



AGENDA

**Regular Meeting of the Village of Tahsis Council
to be held on September 12, 2023 at 7 p.m. in the Council Chambers
Municipal Hall, 977 South Maquinna Drive and by electronic means**

Remote access: To attend this meeting remotely via Microsoft Teams/ phone
Join the Village of Tahsis Microsoft Teams Meeting
[Click here to join the meeting](#)
Or call in (audio only)
Toronto, Canada
+1 437-703-5480
Phone Conference ID: 693 613 527#

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A. Call to Order Mayor Davis will call the meeting to order.

Land Acknowledgement Mayor Davis will acknowledge and respect that we are meeting upon Mowachaht/Muchalaht territory.

B. Introduction of Late Items None.

C. Approval of the Agenda

D. Petitions and Delegations None.

E. Public Input # 1

F. Adoption of the Minutes

- 1 Minutes of the Committee of the Whole Meeting held on August 1, 2023.**
- 2 Minutes of the Regular Council Meeting held on August 1, 2023.**

3 Minutes of the Special Council Meeting held on August 29, 2023.

G. Rise and Report

H. Business Arising 1 Code of Conduct- Development of Enforcement Provisions.

Joseph/Northcott: VOT 0265/2023 (July 4th, 2023 Regular Council Meeting)

THAT a combination of option #1 (that Council strike a Standing Committee pursuant to Council Procedure Bylaw No. 495, 2004 s. 50(1) to consider, inquire into, report and make recommendations on enforcement provisions for inclusion in Councils Code of Conduct) and option #2 (to review other local governments' codes of conduct and then reconvene a 2-3 hour Committee of the Whole Meeting with staff and legal council to discuss and develop the outline of code of conduct enforcement provisions) be approved.

J. Council Reports

- 1 Mayor Davis**
- 2 Councillor Joseph**
- 3 Councillor Fowler**
- 4 Councillor Northcott**
- 5 Councillor Elliott**

K. Bylaws None.

L. Correspondence

- 1 August 3, 2023 email from Sasha Prynn, Program Officer, Local Government Program Services, UBCM to Mayor Davis Re: Tahsis 2023 Next Generation 911.**
- 2 July 26, 2023 letter from UBCM to Mayor and Council Re: Canada Community-Building Fund- First Community Works Fund Payment for 2023/ 2024.**
- 3 August 1. 2023 email from the Association of Vancouver Island and Coastal Communities Re: UBCM Convention - 2023 Student Registration.**
- 4 July 31, 2023 email from Peace River Regional District Board of Directors to Mayor and Council Re: UBCM Resolution - BC Wildfire Service Fire Fighting Equipment.**
- 5 August 14, 2023 Email from Andrea Cyr, Executive Head, Pacific Aquaculture Transition Reminder - Re: Phase 3 Feedback deadline on the Development of an Open-Net Pen Transition Plan.**
- 6 Email from Irine Polyzogopoulos, Uu-a-thluk Communications & Development Coordination, Nuuchahnulth Tribal Council and Alison Wale, Uu-a-thluk Capacity Building Coordinator, Nuuchahnulth Tribal Council Re: Request for donation for summer Camp program.**
- 7 August 14th, email from Councillor Fowler Re: Climate Caucus, August 14th Newsletter and Call Reminder.**

**August 21, 2023 Email from Deidre Syms, Executive Director, BC Epilepsy Society Re: Request
8 for Proclamation from the Village of Tahsis Mayor and Council to designate March 26, 2024 as
International PURPLE DAY for Epilepsy Awareness in the Village of Tahsis.**

M. New Business

- 1 Nootka Sound RCMP – Village of Tahsis report and plans
Sgt. Greg Young, NCO i/c Nootka Sound RCMP Detachment**
- 2 Report to Council Re: Council Chamber Equipment for Virtual Meetings.**
- 3 Report to Council Re: Outstanding Daycare Fees**
- 4 Report to Council Re: 2023 Canada Day**
- 5 End of Season Report to Council for the Tahsis Information Centre and Museum.**

N. Public Input #2

O. Adjournment



Minutes

Village of Tahsis

Meeting	Committee of the Whole Meeting
Date	August 1, 2023
Time	1:00 p.m.
Place	Municipal Hall - Council Chambers and by electronic means

Present	Mayor Martin Davis Councillor Sarah Fowler Councillor Cheryl Northcott	by video by phone
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Absent	Councillor Douglas Elliott Councillor Meggan Joseph
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Staff	Mark Tatchell, Chief Administrative Officer Adia Mavrikos, CPA, CA, Director of Finance Janet StDenis, Finance and Corporate Services Manager	by video by video
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Public	3 members of the public	0 by video
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Call to Order

Mayor Davis called the meeting to order at 1 p.m.

Land Acknowledgement

Mayor Davis acknowledged and respected that Council is meeting upon Mowachaht/ Muchalaht territory

Introduction of Late Items

None.

Approval of the Agenda

Fowler: COW 066/2023

THAT the Agenda for the August 1, 2023 Committee of the Whole meeting be adopted as presented.

CARRIED

H Business Arising

- 1** Rural Economic Diversification and Infrastructure Program (REDIP)
– grant opportunities

Fowler: COW 067/2023

THAT Council receive and consider the REDIP Program Guide.

CARRIED

The CAO spoke to the REDIP Program providing information on The Village of Tahsis' previous successful application, the funding streams, level of funding under each stream and projects which are eligible under each stream. A discussion of possible eligible projects followed.

Fowler: COW 068/2023

THAT the discussion on the REDIP Program be opened up to the public.

CARRIED

Two members of the public spoke to potential project opportunities under REDIP.

Fowler: COW 069/2023

THAT Council approve proceeding with a grant application under the Economic Capacity Stream(REDIP) for extending or adding an Economic Development staff position.

CARRIED

2 Report to Council Re: 2023 Capital Commitments and available funding sources.

CARRIED**Fowler: COW 070/2023**

THAT this Report to Council be received.

CARRIED

The Director of Finance spoke to the purpose of her report and provided some background information and updates on current projects. Several new projects were identified along with costs and potential funding sources of each project.

Fowler: COW 071/2023

THAT Council prioritize the capital commitments and revenue sources as presented in the staff report except for the deletion of the Community Pavilion/tsunami evacuation structure and the deficiencies in VOT's core assets arising from the geo locating exercise (water/sewer) and adding the Lift Station cost overruns with the Capital Works Machinery and Equipment Reserve as the source of funding.

CARRIED

Adjournment

Northcott: COW 072/2023

THAT the meeting adjourn at 2:42 p.m.

CARRIED

Certified correct this
12th day of September, 2023

Corporate Officer



Minutes

<u>Meeting</u>	Regular Council Meeting
<u>Date</u>	August 1, 2023
<u>Time</u>	7:00 PM
<u>Place</u>	Municipal Hall - Council Chambers and by electronic means

<u>Present</u>	Mayor Martin Davis Councillor Sarah Fowler Councillor Cheryl Northcott	(by video) (by phone)
<u>Absent</u>	Councillor Douglas Elliott Councillor Meggan Joseph	
<u>Staff</u>	Mark Tatchell, Chief Administrative Officer Adia Mavrikos, CPA, CA, Director of Finance Janet StDenis, Finance and Corporate Services Manager	(by video) (by video)
<u>Public</u>	4 Members of the public.	(2 by video)

A. Call to Order

Mayor Davis called the meeting to order at 7:00 p.m.

Land Acknowledgement

Mayor Davis acknowledged and respected that Council is meeting upon Mowachaht/ Muchalaht territory.

B. Introduction of Late Items

Email from Ashley Cousens, Ministry of Transportation and Infrastructure Re: Head Bay Forest Service Road Season Update - under Correspondence as L10.

C. Approval of the Agenda

Fowler/Northcott: VOT 0272/2023

THAT the Agenda for the August 1, 2023 Regular meeting of Council be adopted as amended.

CARRIED

D. Petitions and Delegations

None.

E. Public Input # 1

A member of the public had questions regarding contents of the minutes on the August 1st, 2023 Regular Council Meeting agenda to which the Mayor and Staff responded.

A member of the public commented on the lack of enforcement of no overnight moorage at the airplane dock.

A member of the public spoke to several potential opportunities under the Rural Economic Diversification and Infrastructure Program to which the Mayor and Staff responded.

F. Adoption of the Minutes

1 Minutes of the Committee of the Whole Meeting held on June 30, 2023.

Fowler/Northcott: VOT 0273/2023

THAT the Committee of the Whole Meeting minutes of June 30, 2023 be adopted as presented.

CARRIED

2 Minutes of the Regular Council Meeting held on July 4, 2023.

Fowler/Northcott: VOT 0274/2023

THAT the Regular Council Meeting minutes of July 4, 2023 be adopted as presented.

CARRIED

3 Minutes of the Committee of the Whole Meeting held on July 6, 2023.

Fowler/Northcott: VOT 0275/2023

THAT the Committee of the Whole Meeting minutes of July 6, 2023 be adopted as presented.

CARRIED

G. Rise and Report

None.

H. Business Arising

1 Tender 2221-49140-26D Flood Protection Phase 2 Award Recommendation

Fowler/Northcott: VOT 0276/2023

THAT the Tender Comparison Summary by McElhanney for Tender 2221-49140-26D be received.

CARRIED

Fowler/Northcott: VOT 0277/2023

THAT McElhanney's recommendation to award the contract to Upland Contracting Limited be approved.

CARRIED

2 Report to Council Re: Village of Tahsis Q2 Operating Results

Fowler/Northcott: VOT 0278/2023

THAT this Report to Council be received.

CARRIED

The Director of Finance reviewed the Village of Tahsis 2023 Q2 operating results with Council explaining variances between budgeted revenue and expenses and actual operating results.

A net operating surplus is projected to December 31, 2023 Year End.

J. Council Reports

Mayor Davis (verbal report from transcripts)

I am speaking to the road conditions because I know in the last few weeks the road is deteriorated badly. I'm getting a lot of complaints about it and I have passed those complaints on to Main Road.

I've had more than one phone call with them and it's reached the point where they haven't returned my calls recently. I've been raising the point that they've really dropped the ball in that we've had some rain lately and some perfect time to be grading. They said the grader was out for servicing, but then when I talked to somebody else at Main Road, they said no, no, the graders ready to go. That was a week ago and I just came in yesterday and I haven't seen any recent grading on the road, so I'm going to take it up with the Minister of Transportation tomorrow. I'm hoping there was a grader out there today, but I don't know what's happening currently. If they don't do something very soon they're going to be again talking about fire closures. I mean that is an excuse they've been using, but I can personally vouch for when I came in last night the road was damp and there was wet pavement.

So there's really no excuse there, except that possibly the issue is with the BC Wildfire not adjusting the wildfire rating in this area like they just tend to blanket it across the entire island. So that might be the issue there, but the road is quite bad right now. I put it in 4 wheel drive going over the gravel sections just so that I could keep control and not lose control on the corners and I wasn't going fast.

Councillor Joseph

None.

Councillor Fowler (verbal report)

I will just say that verbally that volunteers are needed for the fishing Derby. Specifically designated drivers are needed. Thank you.

Councillor Northcott

No report.

Councillor Elliott

None.

Fowler/Northcott: VOT 0279/2023

THAT the Council Reports be received.

CARRIED

K. Bylaws

1 Report to Council Re: Alternate Public Notice Bylaw

Fowler/Northcott: VOT 0280/2023

THAT this Report to Council be received.

CARRIED

The Director of Finance spoke to the scope and purpose of the Alternative Means Notice Bylaw noting it has proven difficult to meet the requirements of notice such as advertising in a local weekly newspaper, as set out in the Community Charter.

Fowler/Northcott: VOT 0281/2023

THAT option # 1 be approved (to proceed with First, Second and Third Reading of the attached Public Notice Bylaw No. 659, 2023.

CARRIED

Village of Tahsis Public Notice Bylaw No. 659, 2023
1st, 2nd and 3 readings

Fowler/Northcott: VOT 0282/2023

THAT the Village of Tahsis Public Notice Bylaw No. 659, 2023 be received for consideration.

CARRIED

Fowler/Northcott: VOT 0283/2023

THAT the Village of Tahsis Public Notice Bylaw No. 659, 2023 receive a first reading this 1st day of August, 2023.

CARRIED

Fowler/Northcott: VOT 0284/2023

THAT the Village of Tahsis Public Notice Bylaw No. 659, 2023 receive a second reading this 1st day of August, 2023.

CARRIED

Fowler/Northcott: VOT 0285/2023

THAT the Village of Tahsis Public Notice Bylaw No. 659, 2023 receive a third reading this 1st day of August, 2023.

CARRIED

L. Correspondence

July 21, 2023 email from Rita Aedan, President of the Tahsis Tax Payers

- 1 Association to Mayor and Council Re: Questions Concerning the Tahsis Tax Payers Association.**

- 2 July 24, 2023 email from Councillor Sarah Fowler, Small Community Representative to Mayor and Council - Re: Small Talk Forum 2023.**

- 3 Province of BC- Re: B.C. Modernized Emergency Management Legislation.**

City of Prince George - Resolution Submitted to the 2023 UBCM Convention- Re:

- 4 Reimbursing local governments for medical services provided by local governments fire and rescue service.**

- 5 July 5, 2023 email from Mayor Brenda Locke, City of Surrey Re: The Impact of Policing Models on Local Governments
- 6 July 11, 2023 Email from Madeline Leaf on behalf of the International Wrongful Conviction Committee Re: Proclaiming or October 2, 2023, as “Wrongful Conviction Day”.
- 7 July 7, 2023 News Release from Strathcona Regional District Re: SRD Launches Northwest Vancouver Island Tsunami Storymap.
- 8 June 27th, 2023 Letter from Jay Chalke, Ombudsperson, Province of BC to Mayor Davis Re: Office of the Ombudsperson Quarterly Reports for July 1, 2022 to
- 9 Email to Mayor and Council Re: Invitation to the 10th Annual Resource Breakfast Series- September 19, 21, 22, 2023.
- 10 Email from Ashley Cousens, Ministry of Transportation and Infrastructure Re: Head Bay Forest Service Road Season Update.

