want to make real.

In the broadest sense, the March 11 Leadership Through Storytelling workshop is designed to help you understand why storytelling works and how it works, so you can put it to work to improve the impact of your communications and, with that, your ability to lead others. More specifically, this workshop will help you...

- Recognize how to use storytelling to persuade, influence and inspire others (even if you have no direct authority over them) and connect with them in a more human way.
- Understand the fundamentals of great storytelling, core elements of great stories, and traits of great storytellers: realizations that can be used in lots of communication situations, including presentations, proposals, meetings, mentoring, Diversity & Inclusion (D&I) efforts, one-on-one's, fundraising, interviews, and casual conversations.
- Approach storytelling more strategically, developing a library of relevant stories to share in the workplace, so that you are always able to tell the right story with the right message at the right time.

"If you want to build a ship, don't drum up workers, tell them to gather wood, and divide tasks among them. Instead, teach them to yearn for the vast and endless sea."

Antoine de Saint-Exupéry
Author and Poet

Workshop Details...and a Little Homework Assignment

Our workshop will be a combination of subject matter presentation, group discussions, and individual reflection, as we unpack storytelling and you learn how it can be used at work. And in true workshop fashion, there will be times when you are put to work, applying the theory being shared.

Towards that end, **we would like you to come to the workshop with a story in mind** that you will learn how to develop and then practice telling in small breakout groups. Strategic storytelling can be used for a variety of situations. But for our workshop, it would be best if your "practice story" were relevant to a workplace situation and audience. More specifically, it should be a story you could tell to shape the way an audience thinks **about the work you've done or want to do, a challenge or opportunity, your municipality, governing, or you and the legacy** you want to share with others. For example:

- If you're introducing your community to the media, a new partner or employee, or other stakeholder, you might tell a story about an experience that made you realize what is most remarkable about it; what makes it special.
- Or if you're proposing or updating a group on a new community initiative, you might tell a story that conveys *why* it's worth pursuing, bringing to life the problem or opportunity it will address and the positive impact it will have.
- Or if your colleagues or partners are facing an intimidating logistical challenge, you might tell a story about a time in your life or career when you faced an overwhelming challenge, how you overcame it, and what you learned.
- Or if those colleagues or partners are starting to lose steam in the middle of a tough initiative, you might tell a story about an experience that taught you the importance of "finishing strong" and what it takes to do so.
- Or if you're cultivating new talent, you might tell a story about an experience that helped you better understand your position and the leadership role you play in your team, your government, and your community.
- Or you might tell a story about an experience that motivated you to get into government, or it could be about an experience that inspired you to stay in government: that brings to life what is most meaningful about your work.
- Or you could tell a story about an experience that demonstrates what a well-functioning local government looks, acts, and feels like. Conversely, it could be a story about what a poorly functioning local government looks like.
- Or you might tell a story about a pivotal experience you had in your life or career and how it helped shape you into the person, the leader you are today: a story you might use in an interview or when mentoring someone.

The above are just examples to spark your thinking, and there are many other potential stories to consider. As you think of a story, know that it can come from your own experience (from work or life); from someone else's experience;

"Without a story, there is no larger picture to make information meaningful. Without a story, we retreat to just the facts. A story that resonates helps us to deeply believe in ourselves, individually and collectively, and in the vision for the collective experience."

Harvard Business Review
"Why You Need a Story"

or it could be an analogous story lifted from history, sport, news, literature, etc. In other words, the story doesn't have to be *about* work in order to be relevant *to* work. Wherever your story comes from, **try to identify the point of it (the message or desired take-away)** and what you want your audience to think, feel, and do as a result of hearing it.

During the first half of our workshop, we'll go through the core fundamentals of effective storytelling and give you the chance to apply them to your story through worksheets and individual exercises. So, don't think that your story has to be perfect when we start. That said, as you think of a story and, perhaps, practice telling it before our workshop, try to **make sure it is around three minutes or less so we have time to hear everyone's**. See you soon!

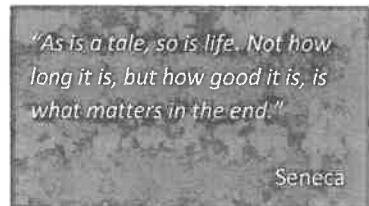
About BB&Co Strategic Storytelling and Your Instructor, Bill Baker



Since Bill first learned to talk, he has been telling stories: to grandparents, teachers, that nice lady at the grocery store...anyone who would listen. Early on, Bill recognized the profound impact that stories had on people, as well as the fact that different stories would generate different responses. This penchant for storytelling continued into his professional career as Bill started using stories in his day-to-day communications with colleagues and clients. So, with storytelling in his heart, Bill founded BB&Co Strategic Storytelling in 2010 to help companies and their leaders bring more meaning and focus to their work, and their workforce, using the power of story to do so.

After receiving his degree from Bowdoin College in Brunswick, Maine, Bill spent the first 10 years of his career working in New York City, managing global accounts for agencies such as Grey and Saatchi & Saatchi. He moved to Vancouver in 1998, where he served as Managing Director of the Vancouver office of DDB Worldwide, overseeing anywhere from 150 to 200 employees. Bill was also part of DDB's Global Planning Group, where he helped redefine and deploy the suite of strategic planning tools used across the agency's 200-plus offices around the globe.

There is barely a category of industry that Bill and the BB&Co team have not worked in, collaborating with respected clients such as GE, Coca-Cola, Cisco, Manulife, Pfizer, Travel Alberta, Adobe, TELUS, lululemon, Municipal Insurance Association of BC, Dell, Vancouver Aquarium, Canadian Centre for Ethics in Sport, CPA Canada, and the University of BC. Bill is a regular presence on the public speaking circuit, an avid blogger, and sat on the board of the Alzheimer Society of BC. He, his partner, Brent, and their perpetually energetic dog, Harvey, live in Spallumcheen, BC.

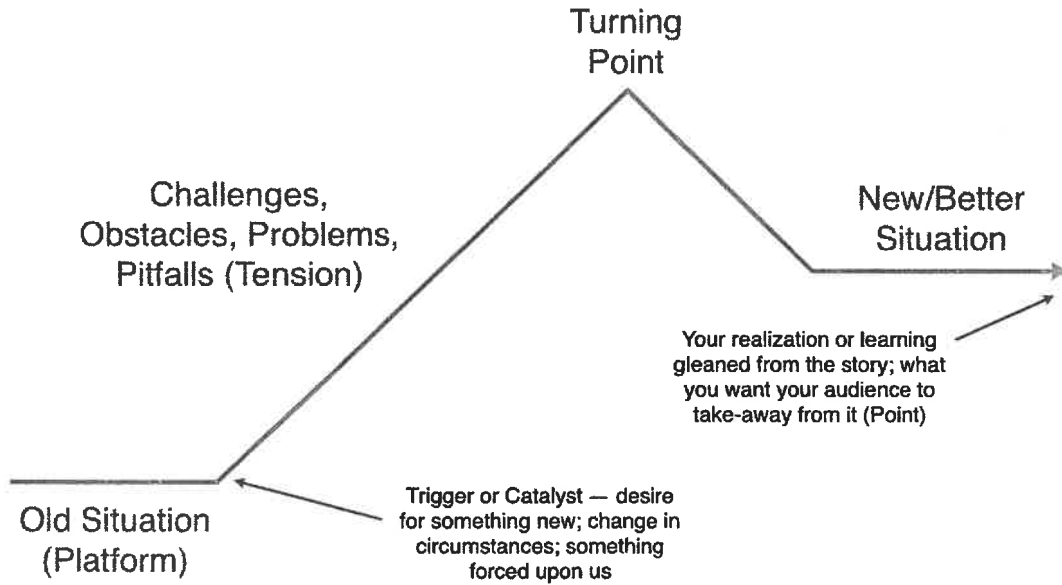


Email: bill@bbcostorytelling.com
Social: [@StorytellerBill](#)
Website: bbcostorytelling.com

Story Strategy Worksheet

Who is my story for? (Intended audience)	
Why do I need to tell it? (Context, their workplace situation)	
What do I want my audience to do? (Desired actions)	
What do I want them to think? (New thoughts they need and/or mental barriers they need to get around)	
What do I want them to feel? (New emotions they need and/or emotional barriers they need to get around)	
What main key message must my story convey? (Take-away or point)	

Story Plot Worksheet



Old situation, starting point for people in story (Platform)	
Catalyst, trigger that sends characters on a new or different path	
Challenges, problems, obstacles experienced along the way (Tension)	
Turning point, tension resolution (or how things went from bad to worse if no turning point)	
New situation after turning point (or what the future should be if no turning point)	
Learning or realization taken from experience (Point)	

Strategic Story Library Development Grid

Audiences	Desired Actions	Needed Thoughts & Feelings	Message to Convey (The Point)	Relevant Strategic Stories
One:				
Two:				
Three:				

VILLAGE OF TAHSIS

Report to Council

To: Mayor and Council
From: Chief Administrative Officer
Date: April 7, 2026
Re: Capital Projects Status Report

TAHSIS FLOOD PROTECTION IMPROVEMENTS PROJECT PHASE 3

Project Description

In this third phase, structural flood protection will be extended along North Maquinna Drive from north of Rogers Street to Head Bay Road to protect Tahsis North Village from riverine and coastal floods up to 1:200 year rainfall levels (accounting for storm, tide and sea level rise effects). An estimated~\$41 million worth of public and private assets and essential infrastructure is currently at risk in the North Village – including the public works yard, water supply well pumping station, salmon hatchery, ambulance station, RCMP detachment, fire hall, recreation complex/emergency reception centre, daycare, and elementary/secondary school.

