



AGENDA

**Regular Meeting of the Tahsis Village Council
to be held on November 15, 2022 in the Council Chambers
Municipal Hall, 977 South Maquinna Drive and by electronic means**

Remote access: **To attend this meeting remotely via Microsoft Teams/ phone**
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A. Call to Order **Mayor Davis will call the meeting to order.**

Land Acknowledgement **The Mayor will acknowledge and respect that we are meeting upon Mowachaht/Muchalaht territory.**

B. Introduction of Late Items

C. Approval of the Agenda

D. Petitions and Delegations None.

E. Public Input # 1

F. Adoption of the Minutes **1 Minutes of the Regular Council Meeting held on November 1, 2022.**

G. Rise and Report None.

- H. Business Arising** **1 Report to Council Re: Rural Dividend Program Conditional Grant Re-purposing**
-
- J. Council Reports** **1 Mayor Davis**
 2 Councillor Joseph
 3 Councillor Fowler
 4 Councillor Northcott
 5 Councillor Elliott
-
- K. Bylaws** **Report to Council Re: Upcoming Capital Projects And Loan Authorization Bylaw Procedures**
- 1 Loan Authorization Bylaw No. 652, 2022**
 A bylaw to authorize the borrowing of the estimated cost of the Tahsis Firehall Relocation Project.
 1st , 2nd and 3rd Reading
- 2 Loan Authorization Bylaw No. 653, 2022**
 A bylaw to authorize the borrowing of the estimated cost of the Tahsis Wastewater Treatment Reconfiguration & Upgrade Project.
 1st, 2nd and 3rd Reading
-
- L. Correspondence** **Letter to Mayor and Council from Jennifer Woodland, Managing Director , Grieg Seafood BC Ltd. Re: Congratulations to Mayor Davis, Councillor Fowler and Councillor Northcott on their return to Council and to the two new Councillors- Councillor Joseph and Councillor Elliott.**
- 1**
- Email to Mayor Davis from Josie Osborne, Minister of Land, Water and Resource Stewardship Re: Congratulations on re-election and thankyou for meeting at the 2022 UBCM.**
- 2**
- Email from the Honourable Mitzi Dean, Minister of Children and Family Development Re: Adoption Awareness Month.**
- 3**
-
- M. New Business** **2022 Report to Council Re: End of Season Report for The Tahsis Information Center and Museum.**
- 1**
- Councillor Fowler Resolution Re: UBCM health benefit options for elected officials and travel rates.**
- 2**
- WHEREAS** the Union of BC Municipalities has a time-limited opportunity for local government elected officials to sign up for one of the nine Pacific Blue Cross health benefits program options;

AND WHEREAS program eligibility requires a majority of Tahsis Council to sign up for the same option;

AND WHEREAS Village business travel rates have not been increased in over 8 years;

BE IT RESOLVED THAT a majority of Council members enroll in the same UBCM health benefit option; and

BE IT FURTHER RESOLVED THAT staff prepare a report with travel rate increase options for Council's consideration.

3 Grant Application Re: 2023 Celebrate Canada

4 Councillor Fowler's Notice of Motion Re: Food Costs and Climate Change Impact Stories Project

WHEREAS Councillor Fowler submitted an Expression of Interest in mid-October in response to the Call for Interest: Food Costs and Climate Change Impact Stories Project posted on the BC Food Security Gateway; and

WHEREAS, in response to Councillor Fowler's submission, Tahsis has been selected to participate in the project, which could entail the Village receiving a \$1,000 contribution; and

WHEREAS food security is an important issue for Tahsis Council as it impacts many residents;

THEREFORE BE IT RESOLVED THAT Tahsis Council approves the Village participating in the Food Costs and Climate Change Impact Stories project; and

BE IT FURTHER RESOLVED THAT Tahsis Council appoints Councillor Fowler to lead the Village's participation in this project.

N. Public Input #2

Public Exclusion

Recess

Reconvene

O. Adjournment



Minutes

<u>Meeting</u>	Inaugural and Regular Council Meeting
<u>Date</u>	November 1, 2022
<u>Time</u>	7:00 PM
<u>Place</u>	Municipal Hall - Council Chambers and by electronic means

Present

Mayor Martin Davis
 Councillor Meggan Joseph
 Councillor Sarah Fowler
 Councillor Cheryl Northcott
 Councillor Douglas Elliott

<u>Staff</u>	Mark Tatchell, Chief Administrative Officer	by video
	Adia Mavrikos, CPA, CA, Director of Finance	by video
	John Manson, P.Eng., Municipal Engineer	by video
	Janet StDenis, Corporate Services Manager	
	Amanda Knibbs, Finance, I.T. Co-ordinator	by video
	Lauren, Roth, Finance Assistant	
	Lisa Illes, Fire Chief	by video

<u>Public</u>	Members of the public	16 (5 by video)
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Welcome

Mark Tatchell, Chief Administrative Officer, welcomed the public and gave a brief overview of the legislative framework that establishes local governments and the orderly transition of municipal councils.

Inauguration

Janet StDenis, Chief Election Officer, swore in the newly elected Mayor and Council. The following persons recited their solemn affirmations and were sworn in as Mayor and Councillors.

Mayor Martin Davis
 Councillor Meggan Joseph
 Councillor Sarah Fowler
 Councillor Cheryl Northcott
 Councillor Douglas Elliott

A. Call to Order

Mayor Davis assumed chair of the meeting and called the meeting to order at 7:15 p.m.

Land Acknowledgement

Mayor Davis acknowledged and respected that Council is meeting upon Mowachaht/ Muchalaht territory.

B. Introduction of Late Items

None.

C. Approval of the Agenda

Fowler/Northcott: VOT 0328/2022

THAT the Agenda for the November 1, 2022 Regular meeting of Council be adopted as presented.

CARRIED

D. Petitions and Delegations

None.

E. Public Input # 1

A member of the public had several questions regarding the procedure/ process for the minutes of the Council meetings to which Council responded.

A member of the public requested copies of the minutes from the November 1st, 2022 Regular Council meeting and for the past 4 years. Council informed the resident that the minutes were publicly available on the Village's website.

A member of the public commented on the dates of the minutes available on the Village's web site.

A member of the public congratulated all election candidates whether successful or not and also noted that there was lower than usual turnout.

A member of the public inquired about the procedure for dealing with conflicts of interest with respect to borrowing money.

F. Adoption of the Minutes

1 Minutes of the Regular Council Meeting held on October 4, 2022.

Fowler/Northcott: VOT 0329/2022

THAT the Regular Council Meeting minutes of October 4, 2022 be adopted as presented.

CARRIED

G. Rise and Report

None.

H. Business Arising

Investing in Canada Infrastructure Program (Green Infrastructure – Adaptation,

1 Resilience, and Disaster Mitigation), Tahsis Flood Protection Improvements Project – Phase 3.

Following approval of the resolution passed at the October 4, 2022 regular meeting, the cost estimate for the project was updated, therefore a new resolution is required. Before considering a new resolution, Council must first reconsider and rescind the previous resolution.

Fowler/Northcott: VOT 0330/2022
TO reconsider resolution VOT0326/2022

CARRIED

Motion to Reconsider VOT0326/2022

THAT staff submit an application for grant funding application for the Tahsis Flood Protection Improvements Project, Phase 3 through the Investing in Canada Infrastructure Program –Green Infrastructure, Adaptation, Resilience and Disaster Mitigation; and

THAT Council supports the project and commits to its share (\$288,151) of the project, as well as cost overruns.

CARRIED
 1 "no vote"
 registered to
 Councillor Elder

Motion to rescind VOT0326/2022:

Fowler/Northcott: VOT 0331/2022
TO rescind resolution VOT0326/2022.

CARRIED
 1 "no vote"
 registered to
 Councillor
 Elliott

The CAO spoke to the need for the new resolution to clarify the contributions from the province and the Village's share of funds for the project.

New Resolution:

Fowler/Northcott: VOT 0332/2022

THAT staff submit an application for grant funding application for the Tahsis Flood Protection Improvements Project, Phase 3 through the Investing in Canada Infrastructure Program –Green Infrastructure, Adaptation, Resilience and Disaster Mitigation; and

project, as well as cost overruns, understanding that the Province of BC has offered a 16.67% Top-Up contribution that brings total senior government contributions up to 90% of the total project cost.

CARRIED

1 "no vote"
 registered to
 Councillor
 Elliott

2 UBCM 2022 Disaster Risk Reduction/ Climate Adaptation Regional Grant Application

Following approval of the resolution passed at the September 20, 2022 regular Council meeting and subsequent submission of the grant application by the Strathcona Regional District to UBCM, UBCM staff advised SRD staff the resolution did not meet UBCM requirements. Therefore, Council is requested to reconsider and rescind the September 20, 2022 resolution and pass a new resolution to satisfy UBCM requirements.

Fowler/Northcott: VOT 0333/2022

THAT Council reconsider resolution VOT0314/2022.

CARRIED

Motion to Reconsider VOT0314/2022

Elder/Fowler VOT 0314/2022

THAT as part of the Village of Tahsis' ongoing work in relation to tsunami preparedness, that council support an application for financial assistance under the Stream 2 portion of the unity Community Emergency Preparedness Fund 2022 DRR / CA grant by the SRD to the UBCM, and;

THAT the Village of Tahsis agrees to be a partnering applicant to the SRD's application for above funding under the above referenced program.

CARRIED

Motion to rescind VOT0314/2022:

Fowler/Northcott: VOT 0334/2022

THAT Council rescind VOT0314/2022.

CARRIED

New Resolution:

Fowler/Northcott: VOT 0335/2022

THAT as part of the Village of Tahsis' ongoing work in relation to tsunami preparedness, that an application for financial assistance under the Stream 2 portion of the Community Emergency Preparedness Fund 2022 DRR / CA grant be authorized for submission to the UBCM, in collaboration with the Strathcona Regional District; and

THAT the Village of Tahsis agrees to the Strathcona Regional District submitting an application on their behalf, and that if funded, agree to the Strathcona Regional District managing the grant and being the recipient of all funding.

CARRIED

3 Report to Council Re: Village of Tahsis Q3 Operating Results to September 30, 2022.

The Director of Finance spoke to the Q3 operating results providing explanations of variances between the actual and budgeted operating results along with projections for year end. A discussion followed. The Director of Finance responded to questions from Council.

Fowler/Northcott: VOT 0336/2022

THAT this Reports to Council be received.

CARRIED

J. Council Reports

Mayor Davis

Welcome to our new Tahsis Council! First of all, I would like to thank everybody who had taken the time to run and was willing to make the commitment to serve as elected council for Tahsis, whether elected or not. It is a big time commitment with minimal pay but demonstrates that you care about the future of this community. And thank you to everybody who came out to vote as this is ultimately what keeps the democratic process, with its attendant rights, freedoms and responsibilities running. It is much better than the alternative as we see occurring in many parts of the world.

I am happy to see the new council here and believe that it strikes a good balance of knowledge in different areas, experience, and renewal.