Fowler/Northcott: VOT 0286/2023

THAT these correspondence items be received.

CARRIED

Fowler/Northcott: VOT 0287/2023

THAT correspondence item # 9 be pulled for discussion.

CARRIED

Correspondence Items Discussed

- 9 **Email to Mayor and Council Re: Invitation to the 10th Annual Resource Breakfast Series- September 19, 21, 22, 2023.**
Councillor Fowler spoke to this correspondence item. A discussion followed. All Tahsis 2023 UBCM attendees passed on this invitation.

M. New Business

- 1 **Report to Council Re: Regional Grant Opportunity- Disaster Risk Reduction/ Climate Adaption**

Fowler/Northcott: VOT 0288/2023

THAT this report to Council be received.

CARRIED

Fowler/Northcott: VOT 0289/2023

THAT as part of the Village of Tahsis’ ongoing work in relation to tsunami preparedness, that an application for financial assistance under the Category 2 portion of the Community Emergency Preparedness Fund October 2023 Disaster Risk Reduction / Climate Adaption grant be authorized for submission to the UBCM, in collaboration with the Strathcona Regional District (SRD); **and**

THAT the Village of Tahsis agrees to the SRD managing the grant and being the recipient of all funding.

CARRIED

N. Public Input #2

It was suggested that a notice board be placed at the inlet for tourist and local information.

A request was made to budget for trail maintenance.

Adjournment

Fowler/Northcott: VOT 0290/2023

THAT the meeting be adjourned 8:07 p.m.

CARRIED

Certified Correct this

the 12th day of September 2023.

Chief Administrative Officer

From:
Sent:
To:
Subject: Late Item L10

From: Cousens, Ashley MOTI:EX <Ashley.Cousens@gov.bc.ca>
Sent: Thursday, July 20, 2023 12:41 PM
To: Mark Tatchell <MTatchell@villageoftahsis.com>; Mayor Davis <Mayor@villageoftahsis.com>; Douglas Elliott <DElliott@villageoftahsis.com>; Sarah Fowler <SFowler@villageoftahsis.com>; Meggan Joseph <MJoseph@villageoftahsis.com>; Cheryl Northcott <CNorthcott@villageoftahsis.com>
Cc: Truant, Kellen MOTI:EX <Kellen.Truant@gov.bc.ca>
Subject: Head Bay FSR Seasonal Update

Good Afternoon,

I hope you are all getting a chance to enjoy the beautiful summer we have been having. As we are midway through the year I would like to provide another update on Head Bay FSR to Mayor and Council. The last update I provided was in December so I will begin with a bit of a summary for the second half of our winter season before diving into the start of our summer season.

In the second half of winter (December 2022 to April 2023) I made an additional 5 monitoring trips out on Head Bay FSR and completed an additional 8 monitoring records. This increased monitoring interval was done to capture road conditions during the wet "spring" months. One formal Short Response Time Audit was completed during the spring focusing on surface grading. Although, due to the follow up being done at the end of a snow event I also was able to note winter maintenance activities as well. Winter maintenance was done well during my inspections. Although the snow event did not create enough accumulation to put the contractor out of spec, I did note that the road had been plowed with adequate width restored and traction on the road surface was good. The surface maintenance audit itself was noted to not meet specifications for grading intervals. After a thorough review of onsite conditions (weather, and road saturation) along with the challenging conditions of grading in the vicinity of the tree clearing work done by Western Forest Products, MoTI and Mainroad discussed ways to improve service moving forward and communications with WFP, but a formal non-compliance report was not issued for this instance. I would be happy to discuss the outcome of this audit and explain my rationale further if council has any follow up questions.

Moving forward into the summer season (April 2023 – Present) I have completed an additional two monitoring trips to Tahsis which is notably less than I would like. I was pulled onto the emergency response team for the Cameron Bluffs Fire on Highway 4 which negatively impacted my ability to focus on my normal area. My involvement with the emergency response is now complete and I plan to increase my monitoring interval through the rest of the summer to accurately capture the road conditions, particularly as we move into the driest part of the season. Although I haven't been on the road quite as much as planned I have completed 12 formal monitoring records to thoroughly document conditions when I have been able to get out. I will continue to build on this throughout the remainder of the season.

As the Ministry of Transportation and Infrastructure made significant investments into Head Bay FSR in 2022 there are no capital projects planned this year. With that being said, we worked closely with the Ministry of Forests to deliver on some brushing and major tree clearing works which were long overdue. This was an exciting step forward in our partnerships with both MoF and Western Forest Products as the tree clearing work was completed by WFP under the road use agreement they have with Ministry of Forests for use of Head Bay FSR. This tree clearing helped to daylight large sections of the road which should help improve the road surface conditions during the wet winter months along with hopefully helping to minimize the volume of blow downs we experience post storm events. This work demonstrated a direct investment back into the road by WFP and hopefully will be the start of more works to come. Additional tree clearing, ditch clearing/construction, and other slope works were identified as good candidates for future works under this agreement. Moving forward we will continue to work with MoF and WFP to support their works and investment back into Head Bay FSR as budgets allow.

As we move into the second half of summer we will continue with our regularly scheduled maintenance as the forest fire danger ratings allow. As we discussed last year many of our road maintenance activities are considered to be high risk and therefore are limited during extreme fire danger ratings. Our Managers are working closely with Ministry of Forests and Mainroad to determine the safest possible options and how to maintain safe driving conditions for the travelling public through our increasingly dry summers. This may involve the use of water trucks and fire watches to grade key areas until such time that we can perform a proper depth grade. With that being said I was happy to note that the dust suppressant applied earlier this season does appear to be holding up well as we have maintained some level of humidity overnight to reactivate the suppressing agent.

I do hope that this summary helps to answer any questions. If council has any other questions or topics you would like clarification on please don't hesitate to reach out.

Enjoy the rest of your summer!

Sincerely,

Ashley Cousens

Area Manager

Ministry of Transportation and Infrastructure

Vancouver Island District, Courtenay Area Office

(250) 331-8180

Ashley.Cousens@gov.bc.ca<mailto:Ashley.Cousens@gov.bc.ca>



Minutes

<u>Meeting</u>	Special Council Meeting
<u>Date</u>	August 29, 2023
<u>Time</u>	1:00 PM
<u>Place</u>	Municipal Hall - Council Chambers and by electronic means

<u>Present</u>	Mayor Martin Davis	(by video at 1:03 p.m.)
	Councillor Sarah Fowler	(by video)
	Councillor Cheryl Northcott	(by phone)
	Councillor Meggan Joseph	(by video)

<u>Absent</u>	Councillor Douglas Elliott
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<u>Staff</u>	Adia Mavrikos, CPA, CA, Director of Finance	(by video)
	Janet StDenis, Finance and Corporate Services Manager	(by video)

<u>Public</u>	None.
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A. Call to Order

Deputy Mayor Fowler called the meeting to order at 1:00 p.m.

Land Acknowledgement

Deputy Mayor Fowler acknowledged and respected that Council is meeting upon Mowachaht/ Muchalaht territory.

B. Introduction of Late Items

None.

C. Approval of the Agenda

Northcott/Joseph: VOT 0291/2023

THAT the Agenda for the August 29, 2023 Special meeting of Council be adopted presented.

CARRIED

K. Bylaws

1 Village of Tahsis Public Notice Bylaw No. 659, 2023 Adoption

Northcott/Joseph: VOT 0292/2023

THAT the Village of Tahsis Public Notice Bylaw No. 659, 2023 be received for consideration.

CARRIED

Northcott/Joseph: VOT 0293/2023

THAT the Village of Tahsis Public Notice Bylaw No. 659, 2023 be reconsidered and finally passed and adopted this 29th Day of August, 2023.

CARRIED**M. New Business****1 Rescheduling of the September 5th and the September 19th, 2023 Regular Council Meetings**

Mayor Davis joined the meeting by video.

Joseph/Northcott: VOT 0294/2023

THAT the September 5, 2023 Regular Council Meeting be rescheduled to September 12th, 2023 at 7 p.m.

CARRIED

Mayor Davis assumed the role as chairperson.

Fowler/Northcott: VOT 0295/2023

THAT the September 19, 2023 Regular Council Meeting be rescheduled to Monday September 25, 2023 at 7 p.m.

CARRIED**Adjournment****Fowler/Northcott: VOT 0296/2023**

THAT the meeting be adjourned 1:06 p.m.

CARRIED**Certified Correct this**

the 12th day of September 2023.

Chief Administrative Officer

From:
Sent: August 3, 2023 9:30 AM
To:
Subject: FW: AP832 - Tahsis - 2023 Next Generation 911

From: Sasha Prynn <sprynn@ubcm.ca>
Sent: Wednesday, August 2, 2023 3:14:21 PM
To: Mayor Davis <Mayor@villageoftahsis.com>
Cc: Mark Tatchell <MTatchell@villageoftahsis.com>
Subject: AP832 - Tahsis - 2023 Next Generation 911

Good afternoon Mayor Davis,

Please see the attached agreement regarding the base funding allocated to your community under the Next Generation 911 program, administered by UBCM on behalf of the Ministry of Citizens' Services.

For information related to the program's intent, as well as eligible costs and activities, please see the [Program and Application Guide](#) on the UBCM website. The general Terms and Conditions of Funding are also attached for your reference.

Do not hesitate to contact us should you have any questions or concerns about the agreement or the funding program.

With thanks, and best regards,
Sasha

Sasha Prynn (*she/her*)
Program Officer - Local Government Program Services
[Union of BC Municipalities](#)
250-952-9177 | sprynn@ubcm.ca
525 Government Street, Victoria

Grateful to be living, working, and learning on the traditional unceded territory of the Lekwungen and WSÁNEĆ peoples

Local Government Program Services

General Funding Terms & Conditions

The purpose of the Terms & Conditions is to provide basic information on grants administered by the Union of BC Municipalities through Local Government Program Services (LGPS). For specific information regarding the requirements of each funding program, please refer to the relevant Program & Application Guide. For information regarding a specific project approved through LGPS, please refer to the approval agreement.

1. Definitions

Approved Applicant: In general, LGPS grants are awarded to local governments (regional districts and municipalities) and, in some programs, First Nations or other eligible applicants. The approved applicant is the primary contact for UBCM and is responsible for overall grant management.

Approved Partner(s): Organizations that contribute directly to the approved project and are identified in the application. This may include boards of education, health authorities, First Nations or Indigenous organizations, non-profit organizations and local governments (other than the applicant). Refer to program guides for requirements for partners in regional applications.

Approved Project: The activities described in the application and budget and approved by UBCM.

Cash Expenditures: Direct costs properly and reasonably incurred and paid for with money by the approved applicant or approved project partner for the development or implementation of the approved project. For example, catering and consultant fees can be cash expenditures.

Community Contribution: Some LGPS programs require cost-sharing. The community contribution is the portion of the approved project cost that is required to be provided by the approved applicant or an approved partner. This can be in cash or in-kind, but must be an eligible expenditure.

In-Kind Expenditures: The use of resources of the approved applicant or approved project partner for the development or implementation of the approved project. For example, the use of meeting rooms owned by the applicant or approved partner can be an in-kind expenditure.

2. Eligible & Ineligible Expenditures

Eligible expenditures, including community contributions, are direct costs that are properly and reasonably incurred by the approved applicant or approved partner as part of the approved project.

To be eligible for grant funding, these costs must be outlined in the detailed budget submitted by the approved applicant as part of the application process and be approved by UBCM.

3. Grant Management & Applicant Responsibilities

Notice of Decision

All applicants will be informed of the status of their application by letter, generally within 90 days of the application deadline. Approved applicants will be informed of specific conditions of the grant approval and are required to sign and return a copy of the Approval Agreement.

Applicant Responsibilities

Approved applicants are responsible for:

- Ensuring that approved activities are undertaken as outlined in the approved application and within the required timeline

- Providing proper fiscal management of the grant and approved project (see below)
- Submitting final reports as required by the Program & Application Guide (see below)

Accounting Records

Acceptable accounting records must be kept that clearly disclose the nature and amounts of eligible expenditures (cash and in-kind) incurred as part of the approved project. Financial summaries are required to be submitted as part of the final report and must be signed by a representative of the approved applicant.

In all cases, the final project expenditure must be net of any rebates (such as GST/PST) that the approved applicant or approved partner is eligible to receive.

Changes to or Cancellation of Approved Project

Any significant variation from the approved project as described in the approved application must be approved, including any major changes to:

- Start or end dates
- Cash and in-kind expenditures or matching funds (when required)
- Project purpose, goals, outcomes or milestones
- Project partners

If an approved project is cancelled, the approved applicant is responsible for ensuring any grant monies that have been advanced are returned to UBCM within 30 days, or as outlined in the Program & Application Guide.

