



AGENDA

**Regular Meeting of the Village of Tahsis Council
to be held on September 2, 2025 at 7 p.m. in the Council Chambers
Municipal Hall, 977 South Maquinna Drive and by electronic means**

Remote Access **To attend this meeting remotely via Microsoft Teams/ phone
Join the Village of Tahsis Microsoft Teams Meeting
[Click here to join the meeting.](#)
Or call in (audio only)
Toronto, Canada
+1 437-703-5480
Phone Conference ID: 693 613 527#**

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A. Call to Order **Mayor Davis will call the meeting to order.**

Land Acknowledgement **Mayor Davis will acknowledge and respect that we are meeting upon Mowachaht/Muchalaht territory.**

B. Introduction of Late Items None.

C. Approval of the Agenda

D. Petitions and Delegations None.

E. Public Input #1

F. Adoption of the Minutes **1 August 5, 2025 Standing Committee of Business Liaison Meeting Minutes**

2 August 5, 2025 Committee of the Whole Meeting Minutes

3 August 5, 2025 Regular Council Meeting Minutes

4 August 21, 2025 Standing Committee of Business Liaison Meeting Minutes

G. Rise and Report None.

H. Business Arising **1 2025 UBCM Small Talk Forum - Potential agenda / discussion topics.**

2 Report to Council Re: Village of Tahsis Q2 Operating Results to June 30, 2025.

J. Council Reports **1 Mayor Davis**

2 Councillor Fowler

3 Councillor Northcott

4 Councillor Lenahan

5 Councillor Moore

K. Bylaws None.

L. Correspondence **1 August 13, 2025 email from Councillor Trish Mandewo, UBCM President to Mayor and Council Re: Canada Community - Building Fund : First Community Works Fund Payment for 2025/2026.**

2 August 8, 2025 email from Tony Luck, MLA to Mayor and Council Re: 2025 UBCM Official Opposition Meeting Opportunities.

M. New Business **1 Report to Council Re: SPARC Local Community Accessibility Grant- Village Website Improvements**

2 Village of Tahsis Standing Committee of Business Liaison - Draft Open House event plan - for information.

3 Village of Tahsis Standing Committee of Business Liaison -Strategic Economic Development Plan survey questions.

4 August 18, 2025 email from Councillor Lenahan Re: Airplane Dock Closure

Public Input # 2

Rise and Report None.

O. Adjournment



Village of
Tahsis

Minutes

Meeting Standing Committee of Business Liaison
Date August 5, 2025
Time 10:00 a.m.
Place Municipal Hall - Council Chambers and by electronic means

Committee Members Councillor Ryan Moore, Committee Chair
 Councillor Brenda Lenahan, Committee Vice Chair
 Dan Dahling, Local Business Community Representative
 Linda Jordan, Local Business Community Representative
 Sheryl Roger, Local Business Community Representative
 Amit Sharma, Local Business Community Representative by video

Staff Paige Sawyer, Economic Development Coordinator (Ex Officio) by video
 Mark Tatchell, Chief Administrative Officer (Ex Officio)
 Amanda Knibbs, IT Coordinator (Ex Officio) by video

Public None.

Call to Order

Councillor Moore called the meeting to order at 10:00 a.m.

Land Acknowledgement

Councillor Moore acknowledged and respected that the Standing Committee of Business Liaison is meeting upon Mowachaht/Muchalaht territory.

Introduction of Late Items

None.

Approval of the Agenda

Dahling: COW 0072/2025

THAT the Agenda for the August 5, 2025 Standing Committee of Business Liaison be adopted as presented.

CARRIED

H. Business Arising **1** **Community Consultation/ Town Hall event preparation-continuation from August 5, 2025 .**

Dahling: COW 0073/2025

THAT the Standing Committee of Business Liaison discuss the following items in preparation for the Open House event:

- a) Budget (\$300) expenditures and material purchases
- b) Presentation Materials
- c) Planning Schedule
- d) Survey Questions and Distribution
- e) Invitations and Public Notifications

CARRIED

- a) **Budget (\$300) expenditures and material purchase**

Moore: COW 0074/2025

THAT the Standing Committee request \$300 from the Village 2025 operating budget for Open House materials and refreshments.

CARRIED

- b) **Presentation Materials**

A discussion followed about types of materials, including; poster boards, writing materials, information boards, and the lay out of materials.

- c) **Planning Schedule**

1 Lenahan: COW 0075/2025

THAT the Open House be scheduled to be held on September 5, 2025 from 5pm to 7pm and on September 6, 2025 from 3pm to 5pm at the Tahsis Rec Centre.

CARRIED**2 Lenahan: COW 0076/2025**

THAT the final draft of Version 4 of the Strategic Economic Development Plan be added to the August 21, 2025 Standing Committee meeting agenda for consideration and decision.

CARRIED

- d) **Survey Questions and Distribution**

THAT a Standing Committee meeting be scheduled for August 21, 2025 at 10:00 am in Council Chambers. The updated Strategic Economic Development Plan and survey are to be the agenda items for the meeting; and **THAT** members of the Standing Committee be subsequently invited to gather at the Open House venue.

CARRIED

- e) **Invitation and Public Notifications**

Discussion followed regarding the method of sending the Open House invitations, creating a list of invited guests, and when the invitations should be sent.

Councillor Moore volunteered to prepare a public notice poster for the Open House event for the Standing Committee to receive and consider at the August 21, 2025 meeting.

Adjournment

Dahling: COW 0077/2025

THAT the Standing Committee of Business Liaison adjourn at 11:37 a.m.

CARRIED

Certified Correct this

2nd day of September, 2025.

Chief Administrative Officer



Minutes

Village of Tahsis

Meeting	Committee of the Whole
Date	05-Aug-25
Time	1 p.m.
Place	Municipal Hall - Council Chambers and by electronic means

Present	Mayor Martin Davis Councillor Sarah Fowler Councillor Cheryl Northcott Councillor Ryan Moore Councillor Brenda Lenahan	by video
Staff	Mark Tatchell, Chief Administrative Officer Amanda Knibbs, IT Coordinator Reginald Stratton, Project Manager John Manson, P.Eng, Municipal Engineer Paige Sawyer, Economic Development Coordinator	by video by video by video by video
Guests	Nick Bruce, McElhanney Matt Friderichs, McElhanney Sadaf Farzanehfar, McElhanney Mark DeGagne, McElhanney Eric Swanson, Third Space Planning	by video by video by video by video by video
Public	1 member of the public.	

Call to Order

Mayor Davis called the meeting to order at 1:00 p.m.

Land Acknowledgement

Mayor Davis acknowledged and respected that Council is meeting upon Mowachaht/ Muchalaht territory.

Approval of the Agenda

Fowler: COW 0078/2025

THAT the Agenda for the August 5, 2025 Committee of the Whole Council Meeting be adopted as presented.

CARRIED

**H. Business
Arising**

1 Strategic Priority Fund grant application – project scope report.

Fowler: COW 0079/2025

THAT Council receive and consider this technical memo and roll plot from McElhanney Ltd.

CARRIED

Fowler: COW 0080/2025

THAT Council approve the project scope as described in the McElhanney technical memo and roll plot.

**CARRIED
Councillor
Lenahan and
Northcott
registered
"No".**

2 Tender No. 2221-49140-06 Tahsis Community Boat Launch - Invitation to Tender

Fowler: COW 0081/2025

THAT Council receive and consider the proposed Invitation to Tender for the Community Dock Replacement Project.

CARRIED

Moore: COW 0082/2025

THAT Council approve issuing at the earliest opportunity the Invitation to Tender as presented.

CARRIED

3 Report to Council Re: Active Transportation Infrastructure Grant Program

Fowler: COW 0083/2025

THAT this Report to Council be received.

CARRIED

Fowler: COW 0084/2025

THAT option # 3 be approved and Council to discuss this option with the Mowachaht/ Muchalaht First Nation at the October 14, 2025 tripartite meeting in Tsaxana.

