



Minutes

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<u>Meeting</u>	<b>Regular Council Meeting</b>
<u>Date</u>	<b>November 5, 2024</b>
<u>Time</u>	<b>7:00 PM</b>
<u>Place</u>	<b>Municipal Hall - Council Chambers and by electronic means</b>

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Present Mayor Martin Davis  
Councillor Sarah Fowler  
Councillor Cheryl Northcott  
Councillor Brenda Lenahan **by video**  
Councillor Ryan Moore

Staff Mark Tatchell, Chief Administrative Officer **by video**  
Adia Mavrikos, CPA, CA, Director of Finance **by video**  
Janet StDenis, Manager Corporate Services

Guests Shaun Koopman, Manager of Emergency Programs, Strathcona Regional District. **by video**

Public 5 members of the public. **3 by video**

**A. Call to Order** Mayor Davis called the meeting to order at 7:00 p.m.

**Land Acknowledgement**

Mayor Davis acknowledged and respected that Council is meeting upon Mowachaht/ Muchalaht territory.

**B. Introduction of Late Items** None

**C. Approval of the Agenda** **Northcott/Moore: VOT 0444/2024**

**THAT** the Agenda for the November 5, 2024 Regular meeting of Council be adopted as presented.

**CARRIED**

**E. Public Input # 1** There was a request for an update on the Village leasing the East wing of the school to which Council responded.  
A member of the public requested that the height of the smartboard be raised to increase its visibility.

**F. Adoption of the Minutes**

**1 Minutes of the Standing Committee of Business Liaison held October 9, 2024.**

**Northcott/Moore: VOT 0445/2024**

**THAT the Standing Committee of Business Liaison meeting minutes of October 9, 2024 be adopted as presented.**

**CARRIED**

**1 registered  
"no"  
Councillor  
Lenahan**

**2 Minutes of the Regular Council Meeting held October 15, 2024.**

**Northcott/Moore: VOT 0446/2024**

**THAT the Regular Council Meeting minutes of October 15, 2024 be adopted as presented.**

**CARRIED**

**G. Rise and Report**

None.

**H. Business Arising**

None

**J. Council Reports**

**Mayor Davis**

Since the last regular council meeting, I have attended two Strathcona Regional Board meetings. One of the significant discussions that could have ramifications for the Village is the allocation of gas tax funds, which have in the past been used to fund electoral area functions only. There is currently a push for distributing it equitably between not only the electoral areas but the communities within the regional district, which could have positive financial effects for Tahsis. Currently there is over \$7 million that could be allocated across the region, which could be used to fund potential regional initiatives such as the transportation strategy and development of recreation functions.

I have also participated in two Comox Strathcona Solid Waste Management (CSWM) meetings; one between myself and CSWM staffers, with our CAO in attendance, and the second with the regional board. The former was regarding the planned decommissioning of the Tahsis Landfill in 2030 and conversion to a transfer station, where I raised concerns regarding the shutdown of our dump and was exploring alternatives. In the second regular board meeting, we voted in favour of a plan for the wider region with a goal of reducing greenhouse gas emissions by 18,000 tonnes per year by 2026.

I have also attended an Island Coastal Economic Trust Board meeting, where we determine what economic development projects are funded by the Trust across our region. Since then, the Village of Tahsis has submitted a grant proposal for \$200,000 to ICET and another proposal for \$500,000 to the Rural Economic Development and Infrastructure Program. These are both toward supplementing the potential shortfall in funds for our dock project, which has seen costs escalate since we first received a grant.

I am happy to see that Island Health is offering a transportation program for citizens that need help getting to and from appointments out of town. For more info on this service, use this link:

[https://www.islandhealth.ca/patients-visitors/travel-assistance-non-emergency-medical-care?fbclid=IwY2xjawGXtnZleHRuA2FibQIxMAABHarPfp214cyNyli9xUujc6w5855RQ\\_Mhqnc0GsPtZQF1QzWjnpl8mgH6lQ\\_aem\\_aTnMGm7egsAdpff9pDEGpg](https://www.islandhealth.ca/patients-visitors/travel-assistance-non-emergency-medical-care?fbclid=IwY2xjawGXtnZleHRuA2FibQIxMAABHarPfp214cyNyli9xUujc6w5855RQ_Mhqnc0GsPtZQF1QzWjnpl8mgH6lQ_aem_aTnMGm7egsAdpff9pDEGpg)

#### **Councillor Fowler**

In addition to the attached documents from the October 10th summit, I have received a letter from UBCM dated October 22nd which I hope to include in my report.