Works completed to date:

- Survey of the proposed project area
- Bathymetric study
- Storm Surge Analysis
- Flood Modelling
- Design Concept – approved by Council on June 10, 2025
- Geotechnical assessment of proposed designs
- Assessment of diking construction and material options
- Initial environmental assessment
- Community presentation and consultation held at the Tahsis Recreation Centre on July 15, 2025
- Fisheries and Oceans Canada “Avoid and Mitigate” letter received allowing the project to proceed without a *Fisheries Act* authorization.
- Updated cost estimates prepared and submitted to Council in a separate report.

Next Steps:

- Subject to Council decision on options presented in separate report.

Project Budget

The project budget is \$2,892,152 which is funded with \$2,120,815 in federal/provincial contributions, plus an additional \$482,122 in provincial funding for a total of \$2,602,937 from senior levels of government. The Village's contribution is \$289,215.

As of March 24, 2026, we have expended \$200,852.

COMMUNITY BOAT LAUNCH PROJECTProject description:

The project will increase access to the Village of Tahsis by constructing a boat launch, adjacent float, and optional washroom and washdown station (budget dependent). Project scope includes:

- Replacing the boat launch with a new launch ramp with improved performance for larger vessel and lower tides;
- construction of a launch float adjacent to the ramp; and
- construct a seasonal washroom and washdown station

Works completed to date:

- Environmental assessment
- DFO Avoid and Mitigate letter issued
- Indigenous consultation
- Marine Construction Project Manager hired
- Re-design of boat launch and launch float
- Phase 1 and Phase 2 scope and budgets prepared
- DFO Avoid and Mitigate extension until August 2025
- Island Coastal Economic Trust (ICET) Capital and Innovation draft grant application for Phase 2 submitted
- Phase 1 tender drawings prepared
- Phase 1 invitation to tender posted on BC Bid
- Phase 1 tender bids received
- Phase 1 Contract Awarded to Black Creek Industries
- Project construction began late December 2025. Project is 70% completed.

Next steps:

- Cast in place concrete work, install float, washroom and washdown station.

Project Schedule – Behind schedule. Current projected completion date May 2026.

Project Budget

The grant amount allocated for this project is \$2,475,547.

As of March 24, 2026, we have expended a total of \$1,270,427.

WASTEWATER TREATMENT RECONFIGURATION AND UPGRADE PROJECT (PHASE 1)
PROJECT COMPLETED NOVEMBER 2025

TAHSIS FIRE HALL RELOCATION PROJECT
PROJECT COMPLETED SEPTEMBER 2025

TAHSIS TOURIST CENTRE UPGRADE PROJECT
PROJECT COMPLETED DECEMBER 2025

Respectfully submitted:



Mark Tatchell, CAO

VILLAGE OF TAHSIS

Report to Council

To: Mayor and Council

From: Chief Administrative Officer

Date: April 7, 2026

Re: Tahsis Museum and Visitor Information Centre Reopening Plan Project

PURPOSE OF REPORT

To present options for Council's consideration regarding the reopening of the Tahsis Museum and Visitor Information Centre, including governance arrangements and funding for the next phase of planning and implementation.

BACKGROUND

Renovations to the Tahsis Museum and Visitor Information Centre building at **36 Rugged Mountain Road** were completed in December 2025. The project was fully funded through the Province of British Columbia's Rural Economic Diversification and Infrastructure Program (REDIP).

Minor finishing work has been undertaken since project completion in preparation for reopening the facility to the public later in 2026.

The renovation provides an opportunity to review the operational and governance arrangements for both the Museum and the Visitor Information Centre.

Tahsis Museum

The Tahsis Heritage Society (THS) has been responsible for the Museum since at least the early 2000s and is incorporated under the **B.C. Societies Act (S0034815)**.

In 2002, the Village and THS entered into a 10-year **Lease and Operating Agreement** (attached) outlining the roles and responsibilities of both parties. The agreement expired in March 2011.

A June 2011 memorandum from the Chief Administrative Officer identified several concerns with the agreement and recommended revisions; however, Village records do not indicate that a subsequent agreement was executed.

Ownership of the museum's artifacts and collections is not addressed in the 2002 agreement or other Village records.

The building is owned by the Village and insured through the **Municipal Insurance Association of British Columbia**.

Visitor Information Centre

The Tahsis Chamber of Commerce previously operated the Visitor Information Centre in the same building without a formal agreement. The Chamber is currently inactive.

In recent years the Village has operated the seasonal Visitor Information Centre using summer student programs or existing staff, depending on available funding.

Within the renovated facility, the Visitor Information Centre will be located in the reception area and will serve as the primary point of contact for visitors.

DISCUSSION

The reopening of the facility requires planning, exhibit preparation, and coordination with community partners. The renovation also provides an opportunity to clarify the roles of the Village and the Tahsis Heritage Society in the development and operation of the Museum. THS currently has limited financial resources and volunteer capacity to independently undertake the work required to reopen the Museum, including:

- project planning and coordination
- community engagement
- historical research
- storyline and interpretive theme development
- exhibit design and layout
- writing and editing exhibit text
- fabrication and installation of displays

At present there is no formal agreement governing THS's use of the building for museum purposes.

Clarifying the roles and responsibilities of the Village and THS will help reduce the risk of delays, misunderstandings, or conflict during the next phase of the project.

REOPENING PLAN OPTIONS

Option 1 – THS-Led Museum

Confirm that the Tahsis Heritage Society will lead all aspects of the Museum, including funding, planning, design, implementation, and ongoing operations under a **Licence of Occupation** with the Village.

Pros

- Reduces administrative and financial responsibility for the Village
- Allows the Village to focus on the Visitor Information Centre and other priorities
- May encourage additional volunteer participation

Cons

- Reopening may be delayed due to limited THS capacity
- The Village may still be asked to provide funding
- Limited Village oversight of exhibit themes and content

Option 2 – Village-Led Museum

The Village assumes responsibility for planning, funding, design, and implementation of the Museum, with THS engaged as a stakeholder and advisor.

Pros

- Streamlines project management
- Provides the Village with editorial oversight of exhibits
- Allows stronger integration between the Museum and Visitor Information Centre

Cons

- Risk of historical inaccuracies if THS involvement is limited
 - May marginalize a long-standing community organization
 - Creates an additional municipal service that may require ongoing funding
-

Option 3 – Formal Partnership Agreement

The Village and THS negotiate and enter into a formal agreement defining roles, responsibilities, and expectations for the planning, development, and ongoing operation of the Museum before proceeding with the next phase of work.

Pros

- Clarifies roles and responsibilities
- Ensures THS expertise informs exhibit development
- Supports continued community involvement in the Museum

Cons

- Requires staff time to negotiate and draft an agreement
 - May require legal review (additional cost)
 - Could delay implementation if negotiations are prolonged
-

Option 4 – Other

Any other option that Council considers appropriate.

VISITOR INFORMATION CENTRE OPERATIONS

As the Tahsis Chamber of Commerce is currently inactive, the Village will continue to operate the Visitor Information Centre unless Council requests staff to pursue an alternative arrangement.

FINANCIAL IMPLICATIONS

Reopening the facility will require modest funding for professional services and display materials.

The REDIP grant for the building renovation has been fully expended and the draft 2026 operating budget does not include funding for this work.

The preliminary estimate for the reopening plan project is **\$15,000**, allocated as follows:

Visitor Information Centre

- Professional fees: \$3,000
- Materials: \$1,500

Museum

- Professional fees: \$7,000
- Materials: \$3,500

FUNDING OPTIONS

Option 1

Include the reopening plan project in the **2026 Operating Budget**, funded through property taxation.

Option 2

Fund the Visitor Information Centre reopening in 2026 and defer the Museum reopening until 2027 or later, potentially pursuing grant funding.

Option 3

Fund both reopening projects from the **Economic Development Reserve Fund**.

Option 4

Any other option Council considers appropriate.

PROPOSED SCHEDULE

Subject to Council direction, the following high-level schedule is proposed.

