



## **AGENDA**

**Regular Meeting of the Village of Tahsis Council  
to be held on February 20, 2024 at 7 p.m. in the Council Chambers  
Municipal Hall, 977 South Maquinna Drive and by electronic means**

**Remote access:** To attend this meeting remotely via Microsoft Teams/ phone  
Join the Village of Tahsis Microsoft Teams Meeting  
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**A. Call to Order** Mayor Davis will call the meeting to order.

**Land Acknowledgement** Mayor Davis will acknowledge and respect that we are meeting upon Mowachaht/Muchalaht territory.

**B. Introduction of Late Items** None.

**C. Approval of the Agenda**

**D. Petitions and Delegations** None.

**E. Public Input # 1**

- F. Adoption of the Minutes**
- 1 Minutes of the Committee of the Whole Meeting held on January 30, 2024.**
  - 2 Minutes of the Committee of the Whole Meeting held on January 31, 2024.**
  - 3 Minutes of the Committee of the Whole Meeting held on February 6, 2024.**
  - 4 Minutes of the Regular Council Meeting held February 6, 2024.**
  - 5 Minutes of the Committee of the Whole Meeting held on February 13, 2024.**

<b>G. Rise and Report</b>	At the February 6, 2024 Closed Council Meeting Council approved an amendment to the lease agreement for use of the former Woodshop on Lot 1, Plan 24550 for use as the Tahsis Fire Hall between the Village of Tahsis and the Board of School Trustees of School District 84 to include an annual payment of \$5000 per year with a 2% annual increase.	
<b>H. Business Arising</b>	<b>None.</b>	
<b>J. Council Reports</b>	<ol style="list-style-type: none"> <li><b>1 Mayor Davis</b></li> <li><b>2 Councillor Joseph</b></li> <li><b>3 Councillor Fowler</b></li> <li><b>4 Councillor Northcott</b></li> </ol>	
<b>K. Bylaws</b>	<ol style="list-style-type: none"> <li><b>1 Fees and Charges Amendment Bylaw No 661, 2024 1st 2nd and 3rd Readings</b></li> <li><b>2 Solid Waste Management Amendment Bylaw 665, 2024 1st 2nd and 3rd Readings</b></li> </ol>	
<b>L. Correspondence</b>	<ol style="list-style-type: none"> <li><b>1 Letter from Mrs. M McCrae to Mayor and Council Re: Clear cutting in B.C.'s Watersheds.</b></li> <li><b>2 January 9, 2024 email from the City of Port Alberni regarding resolutions for consideration by delegates at the AVICC 2024 AGM and Convention.</b></li> </ol>	
<b>M. New Business</b>	<ol style="list-style-type: none"> <li><b>1 AVICC Association of Vancouver Island and Coastal Communities Conference- April 12-14th, 2024 in Victoria.</b></li> <li><b>Email from John Gauthier, Tourism and Marketing Officer, Nis' Mass Master GP Ltd. ,</b></li> <li><b>2 Mowachaht/Muchalaht First Nation re: letter in support for the Mowachaht/Muchalaht First Nation Historical Site Marker Project.</b></li> </ol>	
<b>Public Input # 2</b>		
<b>O. Adjournment</b>		



## Minutes

Village of Tahsis

<b>Meeting</b>	<b>Standing Committee on Code of Conduct Enforcement</b>
<b>Date</b>	<b>January 30, 2024</b>
<b>Time</b>	<b>1:00 p.m.</b>
<b>Place</b>	<b>Municipal Hall - Council Chambers and by electronic means</b>

**Present** Mayor Martin Davis  
Councillor Sarah Fowler  
Councillor Cheryl Northcott

**Staff** Mark Tatchell, Chief Administrative Officer  
Janet StDenis, Corporate Services Manager  
Wanda Waksdale, Administration Assistant  
Paige Sawyer, Rural Business Advisor

by video

**Public** 1 member of the public.

### Call to Order

Mayor Davis called the meeting to order at 1:01 p.m.

### Land Acknowledgement

Mayor Davis acknowledged and respected that Council is meeting upon Mowachaht/ Muchalaht territory.

### Introduction of Late Items

None

### Approval of the Agenda

**Northcott: COW 0007/2024**

**THAT** the Agenda for the January 30, 2024, Standing Committee on Code of Conduct Enforcement meeting be adopted as presented.

**CARRIED**

**M. New  
Business**

**1 Standing Committee of Code of Conduct Enforcement Terms of Reference**

**Northcott: COW 008/2024**

**THAT** the Standing Committee of Code of Conduct Enforcement Terms of reference be received.

**CARRIED**

**Northcott: COW 009/2024**

**THAT** the Standing Committee of Code of Conduct Enforcement Terms of Reference be approved.

**CARRIED****2 Discussion regarding options for Code of Conduct Enforcement****Northcott: COW 010/2024**

**THAT** the Standing Committee of Code of Conduct Enforcement engage in a discussion on Code of Conduct Enforcement options.

**CARRIED**

The CAO reviewed the objectives and scope of the Standing Committee Code of Conduct Enforcement. The challenges and limitations of enforcing a code of conduct were discussed. The committee agreed that enforcing behavioral norms is difficult under when the current statutory regime.

Council member compensation was discussed as a means to address meeting attendance compliance.

The Committee requested staff to review compensation bylaws of other local governments for examples of using compensation to reward or sanction meeting attendance /absence.

**Northcott: COW 011/2024**

**THAT** public input be permitted.

**CARRIED****Public Input**

A member of the public commented on mandatory meeting attendance.

**3 The Standing Committee on Code of Conduct Enforcement meeting dates.****Northcott: COW 0012/2024**

**THAT** the next Standing Committee of Code of Conduct Enforcement meeting will be held March 5, 2024.

**CARRIED****Adjournment****Northcott: COW 0013/2024**

**THAT** the meeting adjourn at 2:37 p.m.

**CARRIED**

Certified correct this  
20th Day of February 2024

**Corporate Officer**



## Minutes

Village of Tahsis

<b>Meeting</b>	<b>Committee of the Whole - Budget Meeting #4</b>
<b>Date</b>	<b>January 31, 2024</b>
<b>Time</b>	<b>1:00 p.m.</b>
<b>Place</b>	<b>Municipal Hall - Council Chambers and by electronic means</b>

<b>Present</b>	Mayor Martin Davis	
	Councillor Meggan Joseph	by video
	Councillor Sarah Fowler	
	Councillor Cheryl Northcott	

<b>Staff</b>	Mark Tatchell, Chief Administrative Officer	
	Adia Mavrikos, CPA, CA, Director of Finance	by video
	Janet StDenis Corporate Services Manager	by video
	Lauren Roth, Finance and Administrative Assistant	by video
	Wanda Waksdale, Administration Assistant	
	Paige Sawyer, Rural Business Advisor	by video

<b>Public</b>	1 member of the public.
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### Call to Order

Mayor Davis called the meeting to order at 1:00 p.m.

### Land Acknowledgement

Mayor Davis acknowledged and respected that Council is meeting upon Mowachaht/ Muchalaht territory.

### Introduction of Late Items

None

### Approval of the Agenda

**Fowler: COW 0014/2024**

**THAT** the Agenda for the January 31, 2024 Committee of the Whole meeting be adopted as presented.

**CARRIED**

<b>H. Business Arising</b>	<b>1</b>	<b>2024-2028 Financial Plan/ Budget Meeting #4</b>
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**Fowler: COW 0015/2024**

**THAT** this presentation be received.

**CARRIED**

The Director of Finance reviewed the following topics: changes to the 2024 operating budget since the last meeting, options to reduce the budget deficit, proposed utility rate increases; changes to the 2024-2028 Capital Plan and BC Assessment's 2024 Completed Roll.

**Fowler: COW 0016/2024**

**THAT** public input be permitted.

**CARRIED**

A member of the public commented on utility rate user fees and tax multipliers.

Council provided direction to staff to undertake the following: reduce the Rec Center Budget by \$25,000; to increase both the residential and commercial water rates by 5%, sewer rates by 10% and the solid waste rates by 5% and increase the municipal taxes by 8.25% which includes a 3% tax increase for General Capital reserves transfers.

Staff was directed to draft a reserve policy.

**Adjournment****Fowler: COW 0017/2024**

**THAT** the meeting adjourn at 3:27 p.m.

**CARRIED**

Certified correct this  
20th Day of February 2024

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**Corporate Officer**



## Minutes

Village of Tahsis

<b>Meeting</b>	<b>Committee of the Whole Meeting Minutes</b>
<b>Date</b>	<b>February 6, 2023</b>
<b>Time</b>	<b>10:00 a.m.</b>
<b>Place</b>	<b>Municipal Hall - Council Chambers and by electronic means</b>

<b>Present</b>	Mayor Martin Davis Councillor Sarah Fowler Councillor Cheryl Northcott	
<b>Absent</b>	Councillor Meggan Joseph	
<b>Staff</b>	Mark Tatchell, Chief Administrative Officer Adia Mavrikos, CPA, CA, Director of Finance John Manson, P.Eng., Municipal Engineer Alisa Vanderberg, Director of Public Works Janet StDenis Corporate Services Manager Lauren Roth, Finance and Administrative Assistant Wanda Waksdale, Administration Assistant Paige Sawyer, Rural Business Advisor	by video    by video by video
<b>Guests</b>	Mark DeGagne, MSc, P.Eng., Water and Wastewater Facilities, Business Lead, McElhanney Ltd.  Dwayne Cybak, P.Eng. McElhanney Ltd.  Destry Glover, P.Eng., Project Manager, McElhanney Ltd. Stacey Lick, Asset Management Specialist, McElhanney, Ltd.	by Video  by video- left 11:52 by video by video
<b>Public</b>	1 member of the public.	

### Call to Order

Mayor Davis called the meeting to order at 10:00 a.m.

### Land Acknowledgement

Mayor Davis acknowledged and respected that Council is meeting upon Mowachaht/ Muchalaht territory.

### Introduction of Late Items

None

**Approval of the Agenda****Northcott: COW 0018/2024****THAT** the Agenda for the February 6, 2024 Committee of the Whole meeting be adopted as presented.**CARRIED****H. Business  
Arising****1****Tahsis Wastewater Treatment Reconfiguration and Upgrade Project -  
Invitation to Tender****Northcott: COW 0019/2024****THAT** the Invitation to Tender and related information be received.**CARRIED**

Mark DeGagne provided an overview of the scope of Tahsis Wastewater Treatment System Upgrade Project (Phase 1).

The reconfiguration of the new wastewater treatment system and upgraded assets and services were described.

The tendering process was explained along with the financial implications for optional items. There was a discussion regarding which items in the tender should be optional or mandatory.

**Northcott: COW 0020/2024****THAT** public input be permitted.**CARRIED**

A member of the public commented on item #13 (the backup generator) in the draft Offer to Tender to which staff responded. Other items of the Tahsis Wastewater Treatment System Upgrade Project including the financial impact on municipal property taxes were discussed.

The Director of Finance reminded Council that part of the Village's contribution would come from long-term borrowing as per Loan Authorization Bylaw no. 653, 2022.

**Northcott: COW 0021/2024**

**THAT** Council approve the draft Invitation to Tender with all items mandatory except items 15 and 16 (which will be optional) and the description of item number 5 changed from demolition to decommission and proceed to post on BC Bid.

**CARRIED**



## 2 Village of Tahsis Asset Management Plan

**Northcott: COW 0022/2024**

**THAT** the Village of Tahsis Asset Management Plan be received.

**CARRIED**

An overview of the final Asset Management Plan was presented to Council. Topics included: asset management maturity assessment, purpose of the plan, asset classes studied, levels of service, life cycle management plan risks and a financial summary of the forecasted funding required to provide the services covered in this plan.

**Northcott: COW 0023/2024**

**THAT** Council approve the Village of Tahsis Asset Management Plan.

**CARRIED**

### Adjournment

**Northcott: COW 0024/2024**

**THAT** the meeting adjourn at 12:19 p.m.

**CARRIED**

Certified correct this  
20th Day of February 2024

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**Corporate Officer**



## Minutes

<b><u>Meeting</u></b>	<b>Regular Council Meeting</b>
<b><u>Date</u></b>	<b>February 6, 2024</b>
<b><u>Time</u></b>	<b>7:00 PM</b>
<b><u>Place</u></b>	<b>Municipal Hall - Council Chambers and by electronic means</b>

**Present** Mayor Martin Davis  
 Councillor Sarah Fowler  
 Councillor Cheryl Northcott  
 Councillor Meggan Joseph **by video**

**Staff** Mark Tatchell, Chief Administrative Officer  
 Adia Mavrikos, CPA, CA, Director of Finance **by video**  
 John Manson, P.Eng. Municipal Engineer  
 Janet StDenis, Corporate Services Manager **by video**  
 Lauren Roth, Finance and Administrative Assistant **by video**  
 Paige Sawyer, Rural Business Advisor **by video**  
 Wanda Waksdale, Administrative Assistant

**Public** 16 members of the public. **7 by video**

### **A. Call to Order**

Mayor Davis called the meeting to order at 7:00 p.m.

### **Land Acknowledgement**

Mayor Davis acknowledged and respected that Council is meeting upon Mowachaht/ Muchalaht territory.

### **B. Introduction of Late Items**

None.

### **C. Approval of the Agenda**

**Fowler/Northcott: VOT 0043/2024**

**THAT** the Agenda for the February 6, 2024 Regular meeting of Council be adopted as presented.

**CARRIED**

### **D. Petitions and Delegations**

None.

### **E. Public Input # 1**

A member of the public commented on the Zoning Amendment Bylaw 660,2023 and the project options for the remaining Rural Dividend Program grant funds.

There were comments made with respect to a Council member's residential status, involvement with the Good Food Box Program and 2022 election platform.

A member of the public commented on the Village of Tahsis Indemnity Bylaw No. 347, 1993.

#### **F. Adoption of the Minutes**

##### **1 Minutes of the Committee of the Whole Meeting held on January 16, 2024.**

**Fowler/Northcott: VOT 0044/2024**

**THAT** the Committee of the Whole Meeting minutes of January 16, 2024 be adopted as presented.

**CARRIED**

##### **2 Minutes of the Regular Council Meeting held on January 16, 2024.**

**Fowler/Northcott: VOT 0045/2024**

**THAT** the Regular Council Meeting minutes of January 16, 2024 be adopted as presented.

**CARRIED**

##### **3 Minutes of the Committee of the Whole Meeting held on January 17, 2024.**

**Northcott/Fowler: VOT 0046/2024**

**THAT** the Committee of the Whole Meeting minutes of January 17, 2024 be adopted as presented.

**CARRIED**

##### **4 Minutes of the Public Hearing held on January 23, 2024.**

**Northcott/Fowler: VOT 0047/2024**

**THAT** the Public Hearing Meeting minutes of January 23, 2024 be adopted as presented.

**CARRIED**

#### **Rise and Report**

None.

#### **H. Business Arising**

##### **1 Report to Council Re: Rural Dividend Program Grant - Project Options**

**Northcott/Fowler: VOT 0048/2024**

**THAT** this Report to Council be received.

**CARRIED**

The CAO provided the background on the Rural Dividend Program Grant. Four options for the remaining funds along with the pros and cons of each option were presented.