On November 1st, I did my second micro-trolling exercise field work in Nootka Sound with NSWS, NTC & MMFN. Also, I want to extend the invitation I received from the Seniors Society for the community potluck on Thursday at 5pm.

Please note that the Knights of Columbus Christmas Hampers will not be offered in Tahsis this year.

Submitted respectfully,  
Councillor Fowler

Attachment #1 October 10, 2024 letter from Trish Mandewo, UBCM President to Councill Sarah Fowler Re: Thankyou for your service to the UBCM Executive.

Attachment #2 Certificate of Completion for attending the inaugural Global Civility Summit 2024 and completing the Roadmap to Renewing Civic Culture.

Attachment #3 Worksheet Re: Tackling Toxicity, Cultivating Civility

**Councillor Northcott**

No report.

**Councillor Lenahan**

No report.

**Councillor Moore**

No report.

**Northcott/Moore: VOT 0447/2024**

**THAT** the Council Reports be received.

**CARRIED**

**K. Bylaws**

**None.**

**L. Correspondence**

**1** October 15, 2024 email from Amy Avila, Acting Assistant Deputy Minister, Environmental Protection Division Re: Meeting with Council at the 2024 UBCM Convention regarding the Village of Tahsis' interests and concerns about site remediation requirements in context of land use planning and development.

**2** October 8, 2024 email from Robyn Johansen, Manager, Disaster Mitigation and Adaption, Emergency Management and Climate Readiness BC Re: Adaption, Resilience and Disaster Mitigation Program - COVID-19 Resilience Infrastructure Stream-Tahsis Flood Protection Improvements Project: Phase 1 & 2.

**3** October 16, 2024 email from Lisanne Legros, Director, Telecommunications Network Policy Telecommunications Sector Re: Telus Communications Inc. Part 1 Application to propose a long-term connectivity options in three regions of British Columbia, Request for Information.

**4** October 29, 2024 email from Telus Communication Inc. in response to the October 16, 2024 letter from Lisanne Legros, Director, Telecommunications Network Policy Telecommunications Sector.

**5** October 21, 2024 email from AVICC to elected officials- Re: 2024 AVICC AGM and Convention- 1st call for resolutions and convention information.

**Fowler/Northcott: VOT 0448/2024**

**THAT** these correspondence items be received.

**CARRIED**

**Fowler/Northcott: VOT 0449/2024**

**THAT** correspondence items # 1, 4 and 5 be pulled for discussion.

**CARRIED**

- October 15, 2024 letter from Amy Avila, Acting Assistant Deputy Minister, Environmental Protection Division Re: Meeting with Council at the 2024 UBCM Convention regarding the Village of Tahsis' interests and concerns about site remediation requirements in context of land use planning and development.**

Councillor Fowler spoke to this letter. There was a discussion around finding a solution to address the challenges of the site remediation process and development costs with respect to private property in the community.

- October 29, 2024 email from Telus Communication Inc. in response to the October 16, 2024 letter from Lisanne Legros, Director, Telecommunications Network Policy Telecommunications Sector.**

Councillor Flower spoke the planned transition of Telus customers to alternative providers and the affordability of these alternatives.

- October 21, 2024 email from AVICC to elected officials- Re: 2024 AVICC AGM and Convention- 1st call for resolutions and convention information.**

Councillor Fowler spoke about the student participation program.

Councillor Fowler is planning to submit her nomination for First Vice President for Association of Vancouver Island Coastal Communities.