I want to speak about last night's accidental tsunami alert activation. Having these things occur, not once but four times so far, is unfortunate and unacceptable. Having this happen undermines the trust of the public in the warning system and could lead to negative consequences if an actual alert occurs and it is not taken seriously. I have spoken with our Fire Chief and our CAO regarding this and we need to move away from a system where accidental activations can occur. It should be required that a sequence of numbers is inputted before it is activated. Also, we need to look at being able to deactivate it in a more timely manner. In future, there will need to be public education as to what the signals mean. The lengthy blast we heard last night was actually an all-clear; a series of pulses denotes a warning alarm.

This afternoon, we lost an important member of our extended community. Ray Williams of Yuquot passed away. He was a long time resident of Yuquot and the keeper of knowledge of the history and practises of the Mowachaht-Muchalaht First Nation. I am happy to say that I have met and spoken with him on many occasions. He attended the opening of the Tahsis Coast Guard Station in 2019. He will be missed.

Councillor Joseph

Hello everyone.

I just want to thank all of you who voted. I do not have much to report as this is our first meeting and I have spent a lot of time recently getting up to speed. Though I want to thank the Tahsis Volunteer Fire Department for the fire works display, my family and I attended the Halloween festivities and really enjoyed ourselves so I wish to send out a round of applause to everyone who made that happen. Building strong community connections is very important to me.

Thank you
Meggan Joseph

Councillor Fowler

What a nice Halloween fireworks, costume and pumpkin contest and bonfire at the recreation centre last night. As a way to get our new councillors Elliott and Joseph up to speed about what I have been working on while campaigning and since election day I provide this list.

1. Microtrolling with NSW partners.
2. Hotel booking for UBCM in Vancouver 2023.
3. Notice of motions
 - a) Group benefits
 - b) food costs & climate impacts opportunity
4. PAC & CMESS cleared, did some leveling and widening the trail to the emergency sea can above the school. We also hosted a preschool sip and salad lunch with Joyce and Fatima from Campbell River family service and the Children's hub in Gold River respectively.
5. As it piggybacks on to my UBCM executive board meeting for November I am planning to attend the DPAC leadership summit since I will already be in Vancouver on Friday November 18. Our region and School District 84 haven't had a district representative for over 10 years and I look forward to hearing from Hon. Jennifer Whiteside , Minister of Education and Child care and Hon. Katrina Chen, Minister of State for Child care.

Looking forward to our annual remembrance day services next week and I encourage anyone who wants to order Purdy's chocolate as part of the seasonal fundraiser. I have already heard from my contact Kevin about the Knights of Columbus hamper forms, like clockwork, we are nearing that time of year.

Submitted respectfully,
Councillor Fowler

Attachment #1 Standard Operating Procedure for the WCVI Juvenile Salmon Microtrolling Program.

Attachment #2 Conuma Hatchery Report October 26, 2022

Attachment # 3 NSW Coordinators Report #3

Attachment #4 Nootka Sound Watershed Society Meeting Minutes- Oct 26/2022

Councillor Northcott

I want to thank everyone who voted in this municipal election, no matter how you voted.

I'd like to thank Village staff for all the time and hard work they put into this election.

I look forward to working with this Council and staff in the continuing effort to make Tahsis the best it can be.

Councillor Elliott

Ladies and Gentlemen,

I wish to take this opportunity to thank you for your support and trust in electing me as councillor of the Village of Tahsis.

Although I had no intentions of running for this position. The large tax increase I received last summer opened my eyes. It was also apparent that more and more citizens of our village were unhappy with the level of service and conduct of the administration of this village. The use of out of town contractors, consultants, legal fees and reliance on engineering advice have been major contributing factors towards our tax increases.

As a former employee of the village, it was very apparent that mismanagement was the root cause of problems that we are facing today. Thus I campaigned on three main issues.

1st

To redefine our public works department. I would like to see a change of leadership and give that individual the necessary resources to conduct their responsibilities in an efficient manner. We need to invest in our staff and provide them with long term career opportunities. We need to be an ethical employer and have them proud to be part of our community. I also believe that the community needs direct access to Public Works and their administrator needs to be accountable to the Mayor and Council.

2nd

To redefine and reduce our administrative overhead. We are a small village without a large corporate tax base. We simply cannot afford to pay the existing salaries and accounting costs that have occurred on to this village. There are much larger towns and villages throughout the province that do not pay the salaries that we pay. Too much has been spent on legal fees, consultants and engineering advice. This all results in higher taxes without any noticeable increase in service. This needs to change.

We have a rec centre that is decrepit, outdated and has turned into a money pit. It has run at a loss of over 200K per year for the past 20 years. These types of facilities were heavily financed by large corporations to attract employees and their families. We do not have that corporate tax base anymore and our rec center has consumed a large portion of our cash reserves over the past 20 years. I'm not in favor of borrowing any money for this facility. However, at a recent planning session, Councillor Joseph has indicated that more services could be provided within the facility generating additional revenue. This is an avenue that I would support. A combination of public and private venues could put this facility on a sustainable path. If that cannot be accomplished, we may have to make some difficult decisions concerning the future until the village regains a corporate tax base to subsidize the facility.

I am not in favor of borrowing any money towards a new fire hall. I am a firm believer that we need to repair and maintain our own buildings. We cannot afford the luxury to condemn this building and deem it worthless when it occupies one of the most prestigious locations in our village. The marine centre and the Public Works facility could accommodate the fire department until the existing fire hall is deemed safe. We need to incorporate an affordable solution. With interest rates on the rise, this is not the time to borrow money.

The application for grants can bring enormous benefits to our community. But it is worth noting that some grants require contributions from our own finances. Since the closure of the mill, our cash reserves have steadily declined. This council that you have elected, is now faced with the most challenging dilemma. We now have to get our financial house in order. We need to start replenishing our cash reserves and start running this village within our financial means. Borrowing money at higher interest rates to hide the dismal financial state of the village is unethical. If we don't have the funds to pay our share of the grant, then it is quite obvious, we can afford that grant. Borrowing money in this current economic recession will result in huge tax increases. We must keep our focus on the core infrastructure that we are responsible for. If we sell off our dormant land holding, thus increasing our tax base, this may give us the ability to invest in our present infrastructure without borrowing any additional funds.

The last item that I mentioned at the All Candidates meeting was my desire to have the mill site developed into an artisan industrial park. There are those who are happy with the status quo and believe that this is outside the scope of the village's control. This is not the case at all. The same company had a mill site in my hometown of Squamish. They too had all the environmental issues that deterred development. But if you visit the town today, you will witness massive development with future plans to build a bridge across the channel connecting the downtown area.

This can be a golden opportunity for the future of this village and I would like to see cooperation with WFP to get the ball rolling. I believe the provincial government could be instrumental in establishing incentives to promote green energy and local businesses to serve our community. I also envision park settings throughout the site with recreational facilities. This could mark the turning point where we could see the Head Bay road improve to a single lane highway. This mill site could easily provide long term year round employment opportunities that would attract young families to experience one of the most pristine areas on the west coast of Vancouver Island.

In summary,

One thing that has been very apparent to me since I have been elected, some people do not like change. I am only one vote on this council. I need your support to reach out to the councillors that you supported and share your concerns. If this council can achieve financial stability, replenish our cash reserves and keep taxes increases within reason, then I hope that you will re-elect all of us.

Thank you

Fowler/Northcott: VOT 0337/2022
THAT the Council Reports be received.

CARRIED

K. Bylaws

None.

L. Correspondence

- 1 Email from R. Dyson, CAO, Comox Strathcona Waste Management Re: Solid Waste Management Plan Renewal Launch.**
- 2 Email from Serena Cizmecigil Re: BC Electoral Boundaries Commission - Preliminary Report**
- 3 Email From Michele Babchuck, MLA North Island Re: Community Safety Grant**

- 4 **BC/Yukon Command of the Royal Canadian Legion - Re: Request for support by sponsoring an advertisement in the Military Service Recognition Book**

Fowler/Northcott: VOT 0338/2022

THAT these correspondence items be received.

CARRIED

Fowler/Northcott: VOT 0339/2022

THAT correspondence items 3 & 4 be pulled for discussion.

CARRIED

- 3 **Email From Michele Babchuck, MLA North Island Re: Community Safety Grant**

Councillor Fowler spoke to this grant opportunity.

- 4 **BC/Yukon Command of the Royal Canadian Legion - Re: Request for support by sponsoring an advertisement in the Military Service Recognition Book**

The CAO spoke to Council's history of support the BC/Yukon Command of the Royal Canadian Legion.

Fowler/Northcott: VOT 0340/2022

THAT Council support the BC/ Yukon Command of the Royal Canadian legion by sponsoring a black and white business card size ad.

M. New Business

- 1 **Appointment of Village of Tahsis Deputy Mayor**

Northcott/Elliott: VOT 0341/2022

THAT Councillor Fowler be appointed as Deputy Mayor for the Village of Tahsis.

CARRIED

- 2 **Appointment for Directors for:**

a) Strathcona Regional District

Fowler/Northcott: VOT 0342/2022

THAT Mayor Davis be appointed as Director for the Strathcona Regional District.

CARRIED

b) Comox Strathcona Regional Hospital District

Fowler/Northcott: VOT 0343/2022

THAT Mayor Davis be appointed as Director for the Comox Strathcona Regional Hospital District.

CARRIED

c) Comox Strathcona Waste Management Board

Fowler/Northcott: VOT 0344/2022

THAT Mayor Davis be appointed as Director for the Comox Strathcona Waste Management Board.

CARRIED**d) Vancouver Island Regional Library Board****Elliott/Northcott: VOT 0345/2022**

THAT Councillor Northcott be appointed as Director for the Vancouver Island Regional Library Board.

CARRIED**e) Nootka Sound Watershed Society****Elliott/Fowler: VOT 0346/2022**

THAT Councillor Joseph be appointed as a Director for Nootka Sound Watershed Society.

CARRIED**f) Municipal Insurance Association of BC****Fowler/Elliott: VOT 0347/2022**

THAT Mayor Davis be appointed as a Director for Municipal Insurance Association of BC.

CARRIED**3 Alternate Directors for:****a) Strathcona Regional District****Elliott/Northcott: VOT 0348/2022**

THAT Councillor Fowler be appointed as Alternate Director for Strathcona Regional District.

CARRIED**b) Comox Strathcona Regional Hospital District****Fowler/Northcott: VOT 0349/2022**

THAT Councillor Fowler be appointed as Alternate Director for Comox Strathcona Regional Hospital District.

CARRIED**c) Comox Strathcona Waste Management Board****Northcott/Joseph: VOT 0350/2022**

THAT Councillor Fowler be appointed as Alternate Director for Comox Strathcona Waste Management Board.

CARRIED

d) Vancouver Island Regional Library Board

Elliott/Northcott: VOT 0351/2022

THAT Councillor Joseph be appointed as Alternate Director for Vancouver Island Regional Library.