Visitor Information Centre

April – Hire a project coordinator to prepare the reception area for reopening.

May 15 – Planning completed; business and artisan participation confirmed; design elements finalized and procurement initiated.

June 12 – Construction and installation of displays completed.

Museum

May – September

Hire project coordinator/curator/writer; undertake planning, engagement with THS and the Mowachaht/Muchalaht First Nation (MMFN), research, and storyline development. (The museum area would remain closed to the public during July and August.)

September – December

Artifact organization, exhibit design and layout, writing and editing of exhibit text, and installation.

January 2027

Official Museum reopening.

POLICY / LEGISLATIVE REQUIREMENTS

None identified.

STRATEGIC PRIORITY

Not identified as a 2026 Strategic Priority.

RECOMMENDATION

Reopening Plan: Option 3 – Formal partnership agreement with the Tahsis Heritage Society.

Funding: Option 3 – Fund the reopening plan project from the Economic Development Reserve Fund.

Respectfully submitted:

A handwritten signature in dark ink, appearing to be 'Mark Tatchell', written in a cursive style.

Mark Tatchell, CAO

Memo

To: Mayor and Council
From: CAO
CC: Tahsis Chamber of Commerce, Tahsis Heritage Society
Date: June 23, 2011
Re: Lease

CONCERNS

In reviewing the Agreement for the Chamber to provide a fee for service, the following issues were noted;

1. The existing lease with the Heritage Society was a 10 year lease, however has expired as of March 7, 2011 (attached)
2. The existing lease with the Heritage Society was for the property and building described as # 36 Rugged Mountain Road, being Lot A of Plan 52009 (attached) This legal description encompasses the entire building including the portions that house the Chamber of Commerce and Information Centre.
3. The existing lease with the Heritage Society does not permit sub leases. This is a confusing and erroneous arrangement.
4. The only reference I found to a lease with the Chamber of Commerce is from December 12, 1988 however staff cannot locate the referenced document.

RECOMMENDATIONS

- a. That the Chamber be requested to provide any documents or information they may have regarding a lease agreement for reference. The Heritage Society may also have information regarding the relationship with the Chamber and VIC.
- b. That the Village then prepare new leases for both the Chamber and the Heritage Society, including a floor plan that separates the areas of responsibility and terms and conditions of all parties to the lease. (this is being done at this time) For the record, the existing lease with the Heritage society requires that the Village be responsible for all mechanical and structural repairs. The building is also exempted from taxation. Outside maintenance and yard work is not specified and will be in the new lease.

VILLAGE OF TAHSIS**LEASE AND OPERATING AGREEMENT**

THIS AGREEMENT dated for reference March 7, 2002 is

BETWEEN:

VILLAGE OF TAHSIS, a municipal corporation incorporated pursuant to the *Municipal Act* (British Columbia) and having an office at Box 519, Tahsis, B.C., VOP IXO

("Village")

AND:

TAHSIS HERITAGE SOCIETY, a society incorporated under the *Society Act* (British Columbia) under number _____ and having its registered office at 36 Rugged Mountain Road, Tahsis, B.C. VOP IXO

("Society")

GIVEN THAT:

- A. The Village is the registered owner in fee simple of the land and building ("Building") located at 36 Rugged Mountain Road, Tahsis, B.C., and legally described as:

PID 017-152-585
Lot A
Plan VIP52009
District Lot 443 595 597
Nootka Land District

(the "Land");

- B. The Village owns the personal property artifacts comprising the Village of Tahsis Community Museum ("Museum"), currently located in the Building shown outlined in heavy black line on the sketch attached to this Agreement on Schedule "A" and labeled "Former Museum";
- C. The Village owns the documents and the records of historic value comprising the Village of Tahsis Community Archives ("Archives") which are currently located in the Village of Tahsis Municipal Hall;

Lease and Operating Agreement
Between Village of Tahsis and Tahsis Heritage Society

- D. The Society wishes to lease that portion of the Building shown outlined in heavy blackline on Schedule "A" and labeled the "Premises" to house the Museum and Archives, and the Village and the Society have agreed that the Society will maintain and operate the Museum and the Archives, all on the terms and conditions set out in this Agreement;
- E. The Village has the authority to lease the Premises to the Society for less than fair market value pursuant to section 176 of the *Municipal Act*, and has given the required notice under section 187 of the *Municipal Act*;

THIS AGREEMENT IS EVIDENCE that in consideration of the mutual promises contained in this Agreement, and the payment of Two Dollars (\$2.00) by the Society to the Village (the receipt and sufficiency of which is acknowledged by the Village) the parties agree as follows:

1. **Lease of Premises** - The Village leases the Premises to the Society "(Lease)" for the Term, on the terms and conditions and for the purposes set out in this Agreement.
2. **Term** - The term of this Agreement and the rights granted by it shall be for a period of ten (10) years, beginning on March 7, 2002 and terminating on March 7, 2011, subject to earlier termination pursuant to the terms of this Agreement (Term").
3. **Rent** - The Society shall pay the Village the rent of \$10.00 for the Term, to be paid in advance on the first day of this Agreement.
4. **Society's Covenants** - The Society covenants and agrees with the Village as follows:
 - (a) to use the Premises only for the operation and maintenance of the Museum and Archives and not to make any other use of the Premises;
 - (b) not to make or erect in, on or to the Premises any improvements, installations, alterations or additions, or alter the existing state of the Premises in any way, without obtaining the Village's prior written consent (which consent shall not be unreasonably withheld with respect to alterations of the Premises) and in obtaining such consent to provide the Village with all plans and specifications relating to such work, as requested by and to the satisfaction of the Village;
 - (c) not to cause, maintain or permit any thing that may be or become a nuisance or annoyance on or from the Premises to the owners or occupiers of the

Lease and Operating Agreement
Between Village of Tahsis and Tahsis Heritage Society

Land, adjoining lands or to the public, including by the accumulation of rubbish, or unused personal property of any kind;

- (d) not commit or permit waste to the Premises;
 - (e) to pay all costs of telephone and other communication services on the Premises;
 - (f) to maintain the Premises and all improvements on the Premises in a safe, clean and sanitary condition and to take all reasonable precautions to ensure the safety of all persons using the Premises;
 - (g) at the end of the Term, to surrender the Premises to the Village in good repair, excepting reasonable wear and tear;
 - (h) to carry out and conduct its activities in, on and from the Premises in compliance with any and all statutes, bylaws, regulations and orders from time to time in force and to obtain the required approvals and permits thereunder and not to do or omit to do anything on or from the Premises in contravention thereof.
5. **Operational Matters** - The Village covenants to provide heat, water, sewer, electric, waste removal, snow removal and building maintenance to the Premises, and to maintain the common areas, all to a reasonable standard in accordance with the Village's policies from time to time.
 6. **Acknowledgement and Agreements of the Society** - The Society acknowledges and agrees that the Village has given no representations or warranties with respect to the Premises and the Society leases the Premises on an as is basis.
 7. **Quiet Possession** - The Village covenants and agrees with the Society to permit the Society, so long as the Society is not in default of the Society's obligations under this Agreement, to peaceably possess and enjoy the Premises for the Term, without interference or disturbance from the Village or those claiming by, from or under the Village.
 8. **Operation of Museum and Archives** - The Society must maintain and operate the Museum and Archives for the benefit of the residents of the Village of Tahsis for the Term.
 9. The Society must operate and maintain the Museum for the Term in accordance with the Tahsis Community Museum Policy Statement (1996), attached to this Agreement as Schedule "B".

Lease and Operating Agreement
Between Village of Tahsis and Tahsis Heritage Society

10. The Society must operate and maintain the Archives for the Term, in accordance with the Tahsis Community Archives Policy Statement (1996) attached to this Agreement as Schedule "C".
11. **Costs** - The Society is solely responsible for the payment of all costs and expenses associated with the operation of the Museum and the Archives, except as otherwise specifically set out in this Agreement.
12. **Inventory** - As soon as reasonably possible after the commencement of the Term, the Society shall conduct an inventory of the Archives and create a comprehensive inventory list, a copy of which shall be delivered to the Village upon completion.
13. **Initial Payment** - As soon as reasonably possible at the commencement of the Term, the Village shall pay to the Society the sum of \$ 0.00 as a first payment for the performance of the Society's obligations under this Agreement.
14. **Funding by Village** - No later than October 1 in each year of the Term, the Society must provide to the Village a detailed budget for the operation of the Museum and the Archives in the next ensuing year. The budget must set out all anticipated expenses for the operation and maintenance of the Museum and Archives and must show all anticipated revenues and other funding expected to be received by the Society in the next ensuing year.
15. The Village Council will review the budget and, in its sole discretion determine the amount of funding the Village will provide to the Society for the next ensuing year ("Funding").
16. The Village will provide the Funding to the Society in two equal payments, the first payable by January 15 of the next ensuing year, and the second by June 15 of the next ensuing year. On or before June 1 of each year of the Term, the Society must provide to the Village an interim statement of revenue and expenditures for the Museum and the Archives for the last preceding five-month period.
17. No later than February 1 in each year of the Term, the Society must provide to the Village audited financial statements, including a balance sheet and a statement of revenue and expenditures and information on any funds held by the Society for the preceding calendar year.
18. **Equipment** - The Village agrees to provide to the society, at the Village's sole cost, the furniture, equipment, and other items listed in Schedule "D" to this Agreement, the ownership of which shall at all times remain with the Village and shall be used by the Society only on the Premises for the Term. The Village may from time to time provide other items to the Society for its use during the Term.