4. Reporting Requirements

Submission of Reports

Approved applicants are required to submit final reports as outlined in the Program & Application Guide. Please note the following when submitting a report:

- When completing a UBCM report form please ensure that each question is answered and that all attachments are complete. Follow any sample templates that UBCM provides.
- Submit all documents as Word or PDF files. Note: files over 20mb cannot be accepted.
- Submit all digital photos or images as JPEG files. Note: files over 20mb cannot be accepted.

Extensions and Outstanding Reports

In order for an approved project to continue past the approved end date – or for a final report to be submitted after the established deadline – approved applicants must contact UBCM to request and be granted approval for an extension.

Approved applicants that do not request extensions and have outstanding reports may forfeit the final payment of their grant and may not be eligible to apply to future LGPS programs until reports are received.

5. Recognition of Funding and Funders

Approved applicants should contact UBCM for more information on recognizing funding and for information on the appropriate use of logos. Please contact LGPS at (250) 356-5133.

August 2, 2023

Mayor Davis and Council
Village of Tahsis
PO Box 219
977 South Maquinna Drive
Tahsis, BC V0P 1X0

Reference: AP8320

Re: 2023 Next Generation 911 Funding – Approval Agreement & Terms and Conditions of Funding

Dear Mayor Davis and Council,

I am pleased to inform you that a grant in the amount of \$45,000 has been approved for the Village of Tahsis under the Next Generation 911 funding program that is being administered by the Union of BC Municipalities (UBCM).

This funding is to support local preparedness for the implementation of Next Generation 911. Funding is being provided on an allocation-basis and 50% of the approved amount will be issued when the signed copy of this agreement is returned to UBCM. The balance of the grant will be available when UBCM has received and approved the required final report and financial summary.

The Ministry of Citizens' Services has provided funding for this program and the general Terms and Conditions are attached. In addition, and in order to satisfy the terms of the contribution agreement, the following requirements must be met in order to be eligible for grant payment:

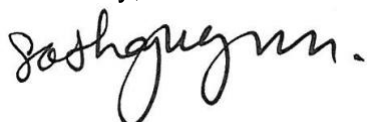
- (1) This approval agreement is required to be signed by the CAO or designate and returned to UBCM within 30 days of the date of this letter;
- (2) The funding is to be used solely for the purpose of local preparedness for the implementation of Next Generation 911;
- (3) All expenditures must meet eligibility and funding requirements as defined in the *Program & Application Guide* (refer to Sections 3 and 4) and are limited to the eligible activities identified in the Section 1 of Table 1 in the guide;
- (4) All project activities must be completed within three years and no later than August 2, 2026;
- (5) The final report is required to be submitted to UBCM within 30 days of project end date and no later than September 2, 2026;

- (6) Any unused funds must be returned to UBCM within 30 days following the project end date.

Please note that descriptive information regarding eligible recipients will be posted on the UBCM and/or provincial government websites, or shared through provincial governments news releases or events, and all interim, progress and/or final report materials may be made available to the provincial government.

If you have any questions, please contact Local Government Program Services at 250-952-9177 or lgps@ubcm.ca.

Sincerely,



Sasha Prynn
Program Officer

cc. Mark Tatchell, CAO, Village of Tahsis

Reference: AP8320

Approval Agreement (to be signed by the CAO or designate)

I, _____, authorized designate of the Village of Tahsis, have read and agree to the general Terms and Conditions and the requirements for funding under the **2023 Next Generation 911** program.

_____, _____

Signature, Title

Date

Please return an electronic copy of this signed Approval Agreement to lgps@ubcm.ca

Next Generation 911

2023 Program and Application Guide

1. Introduction

Next Generation 911 (NG911) refers to the modernization of 911 networks and infrastructure across Canada. It is a federally-mandated transition of the emergency communications network from the current network to an Internet Protocol based technology.

NG911 will enable important improvements to public safety, including better 911 caller location information, real time texting, streaming audio and video and new ways to direct calls to services other than police, fire and ambulance, such as mental health support.

Please refer to Appendix 1 for definitions of terms used in this guide. All defined terms are in **bold** in the program guide.

Background

The [Canadian Radio-television and Telecommunications Commission](#) (CRTC) has directed that all telecommunications providers migrate to **NG911** services to provide improved emergency services using world-class telecommunications networks.

[E-Comm](#), as the **Public Safety Answering Point (PSAP)** for 99 per cent of 911 calls in British Columbia, has initiated an **NG911** program team dedicated to the implementation of **NG911** for the 25 regional districts and contracted public safety partners currently served by their emergency communications centres. The Province of BC has provided \$90 million to E-Comm to assist with **NG911** implementation costs on behalf of the agencies E-Comm provides 911 call-taking and/or dispatching services for.

Next Generation 911 Funding Program

The intent of the Next Generation 911 program is to support local preparedness for the implementation of **NG911** and to provide funding to eligible recipients to support the transition and operational readiness of existing 911 services to **NG911**, in compliance with the CRTC Mandate.

Funding in the amount of \$60 million has been provided by the Province of BC. The funding is being administered by UBCM on behalf of the Ministry of Citizens' Services.

The funding is being delivered in five streams:

1. Allocation for base funding: all local governments and modern Treaty First Nations will receive an allocation of \$45,000.00 to support local preparedness for the implementation of **NG911**.
2. Allocation for eligible recipients that operate a **primary PSAP** for 911 Call Answer outside of the E-Comm system. \$3.5 million has been allocated to each eligible primary PSAP.
3. Allocation for eligible recipients that operate a **secondary PSAP** outside of the E-Comm system. \$3 million has been allocated to each eligible **secondary PSAP**. For the purpose of funding, **secondary PSAPs** are limited to fire dispatch only.
4. Allocation for eligible recipients that operate a **secondary PSAP**, or municipally-run RCMP Operational Communications Centres (OCC), and that will not have all **NG911** costs funded by E-Comm. \$500,000 has been allocated to each eligible **secondary PSAP/OCC**.



5. Future application-based program for additional eligible costs that are identified by eligible applicants, including costs related to additional future phases of **NG911**, mapping and GIS (as required), support for First Nations, or other services based on VoIP and satellite phone connections. The application-based portion of the program is expected to be available in 2025 and detailed program information will be available at a later date.

Refer to Appendix 2 for eligible recipients and eligible funding amounts. Recipients will have three years to expend the allocated funds.

2. Grant Maximum

The Next Generation 911 program can contribute up to 100% of the cost of eligible activities to maximums identified below:

1. Base funding: allocation of up to \$45,000
2. Eligible **primary PSAP**: allocation of up to \$3.5 million
3. Eligible **secondary PSAP**: allocation of up to \$3 million
4. Eligible **secondary PSAP/OCC**: allocation of up to \$500,000

In order to ensure transparency and accountability in the expenditure of public funds, all other financial contributions for eligible portions of the project must be declared and, depending on the total value, may decrease the value of the grant. This includes any other grant funding and any revenue that is generated from activities that are funded by the Next Generation 911 program.

The application-based portion of the program is expected to be available in 2025 and detailed program information, including grant maximums, will be available at a later date.

3. Requirements for Funding

Local governments are encouraged to proactively engage with local First Nations and Indigenous organizations. Engagement by local governments both locally and regionally can help build relationships with First Nations, benefit both communities and enhance reconciliation. More information on engagement best practices is available [here](#).

As part of the approval agreement, approved projects must meet the following requirements for funding:

- Any in-person activities, meetings, or events meet public health orders or guidance.
- Activities must comply with all applicable privacy legislation under the *Freedom of Information and Protection of Privacy Act* in relation to the collection, use, or disclosure of personal information while conducting funded activities. Personal information is any recorded information about an identifiable individual other than their business contact information. This includes information that can be used to identify an individual through association or inference.

4. Eligible and Ineligible Costs and Activities

Eligible costs are direct costs that are approved for funding, properly and reasonably incurred, and paid by the applicant to carry out eligible activities. Eligible costs can only be incurred from January 1, 2020 until the final report is submitted.

Table 1 identifies eligible activities. Eligible activities must be cost-effective.

Table 1: Activities Eligible for Funding	
1. Base Funding Allocation to Support Local Preparedness for NG911	
<ul style="list-style-type: none"> Public education specific to NG911, including information related to increased opportunity for better location identification, voice, real time text and eventually sending image/video to 911. Legal and contract costs for migration to NG911 only, including service provider agreements with primary PSAPs and secondary PSAPs. Mapping and GIS. Training for local fire departments, staff, etc. including development of training materials. 	
2. Primary PSAPs Allocation for NG911 Compliance	
<ul style="list-style-type: none"> Eligible activities for primary PSAPs are the same as secondary PSAPs (see section 3 of Table 1); however, eligible activities for primary PSAPs also include: <ul style="list-style-type: none"> Call handling solution and devices for 911 call answer and dispatch Governance for primary PSAPs 	
3. Secondary PSAPs Allocation for NG911 Compliance	
<ul style="list-style-type: none"> Purchase and installation of technology (hardware and software) for primary and back up sites: <ul style="list-style-type: none"> Data server hardware environment Switch Software Call handling solution and devices for dispatch Site cybersecurity System resilience (e.g. redundant broadband, fibre or satellite connections) Computer Aided Dispatch (CAD) interface to call handling solution IP digital/analogue recording system Audio Interface between call handling solution, SIP switch, radio system(s) and recording software Data storage Real Time Text upgrades to all technology (call handling, recording, CAD) Network Switch capacity increase and cabling increase Link to local public alerting solution Contingencies to manage costs associated to changing specifications (UNI) Costs associated to bridge callers to services such as language line Network to network interfaces Upgrading/replacement of CAD Records management systems Change management (i.e. leadership, stakeholder engagement, communication, change impact and readiness, training and organization design) Business continuity costs specific to NG911 transition: <ul style="list-style-type: none"> Minor renovations (wiring, cabling, shelving, server room improvements, etc.) Temporary relocation and/or temporary use of a backup site Systems testing Archiving of analogue data and/or conversion of analogue data to digital Call centre upgrades (improvements to office furniture, room layout, physical security) Training: <ul style="list-style-type: none"> Develop and/or update training standards for communication centres for new types of information/technology being introduced, and provide training for staff. Develop and/or update training standards, including Q&A documents, CAD administration and GIS requirements, and provide training for staff. 	

- Develop and/or update operational guidelines for **NG911**, including service delivery, performance, interface standards for data exchange/sharing, call processing, security, redundancy, and reliability, and provide training for staff.
- Mapping and GIS
- Legal and contract costs for migration to **NG911** only, including client end user agreements and service provider agreements
- Collaboration with Indigenous Communities for **NG911**, including mapping support
- Governance of **secondary PSAPs**

4. Secondary PSAPs/OCC Allocation for NG911 Compliance

- Call handling devices for 911 call answer and dispatch
- Change management (i.e. leadership, stakeholder engagement, communication, change impact and readiness, training and organization design)
- Business continuity costs specific to NG911 transition:
 - Minor renovations (wiring, cabling, shelving, server room improvements, etc.)
 - Temporary relocation and/or temporary use of backup site
 - Systems testing
 - Archiving of analogue data and/or conversion of analogue data to digital
 - Call centre upgrades (improvements to office furniture, room layout, physical security)
- Training:
 - Develop and/or update training standards for communication centres for new types of information/technology being introduced, and provide training for staff.
 - Develop and/or update training standards, including Q&A documents, CAD administration and GIS requirements, and provide training for staff.
 - Develop and/or update operational guidelines for **NG911**, including service delivery, performance, interface standards for data exchange/sharing, call processing, security, redundancy, and reliability, and provide training for staff.
- Mapping and GIS
- Legal and contract costs for migration to **NG911** only, including client end user agreements and service provider agreements
- Collaboration with Indigenous Communities for **NG911**, including mapping support
- Governance of **secondary PSAPs**

Additional Eligible Costs and Activities

In addition to the activities identified in Table 1, the following expenditures are also eligible provided they relate directly to eligible activities:

- Incremental applicant staff and administration costs (i.e. creating a new position or adding new responsibilities to an existing position);
- Consultant/contractor costs. Please note: if you intend to hire a qualified professional to support proposed activities, professional consultant rates will only be considered for activities that represent respective professions. For other activities (e.g. planning events) consultant rates are expected to be commensurate with the type of activity being undertaken;
- Honoraria for cultural leaders, Elders, Indigenous knowledge keepers, and/or cultural keepers when they are scheduled to speak, present, or teach. Note: these honoraria should reflect the role of Indigenous Peoples as subject matter experts and be equitable to consultant rates;
- Translation costs and the development of culturally appropriate materials;

- Presentation to Council, Board, Treaty First Nation government, or community organizations, etc.; and
- Public information and engagement costs.

Ineligible Costs and Activities

Any activity that is not outlined in Table 1 or the 'Additional Eligible Costs and Activities' section is not eligible for grant funding. This includes:

- Ongoing operational costs related to current or future 911 call answer and/or dispatch;
- Costs related to any activity being funded by E-Comm, RCMP and/or BC Emergency Health Services; and
- Major capital improvements or major renovations to existing facilities, and/or construction of new, permanent facilities.

5. Grant Management and Applicant Responsibilities

Grants are awarded to eligible recipients only and, as such, the recipient is responsible for completion of the project as approved and for meeting all reporting requirements.

Recipients are also responsible for proper fiscal management, including maintaining acceptable accounting records for the project. UBCM reserves the right to audit these records.

Notice of Funding Decision and Payments

All recipients will receive written notice of eligible allocation amounts. Recipients will receive an Approval Agreement, which will include the terms and conditions of any grant that is awarded, and that is required to be signed and returned to UBCM.