CARRIED

e) Nootka Sound Watershed Society

Fowler/Northcott: VOT 0352/2022

THAT Councillor Fowler be appointed as Alternative Director for Nootka Sound Watershed Society.

CARRIED

f) Municipal Insurance Association of BC

Fowler/Northcott: VOT 0353/2022

THAT Councillor Fowler be appointed as Alternate Director for Municipal Insurance Association of BC.

CARRIED

4 Appointment of Committee Chair of Tahsis Age Friendly Action Committee (TAAC).

Elliott/Fowler: VOT 0354/2022

THAT Councillor Fowler appointed as Committee Chair of the Tahsis Age Friendly Action Committee.

CARRIED

5 Report to Council Re: UBCM 2022 Volunteer & Composite Fire Department Grant Application.

Fowler/Northcott: VOT 0355/2022

THAT this Report to Council be received.

CARRIED

Community Emergency Preparedness Fund (Volunteer and Composite Fire Departments Equipment and Training) application.

Fowler/Elliott: VOT 0356/2022

THAT Council receive and consider this grant application.

CARRIED

The CAO spoke to the opportunity to purchase new equipment and supplies for the Fire Department with this grant which has zero financial commitment of the Village.

Fowler/Northcott: VOT 0357/2022

THAT Council approve this grant application and, in so doing, express support for the current proposed activities and commit to providing overall grant management.

CARRIED

6 Report to Council Re: UBCM 2022 Indigenous Cultural Safety & Cultural Humility Regional Grant Application.

Fowler/Northcott: VOT 0358/2022

THAT this Report to Council be received.

CARRIED

The CAO spoke to the purpose of this grant application as part of the Village's on going work with respect to the Truth and Reconciliation Commission's calls to action.

Fowler/Northcott: VOT 0359/2022

THAT as part of the Village of Tahsis' ongoing work in relation to Truth and Reconciliation that an application for financial assistance under the Indigenous Cultural Safety & Cultural Humility grant be authorized for submission to the UBCM in collaboration with the Strathcona Regional District; and

THAT the Village of Tahsis agrees to the Strathcona Regional District submitting an application on their behalf, and that if funded, agrees to the Strathcona Regional District managing the grant and being the recipient of all funding.

CARRIED

7 Report to Council Re: 2022 Village of Tahsis Municipal Election ballot account for purposes of the Local Government Act.

Fowler/Northcott: VOT 0360/2022

THAT this Report to Council be received.

CARRIED

8 Councillor Fowler Notice of Motion Re: UBCM health benefit options for elected officials and travel rates.

WHEREAS the Union of BC Municipalities has a time-limited opportunity for local government elected officials to sign up for one of the nine Pacific Blue Cross health benefits program options;

AND WHEREAS program eligibility requires a majority of Tahsis Council to sign up for the same option;

AND WHEREAS Village business travel rates have not been increased in over 8 years;

BE IT RESOLVED THAT a majority of Council members enroll in the same UBCM health benefit option; and

BE IT FURTHER RESOLVED THAT staff prepare a report with travel rate increase options for Council's consideration.

Northcott/Joseph: VOT 0361/2022

THAT this notice of motion be received .

CARRIED

9 Report to Council Re: Tahsis Recreation Centre Standards of Conduct Policy

Fowler/Northcott: VOT 0362/2022

THAT this Report to Council be received.

CARRIED

The CAO spoke to the purpose and scope on the Standards of Conduct Policy for the Recreation Centre. A discussion followed.

Fowler/Northcott: VOT 0363/2022

THAT option # 1 be approved (to approve the Tahsis Recreation Centre Standards of Conduct Policy as presented).

CARRIED**10 Report to Council Re: Audit Services****Northcott/Fowler: VOT 0364/2022**

THAT this Report to Council be received.

CARRIED

The Director of Finance provided Council with background information in regards to the Village's financial audit services. As the current contract with the Village's auditors (CNB) has expired the Director of Finance presented several options to Council along with their financial implications.

Fowler/Northcott: VOT 0365/2022

THAT option # 3 (to extend CNB's contract for another 3 years and appoint CNB as the Village's auditors until 2024) be approved.

CARRIED**11 2023 Council Meeting Dates****Fowler/Northcott: VOT 0366/2022**

THAT the 2023 Regular Council meeting dates be received.

CARRIED**Fowler/Northcott: VOT 0367/2022**

THAT the 2023 Regular Council meeting dates be approved as presented.

CARRIED**12 2023 Budget Meeting Dates****Fowler/Northcott: VOT 0368/2022**

THAT the meeting dates for the 2023 Budget be received.

CARRIED**Fowler/Northcott: VOT 0369/2022**

THAT the meeting dates for the 2023 Budget be approved as presented.

CARRIED

- 13 Tahsis Seniors Society Re: Request for a letter of support from Council for a New Horizons grant application.**

Elliott/Fowler: VOT 0370/2022

THAT this request and draft letter of support be received.

CARRIED

Fowler/Northcott: VOT 0371/2022

THAT this letter of support be approved as presented.

CARRIED

N. Public Input #2

Several members of the public raised question about the "benches and shelters grant" (the 2020 Community Economic Recovery Program) to which the CAO and Council responded.

A member of the public posed questions to Council regarding the November 1st, 2022 Regular Council Meeting agenda.

There was a discussion in regards to the recent false tsunami alarm.

A member of the public reminded Council that everyone is not on Facebook and suggested some alternate means of communicating notices.

Adjournment

Fowler/Northcott: VOT 0372/2022

THAT the meeting be adjourned at 9:07 p.m.

CARRIED

Certified Correct this

the 15th day of November, 2022

Chief Administrative Officer

Standard Operating Procedure for the WCVI Juvenile Salmon Microtrolling Program

September 2022

Version V.2022.07



**NUU-CHAH-NULTH
TRIBAL COUNCIL**



MAAQUTUSIIS HAHOULTHEE STEWARDSHIP SOCIETY



Tla-o-qui-aht First Nation



Yuutu?it?ath

Yuulu?it?ath
Government



Kyuquot/Checlesseht First Nation



Mowachaht/Muchalaht
First Nation



Ahousaht First Nation



Nuchatlaht Tribe



Quatsino First Nation



huu ay aht

ANCIENT SPIRIT, MODERN MIND



PACHEEDAHT
FIRST NATION



Ehattesaht First Nation



HA'OOM
FISHERIES SOCIETY



Fisheries and Oceans
Canada

Pêches et Océans
Canada



CEDAR COAST FIELD STATION
VARGAS ISLAND, CANADA



Thornton Creek Hatchery



REDD FISH
RESTORATION

Purpose: This document is the Standard Operating Procedure (SOP) for use in the WCVI juvenile salmon monitoring program utilizing microtrolling technology. This document is jointly produced between Fisheries and Oceans Canada and the Nuuchahnulth Tribal Council. This SOP is subject to change as methodologies are refined and the field season progresses.

Contact: Jessy Bokvist
South Coast Area Stock Assessment Biologist
Jessy.bokvist@dfo-mpo.gc.ca

Acknowledgements:

Much of this Standard Operating Procedure was based off of: Rodgers, T.R., Duguid, W. D., Atkinson, J.B., Pellett, K., and Middleton, C.T. 2020. Standard Operating Procedures: Microtrolling. Developed for the British Columbia Restoration and Innovation Fund. East Coast Vancouver Island Survival Bottleneck Project. V.20.1. p.9. Permission was granted to directly copy sections of this existing protocol and to modify sections for use in this SOP. We thank the above authors for their contribution and permission to continue with the microtrolling methodology as laid out in their SOP.

Conuma Hatchery Report - Oct 26, 2022

Stock	Species	Green Egg Inventory	Comments
Conuma R.	Chinook	Approx. 3.2 mil	Target met
Burman R.	Chinook	Approx. 320k	Target met
Gold R.	Chinook	Approx. 490K	Target 550k
Conuma R.	Chum	Approx. 2.9 mil	Targets met - Seapen release, Side Channel release, Sucwoa release
Canton R.	Chum	Approx. 470k	Target 550K
Tlupana R.	Chum	Approx. 970k	Target 1.2 mil
Conuma R.	Coho	235,972	BY2021 held onsite until spring 2023
Conuma R.	Coho	No eggs taken yet - coho are just moving into the system now with the rains	BY 2022 - Target 195K (65 pairs)

Coho Clipping

BY21 Coho to be adipose clipped late October - just finalizing dates with Fuerste Vaccination

Green Egg Inventory numbers are approx. as data has not all be inputted into database

Nootka Sounds Watershed Society

Madison Stewart - Coordinator Report #3

October 2022

SUMMARY

Please let this report reflect activities for two weeks of work in October, as the coordinator was on vacation until October 12th.

The coordinator is hoping to engage more with the NSWS Board of Directors to determine ways forward and assess the project timeline document which was submitted to me at the beginning of my contract. They would like to propose that the chair of the NSWS monthly meetings address the stewardship coordinator with pointed action items throughout the minutes, to provide direction. The coordinator anticipates that the coming months will give the Board of Directors and the stewardship coordinator more time to assess NSWS goals.

One housekeeping piece to mention; Madison is receiving correspondence emails to multiple inboxes. To keep discussion consistent, please only address nswscoordinator@gmail.com

TERMS OF REFERENCE

Reviewing the updated draft Terms of Reference for the Nootka Sound Watershed Society has shown that there is further work to do with the entire Board of Directors (BoD) to finalize the document. I understand that the ToR was reviewed at the September meeting, and there were ongoing conversations around a decision making model for the NSWS Board of Directors. I am happy to share some examples of non-profit constitutions which address different styles of decision making, and even conflict resolution between Board Members.

PROJECTS

The Coordinator regrets that they were not able to attend the October 20th 2022 Micro-trolling day in Nootka Sound, but they are interested in taking part in an additional micro-trolling training day if possible. It would be very beneficial for the coordinator to spend some additional time in the area to assess the hands-on work NSWS and their partners are doing.

In October, Kent and the Coordinator met with BCIT Living Labs team to discuss a potential partnership between them and the NSWS. We were able to share some of the NSWS's past work and assess the logistics for more student research participation in Nootka Sound. One action item taken from the meeting was for the NSWS Board of Directors to come up with a list of priority projects that potential BCIT students could take on. Once the BoD is in agreement on these projects, the Coordinator and Kent will begin the process of putting together a draft Memorandum of Understanding between the NSWS and BCIT. Kent has shared the EcoFish tool to the BCIT team of faculty to review past and ongoing projects for their reference.

In October the Coordinator also discussed with the Communications Specialists what some opportunities might be for additional marketing and communication. The Coordinator proposes that the NSWS send out a newsletter following the 2022 Annual General Meeting to recap the projects undertaken this year, and updates on what may be upcoming for 2023. There is capacity for this to be a joint project between the NSWS Coordinator and the Communications Specialist.