**M. New Business 1 2025 Regular Council Meeting Dates**

**Fowler/Northcott: VOT 0450/2024**

**THAT** the 2025 Regular Council Meeting dates be received for consideration.

**CARRIED**

**Northcott/Moore: VOT 0451/2024**

**THAT** the 2025 Regular Council Meeting dates be approved as presented.

**CARRIED**

**2 2025 Canada Day Grant Application**

**Northcott/Moore: VOT 0452/2024**

**THAT** the Village of Tahsis' Canada Day grant application be received for consideration.

**CARRIED**

**Northcott/Moore: VOT 0453/2024**

**THAT** the Village of Tahsis' Canada Day grant application be approved for submission.

**CARRIED**

**3 Report to Council Re: Tsunami Wave Art Sculpture – Submission Deadline Extension Consideration**

Councillor Moore declared a conflict of interest with this item of discussion and exited the Council Chambers.

**Fowler/Northcott: VOT 0454/2024**

**THAT** this Report to Council be received.

**CARRIED**

Shaun Koopman, Manager of Emergency Programs, Strathcona Regional District, spoke to the Report to Council.

Council considered extending the submission deadline for the Tsunami Wave Art Sculpture Project to allow more artists, including those from the local First Nations, to participate. Staff to notify the participants of the deadline extension and the public.

**Northcott/Fowler: VOT 0455/2024**

**THAT** option 1B (Council authorize the Request for the Submission deadline to be extended until December 15th, 2024) be approved.

**CARRIED**

Councillor Moore return to the room.

**Councillor Fowler Notice of Motion Re: 2025 Federation of Canadian  
4 Municipalities (FCM) Sustainable Communities Conference (SCC) February  
10-13, 2024 in Fredericton, New Brunswick.**

**WHEREAS** the Village of Tahsis Council has been the recipient of Federal grant funding; and

**WHEREAS** being a Canadian Municipality who learns and understands the best practices of similarly sized communities; and

**WHEREAS** we are being offered a FCM SCC discount;

**THEREFORE** be it resolved to have a discussion about the ability of our Village to send a delegate; and

be it further resolved to enroll \_\_\_\_\_ before the December 13, 2024 deadline.

Councillor Fowler spoke to her motion, noting that she had completed a survey for FCM and had won a discount for the Sustainable Communities Conference.

**5 2025 Appointment of Directors for :**

**a) Strathcona Regional District**

**b) Comox Strathcona Regional District Hospital Board**

**c) Comox Strathcona Solid Waste Management Board**

**Northcott/Moore: VOT 0456/2024**

**THAT** Mayor Davis be appointed as Director for Strathcona Regional District, Comox Strathcona Regional District Hospital Board and the Comox Strathcona Solid Waste Management Board.

**CARRIED**

**d) Vancouver Island Regional Library Board**

**Fowler/Moore: VOT 0457/2024**

**THAT** Councillor Northcott be appointed as Director for the Vancouver Island Regional Library Board.

**CARRIED**

**e) Nootka Sound Watershed Society**

**Northcott/Moore: VOT 0458/2024**

**THAT** Councillor Fowler be appointed as Director for the Nootka Sound Watershed Society.

**CARRIED**

**f) Municipal Insurance Association of BC**

**Northcott/Moore: VOT 0459/2024**

**THAT** Mayor Davis be appointed as Director for the Municipal Insurance Association of BC.

**CARRIED**

**6 2025 -Appointment of Alternative Directors for:**

**a) Strathcona Regional District Board**

**Northcott/Moore: VOT 0460/2024**

**THAT** Councillor Fowler be appointed as the Alternative Director for the Strathcona Regional District.

**CARRIED**

**b) Comox Strathcona Regional Hospital District Board**

**c) Comox Strathcona Solid Waste Management Board**

**Northcott/Moore: VOT 0461/2024**

**THAT** Councillor Fowler be appointed as the Alternative Director for the Comox Strathcona Regional Hospital District Board and the Comox Strathcona Solid Waste Management Board.