Grants are awarded in two payments: 50% at the approval of the project and when the signed Approval Agreement has been returned to UBCM, and 50% when the project is complete and UBCM has received and approved the required final report and a financial summary.

Progress Payments

To request a progress payment, approved applicants are required to submit the [Interim Report Form](#). The form will require the following information:

- Description of activities completed to date;
- Description of funds expended to date; and
- Written rationale for receiving a progress payment.

Extensions to Project End Date

All approved activities are required to be completed within the time frame identified in the approval agreement and all extensions beyond this date must be requested in writing and be approved by UBCM.

The [Interim Report Form](#) will be required to be submitted for all extensions request over 6 months. Extensions will not exceed one year from the date of the original final report deadline.

6. Interim and Final Report Requirements and Process

All funded activities must be completed within three years of notification of funding approval and the final report is due within 30 days of project completion.

Interim Reports

The [Interim Report Form](#) will be required in support of any extension requests over six months (see above).

Final Reports

Applicants are required to submit an electronic copy of the complete final report, including the following:

- Completed Final Report Form with all required attachments.
- Detailed financial summary that indicates the actual expenditures from the Next Generation 911 program and other sources (if applicable), and that aligns with the actual activities outlined in the final report form.
- Copies, excerpts and/or links to all materials produced with grant funding.
- Optional: photos or media related to the funded project.

Submission of Reports

Final reports should be submitted as Word, Excel or PDF files. Total file size for email attachments cannot exceed 20 MB.

All reports should be submitted to Local Government Program Services, Union of BC Municipalities by e-mail: lgps@ubcm.ca.

Review of Final Reports

UBCM will perform a preliminary review of all final reports to ensure the required report elements have been submitted.

All final report materials will be shared with the Province of BC.

7. Additional Information

For enquiries about the application process or general questions regarding the program, please contact UBCM at lgps@ubcm.ca or (604) 270-8226, extension 220.

Appendix 1: Definitions

All definitions are sourced from the [NENA Knowledge Base Glossary](#).

Next Generation 911 (NG911): An IP-based system comprised of hardware, software, data, and operational policies and procedures that:

- a. Provides standardized interfaces from emergency call and message services to support emergency communications;
- b. Processes all types of emergency calls, including voice, data, and multimedia information;
- c. Acquires and integrates additional emergency call data useful to call routing and handling;
- d. Delivers the emergency calls, messages, and data to the appropriate public safety answering point and other appropriate emergency entities; and
- e. Supports data or video communications needs for coordinated incident response and management.

Public Safety Answering Point (PSAP): a physical or virtual entity where 9-1-1 calls are delivered by the 9-1-1 Service Provider.

Primary PSAP: PSAP to which 9-1-1 calls are routed directly from the 9-1-1 Control Office.

Secondary PSAP: PSAP to which 9-1-1 calls are transferred from a Primary PSAP.

Appendix 2: Eligible Allocation by Recipient

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Note: cells shaded in grey indicate areas without primary and/or secondary PSAP service and/or areas where there are more than one primary and/or secondary PSAP service (or PSAP information was not available)

Alberni-Clayoquot Regional District

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/ Secondary PSAP Funding	Total Allocation
Alberni-Clayoquot RD (unincorporated areas)	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
Port Alberni, City	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
Tofino, District	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
Ucluelet, District	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00

Regional District of Bulkley-Nechako

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/ Secondary PSAP Funding	Total Allocation
Bulkley-Nechako RD (unincorporated areas)	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00
Burns Lake, Village	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00
Fort St. James, District	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00
Fraser Lake, Village	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00
Granisle, Village	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00
Houston, District	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00

Appendix 2: Eligible Allocation by Recipient

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Smithers, Town	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00
Telkwa, Village	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00
Vanderhoof, District	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00

Capital Regional District

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/ Secondary PSAP Funding	Total Allocation
Capital RD (unincorporated areas)	\$45,000.00	E-comm	\$0.00	Saanich Fire Dispatch/E-Comm	\$0.00	\$0.00	\$45,000.00
Central Saanich, District	\$45,000.00	E-comm	\$0.00	Saanich Fire Dispatch/E-Comm	\$0.00	\$0.00	\$45,000.00
Colwood, City	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$0.00	\$45,000.00
Esquimalt, Township	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$0.00	\$45,000.00
Highlands, District	\$45,000.00	E-comm	\$0.00	Saanich Fire Dispatch/E-Comm	\$0.00	\$0.00	\$45,000.00
Langford, City	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$0.00	\$45,000.00
Metchosin, District	\$45,000.00	E-comm	\$0.00	Saanich Fire Dispatch/E-Comm	\$0.00	\$0.00	\$45,000.00
North Saanich, District	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$0.00	\$45,000.00
Oak Bay, District	\$45,000.00	E-comm	\$0.00	Saanich Fire Dispatch/E-Comm	\$0.00	\$0.00	\$45,000.00

Appendix 2: Eligible Allocation by Recipient

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Saanich, District	\$45,000.00	E-comm	\$0.00	Saanich Fire Dispatch/E-Comm	\$500,000.00	\$0.00	\$545,000.00
Sidney, Town	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$0.00	\$45,000.00
Sooke, District	\$45,000.00	E-comm	\$0.00	Saanich Fire Dispatch/E-Comm	\$0.00	\$0.00	\$45,000.00
Victoria, City	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$0.00	\$45,000.00
View Royal, Town	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$0.00	\$45,000.00

Cariboo Regional District

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/ Secondary PSAP Funding	Total Allocation
Cariboo RD (unicorporated areas)	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00
100 Mile House, District	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00
Quesnel, City	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00
Wells, District	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00
Williams Lake, City	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00

Appendix 2: Eligible Allocation by Recipient

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Central Coast Regional District

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/ Secondary PSAP Funding	Total Allocation
Central Coast RD (unincorporated areas)	\$45,000.00		\$0.00		\$0.00	\$0.00	\$45,000.00

Regional District of Central Kootenay

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/ Secondary PSAP Funding	Total Allocation
Central Kootenay RD (unincorporated areas)	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00
Castlegar, City	\$45,000.00	E-comm	\$0.00	Kamloops Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Creston, Town	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00
Kaslo, Village	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00
Nakusp, Village	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00
Nelson, City	\$45,000.00	Nelson	\$3,500,000.00	Nelson	\$0.00	\$0.00	\$3,545,000.00
New Denver, Village	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00
Salmo, Village	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00
Silverton, Village	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00
Slocan, Village	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00

Appendix 2: Eligible Allocation by Recipient

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Regional District of Central Okanagan

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/ Secondary PSAP Funding	Total Allocation
Central Okanagan RD (unincorporated areas)	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Kelowna, City	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$3,000,000.00	\$0.00	\$3,045,000.00
Lake Country, District	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Peachland, District	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00
West Kelowna, City	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00

Columbia Shuswap Regional District

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/ Secondary PSAP Funding	Total Allocation
Columbia-Shuswap RD (unincorporated areas)	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$0.00	\$45,000.00
Golden, Town	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$0.00	\$45,000.00
Revelstoke, City	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$0.00	\$45,000.00
Salmon Arm, City	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$0.00	\$45,000.00
Sicamous, District	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$0.00	\$45,000.00

Appendix 2: Eligible Allocation by Recipient

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Comox Valley Regional District

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/ Secondary PSAP Funding	Total Allocation
Comox Valley RD (unincorporated areas)	\$45,000.00	E-comm	\$0.00	North Island 911	\$3,000,000.00	\$0.00	\$3,045,000.00
Comox, Town	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
Courtenay, City	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
Cumberland, Village	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00

Cowichan Valley Regional District

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/ Secondary PSAP Funding	Total Allocation
Cowichan Valley RD (unincorporated areas)	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
Duncan, City	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
Ladysmith, Town	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
Lake Cowichan, Town	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
North Cowichan, District	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00

Regional District of East Kootenay

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/ Secondary PSAP Funding	Total Allocation
East Kootenay RD (unincorporated areas)	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Canal Flats, Village	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Cranbrook, City	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00

Appendix 2: Eligible Allocation by Recipient

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Elkford, District	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Fernie, City	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Invermere, District	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Kimberley, City of	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Radium Hot Springs, Village	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Sparwood, District	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00

Fraser Valley Regional District

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/ Secondary PSAP Funding	Total Allocation
Fraser Valley RD (unincorporated areas)	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$0.00	\$45,000.00
Abbotsford, City	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$0.00	\$45,000.00
Chilliwack, City	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$0.00	\$45,000.00
Harrison Hot Springs, Village	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$0.00	\$45,000.00
Hope, District	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$0.00	\$45,000.00
Kent, District	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$0.00	\$45,000.00
Mission, District	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$0.00	\$45,000.00

Regional District of Fraser-Fort George

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/ Secondary PSAP Funding	Total Allocation
Fraser-Fort George RD (unincorporated areas)	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$3,000,000.00	\$0.00	\$3,045,000.00
Mackenzie, District	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00
McBride, Village	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00

Appendix 2: Eligible Allocation by Recipient

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Prince George, City	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00
Valemount, Village	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00

Regional District of Kitimat-Stikine

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/ Secondary PSAP Funding	Total Allocation
Kitimat-Stikine RD (unincorporated areas)	\$45,000.00	E-comm	\$0.00		\$0.00	\$0.00	\$45,000.00
Hazelton, Village	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00
Kitimat, District	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00
New Hazelton, District	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00
Stewart, District	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00
Terrace, City	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00

Regional District of Kootenay Boundary

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/ Secondary PSAP Funding	Total Allocation
Kootenay Boundary RD (unincorporated areas)	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Fruitvale, Village	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Grand Forks, City	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Greenwood, City	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00

Appendix 2: Eligible Allocation by Recipient

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Midway, Village	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Montrose, Village	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Rossland, City	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Trail, City	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Warfield, Village	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00

Metro Vancouver (GVRD)

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/ Secondary PSAP Funding	Total Allocation
Metro Vancouver (unicorporated areas)	\$45,000.00	E-comm	\$0.00		\$0.00	\$0.00	\$45,000.00
Anmore, Village	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$0.00	\$45,000.00
Belcarra, Village	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$0.00	\$45,000.00
Bowen Island Municipality	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$0.00	\$45,000.00
Burnaby, City	\$45,000.00	E-comm	\$0.00	Burnaby Fire Dispatch	\$3,000,000.00	\$0.00	\$3,045,000.00
Coquitlam, City	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$500,000.00	\$545,000.00
Delta, City	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$0.00	\$45,000.00
Langley, City	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$500,000.00	\$545,000.00
Langley, Township	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$0.00	\$45,000.00
Lions Bay, Village	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$0.00	\$45,000.00
Maple Ridge, City	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$0.00	\$45,000.00

Appendix 2: Eligible Allocation by Recipient

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New Westminster, City	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$0.00	\$45,000.00
North Vancouver, City	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$500,000.00	\$545,000.00
North Vancouver, District	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$0.00	\$45,000.00
Pitt Meadows, City	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$0.00	\$45,000.00
Port Coquitlam, City	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$0.00	\$45,000.00
Port Moody, City	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$0.00	\$45,000.00
Richmond, City	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$0.00	\$45,000.00
Surrey, City	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$3,000,000.00	\$500,000.00	\$3,545,000.00
Vancouver, City	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$0.00	\$45,000.00
West Vancouver, District	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$0.00	\$45,000.00
White Rock, City	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$0.00	\$45,000.00

Regional District of Mount Waddington

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/ Secondary PSAP Funding	Total Allocation
Mount Waddington RD (unincorporated areas)	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
Alert Bay, Village	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
Port Alice, Village	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
Port Hardy, District	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
Port McNeill, Town	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00

Appendix 2: Eligible Allocation by Recipient

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Regional District of Nanaimo

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/ Secondary PSAP Funding	Total Allocation
Nanaimo RD (unincorporated areas)	\$45,000.00	E-comm	\$0.00		\$0.00	\$0.00	\$45,000.00
Nanaimo, City	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$0.00	\$45,000.00
Lantzville, District	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$0.00	\$45,000.00
Parksville, City	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
Qualicum Beach, Town	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00

North Coast Regional District

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/ Secondary PSAP Funding	Total Allocation
North Coast RD (unincorporated areas)	\$45,000.00		\$0.00		\$0.00	\$0.00	\$45,000.00
Daajing Giids, Village	\$45,000.00		\$0.00		\$0.00	\$0.00	\$45,000.00
Masset, Village	\$45,000.00		\$0.00		\$0.00	\$0.00	\$45,000.00
Port Clements, Village	\$45,000.00		\$0.00		\$0.00	\$0.00	\$45,000.00
Port Edward, District	\$45,000.00	Prince Rupert	\$0.00	Prince Rupert	\$0.00	\$0.00	\$45,000.00
Prince Rupert, City	\$45,000.00	Prince Rupert	\$3,500,000.00	Prince Rupert	\$0.00	\$0.00	\$3,545,000.00

Regional District of North Okanagan

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/ Secondary PSAP Funding	Total Allocation
North Okanagan RD (unincorporated areas)	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$0.00	\$45,000.00
Armstrong, City	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$0.00	\$45,000.00
Coldstream, District	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$0.00	\$45,000.00
Enderby, City	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$0.00	\$45,000.00
Lumby, Village	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$0.00	\$45,000.00
Spallumcheen, Township	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$0.00	\$45,000.00
Vernon, City	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00

Appendix 2: Eligible Allocation by Recipient

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Regional District of Okanagan-Similkameen