FUNDRAISING

The Nootka Sound Watershed society has submitted an application to the BC Provincial Recovery and Resiliency Grant. The Grant is a three year cycle grant which provides operational funding of \$50,000 each year, for three years. This funding could go toward the hiring of an Executive Director the NSWS, travel dollars for the BoD or other operational needs. I would like to also report that this grant has been duplicated for an additional roll-out, likely in early 2023. The coordinator will assess eligibility again and determine if the BoD is interesting in applying when more details are available.

The stewardship coordinator is reviewing the potential grant opportunities shared from EcoFish partners and is looking to support a grant application this Fall.

Nootka Sound Watershed Society
Meeting Minutes
Wednesday October 26, 2022

Via Zoom <https://us02web.zoom.us/j/88236701073?pwd=R253RjU3TzZyZUREUDZDVDAyNFRpUT09>

Welcome and attendance.

Lyndy Vroom - Coordinator, Conuma Hatchery Fisheries & Ocean Teresa O'Neill - Secretary, NSW Kent O'Neill - President, NSW Leigh Stalker - A&A Trading Operations Forester Paul Kutz - Western Forest Products Craig Blackie - Board Member Scoot Science Roger Dunlop - MMFN Lands Manager	Madison Steward - NSW Coordinator Jacob Melville - Community representative for the DFO Sarah Fowler - Councilor, Village of Tahsis Kristen Nygren - Environmental and Regulatory representative for Grieg Seafood Brit Van Ameron - Masters Student BCIT Dani Robertson - Muchalat Tribal Council, Biologist
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- Review and adopt of the agenda - **Motion to accept:** Teresa O'Neill **2nd:** Paul Kutz
- Review and adopt of the Minutes from Sept 28, 2022, meeting - **Motion to accept** - Teresa O'Neill **2nd:** Sarah Fowler
- Review of action items from Sept 28, 2022

Ongoing Items

Action	Who	Status
Put together proposal for coho monitoring (using PIT tags) on Dunlop Creek	Roger	Let's drop this item for now and we could pick this up again in the spring. PIT tag item and fence are dead right now. Roger has dropped it so let's remove it from ongoing items
Write letter of support for the Coastal Restoration Society	Roger/Danielle	Letter of support has been done and submitted to Joshua Charleson with CRS, we'll talk about it at the next meeting
Review EcoFish Tool	Paul/Leigh	Ongoing Ecofish will be present in the next meeting to talk about the tool and walk us through the deliverables

- Old Business

- **Stewardship Coordinator Report**

Motion to accept: Craig Blackie

2nd: Paul Kutz

Madison - Hi everyone. Just one housekeeping item, please keep everything to NSW's coordinator email. I had two weeks off in October so not reporting on a whole lot after the July and August break and then my two weeks off in Oct.

I had a meeting with Kent and BCIT regarding a potential partnership with their Living Labs project. We were able to share some of the NSW's past work and assess the logistics for more student research participation in Nootka Sound. Our next step is for the NSW Board of Directors to come up with a list of priority projects that potential BCIT students could take on. Once the BoD is in agreement on these projects, we will begin the process of putting together a draft Memorandum of Understanding between the NSW and BCIT.

The NSW has submitted an application to the BC Provincial Recovery and Resiliency Grant. The Grant is a three year cycle grant which provides operational funding of \$50,000 each year, for three years.

I am in the process of reviewing the potential grant opportunities shared from EcoFish partners and am looking to support a grant application this fall.

- **Communications Specialist Report**

No information from Kira. Will look at this next meeting.

- **BC SRIF Proposal**

* Kent please add in anything here that you can remember that was discussed

- **Fisheries Habitat**

Roger - Nothing to report here other than discussion at Ecofish.

- **Hatchery Update**

Lyndy Vroom to present the October hatchery report
(October Conuma Hatchery report provided by Lyndy will be included in a separate document.)

- **Conuma**

- the green egg report is based on historical data

- we had very different fall conditions this year, tough for nature but

- also easy to catch our brood stock

- haven't taken any coho eggs for this year but they are moving into the system now with the rain

Kent - Do we have a ballpark price on the brood year 2021 cost for clipping?

Lyndy - I believe she's keeping it the same, 9 cents or 11 cents. I can confirm that number pretty quick by email.

Paul - What is a green egg inventory?

Lyndy - The eggs and milk mixed together in the bucket. This is the very first inventory count. Then we inventory them again.

- **Tahsis**

Jacob - Roughly 150,000 eggs out of the Leiner, 170,000 out of the Tahsis. They met their targets. Leiner was pretty quick to get them, Tahsis was a bit tougher to get. They had to put a bit more effort into getting their eggs but they are all good now and sitting happy.

- **Zeballos**

We have numbers to report from the Zeballos hatchery. Stacy Varson is doing something else, Ian Douglas is doing that area now.

Kent - I'll follow up with him, he lives on Quadra.

- **Fisheries Management/Area 25 Roundtable Updates**

Kent - Nothing has gone on, December 9th is the first in person meeting in Campbell River. Not much to talk about in terms of harvest until the numbers come out.

- **Pinniped Harvest**

Kent - Is there anything to report, maybe from Roger?

Roger - I asked Nathan to get ahold of Mike McCullough, got him a drone. The count was 42 last year, 41 this year. We haven't reduced the number but they are smaller ones this year. We get a communal license renewed every year, we haven't talked about yet.

- **BCIT**

Brit - Still working on data analysis. Not much to report at this point since the last presentation. Jen told me she couldn't make it tonight.

Roger - She was up here in early Oct. but we didn't manage to meet up with her. We did end up to conjure up a beaver at the head, North wing of the tributary of the Octwanch. It surprised me to look down and see the beaver dam.

- **Gravel Bar Project**

FFSBC Funds

Kent - I asked Ecofish to give me an update on the funding but they couldn't make it happen in time, so I will update everyone on it soon. We still have \$5000-6000 funding on this, and we need to use those funds before the end of this fiscal year. I contacted Adam and told him we have those funds to use.

- **Terms of Reference review**

Completed – Revisions and editing to be led by Madison

- **BC SRIF**

Update: Please see below for a brief update on SNRCs portion of the BC SRIF project.
(Mario)

"We missed out on our fall plant due to permit delays. We have received our UWR exemption request, but we have not received our Section 52. We are now planning on a spring plant; we will commence the girdling and other site prep in early February and are planning on favorable weather conditions in March to complete the planting and coning. There is some risk to this plan with weather, so we may try to move a portion of the funding to the final year in case we receive a lot of snow like last year."

Kent - There are some risks to this plan regarding weather

Paul - I've talked with Mario and we put through the 2 billion tree project with Western. That program is \$60,000 -70,000 dollars. We're pushing it, it has to be done by the end of fiscal.

Leigh - I know the department that deals with that is pretty tapped and would be easy to push through.

Kent - I am sure he's pretty gunsy after what happened last year. The challenge is if we don't use those funds over the year they are gone. We still haven't received our last payment for the BCSRIF. We didn't get a Sept. invoice from Ecofish yet, so we can't really submit anything. I think we'll ask for an advance on the funds as there is quite a bit of work to do and I don't want to have any cash flow issues.

- **Micro Trolling**

Training update

Dani - Went out on the 20th. Sarah came also. We had three people from the DFO. One boat caught 19, one caught 15. I'd be happy to train anyone else who wanted to learn.

Kent - We have the XLP. I have registered one of our boats. Where did you guys fish?

Dani - Up near Bodega, Jesse, Nick Bolander, and (John Fulton?) from the DFO came.

Sarah -It was really fun. Nathan was there with his drone. Some got the hook in the head, but they were used for science and it was really great and I felt like I finally arrived in the Nootka Sound.

Kent - Maybe Dani you could keep us posted on when that is happening again. Do you have a schedule?

Dani - No, not yet. But I will keep you posted and let you know.

- **New Business**
 - **Review Draft Letter of Support for the NSWS from Joshua Charleson with Coastal Restoration for their Green Crab Project BCSRIF grant application**

Kent - Read draft support letter for the NSWS for the Coastal Restoration Society BCSRIF application from Joshua Charleson.

A few edits were suggested by the group.

Nikki to take a look at and edit.

- **BCIT Living Labs**

Madison to report on the status of Living Labs with BCIT. Establish list of top 3 priorities.

Kent - Possibility of bringing whole classrooms, about 30 students to come and learn and work here. They do want to take a look at our top three priorities.

Madison - It seemed like they want to either have a few long term students, or some full classrooms come. It seems like we need to take a look at what our priorities and short/long term objectives are.

Roger - What students does this encompass? Do they have archeology students? There's this ongoing silviculture stuff, this drought stuff has to be addressed. We have our focus on the gravel bar restoration stuff so maybe they could focus on some seine trials and try some exclusion efforts.

Kent - Some of the things I thought we could look at are filling the simple data gaps that have spaces to fill. Look at the DFO risk assessments and the data gaps.

Madison - Kent has shared the Ecofish tool with BCIT and they can look at the tool and what areas and gaps can be filled. We need to find out what our priorities

will be.

Roger - What about prioritizing I think the cold core areas are where we should focus. Verifying that from another view might be worthwhile. Something forward looking at where we will be heading with climate change would be a good idea.

Roger - I think we should ask and call all our industrial fiends around here to help us along with some of these projects we are working on.

Kent - This is a good segway to the new BCSRIF proposal idea.

Paul to present on it:

Paul - We're brainstorming, working through priorities and trying to leverage opportunities and work that has been done. More silviculture prescription work.

Talked about 2 billion tree project and looked at continuing that kind of project

Leigh - Comment about sediment source survey, from Roger.

Paul - Lots of different ideas floating around. Lots of discussions on what we look at in terms of estuaries and estuary assessment.

Roger - Some of the processes we need to address in the upper Octwanch in terms of steelhead are sediment. I feel concerned we are drifting away. If we get spreading out too far here, we might be too far afield. As a group, and light of climate change, we have to think on what we want to target.

Leigh - Is that group from BCIT a good place to get some targets? I don't really know the scale of what they want to tackle.

Madison - They wanted to know what we wanted. Might be worth bringing one of them with the board into a meeting and take a look at what we have done and what kind of projects we could have.

Leigh - Or just make a massive wish list and put it out there. This is a great place to sit down and make a big collaborative document and rank it in priority placing.

Kent - Ok who will do it?

Roger - Let's just have a session?

Leigh - Can I suggest we contribute in a written format first?

Madison- I'll volunteer to collect email and wishlists and put in in together for a draft document.

Kent - Are talking about the BCIT stuff or the BCSRIF stuff? We only have until mid Nov. for the BCSRIF stuff. What I'm hearing is we're talking about the BCIT content and Morgan at Ecofish is on the BCSRIF stuff. BCIT is looking at taking some pretty big leaps and taking on some climate change issues.

Leigh - Seems to me like Madison said, what do we want and they will align their programs and students with it.

Sarah - I've heard it done before, maybe in the living labs, is there a way that BCIT encourage any students further to find things that need to be discovered. There's opportunity and no ceiling to it, it's open ended for the students to bring their own minds to it.