Lease and Operating Agreement
Between Village of Tahsis and Tahsis Heritage Society

19. **Signage** - The Village agrees to provide, at its sole cost, appropriate signage for the Museum and Archives on the Land, as well as directional signage within the Village.
20. **Records and Financial Statements** - The Society must maintain at all times accurate books, records, and accounts for the operation and maintenance of the Museum and the Archives, including all receipts and invoices supporting any expenditures, and the Society must permit the Village to inspect the same at all reasonable times and to make copies thereof. All records must be prepared and kept in accordance with generally accepted accounting principles applied on a consistent basis from year to year.
21. **Permission to Enter** - The Village or its authorized representative may enter upon the Premises at all reasonable times for the purpose of inspection of the Premises, and for other purposes authorized by this Agreement.
22. **No Assignment or Sublease** - The Society shall not assign the Society's interest in this Agreement or sublet the Premises in whole or in part without the prior written consent of the Village, which consent is within the absolute and unfettered discretion of the Village, nor may the Society charge or encumber or purport to charge or encumber the Society's interest in the Premises or the Lease.
23. **Holding Over** - If the Society continues to occupy the Premises and operate and maintain the Museum and Archives with the written consent of the Village after the expiration of the Term, then, without any further written agreement, the Society shall be a monthly lessee paying monthly rent in an amount determined by the Village and subject always to the other provisions in this Agreement insofar as the same are applicable to a month to month tenancy, and a tenancy from year to year shall not be created by implication of law, and nothing shall preclude the Village from taking action for recovery of possession of the Premises and termination of this Agreement.
24. **Insurance** - The Village will obtain and maintain during the Term comprehensive general liability and property insurance providing occurrence-based coverage for death, bodily injury, and property loss and damage arising out of or in connection with the use of the Premises or the operation of the Museum and Archives as provided in this Agreement, naming the Society as an additional insured. The limits deductible and terms of the insurance are in the sole discretion of the Village.
25. **No Joint Venture** - This is an agreement for services and nothing contained in this Agreement is deemed or construed by the parties, nor by any third party, as creating the relationship of principal and agent or partnership or joint venture

Lease and Operating Agreement
Between Village of Tahsis and Tahsis Heritage Society

between the parties or as giving the Society any power or authority to bind the Village in any way.

26. **Notices** - Where any notice, request, direction, or other communication ("Notice") is required to be given or made by a party under the Agreement, it shall be in writing and is effective if delivered in person, sent by mail, or by facsimile addressed to the party for whom it is intended at the address set forth above in the Agreement, provided that any Notice to the Village shall be to the attention of the Director of Corporate Administration. Any Notice shall be deemed to have been given if delivered in person, when delivered; by mail, after five (5) business days; and, by facsimile, when transmitted. The address of a party may be changed by notice in the manner set out in this provision.
27. **Termination Due to Default** - If and whenever
- (a) the Society is in default in the payment of any sum payable under the Lease and default shall continue for fifteen (15) days after the giving of written notice by the Village to the Society;
 - (b) the Society does not observe, perform or keep each and every of the covenants, agreements, stipulations, obligations, conditions and other provisions of this Agreement to be observed, performed and kept by the Society, other than the payment of money, and persists in such default for thirty (30) days after the giving of written notice by the Village; or
 - (c) the Society shall vacate or abandon the Premises or use or permit or suffer the use of the Premises for any purpose other than the purposes permitted by this Agreement, and such default persists for five (5) days after the giving of written notice by the Village,
- then in each of such cases at the option of the Village, this Agreement may be terminated and the Term shall then immediately become forfeited and void and the Society shall immediately cease all use and occupation of the Premises and shall vacate and deliver up possession of the Premises and the Museum and Archives and the Village may without notice or any form of legal process and without any adherence to public law duties or procedural fairness or the principles of natural justice, forthwith re-enter the Premises and repossess and enjoy the same.
28. **Termination Upon Notice** - Either party may terminate this Agreement by giving sixty (60) days notice of termination to the other party, and this Agreement shall terminate at the end of the sixty (60) day period and the Society shall immediately vacate and deliver up possession of the Premises.

Lease and Operating Agreement
Between Village of Tahsis and Tahsis Heritage Society

29. **Property Ownership** - All Museum and Archive materials and artifacts shall at all times be and remain the sole property of the Village, and all such materials and artifacts acquired during the Term shall be acquired in the name of the Village. The Society shall at all times take due care of the materials and artifacts during the Term. Upon any termination of this Agreement, all Museum and Archive materials and artifacts (both existing at the commencement of the Term and acquired during the Term), display cases and stands, and all equipment supplied by the Village shall be left on the Premises.
30. **Repair by Village** - The Village covenants at its sole cost to keep and maintain the Building and the structural components of the Premises in good repair, as well as the HVAC, mechanical, electrical, plumbing and utility systems. The Society shall promptly give the Village notice of any accident, defect or damage to the Premises for which the Village has an obligation to repair.
31. **Destruction of Premises** - If the premises are damaged or destroyed so as to be rendered unusable to the Society for a period of greater than 15 days, either party may give notice of termination of this Agreement, effective immediately.
32. **Improvements** - Upon affixation all improvements on the Premises placed by the Society shall be annexed to the Premises and shall be forfeited and become the permanent property of the Village, except that upon any termination of this Agreement the Society at its expense shall promptly remove such improvements from the Premises as the Village directs, and restore the Premises to its original condition.
33. If the Society fails to leave the Premises in a condition required by this Agreement, the Village may do so on behalf of the Society and the Society shall, on demand, compensate the Village for all costs incurred by the Village.
34. **Whole Agreement** - The provisions of this Agreement and the Schedules hereto constitute the whole of the agreement between the parties and supercede all previous communications, representations, warranties, covenants and agreements, whether verbal or written, between the parties with respect to the subject matter of this Agreement.
35. **Severance** - If any portion of this Agreement is held invalid by a court of competent jurisdiction, the invalid portion shall be severed and the decision that it is invalid shall not affect the validity of the remainder of the Agreement.
36. **Binding on Successors** - This Agreement shall ensure to the benefit of and be binding upon the parties and their respective successors and assigns, notwithstanding any rule of law or equity to the contrary.

VILLAGE OF TAHSIS

Report to Council

To: Mayor and Council

From: Chief Administrative Officer

Date: April 7, 2026

Re: Road Safety Program Strategic Priority – ICBC requirements and implications

PURPOSE OF REPORT:

To update Council on the requirements and implications for proceeding with the Road Safety Program Strategic Priority.

OPTIONS/ALTERNATIVES

1. Status Quo. Maintain the commitment to implement the Road Safety Strategic Priority within the existing 2026 budget.
2. Property tax increase. Fund this Strategic Priority by increasing 2026 property taxes.
3. Defer. Defer this Strategic Priority to 2027.
4. Any other option that Council deems appropriate.

BACKGROUND

A Council 2026 Strategic Priority is:

Initiate a "Road Safety Program" including speed reader boards, traffic speed counters and engineered traffic calming solutions

In response to Council's decision, staff engaged with ICBC Road Safety representatives on the funding and recipient requirements for speed reader boards (SRB). The key takeaways are:

- ICBC's Road Improvement Program provides between 80-100% of the funding for the purchase of a SRB.
- The Village will need to identify what speed reader board it would like to purchase, and where it will be deployed.
- SRBs costs about \$4,000 to \$5,000. Peripherals may include spare batteries (~\$500), mounting kit (~\$300-\$400), and software for a data option (~\$800). Additional costs may include the sign pole and base. All cost shared SRBs have been solar powered, which can affect location placement.
- The program funding runs on ICBC's fiscal year (April 1 – March 31).

The funding agreement (attached) sets out the recipient's obligations, including the following:

The Recipient shall arrange for, manage, control and oversee all aspects of the Work, including without limitation, the design, construction and ongoing maintenance of the Work.