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/ Secondary PSAP Funding	Total Allocation
Okanagan-Similkameen RD (unincorporated areas)	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Keremeos, Village	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Oliver, Town	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Osoyoos, Town	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Penticton, City	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Princeton, Town	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Summerland, District	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00

Peace River Regional District

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/ Secondary PSAP Funding	Total Allocation
Peace River RD (unincorporated areas)	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
Chetwynd, District	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
Dawson Creek, City	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
Fort St. John, City	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
Hudson's Hope, District	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
Pouce Coupe, Village	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
Taylor, District	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
Tumbler Ridge, District	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00

Appendix 2: Eligible Allocation by Recipient

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qathet Regional District

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/ Secondary PSAP Funding	Total Allocation
qathet RD (unincorporated areas)	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
Powell River, City	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00

Squamish-Lillooet Regional District

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/ Secondary PSAP Funding	Total Allocation
Squamish-Lillooet RD (unincorporated areas)	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$0.00	\$45,000.00
Lillooet, District	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$0.00	\$45,000.00
Pemberton, Village	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$0.00	\$45,000.00
Squamish, District	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$0.00	\$45,000.00
Whistler, Resort Municipality	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$0.00	\$45,000.00

Strathcona Regional District

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/ Secondary PSAP Funding	Total Allocation
Strathcona RD (unincorporated areas)	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
Campbell River, City	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
Gold River, Village	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
Sayward, Village	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
Tahsis, Village	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
Zeballos, Village	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00

Appendix 2: Eligible Allocation by Recipient

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Sunshine Coast Regional District

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/ Secondary PSAP Funding	Total Allocation
Sunshine Coast RD (unincorporated areas)	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$0.00	\$45,000.00
Gibsons, Town	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$0.00	\$45,000.00
Sechelt, District	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$0.00	\$45,000.00
shíshálh Nation Government District	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$0.00	\$45,000.00

Thompson Nicola Regional District

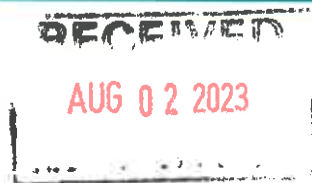
Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/ Secondary PSAP Funding	Total Allocation
Thompson-Nicola RD (unincorporated areas)	\$45,000.00	E-comm	\$0.00	Kamloops Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Ashcroft, Village	\$45,000.00	E-comm	\$0.00	Kamloops Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Barriere, District	\$45,000.00	E-comm	\$0.00	Kamloops Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Cache Creek, Village	\$45,000.00	E-comm	\$0.00	Kamloops Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Chase, Village	\$45,000.00	E-comm	\$0.00	Kamloops Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Clearwater, District	\$45,000.00	E-comm	\$0.00	Kamloops Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Clinton, Village	\$45,000.00	E-comm	\$0.00	Kamloops Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Kamloops, City	\$45,000.00	E-comm	\$0.00	Kamloops Fire Dispatch	\$3,000,000.00	\$0.00	\$3,045,000.00
Logan Lake, District	\$45,000.00	E-comm	\$0.00	Kamloops Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Lytton, Village	\$45,000.00	E-comm	\$0.00	Kamloops Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Merritt, City	\$45,000.00	E-comm	\$0.00	Kamloops Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Sun Peaks Mountain Resort Municipality	\$45,000.00	E-comm	\$0.00	Kamloops Fire Dispatch	\$0.00	\$0.00	\$45,000.00

Appendix 2: Eligible Allocation by Recipient

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Other Eligible Recipients

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/ Secondary PSAP Funding	Total Allocation
Atlin Community Improvement District	\$45,000.00		\$0.00		\$0.00	\$0.00	\$45,000.00
Gingolx (Nisga'a Nation)	\$45,000.00		\$0.00		\$0.00	\$0.00	\$45,000.00
Gitlaxt'aamiks (Nisga'a Nation)	\$45,000.00		\$0.00		\$0.00	\$0.00	\$45,000.00
Gitwinksihlkw (Nisga'a Nation)	\$45,000.00		\$0.00		\$0.00	\$0.00	\$45,000.00
Huu-ay-aht First Nations	\$45,000.00		\$0.00		\$0.00	\$0.00	\$45,000.00
Islands Trust	\$45,000.00		\$0.00		\$0.00	\$0.00	\$45,000.00
Ka:'yu:'k't'h'/ Chek'tles7et'h' First Nations	\$45,000.00		\$0.00		\$0.00	\$0.00	\$45,000.00
Laxgalts'ap (Nisga'a Nation)	\$45,000.00		\$0.00		\$0.00	\$0.00	\$45,000.00
Northern Rockies Regional Municipality	\$45,000.00	Red Deer, Al	\$0.00	Red Deer, Al	\$0.00	\$0.00	\$45,000.00
Tla'amin Nation	\$45,000.00		\$0.00		\$0.00	\$0.00	\$45,000.00
Toquaht Nation	\$45,000.00		\$0.00		\$0.00	\$0.00	\$45,000.00
Tsawwassen Nation	\$45,000.00		\$0.00		\$0.00	\$0.00	\$45,000.00
Uchucklesaht Tribe	\$45,000.00		\$0.00		\$0.00	\$0.00	\$45,000.00
Yuułu?ı̨?ath Government	\$45,000.00		\$0.00		\$0.00	\$0.00	\$45,000.00
	\$9,045,000.00		\$7,000,000.00		\$18,500,000.00	\$2,000,000.00	\$36,545,000.00



Canada Community-
Building Fund BC



July 26, 2023

Mayor Martin Davis and Council
Village of Tahsis
Box 219
Tahsis, BC V0P 1X0

Dear Mayor Martin Davis and Council:

**RE: CANADA COMMUNITY-BUILDING FUND: FIRST COMMUNITY WORKS FUND
PAYMENT FOR 2023/2024**

I am pleased to advise that UBCM is in the process of distributing the first Community Works Fund (CWF) payment for fiscal 2023/2024. An electronic transfer of \$36,128.88 is expected to occur in August 2023. This payment is made in accordance with the payment schedule set out in your CWF Agreement with UBCM (see section 4 of your Agreement).

CWF is made available to eligible local governments by the Government of Canada pursuant to the Administrative Agreement. Funding under the program may be directed to local priorities that fall within one of the eligible project categories.

Further details regarding use of CWF and project eligibility are outlined in your CWF Agreement and details on the Canada Community-Building Fund can be found on our [website](https://www.ubcm.ca).

For further information, please contact Canada Community-Building Fund Program Services by e-mail at ccbf@ubcm.ca or by phone at 250-356-5134.

Sincerely,

Councillor Jen Ford
UBCM President

PC: Adia Mavrikos, Director of Finance

From:
Sent: August 2, 2023 4:25 PM
To:
Subject: FW: UBCM Convention 2023- Student Registration

From: AVICC Info <info@avicc.ca>
Sent: August 1, 2023 3:22 PM
To: AVICC Info <info@avicc.ca>
Cc: Theresa Dennison <tdennison@avicc.ca>
Subject: UBCM Convention 2023- Student Registration

Please forward to elected officials, the CAO and Corporate Officer

Good Afternoon,

The UBCM Convention Committee has once again invited each Area Association to register up to three student participants for the 2023 Convention in Vancouver on a complimentary basis. The Convention is taking place September 18th – 22nd, with the official opening starting on Wednesday, September 20th. The complimentary student registration will include the main Convention Sessions from Wednesday to Friday. If students would like to attend any of the tours, receptions, or pre-convention sessions they will need to purchase those separately. UBCM's registration deadline is September 8, 2023.

At the July 24, 2023 AVICC Executive Meeting, the AVICC Executive identified the importance of involving the youth in our communities in local government, and passed a motion to offer a 50% travel expense reimbursement for any AVICC member-sponsored student delegates, up to a maximum of \$1000 per student, as well as a complimentary ticket to the AVICC Delegates Luncheon taking place on September 20, 2023. AVICC would not be responsible for the student delegate, and travel arrangements and mentorship opportunities would be the responsibility of the sponsoring member local government.

If you are interested in supporting youth participation at the UBCM Convention, and you have a student-delegate in your community who would like to attend, please reach out to AVICC Executive Coordinator, Theresa Dennison at tdennison@avicc.ca by September 1, 2023. We acknowledge that the registration deadline is in just over a month's time and many educational institutions are on summer break. We would be happy to assist with the registration process. Please do not hesitate to reach out if you have any questions or require further information.

Kind regards,

Association of Vancouver Island and Coastal Communities
236.237.1202
info@avicc.ca
www.avicc.ca



The AVICC acknowledges that we are grateful to live, work, and play on the traditional territories of the Coast Salish, Nuu-Chah-Nulth and Kwak-Waka'wakw Peoples

This email is confidential and may be privileged; it is for the use of the named recipient(s) only. If you are not an intended recipient of this email, please notify the sender immediately and do not copy or disclose its contents to any person or body. Any use of this email by an unintended recipient is prohibited.

Registration Form - Area Association Student

**Annual UBCM Convention, September 18 - 22, 2023
Vancouver Convention Centre, Vancouver, BC**

[Please type or print legibly]

STUDENT INFORMATION

First Name: _____ (to appear on name tag) Last Name: _____

School: _____

Delegate's Cell: _____ Delegate's Email: _____

SPECIAL MEAL REQUIREMENTS:

Vegetarian ☐

Vegan ☐

Gluten-free ☐

Food Allergies ☐

Food Allergies: _____

STAFF INFORMATION (if applicable - this person is copied on your registration confirmation and details)

Staff Contact Name: _____

Staff Phone: _____ Staff Email: _____

UBCM Convention Code of Conduct

☐ I have read, understood and agree to comply with the UBCM Convention Code of Conduct

Please Note:

- ▲ **All cancellations MUST be in writing** - Full refund if cancelled **by August 4**, 50% refund if cancelled **between August 5- 18** and no refund thereafter.
- ▲ **Registration CLOSES - 4:30 pm September 8 (Phone calls/emails will not be accepted. Registration and registration amendments must be made in-person onsite ONLY)**
- ▲ UBCM accepts VISA, MasterCard or American Express credit cards

Credit Card Payment Information - VISA, MasterCard or American Express credit cards

Card #: _____ Expiration Date: _____

Name of cardholder: _____ 3-4 digit verification #(on the back of the card): _____

Student Name: _____

Area Association: _____

REGISTRATION FEE

Postmarked btwn Jul 4 & Aug 4	Postmarked btwn Aug 5 & 25	Postmarked btwn Aug 26 & Sept 22
----------------------------------	-------------------------------	-------------------------------------

☐ Area Association Student Representative

C O M P L I M E N T A R Y

MONDAY AND TUESDAY ARE NON-REFUNDABLE

MONDAY, SEPTEMBER 18 - ALL DAY Study Tour

☐ Agricultural Study Tour (8:00 am - 5:00 pm) \$125 _____ \$165 _____ \$195 _____
(Please note: Tour is not wheelchair accessible and attendees should be able to navigate stairs)

Concurrent 1/2 day Study Tour/Sessions [select one or 2 - AM select one - PM]

<input type="checkbox"/> Shared Path of Reconciliation..... (9:30 am - 10:30 am)	\$125 _____	\$165 _____	\$195 _____
<input type="checkbox"/> Implementing UNDRIP.....(10:30 am - 11:30 am)			
<input type="checkbox"/> Building Economic Resiliency(9:30 am - 11:30 am)			
<input type="checkbox"/> A Conversation on Decriminalization and Public Use(9:30 am - 11:30 am)			
<input type="checkbox"/> Tools, Funding & Resources for Local Governments..... (2:15 pm - 4:15 pm)			
<input type="checkbox"/> Building Homes, Building Communities (2:15 pm - 4:15 pm)			
<input type="checkbox"/> Wellness Session..... (2:15 pm - 4:15 pm)			

☐ New Delegates' Orientation.....(included in registration fee) (1:00 pm - 2:00 pm) Yes ☐
☐ Beyond Balance – Bypassing Barriers(included in registration fee) (4:30 pm - 6:30 pm) Yes ☐

TUESDAY, SEPTEMBER 19 - Forums (includes lunch ~ 12:00 pm - 1:30 pm) [select one]

<input type="checkbox"/> Electoral Area Directors Forum (9:00 am - 12:00 pm)	\$125 _____	\$165 _____	\$195 _____
<input type="checkbox"/> Small Talk Forum (9:00 am - 12:00 pm)	\$125 _____	\$165 _____	\$195 _____
<input type="checkbox"/> Mid-Sized Communities Forum (9:00 am - 12:00 pm)	\$125 _____	\$165 _____	\$195 _____
<input type="checkbox"/> Large Urban Communities Forum (9:00 am - 12:00 pm)	\$125 _____	\$165 _____	\$195 _____

CONVENTION OPTIONS

TUESDAY, SEPTEMBER 19

☐ Community Excellence Awards Ceremony(included in registration fee) (5:30 pm) Yes ☐

WEDNESDAY SEPTEMBER 20 [select one]

Area Association Lunches(12:00 pm) \$75 _____ \$98 _____ \$118 _____
☐ AKBLG ☐ AVICC ☐ LMLGA ☐ NCLGA ☐ SILGA

THURSDAY SEPTEMBER 21

<input type="checkbox"/> Delegates Lunch(12:00 pm)	\$75 _____	\$98 _____	\$118 _____
<input type="checkbox"/> Takaya Cultural Canoe & Walking Tour (1:30 - 5:00 pm)	\$115 _____	\$150 _____	\$180 _____
<input type="checkbox"/> UBCM Banquet(6:30 pm reception/7:30 pm dinner)	\$135 _____	\$175 _____	\$210 _____

Registration fees subtotal: _____
Please add 5% GST (10815 0541): _____
Total Fees Enclosed: _____

From:
Sent:
To:
Subject: FW: PRRD UBCM Resolution - BC Wildfire Service Fire Fighting Equipment

From: Tab Young <Tab.Young@prrd.bc.ca>
Sent: July 31, 2023 7:15 AM
To: Tab Young <Tab.Young@prrd.bc.ca>
Subject: PRRD UBCM Resolution - BC Wildfire Service Fire Fighting Equipment

Good morning UBCM Members.