Council members spoke to their preferred project option(s). A discussion followed.

**Davis/**

**THAT** option #1 be approved (retain a professional forester to research and prepare a management plan for the Community Forest Agreement, in concert with the Mowachaht/ Muchalaht First Nation and the Ministry of Forests).

**FAILED**

**Fowler/Northcott: VOT 0049/2024**

**THAT** option #4 be approved (to create a full-time Economic Development Officer position for a 2 year period).

**CARRIED**

**1 "no vote" registered to Councillor Joseph.  
1 "opposed vote" registered to Mayor Davis.**

- 2 Councillor Fowler Re: Resolution for submission to the AVICC by the February 7th, 2024 deadline.**

**WHEREAS** climate change modeling showcases water temperature in salmon bearing streams is an indicator of the carrying capacity of this keystone species; and

**Whereas** cold water Refuge is a predictor of early survival in juvenile salmonoids;

**BE IT RESOLVED** to advocate to prioritize habitat health study and understanding of interconnected ecosystems of the Pacific wild salmon; and

**BE IT FURTHER RESOLVED** that the AVICC receive by the February 7, 2024 deadline for motions to be accepted as Coastal Communities and First Nations are leading on this knowledge gathering and sharing.

**Fowler/Northcott: VOT 0050/20024**

**THAT** this resolution be receive for consideration.

**CARRIED**

Councillor Fowler spoke to her resolution.

**Northcott/Fowler: VOT 0051/20024**

**THAT** this resolution be approved.

**CARRIED**

### **J. Council Reports**

#### **Mayor Davis (written)**

I recently had a very productive online meeting with our MLA, Michele Babchuk, where we discussed issues of concern to our community such as roads, infrastructure issues, economic development, grants, even toxic grievance politics and its impacts on civil discourse, as it is an issue everywhere these days.

We have an excellent meeting with Ministry of Forests where discussions regarding our proposed community forest, as well as First Nation engagement and collaboration are ongoing. Our next step would be to engage the services of a professional forester, using LIDAR data to quantify what resources are present in the Tahsis River drainage and how best to utilize them in a sustainable fashion while rebuilding our salmon populations, which continue to suffer impacts from previous clearcut logging and its long term effects. The recently announced Salmon Parks funding by the federal government will help to guide and inform our planning and execution of this. Changes are in the works at the provincial level which should help us in realizing our goals.

At the regional district level, we have recently enacted a housing service which will assist us in receiving grants to help provide affordable housing in our region.

I would remind our citizens that now is the time to be using Firesmart practices. This includes removing dead and flammable materials from around our houses in anticipation of another dry summer. Be forewarned that most houses that burn in wildfires do so because flammable materials are either growing by or are stored under the eaves of houses. Once sparks from a wildfire start burning under the eaves, the house is quickly lost as the fire travels into the attic. This is the main lesson learned from catastrophic fires that have occurred in the last several years.

I am happy to announce that Coal Creek Roasters will be expanding their business by moving to a larger space in the building formerly occupied by Sally's Place. In turn, I wish Sally and Bill well and thank them for providing so many excellent meals over the years.

I find it quite disturbing that recent information released by the Department of Fisheries and Oceans showed massive waste of salmon bycatch from offshore groundfish trawlers. Trawlers threw away over 28,000 salmon in a five month period, including 93% of the total Chinook caught on this coast. With a change in the rules this could have been a commercial catch and not wasted.

Phase 2 of the flood control project, that being the raising of the wall to accommodate a 1 in 200 year scale flood event, is now substantially completed. Total cost was \$1.3 million dollars and is 100% paid for by grants. This includes the stairway access over the wall and trail improvements behind the wall. Phase 3 is still pending and is planned as a lower extension of the lock blocks south, along with a gravel berm past the old sewage plant to Head Bay Road.

Today we had a meeting to receive our grant-funded asset management plan. This allows us to assess key infrastructure and upcoming maintenance costs down the road. It will help us to better target and justify our grant applications in future.

On January 24th, the BC Supreme Court removed Doug Elliott from office and ordered him to pay the Village's legal costs of \$4000.

There is plenty of room for reasoned and impassioned discourse at Council meetings, but discussions need to be based on facts and should not be reduced to smear campaigns using lies to bully and intimidate. The events since the last election have all been a huge waste of time and money and are a stain on this community, given that it has played out on the provincial and national stage. This has taken a toll on staff and Council while limited Village resources would be better spent trying to improve this community by doing the jobs we were elected and employed to do. Defending against it has been necessary, as democracy needs truth and integrity to be effective.

It also takes work, which includes attending meetings. I hope the coming byelections produce candidates that can not only follow these basic principles, but honestly want to effect positive change in this community. Political decision making requires use of facts and staff expertise to make the best decisions possible with the money that is available. Most decisions are not black and white and involve compromise. Not everybody is always happy about it, myself included. But I believe I speak for our citizens in saying that toxic behaviour is completely unacceptable, on either side of this table.

Having said all that, we now have two positions open on Council, with the byelection probably happening in May. We have had to go out of the community to find a Chief Election Officer as none of our staff are willing to put up with the abuse that occurred during the last election cycle. An unfortunate reality, but completely understandable.

I would like to finish my report by thanking Councillor Meggan Joseph for her time served on Council. I appreciated her thoughtfulness and insights as Councillor. I supported her remaining on council if she chose to do so as I know that she has the best interests of the community at heart. But I also understand her decision and will say that I am sad to see her go. I wish her and her family all the best.

#### **Councillor Joseph (verbal report)**

OK, so I hope this report finds everyone well in Tahsis.

I've taken a lot of time and considered my options very carefully.

Today announced to you all that I intend on resigning from my position on Council, likely effective the end of this month, though I've not had the opportunity to submit my written resignation, I intend to do so this week.

Given the timing, I would like to take part in the budget meeting and the meeting at the end of this month.

I feel my voice is valuable.

However, I'm willing to do what's best for the community.

I'd like to apologize to the many of you who voted for me and took the time out of their days to email me and ask me to stay.

I'd like to let you all know that this is in the best interest of Tahsis and myself, though I feel like can uphold my responsibilities here at this table, I cannot morally stay in this position being that I am no longer in Community.

I know many of you know what I've done there, and I intend to take part when I'm there.

What this community and families of Tahsis need is someone who is there, someone who can stand for the members of the community, someone who can be transparent and open minded when this coming by election comes. I hope everyone will consider their vote seriously.

I hope to see a great turn out, new ideas, positivity, financial awareness and a passion for our communities and making relationship stronger with the Mowachaht/Muchalaht people.

To the negative people, I hope you can see the damage you have done within the community and creating a division and hostility.

We are grown ups with different opinions and that's OK.

It's OK to agree to disagree.

It's also important to hear one another out and make educated opinions.

I would also like to remind people that there's always two sides to every story, and I'm thankful to have been able to take the time to hear everyone's thoughts and concerns who have approached me and I encourage everyone else to do the same.

Thank you for allowing me this opportunity and thank you to all those who make tasks as such an incredible place and the Members of this Community who always step up and volunteer endlessly.

Thank you to all the staff who make the things happen.

All my love to Tahsis and its members.

I'll be home again someday.

Thank you, Councillor Joseph.

#### **Councillor Fowler**

Councillor Joseph's decision to resign is an unfortunate opportunity cost for this community and her service will be missed by many. The various forms of contributions, over years and decades, most recently, PAC events like last year's spring bazaar were enriched greatly by her families presence. When she can come home for a visit, we will plan a Big and Small reunion playtime by the sea. Thank you for your time.

Submitted respectfully

Councillor Fowler

Attachment #1 Participant Program - Climate Change & Health Community Gathering

Attachment #2 Xwulqw'selu/Koksilah Watershed Planning Newsletter

Attachment #3 Systems Thinking- Reframing Structures for Planetary Health

Attachment #4 Guiding Questions for Feedback for the Community Story

Attachment #5 VICC-CL Presentation Flow

#### **Councillor Northcott (verbal report)**

I just want to thank Meggan for being part of this council. Her voice, *your* voice, Meggan was always wise, thoughtful, and welcome. You were a very valuable member of this council and I am very sad to see you go, but I understand. And, the only other thing that I have to say is that I'm back on the Vancouver Island Regional Library Executive Committee by acclamation.

**Fowler/Northcott: VOT 0052/20024**

**THAT** the Council Reports be received.

**CARRIED**

**K. Bylaws**

- 1 **Zoning Amendment Bylaw No. 660, 2023 Re: Tiny home and RV permanent Residency- Rugged Mountain Road.  
3rd Reading**

**Northcott/Fowler: VOT 0053/2024**

**THAT** Zoning Amendment Bylaw No. 660, 2023 be received for consideration.

**CARRIED**

**Northcott/Fowler: VOT 0054/2024**

**THAT** Zoning Amendment Bylaw No. 660, 2023 receive a third reading this 6th day of February, 2024.

**CARRIED**

**L. Correspondence**

- 1 **January 10, 2024 email from Ryan Moore to Mayor and Council Re: Support, Opinion, Moral of the Story.**
- 2 **January 19, 2024 email from Mayor and Council from Vanessa Craig, Chair, Regional district of Nanaimo Re: Legislative Reform Initiative Update.**
- 3 **January 13, 2024 email to Mayor and Council from Shalan Kelly, BC Public Relations and Communications Adviser, BC Council, Girl Guides of Canada Re: Guiding Lights Across BC.**
- 4 **January 12, 2024 from Monica Cox, Assistant Deputy Minister, Partnership, Engagement and Legislation, Ministry of Emergency Management and Climate Readiness re: Emergency and Disaster Management Act Implementation- Indigenous Engagement Requirements Funding Program.**
- 5 **January 26, 2024 email on behalf of the District of Sicamous Council Re: Support for Bill-34.**
- 6 **January 24, 2024 letter from Mervyn Brown to Mayor and Council Re: Village of Tahsis Requirements under the Community Charter and the B.C Municipal Act.**

**Fowler/Northcott: VOT 0055/2024**

**THAT** these correspondence items be received.

**CARRIED**

**Fowler/Northcott: VOT 0056/2024**

**THAT** correspondence item #2 be pulled for discussion.

**CARRIED**

**Correspondence Items Discussed**



- L2 January 19, 2024 email from Mayor and Council from Vanessa Craig, Chair,  
Regional district of Nanaimo Re: Legislative Reform Initiative Update.**

Councillor Fowler and Councillor Northcott spoke to this correspondence item.

**Northcott/Fowler: VOT 0057/2024**

**THAT** Staff be directed to send a letter of support to the Regional District of Nanaimo in support of this Legislative Reform Initiative.

**CARRIED**

**M. New Business**

None.

**N. Public Input #2**

There was a question regarding council procedure during and after a closed meeting to which the CAO responded.

A member of the public spoke about the importance of sport fishing to the Tahsis community and the current state of the dock.

A local resident congratulated Councillor Joseph for her work on Council.

**Public Exclusion:**

**Northcott/Fowler: VOT 0058/2024**

**THAT** this meeting is closed to the public in accordance with section 90 (1)(i) of the Community Charter: The receipt of advice that is subject to solicitor-client privilege, including communications for that purpose and 90 (1)(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

**CARRIED**

**Recess:**

**Northcott/Fowler: VOT 0059/2024**

**THAT** the Regular Council Meeting recess at 8:20 p.m. to go into the in camera meeting.

**CARRIED**

**Reconvene:**

**Fowler/Northcott: VOT 0070/2024**

**THAT** the Regular Council Meeting reconvene at 9:20 p.m.

**CARRIED**

**Adjournment:**

**Fowler/Northcott: VOT 0071/2024**

**THAT** the meeting be adjourned at 9:21 p.m.

**CARRIED**

**Certified Correct this**

20th Day of February, 2024

**Chief Administrative Officer**

# Participant Program

Climate Change & Health  
Community Gathering



A Joint Initiative by  
Island Health &  
Snuneymuxw First Nation



# Contents

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Meet Our Leaders & Co-Leads	7
Meet Our Facilitators	8
Meet Our Advisory Committee	9
Social Events in the Area	10
Contact Information	(back of program)
Evaluation Survey	(insert)

*\*Please note: on Thurs, Jan. 25, photography and video footage will be taken at this Gathering, for documentation and promotional/educational purposes. If you do not wish to be photographed or appear in video footage, please confirm with our event coordinators.*

# **Climate Change & Health Community Gathering Program**

**Island Health and Snuneymuxw First Nation**

**Vancouver Island Conference Centre**

**Wednesday, January 24th  
and**

**Thursday, January 25th, 2024**

Our target audience includes local governments, First Nations and Métis communities. While leaders are welcome, our primary aim is to engage and empower dedicated staff actively working on climate change, health and/or water issues.



# Purpose

To take a holistic approach to addressing climate impacts on health. To foster a safe, shared space for communities in the Island Health region to exchange their climate action-related stories, projects and programs, and learn from one another's experiences. And to strengthen regional partnerships and collectively enhance health and well-being in an inclusive, respectful environment.

## Key Objectives

1

Marking an inaugural step in Island Health to shape a foundation for the new Healthy Environment Programs in Population and Public Health to support community health and climate resilience.

2

Island Health learning from communities about climate action already taking place, as well as learning about community needs related to climate health.

3

Communities coming together to share knowledge, strengthen existing partnerships, and form new ones.

4

Communities gaining insights from Island Health regarding the impact of climate on health in our region, and how the new programs may be able to support community climate health action.

# Background

Climate change is one of the most significant health threats of the 21st century. In partnership with Snuneymuxw First Nation, Island Health is inviting participants to a Climate Change and Health Community Gathering. The event is deeply rooted in the connections between climate change and its impacts on the health of people and the environment, including water, soil, air and all communities of the natural world. This two-day gathering is the first step in developing a foundation for the new programs in Population and Public Health that will support community health and climate resilience by fostering healthy environments.

Our purposeful, more holistic approach to addressing climate impacts on health requires cross-sectoral partnerships and new approaches. It is supported by the B.C. Climate Preparedness and Adaptation Strategy (CPAS) mandate, which emphasizes the importance of developing a shared path to climate resilience with Indigenous peoples. We aim to strengthen equity and nurture collaboration between all communities and different sectors. While rural and Indigenous communities are on the frontline experiencing the changing environmental conditions, local First Nations also have a unique relationship to the land that can help strengthen our land stewardship, climate resilience and community health.

The event's foundation is based on the **Longhouse Healing and Learning Framework** of the Snuneymuxw, who are hosting the Gathering in their territory. The content also builds on the Snuneymuxw protocol, reflecting the health of the Nanaimo River through time, and recognizing the value in bringing together Western science, Indigenous knowledge and other ways of knowing.

**Key theme:** There is a wide range of interlinked climate-related issues threatening community health. Climate change may also exacerbate other cumulative health effects, such as the environmental pollution and loss of biodiversity. We aim to create awareness about climate-caused health threats but want to work primarily on supporting collaborative solutions, such as watershed co-governance. This event focuses on the linkages between water, climate change and health because the accumulating droughts pose a major threat to the health and well-being of our communities. Long-term droughts directly and indirectly impact drinking water, seafood safety, food security, biodiversity, flooding, etc.