**CARRIED**

**d) Vancouver Island Regional Library Board**

**Northcott/Fowler: VOT 0462/2024**

**THAT** Councillor Moore be appointed as Alternative Director for the Vancouver Island Regional Library Board.

**CARRIED**

**e) Nootka Sound Watershed Society**

**Fowler/Moore: VOT 0463/2024**

**THAT** Councillor Lenahan be appointed as the Alternative Director for the Nootka Sound Watershed Society.

**CARRIED**

**f) Municipal Insurance Association of BC**

**Northcott/Moore: VOT 0464/2024**

**THAT** Councillor Fowler be appointed as the Alternative Director for the Municipal Insurance Association of BC.

**CARRIED**

**7 Report to Council Re: Village of Tahsis Q3 Operating Results**



**Fowler/Northcott: VOT 0465/2024**  
**THAT** this Report to Council be received.

**CARRIED**

The Director of Finance provided Council with information regarding the Village's operating financial results to September 30, 2024.

Reasons for variances between budgeted revenues and expenses were provided along with projections for year end.

Council was also provided a list of expenditures over 10,000 as Council had requested.

**8 Report to Council Re: Capital Project Status Report**

**Northcott/Moore: VOT 0466/2024**  
**THAT** this Report to Council be received.

**CARRIED**

The CAO provided an update on various capital projects, including the Flood Protection Improvement Project Phase 3, the Community Pier and Dock Project, Wastewater Treatment Reconfiguration and Upgrade Project - phase 1, Tahsis Fire Hall Relocation Project, and the Tahsis Tourist Centre Upgrade Project . The progress, challenges, budget and next steps for each project was highlighted.

**N. Public Input #2**

There was an inquiry into why the Knights of Columbus Christmas Hampers were cancelled this year to which Councillor Fowler responded, increased costs and logistical challenges.

**O. Adjournment**

**Fowler/Moore: VOT 0467/2024**  
**THAT** the meeting be adjourned at 8:38 p.m.

**CARRIED**

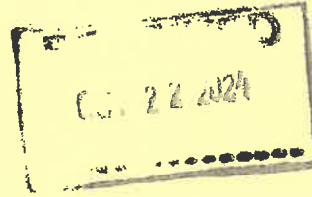
**Certified Correct this**  
**19th day of November, 2024**



**Chief Administrative Officer**

October 10, 2024

Councillor Sarah Fowler  
Village of Tahsis  
c/o PO Box 219  
Tahsis, BC V0P 1X0



Dear Sarah:

I would like to take this opportunity to thank you for your service to the UBCM Executive. Our records show that you joined us in 2020-2021 as the Small Community representative.

Your contributions to the Convention, Environment, Community Safety and Community Economic Development Committees are greatly appreciated. You always came to meetings well prepared and this contributed greatly to the UBCM Executive discussions.

The strength of UBCM is the involvement of members such as yourself and the time you contributed to helping build the common causes of local government in British Columbia. I hope that we will have the opportunity to work together in the future, and that you will stay involved in UBCM.

Sincerely,

A handwritten signature in black ink that reads "Mandewo".

Councillor Trish Mandewo  
UBCM President

# CERTIFICATE OF COMPLETION

proudly presented to

*Sarah Fowler*



For attending the inaugural Global Civility Summit 2024 and completing the  
Roadmap to Renewing Civic Culture.

  
FOUNDER

 **KALEN**  
ACADEMY

October 10, 2024  
DATE

*Global Civility Summit 2024*

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# Tackling Toxicity, Cultivating Civility

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## WORKSHEET

*What can I do within my sphere of influence to renew civic culture?*

### 1. Be Civil. Be An Upstander.

- 1) Invest in equity.
- 2) Model civil behavior.
- 3) i try to give people the benefit of the doubt. i also commit to not allowing folks who are historically privileged to call discrimination when in fact what is happening is equity.

### 2. Assess Culture Risk. Measure Well-Being.

- 1) Promote political literacy.
- 2) Prioritize education.
- 3) culture risk is two fold. if we submit to bullies how happy will outcomes? better to be with participatory, inclusive and respectful

### 3. Form Civility Circles.

- 1) Invest in leadership training.
- 2) Design inclusive processes.
- 3) my own personal conduct and ethics are at the forefront of my service in community. I have firmer boundaries for my time and behaviour.

### 4. Prioritize Civic Education & Training.

- 1) Integrate civility into training programs.
- 2) Focus on trust-building.
- 3) trust building step one is honesty. i wish this was a safe job. i take every training i can. i love the idea of citizens classes.