Please see the attached correspondence from the Peace River Regional District Board of Directors, for your respective Councils/Boards for consideration of support during the 2023 UBCM Convention.

Best regards,

Tab Young, | Deputy Corporate Officer

Direct: 250-784-3207 | Cell: 250-219-6708 | tab.young@prrd.bc.ca

PEACE RIVER REGIONAL DISTRICT | Box 810, 1981 Alaska Avenue, Dawson Creek, BC V1G 4H8

www.prrd.bc.ca



PEACE RIVER
REGIONAL DISTRICT

diverse. west. abundant.



July 31, 2023

UBCM Member local Governments

VIA Email

Re: BC Wildfire Service Fire Fighting Equipment

Dear Mayor and Council / Board of Directors

At its June 29, 2023, Regular Meeting, the Peace River Regional District Chair and Directors endorsed the following resolution and resolved that it be forwarded to the UBCM members for consideration of support:

WHEREAS, the province of British Columbia is prone to wildfires, which pose significant threats to public safety, communities, property, and the environment, and where climate change has contributed to an increase in the frequency, intensity, and severity of wildfires, thereby placing an unprecedented strain on available firefighting equipment;

AND WHEREAS, the Provincial Government has the responsibility to ensure that the BC Wildfire Service has adequate resources, including equipment, to effectively respond to and manage wildfires to safeguard lives, protect infrastructure, and preserve the natural environment, and where the effectiveness and efficiency of the BC Wildfire Service's operations in the containment of wildfires heavily depend on the availability of adequate equipment and resources:

THEREFORE BE IT RESOLVED that the Provincial Government take immediate action to ensure that BC Wildfire is provided with all available firefighting equipment, including Coulson Aviation's Next Gen fire suppression equipment, and any other available Canadian company with aviation firefighting equipment, to combat wildfires during increased demand during peak wildfire seasons;

AND BE IT FURTHER RESOLVED that the Provincial Government explore partnerships with federal agencies, neighboring provinces, and available contractors to enhance equipment sharing and mutual aid agreements, ensuring a more robust response to wildfires and promoting regional collaboration in firefighting efforts.

Yours truly,

Leonard Hiebert

Leonard Hiebert
Chair

Background information on this resolution is enclosed for reference.

BACKGROUND INFORMATION:

Wildfires pose a significant threat to public safety, communities, infrastructure, and wildlife. In British Columbia, wildfires have increased in frequency and severity in recent years. The efficient and effective management of wildfires requires access to a well-equipped and adequately resourced firefighting force, allowing BC Wildfire to respond rapidly to suppress and contain wildfires and sustain firefighting efforts during prolonged operations, minimizing their destructive impact. Inadequate access to firefighting equipment can lead to delayed response times, compromising firefighting efforts, and increased risk to human life and property. Therefore, the Province must ensure that BC Wildfire can access all available firefighting equipment.

REPLY TO: Peace River Regional District at prrd.dc@prrd.bc.ca

From: PAC Aquaculture Engagement / Engagement de laquaculture PAC (DFO/MPO) <DFO.PACAquacultureEngagement-EngagementdelaquaculturePAC.MPO@dfo-mpo.gc.ca>

Sent: Monday, August 14, 2023 5:27:20 PM

Subject: Reminder: Phase 3 – Feedback deadline on the Development of an Open-Net Pen Transition Plan

Reminder: Phase 3 – Feedback deadline on the Development of an Open-Net Pen Transition Plan

Thank you for your continued interest in Fisheries and Oceans Canada's engagement process on the development of an Open-Net Pen Transition Plan for salmon aquaculture in British Columbia. This message is a reminder that there is still time to participate in Phase 3 of the Open-Net Pen Salmon Aquaculture Transition Plan engagement process. Meeting times are available from now until the end of September 2023. Written submissions can also be shared via email until **Friday, September 15, 2023.**

Please contact us at DFO.PACAquacultureEngagement-EngagementdelaquaculturePAC.MPO@dfo-mpo.gc.ca if you would like to set up a meeting to discuss the What We Heard report in more detail, if you would like to provide written feedback, or if you would like more information on upcoming meeting dates with specific communities of interest. We have attached a high-level discussion guide for reference. We encourage partners and stakeholders to contact us as soon as possible to set up meetings.

Thank you to those participants who have already met with us and have provided written submissions. We look forward to working with you on the future of salmon aquaculture in British Columbia.

Sincerely,

Andrea Cyr
Executive Head
Pacific Aquaculture Transition

Open-net Pen Transition Plan – Phase 3 Consultation July 2023

The purpose of this document is to provide partners and interested stakeholders with information on the next phase of the open-net pen transition consultation. Phase 3 will run to the end of September 2023. Phase 4 will follow and will involve further targeted engagement.

In 2019 and 2021, the Minister of Fisheries, Oceans and the Canadian Coast Guard was mandated to work with the Province of British Columbia (B.C.) and Indigenous communities on a responsible plan to transition from open net-pen salmon farming in coastal B.C. waters by 2025.

In June 2022, the Department released a [Discussion Framework](#) to guide engagement on the development of an Open-Net Pen Transition Plan. The Discussion Framework proposed four main objectives for the Transition Plan: transition from open-net pen aquaculture; trust and transparency; reconciliation and Indigenous partnerships, and growth in B.C. sustainable aquaculture innovation.

During the engagement process, partners and stakeholders shared a variety of views about these objectives. These views are summarized in the [What We Heard Report](#) for phases 1 and 2 of the engagement process. In Phase 3, all participants have the opportunity to reflect on the full scope of what was heard and provide their own perspectives on the points raised.

Participants supported the development of a responsible plan to transition from open-net pen salmon farming in coastal B.C. but with significant variation on what a responsible plan would look like. There was a significant range of perspectives in the objective focused on the transition from open-net pen salmon aquaculture. Input on the rest of the objectives, while less varied, was always based on participant's perspectives on how they viewed the fundamentals of transition. Some participants advocated for the immediate removal of marine salmon aquaculture, while some supported a performance and outcomes-based transition focused on the goal of minimizing or eliminating interactions between wild and cultured fish. Some expressed preference for a rapid transition focused on specific technologies, while other input targeted results.

It is important to better understand the specifics of options that have been put forward by participants in the consultations, as well as the impacts of those options and how they might be mitigated.

The following questions are intended to probe on these issues.

1) Through consultations, some participants recommended an approach to remove open net pens in the near term (e.g. by 2025):

- How would you see that being implemented?
- What specific factors would need to be considered to advance such an option?
- Over what time horizon would you see such an option implemented — i.e. completed by what date? Are there phases or milestones that should be included?
- What would be the potential impacts of a requirement in to remove open net pens in the near terms, for communities, for businesses, for wild salmon, etc?
- For First Nation communities, what are your community's perspectives on this option? How should the Government continue to pursue reconciliation with your community and your broader socioeconomic, financial, cultural and other needs and interests?

- What kinds of alternative economic activities and business development could support employment in communities affected by such an option? What kind of economic transition measures and specific supports could be used to mitigate impacts of this option?

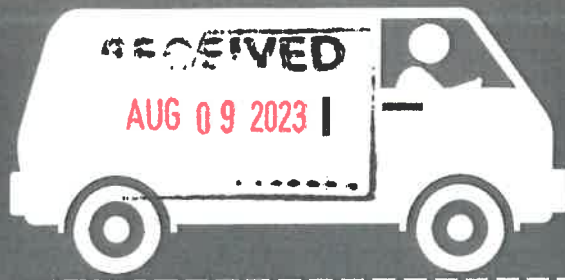
2) Other participants in consultations recommended that a transition focus an approach that mandates more stringent performance outcomes to progressively minimize or eliminate interactions with wild salmon over time.

- How would such an approach be implemented?
- What specific factors need to be considered to advance such an option?
- Over what time horizon would you expect interactions between fish farms and wild salmon to be eliminated? Are there phases or milestones that should be included?
- What would be the potential impacts of such an option, for communities, for businesses, for wild Pacific salmon, etc.?
- For First Nation communities, what are your community's perspectives on this option? How should the Government continue to pursue reconciliation with your community and your broader socioeconomic, financial, cultural and other needs and interests?
- What kinds of alternative economic activities and business development could support employment in communities affected by such an option? What kind of specific economic measures and supports could be used to mitigate impacts of this option?

3) Are there hybrid options that combine elements of the two different approaches outlined in questions 1) and 2)?

- How would such an approach be implemented?
- What specific factors need to be considered to advance such an option?
- Over what time horizon would you see such an option implemented? Are there phases or milestones that should be included?
- What would be the potential impacts of such an option, for communities, for businesses, for wild Pacific salmon, etc.?
- For First Nation communities, what are your community's perspectives on this kind of option? How should the Government continue to pursue reconciliation with your community and your broader socioeconomic, financial, cultural and other needs and interests?
- What kinds of alternative economic activities and business development could support employment in communities affected by such an option? What kind of specific economic measures and supports could be used to mitigate impacts of this option?

4) What is the role of other jurisdictions in facilitating a transition away from open net pens (e.g. municipal, regional, Provincial)?



There's still time to help us get
on the road again

Dear friend of Uu-a-thluk,

We are humbled by the positive response to our first call for donations.

λlecko λlecko (thank you) to every individual, organization and business whose generous gift has assisted us in kicking off our community-based science camps for Nuuchahnulth youth.



**With your help, our 2023 camps have begun, but we are still
 in need of contributions from our remaining supporters
 for the second half of our summer camps.**



We have raised \$12,235 towards our goal of sending 150 Nuuchahnulth children to science camps in their home communities. With the rising cost of living, it now costs \$59,700 to meet that goal, which is why we still need your help.

Your donation will help a child from one of Vancouver Island's remote west coast First Nation communities spend an entire week exploring biology, chemistry, physics, engineering and traditional Nuuchahnulth practices in a fun and engaging way.

A gift of \$398 will send one child to camp for one week. Your donation of any amount will assist us in reaching our goal and go a long way towards enriching the life of a Nuuchahnulth child.

One hundred per cent of your tax-deductible donation will be used to cover the cost of a child's attendance at camp.

Will you please help us inspire young Nuuchahnulth minds?





To donate online today, please visit:

<http://uuathluk.ca/send-a-youth-to-science-camp/>



To send your gift by cheque, please mail a cheque payable to University of Victoria to the following address:

Development Office
University of Victoria
Re: Uu-a-thluk Science Venture Camp
PO Box 1700, Victoria, BC
V8W 2Y2, Canada

Why send children to science camp?

Currently, Nuuchahnulth people are underrepresented in ocean-based careers like fisheries biology and management despite a connection to the ocean that spans millennia. Science camps help foster enthusiasm for the sciences while allowing for hands-on learning, however, the cost to families is usually too great in remote communities where unemployment rates are high.

For the past 18 years, Uu-a-thluk has partnered with Science Venture to deliver camps right to Nuuchahnulth communities, making it easy for children of all ages to attend. To learn more about our camps, please visit www.uuathluk.ca.

λlecko λlecko for helping us get back on the road again to empower our children and youth.

We rely on your support now more than ever.

With gratitude,

Irine Polyzogopoulos
Uu-a-thluk Communications & Development Coordinator
Nuuchahnulth Tribal Council

Alison Wale
Uu-a-thluk Capacity Building Coordinator
Nuuchahnulth Tribal Council



Uu-a-thluk proudly delivers science camps in partnership with:



A network member of
un membre du réseau

actüa



University
of Victoria

Engineering and
Computer Science

Uu-a-thluk
TAKING CARE OF

From:
Sent: August 15, 2023 4:51 PM
To:
Subject: FW: Climate Caucus - August 14th Newsletter and Call Reminder

From: Alex from Climate Caucus <alex@climatecaucus.ca>
Sent: Monday, August 14, 2023 11:44:42 AM
To: Sarah Fowler <SFowler@villageoftahsis.com>
Subject: Climate Caucus - August 14th Newsletter and Call Reminder



August 14th Newsletter and Call Reminder

Help the cause

Your donations help us support locally elected officials leverage change to achieve a safe and healthy 2030.

[Donate](#)

Resources Spotlight

- [\(NEW\) Transit Handbook](#)
- [Municipal Grants List](#)

Pour ceux et celles qui veulent recevoir ce newsletter en français, veuillez vous [inscrire ici](#).

Zoom link for all Climate Caucus events: <https://us02web.zoom.us/j/6643639660>
Passcode: Climate

For Ontario members:

Climate Caucus invites you to our meet-up event during AMO on August 21st at 6 pm. This will be a chance to visit folks outside the Zoom boxes and connect with fellow Climate Caucus members in Ontario!

You can attend this event without a badge



[Register Here](#)

Don't forget about our Ask us anything service in case you are looking for resources or support on climate action in your community.

[Ask Anything!](#)

NETWORK CALLS

All Caucus Calls - [Local Resiliency Series with Climate Caucus and P4A](#)
[September 25th](#), [October 23rd](#), and [November 27th](#) at 11am PT / 2pm ET / 3pm AT



Local governments are grappling with how to respond to the impacts of climate change. Increases in the frequency and severity of natural hazard events, such as floods and wildfires, are upending how municipalities do land use planning, infrastructure projects and emergency preparedness.