# Agenda - Day 1

## Wed, Jan 24, 2024 - MORNING

8:00 am	<b>Breakfast</b> Elder Geraldine Manson <ul style="list-style-type: none"> <li>• Prayer</li> </ul>
9:00 am	<b>Start of Gathering</b> Nick Chowdhury, wi'la'mola Consulting <ul style="list-style-type: none"> <li>• Opening words by Elder Lolly Good</li> <li>• Welcoming in Participants and Community Gathering Team</li> </ul> Intention Setting with Cultural Safety <ul style="list-style-type: none"> <li>◦ (Nick, Sonora, Sharon)</li> <li>◦ Protocols of Inclusion, Validation, Well Being and Freedom</li> </ul>
9:30 am	<b>Gathering Opening - Snuneymuxw First Nation and Island Health</b> Dr. Reka Gustafson, Island Health and Chief Michael Wyse, Snuneymuxw First Nation <ul style="list-style-type: none"> <li>• Providing insights and strategic direction for the Gathering.</li> <li>• Sharing on the healing and learning framework, curative learning, and healing environments.</li> </ul>
10:00 am	<b>Gathering Activity</b> Sharon Marshall, DEVA Training & Staffing Solutions
10:30 am	<b>Break</b>
10:45 am	<b>Rooting the Gathering in the River and Carving a New Path</b> Dr. Paivi Abernethy, Island Health, Elder Geraldine Manson and Elder Sandra Good, Snuneymuxw First Nation <ul style="list-style-type: none"> <li>• Envisioning shared paths towards the climate-resilient future. Exploring the impacts of climate change on human health and the environment. Developing programs to support community health and foster climate resilience by fostering healthier environments.</li> <li>• Understanding social-ecological complexities and cumulative health impacts of the Nanaimo River's well-being (Indigenous protocol).</li> </ul>
11:15 am	<b>Nutsamat kws yaay'us tu qa' — we come together as a whole to work together to be stronger partners for the watershed</b> Chief Lydia Hwitsum, Cowichan Watershed Board <ul style="list-style-type: none"> <li>• Collaborative governance structure to foster the health of the watershed and speak to the impacts and experience of working together.</li> </ul>



# Agenda - Day 1

Wed, Jan 24, 2024 - AFTERNOON

12:15 pm	<b>Lunch</b> Elder Geraldine Manson <ul style="list-style-type: none"> <li>• Prayer</li> </ul>
1:15 pm	<b>Healthy Environments - Climate Change, Water and Health Panel</b> Nuu-chah-nulth Warriors (youth leadership), Clam Garden Network (food security & environmental stewardship), Watersheds BC (shared path), We Wai Kai Sea Level Rise Project (climate adaptation), City of Nanaimo (cross-sectoral partnerships). <ul style="list-style-type: none"> <li>• Questions and answer period for Gathering participants.</li> </ul>
2:30 pm	<b>Break and Visual Wall</b> Jade Yehia, EJY Environmental Consulting
2:45 pm	<b>Responding with Authenticity for Climate, Health, and Water in Our Communities</b> Jade Chicorelli, Savannah Barratt and Pearce Jones, University of Victoria <ul style="list-style-type: none"> <li>• Engaging with storytelling and group future visioning to connect climate action to well-being.</li> </ul>
3:40 pm	<b>Opportunities for Research Partnerships in Planetary Health</b> Dr. Heather Castleden, University of Victoria <ul style="list-style-type: none"> <li>• Exploring different ways to approach research</li> </ul>
3:55 pm	<b>Checking the Pulse</b> Dr. Paivi Abernethy
4:00 pm	<b>Closing of Gathering Day One</b> Elder Geraldine Manson

# Agenda - Day 2

## Thur, Jan 25, 2024 - MORNING

7:30 am

### Breakfast

Elder Geraldine Manson

- Prayer

8:30 am

### Summary of Day One

Nick Chowdhury, wi'la'mola Consulting

- Opening welcome by Elder Geraldine Manson
- Welcoming everyone back to day two, overview of the activities and presentation of day one, reminder of our objectives.
- Introduction of the Advisory Committee.

9:00 am

### Two Eyed Seeing - Western Science Combined with Traditional Knowledge

Alex Thomas and John White, Snuneymuxw

- History of cultural sites, climate-related issues & a holistic approach to health, and supporting the value and recognition of combining Western science and Indigenous knowledge.

9:30 am

### Vancouver Island and Coastal Communities - Climate Leadership Plan

Mayor Michelle Staples, City of Duncan and

Deputy Mayor Sarah Fowler, Village of Tahsis

- Vancouver Island and Coastal Communities' current journey, and envisioning what we can do together as an Island Region to create healthier communities.

10:30 am

### Break

10:45 am

### Systems Thinking - Reframing Structures for Planetary Health

Nick Chowdhury and Sharon Marshall

- Guiding planetary/holistic approach to health and collaborative thinking to healing our relationship with the land.

11:30 am

Break Out Room Preparation for After Lunch

11:45 pm

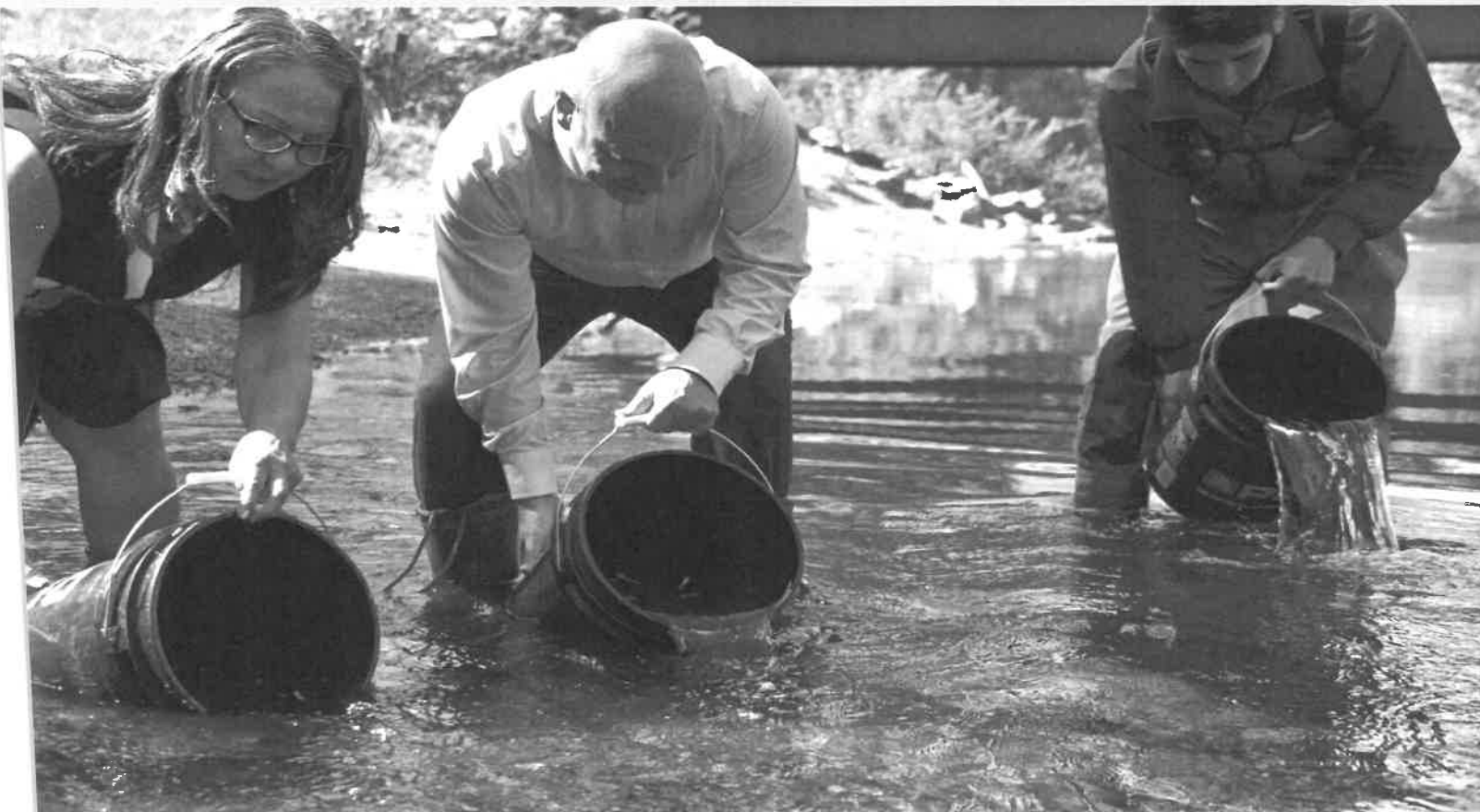
### Lunch

Elder Geraldine Manson

- Prayer

# Xwulqw'selu/Koksilah Watershed Planning NEWSLETTER

November 2023



## We are getting started!

Welcome to the first newsletter of the **Xwulqw'selu (Koksilah) Watershed Planning Project**, a partnership between Cowichan Tribes First Nation and the Province of BC. Huy ch q'u (thank you) for reading!

We plan to publish bi-monthly to share what the various planning and advisory teams are learning, exploring, struggling with, and eventually proposing as solutions.

We will highlight new resources, studies, and other information guiding the work. We will seek your input on specific questions, and we always welcome your feedback and concerns. These newsletters will also be available at [www.koksilahwater.ca](http://www.koksilahwater.ca).

## About this Project

The Xwulqw'selu (Koksilah) Watershed Planning process formally began in May (see timeline on p.2) to help Cowichan Tribes and the Province realize their vision and priorities for a healthy watershed, healthy communities, and climate-resilient future, as articulated in the S-xats-thut tst ("We Agree") Agreement.

S-xats-thut tst is a government-to-government agreement that commits Cowichan Tribes and BC to work together to create a whole-of-watershed plan, drawing on both provincial legislation and Cowichan Tribes' laws and teachings. Eleven Quw'utsun teachings are embedded in the agreement. You can find "The 11 Teachings" brochure at [koksilahwater.ca/resources](http://koksilahwater.ca/resources).





Xwulqw'selu Watershed Planning Team with G2G Leaders  
June 2023, Bright Angel Park

## Message from the Planning Team

Hello everyone! We look forward to working with you over the next few years. We all recognize that there are no 'silver bullets' to fix the situation in the Koksilah watershed, or many other watersheds, *but* through the WSP process, we can develop, research and choose options that will redefine our future.

In future editions of the newsletter, we will bring updates from the Workstreams as we work with community members, knowledge holders, cultural advisors, industry, technical experts and others on topics relating to long term watershed sustainability, and developing options.

We will also let you know about events and ways to get involved or to learn.  
Huy tseep q'u! (Thank you all)

Natasha Overduin  
Jointly Appointed Executive Director  
Xwulqw'selu Watershed Planning Process

## Who are We?

This is a "Government to Government" (or G2G) process, meaning that two levels of government, Cowichan Tribes First Nation and the Province of BC, are sharing decision-making. **Diagram below.**

We are working hard to bring together representation from both decision-makers and those affected by decisions. Our tables include elected leaders, First Nations, Provincial staff, local people, and a facilitation team skilled at navigating hard conversations. What holds us together is captured in the historic S-xats-thut tst (We Agree) planning agreement described on p.1.

The day-to-day work (including this newsletter) is lead by a Planning Team comprised of:

- Jointly appointed Executive Director (Natasha Overduin, Compass Facilitation)
- Cowichan Tribes' Lead (transitioning)
- Provincial Lead (Devin Sullivan, Min. Land, Water and Resource Stewardship)
- Local advisors and support, Cowichan Watershed Board (Tom Rutherford, Jill Thompson)
- Super support staff!

Two advisory tables representing local interests and voices will provide input and advice throughout the process. (See p.4)



## What have we done so far?

Discussions began between Cowichan Tribes and the Province in 2019 to explore a Koksilah “whole of watershed plan” in recognition of the poor current conditions, and poor outlook for this watershed. Three years of listening, learning, research, collaboration, and negotiation between the First Nation and the Province followed to establish how the two governments could share their respective legal authorities over watershed decisions. (See summary report at [koksilahwater.ca](https://koksilahwater.ca).)

### Feb 2020

An Interim Letter of Agreement was signed to “scope” what a co-governed approach could entail. Partnerships and collaborations are fostered.



### Jan 2022

Scoping led to BC signing a Ministerial Order for a Water Sustainability Plan in the Koksilah. This creates a legal mandate for the planning process. This is the first planning process of its kind in BC!



### May 12<sup>th</sup> 2023

The historic *S-xats-thut tst* (We Agree) planning agreement was signed by Chief Lydia Hwitsum and Minister Nathan Cullen in the Quw'utsun Cultural Centre. The event was accompanied by a feast with Quw'utsun elders, children, and community, Tzinquaw Dancers, and speeches.



### May-June 2023

- Presented the freshly signed Planning Process at a Cowichan Watershed Board Speaker Night at VIU-Duncan.
- Participated in an online Koksilah Watershed Public Info Night (Zoom).
- Participated in a public Koksilah Watershed Meet & Greet at The HUB in Cowichan Station.
- Hosted the first Planning Team workshop.
- Hosted a “Fish, Farm and Forest” bus tour for the G2G partners to get them out in the watershed with community representatives.



### July-Sept 2023

- Selecting membership for the Cowichan Community Guidance Group and Collaborative Community Advisory Table. Drafting workplans.

### Oct-Dec 2023

- Presentations to Regional District, Agricultural meeting.
- Developing tools for communication (like this!)
- Cowichan Tribes Community Guidance Group in development. Collaborative Community Advisory Table holds its first full day meeting.



## Sister Advisory Tables

Two community advisory tables have been established to provide input and advice to the development of the Watershed Plan over the next three years. We look forward to introducing the advisory table members in the next newsletter.

- 1) **Cowichan Tribes Community Guidance Group:** This group is under formation and will include elders, knowledge holders, and other community members to support the development of the plan in keeping with Quw'utsun teachings and ways of being.
- 2) **Collaborative Community Advisory Table:** This group is comprised of diverse watershed interests and sectors. They will meet quarterly to provide input and advice, and to help identify and evaluate options for land and water management, policy and legal measures.



Scenes from some of the 2023 Xwulqw'selu Watershed Planning events.  
Huy tseep q'u to all the photographers!



Collaborative Community Advisory Table notes  
Nov. 2023

## Talk to us!

This is the beginning of a three-year process. We respect that everyone is busy, information overload is real, and your attention is an asset we don't want to waste! We also believe that this planning process can only succeed with significant community understanding and input.

So we'd love to hear:

- What do you want to be updated about?
- What other ways should we reach out that are easy for you, or the people you know?