### 5. Love Your Neighbor.

- 1) Support volunteerism.
- 2) Build trust with honesty.
- 3) sharing love is a universal. it's in our neighbourhoods, town, states, countries and our global communities.

October 22<sup>nd</sup>, 2024

Reference: 641986

His Worship Martin Davis  
Mayor  
Village of Tahsis  
Email: [mayor@villageoftahsis.com](mailto:mayor@villageoftahsis.com)

Dear Mayor Martin Davis:

I am writing to follow-up on our meeting at this year's Union of BC Municipalities Convention on September 16, 2024. Thank you for taking the opportunity to meet with the Ministry of Emergency Management and Climate Readiness; it was good to hear first-hand the matters of importance to you and your community relating to evacuation routes.

Thank you for sharing your concerns about the emergency routes needed for the Village of Tahsis; I appreciate the complexities of working with multiple jurisdictions and landowners to establish and maintain evacuation routes. I understand you're interested in evaluating the viability of improving logging roads to provide another evacuation route. The Public Notification and Evacuation Route Planning stream of the Community Emergency Preparedness Fund (CEPF) is a potential avenue for funding this work. Applications are currently being accepted until April 25, 2025. I suggest contacting the Ministry of Forests District Manager Lesley Fettes, [lesley.fettes@gov.bc.ca](mailto:lesley.fettes@gov.bc.ca), to discuss how to work together regarding evacuation routes through Crown land.

There is also funding available through EMCR's Disaster Resilience and Innovation Funding (DRIF) program that may be of interest. While this program does not fund building of evacuation routes, it can support risk assessments and disaster mitigation activities that may protect your evacuation route from hazard such as the landslide you mentioned. Attached is a document outlining potential funding sources. I also recommend checking the [Community Climate Funding Guide](#), a resource developed by our colleagues at the Ministries of Energy, Mines, and Low Carbon Innovation and Environment and Climate Change Strategy, for other funding programs that may be able to provide support for your projects. Please contact [EMCR.DisasterMitigation@gov.bc.ca](mailto:EMCR.DisasterMitigation@gov.bc.ca) for more information about our funding programs.

Again, thank you and your delegation for taking the time to meet.

Sincerely,



Kathryn Forge  
Assistant Deputy Minister  
Disaster Risk Management

Attachment: Disaster Risk Reduction Funding Programs Information

CC: Lesley Fettes, District Manager, Ministry of Forests  
Cheryl Northcott, Councillor, Village of Tahsis  
Ryan Moore, Councillor, Village of Tahsis  
Mark Tatchell, Chief Administrative Officer, Village of Tahsis

General overview	Eligible applicants	Program name	Eligible projects	Max amount	Next intake
<p><b>Community Emergency Preparedness Fund (CEPF)</b></p> <p>Suite of funding streams intended to enhance the resilience of local governments and First Nations in responding to emergencies and to reduce risks from future disasters due to natural hazards and climate change.</p>	<ul style="list-style-type: none"> <li>• First Nations in B.C. (Bands and Treaty First Nations)</li> <li>• Local governments in B.C. (municipalities and regional districts)</li> </ul>	<u>Emergency Operations Centres Equipment and Training</u>	Purchase of equipment and supplies required to maintain or improve EOCs, EOC training and exercises.	\$40,000	February 28, 2025
		<u>Emergency Support Services Equipment and Training</u>	Volunteer recruitment, retention and training, including in-house training and purchase of ESS equipment.	\$40,000	January 31, 2025
		<u>Indigenous Cultural Safety and Cultural Humility Training</u>	Cultural safety and humility training. Adapting emergency management tools to be inclusive of Indigenous peoples, activities related to providing assistance to Indigenous communities during emergency mitigation, preparedness, response and recovery.	\$40,000	November 1, 2024
		<u>Public Notification and Evacuation Route Planning</u>	Develop evacuation route plans and/or public notification plans that provide information for communities in the event of an emergency.	\$40,000	April 25, 2025
		<u>Volunteer and Composite Fire Departments Equipment and Training</u>	Purchase of new or replacement equipment and to facilitate the delivery of training.	\$40,000	October 18, 2024
<p><b>Disaster Resilience and Innovation Funding (DRIF) program</b></p> <p>Funding for projects that strengthen defenses against natural and climate-driven hazards, such as: floods, drought, extreme heat and landslides.</p>	<ul style="list-style-type: none"> <li>• First Nations in B.C.</li> <li>• Local governments in B.C.</li> </ul>	<u>Disaster Resilience and Innovation Funding (DRIF) program</u>	Risk mapping, risk assessments, planning, non-structural projects, natural infrastructure projects, small-scale structural projects.	\$400,000 - \$5M  \$15M for regional applicants	Spring 2025 (TBD)