CARRIED

Adjournment

Fowler: COW 0085/2025

THAT the meeting adjourn at 2:50 p.m.

CARRIED

Certified correct this
2nd day of September, 2025.

Corporate Officer



Minutes

<u>Meeting</u>	Regular Council Meeting
<u>Date</u>	August 5, 2025
<u>Time</u>	7:00 PM
<u>Place</u>	Municipal Hall - Council Chambers and by electronic means

Present Mayor Martin Davis
 Councillor Sarah Fowler
 Councillor Brenda Lenahan
 Councillor Ryan Moore
 Councillor Cheryl Northcott by video

Staff Mark Tatchell, Chief Administrative Officer by video
 Amanda Knibbs, IT Coordinator by video
 Paige Sawyer, Economic Development Coordinator by video
 Reginald Stratton, Project Manager

Public 3 members of the public. 1 by video

A. Call to Order Mayor Davis called the meeting to order at 7:00 p.m.

Land Acknowledgement

Mayor Davis acknowledged and respected that Council is meeting upon Mowachaht/ Muchalaht territory.

B. Introduction of Late Items

- H2 Perry Brothers Bridge repair quote from Tahsis Supply Co.**
- H4 Report to Council RE: Standing Committee of the Business Liaison budget**
- L4 Road Improvement Consideration Letter from Cardiac Climb Residents**

C. Approval of the Agenda

Moore/Fowler: VOT 0285/2025

THAT the Agenda for the August 5, 2025 Regular meeting of Council be adopted as amended.

CARRIED

E. Public Input # 1

A member of the public asked where financial information about capital projects is publicly available. Staff directed the individual to the page of on the Village website where the information is posted.

F. Adoption of the Minutes

1 July 8, 2025 Standing Committee of Business Liaison Meeting Minutes

Moore/Fowler: VOT 0286/2025

THAT the Standing Committee of Business Liaison Meeting minutes of July 8, 2025 be adopted as presented.

CARRIED

2 July 8, 2025 Regular Council Meeting Minutes

Fowler/Moore: VOT 0287/2025

THAT the Regular Council Meeting minutes of July 8, 2025 be adopted as amended.

CARRIED

G. Rise and Report

None.

H. Business Arising

**1 Nootka Sound RCMP- Village of Tahsis quarterly report
Sgt. Greg Young, NCO i/c Nootka Sound RCMP Detachment**

Fowler/Moore: VOT 0288/2025

THAT this Report to Council be received.

CARRIED

Sgt. Greg Young, NCO i/c Nootka Sound RCMP Detachment presented his report and highlighted; overall file count decrease, increase in Tahsis calls, officer presence, traffic enforcement, and staffing updates

Council asked if the RCMP had insights on setting speed limits, to which Sgt. Young responded.

2 Report to Council Re: Perry Brothers Bridge Repair Project - Budget, Procurement and Schedule.

Fowler/Moore: VOT 0289/2025

THAT this Report to Council be received.

CARRIED

Fowler/Moore: VOT 0290/2025

THAT option # 1 be approved.

CARRIED

3 Tahsis Flood Protection Project - Phase 3 Report on Public Engagement Meeting

Fowler/Moore: VOT 0291/2025

THAT this report be received for information.

CARRIED

4 Report to Council Re: Standing Committee of the Business Liaison Budget

Fowler/Moore: VOT 0292/2025

THAT this Report to Council be received.

CARRIED**Moore/Fowler: VOT 0293/2025**

THAT Council approve \$300.00 for the Standing Committee Open House event.

CARRIED**J. Council Reports****Mayor Davis**

On July 9th, sewage from the north area began to be routed to the south treatment plant. No transmission issues have been reported or identified. It will take a few weeks for the biomass at the south plant to increase to effectively digest the increased volume.

The north treatment plant tank has now been drained.

Construction of the overflow/equalization system for the north tank installation has begun following sludge removal. Lift stations 3 and 6 have been serviced for optimal performance. The Village, using our own forces, will undertake minor works after completion of the project.

This past weekend I attended the annual Yuquot Summerfest along with Councillor Lenahan, at Friendly Cove. It is a great opportunity to connect with the members of the Mowachaht Muchalaht First Nation and I have been going for several years. This one was particularly auspicious as it marks the return of the Whaler's Shrine, a sacred site that was removed by the American Museum of Natural History in 1904. Currently it is being stored until a plan is developed to return it to the island it came from and house it within a clear structure to protect it. I also spent time in conversation with Chief Maquinna discussing many issues of mutual interest. We also visited Sanford Williams, their master carver, who will be carving a tsunami sculpture for Tahsis next year, funded by Strathcona Regional District. I also discussed with him creating a welcome carving for Tahsis, much like the one at Friendly Cove, which consists of a tall human figure with outstretched hands, palms up in a gesture of welcome.

Tahsis Days was recently held and I would like to thank our staff and volunteers for their efforts in making this a success. Of note was our 'soft' opening of the long-awaited fire hall. It was also our first visit as an elected official of Aaron Gunn, who represents our federal riding now. I spent an hour with him bringing him up to speed on Tahsis issues and our vision for the future.

In June and July, the first eight kilometres of the Grease Trail was reopened between Tahsis and Woss Lake, with a further five kilometres to be completed, mostly over the 550 metre high pass. When complete, it will not only become a major tourist draw, but is also another step in the renewal of Mowachaht Muchalaht culture, as it was a trade route between here and the east coast of the Island, near Port McNeill. In the work reopening this trail, a huge red cedar was found with an estimated width at the base of five metres. We have been told that the trail has songs associated with it and they will likely be unveiled during an opening ceremony by the MMFN in the future. Thanks to all the workers that have contributed to the trail's reopening so far.

Councillor Northcott

The only thing I have to report is that I attended the Vancouver Island Regional Library executive meeting and the Finance Committee meeting. The only point of interest to Tahsis residents is that VIRL is still moving forward with our new library, so we're just waiting on the next step.

Councillor Lenahan

This past weekend I had the pleasure of returning to one of my favorite places on the planet which happens to be in our region and the home of the Mowachaht/ Muchalaht Nation. This place is known as Yuquot which means the 'winds blow from all directions'. The nation was having their annual community campout which I had never been present for. The welcome from our hosts was genuine and inclusive. It really warmed my heart to see so many kids and youth in attendance who so obviously love their time there and call it home.

On Saturday we attended the annual Summerfest celebration which included a shared meal, powerful words from Chief Maquinna with a vision of a strong future and a celebration of the homecoming for the Whaling Shrine. Of specific local interest, Jeremy Payne, former Tahsis teacher, was present with his family to receive gratitude from the Nation for a project that he spearheaded while teaching here which supported the advocacy for returning the shrine home. I had not heard about this previously but was really interested to hear that the project was in persuasive writing and the focus was the Whaling Shrine. That is really beautiful allyship and I hope to have an opportunity to read those letters.

Councillor Moore (not received)

Councillor Fowler (Verbal Report)

I attended the SRD board meeting last week. The regional travel proposal was approved. What this actually means is yet to be seen. I also have an agenda item for the UBCM's small talk forum. If there are any questions about that I hope to be able to answer them.

Submitted respectfully,
Councillor Fowler

Fowler/Moore: VOT 0294/2025

THAT the Council Reports be received.

CARRIED

K. Bylaws

None.

L. Correspondence

July 16, 2025 email from Kevin Charlton, Director West Coast and Yukon Division, Canadian Border Services Agency to local elected representatives

- 1 Re: Request for a letter in support of request submitted to the CBSA to change YQQ (Comox Valley Airport) from an AOE 160 to an AOE 220 for winter charter operations.**

- 2 July 24, 2025 email from Lynsay Pacey, Program Officer, UBCM to Mayor and Council Re: Asset Management Planning- 2025 Program grant approval.**

- 3 July 3, 2025 email from the Honourable Ravi Parmar, Minister of Forests Re: North Island Timber Supply Area Apportionment Decision.**

- 4 July 31, 2025 letter from Cardiac Climb Residents to Mayor and Council Re: Road Improvement Consideration**

Fowler/Moore: VOT 0295/2025

THAT these correspondence items be received.

