



Minutes

Meeting Regular Council Meeting
Date January 2, 2024
Time 7:00 PM
Place Municipal Hall - Council Chambers and by electronic means

Present Mayor Martin Davis
Councillor Sarah Fowler
Councillor Cheryl Northcott
Councillor Meggan Joseph **by video**
Councillor Doug Elliott

Staff Mark Tatchell, Chief Administrative Officer **by video**
Adia Mavrikos, CPA, CA, Director of Finance **by video**
Janet StDenis, Corporate Services Manager **by video**
Amanda Knibbs, IT Coordinator **by video**
Paige Sawyer, Rural Business Advisor
Wanda Waksdale, Administrative Assistant

Guests Shaun Koopman, Manager of Emergency Services, Strathcona Regional District **by video**

Public 13 members of the public. **7 by video**

A. Call to Order

Mayor Davis called the meeting to order at 7:00 p.m.

Land Acknowledgement

Mayor Davis acknowledged and respected that Council is meeting upon Mowachaht/ Muchalaht territory.

B. Introduction of Late Items

None.

C. Approval of the Agenda

Fowler/Northcott: VOT 001/2024

THAT the Agenda for the January 2, 2024 Regular meeting of Council be adopted as presented.

CARRIED

D. Petitions and Delegations

None.

E. Public Input # 1

A member of the public commented on the Community Pier and Dock Project. The CAO noted that all of the Village's capital projects, including in the Community Pier and Dock Project, and its design, are posted on the Village's website.

A member of the public commented on the application to subdivide District Lot 443, NLD, Except Plan VIP69180 (PID 009-809-244). Staff clarified the ownership and location of parcel to be subdivided.

F. Adoption of the Minutes

1 Minutes of the Committee of the Whole Meeting held on November 29, 2023.

Northcott/Joseph: VOT 002/2024

THAT the Committee of the Whole Meeting minutes of November 29, 2023 be adopted as presented.

CARRIED
1 "no vote" registered to
Councillor Elliott

2 Minutes of the Regular Council Meeting held on December 5, 2023.

Northcott/Fowler: VOT 003/2024

THAT the Regular Council Meeting minutes of December 5, 2023 be adopted as presented.

CARRIED
1 "no vote" registered to
Councillor Elliott

3 Minutes of the Committee of the Whole Meeting held on December 12, 2023

Northcott/Fowler: VOT 004/2024

THAT the Committee of the Whole Meeting minutes of December 12, 2023 be adopted as presented.

CARRIED
1 "no vote" registered to
Councillor Elliott

Rise and Report

1 At the December 5th, 2023 Closed Special Council Meeting Council approved extending the Master Standing Agreement with McElhanney; and

2 The CAO, on behalf of the Village, will submit a subdivision application to the approving officer to subdivide DL 443, Nootka Land District (PID 009-809-244).

H. Business Arising

None.

J. Council Reports

Mayor Davis

Councillor Joseph

Councillor Fowler

Councillor Northcott

Councillor Elliott

(No motion was made to receive Council Reports.)

K. Bylaws

None.

L. Correspondence

- 1 **December 5, 2023 email to Mayor Davis from Leanne Heppell, Chief Ambulance Officer, BCEHS Re: Positive changes in the delivery of pre-hospital & community paramedic care in your community.**

- 2 **November 30, 2023 letter to Mayor Davis and Councillor Northcott from Honourable Jennifer Whiteside, Minister, Mental Health and Addictions Re: Follow-up on meeting with Tahsis Delegates at the UBCM 2023.**

- 3 **December 8, 2023 email to Mayor Davis from Honourable Ravi Kahlon, Minister of Housing Re: New legislation to support local government housing Initiatives.**

- 4 **December 14, 2023 Email to Councillor Fowler from Madison Stuart, NSWS Coordinator Re: Press Release in the Campbell River Mirror and the Ha-Shilth-Sa newspaper.**

- 5 **December 21, 2023 email from Bindi Sawchuk, Assistant Deputy Minister, Housing and Land Use Policy Division, Ministry of Housing Re: Ministry of Housing Capacity Funding Notification.**

- 6 **November 29, 2023 email from Arte Guité, Arte Guite Consulting, Agent for BC Ministry of Forests Re: Draft Pest Management Plan for the Provincial Public (Crown) Lands in Southern and Coastal British Columbia.**

Fowler/Northcott: VOT 005/2024

THAT these correspondence items be received.