General overview	Eligible applicants	Program name	Eligible projects	Max amount	Next intake
<p><b><u>Local Government Climate Action Program (LGCAP)</u></b></p> <p>This funding supports timely local climate action that reduces greenhouse gas (GHG) emissions, prepares communities for the impacts of a changing climate and creates new opportunities for people in the clean economy.</p>	<ul style="list-style-type: none"> <li>• Modern Treaty Nations in B.C.</li> <li>• Local governments in B.C.</li> </ul>	<p><u>Local Government Climate Action Program (LGCAP)</u></p>	<p>Funding must be used to achieve community and provincial climate objectives, aligned with the <u>CleanBC Roadmap to 2030 (PDF, 9MB)</u> and/or the <u>Climate Preparedness and Adaptation Strategy (PDF, 7MB)</u>.</p>	<p>Normalized per capita allocations</p>	<p>Annual program that is not application based</p>
<p><b><u>Community Resiliency Investment (CRI) program</u></b></p> <p>Funding program intended to reduce the risk of wildfires and mitigate their impacts on BC communities.</p>	<ul style="list-style-type: none"> <li>• First Nations in B.C.</li> <li>• Local governments in B.C.</li> <li>• Forest industry B.C.</li> <li>• Natural resource districts in B.C.</li> <li>• BC Parks</li> <li>• Mountain Resorts Branch</li> </ul>	<p><u>FireSmart Community Funding and Supports</u></p>	<p>Community based FireSmart activities focused on wildfire prevention.</p>	<p>\$150,000</p>	<p>October 1, 2024 to September 20, 2025</p>
		<p><u>Crown Land Wildfire Risk Reduction (CLWRR)</u></p>	<p>Fuel management planning, risk reduction activities, operational projects, critical response infrastructure.</p>	<p>N/A</p>	<p>N/A</p>
		<p><u>FireSmart Pilot Program for Regional District Cooperative Community Wildfire Response Organizations</u></p>	<p>Training and purchasing of Personal Protective Equipment (PPE) for local community members in areas that do not fall within a structural fire protection jurisdiction area.</p>	<p>\$10, 000</p>	<p>October 1, 2024 to May 30, 2025</p>
<p><b><u>Infrastructure Planning Grant Program</u></b></p> <p>Funding for projects related to the development of sustainable community infrastructure.</p>	<ul style="list-style-type: none"> <li>• Municipalities in B.C.</li> <li>• Regional districts in B.C.</li> </ul>	<p><u>Infrastructure Planning Grant Program</u></p>	<p>Asset management plans, integrated stormwater management plans, water master plans, liquid waste management plans.</p>	<p>\$10,000</p>	<p>Open for applications year round</p> <p>Next program intake deadline: December 11, 2024</p>

General overview	Eligible applicants	Program name	Eligible projects	Max amount	Next intake
<p><b><u>Canada Community-Building Fund (CCBF)</u></b></p> <p>Permanent source of funding for provinces and territories, who in turn flow this funding to their municipalities to support local infrastructure priorities.</p> <p>Municipalities can pool, bank and borrow against this funding, providing significant financial flexibility.</p>	<ul style="list-style-type: none"> <li>Local governments in B.C.</li> </ul>	<p><u>Community Works Fund (CWF)</u></p>	<p>Activities that involve acquiring, planning, designing, constructing, renewing, or rehabilitating tangible capital assets or natural assets.</p>	<p>Per capita allocation (includes funding floor)</p>	<p>N/A provided up front, twice a-year</p>
		<p><u>Strategic Priorities Fund</u></p>	<p>Infrastructure and capacity building projects that are large in scale, regional in impact or innovative.</p>	<p>Per capita allocation (includes funding floor)</p>	<p>N/A provided up front, twice a year</p>
		<p><u>Metro Vancouver Regional Fund (MVRF)</u></p>	<p>Provides funding for regional transportation investments within the Metro Vancouver Regional District and its member municipalities.</p>	<p>Per capita allocation (includes funding floor)</p>	<p>N/A provided up front, twice a year</p>