CARRIED

Fowler/Moore: VOT 0296/2025

THAT correspondence item L1,L2,L3 and L4 be pulled for discussion.

CARRIED

July 16, 2025 email from Kevin Charlton, Director West Coast and Yukon Division, Canadian Border Services Agency to local elected representatives

- L1 Re: Request for a letter in support of request submitted to the CBSA to change YQQ (Comox Valley Airport) from an AOE 160 to an AOE 220 for winter charter operations be sent.**

Fowler/Moore: VOT 0297/2025

THAT a letter of support seeking a change in AOE160 to AOE220 for winter operations

CARRIED

- L2 July 24, 2025 email from Lynsay Pacey, Program Officer, UBCM to Mayor and Council Re: Asset Management Planning- 2025 Program grant approval.**

A discussion about the GIS and asset management program followed.

- L3 July 3, 2025 email from the Honourable Ravi Parmar, Minister of Forests Re: North Island Timber Supply Area Apportionment Decision.**

A discussion followed.

- L4 July 31, 2025 letter from Cardiac Climb Residents to Mayor and Council Re: Road Improvement Consideration**

Councillor Lenahan spoke to her letter as a private resident.

- M. New Business**
- 1 Councillor Moore's request for the Village of Tahsis Council's endorsement to serve as a non-board committee member on Committees of FCM's Board of Directors**

Fowler/Moore: VOT 0298/2025

THAT this information be received for discussion.

CARRIED

- 2 Street and Traffic Regulation Bylaw # 29, 1971 & Street and Traffic Regulation Amendment Bylaw #125,1977 - for discussion.**

Moore/Fowler: VOT 0299/2025

THAT Traffic Regulation Bylaw #29, 1971 & Street and Traffic Regulation Amendment Bylaw #125, 1977 be received for discussion.

CARRIED

N. Public Input #2

A member of the public commented on the contents of the current traffic enforcement bylaw.

Public Exclusion

Fowler/Moore: VOT 0300/2025

THAT this meeting is closed to the public in accordance with section 90 (1) (e) of the Community Charter- the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

CARRIED

Recess

Fowler/Moore: VOT 0301/2025

THAT the Regular Council Meeting recess at 9:06 p.m. to go into the in camera meeting.

CARRIED

Reconvene

Fowler/Moore: VOT 0309/2025

THAT the Regular Council Meeting reconvene at 9:32 p.m. .

CARRIED

Rise and Report

None.

O. Adjournment

Fowler/Moore: VOT 0310/2025

THAT the meeting be adjourned at 9:33 p.m.

CARRIED

Certified Correct this

2nd day of September, 2025

Chief Administrative Officer

Late item - Add to "H2"

TAHSIS BRIDGE REPAIR PROPOSAL

Tahsis Supply Co.

P (206) 200-2628

QUOTE #: 250729**DATE:** 29-Jul-2025**CUSTOMER:** Village of Tahsis**QUOTE IS VALID FOR THIRTY (30) DAYS**

QUANTITY	ITEM #	DESCRIPTION	UNIT PRICE	AMOUNT
124	DFGRN1RGH041216	4X12 16' #1 & BTR GDF RGH .60 ACZA	5463.000 MBF	\$43,350.40
28	DFGRN1RGH101016	10X10 16' #1 & BTR GDF RGH .60 ACZA	5739.000 MBF	\$21,423.74
78	DFGRN1RGH081016	8X10 16' #1 & BTR GDF RGH .60 ACZA	4990.000 MBF	\$41,516.80
38	DFGRN1RGH081020	8X10 20' #1 & BTR GDF RGH .60 ACZA	4990.000 MBF	\$25,282.66
60	DFGRN1RGH040616	4X6 16' #1 & BTR GDF RGH .60 ACZA	4750.000 MBF	\$9,120.00
16	DFGRN1RGH040610	4X6 10' #1 & BTR GDF RGH .60 ACZA	4750.000 MBF	\$1,520.00
40	PTSW020616	2X6 16' ULTRA DECK / SUNWOOD	3790.000 MBF	\$2,428.60

TOTAL **\$144,639.20**

*All prices are quoted in Canadian dollars based on
CDN/USD exchange rate as of July 27, 2025.*

THIS PROPOSAL INCLUDES THE CONDITIONS NOTED:

- 1) Delivered to site on Maxi B-Train Style Trucks
- 2) Estimated two (2) loads
- 3) Forklift required on site (not included on this quote)
- 4) Allow 45-60 days from time of order for all items to be delivered

QUOTE DOES NOT INCLUDE TAXES AND/OR TARRIFS**QUOTE IS VALID FOR THIRTY (30) DAYS**

SIGN BELOW TO ACCEPT QUOTE:

Payment Terms:

1% 10th, Net 11th



Outlook

Fw: Late item for Aug 5 Council Meeting

From Janet St. Denis <J.St.Denis@villageoftahsis.com>

Date Mon 8/25/2025 5:05 PM

To Janet St. Denis <J.St.Denis@villageoftahsis.com>

From: Ryan Moore <RMoore@villageoftahsis.com>

Sent: Tuesday, August 5, 2025 3:06 PM

To: Mayor Davis <Mayor@villageoftahsis.com>; Mark Tatchell <MTatchell@villageoftahsis.com>; Brenda Lenahan <BLenahan@villageoftahsis.com>

Subject: Late item for Aug 5 Council Meeting

Good afternoon Martin,

During this mornings meeting of the Standing Committee of Business Liason we received information from staff that there was a potential source of funds for our open house in September, but as it is Councils money it would be best to seek approval prior to committing the funds.

It is \$300 from the Sub Ledger, which I hope I have correctly noted, and I am just contacting to request we have this as a late item tonight to see approval for its use.

Ryan

Get [Outlook for Android](#)

July 31, 2025

Dear Mayor and Council,

We, the residents of Cardiac Climb, recently learned that the Village of Tahsis will be applying for a road improvements grant and would like to ensure that our area is considered for much-needed upgrades. We are writing to share our concerns regarding this unique and challenging section of road in our community.

In recent years, it has become increasingly evident that the road is subsiding at an accelerated rate. The surface condition continues to deteriorate, and without proper storm drainage, pooling water is occurring in some areas while other sections appear to be undermined—potentially affecting both the roadbed and adjacent properties. We are concerned that the ongoing subsidence may be a sign of deeper structural issues requiring attention.

In addition, the usable width of the road is narrowing, and undulations and potholes are creating safety concerns for both vehicles and pedestrians.

Over the past seven years, some residents have raised their observations and concerns with the Village. This includes two instances where hollows opened up in the road—suggesting possible instability below the surface. We appreciate that Public Works responded with temporary repairs by filling the hollows, but we believe these recurring issues warrant a more comprehensive assessment and long-term solution.

Given that Cardiac Climb has not been thoroughly assessed or upgraded in many years, we believe it is a strong candidate for infrastructure investment. Addressing these issues now could prevent more serious or costly problems in the future. We respectfully ask that this road be prioritized in the upcoming grant application process.

We appreciate the ongoing efforts of the Village Council to maintain and improve public infrastructure in Tahsis, and we trust that our concerns will be given thoughtful consideration during your planning.

Thank you for your attention and support.

Sincerely

Jack and June Taylor

Murray and Teresa Gagne

Jody and Lauren Goodwin

Don and Lynn Beamin

Brenda Lenahan



Village of
Tahsis

Minutes

Meeting Standing Committee of Business Liaison
Date August 21, 2025
Time 10:00 a.m.
Place Municipal Hall - Council Chambers and by electronic means

Committee Members
 Councillor Ryan Moore, Committee Chair
 Councillor Brenda Lenahan, Committee Vice Chair
 Dan Dahling, Local Business Community Representative
 Linda Jordan, Local Business Community Representative
 Sheryl Roger, Local Business Community Representative

Absent Amit Sharma, Local Business Community Representative

Staff Paige Sawyer, Economic Development Coordinator (Ex Officio) by video
 Amanda Knibbs, IT Coordinator (Ex Officio) by video

Public None.