Under this agreement, the Village would be required to undertake and pay for the design, construction and ongoing maintenance. This could include the design and construction of a foundation, rain/weather/vandalism protection, auxiliary power source and other elements. If Village property is not available or suitable, then negotiations and agreement(s) with private property owner(s) might be required to secure a location. The Village public works department would be required to maintain the SRB, including repairs.

POLICY/LEGISLATIVE REQUIREMENTS:

Under the *Motor Vehicle Act (RSBC 1996, chapter 318)*, 50 km/h is the default speed limit in B.C. municipalities, but municipal councils have the authority to set lower limits in school and playground zones through bylaws. Street and Traffic Regulation Bylaw No. 29, 1971 does not establish a specific speed limit for school and playground zones. It does state that drivers must comply with the posted speed limit in those zones.

FINANCIAL IMPLICATIONS:

The proposed 2026 Operating Budget does not include funding for the design, construction and maintenance of a SRB and the 20% of the purchase of a SRB and related items (listed above) if ICBC funds 80%.

Moreover, Public Works has no capacity to take on another project in 2026 without additional funding/resources.

STRATEGIC PRIORITY:

This is a 2026 Strategic Priority, as noted.

RECOMMENDATION:

Option 3 - Defer this Strategic Priority to 2027.

Respectfully submitted:

A handwritten signature in black ink, appearing to be 'M. Tatchell', written in a cursive style.

Mark Tatchell, CAO



[Date]

RIP 20XX.XX

[Legal Name of Recipient Entity]

[Address]

[City, British Columbia]

[Postal Code]

Attention: [Insert Full Name & Title]

Dear [Insert Contact Name],

Re: Road Improvement Agreement between [Legal Name of Recipient Entity] (the “**Recipient**”) and Insurance Corporation of British Columbia (“**ICBC**”)

1. BACKGROUND AND INTERPRETATION

- 1.1 This letter (including any and all attached schedules) will serve as an agreement between the Recipient and ICBC (collectively the “**Parties**”, and each a “**Party**”) (“**Letter Agreement**”), pursuant to which ICBC will contribute to funding the Work (described and defined in Schedule A) in accordance with the terms and conditions contained herein. Funding under this Letter Agreement is provided as part of the ICBC [applicable year] Road Improvement Program, the objective of which is to improve road safety for drivers, cyclists and pedestrians, reduce motor vehicle crashes and reduce claim costs.
- 1.2 This Letter Agreement is effective as of the date set out above on this first page. All capitalized terms that are not defined in the body of this Letter Agreement have the meanings set out in Schedule A attached hereto, and all headings in this Letter Agreement are for reference only and do not define, limit or enlarge the scope or meaning of this Letter Agreement or any of its provisions.

2. FUNDING

- 2.1 The Recipient anticipates the approximate total cost of the Work to be the amount set out in Schedule A as the Total Projected Cost. ICBC agrees to provide funding to the Recipient in accordance with the terms of this Letter Agreement for and in support of the Work up to the ICBC Base Amount set out in Schedule A, plus Canadian federal Goods & Services Tax (“**GST**”) (unless not applicable) (the “**Total ICBC Contribution**”).
- 2.2 If the actual cost of the Work upon completion (the “**Actual Cost**”) is less than the Total Projected Cost of the Work, the Parties agree that ICBC may, by providing the Recipient with written notice, reduce the ICBC Base Amount, as appropriate, based upon the amount of the difference between the Actual Cost and the Total Projected Cost of the Work and any related impact to the road safety benefit ICBC originally expected as a result of the Work.
- 2.3 ICBC is not responsible for any tax liability imposed on the Recipient as a result of any funding or contribution provided under this Letter Agreement.

3. ICBC REPRESENTATIVE AND RECOGNITION

- 3.1 ICBC designates the individual identified in Schedule A as the ICBC Representative, or such other individuals as ICBC may designate from time to time by providing the Recipient with written notice of such change (the “**ICBC Engineer**”), to be ICBC’s representative who will act as primary liaison between ICBC and the Recipient in connection with the Work.
- 3.2 ICBC is authorized to disclose the details of any funding provided by ICBC to the Recipient under this Letter Agreement for any and all promotional and regulatory purposes.

4. RECIPIENT’S OBLIGATIONS

- 4.1 The Recipient shall ensure the Work is completed in accordance with the details and information regarding the proposed Work provided by the Recipient to ICBC (whether in oral or written form), and will ensure that the Work is completed by the Completion Date set out in Schedule A.
- 4.2 On or before the Notification Date set out in Schedule A, if the Recipient knows or anticipates that the Work will not be completed by the Completion Date, the Recipient must provide the ICBC Engineer with a written notice (a “**Status Notice**”) stating:
- (a) the Recipient knows or anticipates the Work will not be completed by the Completion Date,
 - (b) if the Recipient has commenced the Work, the estimated percentage of uncompleted Work, and
 - (c) if applicable, whether the Recipient requests an extension of the Completion Date.

The Parties may mutually agree to amend this Letter Agreement to extend the Completion Date set out herein; however, ICBC is under no obligation to agree to a request made by the Recipient for such extension.

- 4.3 The Recipient shall arrange for, manage, control and oversee all aspects of the Work, including without limitation, the design, construction and ongoing maintenance of the Work.
- 4.4 The Recipient is fully responsible for any and all persons and entities it employs or engages in connection with the Work (“**Recipient Personnel**”). The Recipient shall ensure that all Recipient Personnel have the required qualifications to carry out the Work and that the Work is performed in accordance with all applicable laws.
- 4.5 The Recipient shall indemnify and save harmless ICBC and its directors, officers, employees, agents, consultants, contractors, personnel, representatives, successors and permitted assigns from and against any and all claims, demands, actions, suits, proceedings, damages, losses, costs and expenses (including, without limitation, reasonable legal fees and disbursements) that arise in any way from the Work or this Letter Agreement.

5. COMPLETION CONFIRMATION

- 5.1 Following the completion of the Work, for ICBC internal purposes and for the purpose set out in subsection 7.2, the ICBC Engineer will issue an internal completion certification in respect of the Work (a “**Final Completion Certification**”) if the ICBC Engineer is satisfied the Work has been fully completed as required in this Letter Agreement.
- 5.2 In certain limited circumstances following partial completion of the Work, for ICBC internal purposes and for the purpose set out in subsection 7.2, the ICBC Engineer may (in the ICBC Engineer’s sole

discretion after discussion with the Recipient) choose to issue an interim or partial completion certification in respect of the Work (an “**Interim Completion Certification**”) if the Engineer is satisfied the Work has been partially completed as required in this Letter Agreement. If the ICBC Engineer chooses to issue an internal Interim Completion Certification, the Recipient must, if requested by ICBC, agree to amend this Letter Agreement to extend the final Completion Date set out herein.

- 5.3 To assist the ICBC Engineer in determining whether to issue a Final Completion Certification or an Interim Completion Certification, the Recipient shall promptly produce and deliver to ICBC (in a form and manner acceptable to ICBC) any reports, photographs, information, materials and other documentation reasonably requested by the ICBC Engineer with respect to the Work.
- 5.4 If the ICBC Engineer is not satisfied the Work has been partially completed as required in this Letter Agreement and as such does not issue an Interim Completion Certification, ICBC may request that the Recipient make improvements or modifications to the Work prior to the ICBC Engineer re-examining the Work to confirm partial completion.
- 5.5 If the ICBC Engineer is not satisfied the Work has been fully completed as required in this Letter Agreement and as such does not issue a Final Completion Certification, ICBC may either request that the Recipient make improvements or modifications to the Work prior to the ICBC Engineer re-examining the Work to confirm full completion, or terminate this Letter Agreement as set out in paragraph 6.1(c) below.

6. TERMINATION

- 6.1 ICBC has the option to terminate this Letter Agreement without payment of the Total ICBC Contribution to the Recipient hereunder (subject to any partial payments made in accordance with the terms of this Letter Agreement), by providing written notice of such termination to the Recipient, if the Recipient:
- (a) provides ICBC with a Status Notice stating that the Recipient will not, or anticipates it will not, complete the Work by the Completion Date,
 - (b) does not fully complete the Work by the Completion Date,
 - (c) does not complete the Work as required in this Letter Agreement to the satisfaction of the ICBC Engineer, who as a result does not issue a Final Completion Certification, or
 - (d) changes, or advises ICBC that it intends to change, the scope of the Work to an extent that ICBC determines (acting reasonably) that such changes will have a material adverse effect or impact on the intended improvement(s) to road safety resulting from the Work.

7. INVOICES AND PAYMENT

- 7.1 The Recipient shall issue and deliver [by email] to the ICBC Contact identified in Schedule A:
- (a) if applicable as per subsection 5.2, [an emailed] invoice following the partial completion of the Work, for that portion of the amount of the Total ICBC Contribution identified in advance by the ICBC Engineer, and
 - (b) [an emailed] invoice following the completion of the Work.