Email the Planning Team anytime via Maya at  
[MayaGuttman@compassrm.com](mailto:MayaGuttman@compassrm.com)







**Xwulqw'selu/Koksilah Watershed Planning**  
[www.koksilahwater.ca](http://www.koksilahwater.ca)

## Systems Thinking - Reframing Structures for Planetary Health

Nick Chowdhury and Sharon Marshall

- **PURPOSE:** Guiding planetary/holistic approach to health and collaborative thinking to heal our relationship with the land.
- **ACTIVITY:** The Six Thinking Hats technique involves the use of metaphorical hats in discussions. Participants put on hats in turn, possibly more than once but not necessarily all of them, to indicate directions (not descriptions) of thinking. The color of each is related to a function:

### *Six Thinking Hats Summary*

Hat	Characteristic	Thinking is...	Wear the hat by...	Focus on...
<b>Blue</b> 	Reflectivity	Focused on being cognizant about what thinking is necessary to navigate towards a viable solution	Thinking about thinking	Thinking (meta)
<b>Green</b> 	Creativity	Based on developing innovative solutions to problems	Looking for alternative solutions without restricting possibilities	Options
<b>White</b> 	Objectivity	Based on available information in the form of facts and figures	Taking an objective view of the available information	Data
<b>Red</b> 	Intuition	Based on emotions, doubts, intuition, and judgment	Relying on gut reaction to the situation	Feelings
<b>Black</b> 	Negativity	Focused on cynicism, devil's advocacy, and pitfalls	Pointing out all the flaws in a suggested course of action	Risks
<b>Yellow</b> 	Positivity	Focused on optimism, positive outcomes, and benefits	Highlighting the inherent worth and benefit of a decision	Value

*Sources:* United Nations (n.d.), DeBono Group (n.d.).

- **PROCESS:**

#### STEP-BY-STEP PROCEDURE

- 1) Choose a problem to frame the discussion. Determine which problem or issue you will use for the exercise.
- 2) Form a group of six participants. Divide large groups into subgroups of six.



3) Have each person choose one of six hats:

- Blue hat conducts the conversation, ensures that all perspectives are represented and the conversation moves forward
- Green hat is responsible for coming up with creative solutions and out-of-the box thinking (even irrational ideas) while avoiding mundane or obvious solutions
- White hat is responsible for looking at the situation objectively and avoiding emotions while focusing on the facts
- Red hat uses intuition, gut reactions, and initial impressions and shares thoughts without being overly analytical
- Black hat finds reasons why suggestions will not work and has a pessimistic outlook concerning all suggestions/solutions
- Yellow hat has an optimistic outlook and only focuses on the positive aspects of ideas

4) Share perspectives in the order determined by the blue hat (15 minutes). The blue hat takes on the facilitator's role and leads the group through the process of sharing their perspectives based on the color hat they are wearing.

- Each person takes turns providing a solution or perspective on the problem based on the color of their hat (approximately 2 minutes each).
- Each person listens attentively to the other perspectives.

5) Debrief with the team members. Discuss and document potential solutions based on perspectives that were voiced. Also, discuss the value of having different perspectives.

• **QUESTION:**

- How can we address the health impacts of climate change on water supply from different perspectives? Consider facts (White Hat), emotional responses (Red Hat), potential challenges (Black Hat), positive opportunities (Yellow Hat), creative solutions (Green Hat), and overall management strategies (Blue Hat).

*Reflectivity*

- cognizant about what thinking is necessary
- think about thinking.
- Focus on thinking.



**Guiding Questions for Feedback for the Community Story**

What is your overall impression of the community story?

What do you like most about your community's story?

Do you feel that the story as written accurately conveys the experiences of people in the community as shared for this project?

Do you have any suggested changes to the story to better represent the experiences shared to the project team?

Is there anything else you would like to share at this time?

Do you and any other key decision makers in your community approve the story to be published, pending any changes you suggest?

☐ Yes, I approve the story to be published. ☐ No, I do not approve the story to be published.

If you wish to see the story again, after changes have been made to it based upon your recommendations, please indicate that below.

<b>Guiding Questions for Feedback for the Project Report</b>
--

What is your overall impression of the project report?
--

Do you feel that the report as written accurately conveys the experiences of people in the community as shared for this project?
--

Do you have any other thoughts or questions you would like to share about the project report?
---

<b>Guiding Questions for Feedback on the Project Stories Website</b>
--

What is your overall impression of the project stories website?
---

Do you have any feedback that you wish to share with the project team related to the content, illustrated images, and highlighted quotes and themes on the project stories website (include link)?
--

**Name:**

**Community:**

Land use  
water security  
lens.

VICC-CL Presentation flow:

VICC CLP<sup>F4</sup>  
VICE AN  
+ 51  
- 46

1) Panel presentation (25-30 mins)

1. Michelle – open, background of VICC-CL and how it all started
2. Sarah – themes and goals, food security, what's happening in Tahsis
3. Katherine – UVic collaboration, CEA secretariat, regional staff peer network
4. Jessica – mental health and hope
5. Will – what's next for VICC-CL, 2024 climate summit
6. Michelle – close with a story of hope

RDN

reports · eco-anxiety  
- peer network  
unable to diagnose  
not functioning  
well  
chronic stress

Advocate

2) Table breakouts (20-25 mins)

Hand out discussion questions to each table, collect at the end of session

Discussion questions

1. What is one thing you loved about this gathering that we can carry forward and build on as we plan our 2024 climate summit?
2. How can we work more collaboratively together on climate (cross-jurisdictionally, and Indigenous Nations with local governments)?
3. What are you working on in your own community that could be scalable to the Vancouver Island region and/or that others could learn from?

3) Mentimeter Poll (5 mins)

Question: What do you need to support collaborative climate action?

1/26

marmot  
card

VICC-CL Presentation flow:

**1) Panel presentation (25-30 mins)**

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**3) Mentimeter Poll (5 mins)**

Question: What do you need to support collaborative climate action?



## Minutes

<b><u>Meeting</u></b>	<b>Committee of the Whole Meeting Minutes</b>
<b><u>Date</u></b>	<b>February 13, 2024</b>
<b><u>Time</u></b>	<b>1:00 PM</b>
<b><u>Place</u></b>	<b>Municipal Hall - Council Chambers and by electronic means</b>

**Present** Mayor Martin Davis  
Councillor Sarah Fowler **by video**  
Councillor Cheryl Northcott

**Absent** Councillor Meggan Joseph **by video**

**Staff** Mark Tatchell, Chief Administrative Officer **by video**  
Adia Mavrikos, CPA, CA, Director of Finance **by video**  
Janet StDenis, Corporate Services Manager  
Paige Sawyer, Rural Business Advisor **by video**  
Lauren Roth, Finance and Administrative Assistant  
Wanda Waksdale, Administrative Assistant

**Guests** Giles Newman, CEO, GNCPI Ltd. **by video (1:10)**

**Public** 3 members of the public. **1 by video**

### **A. Call to Order**

Mayor Davis called the meeting to order at 1:04 p.m.

### **Land Acknowledgement**

Mayor Davis acknowledged and respected that Council is meeting upon Mowachaht/ Muchalaht territory.

### **B. Introduction of Late Items**

None.

### **C. Approval of the Agenda**

**Northcott: COW 0025/2024**

**THAT** the Agenda for the February 13, 2024 Committee of the Whole meeting be adopted as presented.

**CARRIED**

**H. Business Arising****1 Village of Tahsis- Action Plan for the 2023 Strategic Economic Development Plan****Northcott: COW 0026/2024****THAT** the Village of Tahsis Action Plan for the 2023 Strategic Priorities be received.**CARRIED****Northcott: COW 0027/2024****THAT** public input be permitted at the end of the presentation.**CARRIED**

Giles Newman, CEO, GNCPI Ltd. spoke to the goals within each of the three strategic priorities (People and Investment , Employment Opportunities and Infrastructure) in the Village of Tahsis Strategic Economic Development Plan. The plan to achieve each goal including the actions, time frame, measurement and person responsible for each action was reviewed.

**Public Input**

Members of the public provided input on the Action Plan. Staff and Council responded to questions from the public.

**Northcott: COW 0028/2024****THAT** the Village of Tahsis - Action plan for the 2023 Strategic Economic Development Plan be approved as presented.**CARRIED**

Attachment - Village of Tahsis - Action plan for the 2023 Strategic Economic Development Plan

**Adjournment****Northcott: COW 0029/2024****THAT** the meeting be adjourned at 2:46 p.m.**CARRIED****Certified Correct this**

20th Day of February, 2024

**Chief Administrative Officer**

**Village of Tahsis – Action Plan for the 2023 Strategic Economic Development Plan**

This action plan is for use as an internal document to track delivery of the agreed actions that assist in the delivery of the Strategic Economic Development Plan.

It is important to note that since the plan was published in 2023 the following initiatives have been progressed:

- The newly agreed Canadian Coast Guard Marine Facility will bring employment opportunities, especially during construction phase;
- The finalized plans for the new Community Dock will also bring similar employment opportunities; and
- The new facility and business at the boat launch will also add to the increased tourism and other opportunities.

In addition, Council has agreed to encourage large development opportunities (such as the re-development of the former Maquinna Hotel, development of the former WFP mill site or IR 11 at the entrance to the Village) as they would be the most efficient way to galvanize the plan as all have significant growth opportunities attached.

The Action Plan is set out in detail below:

Strategic Priority/Goal	#	Action	Responsible Officer	By When	Measurement
<b>Strategic Priority #1: People and Investment</b>					
<b>Goal #1:</b> Create a business/co-working hub to support a sub-community of remote workers, both existing and future.	1.1.1	Scope and design a co-working space within the Tourist Information Centre.	Paige Sawyer	04/30/24	Scoping document agreed by Council.
	1.1.2	Convene a group of interested business owners and other interested stakeholders to scope the co-working space technology, furniture and equipment needs. Use the existing REDIP grant and other grant funding to integrate the co-working space proposal into the Tourist Information Centre renovation project.	Paige Sawyer	03/29/24	Revised co-working space proposal included in Tourist Information Centre renovation project.
<b>Goal #2:</b> Establish municipal-based structures through which to promote economic development and provide opportunity for strategic partnerships.	1.2.1	Interact with the Tahsis Chamber of Commerce if requested to do so as part of ongoing meetings, etc.	Paige Sawyer	06/28/24	TBD once the existing Tahsis Chamber of Commerce is operational.
	1.2.2	Under the provisions of the Council Procedure Bylaw, Council to establish a Standing Committee for Business to interact with Mayor and Council and to develop a dialogue to enable the delivery and future development of the Strategic Economic Development Plan, along with the development and delivery of education and training opportunities to help local business owners to succeed.	Council	04/30/24	Standing Committee for Business established.



Strategic Priority/Goal	#	Action	Responsible Officer	By When	Measurement
<b>Strategic Priority #1: People and Investment (continued)</b>					
<b>Goal #2: (continued)</b> Establish municipal-based structures through which to promote economic development and provide opportunity for strategic partnerships.	1.2.3	Set terms of reference for the Standing Committee for Business including reporting, meeting schedule and objectives.	Council	04/30/24	Standing Committee for Business established.
	1.2.4	Consult with the Standing Committee for Business on long term planning and development initiatives including updates to the Official Community Plan and zoning bylaw amendments.	Council	Ongoing	Minutes of Standing Committee for Business and resulting actions.
	1.2.5	Use the Standing Committee for Business to represent the local business community in the North Island Digital Development Initiative and any other connectivity opportunities arising from Connected Coast.	Council/ Standing Committee for Business Members	Ongoing	Representation on North Island Digital Development Initiative confirmed.
<b>Goal #3:</b> Establish Tahsis as a prime tourism location on the West Coast of Vancouver Island, building on the world class fishing and access to unrivalled nature activities and recreation.	1.3.1	Interact with 4VI (Tourism Association of Vancouver Island), Destination Campbell River and other North Island tourism initiatives, as well as the Destination Marketing efforts of Mowachaht Muchalaht First Nation and develop co-strategies where possible.	Paige Sawyer	03/31/24 and ongoing	To be determined (TBD).
	1.3.2	Seek funding opportunities to develop a more formal Destination Marketing Plan.	Paige Sawyer	Ongoing	Destination Marketing Plan commissioned (and funding received).

Strategic Priority/Goal	#	Action	Responsible Officer	By When	Measurement
<b>Strategic Priority #2: Employment Opportunities</b>					
<b>Goal #1:</b> Support investments in critical assets such as tourism infrastructure which will create both seasonal and year-round work.	2.1.1	Apply funding from the Rural Dividend Fund grant, REDIP program and other funding sources to create a new full time position for a local Economic Development Officer (at least two years' funding needed).	Mark Tatchell	05/30/24	Full-time Economic Development Officer position agreed and posted.
	2.1.2	Recruit to the new full-time position.	Mark Tatchell	07/31/24	Full-time Economic Development Officer position appointed.
<b>Goal #2:</b> Active consideration of how existing assets can be used, with community support, to develop local businesses or increase community revenues.	2.2.1	Use the existing infrastructure and networks (e.g. Tahsis Business Connect) to create a local Business Directory and provide structured opportunities for businesses to collaborate and cost share (e.g. Freight Sharing, etc.).	Paige Sawyer	03/31/24	Local Business Directory created.
	2.2.2	Use the new full-time Economic Development Officer position to hold regular clinics with business owners and provide the opportunity for dialogue and informing the agenda and scope of the Standing Council Committee for Business.	Paige Sawyer	Ongoing	Schedule for regular clinics created.

Strategic Priority/Goal	#	Action	Responsible Officer	By When	Measurement
<b>Strategic Priority #2: Employment Opportunities (continued)</b>					
<b>Goal #3:</b> Implement Community Forest and Aquaculture strategies to create jobs in community and with local partners, Mowachaht Muchalaht First Nation.	2.3.1	Develop a Community Forest feasibility plan in partnership with Mowachaht Muchalaht First Nation.	Mark Tatchell	03/31/25	Community Forest Feasibility Plan developed and signed off by Council.
	2.3.2	Work with local aquaculture businesses and First Nations to assess whether a local Aquaculture Strategy should be developed and implemented.	Mark Tatchell	03/31/25	Aquaculture Strategy developed and signed off by Council.
<b>Strategic Priority #3: Infrastructure</b>					
<b>Goal #1:</b> Paving of Head Bay Road, connecting Tahsis to the rest of Vancouver Island.	3.1.1	Create a working group to advance discussions on a long-term solution for funding for paving and long-term maintenance of Head Bay Road (to potentially include Village of Tahsis, Province of BC, Western Forest Products, Government of Canada and Mowachaht Muchalaht First Nation involvement).	Mark Tatchell/ Council	Ongoing	Working Group convened and operational.
	3.1.2	Regularly update residents on progress of the working group.	Mark Tatchell	Ongoing	Regular updates completed (no less than every 6 months).
	3.1.3	Build a coalition of road users (potentially to include Government of Canada, RCMP, BC Ambulance Service, Residents, etc.) to lobby the Province of BC to improve both capital investment in and ongoing maintenance of the Head Bay Road.	Council	Ongoing	TBD.