Call to Order

Councillor Moore called the meeting to order at 10:03 a.m.

Land Acknowledgement

Councillor Moore acknowledged and respected that the Standing Committee of Business Liaison is meeting upon Mowachaht/Muchalaht territory.

Introduction of Late Items

H2 to be deleted from the agenda.

Approval of the Agenda

Dahling: COW 0086/2025

THAT the Agenda for the August 21, 2025 Standing Committee of Business Liaison be adopted as amended.

CARRIED

H. Business Arising 1 **Community Consultation/ Open House event preparation- continuation from August 5, 2025 .**

a) Standing Committee Open House Plan

Dahling: COW 0087/2025

THAT the Open House plan be received for consideration.

CARRIED

Lenahan: COW 0088/2025

THAT the Open House plan be approved as amended.

CARRIED

Moore: COW 0089/2025

THAT the Open House plan be included on the September 2, 2025 regular Council meeting agenda for information purposes.

CARRIED

b) Economic Development Plan Survey questions

Lenahan: COW 0090/2025

THAT the survey questions be received for consideration.

CARRIED

Lenahan: COW 0091/2025

THAT the survey questions be approved as amended.

CARRIED

Lenahan: COW 0092/2025

THAT the survey questions be included as amended on the September 2, 2025 regular Council meeting agenda for consideration.

CARRIED

c) Economic Development Plan Survey distribution

Lenahan: COW 0093/2025

THAT staff be requested to distribute the survey to Tahsis residents and businesses once approved by Council by hardcopy mail out, email, and Alertable.

CARRIED

3 Other items for consideration in relation to the Open House event

Lenahan: COW 0094/2025

THAT the draft version of the Open House event poster be received for consideration.

CARRIED

Lenahan: COW 0095/2025

THAT the Open House event poster as amended be approved for distribution.

CARRIED

4 Items to be discussed at the next Standing Committee of Business Liaison Meeting.

Lenahan: COW 0096/2025

THAT the committee discuss the following items be on included on the agenda of the next Standing Committee of Business Liaison meeting:

Finalize plans for the Open House.

CARRIED

Adjournment

Lenahan: COW 0097/2025

THAT the Standing Committee of Business Liaison adjourn at 11:30 a.m.

CARRIED

Certified Correct this

2nd day of September, 2025.

Chief Administrative Officer

Open House DRAFT Survey Questions

In order to engage as many community stakeholders as possible, the business committee would like to open a survey on the weekend of the Open House, with a plan to leave it open for 10 days.

The questions would follow the same format as the Open House, which is to look for reactions and resonance with the Strategic Priorities, Goals and Action items proposed, and ample room to provide comments and propose new ideas.

Strategic Priority #1 – People and Investment

Please read the Goal and then respond to the Action items that follow by checking all that you support as actions to reach the goal. Keep in mind that we are looking for a long-term vision that will still need to be funded through grants and budgets in order to become a reality.

(Survey question)

Goal - Build on our reputation for front row access to world class fishing and outdoor recreation by developing tourism infrastructure including trails, camping options, and outdoor gathering spaces that benefit both residents and visitors.

- Develop a more formal Tourism Development Plan.
- Create a development & maintenance plan for existing local trails.
- Make the Leiner Trail a destination: improve to an accessible standard with plant, animal and historical interpretive signs, and other appropriate infrastructure.
- Apply for an Active Transportation Planning Grant in partnership with MMFN to create a village network for way finding and safe travel (walking, biking) to all parts of the village including connecting to IR11 and the newly funded Grease Trail project.
- Create a development plan for the Waterfront Park including sheltered gathering space, washrooms, parking, and garbage disposal. Alternatively consider other waterfront VOT properties for development.
- Create a development plan for washrooms, parking and signage at the boat launch.

- Create a development and protection plan for Pete's Farm
- Add poles at the waterfront to support seasonal flags and light displays
- Make it easier for visitors to navigate the village by improving road signs and adding way-finding signs.
- Move benches and shelters to more useful and scenic locations. Ensure they are installed with accessibility in mind.
- Purchase accessible picnic benches and locate them throughout the village in appropriate locations.
- Continue the 'red chair' project by adding two chairs every year.

(Survey question)

Goal - Prioritize maintenance and beautification of the village and building assets in order to make the village physically attractive.

- Make an annual calendar to prioritize seasonal efforts to keep the village looking its best.
- Buy more concrete flower planter blocks to beautify the flood wall.
- Invest in targeted annual budgets specific to beautification, for hanging baskets on all municipal buildings, new planters and other similar beautification efforts.
- Create small municipal Neighborhood Beautification grants that are awarded annually.
- Work with Western to build a new fence along the sidewalk/ mill site interface.
- Apply for the provincial invasive species grant to tackle the growing broom issue in the village.
- Look at capital costs to ensure we have the tools we need for maintenance (ie: street cleaner)

(Survey question)**Goal - Market Tahsis to the world through strategic partnerships.**

- Consider the creation of a regional Destination Marketing Organization.
- Interact with 4VI (Tourism Association of Vancouver Island), Destination Campbell River and other North Island tourism initiatives, as well as the Destination Marketing efforts of the Mowachaht- Muchalaht First Nation and develop co-strategies where possible.
- Create branding and a village theme to create cohesive colour and form across the built environment and digital presence.
- Build a new VOT website with strong branding, visuals and easy navigation.
- Develop a more formal Tourism Marketing Plan.

(Survey question)**Goal - Develop community cohesion and make Tahsis more socially attractive through community programming and events.**

- Improve VOT consultation with residents and visitors to help guide a community centered approach to future planning.
- Launch a survey specific to Recreation Centre programming and hours to inform local services.
- Create an annual Tahsis events calendar and strategy.
- Launch a regular newsletter through the VOT website to keep both residents and visitors looped in to everything going on in our community.
- Actively work to improve accessibility in the village including the built environment and service delivery (ie: library, trails, recreation centre, parking, programming and events) to support full participation and an inclusive community.
- Apply for grants to renew all municipal playgrounds- including in the Townsite, Recreation Centre & Trailer Park

Create a dog park to support social connection for community members and their four legged friends.

(Survey question)

Goal - Create a business/co-working hub to support a sub-community of remote workers. both existing and future

- Create a small business/coworking hub in the Tahsis Recreation Centre to support the needs of budding entrepreneurs and remote workers who may need a different space to work or resources such as a printer or fax.

(Survey question)

Goal - Establish a municipal social enterprise entity through which to promote economic development and provide opportunity for strategic partnerships

Needs action – ask Paige about work to date

Strategic Priority #2 – Employment Opportunities

Please read the Goal and then respond to the Action items that follow by checking all that you support as actions to reach the goal. Keep in mind that we are looking for a long-term vision that will still need to be funded through grants and budgets in order to become a reality.

(Survey question)

Goal - Create attractive entry level Village of Tahsis employment opportunities for residents and people interested in relocating to Tahsis.

- Consider the opportunity for the VOT to join the living wage movement and if successful, encourage local businesses to do the same.

- Look for opportunities to increase Village of Tahsis employment opportunities while also supporting economic development, by extending the hours of operation of the Tahsis Recreation Centre and the Museum and Tourist Information Centre

(Survey question)

Goal - Work with local and First Nations partners to establish new value-added industries in Tahsis and area.

Implement the Aquaculture strategy to create jobs in community.

Approach MMFN to see if there is interest in Community Forest partnerships in the Tahsis area.

Create an Agriculture strategy towards the goal of local food security and a sustainable, diverse industry.