In this series, you will learn about work being done to implement climate resilience and adaptation actions at the community level and have the opportunity to discuss your experiences and thoughts as elected officials, staff, individuals and community groups.

[Join this webinar](#) to learn about who may be disproportionately impacted by climate change, what a social vulnerability index (SoVI) is and how to use a SoVI in climate risk assessments and decision-making so that you can prioritize areas to focus adaptation strategies, emergency management, risk communications, and preparedness programming– with equity in mind.

Register Here

[Increasing Affordability Through Municipal Climate Action - BUILDINGS pt. 1](#)

Join us for an online webinar series on "Increasing Affordability Through Municipal Climate Action"!



A Climate and Affordability
Webinar Series

BUILDINGS, PART 1: NEW CONSTRUCTION

Increasing Affordability Through
Municipal Climate Action

September 18, 2023
1:00 - 2:00 p.m. ET



Are you passionate about making a positive impact on your community and taking action on climate change? Are you eager to learn more about how municipalities can play a crucial role in addressing climate change while increasing affordability? Then we invite you to join us for this webinar series!

The First webinar will focus on New Construction Buildings! What does this low carbon transformation of new building stock mean to affordability? This webinar will discuss the affordability implications associated with decarbonizing our new buildings, and explore what is meant by affordability and for whom?

[Register Here](#)

ELECTEDS-ONLY GROUPS & CALLS

Please note that these working groups and calls are open only to locally elected leaders!

Electeds-only call

September 7th at 11am PT / 2pm ET

Join us for our first electeds call back from the summer! We will be having a discussion about federal funding for municipalities and the gaps and pain points in the current funding streams and systems. This call will help inform Climate Caucus' fall advocacy work.

Please come prepared with any stories or concerns you or your staff are having!

Climate Caucus AGM

September 11th at 9am PT / 12pm ET / 1pm AT

Our AGM is coming up in September! Agendas will be sent in advance to everyone who registers. This event is open to current and past locally elected officials. We would love to see you to celebrate another successful year!

[Register Here](#)

Rural and Small Communities

[September 28th at 10am PT / 1pm ET](#)



We are planning some exciting topics for rural and small communities meetings into the fall. Mark your calendars for the first one on September 28th to discuss food security from a rural perspective!

EVENTS & RESOURCES FROM OUR NETWORK

Events

Clean Air Partnership webinar, [Climate Governance, Accountability, and Implementation Series - Peel Region](#)

September 13 at 8am PT/ 11 am ET

This webinar is the kick-off meeting of the CAC Climate Governance, Accountability, and Implementation Series, where we will learn about different structures of climate governance and how they support implementation. We will be featuring municipal presentations sharing their experience thus far in implementing climate actions in several webinars, followed by an in-person workshop to explore which structures can be transferable within other jurisdictions' contexts and what other ways can support the progressive implementation of climate actions.

In this first webinar of the series, we will hear from Peel Region on their roadmap for climate governance and system change experience and how it supported the capacity building across municipal staff on new skills and engagement. We will learn more about the Climate Change and Finance Symposium they held earlier this year, the benefits, and how events like this can be done in other jurisdictions to support climate implementation.

The Natural Assets Initiative's [Natural Asset Management Workshop Series](#):

How to Develop Levels of Service for Natural Assets September 20th at 10am - 12:30pm PT / 1pm - 3:30pm ET

By the end of this workshop, participants will be able to:

- Explain the concept of levels of service to a colleague.
- List 5 unique considerations when developing levels of service for natural assets.
- Provide examples of corporate, community (also referred to as customer) and technical levels of service for natural assets.
- Identify some entry points for their local government to get started.

Implementing Natural Asset Management – Solutions to Consider October 4th at 10am - 12:30pm PT / 1pm - 3:30pm ET

By the end of this workshop, participants will be able to:

- Identify key natural asset management activities that municipalities can consider including in their asset management plans (or budgets and capital investment plans). This is known as the implementation stage of natural asset management.
- Describe examples of good practices local governments are undertaking to implement natural asset management in their communities.
- Describe some natural asset management activities already occurring in their local government.
- Identify potential natural asset management activities their local government may wish to explore following the workshop.

How to Integrate Climate Change Considerations in Natural Asset Management October 18th at 10am - 12:30pm PT / 1pm - 3:30 pm ET

By the end of this workshop, participants will be able to:

- Explain how climate change hazards could impact infrastructure and infrastructure services in their region of the country.
- Identify how their local government is already addressing climate risks to natural assets and related services.
- Identify opportunities to improve the climate resilience of natural infrastructure during the assessment, planning, and implementation stages of asset management, with examples of what some local governments are already doing.
- Identify natural asset management actions that may be required to address climate change-related hazards to municipal infrastructure assets.

Pricing*

Full series: \$299 + applicable taxes.

Two workshops: \$250 + applicable taxes.

One workshop: \$150 + applicable taxes.

*includes up to 3 participants per local government

Tamarack Institute's conference, [Communities Taking Climate Action: Leading Courageously](#)

November 14-15, 2023

Communities Taking Climate Action: Leading Courageously will take place virtually, with in-person meet-ups in several locations across the country where participants can connect with one another and deepen local capacity.

This highly anticipated event will bring together 200+ diverse advocates and changemakers from the municipal, nonprofit, community, and private sectors, in addition to resident-led groups engaged in transition efforts. The conference will teach participants how to build intersectional campaigns that target concurrent issues such as housing affordability, poverty and inequality, and the climate crisis.

Prices:

Single: \$399

Group of 3+: \$399

Resources

(New) Transit Handbook, Climate Caucus

The [updated transit handbook](#) has new sections on subsidizing transit fares, rural transit, transit priority measures, public-private partnerships, transit and land-use policy, and advocacy and education initiatives. Transit represents a significant opportunity for local greenhouse gas emission reductions, considering the transportation sector accounted for 22% of national emissions in 2021. As a part of The [Councillor's Handbook](#), this toolkit will provide inspiration, and resources to support your communities' transit climate action goals.

Permanent, Integrated and Locally Responsive: New Foundations for Public Transit Funding in Canada - June 25, 2023

Infrastructure Canada released their [response to feedback](#) received from national engagement sessions for Canada's permanent public transit fund. The Government of Canada plans to invest \$3 billion per year into public transit and active transportation, beginning in 2026.

Climate Change Adaptation Program Accepting Proposals

The Minister of Natural Resources, has launched a call for proposals for pilot funding through the [Climate Change Adaptation Program](#). This program aims to support decision-makers in identifying and implementing adaptation actions, enhance adaptation knowledge and skills among Canada's workforce, and increase access to climate change adaptation tools and resources. The deadline to apply is September 22, 2023.

Powering Canada Forward: Clean Electricity Regulations Vision Document and Draft Regulations

The federal government has been developing the Clean Electricity Regulations (CER) to support advancing an affordable and reliable net-zero electricity grid by 2035. The CER's vision document, [Powering Canada Forward](#), was released August 8th. [Draft regulations](#) were released August 10th. ECCC is accepting feedback on the proposed regulations until November 2, 2023. The final regulations are expected to be published in the Canada Gazette, Part II, in 2024.

Resilient Cities at the Intersection of Climate and Health

This [international report](#) by the Resilient Cities Network and Yale University identifies evidence-based interventions to support climate and health resiliency. The report addresses the main health risks related to climate change, and strategies to take action.

Resources for BC Municipalities

New Zero Carbon Step Code

The Zero Carbon Step Code (ZCSC) is a new law that allows local governments to limit carbon emissions from new buildings in their communities. To learn more about the ZCSC and to support its adoption, check out this [Help Cities Lead webpage](#). Help Cities Lead wants to know about your local government's plan to adopt the ZCSC in order for them to know how to support your efforts. Please take a few minutes to fill out this [survey](#).

Municipal governments leading the way include the [City/District of North Van & District of West Van](#) which adopted a high tier of the ZCSC, effective Nov 1 2023; and [Nanaimo](#) where, if passed at the end of August, Nanaimo will adopt the highest tier for the ZCSC upon bylaw adoption effective July 2024.

Resources for ON Municipalities

Ford's Fossil Gas and Nuclear Energy Plants Expansion

Ontario Premier Doug Ford is looking in the wrong places to increase Ontario's energy supply, turning to expanding fossil gas and nuclear energy, when Ontario has huge untapped renewable power potential. Ford plans to build new nuclear reactors at the [Darlington and Bruce Nuclear Stations](#) and expand, or build new, natural gas plants. This [RBC report](#) says we can avoid energy shortages and save \$500 million per year by investing in energy efficiency and demand management. Alternatively, [Great Lakes wind power](#) alone could supply our province with more than 100% of its electricity needs.

Toronto Environmental Alliance hosted a webinar on How Ontario Cities can Quit Gas which can be found on [their youtube channel](#). The Ontario Clean air alliance recommends all Ontario municipalities pass a resolution against natural gas and nuclear expansion, in favour of energy efficiency and renewable energy. [34 Ontario municipalities](#) have already endorsed a gas power phase-out.

Morag Mackenzie & Alex Lidstone

I am humbly thankful to live and work on the traditional territories of the Blackfoot Confederacy (Siksika, Kainai, Piikani), the Tsuut'ina, the Îyâxe Nakoda Nations, the Métis Nation (Region 3), and all people who make their homes in the Treaty 7 region of Southern Alberta.



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You are receiving this email because you opted in via our website.

Our mailing address is:
Climate Caucus
450 21 Ave NW
Calgary, AB T2M 1J5
Canada

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You can [update your preferences](#) or [unsubscribe](#)

From: Sonia Ali <sonia@bcepilepsy.com>
Sent: Monday, August 21, 2023 2:06 PM
To: Reception Account <Reception@villageoftahsis.com>
Subject: Request for Proclamation from the Village of Tahsis

To Whom It May Concern,

As you may already be aware, epilepsy is one of the most common neurological conditions, however, it currently has the least recognition in society.

My name is Deirdre Syms, and I am the Executive Director of the BC Epilepsy Society, which is a provincially incorporated non-profit organization and a federally registered charitable organization. We support the over 50,000 people living with epilepsy in BC and their families, friends and loved ones and work to raise awareness of epilepsy in the communities in which we live.

We are excited to let you know that International PURPLE DAY® for Epilepsy Awareness is coming up and will be taking place on March 26th, 2024. International PURPLE DAY® for Epilepsy Awareness is a time when people in countries around the world take part in events and activities to raise much-needed awareness of epilepsy.

We would like to request a Proclamation from the Mayor and Council designating March 26th, 2024, as International PURPLE DAY® for Epilepsy Awareness in the Village of Tahsis. Included with this email correspondence is a document outlining our draft Proclamation.

Through your participation in International PURPLE DAY® for Epilepsy Awareness on March 26th, 2024, you will not only be able to show people living with epilepsy that they are not alone but will also get people talking about epilepsy in an effort to raise awareness of epilepsy in the community.

We look forward to working with you on International PURPLE DAY® for Epilepsy Awareness on March 26th, 2024, and in the future. Please feel free to contact me via email at deirdre@bcepilepsy.com or via telephone at 1-788-533-0790 should you have any questions or require any additional information.

Sincerely,
Deirdre Syms
Executive Director
BC Epilepsy Society

--

Kind regards,
Sonia Ali
Provincial Manager of Programs and Services

BC Epilepsy Society

Mailing Address: PO Box 30521, Burnaby RPO Madison, BC V5C 6J5

Phone: 236-334-7087

Email: sonia@bcepilepsy.com

Website: www.bcepilepsy.com

Social Media:

Instagram: [BCEpilepsySociety](https://www.instagram.com/BCEpilepsySociety)

Facebook: [BC Epilepsy Society](https://www.facebook.com/BC-Epilepsy-Society)

Twitter: [BCEpilepsy](https://twitter.com/BCEpilepsy)

The BC Epilepsy Society empowers, educates, and supports British Columbians living with epilepsy.

2024 Proclamation Draft

“Purple Day”

WHEREAS Purple Day is celebrated on March 26 annually, during Epilepsy Awareness Month, to increase the knowledge and understanding of epilepsy in the community;

AND WHEREAS Purple Day was founded in 2008 by Cassidy Megan, a nine-year-old girl from Nova Scotia, who wanted people living with epilepsy that they were not alone;

AND WHEREAS On Purple Day, people in communities around the world are encouraged to wear purple and host events in support of epilepsy awareness;

AND WHEREAS There are over 50,000 people in British Columbia, over 380,000 people in Canada and over 65 Million people worldwide living with epilepsy;

AND WHEREAS The onset of epilepsy can occur at any stage of life and does not discriminate against age, gender, race, ethnicity, religion, socioeconomic status, geographic location, or sexual orientation;

AND WHEREAS Purple Day can improve the quality of life of people living with epilepsy, create a society that embraces the beauty of difference and help us understand how we can all come together to make the world a better place:

NOW THEREFORE I **[Insert Name and Title]** DO HEREBY PROCLAIM Tuesday March 26th, 2024 as

“PURPLE DAY”

in the **[Insert Name of Province/City/Municipality/Town/Village]**.

VILLAGE OF TAHSIS

Report to Council

To: Mayor and Council

From: Information Technology Coordinator

Date: September 5, 2023

Re: Council Chamber Equipment for Virtual Meetings

PURPOSE OF REPORT:

To inform Council of meeting technology options to enhance the communication and transparency of Council meetings held in a hybrid (in-person and virtual) format.