As applicable, the Recipient must specify on any invoice issued and delivered hereunder whether the invoice is an ‘interim’ or ‘final’ invoice.

- 7.2 Subject to the terms of this Letter Agreement and the ICBC Engineer issuing either a Final Completion Certification or (if applicable) an Interim Completion Certification in respect of the Work, ICBC will pay the applicable invoice(s) issued and delivered by the Recipient. The aggregate amount of any and all invoice(s) issued and delivered by the Recipient to ICBC under this Letter Agreement may not exceed the Total ICBC Contribution, and the ICBC Base Amount used to calculate the Total ICBC Contribution may not exceed the Actual Cost of the Work.
- 7.3 If applicable, the Recipient will quote its GST registration number on any invoice issued and delivered to ICBC and the Recipient will ensure that any amount of GST payable by ICBC under applicable laws is calculated and presented as a separate line item on such invoice.
- 7.4 Payment terms are net sixty (60) days from receipt of an invoice by ICBC and ICBC is not liable to pay any interest on the Total ICBC Contribution.

8. NO WARRANTY AND WAIVER

- 8.1 The Recipient acknowledges and agrees that under this Letter Agreement, ICBC's role with respect to the Work is limited to providing the Total ICBC Contribution to the Recipient. Notwithstanding any provision of this Letter Agreement or any actions of ICBC or its representatives hereunder, the Recipient acknowledges and agrees that ICBC makes no representations, warranties or assurances whatsoever, express or implied, concerning the Work or otherwise with respect to the subject matter of this Letter Agreement.
- 8.2 The Recipient agrees it will not bring any claims or proceedings whatsoever against ICBC for anything relating to or arising from the Work or this Letter Agreement. Notwithstanding any other provision of this Letter Agreement, ICBC's liability under this Letter Agreement will not in any circumstances exceed the amount of the Total ICBC Contribution.

9. GENERAL TERMS

- 9.1 All notices, communications and other correspondence required or permitted under this Letter Agreement must be in writing and be delivered to the other Party at the address or email address set out in the 'Contact Information' section of Schedule A. Either Party may change its contact information by providing written notice to the other Party.
- 9.2 Nothing in this Letter Agreement or any actions of the Parties hereunder, creates an agency relationship, partnership, joint venture, employer/employee relationship or similar relationship between the Parties. Neither Party has the power to bind, contract for, or incur any obligation on behalf of, the other Party.
- 9.3 This Letter Agreement (as may be amended from time to time) constitutes the entire understanding and agreement between the Parties with respect to the subject matter of this Letter Agreement, and supersedes all prior communications, discussions, agreements and understandings (oral or written) between the Parties as to the subject matter of this Letter Agreement.
- 9.4 Unless otherwise permitted under this Letter Agreement, this Letter Agreement can only be amended by a written instrument signed by both Parties.
- 9.5 Rights and obligations which, by their nature, extend beyond the end of this Letter Agreement shall survive the termination of this Letter Agreement.
- 9.6 This Letter Agreement will take priority over any purchase order, receipt, invoice or other transaction-related document that either Party issues in connection with this Letter Agreement, and

the Parties agree that none of the terms of such purchase orders, receipts, invoices or transaction-related documents are binding on either Party.

Please indicate the Recipient's understanding and acceptance of the terms and conditions of this Letter Agreement by having an appropriate authorized signatory sign this Letter Agreement as set out below, and return one signed copy to ICBC at the following address: *Attn: Manager, Road Improvement Program, Insurance Corporation of British Columbia, Room 117, 151 West Esplanade, North Vancouver, BC, V7M 3H9.*

Yours truly,

INSURANCE CORPORATION OF BRITISH COLUMBIA
Per:

Paul de Leur, P.Eng., Ph.D.
Manager, Road Improvement Program

READ, UNDERSTOOD AND AGREED by:

[LEGAL NAME OF RECIPIENT ENTITY]
Per its authorized signatory:

Signature

Name (please print)

Title

SCHEDULE A

Effective: [Insert Date from First Page of Letter], [20XX]

RIP CONTRACT NO. 2019.XXX		Cost Element #XXXXXX	Internal Order #XXXXX
FUNDING RECIPIENT:		[INSERT LEGAL NAME OF RECIPIENT]	
Location of Work:	[Insert Location]		
City / District / Town / Village / Corporation:	[Insert City/District/Town/Village/Township/Corporation etc.]		
Region:	[Insert Region]		
Work Description:	[Insert Description of Work] (the "Work")		
Notification Date:	[Insert Date]		
Completion Date:	[Insert Date]		
Funding (CAD):	ICBC Base Amount:	\$	[XX,XXX.00]
	Recipient Contribution:	\$	[XX,XXX.00]
	Other Contribution:	\$	[XX,XXX.00]
	Total Projected Cost:	\$	[XX,XXX.00]
ICBC Representative:	[Insert Name of ICBC Engineer, Title & Designations]		
Contact Information:	<u>Recipient Contact:</u> [Insert Legal Name of Recipient Entity] Attention: [Insert Name & Title] [Insert Address] [Insert City, Province] [Insert Postal Code] Telephone: [Insert Telephone No.] Email: [Insert Email Address]	<u>ICBC Contact:</u> Insurance Corporation of British Columbia Attention: [Insert Name & Title] [Insert Address] [Insert City, Province] [Insert Postal Code] Telephone: [Insert Telephone No.] Email: [Insert Email Address]	

VILLAGE OF TAHSIS
A BYLAW TO CONDUCT ELECTIONS AND ASSENT VOTING
BYLAW NO. 681, 2026

A bylaw to provide for the determination of various procedures for the conduct of elections and assent voting.

WHEREAS under the Local Government Act Council may, by bylaw, determine various procedures and requirements to be applied to the conduct of elections and assent voting;

AND WHEREAS Council wishes to establish voting procedures and requirements under that authority;

NOW THEREFORE, THE COUNCIL OF THE VILLAGE OF TAHSIS in open meeting assembled, ENACTS AS FOLLOWS:

1. CITATION

This Bylaw may be cited for all purposes as "Election and Assent Voting Bylaw No. 681, 2026"

2. MINIMUM NUMBER OF NOMINATORS

- (a) As authorized under section 86 of the *Local Government Act*, The minimum number of qualified nominators required to make a nomination for office as a member of council shall be 10.

3. ELECTOR REGISTRATION

- (a) As authorized under section 76 of the *Local Government Act*, The most current available Provincial list of voters prepared under the *Election Act* shall form the register of resident electors and shall become the register of electors on the 52nd day prior to general voting day.

4. ADVANCE VOTING OPPORTUNITIES

Required Advance Voting

- (a) As required under section 107 of the *Local Government Act*, there will be an advance voting opportunity on the 10th day before the general voting day.
- (b) As permitted under section 107 (2) of the *Local Government Act*, as an exception to section 107 (1) a second advanced voting opportunity will not be held.

5. RESOLUTION OF TIE VOTE AFTER JUDICIAL RECOUNT

- (a) In the event of a tie vote after a judicial recount, the tie vote will be resolved by conducting a lot in accordance with section 151 of the *Local Government Act*.

6. ADMINISTRATION

- (a) This bylaw hereby repeals:
 - i) "Election and Assent Voting Bylaw No. 622, 2019"
 - ii) "Bylaw No. 648, 2022"
- (b) This bylaw comes into effect upon its adoption.

READ for the first time this 7th day of April, 2026
 READ for the second time this 7th day of April, 2026
 READ for the third time this 7th day of April, 2026
 Reconsidered, Finally Passed and Adopted this 21th day of April, 2026

ADOPTED BY COUNCIL, SIGNED BY THE MAYOR AND THE CHIEF ADMINISTRATIVE OFFICER AND SEALED WITH THE SEAL OF THE VILLAGE OF TAHSIS.

MAYOR

Chief Administrative Officer

I hereby certify that the foregoing is a true and correct copy of the original Bylaw No. 681 duly passed by the Council of the Village of Tahsis on the ____ day of _____

Corporate Officer

Proposal – “Smoke on the Harbour” Drift Event

☒

Reception Account
Mark Tatchell
Janet St. Denis

From: Montana Scotties [REDACTED]**Sent:** Tuesday, March 17, 2026 1:14 PM**To:** Mayor Davis <Mayor@villageoftahsis.com>; Reception Account <Reception@villageoftahsis.com>**Subject:** Community Event Proposal – “Smoke on the Harbour” Drift Event

Dear Village Council of Tahsis,

My name is Montana Scott, and I am reaching out to discuss a potential community event idea that I believe could bring positive attention, economic activity, and a fun community gathering to Tahsis.

I would like to explore the possibility of organizing a motorsport event called “Smoke on the Harbour,” a controlled drift event featuring street-legal performance vehicles and dedicated drift cars. The concept would be to host the event in a suitable dry-land location within the community, with the goal of creating an exciting event where residents, visitors, and participants can come together, enjoy themselves, and have a great time.

