



## AGENDA

**Committee of the Whole**  
**to be held on November 21, 2025 at 1 p.m.**  
**977 South Maquinna Drive in Council Chambers and by electronic means**

### Remote Access

**To attend this meeting remotely via Microsoft Teams/ phone**  
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**Toronto, Canada**  
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### Call to Order

### Land Acknowledgement

Mayor Davis will acknowledge and respect that we are meeting upon Mowachaht/Muchalaht territory.

### Introduction of Late Items

None.

### Approval of the Agenda

**New Business**      **M 1 2026-2030 Financial Plan/ Budget Meeting #1**

### Adjournment



# Budget Presentation #1

## 2026 Operations Budget Plan Village of Tahsis

November 14, 2025

# Overview of Funds

- ▶ General Fund Operations
  - Administration, Fire Department, Public Works (Roads, Parks, Solid Waste), Recreation & Operating Projects
  
- ▶ Water Utility Operations
  
- ▶ Sewer Utility Operations
  
- ▶ Capital Fund (General, Water and Sewer) Capital Projects: Community Boat Launch & Phase 3 of the Flood Mitigation Project

# Topics covered today

- ▶ Wages and Benefits – Corporately  
COLA is currently 2.2%
- ▶ Water Utility Fund Operations
- ▶ Sewer Utility Fund Operations

# Council Policies and other (implications on budget)

M1

- ▶ 2026 Strategic Priorities
  - TBA
  - Session Scheduled for December 4<sup>th</sup>, 2025 (Closed Meeting)

# Budget Considerations and Assumptions

- ▶ Ensure adequate funding for existing services and infrastructure
- ▶ While this budget is considered a status quo budget from an operations perspective, it's worth noting that there will be two of capital projects in progress during 2026.
- ▶ Finance foresees potential budgetary challenges due inflation, including rising benefit costs, COLA wage increases, and elevated expenditures on fuel, hydro and insurance. There are also additional cost pressure due to deferred building, vehicle and road maintenance.
- ▶ During 2025, the Village entered into Long term Debt with the MFA for the Fire Hall Relocation and the Wastewater Upgrade projects. 2026 will be the first year of interest and principal repayments on these loans.
- ▶ Staff will be preparing a report for Council to consider new sewer utility rates for 2026. The Sewer operating fund is in a deficit and will require an increase to user fees to balance the fund.

# Salaries and Wages – Corporate <sup>M1</sup>

- ▶ FTE = Full Time Equivalent (base hours of 2,080)

| Budgeted FTE Count                    | 2026 | 2025 | 2024 |
|---------------------------------------|------|------|------|
| Admin                                 | 4.4  | 4.4  | 4.4  |
| Engineer /Approval                    | 0.3  | 0.3  | 0.3  |
| Fire                                  | 0.6  | 0.6  | 0.6  |
| PW                                    | 6.4  | 5.7  | 5.3  |
| Rec                                   | 2.0  | 2.1  | 2.0  |
| Daycare                               | 1.1  | 1.1  | 1.1  |
| 2-Info Centre Workers (July 1-Aug 30) | 0.4  | 0.4  | 0.4  |
| Projects/Capital                      | 1.6  | 1.6  | 0.5  |
| Total                                 | 16.7 | 16.2 | 14.6 |

# Budgeted Wages by Department <sup>M1</sup>

| Department                         |          |  | Total Wages<br>2026 | Total Wages<br>2025 | \$ Difference    | % Change  |
|------------------------------------|----------|--|---------------------|---------------------|------------------|-----------|
| Administration                     |          |  | 424,064             | 413,739             | 10,325           | 2%        |
| Engineering / Projects             |          |  | 47,594              | 37,573              | 10,021           | 27%       |
| Council                            |          |  | 34,290              | 33,552              | 738              | 2%        |
| Fire Department (1/3 grant funded) |          |  | 96,355              | 91,453              | 4,902            | 5%        |
| Public Works                       |          |  | 355,226             | 342,297             | 12,929           | 4%        |
| Lawn Care Labourers (1/3 Funded)   |          |  | 13,680              | 0                   | 13,680           | 100%      |
| Recreation                         |          |  | 80,321              | 78,592              | 1,729            | 2%        |
| Daycare (Funded)                   |          |  | 58,900              | 57,858              | 1,042            | 2%        |
| Info Centre (1/3 grant funded)     |          |  | 14,616              | 14,616              | 0                | 0%        |
| Projects (Funded)                  |          |  | 185,290             | 194,672             | -9,382           | -5%       |
| <b>Total Wages after Increase</b>  | <b>1</b> |  | <b>\$ 1,310,336</b> | <b>\$ 1,264,352</b> | <b>\$ 45,984</b> | <b>4%</b> |

# Budgeted Benefits by Department <sup>M1</sup>

| Department                                | 2026              | 2025              | \$ Difference    | % Change  |
|---|-------------------|-------------------|------------------|-----------|
| <b>Administration</b>                     | 135,855           | 129,894           | 5,961            | 5%        |
| <b>Engineering / Projects</b>             | 6,102             | 7,129             | -1,027           | -14%      |
| <b>Council</b>                            | 17,236            | 18,127            | -891             | -5%       |
| <b>Fire Department (1/3 grant funded)</b> | 21,109            | 16,232            | 4,876            | 30%       |
| <b>Public Works</b>                       | 108,012           | 97,747            | 10,264           | 11%       |
| <b>Recreation</b>                         | 17,896            | 17,624            | 272              | 2%        |
| <b>Daycare (Funded)</b>                   | 15,420            | 15,014            | 406              | 3%        |
| <b>Info Centre</b>                        | 1,912             | 1,925             | -13              | -1%       |
| <b>Projects (funded)</b>                  | 49,249            | 45,197            | 4,052            | 9%        |
| <b>Employer Health Tax</b>                | 18,155            | 16,662            | 1,492            | 9%        |
| <b>Total Benefits</b>                     | <b>\$ 390,944</b> | <b>\$ 365,551</b> | <b>\$ 25,393</b> | <b>7%</b> |