Strategic Priority/Goal	#	Action	Responsible Officer	By When	Measurement
<b>Strategic Priority #3: Infrastructure (continued)</b>					
<b>Goal #2:</b> Investment in key strategic assets that will make Tahsis a 'destination'.	3.2.1	Establish a Harbour Authority to be responsible for the new community dock and to set, collect and manage usage and moorage fees, etc., with an additional full- or part-time position to be considered to assist with collection and enforcement.	Mark Tatchell/ Council	Ongoing	Harbour Authority established and operational.
	3.2.2	Subdivide the parcel of land where the Tahsis Marine Centre and Post Office are located and sell at least part of the sub-divided asset.	Mark Tatchell	09/30/24	Plot sub-divided and sold.
	3.2.3	Develop a Building Permit and Development Permit seminar/workshop and regular online clinics for business owners to educate and inform on what is required for Building and Development Permits (site specific) and how to expedite them with Mayor and Council and, potentially, with the Province of BC.	Paige Sawyer/ Strathcona Regional District (SRD) Building Inspector/ SRD Planning Officer	05/30/24 and ongoing	First seminar/workshop held with ongoing program established.
<b>Goal #3:</b> Investment in additional housing options that will make Tahsis attractive to new residents.	3.3.1	Communicate to local residents information about the Property Maintenance Regulation Bylaw including the complaint and enforcement process.	Mark Tatchell/ SRD ByLaw Officer	09/30/24	Meeting held and literature developed.

Strategic Priority/Goal	#	Action	Responsible Officer	By When	Measurement
<b>Strategic Priority #3: Infrastructure (continued)</b>					
<b>Goal #3: (continued)</b> Investment in additional housing options that will make Tahsis attractive to new residents.	3.3.2	Set service standards for the Property Maintenance Regulation By-Law with the SRD to ensure prompt action on complaints.	Mark Tatchell/ SRD ByLaw Officer	09/30/24	Update to ByLaw agreed and published.
	3.3.3	Work towards establishing a plan for the waterfront/mill site with Western Forest Products and the Ministry of Environment and Climate Change Strategy.	Mark Tatchell/ Council	Ongoing	Plan developed and stakeholder group convened for discussion on long-term resolution.

**Note: In total 24 actions identified.**



## VILLAGE OF TAHSIS

### BYLAW NO. 661, 2024

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#### BEING A BYLAW TO AMEND THE VILLAGE OF TAHSIS FEES AND CHARGES AMENDMENT BYLAW NO. 646, 2021

**WHEREAS** the Council of the Village of Tahsis wishes to amend the *Fees and Charges Amendment Bylaw No. 646, 2021* to change the annual fees under each of the following bylaws: *Water System Regulation Bylaw No. 644, 2021* and *Sanitary Sewer System Regulation Bylaw No. 645, 2021*, and to add fees payable under the *Solid Waste Management Bylaw No. 590, 2017*.

**NOW THEREFORE**, the Council of the Village of Tahsis, in open meeting assembled, enacts the following amendments to Fees and Charges Amendment Bylaw No. 646, 2021 as follows:

1. The *Fees and Charges Amendment Bylaw No. 646, 2021* is hereby amended:
  - a) by deleting the Schedule "P" Water System Services Fees Table and replacing it with the Schedule "P" Water System Services Fees Table in this Bylaw; and
  - b) by deleting the Schedule "Q" Sanitary Sewer System Services Fees Table and replacing it with the Schedule "Q" Sanitary Sewer System Services Fees Table in this Bylaw;
  - c) by adding Schedule "R" Solid Waste Management Fees Table.

Citation

This bylaw may be cited for all purposes as the “Fees and Charges Amendment Bylaw No. 661, 2024.”

Effective Date

This bylaw comes into force upon adoption.

READ a first time this 20<sup>th</sup> day of February, 2024

READ a second time this 20<sup>th</sup> day of February, 2024

READ a third time this 20<sup>th</sup> day of February, 2024

Reconsidered, Finally Passed and adopted this XX day of March, 2024

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MAYOR

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CORPORATE OFFICER

I hereby certify that the foregoing is a true and correct copy of the original Bylaw No. 661, 2024 duly passed by the Council of the Village of Tahsis on this XX day of March, 2024.

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CORPORATE OFFICER

## Schedule “P”

### Water System Service Fees

Use of Land or Real Property	Annual Rate
Residential (single family dwelling, apartment suite, guesthouse, condominium, short term rental accommodation unit, mobile home. Rooming House, Bed and Breakfast unit)	\$420.00
Mobile Home Park per serviced pad	\$420.00
Hotels and Motels	\$420.00
plus each room to rent located on the property whether or not it is always available for rent	\$199.82
Restaurants, cafes, dining rooms, pubs	
up to 60 seats	\$1,365.42
Over 60 seats	\$1,631.85
Churches	\$420.00
Industrial	\$1,631.85
Schools	\$420.00
Plus each classroom	\$199.82
Retail premises	\$466.24
Plus for each square foot of gross area	\$0.15
Other commercial premises	\$1,631.85
Campground/RV Park (per site)	\$72.16



## Schedule “Q”

### Sanitary Sewer System Service Fees

Use of Land or Real Property	Annual Rate
Residential (single family dwelling, apartment, suite, guesthouse, condominium, short term rental accommodation unit, mobile home, Rooming House, Bed and Breakfast unit)	431.20
Mobile Home Park per serviced pad	431.20
Hotels and Motels	431.20
Plus each room to rent located on the property <sup>1</sup>	215.60
Restaurants, cafes, dining rooms, pubs	1,463.00
Churches	431.20
Industrial	1,554.14
Schools	431.20
Plus per classroom	150.70
Retail premises	495.00
Plus per square foot gross area	0.20
Campground/RV park (per site)	64.57
Other Commercial Premises	559.90

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<sup>1</sup> Whether a room is available to rent or not, the annual fee applies

## Schedule "R"

Solid Waste Service Fees<sup>2</sup>

	Basic Service	Annual Fee
Residential Dwelling Unit (single family (including suite and/or home based business), bed and breakfast, guest house, mobile home		\$100.00
Multi-family premises (2 or more dwelling units including apartments and condominium buildings, hotels, motels, duplexes, triplexes and fourplexes.		\$200.00
Commercial premises (professions, trades, industry, institutions – schools and hospitals – does not include home based businesses or multi-family)		\$200.00
	Extended Service	
<u>Additional garbage tags</u>		
Residential Dwelling Unit		\$2.00/tag
Multi-family and Commercial		\$5.00/tag
<u>Dumpsters</u>		
1 pick up/week for 1 year		\$945.00
2 pick ups/week for 1 year		\$1260.00
1 Month Rental		\$525.00
2 Month Rental		\$840.00
Seasonal (May 1 <sup>st</sup> to September 30 <sup>th</sup> )		\$787.50
Section 23 clean-up		Crew \$50/hour/crew
		Equipment \$90.00/hour

<sup>2</sup> All rates apply whether the unit, building or other structure is occupied or not and whether operating or not.



## VILLAGE OF TAHSIS

### BYLAW NO. 665, 2024

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#### BEING A BYLAW TO AMEND THE VILLAGE OF TAHSIS SOLID WASTE MANAGEMENT BYLAW NO. 590, 2017

**WHEREAS** the Council of the Village of Tahsis wishes to amend the *Solid Waste Management Bylaw No. 590, 2017* to delete the Schedule “A” Fees so those bylaw fees can be cited in *Fees and Charges Amendment Bylaw No. 661, 2024* .

**NOW THEREFORE**, the Council of the Village of Tahsis, in open meeting assembled, enacts the following amendments to *Solid Waste Management Bylaw No. 590, 2017* as follows:

The *Solid Waste Management Bylaw No. 590, 2017* is hereby amended:

- a) by deleting the Schedule “A” Fees

#### Citation

This bylaw may be cited as the “Solid Waste Management Amendment Bylaw No. 665, 2024”.

#### Effective Date

This Bylaw comes into effect upon adoption.

READ A FIRST TIME the                      day of                      March                      , 2024.

READ A SECOND TIME the                      day of                      March                      , 2024.

K2

READ A THIRD TIME the                      day of March                      , 2024.

ADOPTED on the                      day of March                      , 2024.

Reconsidered, Finally Passed and Adopted this XX March, 2024

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer

I hereby certify that the foregoing is a true and correct copy of the original Bylaw No. 665, 2024 duly passed by the Council of the Village of Tahsis on this XX day of March, 2024.

\_\_\_\_\_  
CORPORATE OFFICER

To Mayor and Counsel

I am so glad counsel vetod the presentation of a wood lot in our watershed. That watershed was our village water from 1945 to 2016. If the well runs dry we need the watershed water as backup. The high cost of clear cutting can have a profound effect on our downstream communities. BC's watersheds & wild salmon are at risk because of poor management. Wake up and smell the water!

A Concerned Citizen

Mrs. M. McCrae



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Date: January 9, 2024  
File No: 0390-20-AVICC

## **RESOLUTION for Consideration by Delegates at the AVICC 2024 AGM & Convention**

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### ***Pre-Hospital Care | Demands on Local Governments***

City of Port Alberni

**WHEREAS** the provision of pre-hospital care is a critical aspect of health care in British Columbia and Fire Departments, funded by local governments, have traditionally played a significant role in delivering pre-hospital care and that pre-hospital care falls under the jurisdiction of the provincial government;

**AND WHEREAS** the increasing workload related to pre-hospital care, particularly in the area of medical first response, has put significant pressure on local governments arising from the need to allocate additional resources for training, fuel, vehicle maintenance, consumables, and staffing;

**THEREFORE, BE IT RESOLVED** that AVICC & UBCM urgently appeal to the Province of British Columbia to take immediate steps to adequately staff and operate pre-hospital care services autonomously, assuming full responsibility for pre-hospital care, alleviating the burden on local governments and ensuring the provision of efficient and effective emergency medical services OR alternatively, that the Province Of British Columbia take immediate steps to provide adequate funding to local governments to cover the cost of Fire Department First Responder programs to help alleviate the financial strain on local governments and ensure the continued provision of essential pre-hospital care services.



Date: January 9, 2024  
File No: 0390-20-AVICC

## **RESOLUTION for Consideration by Delegates at the AVICC 2024 AGM & Convention** **Pre-Hospital Care | Demands on Local Governments**

In alignment with Council's *2023-2027 Corporate Strategic Plan* and the goals of "fostering a complete community that is safe, healthy and inclusive" and ensuring the "provision and maintenance of quality services" Council for the City of Port Alberni is submitting the attached resolution for consideration.

The provision of pre-hospital care is a critical aspect of health care in British Columbia. Fire Departments, funded by local governments, have traditionally played a significant role in delivering pre-hospital care. However, the increasing workload related to pre-hospital care, particularly in the area of medical first response, has put significant pressure on local governments. This pressure arises from the need to allocate additional resources for training, fuel, vehicle maintenance, consumables, and staffing. As pre-hospital care falls under the jurisdiction of the provincial government, it is crucial to address the challenges faced by Fire Departments and ensure the provision of adequate resources and support.

1. **Increasing Workload:** Fire Departments are experiencing a sharp increase in their workload related to pre-hospital care. The demand for medical first responder services has risen significantly, leading to an increased number of emergency calls. This surge in call volume has stretched the resources of Fire Departments, making it difficult for them to meet the growing demands effectively.
2. **Financial Burden on Local Governments:** The increased workload in pre-hospital care has resulted in additional operating costs for local governments. These costs include training programs for firefighters, fuel expenses for emergency vehicles, maintenance of vehicles and equipment, consumables such as medical supplies, and the need for additional staffing. The financial burden on local governments is becoming unsustainable, as they struggle to allocate sufficient funds to support the growing demands of pre-hospital care.
3. **Provincial Responsibility:** Pre-hospital care is a crucial aspect of healthcare and falls under the jurisdiction of the provincial government. As such, it is the responsibility of the provincial government to ensure the provision of adequate resources and support for pre-hospital care services. By doing so, the provincial government can ensure the effective and efficient delivery of emergency medical services to the public.

In light of the challenges faced by Fire Departments and the financial burden on local governments, it is imperative to urgently appeal to the provincial government for action as follows:

1. **Autonomy of Pre-Hospital Care:** The provincial government should take immediate steps to adequately staff and operate pre-hospital care services autonomously. By assuming full responsibility for pre-hospital care, the provincial government can alleviate the burden on local governments and ensure the provision of efficient and effective emergency medical services.

- 
2. Funding for Fire Department First Responder Programs: Alternatively, if the provincial government is unable to operate pre-hospital care autonomously, it should provide adequate funding to local governments to cover the cost of Fire Department First Responder programs. This funding would help alleviate the financial strain on local governments and ensure the continued provision of essential pre-hospital care services.

The increasing workload in pre-hospital care and the financial burden on local governments necessitate urgent action from the provincial government. The proposed resolution requests that AVICC and UBCM appeal to the provincial government to either assume full responsibility for pre-hospital care or provide immediate and adequate funding to support Fire Department First Responder programs. By addressing these concerns, the provincial government can ensure the provision of high-quality emergency medical services and relieve the strain on local governments.

**Attachments:**

*Appendix 'A' | Port Alberni Fire Call Volume Categories Graph*

*Appendix 'B' | Fire Responder Call Volume Table*

Yours truly,  
CITY OF PORT ALBERNI



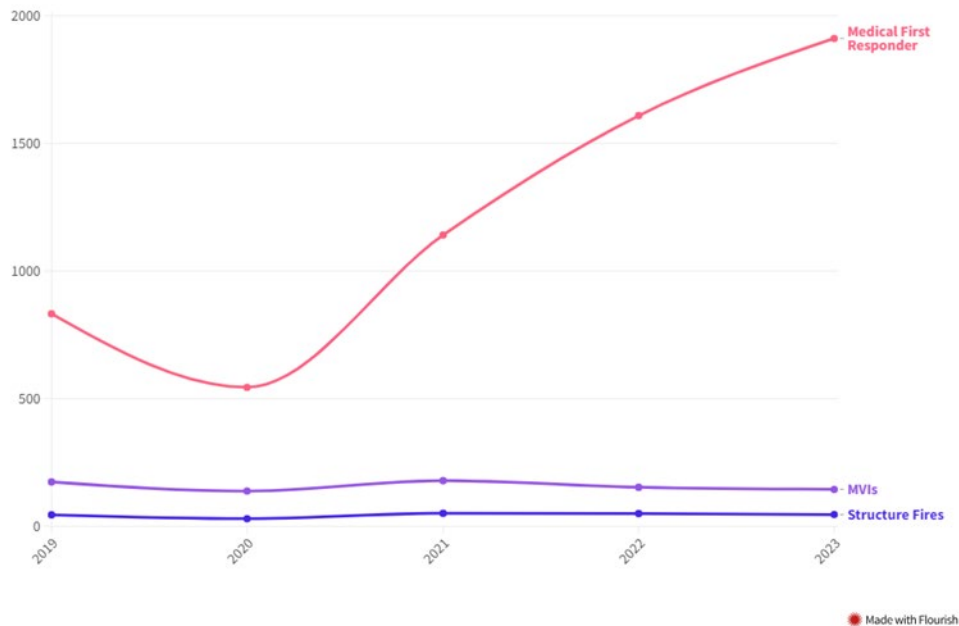
**Sharie Minions**  
**Mayor**

c: City Council  
M. Fox, CAO  
D. Monteith, Director of Corporate Services  
UBCM Member Municipalities



## Appendix 'A'

Port Alberni Fire call volume categories



## Appendix 'B'

	First Responder	Total PAFD Calls	% Calls
2005	456	1140	40
2006	576	1307	44
2007	534	1140	47
2008	548	1193	46
2009	535	1162	46
2010	574	1197	48
2011	596	1186	50
2012	560	1162	48
2013	544	1137	48
2014	631	1272	50
2015	563	1186	47
2016	671	1325	51
2017	786	1492	53
2018	872	1605	54
2019	832	1572	53
2020	544*	1281*	42
2021	1141	1989	57
2022	1609	2459	65
2023	1912	2823	68



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Date: January 9, 2024  
File No: 0390-20-AVICC

**RESOLUTION for Consideration by Delegates at the AVICC 2024 AGM & Convention**

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***Enhancing Communications for Municipal Fire Departments Responding to Motor Vehicle Incidents***

*City of Port Alberni*

***WHEREAS*** fire departments play a crucial role in responding to motor vehicle incidents outside of fire protection boundaries on behalf of Emergency Management and Climate Readiness (EMCR) and that both EMCR and the municipality have a shared responsibility for the health and safety of responders;

***AND WHEREAS*** one of the significant challenges faced by municipal fire departments is the lack of adequate [or any] communications infrastructure in the areas they respond to, making it difficult for responders to coordinate their efforts, request additional resources, or seek assistance from other agencies and hampering the effectiveness and efficiency of response operations, potentially compromising the safety of both responders and the public;

***THEREFORE, BE IT RESOLVED*** that AVICC & UBCM urgently request the Province of British Columbia to provide modern and reliable communications, such as Starlink, to responding agencies that are handling motor vehicle incidents on the province's behalf to ensure seamless communication and enhance the safety and effectiveness of responders;

***AND BE IT FURTHER RESOLVED***, that the Province of British Columbia collaborate with telecommunication providers to improve overall communications infrastructure in areas where motor vehicle incidents occur frequently including expanding coverage, improving network reliability, and exploring innovative solutions to address communication challenges in remote and underserved areas.