The drifting and motorsport community includes many enthusiasts who travel significant distances to attend organized events. If an event like this were hosted in Tahsis, we believe it could attract a strong turnout of participants and spectators. Visitors attending the event would likely require fuel, food, accommodations, and other services during their stay, which could bring additional business to local restaurants, stores, and lodging providers while helping support the local economy.

This event would be organized with a strong emphasis on safety, responsibility, and respect for the community. Our team would take on the responsibility of:

- Organizing the event and coordinating participating drivers
- Ensuring all drivers sign liability waivers and follow safety rules
- Managing event setup and teardown
- Ensuring the event area is left clean or cleaner than when we arrived
- Working cooperatively with the village to ensure the event aligns with community expectations

Most importantly, we would like this event to be something the community can enjoy — a positive gathering where people can come together, watch some exciting motorsport, support local businesses, and most of all have fun.

At this stage, this message is simply to start a conversation and determine whether the Village of Tahsis might be open to discussing the possibility of such an event. We believe Tahsis could be a fantastic location for something unique like “Smoke on the Harbour,” and we would be excited to work collaboratively with the community to see if it could become a positive and respectful event for everyone involved.

If this idea is of interest, I would greatly appreciate the opportunity to discuss it further and answer any questions.

Thank you for your time and consideration.

Sincerely,

Montana Scott

Phone:

Email:



TOWN OF VIEW ROYAL

45 View Royal Avenue, Victoria, BC, Canada V9B 1A6
Ph. 250-479-6800 · Fx. 250-727-9551 · E. info@viewroyal.ca · www.viewroyal.ca

March 18, 2026

Sent via Email

LETTER TO ALL BC MUNICIPAL COUNCILS

Dear Mayor and Council,

RE: Judicial Review Coalition Update — Provincial Housing Legislation (Bills 44, 47, 13, 15, and M216)

This letter provides an update further to the Town of View Royal's correspondence dated December 4, 2025 regarding a potential coordinated Judicial Review of recent provincial housing legislation .

Since issuing the initial invitation, the Town of View Royal, the District of West Vancouver, the District of Oak Bay, the Regional District of North Okanagan, and the Township of Spallumcheen have formally indicated their participation in the coalition. These early participants have recognized the shared concern regarding the cumulative impact of recent provincial housing legislation on local governance, planning authority, and accountability to residents. Dozens of other municipalities have attended information sessions, and others have reached out for further information and support. We continue to receive expressions of interest from councils across British Columbia.

This initiative is not occurring in isolation. Recent actions across the province reinforce the concerns raised in our initial letter. Metro Vancouver mayors sought meaningful engagement with the Province on housing legislation that materially affects municipal authority, planning responsibilities, and public accountability. While the Province acknowledged this request, its response confirmed an implementation-focused approach and did not address the broader governance and procedural concerns raised. This exchange underscores the absence of a forum to resolve these issues collaboratively and reinforces the need for legal clarity. Councils across British Columbia have similarly raised concerns regarding the pace and scale of legislative change, the removal of public hearings, the shift of land-use authority away from locally elected councils, and the implications for infrastructure planning, financial sustainability, and service delivery. Bill M216 and related legislation continue to raise questions regarding the balance between provincial objectives and municipal responsibilities, particularly where expectations are evolving without a clearly defined framework for delivery.

As noted previously, this process is not about opposing housing but about obtaining legal clarity. The coalition's first step will be to commission a shared legal opinion to assess the scope of provincial authority relative to municipalities, the implications of the legislative changes on

procedural fairness and democratic accountability, and the extent to which municipal powers have been altered or constrained. Municipalities that formally join the coalition will have full access to this legal opinion. The estimated budget for the legal opinion is \$150,000, to be shared among participating municipalities through a cost-sharing model to be confirmed.

Following completion of the legal opinion, a subsequent meeting will be convened with participating municipalities to review findings, discuss implications, and determine whether there is sufficient basis and collective support to proceed with a Judicial Review.

In the absence of clarity, municipalities are left managing uncertain planning frameworks, increasing infrastructure and financial pressures, and a growing disconnect between responsibility and authority. At present, a coordinated Judicial Review remains the only available mechanism to obtain a clear and authoritative interpretation of these issues.

Councils are asked to signal their intent to join the coalition no later than March 31, 2026. Municipalities indicating intent will receive a formal invitation and next-step materials in the first week of April, including a cost-sharing framework, a draft Memorandum of Understanding, and the scope for the legal opinion. A meeting of participating and interested municipalities will be held at 10:00 AM on Friday, April 10, 2026, to review the approach, confirm participation, and discuss next steps. Participation at this stage does not commit a municipality to a Judicial Review but ensures access to the legal analysis required to make an informed decision.

This effort is grounded in a shared interest in ensuring clarity in the roles, responsibilities, and relationships between orders of government. We encourage your Council to consider joining this collaborative process.

For further information or to confirm participation, please contact me at Mayor Sid Tobias at mayortobias@viewroyal.ca.

Sincerely,

A handwritten signature in black ink, appearing to be 'S. Tobias', written over a light grey rectangular background.

Mayor Sid Tobias
Town of View Royal

[View this message in a browser window](#)



Dear Tahsis,

Thank you for taking the time to complete a grant application as part of the 2026 ParticipACTION Community Challenge presented by Novo Nordisk.

We're happy to inform you that your organization will receive \$1,000.00 to support the following event, program or initiative: Let the good times roll!!

Before we mail your grant cheque to you, please check that the following information is correct:

Name of the organization that the cheque should be made out to: Village of Tahsis

Mailing address:

Po box 219

Tahsis, British Columbia, V0P1X0

If any of the above information is incorrect, please contact us at Projects@ParticipACTION.com as soon as possible so we can update our records and make sure the cheque is issued properly.

You can expect to receive your cheque in the mail at the address you provided within two to three weeks. If you have any questions or can no longer participate in the 2026 Community Challenge, please contact Projects@ParticipACTION.com.

Please note that the grant is funded in part by the Government of Canada, and to accept your grant, you must adhere to the [grant conditions](#).

Start promoting your event, program or initiative using our communications toolkit

Ready to begin spreading the word about your event, program or initiative? Download our Community Challenge communications toolkit, which includes social media assets, logos, graphics, a poster and a news release template.

[Download Toolkit](#)

Learn more about promoting and tracking your event, program or initiative in our webinar: Wednesday, April 22 from 1 p.m. – 2 p.m. ET

We strongly recommend that you sign up for our upcoming webinar for more information on how to promote, register and track participation in your event, program or initiative as well as reporting requirements.

[Register for Webinar](#)

Thanks again for taking part in the 2026 Community Challenge and helping reduce barriers and create opportunities for people in your community to make room to move!

Actively yours,

ParticipACTION

**The ParticipACTION Community Challenge presented
by Novo Nordisk is also proudly supported by:**

Canada

Stay Connected

ParticipACTION, 777 Bay Street, Suite 2701, Toronto, ON, M5G 2C8, Canada

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Mark Tatchell
Chief Administrative Officer
VILLAGE OF TAHSIS
Post Office Box 219
Tahsis, British Columbia
V0P 1X0

March 6, 2026

Title: Celebrate Canada Funding Application

Dear Mark Tatchell:

On behalf of the Minister of Canadian Identity and Culture and Minister responsible for Official Languages, it is my pleasure to inform you that your application for funding has been approved.

A grant in the amount of \$2,040 will be awarded to help your organization carry out its activities, under the Celebration and Commemoration Program, Celebrate Canada Component. This funding will be allocated over one government fiscal year 2026-2027 and will be subject to certain terms and conditions, the appropriation of funds by Parliament, and the budget levels of the Program.

One of our program representatives may contact you in the near future to review the terms and conditions and answer any questions you may have related to this funding.

In closing, I would like to take this opportunity to wish you and the members of your organization the greatest success in your endeavours.

Sincerely,

Colin Boyd
Regional Director General
Canadian Heritage



770 Harmston Avenue, Courtenay, BC V9N 0G8
Tel: 250-334-6000 Fax: 250-334-4358
Toll free: 1-800-331-6007
www.comoxvalleyrd.ca

File: 5360-30

March 27, 2026

Sent via email only

City of Campbell River
City of Courtenay
Town of Comox
Village of Cumberland
Village of Sayward
Village of Gold River
Village of Tahsis
Village of Zeballos
Strathcona Regional District

Dear Mayors and Councils / Chair and Board:

Re: Draft Solid Waste Management Plan

The Comox Strathcona Waste Management (CSWM) service is updating its Solid Waste Management Plan (the Plan) to meet provincial requirements and better address the region's evolving waste needs. After extensive engagement with community members, staff and experts over the past few years, we are pleased to share a key milestone, the draft Solid Waste Management Plan. The CSWM board adopted the following resolutions at its March 5, 2026, meeting:

THAT the report dated February 26, 2026, regarding the draft language for the Solid Waste Management Plan renewal for the final stage of the Solid Waste Management Plan process, in preparation for public and First Nations consultation prior to submission to the Ministry of Environment and Parks this summer be received.