OPTIONS/ALTERNATIVES

1. Microsoft Teams room setup with smartboard
2. Smart board
3. Microsoft Teams room setup
4. Laptop, TV, Camera
5. Laptop and Projector
6. Any other configuration council deems necessary
7. No change

Option	1	2	3	4	5
Has Touch Screen	x	x			
Large Viewing Screen	x	x	x	x	x
Camera Auto Focus on Speaker	x	x	x	x	
User Friendly	x	x	x		
Everyone sees and hears everything	x	x	x		
Council Requires Own Computer					x

BACKGROUND:

Since the COVID 19 pandemic, Council meetings, committee meetings and staff meetings have been held in a hybrid format. Currently there is no means for in-person attendees to see and hear clearly on-line attendees and vice versa. This is particular awkward for in-person attendees when presentations are being delivered by a person attending remotely.

Currently some local governments, particularly larger municipalities and regional districts, use private contractors to manage the meeting technology. Smaller local governments use different types and combinations of technology to facilitate virtual meetings.

Smart board technology is used widely to enhance the virtual meeting experience. A Smart board is an **interactive white board** that can be connected to one or more laptops, PCs, tablets, or other electronic devices¹. It can be used to display digital information, write or draw on the screen, and interact with the content using a finger or a smartpen.

POLICY/LEGISLATIVE REQUIREMENTS:

Council Procedure Amendment Bylaw No. 643, 2021

OPTION DESCRIPTIONS AND FINANCIAL IMPLICATIONS:

Financial implications are estimated by option and do not include installation costs (staff time, and/or contractor fees and expenses)

1. **Microsoft Teams room setup with smart board –includes; control panel, mics, cameras, sound bars, and smart board. (“Neat Board” is the trade name for Microsoft’s smart board)**

Neat Board – \$8047.99 [Neat - Board | Teams devices \(microsoft.com\)](#)

Rally Bar Mini – Graphite - \$3,999.00

Premier all-in-one video bar for small to medium rooms

Logitech Tap - \$1,349.00

Meeting room touch controller for video conferencing services

Rally Mic Pod Extension Cable – White - \$269.00 10
meter extension cable

LOGITECH SIGHT – Graphite - \$2,699.00

Tabletop companion camera with intelligent multi-participant framing.

Logitech SWYTCH - Graphite \$1,349.00 Connect a laptop to a room system’s audio-visual equipment for use with any video meeting or webinar.

[Room Configurator for Video Conferencing Systems - Logitech](#)

Total \$17,713.00

2. **Smart board – This setup includes the smart board. The smart board (Microsoft Neat Board) has a built-in camera with mic and speaker.**

Neat Board – \$8047.99 [Neat - Board | Teams devices \(microsoft.com\)](#)

Total – \$8047.99

3. **Microsoft Teams room setup –similar to Option 1 but uses a television instead of a smartboard**

Rally Bar Mini – Graphite - \$3,999.00

Premier all-in-one video bar for small to medium rooms

Logitech Tap - \$1,349.00

Meeting room touch controller for video conferencing services

Rally Mic Pod Extension Cable – White - \$269.00 10 meter extension cable

LOGITECH SIGHT – Graphite - \$2,699.00

Tabletop companion camera with intelligent multi-participant framing.

Logitech SWYTCH - Graphite \$1,349.00 Connect a laptop to a room system's AV equipment for use with any video meeting or webinar.

[Room Configurator for Video Conferencing Systems - Logitech](#)

LG 70" TV - \$934.99 [LG NanoCell 70" 4K UHD HDR LED webOS Smart TV \(70NANO75UQA\) - 2022 - Ashed Blue - Open Box | Best Buy Canada](#)

Total \$10,600.00

4. **Laptop, TV, Camera**

Dell Latitude 5540 laptop - \$2,580.79 as quoted by Netcetera

LOGITECH SIGHT – Graphite - \$2,699.00 Tabletop companion camera with intelligent multi-participant framing. [Room Configurator for Video Conferencing Systems - Logitech](#)

LG 70" TV - \$934.99 [LG NanoCell 70" 4K UHD HDR LED webOS Smart TV \(70NANO75UQA\) - 2022 - Ashed Blue - Open Box | Best Buy Canada](#)

Total \$6214.00

5. Laptop and Projector

Dell Latitude 5540 laptop - \$2,580.79 as quoted by Netcetera

Projector \$400 - \$2000

Total - \$2,980.00 - \$4,580.00

STRATEGIC PRIORITY:

Yes.

SENSE OF COMMUNITY

Enhance communication to local residents, focusing on informing new residents about the community

RECOMMENDATION:

Staff recommends Options 2 or 3.

Respectfully submitted:

Amanda Knibbs, I.T. Coordinator

Approved

Mark Tatchell, CAO



Village of Tahsis

To Mayor and Council

From Adia Mavrikos, Director of Finance

Re: Outstanding Daycare fees

The purpose of this memo is to bring to the attention of Council, the issue of outstanding daycare invoices that have gone unpaid for several years. Currently, the outstanding daycare fees from parents is \$8,197 (outstanding amount from 2019-2023). This situation is a result of parents experiencing a difficult economic climate due to the pandemic and inflation, as well as lack of consequences for non-payment of daycare fees.

Background:

The Village of Tahsis operates Puddle Ducks daycare facility that provides essential services to families in the community. However, a significant number of daycare invoices have gone unpaid for multiple years, and the lack of enforcement mechanisms has contributed to this longstanding issue. Unpaid invoices not only strain the financial stability of the daycare facility but also create an unfair financial burden on the taxpayers of the village. To help mitigate this financial burden on both parents and the Village, Staff applied to the \$10/day program and was selected to become a \$10/day ChildcareBC Centre in late 2022. This brought the childcare rates down even lower for parents and ensured that the Village receives greater Provincial funding for delivering childcare services. This agreement is in place until November 2024.

The Parent fees under the \$10/day program:

Full days (4 hours or more), 5 days a week: \$200/month

Full days (4 hours or more) 1 to 4 days a week: \$10/day to a maximum of \$200/month

Half days (less than 4 hours), 5 days a week: \$140/Month

Half days (less than 4 hours): \$7/day to a maximum of \$140/month

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P.O. Box 219 Tahsis BC V0P 1X0
TEL: (250) 934-6344 FAX: (250) 934-6622
www.villageoftahsis.com



Village of Tahsis

Implications:

The village strives to provide inclusive, affordable Childcare that families rely on. Affordable child care is an integral part of building a healthy community and ensuring that parents are able to return to the workforce.

Financial Strain: The accumulation of unpaid invoices places the daycare facility in a challenging long term financial position for the Village.

Unfair Taxpayer Subsidization: The lack of consequences for non-payment shifts the financial responsibility from the parents who utilize the daycare services to the entire taxpayer base. This inequitable situation results in taxpayers who do not use the daycare facility directly subsidizing those who do not fulfill their payment obligations.

Incentive for Non-Compliance: When there are no repercussions for failing to pay daycare invoices, it sets a precedent for non-compliance. This not only undermines the long-term financial stability of the daycare facility but also erodes the sense of responsibility and accountability within the community of daycare users.

Proposed Solutions:

Clear Communication: Improve communication with parents regarding the importance of timely payments and the consequences of non-payment (if any). Regular reminders about outstanding invoices (currently in place), as well as the benefits of supporting the daycare facility, can foster a sense of responsibility.

Financial Assistance Programs: The Affordable Child Care Benefit is a monthly payment to help eligible families with the cost of child care. Factors like income, family size, and type of care determine how much support families can get. Families need to renew their application every year. Families who earn less than \$111K per year can apply for the Affordable Child care Benefit. Some low-income families may qualify for free childcare through this additional funding. Staff could take a more proactive approach in promoting and encouraging families to apply for this program and could help support them in the application process.



Village of Tahsis

Regular Review: Implement a regular review process to assess the financial health of the daycare facility. This will enable proactive measures to be taken if outstanding invoices start to accumulate. This will be of outmost importance if and when the \$10/day program terminates and a greater percentage of the daycare facility operation expenses shifts back to the Village.

Enforcement Mechanisms: Potentially introduce a system of enforcement for unpaid daycare invoices. This could include penalties for late payments, or potential suspension of daycare services for chronic non-payers.

Conclusion:

The issue of outstanding daycare invoices without consequences for non-payment poses a significant challenge to both the long-term financial stability of the daycare facility and the equitable distribution of the financial burden among taxpayers. By implementing appropriate enforcement mechanisms, fostering better communication, and providing help to apply for financial assistance where needed, the Village can move to rectify this situation and ensure a fair and sustainable operation of the daycare facility while upholding accountability and responsibility within the community of daycare users.

VILLAGE OF TAHSIS

Report to Council

To: Mayor and Council

From: Amanda Knibbs, I.T. Coordinator

Date: 22 August 2023

Re: Tahsis Canada Day Celebration

PURPOSE OF REPORT:

This report is intended to inform Council on the local Canada Day event, organized by the Village.

OPTIONS/ALTERNATIVES

1. For Information Only

BACKGROUND:

The Tahsis Canada Day celebration is an annual event organized by Village staff and volunteers. The event was sponsored by Celebrate Canada, the Tahsis Literacy Society, the Village and other volunteers. The Village received a grant from Celebrate Canada which was spent on cupcake supplies, decorations, printing, and wages. Under the grant program, the Village was required to contribute a minimum of 50% of the event costs. The Village's contribution included purchasing hotdogs and staff time. The Literacy Society funded the trivia contest.

POLICY/LEGISLATIVE REQUIREMENTS:

N/A

FINANCIAL IMPLICATIONS:

Celebrate Canada awarded the Village with an \$840.00 grant. This is the same amount that was received last year. This year, event savings were achieved by using cupcakes instead of cake. This eliminated the need for paper plates. Napkins, decorations, table cloths and the photo booth from past years were used. The largest expense was staff salaries. Wages claimable under the grant cannot exceed 15% so the remainder was used as the Village's

contribution to the event. All of the grant was spent. The Village contributed \$1008.91 and the Tahsis Literacy Society contributed \$150.00 towards prizes.

Canada Day Expense 2022						
<u>Grant Expense</u>	<u>Cost</u>	<u>Village Expense</u>	<u>Hrs/amt</u>	<u>rate</u>	<u>total</u>	<u>comments</u>
Decorations	\$220.62	Food For BBQ	1	\$235.66	\$235.66	
Cupcakes	\$128.26	Labour set up day before	10	\$30.00	\$300.00	5 people/2 hours
Printing	\$90.00	Labour set up day before	1.25	\$17.00	\$21.25	2 people/45 min
Laminating	\$120.00	Labour day of	16	\$17.00	\$272.00	2 people/8 hours
Supplies	\$29.91	Labour Organization	4	\$30.00	\$120.00	1 people/4 hours
Wages < 15%	\$251.21	Labour grant application	2	\$30.00	\$60.00	1 person/2 hours
left to use	\$0.00					
Sub Total	\$840.00		Sub Total		\$1,008.91	
		Literacy Society - prizes	Sub Total		\$150.00	
Total Project	\$1,998.91					

STRATEGIC PRIORITY:

N/A

RECOMMENDATION:

N/A

Respectfully submitted:



Amanda Knibbs

VILLAGE OF TAHSIS

Report to Council

To: Mayor and Council

From: Tahsis Tourist Information Centre Summer Representatives

Date: September 4, 2023

Re: End of season report for the Tahsis Information Centre and Museum

PURPOSE OF REPORT:

To provide Council with a summary of activity for the 2023 tourist season.

BACKGROUND:

A total of 590 visitors came to the Tahsis Info Centre; 4 in June; 268 in July; 271 in August; and 47 in September. All of the visitors were impressed by how much history we have on hand regarding Tahsis and the local area.

Country	Location	Sum	Hours	Sum	Hours	Sum	Month	Sum
Canada	British Columbia	465	10:00 AM	57	10:00 AM	57	June	4
	Ontario	10	11:00 AM	81	11:00 AM	81	July	268
	Manitoba	3	12:00 PM	112	12:00 PM	112	September	47
	Alberta	25	1:00 PM	93	1:00 PM	93	August	271
	Quebec	3	2:00 PM	82	2:00 PM	82	Grand Total	590
	Saskatchewan	2	3:00 PM	88	3:00 PM	88		
	Canada Total	508	4:00 PM	46	4:00 PM	46		
Other	Netherlands	4	5:00 PM	31	5:00 PM	31		
	France	7	Grand Total	590	Grand Total	590		
	Mexico	1						
	New Zealand	2						
	United Kingdom	2						
	Switzerland	2						
	Germany	6						
Other Total		24						
US	United States of America	58						
US Total		58						
Grand Total		590						

COMMON QUESTIONS WERE:

- General questions about the history of Tahsis
- Available trails in the area
- What activities were available in town
- Village population
- The rise and fall of the mills in Tahsis
- Why is Tahsis called the birth place of British Columbia
- All available restaurants
- What is the school system like
- What amenities does that Village of Tahsis have to offer
- What is the main source of job opportunities

STAFFING

This year the village did not receive the Canada Summer Jobs grant. The total hours worked this year is:

Regular Time: 680h

Overtime: 24h

Stat Holiday: 16h

STRATEGIC PRIORITY:

Operating of the Information Centre and Museum aligns with Council's strategic priority of promoting Tahsis as a tourist destination.

Respectfully submitted,

Brody Eldridge and Trina Consalvi

Tahsis Tourist Information Centre and Museum Summer Representatives