Strategic Priority #3 – Infrastructure

Please read the Goal and then respond to the Action items that follow by checking all that you support as actions to reach the goal. Keep in mind that we are looking for a long-term vision that will still need to be funded through grants and budgets in order to become a reality.

(Survey question)

Goal - Continue to advocate for an increased number of kilometres of seal coat and for continuous maintenance and improvements to Head Bay Road, connecting Tahsis to the rest Vancouver Island.

- Continue Head Bay Road working group discussions and report to residents every six months or less
- Build a coalition of road users (potentially to include Coast Guard, RCMP, BC Ambulance Service, SD 72, village residents, etc.) to lobby the Province of BC to improve both capital investment in and ongoing maintenance of the Head Bay Road.

- Consider ways to better communicate current road conditions to residents and visitors (ie: on the Village of Tahsis website or by providing a link to the road conditions FB page or by setting up a webcam at the Bull Lake Summit)
- Use the tagline “Road to Adventure” as a way to provide a spin on the experience of getting to Tahsis

(Survey question)

Goal - Invest in maintenance and renewal of key assets (ie Recreation Centre, Municipal Office) that make Tahsis attractive as a visitor and resident.

- Make a phased plan to renovate the Recreation Centre including the exterior façade, accessibility, and any other updates required. Assign budget and apply for grants to implement the plan over five years.
- Identify and act on priorities in the Asset Management Plan that also benefit Economic Development.

(Survey question)

Goal - Explore opportunities to provide additional housing options that will support current and future community housing needs.

- Identify suitable VOT lands for a multi-unit, accessible and affordable housing development to meet housing needs.
- Identify non-profit partners for a housing project and approach BC Housing to explore the opportunity

(Survey question)

Goal - Explore and support the need for renewal and renovation of existing housing stock.

- Build an information resource that will help residents find renovation and retrofitting grants and trusted contractors that are willing to travel to Tahsis.

(Survey question)

Goal - Explore and support the need for transportation services for goods and people including locals and visitors.

- Continue to explore opportunities for both public and private transportation partnerships with the Strathcona Regional District and the Mowachaht-Muchalaht First Nation.

(Survey question)

Please share your overall thoughts on the identified goals and actions.

Do they resonate with you? Are there gaps that you'd like to note?

All ideas and suggestions are welcome whether they are small and specific or large and broad. (Might want to add an opportunity to be contacted?)



From Amanda Knibbs <AKnibbs@villageoftahsis.com>

Date Mon 8/25/2025 9:26 AM

To Janet St. Denis <J.St.Denis@villageoftahsis.com>

From: Reception Account <Reception@villageoftahsis.com>

Sent: Monday, August 18, 2025 4:00 PM

To: Mark Tatchell <MTatchell@villageoftahsis.com>

Cc: Amanda Knibbs <AKnibbs@villageoftahsis.com>

Subject: FW: Small talk forum potential agenda/ discussion topics

From: Sarah Fowler <SFowler@villageoftahsis.com>

Sent: Tuesday, August 12, 2025 12:29 PM

To: bsihota@ubcm.ca

Subject: Small talk forum potential agenda/ discussion topics

Mayor O'Connor
Small community representative

Mr Sihota

It is my intention of sending this note to be both a success story and an ongoing challenge for the small talk Forum before August 15th 2025, from the perspective of the Village of Tahsis. As is likely the case with many places of lower populations, the greatest concern our community is grappling with is inflationary pressure between grant funding windows and the end of each projects timeline. Many improvements are needed to core public service but undertaking day to day operations becomes a circumstance whereby the tyranny of the urgent rules against oversight and long term renewal.

Firstly, our journey to a, new to us, Fire Hall started years ago near the beginning of my own start in municipal politics. I am proud to report that seven years later, we expect to have an open house by the end of September.

Secondly with regards to water infrastructure we have also made progress with the following items.

1. Sewer system retrofits with lift stations and sewer plant upgrades.
2. We have proceeded to a new phase for the flood protection plan.
3. This next summer there are hopes to attend the asset of our boat launch & Airline dock in order to bolster Regional Marine Economic Development and active transport of northwest

Vancouver Island.

I expect that if more information is required on any of the above topics I will be able to provide in a timely manner, simply reach out as required.

Sincerely,
Sarah Fowler
250 202 8416

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VILLAGE OF TAHSIS

Report to Council

To: Mayor and Council

From: Adia Mavrikos, Director of Finance

Date: August 28th, 2025

Re: **Q2 Operating Results to June 30, 2025**

PURPOSE OF REPORT

To provide Council with information regarding the operating financial results to June 30, 2025.

BACKGROUND

The attached reports break down the following information to June 30, 2025:

Budget	Budgeted amounts to June 30 for expenses and revenue
Actual to Date	Actual amounts paid for salaries, labour, goods and services for Village programs
Budget Variance Fav (Unfavourable)	A budget variance is the difference between the budgeted amount of expense or revenue, and the actual amount. The budget variance is favorable when the actual revenue is higher than the budget or when the actual expense is less than the budget. A budget variance is unfavourable when the actual revenue is less than budget or when the actual expense is greater than budget.
2025 Approved Budget	Per Schedule A of Bylaw No. 671, 2025-2029 Financial Plan
Projected Actuals	Anticipated revenues and expenses to December 31 based on trends to date, assumptions and best judgement by the Director of Finance.
High Level Variance Explanation	Explanation of the <u>major</u> reason(s) for the budget variance

POLICY/LEGISLATIVE REQUIREMENTS

1. Community Charter (sec. 167)

FINANCIAL OVERVIEW

As of June 30, 2025, total operating revenues were **\$2,122,895**, while total operating expenditures were **\$1,521,585**, resulting in a net operating surplus of **\$601,310** at mid-year. By comparison, the same period in 2024 reported a surplus of approximately \$658,000. The year-to-date results largely reflect the timing of grant revenues and penalties, as well as the fact that the Village recognizes 100% of its property tax and user fee revenues by June 30. On the expenditure side, several projects or grant funding approvals are still pending or planned to commence in the fall, contributing to lower than expected spending at June 30.

Major Adjusted & Projected Budget Variance Explanations:

Revenues

- **Grants in lieu of taxes (PILT):** Not received until July; projected to finish on target with only a small variance (+\$1,700 projected).
- **User fees and charges:** Ahead of budget due to stronger daycare and rental revenues; this trend is anticipated to continue throughout the year (+\$23,632 projected).
- **Environmental Health:** Higher landfill revenue from CVRD Waste Management at mid-year and projected to remain favourable at year-end. (+\$84,648 projected).
- **Grants from other governments:** Significantly below budget mainly due to timing of Gas Tax transfers \$82K, Small Communities grant \$330k and still awaiting approval of the \$150,000 FireSmart Grant. Unfortunately, the Canada Job grant was not awarded this year. We are projecting \$164,000 under budget for grant revenue at year end.
- **Investment income:** Is currently on target but is expected to finish below budget (-27,000 projected), as interest rates are trending downward in the latter half of 2025.
- **Other revenues:** Slightly under budget due to timing of donations but project to be on target by year end.

Expenditures

- **General Government – Council:** Under budget at Q2 due to being under budget for Travel and conference. Council has an upcoming conference in September, and it is anticipated it will be on budget at year end.
- **General Government – Administration:** Over budget due to contractor costs (CFO, Approving Officer and Project Manager) tied to capital project activity. In addition, higher MIABC insurance premiums resulted from updated building appraisals. Conversely, legal expenses are currently under budget. Projected overage: \$21,871 at year end.
- **Environmental Health:** On target at Q2 and projected to remain on target for year-end.
- **Protective Services:** Currently \$53,000 under budget due to delays in approval for additional EOC time, as well as lower travel and conference expenses. The trend is projected to continue to year end.
- **Public Works:** Slightly under budget due to Public Work's staff supporting utility capital projects; however, Sewer Services are over budget due to increased operational demands of the new South Treatment Plant Upgrade
- **Recreation Services:** The Rec center is slightly over budget for utilities and propane; other expenditures are mostly on target. While the Information center is under budget due to ongoing construction.
- **Projects:** Significantly under budget (-\$164,400 projected) as some projects are delayed or deferred until Q3 & Q4, including \$150,000 in FireSmart Grant & landslide survey,
- **Water Services:** Mostly on target and is projected to be on target at year-end.
- **Sewer Services:** Over budget (~\$10,052 projected) due to increased demand for Public Works staff to address operational issues arising from the South Treatment Plant Upgrades.