Kent - Maybe broader concepts are better? Maybe putting out our main concern is climate change, instead of what has the temperature change been in these 18 streams. This might be a better way to make it more interdisciplinary.

Roger - I'd gladly take it to the Chiefs and it's easy for me to write letters and be supportive.

Madison - I did a quick search and there is a forensic diploma that does include an archeology program at BCIT.

Sarah - Seems to me that would be better supportive to see if there is a relationship and to have a cohesive relationship.

Leigh - Madison maybe you could have a google document that we could all collaborate on and that would save you time?

Paul - What on the screen here, Ecofish and strategic and running away on the train

Kent - One of the things we made clear to Ecofish and strategic is that we want to take the backseat on this. Ok Madison maybe you can meet with im at BCIF and tell them that is the way we want to prioritize our objectives.

Madison - For that special meeting, I can send an email out to the board. Would that be in the day or the evening?

Roger - I can do the day and host a lunch or meeting out of it.

Kent - One of the other things they listed is that they want to build capacity in the community they are working with and I don't really know what they mean by that.

- **New BC SRIF submission and AERF submission**

Leigh - There some things that fit that one. AERF had more specific mention of monitoring and surveying.

Roger - It's the baby of the Coast Restoration Fund so it should be a little easier.

Leigh - We were going to meet again. It closes the 28th of November.

Kent - The ball is in their court and they will tell us when they want us to meet with them.

Paul - Yes, that should be next week.

Roger - The nation in concert with the kelp forest people have some innovative parts application. Their project scope is setting up food processing stuff, working on the water well issue, and some help harvesting.

Kent - Is Ecofish setting that date for the meeting next week or should we prompt them?

Paul - They are setting it, but we could prompt them early next week.

- **EcoFish presentation at the Nov 30th meeting**

Kent - To finish their obligation for their deliverable. They will walk us through this in our next meeting.

- **Correspondence**

None

- **Financial Report**

Teresa to present the financial report

Motion to accept the financials: Roger Dunlop

2nd: Sarah Fowler

- **Next Meeting**

Nov 30, 2022

AGM at the end of the meeting

AGM advertised Oct 26th

- **Adjournment**

Meeting adjourned at 8:36 pm.

Motion to adjourn the meeting: Paul Kutz

2nd: Sarah Fowler

VILLAGE OF TAHSIS

Report to Council

To: Mayor and Council

From: Chief Administrative Officer

Date: October 27, 2022

Re: Rural Dividend Program Conditional Grant Re-Purposing

PURPOSE OF REPORT:

To provide Council with an update further to Council Resolution VOT 0252/2022 regarding Rural Dividend Project 2017120142 and to propose options for a Council decision regarding the same.

OPTIONS/ALTERNATIVES

1. Approve re-purposing the Rural Dividend Program (RDP) grant for a project to develop an economic development strategy for the Village of Tahsis, including the broader region, and invite further input from the Village of Zeballos (VoZ), the Mowachaht/Muchalaht First Nation (MMFN) and the Ehattesaht/Chinehkint First Nation (ECFN).
2. Without further consultation, proceed develop and issue a request for proposal or other approved procurement instrument seeking proposals for an economic development strategy for the Village of Tahsis and surrounding region.
3. Select and proceed with one of the other options described in the July 19th letter to the VoZ, MMFN and ECFN.
4. Any other option that Council deems appropriate

BACKGROUND:

- March 11, 2021: RSTBC issues letter rejecting Community Unity Trail proposal in its current form (Attachments “A” and “B”).
- May 18, 2021: Council passed this resolution –
Northcott/Fowler: VOT 0227/2021
THAT staff arrange to meet with Onsite Engineering Ltd. to request a desk review of the RSTBC decision and the information relied upon by RSTBC in making its March 12 2021 decision to not approve the Village's application under the Forest and Range Practices Act.
- October 5, 2021: Council passed this resolution –
Northcott/Fowler: VOT 0354/202
THAT The Uniting 4 Communities Society convene a meeting to consider these and other options as per the May 3rd, 2021 Report to Council on the Community Unity Trail (Attachment “C”).
- December 16, 2021: Uniting 4 Communities Society holds Annual General Meeting, however, quorum is not met.
- February 3, 2022: ICET writes to advise that the funding application approval for the Community Unity Trail has lapsed.
- July 19, 2022: letter sent to VoZ, MMFN and ECFN proposing three alternative uses for the Rural Dividend and scheduling a meeting for September 6, 2022.(Attachment “D”)
- September 6, 2022: meeting with VoZ and MMFN. MMFN representatives support Option #3 from the July 19th letter. VoZ states that it cannot express a position without first consulting with the ECFN.
- Ministry staff have advised on multiple occasions that the RDP funding intended for the Community Unity Trail project can be repurposed for any other economic development project or initiative if the Trail project does not proceed.
- VoZ has advised that Tahsis has the authority to use the RDP funds in the manner that best suits its purposes.

POLICY/LEGISLATIVE REQUIREMENTS:

Village of Tahsis Procurement Policy No. 2010, 2018

FINANCIAL IMPLICATIONS:

No financial implications unless the approved project cost estimate exceeds \$200,000.

STRATEGIC PRIORITY:

Yes.

“Develop an Economic Development Strategy (to include aquaculture)”

RECOMMENDATION:

Option 1.

Respectfully submitted:

A handwritten signature in dark ink, appearing to be 'Mark Tatchell', with a stylized, flowing script.

Mark Tatchell, CAO

"A"



File: FOR-16660-01

March 11, 2021

VIA EMAIL: MTatchell@villageoftahsis.com

Mark Tatchell - Chief Administrative Officer/EOC Director
Village of Tahsis

Dear Mr. Tatchell:

Thank you for your application of March 7, 2019, and the additional information provided in June 2020 to construct a recreation trail between the Villages of Tahsis and Zeballos. At your request, Recreation Sites and Trails BC (RSTBC) has only reviewed the CUT Connector Trail portion of the original application; however, the connector cannot be considered entirely independent of the full length of the trail.

I have completed a review of your application and note that your application includes information gaps that need to be addressed. There are also numerous technical details that either require clarification or substantial revision.

Of primary concern in the application is the combination of steep terrain and challenging soil conditions crossed by the proposed trail alignment. Due to the steepness of the terrain and geographical constraints, the proposed trail geometry with cut slopes at 100% exceeds stated stable slope angles of 67%. The degree and complexity of construction and installed infrastructure required to achieve the proposed grades far exceed standards for a recreation trail and are more appropriate for a road standard in very steep terrain. In addition, the proposed tread width of 4m is significantly wider than any recreation trail standard. If the overall design of the CUT Connector Trail cannot achieve maximum slopes of 67% and trail tread widths suitable for a recreation trail, RSTBC will not be able to consider approval of the trail and will direct the proponent to consider options for authorization to construct a road.

Attached to this letter, you will find a table outlining items of the engineered design that need to be addressed. I recommend that this list be reviewed by a qualified professional, and that the issues be addressed in a revised application package.

- 2 -

I would like to highlight the following items from the table:

Road Status and Approvals: The trail sections along forestry roads appear to be located on non-status or road permit roads; however, your application refers to these roads as Forest Service roads. Depending on the status of the roads, approvals and agreements may be required from existing permit holders. RSTBC will not designate any trails on roads that will be used for future industrial activity; Please clarify the current status of the roads and your plans on how to obtain permission or authorization to complete works on these roads.

Proponent: The previous application for this project was submitted by a contractor, with the name of the contractor as the proponent. You will need to clarify who the project proponent is, as the proponent will be required to submit the application.

Archeological Values: Archeological Assessments are required for this project and have not been included in your current application.

Fish Habitat: There are conflicting statements in the current application about the location of fish habitat in and around the project area.

Maintenance Plan and Budget: The proposal, if approved, would result in a very high maintenance trail with significant environmental and safety risks. A lack of maintenance would significantly increase the risk of landslides and erosion, potentially resulting in the loss of the trail and resulting in significant downslope impacts. A maintenance plan and budget detailing the proposed maintenance activities is required before further review of this proposal. Maintenance would be the responsibility of the proponent and would include the requirement for professional oversight.

Rockfall Hazard: The information provided in the application package mentions the potential for rock fall hazards but does not identify how this hazard will be managed during construction, maintenance, and use of the trail.

Karst: Much of the Extravagant Main intersects karst terrain which would likely result in additional planning and operational requirements. You may require approvals from appropriate authorities prior to completing any works on the Extravagant Main road.

Recreational Use Considerations: Several recreational use considerations require clarification including Steep Grades, Turning Radii and Anticipated Speeds, Proposed Trail Width, and Restricting Highway Vehicle Access.

The application in its current form does not allow me to further process it, and I therefore request that you address the issues outlined in this letter and the attached table and resubmit your application.

- 3 -

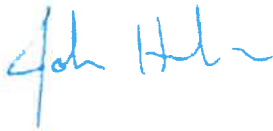
Finally, while your proposal is limited to CUT Connector, construction of this short section of trail represents considerable long-term safety, environmental and cost liabilities to the province. Prior to initiating any construction of the CUT Connector section, the ministry must be satisfied that the overall project including access from points of commencement in Tahsis and Zeballos in their entirety are viable in the long term.

Your proposed project has a high level of complexity. The project falls far outside the scope of RSTBC trail proposals and this makes it difficult to review and adjudicate. The need to retain outside expertise to complete the review significantly slows down the process, and it is important that the application meets the professional standards for a project of this scope. Further, it appears that the application in its current form may be more aligned with a road development rather than a recreational trail. RSTBC does not authorize road construction.

I hereby request that any subsequent versions of your application meet the recommendations contained in this letter and the appropriate components be reviewed and signed by a professional engineer, geotechnical engineer, and other professionals as required before being re-submitted.

If you have any questions, please contact me at 236-468-3918 or by email at John.Hawkings@gov.bc.ca.

Sincerely,

A handwritten signature in blue ink, appearing to read "John Hawkings", with a stylized flourish at the end.

John Hawkings
Director,
Recreation Sites and Trails BC

Attachment - Review and Recommendations Table

cc: Tennessee Trent, Trails Manager, Recreation Sites and Trails BC
Robert van der Zalm, Coast Regional Manager, Recreation Sites and Trails BC

VILLAGE OF TAHSIS

Report to Council

"B"

To: Mayor and Council

From: Mark Tatchell, CAO

Date: May 3, 2021

Re: Community Unity Trail Options

PURPOSE OF REPORT:

To summarize options for the Community Unity Trail project in light of the March 12, 2021 Recreation Sites and Trails ("RSTBC") decision rejecting the Community Unity Trail submission to establish a multi-purpose trail between Tahsis, Zeballos and Ehatish.

OPTION 1

Re-design the trail taking into account the issues and input from RSTBC in the March 12, 2021 letter and appendix and re-submit for approval under the Forest and Range Practices Act.

