



## AGENDA

**Committee of the Whole  
to be held on October 21, 2025 at 9 a.m.  
977 South Maquinna Drive in Council Chambers and by electronic means**

### Remote Access

**To attend this meeting remotely via Microsoft Teams/ phone  
Join the Village of Tahsis Microsoft Teams Meeting  
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Toronto, Canada  
+1 437-703-5480  
Phone Conference ID: 693 613 527#**

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### Call to Order

Mayor Davis will call the meeting to order at 9 a.m.

### Land Acknowledgement

Mayor Davis will acknowledge and respect that we are meeting upon Mowachaht/Muchalaht territory.

### Introduction of Late Items

None.

### Approval of the Agenda

**Business Arising      H      1      Bid Analysis Report from McElhanney Ltd Re: Community Boat Launch–  
Tender No. 2221-49140-06 – contract award**

### Adjournment

Our File: 2221-49140-06

October 20, 2025

Mark Tatchell, Chief Administrative Officer

The Village of Tahsis

977 South Maquinna Dr.

PO Box 219 Tahsis, BC V0P 1X0

## Tahsis Community Boat Launch– Tender Evaluation Summary

McElhanney has reviewed the tenders received for the above noted project, which are summarized in the table below. These tenderers submitted their packages directly to the Village of Tahsis no later than 15:00 PST on October 14, 2025, and all received tenders were subsequently provided to McElhanney.

Contractor	Corrected Tender Amount (Excl. GST)	Substantial Completion	Bid Compliance with Tender Requirements
Upland Contracting Ltd.	\$2,214,500 .00	30-Jan-26	Yes
Coastal Wolf Construction	\$1,932,814.10	8-April-26	Yes
Way Key Sand & Gravel Ltd.	\$1,692,898.00	-	No
Hazelwood Construction Services Inc.	\$1,443,350.00	05-March-26	Yes
Blue Water Systems Ltd.	\$1,100,800.00	10-April-26	Yes
Black Creek Industries Ltd.	\$769,703.40	09-Jan-26	Yes

Four contractors did not acknowledge receipt of Addendums 10 and 11. This appears to be due to confusion in the BC Bid addendum list, where Addendums 10 and 11 are not clearly identified as such.

Way Key Sand & Gravel Ltd. did not use the revised Schedule of Quantities issued with the latest Addendum, and Appendix 2 was omitted from their submission. Consequently, their tender was not in compliance with the submission requirements.

Blue Water Systems Ltd.'s tender price included an error in one item, Site Mobilization/Demobilization. They missed a decimal point, which reduced their bid by \$178,200.00. The corrected tender price for Blue Water Systems Ltd. is \$1,100,800.00.

The lowest total Tender Price was submitted by Black Creek Industries Ltd.

### McElhanney

1211 Ryan Road, Courtenay BC Canada V9N 3R6  
 Tel. 250-338-5495 | Fax. 1-855-407-3895 | www.mcelhanney.com

## TENDER CONFORMANCE

The Tender submitted by Black Creek Industries Ltd. was reviewed for compliance with the Tender Documents, and no discrepancies were noted.

## TENDER AWARD RECOMMENDATION

Accordingly, we recommend award of this Contract to **Black Creek Industries Ltd.**

## ISSUANCE OF NOTICE OF AWARD

As the Owner, the Village of Tahsis is required to issue the Notice of Award to the successful Tenderer. The Notice of Award should include the following information:

- Anticipated contract price upon award: **\$769,703.40, excluding GST**
- Remind the Tenderer that, according to the Form of Tender, Section 5.1.1, they are required to deliver the following documents to the Owner within 15 days of the date of the letter:
  - a. a Performance Bond and a Labour and Material Payment Bond, each in the amount of 50% of the *Contract Price* (not the Tender Price), issued by a surety licensed to carry on the business of suretyship in the province of British Columbia, and in a form acceptable to the Owner; and
  - b. a *Construction Schedule*, as provided by GC 4.6.1; and as per Supplementary Specifications in 01 31 00; and
  - c. a “Clearance Letter” indicating that the Tenderer is in WorkSafe BC compliance; and
  - d. a copy of the insurance policies as specified in GC 24 indicating that all such insurance coverage is in place; and
  - e. a Health and Safety Program Manual pertaining to the work; and
  - f. a DRAFT Environmental Protection Plan as specified in Supplementary Specification 01 57 01S; and
  - g. a DRAFT Construction Sequencing Plan.

and that failure or refusal to do so may be deemed a refusal to enter into a Contract, whereupon a Contract may be awarded to another party and the Bid Security forfeited.

- Upon receipt of the required submittals above, the Owner will circulate Contract Documents for review and execution. Upon execution of the Contract Documents, a Notice to Proceed will be issued.



- Assignment of Sadaf Farzanehfar of McElhanney Ltd. as the Contract Administrator and Payment Certifier in accordance with the terms of the Contract and the Builders Lien Act.

We trust this is as required. Should you have any questions, please contact the undersigned.

Sincerely,  
McElhanney Ltd.

Prepared by:



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Reviewed by:



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