2025 Operating Results - Projections to December 31 Year End

At this stage, management expects the Village to end the year with a modest operating surplus of approximately **\$118,863**. This positive result is primarily the outcome of stronger daycare and landfill revenues, combined with the delay of some project expenditures, which more than offset higher costs in administration and sewer operations.

The financial position remains stable, and the Village is expected to maintain healthy reserves and liquidity through year-end.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Adia Mavrikos', written over a light blue rectangular background.

Adia Mavrikos, CPA, CA
Director of Finance

Village of Tahsis
2025 Operating results -Appendix A
For the 6 months ending June 30, 2025

		Year to date				Projections to Year end				
		<u>2025 Adjusted</u>	<u>Actuals to</u>	<u>Change in</u>	<u>%</u>	<u>2025</u>	<u>Projected</u>	<u>Change in</u>		
		<u>Budget</u>	<u>June 30</u>	<u>Budget Fav</u>	<u>(Unfav)</u>	<u>Approved</u>	<u>Actuals to</u>	<u>Budget Fav</u>	<u>% Change</u>	<u>High Level Variance Explanation</u>
				<u>(Unfav)</u>	<u>Change</u>	<u>Budget</u>	<u>December</u>	<u>(Unfav)</u>		
Operating Revenues										
Taxation	Property taxes	1,014,874	1,016,007	1,133	0%	1,014,874	1,014,874	0	0%	On target. All property tax revenue recognized by June 30.
	Grants in lieu of taxes	80,300	-	(80,300)	-100%	80,300	82,000	1,700	2%	\$82,000 in PILT revenue was received in July
Fees	User fees and charges	108,184	122,311	14,127	13%	216,368	240,000	23,632	11%	Slightly ahead of budget due to higher Daycare & Rental
	Water	239,000	234,407	(4,593)	-2%	239,000	234,407	(4,593)	-2%	On target
	Sewer	262,800	262,561	(239)	0%	262,800	262,561	(239)	0%	On target
	Environmental Health	183,550	178,198	(5,352)	-3%	183,550	268,198	84,648	46%	Higher revenue from CVRD Waste Mgmt. for Landfill
	Protective Services	2,300	2,958	658	29%	2,300	2,958	658	29%	
Other	Interest and penalties on taxes	4,000	2,386	(1,614)	-40%	34,000	34,635	635	2%	Penalty Date was July 3.
	Grants and other governments	944,695	167,633	(777,062)	-82%	944,695	780,295	(164,400)	-17%	Mostly timing of grant payments:\$330k for Small Communities grant, \$33k SRD-EOC Grant was received in
	Investment income	48,500	46,484	(2,016)	-4%	97,000	70,000	(27,000)	-28%	Projected to finish under budget (-\$27,000) due to
	Other	7,500	5,550	(1,950)	100%	7,500	7,300	(200)		Under budget due to timing of donations, expected to be
	Prior Year Surplus	69,400	69,400	-	100%	69,400	69,400	-		
	Transfers from Reserve	15,000	15,000	-		15,000	15,000	-		
Total Operating Revenue		2,980,103	2,122,895	(857,208)		3,166,787	3,081,628	(85,159)		
Operating Expenditures										
	General Government - Council	42,314	36,142	6,172	-15%	84,629	84,285	344	0%	Under budget at Q2 due to travel and conference timing;
	General Government - Admin	420,138	428,074	(7,936)	2%	840,276	862,147	(21,871)	3%	Over budget due to employee support for capital projects
	Protective Services	128,443	75,646	52,797	-41%	256,885	231,492	25,394	-10%	Under budget at Q2 due to delayed EOC approvals and
	Environmental Health	65,755	60,486	5,268	-8%	131,509	125,972	5,537	-4%	On target; minor variance reflects higher landfill salaries
	Public Works Services	177,197	163,645	13,553	-8%	354,395	327,289	27,105	-8%	Slightly under budget; staff supporting capital projects
	Recreation, Cultural & Dev. Projects	157,628	150,379	7,250	-5%	315,256	300,757	14,499	-5%	Slightly over budget due to building utility costs
	Projects	238,517	115,653	122,863	-52%	477,033	312,633	164,400	-34%	Under budget at Q2; year-end projected to under budget
	Water Services	94,536	90,203	4,333	-5%	189,073	190,406	(1,334)	1%	On target
	Sewer Services	101,400	86,426	14,974	-15%	202,800	212,852	(10,052)		Over budget due to operational demands from South
	Transfer to reserve funds	314,932	314,932	-	0%	314,932	314,932	-		
Total Operating Expenditures		1,740,860	1,521,585	219,274		3,166,787	2,962,765	204,022	6%	
Net Operating Deficit		1,239,243	601,310			0	118,863			

August 13, 2025

Mayor Martin Davis and Council
Village of Tahsis
Box 219
Tahsis, BC V0P 1X0

Dear Mayor Martin Davis and Council:

**RE: CANADA COMMUNITY-BUILDING FUND: FIRST COMMUNITY WORKS FUND
PAYMENT FOR 2025/2026**

I am pleased to advise that UBCM is in the process of distributing the first Community Works Fund (CWF) payment for fiscal 2025/2026. An electronic transfer of \$40,653 is expected to occur in August 2025. This payment is made in accordance with the payment schedule set out in your CWF Agreement with UBCM (see section 4 of your Agreement).

CWF is made available to eligible local governments by the Government of Canada pursuant to the Administrative Agreement. Funding under the program may be directed to local priorities that fall within one of the eligible project categories.

Further details regarding use of CWF and project eligibility are outlined in your CWF Agreement and details on the Canada Community-Building Fund can be found on our [website](#).

For further information, please contact Canada Community-Building Fund Program Services by e-mail at ccbf@ubcm.ca or by phone at 250-356-5134.

Sincerely,



Councillor Trish Mandewo
UBCM President

PC: Adia Mavrikos, Director of Finance



Fw: 2025 UBCM Official Opposition Meeting Opportunities

From Janet St. Denis <J.St.Denis@villageoftahsis.com>

Date Mon 8/25/2025 5:39 PM

To Janet St. Denis <J.St.Denis@villageoftahsis.com>

From: Conservative Caucus <Conservative.Caucus@leg.bc.ca>

Sent: Friday, August 8, 2025 1:39 PM

To: Reception Account <Reception@villageoftahsis.com>

Subject: 2025 UBCM Official Opposition Meeting Opportunities



8 August 2025

Mayor Davis & Council
977 South Maquinna
Drive
Tahsis, BC
VOP 1X0

Dear Mayor Davis and Council,

Re: 2025 UBCM Official Opposition Meeting Opportunities

With the 2025 Union of BC Municipalities (UBCM) Convention in Victoria fast approaching, the Members of the Official Opposition would like to cordially invite you to meet during the Convention. As the Official Opposition, we respect deeply the critical role Local Governments play in strengthening our communities throughout British Columbia and remain dedicated to robustly representing your interests in Victoria and throughout the province. As the Official Opposition Critic for Municipal Affairs, I am committed to understanding the specific opportunities and challenges your community faces.