Date: January 9, 2024  
File No: 0390-20-AVICC

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**RESOLUTION for Consideration by Delegates at the AVICC 2024 AGM & Convention**  
**Enhancing Communications for Municipal Fire Departments Responding to Motor Vehicle Incidents**

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In alignment with Council's *2023-2027 Corporate Strategic Plan* and the goals of "fostering a complete community that is safe, healthy and inclusive" and ensuring the "provision and maintenance of quality services" Council for the City of Port Alberni is submitting the attached resolution for consideration.

Municipal fire departments play a crucial role in responding to motor vehicle incidents outside of fire protection boundaries on behalf of Emergency Management and Climate Readiness. However, many of the areas where these incidents occur lack adequate communications infrastructure, posing significant challenges to the safety and effectiveness of responders. This backgrounder aims to support the resolution proposed urging the Province of British Columbia to provide modern and reliable communications, such as Starlink, to responding agencies.

1. **Municipal Fire Department Response:** Municipal fire departments are often called upon to respond to motor vehicle incidents outside of their fire protection boundaries. These incidents may occur in remote or rural areas where specialized resources and expertise are required. Municipal firefighters are trained and equipped to handle these situations, ensuring the safety of individuals involved and minimizing the potential risks.
2. **Inadequate Communications Infrastructure:** One of the significant challenges faced by municipal fire departments is the lack of adequate communications infrastructure in the areas they respond to. In some cases, there may be no communications at all, making it difficult for responders to coordinate their efforts, request additional resources, or seek assistance from other agencies. This lack of communication hampers the effectiveness and efficiency of response operations, potentially compromising the safety of both responders and the public.
3. **Responsibility for Health and Safety:** Both Emergency Management and Climate Readiness and the municipality have a shared responsibility for the health and safety of responders. It is essential to provide responders with the necessary tools and resources to carry out their duties effectively and safely. Reliable communications play a vital role in ensuring the well-being of responders, enabling them to communicate critical information, coordinate their actions, and request assistance when needed.

To address the challenges posed by inadequate communications infrastructure, the City of Port Alberni proposes the following:

1. **Provision of Modern, Reliable Communications:** That AVICC and UBCM urgently request the Province of British Columbia to provide modern and reliable communications, such as Starlink, to responding agencies that are handling motor vehicle incidents on the province's behalf. Starlink, a satellite internet service, offers high-speed and reliable connectivity, even in remote and underserved areas. By

## Enhancing Communications for Municipal Fire Departments Responding to Motor Vehicle Incidents

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providing this technology to responding agencies, the provincial government can ensure seamless communication and enhance the safety and effectiveness of responders.

2. Collaboration with Telecommunication Providers: In addition to the provision of Starlink, the Province of British Columbia should collaborate with telecommunication providers to improve overall communications infrastructure in areas where motor vehicle incidents occur frequently. This collaboration can involve expanding coverage, improving network reliability, and exploring innovative solutions to address communication challenges in remote and underserved areas.

The lack of adequate communications infrastructure in areas where municipal fire departments respond to motor vehicle incidents poses significant challenges to the safety and effectiveness of responders. The proposed resolution requests that AVICC and UBCM urge the Province of British Columbia to provide modern and reliable communications, such as Starlink, to responding agencies. By doing so, the provincial government can enhance the safety and efficiency of response operations, ensuring the well-being of responders and the effective management of motor vehicle incidents.

**Attachments:**

*Appendix 'A' | Telus Coverage Map in BC*

*Appendix 'B' | Rogers Coverage Map on Vancouver Island*

Yours truly,  
CITY OF PORT ALBERNI

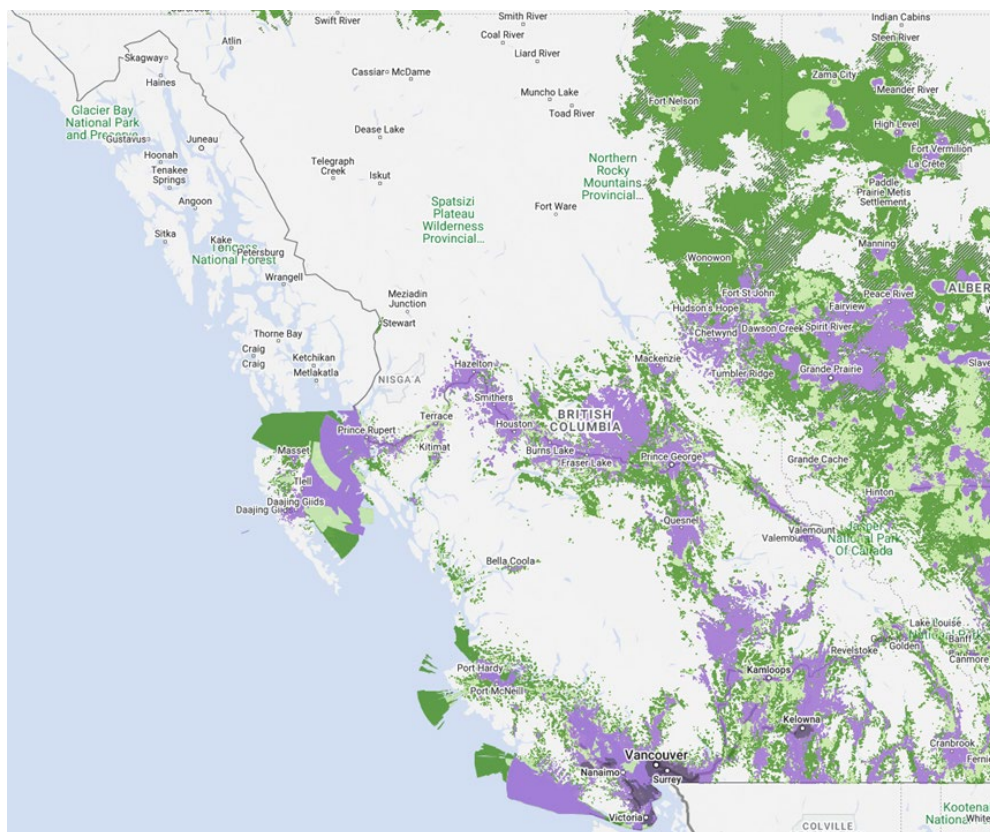


**Sharie Minions**  
**Mayor**

c: City Council  
M. Fox, CAO  
D. Monteith, Director of Corporate Services  
UBCM Member Municipalities

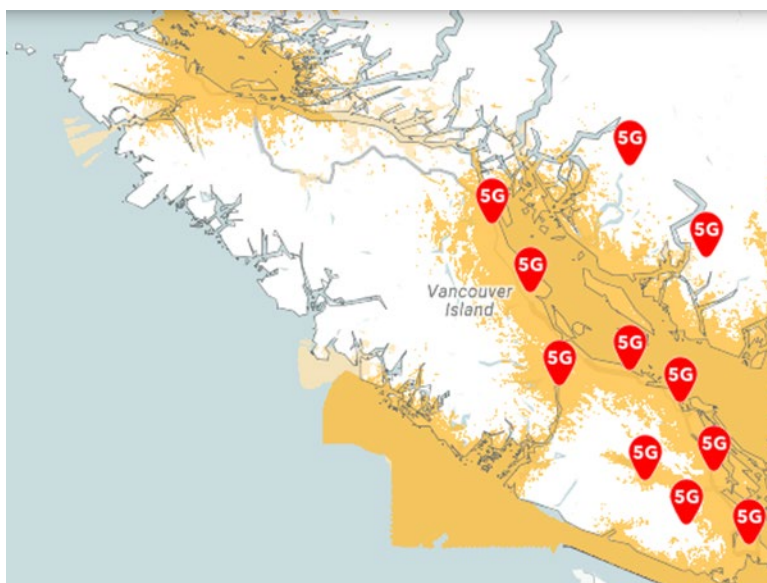
## Appendix 'A'

Telus Coverage Map in BC



## Appendix 'B'

Rogers Coverage Map on Vancouver Island





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Date: January 16, 2024  
File No: 0390-20-AVICC

**RESOLUTION for Consideration by Delegates at the AVICC 2024 AGM & Convention**

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***Equitable Funding of Police Services***

*City of Port Alberni*

***WHEREAS*** the City of Port Alberni funds the greatest number of RCMP members and pays significantly higher police costs per capita and per household compared to other municipalities in the Alberni Valley, placing a significant burden on its taxpayers under the current Police Services funding model for British Columbia that does not take into account the financial commitment or funding contribution of each jurisdiction;

***AND WHEREAS*** systemic social issues outside of a municipality's mandate, such as poverty, addiction, and mental health challenges, contribute to increased call volumes and demands on police services, creating high police services costs that are further exacerbated by the need to respond to and manage the impacts of these systemic social issues;

***THEREFORE, BE IT RESOLVED*** that AVICC & UBCM urgently appeal to the Province of British Columbia to develop an equitable Police Services funding program for all BC municipalities and regional districts that takes into account the financial capacity and population size of each jurisdiction, as well as the additional demands placed on police services due to systemic social issues outside of a municipality's mandate.



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Date: January 16, 2024

File No: 0390-20-AVICC

## **RESOLUTION for Consideration by Delegates at the AVICC 2024 AGM & Convention**

### **Equitable Funding of Police Services**

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In alignment with Council's *2023-2027 Corporate Strategic Plan* and the goals of "fostering a complete community that is safe, healthy and inclusive" and ensuring the "provision and maintenance of quality services" Council for the City of Port Alberni is submitting the attached resolution for consideration.

The City of Port Alberni, located in the Alberni Valley, faces significant challenges in funding its police services. The current Police Services funding model in British Columbia does not consider the financial commitment or funding contribution of each jurisdiction, leading to inequitable distribution of costs. Furthermore, systemic social issues such as poverty, addiction, and mental health challenges contribute to increased demands on police services, placing an additional burden on the City of Port Alberni. The resolution urges the Province of British Columbia to develop an equitable Police Services funding program that considers the financial capacity, population size, and the impact of systemic social issues on police services for all municipalities and regional districts in the province.

1. **Financial Disparity:**  
The City of Port Alberni funds the highest number of RCMP members in the Alberni Valley and pays significantly higher police costs per capita and per household compared to other municipalities in the region. This financial burden places a significant strain on the city's taxpayers, who bear the brunt of the costs. The current funding model does not take into account the financial capacity of each jurisdiction, leading to an unfair distribution of costs and an unsustainable financial situation for the City of Port Alberni.
2. **Impact of Systemic Social Issues:**  
Systemic social issues such as poverty, addiction, and mental health challenges have a direct impact on the demands placed on police services. While these issues are outside the mandate of municipalities, they contribute to increased call volumes and the need for police intervention. The City of Port Alberni, like many other communities, faces the challenge of responding to and managing the impacts of these issues, further increasing the demands on its police services. Without adequate funding to address these systemic social issues, the burden falls on the City of Port Alberni and its taxpayers.
3. **Equitable Funding:**  
To ensure fairness and sustainability in funding police services, it is crucial to develop an equitable funding program that considers the financial capacity and population size of each jurisdiction. The current funding model fails to account for these factors, resulting in disparities in funding and placing an unfair burden on certain municipalities. By developing an equitable funding program, the Province of British Columbia can ensure that all municipalities and regional districts have access to the necessary resources to provide effective and efficient police services.

The City of Port Alberni's high police services costs, exacerbated by the impact of systemic social issues, have placed a significant burden on its taxpayers. It is imperative that the Province of British Columbia takes immediate action to develop an equitable Police Services funding program that considers the financial capacity, population size, and the impact of systemic social issues on police services for all municipalities and regional districts in the province. By doing so, the province can ensure fairness, sustainability, and effective community safety measures for all communities in British Columbia.

**Attachments:**

*Appendix 'A' | Policing costs for Representative Residential Properties in the Alberni Valley for 2023*

Yours truly,  
CITY OF PORT ALBERNI

A handwritten signature in blue ink, appearing to read 'Sharie Minions', with a long horizontal flourish extending to the right.

**Sharie Minions**  
**Mayor**

c: City Council  
M. Fox, CAO  
D. Monteith, Director of Corporate Services  
UBCM Member Municipalities



## Appendix 'A'

### Policing costs for Representative Residential Properties in the Alberni Valley for 2023

Area	Property Value	Police Tax rate	Police tax on ARPV
Area B – Beaufort	736,937	0.1096	\$ 80.77
Area D – Sproat Lake	807,187	0.0550	\$ 44.40
Area E – Beaver Creek	687,640	0.1244	\$ 85.54
Area F – Cherry Creek	568,942	0.1216	\$ 69.18
City of Port Alberni	530,609	1.3364	\$ 709.09

- The ACRD uses the Average Residential Property Value, whereas the City use the Average Single-Family Residential property when comparing.
- City Police costs are net of all revenue received from RCMP



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Date: January 16, 2024  
File No: 0390-20-AVICC

**RESOLUTION for Consideration by Delegates at the AVICC 2024 AGM & Convention**

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***Sustainable and Equitable Funding of Library Services***

*City of Port Alberni*

***WHEREAS*** public libraries play a vital role in communities by providing access to resources, promoting literacy, supporting job seekers and small businesses, advancing reconciliation with Indigenous peoples, and promoting equity and inclusion;

***AND WHEREAS*** public libraries in British Columbia are primarily funded by levies paid by local governments, and provincial funding for libraries has remained stagnant; while the costs to deliver library services and the demand for library services have increased exponentially over time;

***THEREFORE, BE IT RESOLVED*** that AVICC & UBCM appeal to the Province of British Columbia to provide long-term sustainable funding for public libraries in BC;

***AND BE IT FURTHER RESOLVED*** that the Province ensures that BC libraries receive regular increases to Provincial Government funding in subsequent years.