Pros:

- Is consistent with decisions and directions approved by grant funders, the Village of Tahsis and the Uniting 4 Communities Society ("the Society").
- The RSTBC letter leaves open the possibility for a revised submission
"I hereby request that any subsequent versions of your application meet the recommendations contained in this letter and the appropriate components be reviewed and signed by a professional engineer, geotechnical engineer, and other professionals as required before being re-submitted."
- Can utilize and leverage already completed engineering and data collection work.

Cons:

- The RSTBC letter invites a re-submission which would address all of the issues listed in the letter and the table. At the same time, John Hawkings (“Hawkings”), RSTBC Director, made clear during the March 25, 2021 phone meeting that he believes the terrain and soil conditions of the connecting section are too challenging to engineer, construct and maintain a trail suitable for quads/ATVs that would meet RSTBC’s requirements.
- It remains uncertain whether the Society or any of the communities have the capacity to maintain the trail to the level required by RSTBC.
- A source(s) of funding for new engineering work and work by other professional consultants would need to be identified and confirmed.
- Estimated time to complete and submit a revised proposal and receive a response from RSTBC is 2-3 years. It is unknown whether the Rural Dividend program and ICET would agree to further extensions of time to accommodate this re-submission.

OPTION 2

Re-design the route linking the Extravagant and Little Zeballos mains as a forestry road and develop an application for provincial government approval

Pros:

- RSTBC suggests that the engineering and construction required for the connecting section auger for a road, rather than a trail.
- The engineering, design and environmental assessment work to date could possibly re-purposed for a road permit application under the *Land Act* or the *Forest Act*.

Cons:

- Uncertain whether grant funders would agree to use approved grant monies to pay for road construction.
- Changes the project scope from a recreational trail to a road which could affect trail branding and marketing.
- Would require consideration consultation with existing road tenure holder (WFP).
- Construction costs would be greater than trail construction.
- Would require more resources to engage provincial government staff, seek advice, consult funders and stakeholders and prepare submission.

OPTION 3

Consider other routes for a multi-purpose trail, including the route proposed by 43K in 2016, and develop a new proposal for submission to RSTBC.

Pros:

- Is consistent with the original concept of establishing a multi-purpose trail between Tahsis and Zeballos.
- Other routes may have fewer trail design and construction challenges and issues.
- Rural Dividend continues to be supportive of a recreational multi-purpose trail between Tahsis and Zeballos.

Cons:

- Would require more resources to: research other routes; conduct recce work, engineering, design, environmental assessment.
- No guarantee that a suitable route can be found.
- No guarantee that a FRPA application for a new route would be approved by RSTBC.

OPTION 4

Research options for a hiking (and/or mountain bike) trail using this route or a coastal route between Tahsis and Zeballos

Pros:

- Hawkings suggested considering either re-scoping the proposed trail for hiking or mountain biking or developing a proposal for a coastal hiking trail. There is high demand for coastal hiking trails (e.g., Nootka Trail, North Coast Trail) and a new coastal hiking trail would be a great asset for the province, according to Hawkings.
- Developing a hiking trail could be less costly than a multi-purpose trail aimed at ATV/Quad users, depending on the terrain.
- Rural Dividend would likely be supportive of a hiking trail between Tahsis and Zeballos.
- Would be a magnet for visitors, similar to a multi-purpose trail.

Cons:

- Would require more resources to research route options and conduct the reconnaissance work, design, environmental assessment and the other requirements for a RSTBC submission.
- No guarantee that a suitable route can be found.
- No guarantee that a submission would be approved by RSTBC.
- A business case would also need to be conducted to determine the economic benefits to the community.

OPTION 5

Postpone or cancel the project.

Pros:

- Reduces future Village expenditures on a project which may never be approved.
- Allows staff and other resources to focus on other Council and Village priorities.

Cons:

- Loss of a potentially significant eco-tourism asset which could support existing businesses and spur new businesses.
- Over \$200,000 spent on the project to date without resulting in a viable proposal.
- Loss of opportunity to work collaboratively with Zeballos and the two First Nations.
- Failure to complete could impact future grant applications.
- Potential reputational risk.

Analysis

Proceeding under any of the Options 1-4, will require a confirmed source of funding, staff time commitment and a collective understanding that: a) the additional work may take 2 or more years to complete; and b) even a revised or new proposal may not receive RSTBC approval.

Moreover, to make an informed decision regarding any of these options (or others), more information is required. Gathering this preliminary information for decision-making purposes will likely require expenditures on professional consultants and staff time. Making a decision without more information could prove risky (i.e., costly). The Village and the Society may decide on an initial or tentative preferred option(s) and then investigate to determine whether that option is viable based on the preliminary research.

Initial Recommendations

- The Society convene a meeting to consider these and other options.
- The Village (as grant recipient) and the Society appoint a small ad hoc committee to consult with Rural Dividend and ICET on these (and/or other) options to determine how the grant funding would be affected under the various scenarios.
- The ad hoc committee meet with John Hawkings or other RSTBC staff for input on options.
- The ad hoc committee also consult with ATVBC, Campbell River ATV Club, WFP and other stakeholders on the RSTBC decision.
- Tahsis, Zeballos, MMFN and E/CFN contribute \$5,000 each toward retaining consultant(s) to conduct preliminary research on one or more of the tentative preferred options.
- The ad hoc committee (or staff) discuss the tentative preferred option (could be options 1, 2 and/or 3) with Onsite Engineering.
- The ad hoc committee (or staff) discuss the tentative preferred option (could be options 3 and/or 4) with 43K.
- The ad hoc committee make a recommendation to the Village and the Society on the committee's preferred option based on the information gathered.

STRATEGIC PRIORITY:

Yes: "Build the Community Unity Trail linking Tahsis with Zeballos".

Respectfully submitted:



Mark Tatchell, CAO

VILLAGE OF TAHSIS

"C"

Report to Council

To: Mayor and Council

From: Chief Administrative Officer

Date: September 22, 2021

Re: Community Unity Trail – Follow up to Resolution 0227/2021

PURPOSE OF REPORT:

In accordance with the above referenced Resolution, to provide Council with information from Onsite Engineer's assessment of the March 2021 Recreation Sites and Trails decision to not approve the Village's application under the *Forest and Range Practices Act*

OPTIONS / ALTERNATIVES

See Options and Staff Recommendation from the May 3, 2021 Report to Council (attached).

BACKGROUND:

At its May 18th regular meeting, Council passed the following resolution:

Northcott/Fowler VOT 0227/2021

THAT staff arrange to meet with Onsite Engineering Ltd. to request a desk review of the RSTBC decision and the information relied upon by RSTBC in making its March 12, 2021 decision to not approve the Village's application under the *Forest and Range Practices Act*.

CARRIED

Village of Tahsis and Village of Zeballos staff met with Onsite Engineering representatives by phone on September 8th. Onsite's main point from its review of the RSTBC assessment is that the connecting trail section cannot be constructed to RSTBC's maximum cut slope angle of 67%, as stipulated in John Hawkings' March 11th letter.

Onsite focused on the following in John Hawkings March 11, 2021 letter:

“Due to the steepness of the terrain and geographical constraints, the proposed trail geometry with cut slopes at 100% exceeds stated stable slope angles of 67%. The degree and complexity of construction and installed infrastructure required to achieve the proposed grades far exceed standards for a recreation trail... In addition, the proposed tread width of 4m is significantly wider than any recreation trail standard. If the overall design ... cannot achieve maximum slopes of 67% and trail tread widths suitable for a recreation trail, RSTBC will not be able to consider approval of the trail ...”

Still, Onsite maintains that the connecting trail section can be constructed to achieve a safe and sustainable trail. Onsite spoke with Shelley Higman, Senior Area Engineer with the Ministry of Forests, Lands, Natural Resource Operations and Rural Development, who authored the detailed spreadsheet comments appended to Hawkings letter. Onsite believes that by working with Shelley Higman, they could address the erosion and soil stability concerns to achieve a trail design meeting professional engineering standards. However, if RSTBC remains firm in its view that the cut slope angle cannot exceed 67%, then the proposed connecting trail section is a non-starter. The other recommended or required actions described in the spreadsheet would require more design work and retaining other consultants and, hence, more costs.

The information above information from Onsite will be shared with Ministry staff from the Rural Development Branch at a project status meeting on September 28th. As Council knows, the Village has received \$200,000 from the Ministry's Rural Dividend Fund for the project, which can only be used if the project receives RSTBC approval. However, Ministry staff have indicated that this funding could be re-purposed for other Village of Tahsis economic development projects, with Ministry approval.

POLICY / LEGISLATIVE REQUIREMENTS:

Any decision or direction from Council which deviates from the scope of the Community Unity Trail should be undertaken only after consulting with the Uniting 4 Communities Society, the Village of Zeballos, the Ehattesaht/ Chinehkint First Nation and the Mowachaht/Muchalaht First Nation. It bears noting that from 2015 to 2018 Tahsis and Zeballos alternated submitting grant applications for the trail project development. The \$200,000 in funding received by Tahsis was due to the fact that it was Tahsis' turn to submit a grant application.

FINANCIAL IMPLICATIONS:

Financial implications depend entirely on Council's direction. Staff can and will provide more detailed cost estimates to assist with Council's decision making, if requested.

STRATEGIC PRIORITY:

Yes: "Build with Community Unity Trail linking Tahsis with Zeballos"

RECOMMENDATION:

See Staff Recommendation from the May 3rd staff report

Respectfully submitted:

A handwritten signature in dark ink, appearing to be 'Mark Tatchell', written in a cursive style.

Mark Tatchell, CAO

"D"



Village of Tahsis

July 19, 2022

Mayor Julie Colborne
Village of Zeballos
PO Box 127
Zeballos, BC
V0P 2A0

Chief Mike Maquinna
Mowachaht/Muchalaht First Nation
PO Box 459
Gold River, BC
V0P 1G0

Chief Simon John
Ehattesaht/Chinehkint First Nation
PO Box 59
Zeballos, BC
V0P 2A0

Re: Community Unity Trail Project – decision required

I am writing on behalf of the Village of Tahsis and the Uniting 4 Communities Society regarding the Community Unity Trail project.

As you may know, in March 2021, Recreation Sites and Trails BC (Ministry of Forests), rejected the submission to construct a multi-use trail between Tahsis and Zeballos, based on a number of factors (the decision letter is attached). The Village of Tahsis is holding \$200,000 of provincial funding for this project. The funds were received in 2018 from the former Rural Dividend Fund. These funds can be used by the Village of Tahsis for other economic development projects.

The purpose of this letter is to offer alternative uses of the funds (which must be used by the Village of Tahsis), other than for the multi-use trail between Tahsis and Zeballos. This letter also sets a date for a meeting of the four communities to discuss these alternatives, in keeping with the spirit of inclusion and cooperation that united us to initiate this project in 2015.

*Village of Tahsis
977 South Maquinna Drive
P.O. Box 219 Tahsis BC V0P 1X0
TEL: (250) 934-6344 FAX: (250) 934-6622
www.villageoftahsis.com*

Option #1

Research options for a hiking/mountain biking trail between Tahsis and Zeballos.