I am pleased to share the following engagement opportunities arranged by the Official Opposition for you throughout the UBCM Convention:

1. For a one-on-one meeting with me or any of our Opposition Critics at the UBCM Convention, please contact Hannah Driedger at Conservative.Caucus@leg.bc.ca or via telephone at 250-387-3507.
2. Our Caucus is hosting three roundtable discussions on the topics noted below in the Penwell Room at the Chateau Hotel on September 23rd and 25th. If you are interested in attending, please take a moment to let us know at Conservative.Caucus@leg.bc.ca

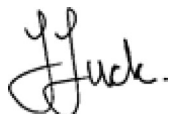
Topic	Critic(s)	Date & Time
Crime	Elenore Sturko Bryan Tepper Steve Kooner Tony Luck	Tuesday, September 23 rd 1:30-2:30 pm
Health	Anna Kindy Brennan Day Claire Rattée Tony Luck	Tuesday, September 23 rd 3:00 - 4:00 pm
Housing	Linda Hepner Kristina Loewen Tony Luck	Thursday, September 25 th 4:30-5:30 pm

3. On Thursday, September 25th, the Leader of the Official Opposition will be giving an address at the Victoria Convention Centre at 11:10 am.

Local governments often serve as the primary interface for our shared constituents, adeptly addressing their needs. Your capacity to respond effectively during crises and maintain consistent, high-quality daily services is fundamental to the well-being of British Columbians. Your commitment to enhancing your communities is commendable, and as the Official Opposition we are dedicated to ensuring government accountability and advocating for the provincial resources necessary to support your delivery of essential services.

In keeping with the 2025 UBCM Convention theme of *Charting the Course*, I hope each of you will take the time to connect with Official Opposition MLAs during the UBCM Convention so we can speak directly, discuss the shifting challenges our communities face and act collaboratively on solutions.

Sincerely,



Tony Luck, MLA
Official Opposition Critic for Municipal Affairs

VILLAGE OF TAHSIS

Report to Council

To: Mayor and Council

From: Economic Development Coordinator

Date: August 25, 2025

Re: SPARC Local Community Accessibility Grant – Village Website Improvements

PURPOSE OF REPORT:

The purpose of this report is to provide Mayor and Council with information about the SPARC Local Community Accessibility Grant Program as a potential revenue source to bring the Village of Tahsis website in alignment with Website Content Accessibility Guidelines (WCAG) 2.0 Level AA standards.

OPTIONS:

- Option 1: Approve submitting a SPARC Local Community Accessibility grant application, subject to receiving a letter of support from the Strathcona Accessibility and Inclusion Advisory Committee.
- Option 2: Do not proceed with a grant application.
- Option 3: Any other option that Council deems appropriate.

BACKGROUND:

In December 2024, in response to our request, the Village received a quote from our website host, Array, outlining proposed website improvements and associated costs. The estimated cost for the accessibility specific improvements ranged from \$6,500 to \$8,250.

In light of budget constraints, staff investigated potential grant programs which might fund some or all of the proposed website improvements. The SPARC Local Community Accessibility Grant was identified as a potential funding source, as it covers 100% of costs related to communication and engagement improvements—including website upgrades. Municipalities are permitted to apply for one stream of funding offered by SPARC under this program.

Since the original quote is now over six months old, an updated quote will likely be required.

According to the program guide, the project that is to be funded must be part of the local Accessibility Plan and must have the support of the local Council and Accessibility Committee. A letter of support from the Accessibility Committee is required. Council support can be shown in the form of a formal council or Board resolution, or in the form of a letter of support from the CAO for the local/ regional government.

All projects must be completed by the end of the grant program, which ends on March 31, 2026.

POLICY AND LEGISLATIVE REQUIREMENTS:

Strathcona Accessibility Plan

Action Plan Item 5: Adherence to WCAG Standards - Partners commit to incorporating Web Content Accessibility Guidelines (WCAG) standards when revising websites, ensuring improved online accessibility for all users.

Accessible British Columbia Act: Municipalities must ensure compliance with both the Accessible British Columbia Act and the Web Content Accessibility Guidelines (WCAG) to promote inclusive and accessible services.

FINANCIAL IMPLICATIONS:

The SPARC Accessibility grant is 100% funded up to \$25,000. Indirect costs include staff time to apply and administer the grant, if successful.

STRATEGIC PRIORITIES:

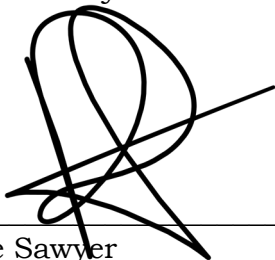
COMMUNITY WELL-BEING

Update the Village website to improve communication and accessibility, including implementing a newsletter to residents. (Deferred to 2026)

RECOMMENDED OPTION:

Option 1

Respectfully submitted:



Paige Sawyer
Economic Development Coordinator

Approved for Council's consideration



Mark Tatchell, CAO

DRAFT VOT Business Committee Open House Plan

****Not for public consumption but for internal planning and information purposes****

Engagement Purpose and Scope

The VOT Business Committee has been working on draft updates to the Strategic Economic Development Strategy and associated Action Plan. These documents inform the direction and work plan for the VOT Economic Development program.

The purpose of this engagement is to generate responses to the draft strategy, goals and action items. It should be noted that the drafts were built from the existing plans and were augmented to include past community consultation documents (ie, 2019 Community Survey, Age Friendly Community Action Plan, Official Community Plan, Housing Needs Assessment).

Responses from community stakeholders will help to inform the final draft which the Business Committee will present to Council for consideration with the purpose of proposing a long-term economic development vision for our community.

Engagement Process

Each Strategic Priority will be presented on one or two large format charts and be accompanied by the proposed Goals and Action items. Stakeholders will use Green, Yellow and Red sticky notes to identify the degree each Action item resonates with them or not. Community stakeholders will also have the opportunity to include comments and propose new ideas for consideration using Blue sticky notes.

A survey will be launched on the day of the Open House- with digital access being shared through VOT email lists, on social media and anywhere else deemed appropriate. Hard copies will be available at the Open House.

Business Committee Member Role

Business Committee members in attendance are there to support the community stakeholder engagement and would best serve in a supportive listening capacity. The exercise is meant to be apolitical, and an opportunity for us to hear from the community rather than the other way around.

Let's keep the Open House positive and constructive, with the goal that community stakeholders leave with a feeling of positivity and vision with regards to the future of our community.

Open House DRAFT Survey Questions

In order to engage as many community stakeholders as possible, the business committee would like to open a survey on the weekend of the Open House, with a plan to leave it open for 10 days.

The questions would follow the same format as the Open House, which is to look for reactions and resonance with the Strategic Priorities, Goals and Action items proposed, and ample room to provide comments and propose new ideas.

Strategic Priority #1 – People and Investment

Please read the Goal and then respond to the Action items that follow by checking all that you support as actions to reach the goal. Keep in mind that we are looking for a long-term vision that will still need to be funded through grants and budgets in order to become a reality.

(Survey question)

Goal - Build on our reputation for front row access to world class fishing and outdoor recreation by developing tourism infrastructure including trails, camping options, and outdoor gathering spaces that benefit both residents and visitors.

- Develop a more formal Tourism Development Plan.
- Create a development & maintenance plan for existing local trails.
- Make the Leiner Trail a destination: improve to an accessible standard with plant, animal and historical interpretive signs, and other appropriate infrastructure.
- Apply for an Active Transportation Planning Grant in partnership with MMFN to create a village network for way finding and safe travel (walking, biking) to all parts of the village including connecting to IR11 and the newly funded Grease Trail project.
- Create a development plan for the Waterfront Park including sheltered gathering space, washrooms, parking, and garbage disposal. Alternatively consider other waterfront VOT properties for development.
- Create a development plan for washrooms, parking and signage at the boat launch.

- Create a development and protection plan for Pete's Farm
- Add poles at the waterfront to support seasonal flags and light displays
- Make it easier for visitors to navigate the village by improving road signs and adding way-finding signs.
- Move benches and shelters to more useful and scenic locations. Ensure they are installed with accessibility in mind.
- Purchase accessible picnic benches and locate them throughout the village in appropriate locations.
- Continue the 'red chair' project by adding two chairs every year.