Date: January 16, 2024  
File No: 0390-20-AVICC

## **RESOLUTION for Consideration by Delegates at the AVICC 2024 AGM & Convention** **Sustainable and Equitable Funding of Library Services**

In alignment with Council's *2023-2027 Corporate Strategic Plan* and the goals of "fostering a complete community that is safe, healthy and inclusive" and ensuring the "provision and maintenance of quality services" Council for the City of Port Alberni is submitting the attached resolution for consideration.

Public libraries are essential institutions that play a vital role in communities across British Columbia. They provide access to resources, promote literacy, support job seekers and small businesses, advance reconciliation with Indigenous peoples, and promote equity and inclusion. However, public libraries in British Columbia face significant funding challenges. The current funding model which relies primarily on levies paid by local governments, while provincial funding for libraries remains drastically low in comparison, places a significant burden on its taxpayers.

1. **Importance of Public Libraries:**  
Public libraries serve as community hubs, offering a wide range of services and resources that benefit individuals of all ages and backgrounds. They provide access to books, digital materials, educational programs, and technology, fostering a love for reading and learning. Public libraries also support job seekers by offering resources for career development, resume building, and job search assistance. Additionally, libraries play a crucial role in advancing reconciliation with Indigenous peoples by providing access to Indigenous literature, supporting Indigenous language revitalization efforts, and promoting cultural understanding.
2. **Funding Challenges:**  
The current funding model for public libraries in British Columbia relies heavily on levies paid by local governments. This model has resulted in stagnant provincial funding, which fails to keep pace with the increasing costs of delivering library services and the growing demand from communities. Libraries face rising costs for materials, technology, staff salaries, and maintaining and upgrading facilities. Without sustainable funding, libraries struggle to meet the evolving needs of their communities and provide the necessary resources and services.
3. **Increasing Demand for Library Services:**  
Over time, the demand for library services has increased exponentially. Libraries are no longer just repositories of books but have become dynamic community spaces that offer a wide range of programs and services. They provide access to digital resources, e-books, and online databases, catering to the changing needs of library users. Libraries also play a crucial role in promoting digital literacy and bridging the digital divide by offering technology training and internet access to those who may not have it at home. The increasing demand for these services requires adequate funding to ensure that libraries can continue to meet the needs of their communities.

4. Long-Term Sustainable Funding:

To ensure the continued success and impact of public libraries in British Columbia, it is essential to provide long-term sustainable funding. This funding should consider the increasing costs of delivering library services, the evolving needs of communities, and the role of libraries in promoting literacy, supporting job seekers, advancing reconciliation, and promoting equity and inclusion. By providing sustainable funding, the Province of British Columbia can support the growth and development of public libraries, ensuring that they remain vibrant and accessible community resources for generations to come.

Public libraries in British Columbia play a vital role in promoting literacy, supporting job seekers and small businesses, advancing reconciliation, and promoting equity and inclusion. However, the current funding model has resulted in stagnant provincial funding, hindering the ability of libraries to meet the growing demands of their communities and placing a significant burden on its taxpayers as library costs continue to increase exponentially.

It is crucial for the Province of British Columbia to provide long-term sustainable funding for public libraries and ensure regular increases in provincial government funding in subsequent years. By doing so, the province can invest in knowledge, support community development, and ensure that public libraries continue to be valuable resources for all British Columbians.

Yours truly,  
CITY OF PORT ALBERNI



**Sharie Minions**  
**Mayor**

c: City Council  
M. Fox, CAO  
D. Monteith, Director of Corporate Services  
UBCM Member Municipalities



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Date: January 16, 2024  
File No: 0390-20-AVICC

**RESOLUTION for Consideration by Delegates at the AVICC 2024 AGM & Convention**

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***Increased Funding for [Rural] Colleges***

City of Port Alberni

**WHEREAS** colleges in rural British Columbia play a crucial role in providing accessible and high-quality education and training opportunities for students across the province, including a closer to home education for those who otherwise cannot access training or education to provide necessary skills for employability; and that they face increasing demands and challenges, including rising operating costs, growing student populations, and the need to adapt to changing industry needs;

**AND WHEREAS** adequate funding is essential to ensure that rural colleges can continue to provide quality education, support student success, and meet the evolving needs of students and industries; colleges in rural British Columbia are challenged by distance and numbers when trying to meet the same requirements as colleges in more heavily populated areas;

**THEREFORE, BE IT RESOLVED** that AVICC & UBCM appeal to the Province of British Columbia to increase funding for rural colleges in British Columbia to support their operations, programs, and services and develop a standard of college funding more closely reflecting the real costs of providing required training and education to the population of rural British Columbia.



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Date: January 16, 2024

File No: 0390-20-AVICC

### **RESOLUTION for Consideration by Delegates at the AVICC 2024 AGM & Convention**

#### **Increased Funding for Rural Colleges**

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In alignment with Council's *2023-2027 Corporate Strategic Plan* and the goals of "fostering a complete community that is safe, healthy and inclusive" and ensuring the "provision and maintenance of quality services" Council for the City of Port Alberni is submitting the attached resolution for consideration.

Colleges in rural British Columbia play a crucial role in providing accessible and high-quality education and training opportunities for students across the province. These institutions serve as vital resources for individuals who may not have access to training or education in more urban areas. However, rural colleges face unique challenges, including rising operating costs, growing student populations, and the need to adapt to changing industry needs. Adequate funding is essential to ensure that rural colleges can continue to provide quality education, support student success, and meet the evolving needs of students and industries.

1. **Accessibility and Proximity:**  
Rural colleges in British Columbia provide education and training opportunities closer to home for individuals who may not have the means or ability to access training in more heavily populated areas. These colleges serve as a lifeline for students in rural communities, allowing them to pursue post-secondary education without the need to relocate. By increasing funding for rural colleges, the Province of British Columbia can ensure that individuals in these areas have equal access to quality education and training, regardless of their geographical location.
2. **Meeting Unique Challenges:**  
Rural colleges face specific challenges that differ from their counterparts in more urban areas. Distance and smaller student populations make it more difficult for rural colleges to meet the same requirements and standards as colleges in heavily populated areas. Adequate funding is necessary to address these challenges and ensure that rural colleges have the resources and support they need to provide high-quality education and training. By increasing funding, the Province of British Columbia can help bridge the gap between rural and urban colleges, ensuring that all students have access to the same opportunities.
3. **Adapting to Changing Industry Needs:**  
Industries are constantly evolving, and colleges must adapt their programs and curriculum to meet the changing demands of the job market. Rural colleges play a crucial role in providing training and education that aligns with the specific needs of industries in their regions. However, adapting to these changing needs requires adequate funding to update programs, invest in modern equipment and technology, and provide professional development opportunities for faculty. By increasing funding for rural colleges, the Province of British Columbia can ensure that students in these areas receive the training and education necessary to succeed in their local job markets.

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4. **Supporting Economic Development:**  
Investing in rural colleges has a significant impact on the economic development of rural communities. By providing accessible education and training, rural colleges contribute to the development of a skilled workforce, attracting investment and driving economic growth. Additionally, these colleges often collaborate with local businesses and industries, fostering innovation, entrepreneurship, and job creation. By increasing funding for rural colleges, the Province of British Columbia can support the economic development of rural communities and ensure their long-term sustainability.

Rural colleges in British Columbia play a vital role in providing accessible and high-quality education and training opportunities for students in rural communities. However, these colleges face unique challenges and require increased funding to meet the evolving needs of students and industries. By increasing funding for rural colleges and developing a standard of college funding that reflects the real costs of providing training and education in rural British Columbia, the Province of British Columbia can ensure that all students have equal access to quality education, support student success, and contribute to the economic development of rural communities.

Yours truly,  
CITY OF PORT ALBERNI



**Sharie Minions**  
**Mayor**

c: City Council  
M. Fox, CAO  
D. Monteith, Director of Corporate Services  
UBCM Member Municipalities





## WELCOME FROM AVICC PRESIDENT PENNY COTE



This year the Association of Vancouver Island and Coastal Communities is excited to be back in Victoria, BC to celebrate 75 years at our 2024 AGM & Convention. AVICC is excited to be guests in the territories of the [Songhees](#) and [Esquimalt First Nations](#) for this year's conference. The City of Victoria are our hosts, and the City of Langford and the Districts of Saanich and Highlands have contributed as co-hosts for the event. As President of AVICC, I would like to thank these organizations for all their support in welcoming our members to their community.

The Convention's business and social sessions will be held at the Victoria Conference Centre (VCC) in downtown Victoria. The VCC is a spacious and comfortable facility that suits our convention well. We appreciate the support of our host community in making the conference centre available to us, as well as their involvement in setting the program for our delegates.

The AVICC Executive is excited about the range of sessions available at this 75<sup>th</sup> year's Convention. I am very happy to announce our keynote speaker, Diane Kalen-Sukra. Some background on Diane is included below, and we look forward to having her share her fascinating message with us at the Convention opening.

Details on the pre-Convention Friday tours and sessions are also included in this brochure, as are highlights of the business sessions that will be offered during the regular Convention. We'll be sending out more information on the Convention sessions in the coming weeks, and updates to the program will be posted on the website at [www.avicc.ca](http://www.avicc.ca).

Registration is now open online at <https://www.civicinfo.bc.ca/event/2024/AVICC>

## KEYNOTE SPEAKER: DIANE KALEN-SUKRA



Diane is an acclaimed author, speaker, and culture transformation expert, sharing insights from over two decades of senior leadership, including national CBC television producer, public sector executive and her award-winning tenure as city manager. Diane's published works include *Save Your City and Civic Resilience*, as well as regular columns in *Municipal World* and *Public Sector Digest*. Her most popular book, *Save Your City: How Toxic Culture Kills Community and What to Do About It* calls for a revival of civic values and civic education as key to fostering the type of culture that can sustain us, our democracy and our planet.

She is the founder of Kalen Academy, which offers online training for civic leaders. Her newsletter **Civic Wisdom**, shares timeless principles and modern insights for current and aspiring leaders ([SaveYourCity.ca/newsletter](http://SaveYourCity.ca/newsletter)). Diane is an educator and certified culture transformation consultant, certified Emotional Intelligence EQ-i 2.0 practitioner and certified compassionate integrity facilitator. She has municipal law and administration training from the University of Victoria and is a Certified Municipal Clerk with the International Association of Municipal Clerks. Diane is a political science graduate of University of Toronto's Trinity College and earned a master's degree in political science from York University.

Diane was born with the gift of encouragement and desire for everyone to thrive and meet their potential. Her core belief is that as social beings, we flourish in healthy sustainable communities where good governance, servant leadership and compassionate culture support the well-being of all.

## PROGRAM IN BRIEF

### FRIDAY, APRIL 12, 2024

- 8:30 am Tours – Metchosin Farm-to-Table Tour
- 8:30 am Tours - Saanich Forestry Centre Tour
- 9:00 am Workshop: housing, Housing, HOUSING!
- 11:30 am Chiefs, Mayors, and Chairs Forum and Lunch
- 11:30 am Electoral Area Directors Forum and Lunch
- 2:00 pm Official Opening  
Keynote Address: Diane Kalen-Sukra
- 4:00 pm Provincial Address
- 4:30 pm Plenary Session:  
Advancing the TRC Calls to Action
- 5:30 pm Welcome Reception

### SATURDAY, APRIL 13, 2024

- 7:30 am Working Breakfast:  
Inclusive Governance
- 8:30 am AGM & Resolutions  
UBCM President's Address
- Noon Delegates Lunch
- 1:30 pm 1st Concurrent Workshop Sessions
- 3:00 pm 2nd Concurrent Workshop Sessions
- 6:30 pm Pre-Banquet Reception
- 7:30 pm Dinner & Band: the Timebenders

### SUNDAY, APRIL 14, 2024

- 7:30 am Networking Breakfast
- 8:30 am Address by Provincial Representatives
- 9:00 am Plenary Session:  
Striking the Balance:  
Engagement and Respect
- 10:30 am Resolutions & Late Resolutions  
Installation of New Executive  
Grand Prize Award
- Noon Adjourn





FRIDAY PRE-CONVENTION PROGRAM

**Study Tour: ‘Saanich Forestry Centre Tour’**  
8:30-11:30, Friday, April 12, 2024  
Cost: \$45

*Healthy forests start with healthy seeds and that’s been a big part of our business for more than half a century.*



Today the Saanich Forestry Centre (SFC), owned and operated by Western Forest Products, is a centre of excellence for the research, breeding and growing of high-quality coastal tree seeds and seedlings. The four million trees our 27 greenhouses produce each year are planted across the coast of British Columbia supporting biodiversity, tackling climate change and creating long-term community benefits.

Join us for this tour of the Centre’s seed orchard, research station and greenhouses to see how today’s seeds are tomorrow’s climate champions.

**Study Tour: ‘Metchosin Farm-to-Table Tour’**  
8:30-12:30, Friday, April 12, 2024  
Cost: \$70

*Join us for a unique farm-to-table experience in beautiful Metchosin! See first-hand how food production is sustainable in our own communities.*



We will start our adventure at [Stillmeadow Farm](#), A family operation for 70 years, Stillmeadow Farm raises lamb and pork, and produces hay and grain, and their own feed. Our customers include butchers and restaurants in Victoria and the Mainland. Animal welfare, environmental protection, and continuation of genetics for rare and endangered breeds are priorities for the farm. We will then enjoy a leisurely walk next door to [Sea Bluff Farm](#) – a 10-acre piece of land with a unique micro-climate that grows especially delicious fruits and vegetables, and features a farmstand and intimate event space.

*After the tour, delegates will be treated to a delicious lunch made from ingredients produced at these farms. Lunch will be served in an outdoor event space, beautifully constructed of wood, and nestled in a Garry Oak Grove overlooking the farm. They will enjoy networking time with their colleagues before being returning by bus to the Convention Centre.*

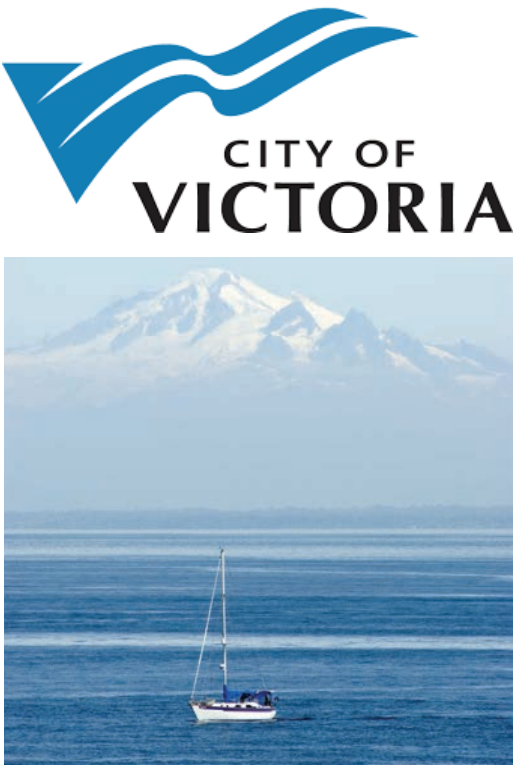
THANK YOU

to the **City of Victoria**

The The host community for the 2024 AGM & Convention is the City of Victoria, with contributions made by the City of Langford and the Districts of Saanich and Highlands. Mayor Marianne Alto and Council, and the contributing communities from the Greater Victoria area are thanked for their generous hospitality.