The Comox Strathcona Waste Management service area is located in the Coast Salish, Kwakwaka'wakw, and Nuu-chah-nulth territories.

Comox Strathcona Waste Management manages over 100,000 tonnes of waste and recycled material annually and oversees a number of diversion and education programs for the Strathcona and Comox Valley Regional Districts.

THAT the Comox Strathcona Waste Management Board approve the draft Solid Waste Management Plan for final public and First Nations consultation (step 4), as presented in the staff report dated February 26, 2026.

As part of our preparation for submission to the Minister of Environment and Parks CSWM is requesting your council review the draft Plan (enclosed).

We are requesting the opportunity to have CSWM staff attend an upcoming council / board meeting to present and discuss the contents of the Plan and remaining steps towards approval, in order to ensure clarity of content and procedure, and to better facilitate this request. Please contact Krista Robertson, CSWM@comoxvalleyrd.ca and let us know if your council / board is interested, and we will coordinate a date and time for an online or in-person presentation.

Following the presentation, CSWM will be following up in May 2026 with a request to provide your support of the Plan by way of council resolution.

For general information on the Plan background and planning process please visit engagecomoxvalley.ca/swmp. If you have any questions regarding the content of the Plan, please reach out to Sarah Willie, Manager of Solid Waste Planning and Policy Development, by email at swillie@comoxvalleyrd.ca or by telephone at 250-334-6065.

Sincerely,



M. Baker
Co-Chair, RSWAC



W. Cole-Hamilton
Co-Chair, RSWAC

Enclosure: CSWM Solid Waste Management Plan Draft

cc: Vivian Schau, Senior Manager of CSWM Services
Sarah Willie, Manager of Solid Waste Planning and Policy Development



Comox Strathcona Waste Management

2026 Solid Waste Management
Plan Renewal

DRAFT



Comox Strathcona
Waste Management

EXECUTIVE SUMMARY

The 2026 Solid Waste Management Plan (SWMP or Plan) renewal is a long-term vision for solid waste management in the Comox Strathcona Waste Management (CSWM) area and builds from the work completed in developing the previous SWMP approved in 2013. This Plan presents the programs, services, infrastructure, and policies that will guide the design and implementation of solid waste services and disposal over the next decade.

The strategies and actions identified within this Plan aim to reduce the residual waste generated and focuses on increasing diversion where established best practices have demonstrated improvements can be made. The eight strategies shown in **Figure 1** were developed and supported by community members as our path forward.

The long-term target for CSWM is to achieve a municipal solid waste disposal rate of 350 kg/capita. The Plan provides for attainable interim targets to demonstrate achievements along the way.

Establishment of additional landfill disposal capacity was a significant milestone of the past ten years, as well as the implementation of landfill gas collection at the Campbell River and Pidgeon Lake landfills following the final closure of these historical facilities. Closure of the remaining natural attenuating landfills in Tahsis, Zeballos and Gold River over the next Plan's life will reduce the financial liability for the service and improve the future environmental outcomes of these facilities. Solid waste generated in the region will be further consolidated to the engineered Bevan landfill at the Comox Valley Waste Management Centre where leachate and landfill gas are managed to current provincial standards.

The actions in this Plan will be implemented through approval by the CSWM Board of Directors and the financial planning process. The funding of resources, operations and capital projects identified in this Plan are anticipated to be achieved through revenues received from tipping fees, utility fees and financial reserves.

The contents of this Plan reflect the input received from the Regional Solid Waste Management Advisory Committee (RSWAC) and input received during the many points of engagement with the community over the past three years. A special thank you is extended to all of the members of the RSWAC for their significant contributions of time and experience to help ensure that the Plan reflects the diverse collection of communities that CSWM serves.

Figure 1: Waste Reduction Strategies





Fw: Island Coastal Economic Trust — Letter of Support

From Janet St. Denis <J.St.Denis@villageoftahsis.com>

Date Tue 3/24/2026 1:54 PM

To Janet St. Denis <J.St.Denis@villageoftahsis.com>

From: Brodie Guy <brodie@islandcoastaltrust.ca>

Sent: Tuesday, March 24, 2026 10:09 AM

To: Mayor Davis <Mayor@villageoftahsis.com>; Mark Tatchell <MTatchell@villageoftahsis.com>

Subject: Island Coastal Economic Trust — Letter of Support

Good morning Mayor Davis and Mark,

We are at a pivotal moment for local economies across Vancouver Island and coastal communities — and the voice of your community matters.

Local leaders who govern Island Coastal Economic Trust are working to support the Province of British Columbia to advance a once-in-a-generation opportunity to modernize the Trust with a strategic investment to shape economic development across our region for decades. A brand-new [Independent Legislative Review — A Case For Change](#) — provides a compelling, evidence-based case for this change, identifying strategic investment as the essential foundation for modernizing the Trust and advancing co-governance with First Nations. This is something local governments and First Nations have sought since the Trust started, and now, enabling new legislation is being developed by the Ministry of Jobs and Economic Growth.

We are requesting the support of your council in this defining moment in Trust's history. Attached is a template letter for your council to consider sending to Minister Ravi Kahlon. At the Regional Advisory Committee meetings of the Trust, elected leaders encouraged each other to copy your local MLAs and, where possible, coordinate a joint letter with neighbouring councils, First Nations, and/or regional districts to amplify the message. Please feel free to adapt the template with stories and examples specific to your community — the Minister needs to hear the human and local economic impact of this work in your own words.

This advocacy builds on real momentum. Throughout early 2026, community leaders have engaged MLAs directly, building on recommendations from over 30 First Nations governments who contributed to the [First Nations Strategic Recommendations Report](#) — which is now actively informing the development of new legislation. Together, governments across our region have built a strong foundation. But the window is open now: legislative and investment decisions will be made in the months ahead, and elected voices like yours are essential to advancing this vision that is shared among local governments and First Nations.

Please reach out directly if I can support you in any way — I am ready to assist immediately.

With gratitude,
Brodie

BRODIE GUY

CEO

250.871.7797



As we work toward inclusive and resilient economic futures, we do so with a deep appreciation for the histories, contributions, and rights of the Kwakwaka'wakw/Bakwam'kala, Ligwilda'xw, Pəntl'áč, She shashishalhem, Hul'q'umi'num', diitiidʔaatx, SENĆOŦEN, Skwxwú7mesh, Lekwungen, and T'Sou-ke speaking peoples.

[date]

Honourable Ravi Kahlon
Minister of Jobs and Economic Growth
Government of British Columbia
JEDI.Minister@gov.bc.ca

Dear Minister Kahlon,

On behalf of (Council/regional Mayors/Regional District), we are writing to express our strong support for advancing legislation to modernize the Island Coastal Economic Trust and to position it for long-term impact through strategic provincial investment.

The work to renew the Trust represents a *Made on the Coast* initiative shaped and championed by coastal First Nations, local governments, and regional leaders working together toward a shared economic vision. Over the past several years, your Ministry's partnership has enabled meaningful engagement and co-development, resulting in an unprecedented level of regional alignment.

Across 53 First Nations governments, 35 local governments, and elected MLAs in the region, there is broad consensus that the Trust should evolve into a modern, co-governed regional economic development institution that reflects partnership, reconciliation, and shared responsibility.

The alignment has been achieved. The regional mandate is clear.

To carry this work forward, we respectfully urge the Province to bring forward legislation as soon as possible to formalize the renewed governance structure and provide long-term certainty for the Trust.

As government focuses on economic resilience, regional development, and disciplined spending in a period of global uncertainty, the Trust represents an established and accountable mechanism to advance those shared priorities. Over nearly two decades, the Trust has leveraged provincial investment into tangible economic outcomes in coastal communities, strengthening local economies and fostering collaboration across jurisdictions.

Strategic investment in a modernized Trust would build on that proven track record, protect prior public investment, and provide a focused vehicle to support economic transition in coastal and rural regions. This approach aligns with the Province's emphasis

on strengthening British Columbia's economy while ensuring responsible stewardship of public funds.

As municipal leaders, we see firsthand the importance of strong regional institutions in supporting jobs, innovation, and community stability. With modernized governance and renewed capital, the Trust is well positioned to continue delivering measurable results for British Columbians.

Our region stands united behind this vision. Such consensus around a regional economic priority is rare and reflects years of careful collaboration.

We look forward to working with you to advance both the legislative and investment components necessary to secure the Trust's future.

Sincerely,

[Mayor / Council]

[Local Government]