Pros:

- RSTBC suggested considering either re-scoping the proposed trail for hiking or mountain biking or developing a proposal for a hiking trail. There is high demand for hiking trails (e.g., Nootka Trail, North Coast Trail) and a new hiking trail in this region would be a great asset for the province, according to RSTBC.
- Developing a hiking trail could be less costly than a multi-purpose trail aimed at ATV/Quad users, depending on the terrain.
- Rural Dividend is supportive of a hiking trail between Tahsis and Zeballos.
- Would be a magnet for visitors, similar to a multi-purpose trail.

Cons:

- Would require more resources to research route options and conduct the recce work, design, environmental assessment and the other requirements for a RSTBC submission.
- No guarantee that a suitable route can be found.
- No guarantee that a submission would be approved by RSTBC.
- A business case may also need to be conducted to determine the economic benefits to the communities.

Option #2

Develop hiking trails in Tahsis and Mowachaht/Muchalaht territory.

Pros

- Would add to the trail network in the region
- Would offer an opportunity to partner with the Mowachaht/Muchalaht First Nation in trail development that promotes the Nation's culture and history
- Magnet for visitors
- Less costly than a multi-purpose trail

Cons

- Does not provide direct benefit to Zeballos and the Ehattesaht/Chinehkint First Nation
- No guarantee that any new hiking or biking trails would receive RSTBC approval

Option #3

Develop an economic development project or strategy for the four communities that is not trail focussed.

Pros

- Uses the \$200,000 in Rural Dividend funding to benefit the four communities
- Consistent with provincial government conditions for the use of the funds
- Could be undertaken faster than trail development
- Will show forward progress on the file to the provincial government as funder

Cons

- Potential challenges in finding common economic development opportunities that serve the 4 communities
- The \$200,000 might be insufficient to generate meaningful results
- Does not align with the constitution and bylaws of the Uniting 4 Communities Society

A virtual meeting will be held on September 6th at 1:00 PM to discuss these options and any others proposed by the partner communities/First Nations. If a consensus emerges on one of the options, then it will be brought back to Tahsis Council for consideration. Ultimately, Tahsis Council will need to approve any re-purposing of the Rural Dividend funding.

A MS Teams invite will be distributed within a week for the above referenced meeting.

Please contact Mark Tatchell, CAO, at (250)934-6344 with any questions or concerns regarding the above.

Respectfully,



Councillor Sarah Fowler

cc: Mayor Martin Davis and Tahsis Council

VILLAGE OF TAHSIS

Report to Council

To: Mayor and Council

From: Director of Finance

Date: November 7, 2022

Re: Long-term borrowing for upcoming Capital Projects & Loan Authorization Bylaw Procedures

PURPOSE OF REPORT:

To inform Council of the Loan Authorization Bylaw procedures for the Firehall Relocation and Wastewater Reconfiguration & Upgrade Project (Phase 1).

OPTIONS/ALTERNATIVES

1. Give first three Readings of the attached Loan Authorizations Bylaws 652 (draft) & 653 (draft) and, if given, consider the two Electoral assent processes.
2. Any other option that Council deems appropriate.

BACKGROUND:

The Village of Tahsis has applied to the Investing in Canada Infrastructure Program – Environmental Quality for Tahsis Wastewater Treatment – Capacity, Sustainability and Climate Resilience Upgrade Project Phase 1. The amount of the grant is \$1,308,941 with the Village's contribution being \$476,059.

The Village of Tahsis has also applied to the Canada Community - Building Fund in British Columbia for the Tahsis Firehall Relocation Project. The application was submitted on June 29, 2022. The amount of the grant totals \$1,892,675 with the Village contribution of \$140,000. Council has also approved proceeding with the process of borrowing \$2,032,675 to fund the Firehall Relocation (Elder/Fowler VOT 0284/2022) to ensure a revenue source for this project if the grant application is unsuccessful.

Council approved and committed to the above projects at the September 6, 2022 Regular Council Meeting. The Village will require financing from the Municipal Finance Authority to fund these capital projects. Loan Authorization Bylaw 652 & 653 (draft) are attached for Council's consideration.

Loan Authorization Bylaw Procedures

Council will decide whether to give the first three readings to the loan authorization bylaws. If each bylaw receives three readings it must be sent to the Provincial Government for the Inspector of Municipalities approval. Once the Province approves, the Village can initiate one of

the two options for an approval process with the electors: The Alternative Approval process or Referendum.

Alternate Approval: The alternative approval process is way for Council to “test the waters” to see if there is support for the loan authorization bylaw. Under this process, if 10 percent or more of the eligible electors in the area to which the process relates submit elector response forms, the local government may not proceed with the bylaw. In this circumstance, Council could proceed under the referendum process to obtain the necessary assent of the electors. If fewer than 10 percent of the eligible electors submit elector response forms, then the bylaw is deemed to have met the electors assent requirement under the Community Charter.

Or

Referendum: Assent voting allows electors to vote on whether a proposal should move forward or not. Assent of the electors is obtained if a majority of the votes counted are in favour of the bylaw.

If the electors assent to borrowing, then Council will consider final adoption of the bylaw. A Temporary Borrowing bylaw can then be adopted and once the projects are complete, the Temporary Borrowing will be converted to long term debt.

POLICY/LEGISLATIVE REQUIREMENTS:

1. *Municipalities frequently borrow from the Municipal Finance Authority for major capital replacements allowed by Section 179 of Community Charter.*
2. *Electoral approval is required to borrow longer than 5 years, Section 180 of the Community Charter*

FINANCIAL IMPLICATIONS:

The Village may need an advancement of funds in the short-term to manage the cash flow requirements of the Projects in addition to the Village’s contributions towards the projects. Therefore, temporary borrowing may be necessary to meet current lawful expenditures and obligations once contracts are signed and expenses begin to occur, which is anticipated sometime in early to mid 2023.

Staff is proposing that we obtain borrowing authority by using a Revenue Anticipation Bylaw and covert to long term debt (Loan Authorization Bylaw) upon completion of the projects.

Cost of Borrowing: Current short-term rates are at 4.14% and long-term rate are 4.38%. Loan proceeds are equivalent to 99% of the gross request, and 1% is withheld by the MFA, as security against loan default. The 1% is held in trust by the MFA in its Debt Reserve Fund and will be refunded, with interest, at loan expiry. Therefore, borrowing amounts have been rounded up to account for the 1% holdback by the MFA.

Using the long-term rate, the estimated annual long term debt payments are as follows:

Fire hall borrowing at \$140,000: \$6,570 interest + \$2,788 in principle= \$9,358

Fire Hall borrowing at \$2,050,000: \$71,340 interest +\$38,105 in principle =109,445

Waste Water borrowing at \$490,000: \$21,462 interest + \$9,108 in principle= \$30,570

The maximum debenture term is 30 years and should match the useful life of the asset.

STRATEGIC PRIORITY:

This grant meets with Council's priority to repair and replace infrastructure, seeking grant funding whenever possible.

RECOMMENDATION:

Option #1

Respectfully submitted:

A handwritten signature in black ink, appearing to read 'Adia Mavrikos', is written over a light blue circular stamp.

Adia Mavrikos, CPA, CA
Director of Finance

Attached: Loan Authorization Bylaw No. 652 & 653, 2022 (draft)



VILLAGE OF TAHSIS
Loan Authorization Bylaw No. 652, 2022

A bylaw to authorize the borrowing of the estimated cost of the Tahsis Firehall Relocation Project.

WHEREAS it is deemed desirable and expedient to the Tahsis Firehall Relocation Project;

AND WHEREAS the estimated cost of the Tahsis Firehall Relocation Project including expenses incidental thereto is the sum of Two Million and Fifty Thousand Dollars (\$2,050,000), of which the sum of Two Million and Fifty Thousand Dollars (\$2,050,000) is the amount of debt intended to be borrowed by this bylaw;

NOW THEREFORE, the Council of Village of Tahsis in open meeting assembled, enacts as follows:

1. The Council is hereby empowered and authorized to undertake and carry out or cause to be carried out the Tahsis Firehall Relocation Project generally in accordance with general plans on file in the municipal office and to do all things necessary in connection therewith and without limiting the generality of the foregoing:
 - a) To borrow upon the credit of the Municipality a sum not exceeding Two Million and Fifty Thousand Dollars (\$2,050,000).
 - b) To acquire all such real property, easements, rights-of-way, licenses, rights or authorities as may be requisite or desirable for or in connection with the Tahsis Firehall Relocation Project.
2. The maximum term for which debentures may be issued to secure the debt created by this bylaw is 30 years.
3. This bylaw may be cited as "Loan Authorization Bylaw # 652".

READ A FIRST TIME this 15th day of November 2022.

READ A SECOND TIME this 15th day of November 2022.

READ A THIRD TIME this 15th day of November 2022.

.

RECEIVED the approval of the Inspector of Municipalities this day day of month, year.

RECEIVED the approval of the electors this day day of month, year.

RECONSIDERED and FINALLY PASSED and ADOPTED this day day of month, year.

Mayor

Corporate Administrator

Certified a true copy of Bylaw # 652 as adopted.

Corporate Administrator



VILLAGE OF TAHSIS
Loan Authorization Bylaw No. 653, 2022

A bylaw to authorize the borrowing of the estimated cost of the Tahsis Wastewater Treatment Reconfiguration & Upgrade Project.

WHEREAS it is deemed desirable and expedient to the Tahsis Wastewater Treatment Reconfiguration & Upgrade Project;

AND WHEREAS the estimated cost of the Tahsis Wastewater Treatment Reconfiguration & Upgrade Project including expenses incidental thereto is the sum of Four Hundred and Ninety Thousand Dollars (\$490,000), of which the sum of Four Hundred and Ninety Thousand Dollars (\$490,000) is the amount of debt intended to be borrowed by this bylaw;

NOW THEREFORE, the Council of The Village of Tahsis in open meeting assembled, enacts as follows:

1. The Council is hereby empowered and authorized to undertake and carry out or cause to be carried out the Tahsis Wastewater Treatment Reconfiguration & Upgrade Project generally in accordance with general plans on file in the municipal office and to do all things necessary in connection therewith and without limiting the generality of the foregoing:
 - a) To borrow upon the credit of the Municipality a sum not exceeding Four Hundred and Ninety Thousand Dollars (\$490,000).
 - b) To acquire all such real property, easements, rights-of-way, licenses, rights or authorities as may be requisite or desirable for or in connection with the Tahsis Wastewater Treatment Reconfiguration & Upgrade Project.
2. The maximum term for which debentures may be issued to secure the debt created by this bylaw is 30 years.
3. This bylaw may be cited as "Loan Authorization Bylaw # 653".

READ A FIRST TIME this 15th day of November 2022.

READ A SECOND TIME this this 15th day of November 2022.

READ A THIRD TIME this 15th day of November 2022.

RECEIVED the approval of the Inspector of Municipalities this day day of month, year.

RECEIVED the approval of the electors this day day of month, year.