# Water Utility Operations

M1

|                               |                              |  |                |  |                |                |
|-------------------------------|------------------------------|--|----------------|--|----------------|----------------|
| Revenue                       |                              |  |                |  |                |                |
|                               | Water User Fees              |  | 229,000        |  | 234,107        | -228,500       |
|                               | Other                        |  | 4,200          |  | 450            | 10,500         |
| Total Revenue                 |                              |  | <u>233,200</u> |  | <u>234,557</u> | <u>231,500</u> |
| Expenditures                  |                              |  |                |  |                |                |
|                               | Admin Support                |  | 31,350         |  | 31,350         | 31,350         |
|                               | Asset Replacement/Reserve Ts |  | 50,000         |  | 50,000         | 50,000         |
|                               | Vehicle Costs                |  | 2,000          |  | 2,000          | 2,000          |
|                               | Salaries                     |  | 46,772         |  | 36,153         | 42,200         |
|                               | Payroll Benefits             |  | 11,000         |  | 6,346          | 8,000          |
|                               | Insurance                    |  | 18,000         |  | 17,866         | 16,000         |
|                               | Dues & Permits               |  | 1,700          |  | 1,600          | 1,700          |
|                               | Courses & Seminars           |  | 1,000          |  | 515            | 900            |
|                               | Travel                       |  | 500            |  | 0              | 500            |
|                               | Supplies & Freight           |  | 1,200          |  | 887            | 500            |
|                               | Contract Services            |  | 22,000         |  | 21,606         | 22,000         |
|                               | Utilities                    |  | 22,000         |  | 15,258         | 24,000         |
|                               | Alarm Monitoring             |  | 1,500          |  | 1,360          | 1,350          |
|                               | Chlorine                     |  | 6,500          |  | 4,268          | 6,500          |
|                               | Supplies - Other             |  | 2,000          |  | 533            | 2,000          |
|                               | Repair & Maintenance         |  | 20,000         |  | 13,056         | 22,500         |
| Total Expenditures            |                              |  | <u>237,522</u> |  | <u>202,798</u> | <u>231,500</u> |
|                               |                              |  |                |  |                |                |
|                               |                              |  |                |  |                |                |
| Operating Surplus / (Deficit) |                              |  | <u>-4,322</u>  |  | <u>31,759</u>  | <u>0</u>       |

# Sewer Utility Operations

M1

|                                      |                               |  |  | Budget         |  | Actual (9 month) | Budget         |
|--------------------------------------|-------------------------------|--|--|----------------|--|------------------|----------------|
| <b>Revenue</b>                       |                               |  |  |                |  |                  |                |
|                                      | Sewer User Fees               |  |  | 262,800        |  | 262,561          | 262,800        |
| <b>Total Revenue</b>                 |                               |  |  | <b>262,800</b> |  | <b>262,561</b>   | <b>262,800</b> |
| <b>Expenditures</b>                  |                               |  |  |                |  |                  |                |
|                                      | Admin Support                 |  |  | 35,000         |  | 35,000           | 35,000         |
|                                      | Asset Replacement/Reserve Tsf |  |  | 60,000         |  | 60,000           | 60,000         |
|                                      | Vehicle Costs                 |  |  | 2,000          |  | 1,000            | 1,000          |
|                                      | Salaries                      |  |  | 43,000         |  | 44,672           | 23,078         |
|                                      | Payroll Benefits              |  |  | 9,890          |  | 11,091           | 5,150          |
|                                      | Special Projects              |  |  | 3,000          |  | 0                | 20,000         |
|                                      | Insurance                     |  |  | 27,000         |  | 26,871           | 23,000         |
|                                      | Dues & Permits                |  |  | 1,100          |  | 1,048            | 500            |
|                                      | Freight                       |  |  | 500            |  | 369              | 500            |
|                                      | Contract Services             |  |  | 13,000         |  | 5,400            | 13,000         |
|                                      | Utilities                     |  |  | 45,100         |  | 30,296           | 45,100         |
|                                      | Alarm Monitoring              |  |  | 2,500          |  | 1,545            | 2,500          |
|                                      | WW Treatment                  |  |  | 4,000          |  | 2,235            | 4,000          |
|                                      | Supplies - Other              |  |  | 5,000          |  | 1,733            | 5,000          |
|                                      | Repair & Maintenance          |  |  | 21,000         |  | 2,804            | 15,000         |
|                                      | Debt Payment                  |  |  | 29,651         |  | 10,118           | 9,972          |
| <b>Total Expenditures</b>            |                               |  |  | <b>301,741</b> |  | <b>234,182</b>   | <b>262,800</b> |
| <b>Operating Surplus / (Deficit)</b> |                               |  |  | <b>-38,941</b> |  | <b>28,379</b>    | <b>0</b>       |

# Questions?