CARRIED

M. New Business

1 Report to Council Re: Regional Grant Opportunities - Emergency Support Services

Fowler/Northcott: VOT 006/2024

THAT this Report to Council be received.

CARRIED

Shaun Koopman, Manager of Emergency Services, Strathcona Regional District spoke to this UBCM Community Emergency Preparedness Fund grant.

Fowler/Northcott: VOT 007/2024

THAT as part of the Village of Tahsis ongoing work in relation to emergency planning that an application for financial assistance under the Community Emergency Preparedness Fund 2024 Emergency Support Services grant be authorized for submission to the UBCM, in collaboration with the Strathcona Regional District (SRD); and

THAT the Village of Tahsis agrees to the Strathcona Regional District submitting an application on their behalf, and that if funded, agrees to the Strathcona Regional District managing the grant and being the recipient of all funding.

CARRIED

2 Federation of Canadian Municipalities (FCM) 2024-2025 Membership Renewal

Fowler/Northcott: VOT 008/2024

THAT this invoice from the Federation of Canadian Municipalities for the Village of Tahsis' 2024-2025 membership be received.

CARRIED

The benefits of FCM membership including enabling the Village to apply for grants from FCM was discussed.

Fowler/Northcott: VOT 009/2024

THAT the renewal of the Village of Tahsis' 2024-2025 FCM membership be approved.

CARRIED

3 Report to Council Re: Draft Purchasing Card Policy

Fowler/Northcott: VOT 010/2024

THAT this Report to Council and Draft Purchasing Card Policy be received.

CARRIED

The Director of Finance spoke to the purpose and content of the draft Purchasing Card Policy.

Fowler/Northcott: VOT 011/2024

THAT option # 1 be approved (to approve the Village's Purchasing Card Policy as presented)

CARRIED

**1 "no vote" registered to
Councillor Elliott**

4 2024 Canada Student Jobs Grant Application

Fowler/Northcott: VOT 012/2024

THAT this Canada Student Jobs Grant application be received.

CARRIED

Mayor Davis spoke to this grant application .

Fowler/Northcott: VOT 013/2024

THAT this Canada Student Jobs Grant application be approved.

CARRIED

**5 Travel Bursary for climate change and health community gathering in
Nanaimo, January 24-25th.**

Fowler/Northcott: VOT 014/2024

THAT the proposed resolution be received for consideration.

CARRIED

**1 "no vote" registered to
Councillor Elliott**

Councillor Fowler spoke to her proposed resolution and responded to questions from Council.

Fowler/Northcott: VOT 015/2024

WHEREAS as Councillor Fowler has been awarded a Bursary to travel to Nanaimo for the January 24-25 Climate Change and Health Community gathering;

THEREFORE be it resolved for the Village Staff to book the accommodation for this event as Island Health has already agreed to cover the costs.

CARRIED

**1 "no vote" registered to
Councillor Elliott**

Public Input #2

A member of the public commented on the benefits of FCM (Federation of Canadian Municipalities) membership.

Two members of the public commented on inserts included with the Knights of Columbus Christmas Hampers.

Adjournment

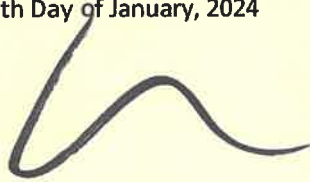
Fowler/Northcott: VOT 016/2024

THAT the meeting be adjourned at 7:57 p.m.

CARRIED

Certified Correct this

16th Day of January, 2024



Chief Administrative Officer