For additional information please contact: [EMCR.DisasterMitigation@gov.bc.ca](mailto:EMCR.DisasterMitigation@gov.bc.ca)



# VILLAGE OF TAHSIS

## Report to Council

**To:** Mayor and Council  
**From:** Chief Administrative Officer  
**Date:** October 28, 2024  
**Re:** Parking control signs for 1387 S. Maquinna Drive

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### **PURPOSE OF REPORT:**

To seek Council consideration for installing updated parking signs at 1387 S. Maquinna Drive.

### **OPTIONS / ALTERNATIVES**

1. Approve the removal of the existing parking signs and the installation of four P-6 D parking signs in the parking area adjacent to 1387 S. Maquinna Drive.
2. Approve the removal of the existing parking signs and install a different style or type of parking sign.
3. Approve the removal of the existing parking signs and do not replace.
4. Any other option that Council deems appropriate.

### **BACKGROUND:**

The business owners at 1387 S. Maquinna report that they frequently receive questions from visitors seeking clarification on the rules for the parking area south of the building. The signs state that the area is "Restricted Parking". Photographs of the area where the current signs are located and an example of a current sign are attached as Attachment "A".

The Ministry of Transportation and Infrastructure's "Manual of Standard Traffic Signs and Pavement Markers" includes the "Catalogue of Traffic Signs". The Catalogue of Traffic Signs includes all signs approved for use on public roads and highways, which are well-recognized by drivers. Sign P-6 D, in Attachment "B", is from the Catalogue of Traffic Signs. This sign with the text "2 Hours" "8AM - 5PM" meets with the approval of the business owners.

**POLICY/LEGISLATIVE REQUIREMENTS:**

1. Street and Traffic Regulation Bylaw No. 29, 1971

**ARTICLE III - TRAFFIC CONTROL**

*The Council may, by resolution, determine and designate the character, type and location of all traffic control devices and parking signs and the Superintendent of Works or other employee of the Municipality as ordered shall place and maintain, or caused to be placed and maintained, all such traffic signs and parking signs which may be so ordered and designated as such by the Council, and no person shall erect or maintain, or cause to be erected or maintained, on or over any highway any sign, advertisement or guide-post, except with the approval of the Municipal Council and subject to the provisions of this By-Law.*

**FINANCIAL IMPLICATIONS:**

P-6 D signs (Attachment "B") cost \$40 each plus tax.

**STRATEGIC PRIORITY:**

N/A

**RECOMMENDATION:**

Option 1

Respectfully submitted:



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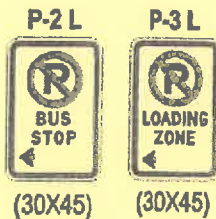
Mark Tatchell, CAO



**P-1 to P-7 & P-9 PARKING CONTROL SIGNS**

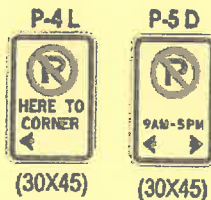
Parking control signs are used to notify the motorist of parking restrictions as specified on the sign. The sign should be erected where the restriction is in effect and be oriented at 30 to 45 degrees from the curb line or road edge so it is visible to the motorist. Signs without arrows should be placed at 90 degrees to the roadway.

Parking control signs with arrows should be repeated at approximately 100m intervals in urban areas, until the restriction no longer applies.



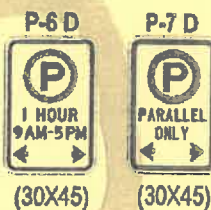
P-1 D/L/R NO PARKING ANYTIME should be used when a parking restriction is in effect for 24 hours per day year around. The arrow should be specified as required.