(Survey question)

Goal - Prioritize maintenance and beautification of the village and building assets in order to make the village physically attractive.

- Make an annual calendar to prioritize seasonal efforts to keep the village looking its best.
- Buy more concrete flower planter blocks to beautify the flood wall.
- Invest in targeted annual budgets specific to beautification, for hanging baskets on all municipal buildings, new planters and other similar beautification efforts.
- Create small municipal Neighborhood Beautification grants that are awarded annually.
- Work with Western to build a new fence along the sidewalk/ mill site interface.
- Apply for the provincial invasive species grant to tackle the growing broom issue in the village.
- Look at capital costs to ensure we have the tools we need for maintenance (ie: street cleaner)

(Survey question)**Goal - Market Tahsis to the world through strategic partnerships.**

- Consider the creation of a regional Destination Marketing Organization.
- Interact with 4VI (Tourism Association of Vancouver Island), Destination Campbell River and other North Island tourism initiatives, as well as the Destination Marketing efforts of the Mowachaht- Muchalaht First Nation and develop co-strategies where possible.
- Create branding and a village theme to create cohesive colour and form across the built environment and digital presence.
- Build a new VOT website with strong branding, visuals and easy navigation.
- Develop a more formal Tourism Marketing Plan.

(Survey question)**Goal - Develop community cohesion and make Tahsis more socially attractive through community programming and events.**

- Improve VOT consultation with residents and visitors to help guide a community centered approach to future planning.
- Launch a survey specific to Recreation Centre programming and hours to inform local services.
- Create an annual Tahsis events calendar and strategy.
- Launch a regular newsletter through the VOT website to keep both residents and visitors looped in to everything going on in our community.
- Actively work to improve accessibility in the village including the built environment and service delivery (ie: library, trails, recreation centre, parking, programming and events) to support full participation and an inclusive community.
- Apply for grants to renew all municipal playgrounds- including in the Townsite, Recreation Centre & Trailer Park

Create a dog park to support social connection for community members and their four legged friends.

(Survey question)

Goal - Create a business/co-working hub to support a sub-community of remote workers. both existing and future

- Create a small business/coworking hub in the Tahsis Recreation Centre to support the needs of budding entrepreneurs and remote workers who may need a different space to work or resources such as a printer or fax.

(Survey question)

Goal - Establish a municipal social enterprise entity through which to promote economic development and provide opportunity for strategic partnerships

Needs action – ask Paige about work to date

Strategic Priority #2 – Employment Opportunities

Please read the Goal and then respond to the Action items that follow by checking all that you support as actions to reach the goal. Keep in mind that we are looking for a long-term vision that will still need to be funded through grants and budgets in order to become a reality.

(Survey question)

Goal - Create attractive entry level Village of Tahsis employment opportunities for residents and people interested in relocating to Tahsis.

- Consider the opportunity for the VOT to join the living wage movement and if successful, encourage local businesses to do the same.

- Look for opportunities to increase Village of Tahsis employment opportunities while also supporting economic development, by extending the hours of operation of the Tahsis Recreation Centre and the Museum and Tourist Information Centre

(Survey question)

Goal - Work with local and First Nations partners to establish new value-added industries in Tahsis and area.

Implement the Aquaculture strategy to create jobs in community.

Approach MMFN to see if there is interest in Community Forest partnerships in the Tahsis area.

Create an Agriculture strategy towards the goal of local food security and a sustainable, diverse industry.

Strategic Priority #3 – Infrastructure

Please read the Goal and then respond to the Action items that follow by checking all that you support as actions to reach the goal. Keep in mind that we are looking for a long-term vision that will still need to be funded through grants and budgets in order to become a reality.

(Survey question)

Goal - Continue to advocate for an increased number of kilometres of seal coat and for continuous maintenance and improvements to Head Bay Road, connecting Tahsis to the rest Vancouver Island.

- Continue Head Bay Road working group discussions and report to residents every six months or less
- Build a coalition of road users (potentially to include Coast Guard, RCMP, BC Ambulance Service, SD 72, village residents, etc.) to lobby the Province of BC to improve both capital investment in and ongoing maintenance of the Head Bay Road.

- Consider ways to better communicate current road conditions to residents and visitors (ie: on the Village of Tahsis website or by providing a link to the road conditions FB page or by setting up a webcam at the Bull Lake Summit)
- Use the tagline “Road to Adventure” as a way to provide a spin on the experience of getting to Tahsis

(Survey question)

Goal - Invest in maintenance and renewal of key assets (ie Recreation Centre, Municipal Office) that make Tahsis attractive as a visitor and resident.

- Make a phased plan to renovate the Recreation Centre including the exterior façade, accessibility, and any other updates required. Assign budget and apply for grants to implement the plan over five years.
- Identify and act on priorities in the Asset Management Plan that also benefit Economic Development.

(Survey question)

Goal - Explore opportunities to provide additional housing options that will support current and future community housing needs.

- Identify suitable VOT lands for a multi-unit, accessible and affordable housing development to meet housing needs.
- Identify non-profit partners for a housing project and approach BC Housing to explore the opportunity

(Survey question)

Goal - Explore and support the need for renewal and renovation of existing housing stock.

- Build an information resource that will help residents find renovation and retrofitting grants and trusted contractors that are willing to travel to Tahsis.

(Survey question)

Goal - Explore and support the need for transportation services for goods and people including locals and visitors.

- Continue to explore opportunities for both public and private transportation partnerships with the Strathcona Regional District and the Mowachaht-Muchalaht First Nation.

(Survey question)

Please share your overall thoughts on the identified goals and actions.

Do they resonate with you? Are there gaps that you'd like to note?

All ideas and suggestions are welcome whether they are small and specific or large and broad. (Might want to add an opportunity to be contacted?)



Fw: Airplane Dock

From Janet St. Denis <J.St.Denis@villageoftahsis.com>

Date Mon 8/25/2025 5:47 PM

To Janet St. Denis <J.St.Denis@villageoftahsis.com>

From: Brenda Lenahan <BLenahan@villageoftahsis.com>

Sent: Monday, August 18, 2025 11:45 AM

To: Martin Davis <iskarst22@gmail.com>; Cheryl Northcott <CNorthcott@villageoftahsis.com>; Ryan Moore <RMoore@villageoftahsis.com>; Sarah Fowler <SFowler@villageoftahsis.com>; Mark Tatchell <MTatchell@villageoftahsis.com>

Cc: Reg Stratton <RStratton@villageoftahsis.com>; Alisa Vanderberg <AVanderberg@villageoftahsis.com>; Economic Development <ecdev@villageoftahsis.com>

Subject: Airplane Dock

Hello everyone,

I have been hearing from residents and business owners about the airplane dock closure and have been thinking about potential solutions to the issue.

I am wondering whether we could feasibly expedite commissioning the fabrication and purchase of the new float so that it could be installed sooner rather than later. Or whether the existing float on the airplane dock could be pulled around in front of the restaurant and used as a floating finger or loosely secured to the standing wharf pilings...although it would need a proper shore approach like the new one will have.

FYI I do understand that these are very simplistic suggestions for a complicated task. Just trying to stimulate some creative thinking towards solutions. While we hope to make progress on this project in the coming 6-12 months, the reality is that the community really needs a short term solution that can also serve in the longer term if project plans are further delayed.

I also wonder how well we have communicated with people still planning summer/ fall visits, with local businesses, First Nations, Esperanza, on our website etc. Jan would have a very good idea of who all the user groups are. Even letting people know at the Gold River info centre and a sign at the Gold River end of the road would be valuable. Another thing that I think is worth immediate consideration, is to create some clarifying communication about the whole dock project as some of the frustration stems from the fact there have been no visible actions to date.

I would like to add this to the next meeting agenda and talk about potential solutions.

Thanks all

Brenda