City of Victoria staff have been involved in the planning of the Convention. Special thanks to them for their enthusiasm and assistance.

All local contributors are thanked for their support in making the 2024 AGM & Convention a terrific experience for all.







## FRIDAY PRE-CONVENTION PROGRAM

### housing, Housing, HOUSING!

9:00-11:30, Friday, April 12, 2024

Cost: \$30

*The housing crisis in BC is urgent and demands substantive actions. Local governments across the Province are taking concrete steps to address the crisis and are collaborating for meaningful, focused partnerships with other levels of government, and public and private sector organizations to increase the housing supply in BC. This session, moderated by City of Duncan Mayor Michelle Staples and City of Courtenay Mayor Bob Wells, will cover a variety of housing related topics, highlighting the challenges and successes when addressing this crisis for all BC residents. The conversation will include insights for all local governments, from small, remote, rural and recreational communities to large urban centres, and everything in between.*

*The Ministry of Housing will provide an overview of the objectives and execution of the [Short-Term Rental Accommodations Act](#), with a particular focus on key considerations and implications for local governments. The legislation aims to give local governments stronger tools to enforce short-term rental regulations, return short-term rental units to the long-term rental market, and establish a new provincial role in the regulation of short-term rentals.*

*We will hear from Strathcona Regional District Director, Mark Vonesh, representing Area B – Cortes Island, who this year is to be the first community in BC to use the MRDT tax entirely for housing ([see article](#)). The Strathcona Regional District are in the midst of forming their own Housing Service so that they can play a bigger role in housing development in the region ([see article](#)).*

*Casey Edge has been the Executive Director of the [Victoria Residential Builders Association](#) for 22 years and does research and housing policy ranging from the National/ BC Building Codes, to taxation and rezonings. He will present the perspective of a panel of builders who will discuss the challenges and solutions for building new housing including the “missing middle” (townhomes, and small multi-family.) From permit processes to building codes, the panel will cover real world challenges and solutions.*

*Mayors Staples and Wells will highlight successes to our housing and homelessness challenges as a result of deep levels of collaboration. This panel will discuss what worked, what didn’t, and will emphasize the benefits of the outcomes, cost savings, on multiple levels and the positive impacts to economic and social health, well-being and safety and also speak to the challenges faced when working together, including changes to people around the table over time.*

*Join us for a solutions-based and multi-perspective discussion on how all local governments can take collaborative action to improve the housing supply in our region to the benefit of all BC residents!*







## FRIDAY PRE-CONVENTION PROGRAM CONT'D

### Chiefs, Mayors & Chairs Forum and Lunch

**Cost**               \$55  
**Time**             11:30 pm to 1:30 pm

*Modern community safety and well-being needs a collective approach to complex issues, such as declining civility and social cohesion, increasing social disorder, inadequate housing supply and homelessness, poverty, inequality, addictions, mental and physical health challenges, criminal activity, and other factors. This session, led by Mayor Alto, will bring local government leaders together over lunch to discuss, examine, and share tactics and approaches focusing on an intentional, balanced, practical re-imagining of safety and wellbeing in our communities. This forum is open to Mayors, Regional District Chairs and First Nations leaders. Lunch will be provided from 11:30am.*

### Electoral Area Forum and Lunch

**Cost**               \$55  
**Time**             11:30 am to 1:30 pm

*This forum is designed for EA Directors and RD staff. Lunch will be provided from 11:30 am.*

*The EA Forum became a regular session at the AVICC Convention in 2016. The Forum provides an excellent opportunity to discuss issues that are common to many electoral areas. As an EA Director we may often feel that we are unique in the challenges we might have in our area, but by attending the Forum soon realize that there are many shared issues. What is most important from the Forum is that we can identify paths to advocate to senior governments to effect change and turn our collaboration into action. A louder voice is better heard.*







## CONVENTION PROGRAM

### The Program Format

The 2024 program will integrate the regular business of the annual general meeting, debate on resolutions and holding of elections with a variety of presentations and workshops on topical issues, addresses by key political speakers and opportunities for networking.

Invitations have been extended to BC Premier, David Eby; Leader of the Official Opposition, Kevin Falcon; Leader of the BC Green Party, Sonia Furstenuau; Minister of Municipal Affairs, Anne Kang; and UBCM President, Trish Mandewo.

A draft of the detailed program is expected to be available by early-March on the AVICC website. In order to accommodate emergent issues, the program does not become final until just prior to the AGM & Convention.

Some program highlights that have been confirmed include:

- Advancing the TRC Calls to Action
- Striking the Balance: Engagement and Respect
- First Nations Property Taxation
- Community Preparedness & Resiliency to Wildfire – Tools and Resources
- Inclusive Governance
- Open & Closed Meetings: Why Should You Care?
- Cleaner Energy Future
- Vancouver Island Circular Economy Accelerator Project
- Oceans, Oceans, Oceans!

There are some other sessions under development that will be detailed when the program is announced



## RESOLUTIONS PROCESS

UBCM urges members to submit resolutions first to Area Associations for consideration. Resolutions received prior to the **February 7, 2024** deadline will be processed and included in the Annual Report and Resolutions book that will be emailed to members in late-March.

### *Late Resolutions:*

Resolutions received after the deadline are considered “late” but will be accepted by the Secretary-Treasurer up until noon, **Wednesday, April 10, 2024**.

Members are reminded that, to be admitted for debate, a late resolution must be deemed to be of an urgent or emergency nature and should address an issue that has arisen after the February 7th deadline date.

The Resolutions Committee will review all late resolutions and prepare a report to the Convention including a recommendation as to whether the resolution meets the criteria and should be admitted for debate.

Members can also propose a resolution from the floor of the Convention on Sunday, April 14th, and members will vote on whether to admit the resolution for debate. See the convention rules around resolutions in the Annual Report and Resolutions Book that has guidelines for distributing printed materials to delegates for off the floor resolutions.

### Reminder

*Late Resolutions Deadline*  
**April 10, 2024**  
**Noon**

See [www.avicc.ca](http://www.avicc.ca) for details





## NETWORKING & SOCIAL EVENTS

A key objective of the AVICC Convention is providing delegates with the opportunity to connect with colleagues and develop new relationships. Members can share experiences and learnings to take back to their communities. There will be several opportunities to break bread with each other at the breakfasts on Saturday and Sunday morning, the morning and afternoon refreshment breaks, Saturday's Delegates Lunch, the Friday evening receptions and the Saturday evening Annual Banquet.

### 2024 Welcome Reception

The Welcome Reception will be held from 5:30-7:30 pm Friday evening in the Victoria Conference Centre just outside the main ballroom. The Trade Show will be open for delegates to peruse while enjoying refreshments. Admission for delegates is already included in the delegate registration fee. Additional tickets may be purchased for guests through the on-line registration form on CivicInfo.



### Annual Banquet

The Banquet will be held in the Crystal Ballroom at the Fairmont Empress Hotel. There will be entertainment from "the Timebenders" that will get us up and dancing after the 3-course meal.

Back by popular demand, the Timebenders Experience is a musical romp through the ages featuring the best dance music and outrageous impersonations of the greatest stars over the last 60 years. A very fast-paced and high-energy presentation with amazing costume changes and up-beat choreography. We look forward to seeing our delegates' best dance moves!

### Island Good

The Vancouver Island Economic Alliance (VIEA) is a collaborative partnership spearheading regional economic development for the Vancouver Island region. VIEA has established the **Island Good** brand with its range of products sourced from local suppliers that is increasing sales and market share for Vancouver Island and Gulf Island products.

Created by VIEA in 2018, Island Good achieved an astounding 16.4% sales lift over 6 months in 45 grocery stores. In 2018, VIEA established that henceforth, all food and beverage served at its annual **Economic Summit** would be Island Good. AVICC is following this lead at our AGM and Convention by requesting Island Good products whenever possible.

### Trade Show

As in past years, AVICC will host a Trade Show adjacent to the main meeting room. Many of our sponsors will be staffing information booths – please thank them for supporting our Convention and allowing us to keep our fees the lowest of all the area associations in BC.

The Trade Show will be open Friday afternoon and during the Welcome Reception, and then from breakfast on Saturday through to a 3:00 pm close after the Saturday afternoon networking break.

## ELECTIONS PROCESS

AVICC members elect directors during the AGM & Convention to ensure the directions set by the general membership are carried forward. The Executive also provides direction to AVICC between Conventions.

The following positions are open for nomination:

- President
- First Vice President
- Second Vice President
- Director at Large (3 positions)
- Electoral Area Representative

The deadline for nominations to be included in the *Report on Nominations* was February 7th. However, nominations are still accepted at Convention from the floor.

Elections for the 2024/25 AVICC Executive Committee will be open to all members, not just those in attendance at the in-person convention.

For further information on the elections process, please email [info@avicc.ca](mailto:info@avicc.ca) or visit [www.avicc.ca](http://www.avicc.ca).







## REGISTRATION

Online registration is available through CivicInfo at:

<https://www.civicinfo.bc.ca/event/2024/AVICC>

### Fees

Register early to take advantage of the early bird discounted rates. Please note the cancellation deadline of March 31<sup>st</sup>.

	Early Bird by Mar 22 <sup>nd</sup>	Late after Mar 22 <sup>nd</sup>
Member	\$ 400	\$ 460
Non-Member	\$ 480	\$ 555
Welcome Reception	\$ 45	\$ 55
Annual Banquet	\$ 125	\$ 140

The Welcome Reception is included with delegate registration. Tickets are available for guests and must be purchased ahead of time to ensure availability.

### Cancellation Policy

Full Refund: cancellations by March 29<sup>th</sup> at 4:30 pm  
No Refunds: cancellations after March 29<sup>th</sup> at 4:30 pm  
Cancellations must be emailed to [info@avicc.ca](mailto:info@avicc.ca).

*Delegates who need to cancel due to illness (including experiencing symptoms consistent with COVID) immediately prior to the Convention (April 10<sup>th</sup> and April 11<sup>th</sup>) will receive a refund for registration fees less a \$75 administration fee to help defray costs to AVICC.*



## LOGISTICS

### Convention Venue

All business sessions will be held at the Victoria Conference Centre located at 720 Douglas St in Victoria, BC

### Parking

Parking is available for a fee at the Victoria Conference Centre.

### Internet

The Victoria Conference Centre has complimentary WiFi for delegates.

### Accommodations

Several hotels have been identified as accommodation providers for Convention delegates. Visit the AVICC website for [hotel booking information](#).

## TOURISM

Destination Greater Victoria will have a booth on-site right next to the registration booth. The Tourism booth will be staffed by locals who can make recommendations on places to visit, shop and eat in the region.

There is also a great deal of information on their website at [Tourism Victoria](#) if you'd like to do some planning before you arrive. Take a look and you may decide to extend your visit to Nanaimo to see all that the region has to offer.

## MORE INFORMATION

The most current information will be posted on the [AVICC website](#). Please check back regularly for updates.

For specific questions, please contact:

Theresa Dennison, AVICC Secretary-Treasurer  
email: [info@avicc.ca](mailto:info@avicc.ca)  
Telephone: 236-237-1202



## CODE OF CONDUCT

In keeping with practice at the UBCM Convention, AVICC will again have a Code of Conduct for this year’s AVICC Convention. The online registration form is linked to a form outlining the Code. By registering, delegates are acknowledging that they are aware that they are expected to adhere to the 2024 Code of Conduct.

### ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES CONVENTION CODE OF CONDUCT

#### 2024 Convention

The AVICC Executive has implemented a code of conduct for convention participants based on the following principles.

1. The primary purpose of the annual AVICC Convention is to provide the membership with an opportunity to set the Association’s policy direction for the year ahead.
2. The Convention also provides delegates with an opportunity to learn, share and meet with other local, provincial and federal government officials in addition to other associations that are interested in engaging with local governments.
3. All delegates and convention participants have the right to a safe, fun and enjoyable experience. AVICC will not tolerate any communication or behaviour that demeans, threatens, or harasses anyone at its events.
4. All participants at the Convention, regardless of their employer, their position, their perspectives or priorities will treat others, and be treated, in a respectful, understanding and cooperative manner and behave in a manner that is respectful to other participants and their guests, and will not do anything that threatens the health, safety, security, or dignity of other participants or their guests.
5. Only local elected officials who are AVICC members are entitled to speak and vote on matters put forward to the membership. However, the annual Convention is open to the public, and anyone may attend the Convention so long as they register.
6. All AVICC members are viewed as equal regardless of their population, location, or their ability to attend the annual convention.
7. Participants are expected to adhere to this Code of Conduct at AVICC and other non-AVICC organized events associated with the Convention; and will be required to sign a confirmation that they have read, understood, and agree to this Code of Conduct at time of registration.
8. Breaches of the code of conduct will be addressed by the AVICC Executive, who may follow the Complaint & Enforcement Process, and Remedies as outlined in the [UBCM Convention Code of Conduct](#).



**From:**  
**Sent:** February 12, 2024 9:41 PM  
**To:**  
**Subject:** FW: MMFN Historical Site Markers

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**From:** John Gauthier <[tourism.officer@yuquot.ca](mailto:tourism.officer@yuquot.ca)>  
**Sent:** Tuesday, February 6, 2024 4:56 PM  
**To:** Mark Tatchell <[MTatchell@villageoftahsis.com](mailto:MTatchell@villageoftahsis.com)>  
**Subject:** MMFN Historical Site Markers

Hi Mark,

This year the Tourism Department will be starting to erect historical site markers throughout the territory to help disseminate information to tourists in the context of the Mowachaht/Muchalaht people and their ancestral land. Given the importance that Tahsis has played as the Mowachaht's winter home for many centuries, three locations of historical significance around Tahsis have been identified.

The first obvious one is on IR11 (image attached). The second location, which will undoubtedly get the most attention from tourists would be located in the waterfront park. The attached image shows a spot off to the right side of the park. It's important to note that the Site Markers (image attached) were designed to be discreet in size so as to blend with the surrounding nature. The third sign would be located on the Woss Grease Trail near Woss Lake.

As Peter Bates is finalizing the funding application on behalf of MMFN, a letter from the Village of Tahsis showing support for this project would be most beneficial in helping to move this process forward.

Feel free to contact me should you have any questions.

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MOWACHAHT | MUCHALAHT  
— FIRST NATION —