P-2 L/R NO PARKING, BUS STOP sign should be used to restrict parking at stops of for regularly scheduled public bus service stops or tour coach stops as required.



P-3 L/R NO PARKING, LOADING ZONES sign should be used where commercial vehicles require a time limited parking zone for delivery/pick-up of goods.

P-4 L/R NO PARKING, HERE TO CORNER sign may be used to reinforce parking restrictions, especially in snow belts, for parking restriction close to intersections.



P-5 D/L/R NO PARKING, <HH:MM> signs should be used where parking restrictions are only required at certain times of the day.

P-6 D/L/R PARKING <TIME LIMITED> signs may be used to permit limited time parking during specified times of day.

P-7 D/L/R PARKING, PARALLEL ONLY sign should be used where motorists have a tendency to angle park where it is not desirable, such as on wide streets with limited pavement markings.



P-9 NO PARKING ON PAVEMENT may be used where parking is permitted on the shoulders, but motorists tend to park along or near the road impeding traffic flow.

# VILLAGE OF TAHSIS

## Report to Council

**To:** Mayor and Council  
**From:** Kyle Wilkinson, Fire Chief / EPC  
**Date:** November 7, 2024  
**Re:** Great BC Shake Out / Tsunami Siren Test – Information Only

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### **PURPOSE OF REPORT:**

To provide Council with post event information on the Great BC Shake Out/Tsunami Siren Test event that was held in Tahsis on October 17, 2024.

### **BACKGROUND:**

The Great British Columbia Shake Out, organized by the British Columbia Earthquake Alliance (BCEA), is an annual opportunity for individuals, communities, schools, and organizations to practice essential earthquake safety measures such as “Drop, Cover, and Hold On.”. With the recent installation of a second Tsunami Warning Siren at the Health Clinic, this event was chosen to test out the system and its capabilities.

### **POST EVENT REPORT:**

At 0900hrs on October 17<sup>th</sup>, an Alertable notification was made to advise residents of an upcoming Tsunami Siren Test. This information was also disseminated in the days leading up to the event through the village website and social media channels.

At 1017hrs, the Fire Chief activated the sirens remotely via radio and conducted a 60 second test. Members of the Fire Rescue Department and Public Works were positioned throughout Tahsis to monitor the event, and record their findings.

The test was completed and the observer’s information was compiled. It was found that with the addition of the second siren, coverage exists now to the south Tahsis waterfront including Westview Marina, the Public Boat Launch/Wharf and the Bull of the Woods hiking trail.

Observers reported that the siren sound was a 4/10 on the north end of Edith Road and was barely audible in the southwest corner of the townsite. Also, concerns were brought forth from community members about the audibility indoors at the seniors’ centre and

Tahsis Springs Condominiums. Also, several people have approached the fire chief both in person and in writing, with concerns over the “ambulance” sounding wail of the siren.


The intent of the audible Tsunami Warning Sirens is providing an additional means of alerting of a potential incoming wave in the community. The community should be aware that public notifications systems such as Alert Ready, Alertable and physical signs such as the ground shaking should be considered as the primary alerts to a potential tsunami emergency.

The Fire Chief has investigated the siren tone concern, and has identified a tone in the existing system that mimics a mechanical or air raid type siren. It will not change the projection distance or volume; however, it may eliminate the confusion associated with the existing siren tone. This new tone has been implemented and will be tested along with the use of Alert Ready and Alertable on November 20, 2024

The Village acknowledges that gaps in coverage remain and staff are pursuing opportunities to augment the existing siren network.

Staff are investigating if the addition of a third warning siren in the community would further enhance coverage. The location for a third siren will need to be identified, based on additional testing and information. There is currently \$15,000 available through the SRD’s regional 2023 Emergency Operation Centre grant that may be available for reallocation to a third tsunami siren in Tahsis, primarily because other items under this grant have come in under budget. The deadline to utilize this funding is June 1, 2025. If additional funding is required, there is another upcoming EOC grant opportunity through UBCM and in partnership with the SRD.


Respectfully submitted:



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Kyle Wilkinson, Fire Chief / EPC

Approved for Council’s consideration



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Mark Tatchell  
Chief Administrative Officer