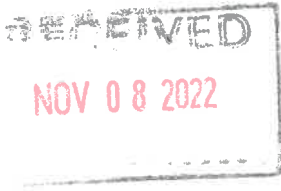
RECONSIDERED and FINALLY PASSED and ADOPTED this day day of month, year.

Mayor

Corporate Administrator

Certified a true copy of Bylaw # 653 as adopted.

Corporate Administrator3



November 1, 2022

Mayor Martin Davis and Council
Village of Tahsis
977 South Maquinna Drive
Tahsis, BC V0P 1X0

Dear Mayor Davis and Council,

On behalf of Grieg Seafood BC Ltd. (Grieg), I would like to extend our congratulations on your successful election campaigns. Congratulations Mayor Davis on your return to City Hall, as well as the two incumbents – Councillors Sarah Fowler and Cheryl Northcott. We would also like to recognize and congratulate the new members joining council – Meggan Joseph and Douglas Elliott.

As some of you may already know, Grieg is a salmon farming company. Our head office is located in downtown Campbell River.

We are proud of the work we do and would like to extend a warm invitation to you and Village staff to tour some of our facilities, including the new recirculating aquaculture system (RAS) facility at our Gold River Hatchery, our Broodstock facility and any of our ocean-based farms.

Enclosed with this letter are some recent news releases and fact sheets to provide additional detail on some of our recent programs and initiatives, all aimed at improving overall operations and mitigating potential impacts. They also provide additional information about what we do.

Moving forward, we envision Grieg continuing to help shape the future of rural, coastal BC, and lead the way in demonstrating the value of responsible farming in BC. We support this work through our commitment to innovation, sustainability, reconciliation, and playing an active role in the recovery of wild salmon populations through local enhancement and restoration projects and initiatives.

We look forward to meeting with you to build an understanding of your collective vision for the community, and how Grieg can support the Village of Tahsis in achieving this. Members of my team will be reaching out in the coming days to welcome you and see if we can accommodate a tour or arrange for a delegation at an upcoming Council meeting. We will also be extending an invitation to an upcoming virtual Operations Update meeting, which we host bi-annually.

Again, my sincere congratulations on behalf of the Grieg Seafood leadership team. If you have any questions regarding Grieg, please reach out to me directly. I can be reached at 250-286-0838, or by email at jennifer.woodland@griegseafood.com.

Sincerely,

A handwritten signature in cursive script that reads "Jennifer Woodland".

Jennifer Woodland
Managing Director
Grieg Seafood BC Ltd.

CC:	<i>Sarah M Fowler</i>	<i>Councillor</i>
	<i>Cheryl Northcott</i>	<i>Councillor</i>
	<i>Meggan C Joseph</i>	<i>Councillor</i>
	<i>Douglas C Elliott</i>	<i>Councillor</i>



Reference: 28580

November 7, 2022

VIA EMAIL: mayor@villageoftahsis.com

Martin Davis, Mayor
Village of Tahsis
977 South Maquinna Drive
Tahsis, British Columbia
V0P 1X0

Dear Mayor Davis:

Congratulations on your re-election as mayor. I am writing to thank you and your colleagues from the Village of Tahsis for taking the time to meet with me and my staff from the Ministry of Land, Water and Resource Stewardship (LWRS) at the 119th Annual UBCM Convention in Whistler. I truly enjoyed the opportunity to hear directly from you about some of the issues that are most important to your community, and to learn in these first months of our new Ministry how we can work collaboratively to tackle the challenges we face. This follow-up letter is to recap the commitments made at our meeting, which I hope you found equally productive.

During our meeting, we discussed expanding protections for caves and karst landscape, open net pen fish farming, and aquaculture opportunities. We discussed the importance of strong and lasting relationships with Indigenous communities and working together to keep community businesses active and thriving. Thank you for your work to foster these relationships.

I thank you for the invitation to take a tour of the caves and to see the salmon spawning process through the karst and cave ecosystems and how this connects to the river. I have asked my staff to let you know when there is availability in my schedule.

Again, thank you for your time. I am so pleased our governments had the opportunity to meet about topics important to your local government, and to lend strength to the “Value of One, Power of Many” convention theme. I look forward to continuing our relationship in this next local government term.

Sincerely,

Josie Osborne
Minister

From:
Sent:
To:
Subject: Letter from the Honourable Mitzi Dean, Minister of Children and Family Development

From: MCF Info MCF:EX <MCF.Info@gov.bc.ca>
Sent: October 31, 2022 10:29 AM
To: Reception Account <Reception@villageoftahsis.com>
Subject: Letter from the Honourable Mitzi Dean, Minister of Children and Family Development

VIA E-MAIL
Ref: 273526

Mayor and Council
Village of Tahsis
E-mail: reception@villageoftahsis.com

Dear Mayor and Council:

As Minister of Children and Family Development, I am honoured to declare that November will once again be recognized as Adoption Awareness Month.

This month is about raising awareness for adoption and permanency in British Columbia and celebrating the families that provide children and youth with love and support as permanent members of their family. Adoptive families make a difference in the lives of children and youth by providing care, guidance, and a sense of belonging. They offer a welcoming stability, ensuring children and youth have the foundation they need to build the lives they dream of, while recognizing the importance of staying connected to their community and culture.

November is also about recognizing that there are children who are still waiting for permanent families. There continues to be a need for more adoptive families in British Columbia to provide children with permanent, secure, and loving homes.

There are many online resources and support services that can help families who are considering adoption in British Columbia.

- The [Ways to Adopt in British Columbia Web site](#) provides information on adoption in British Columbia, such as infant adoption, relative and step-parent adoption, and adopting a child or youth from another country.
- [Adopt BC Kids](#) is an online portal that provides British Columbians wishing to adopt children and youth from foster care with information and guidance through their adoption application.
- [The Adoptive Families Association of British Columbia](#) provides information and support services for families who wish to adopt now or in the future.

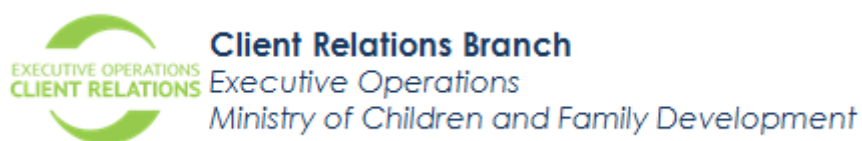
I encourage you to share these resources with your community members who are interested in becoming an adoptive or permanent family.

Please join me in celebrating November as Adoption Awareness Month to recognize all the families that have provided children and youth with the care, compassion, and the unselfish commitment of a permanent home, and to all those who may do so in the future. On behalf of the Government of British Columbia, thank you for your continued leadership in supporting adoptive and permanent families in your community.

Sincerely,

Mitzi Dean
Minister

Sent on behalf of the Minister by:



This communication and any accompanying document is confidential and is intended solely for the addressed recipient(s). If you received this e-mail message in error, please delete the e-mail and any attachments and contact the Client Relations Branch, Ministry of Children and Family Development at: MCF.Info@gov.bc.ca.

VILLAGE OF TAHSIS

Report to Council

To: Mayor and Council

From: Tahsis Tourist Information Centre Summer Students

Date: October 17, 2022

Re: End of season report for the Tahsis Information Centre and Museum

PURPOSE OF REPORT:

To provide Council with a summary of activity for the 2022 tourist season.

BACKGROUND:

A total of 539 visitors came to the Tahsis Info Centre; 31 in June; 267 in July; 210 in August; and 23 in September. All of the visitors stated they enjoyed the museum.

Common questions were:

- What trails are in the area?
- What accommodations are available?
- Inquiries about water taxi
- General questions about history of the Village

Time of Day	Sum of #pp	Month	Sum of #pp
9 AM	3	June	31
10 AM	44	July	275
11 AM	92	August	210
12 PM	117	September	23
1 PM	100	Grand Total	539
2 PM	77		
3 PM	49		
4 PM	38		
5 PM	19		
Grand Total	539		

From	Sum of #pp
Alberta	19
British Columbia	444
Belgium	2
Brazil	2
Colorado	2
Delaware	12
Florida	1
France	1
Montana	2
Netherlands	3
New Mexico	1
Norway	3
New York	2
Ontario	8
Oregon	4
Quebec	1
United Kingdom	8
Washington	23
Yukon	1
Grand Total	539

FINANCIAL IMPLICATIONS:

The Canada Summer Jobs grant reimbursed wages at a rate of \$7.83/hour/employee to maximum of 560 hours for a total of \$4,385.00. The Village's contribution was \$9,365.00.

STRATEGIC PRIORITY:

Operating of the Information Centre and Museum aligns with Council's strategic priority of promoting Tahsis as a tourist destination.

Respectfully submitted,

William Knibbs and Brody Eldridge
Tahsis Tourist Info Centre Summer Students



UBCM Group Benefits Plan

GROUP
INSURANCE FOR
ELECTED
OFFICIALS

Presented in partnership with



George & Bell
CONSULTING



PACIFIC
BLUE CROSS™



Group Insurance For Elected Officials

UBCM offers comprehensive group insurance coverage available to all local government staff and elected officials in British Columbia. Historically, UBCM has offered group insurance benefits to elected officials and a number of our members have taken advantage of these benefits. With local government elections approaching, we wanted to remind members about this offer and provide details of the coverage and enrolment process as described below.

COVERAGE OFFERED TO ELECTED OFFICIALS

The following is information about the procedures for enrollment in the UBCM Group Benefits Plan for Elected Officials, offered by our current carrier, Pacific Blue Cross/ BC Life:

A) Available Benefits

Elected officials who meet the eligibility requirements may participate in the following benefits:

- Extended Health Care
- Dental
- Employee and Family Assistance Plan (EFAP)
- Optional Life Insurance
- Optional Accidental Death and Dismemberment

(Elected Officials are excluded from participating in Group Life, Dependent Life, Accidental Death and Dismemberment, Short Term and Long Term Disability, and Critical Illness because these benefits are based on salary earned while employed.)

B) Eligibility

There must be a minimum of three (3) elected official applicants in your local government to enroll. Applications made by local governments that **do not currently** have their staff benefit plans under the UBCM Group Benefits Plan may be reviewed for consideration.

C) Benefit Provisions & Costs

1. Extended Health and Dental

For those local governments that have their staff benefits through the UBCM Group Benefits Plan, there is the option to provide your elected officials with the **same** level of benefits/plan design that you provide to your non-union staff for Extended Health and Dental. Under this approach, the existing group rates for the non-union staff plan would apply.

If you do not have staff benefits under the UBCM Group Benefits Plan, or you do not wish to provide the same level of benefits to Elected Officials, then you can choose a standard package. The standard package cost and benefit limits include:

a. Standard Extended Health Benefit Plan (Standard EHB):

- 80% reimbursement of eligible expenses
- Lifetime maximum of \$50,000
- \$25 per year single or family deductible
- 60 day trip duration

b. Enhanced Extended Health Benefit Plan (Enhanced EHB):

- 80% reimbursement of eligible expenses
- ***Lifetime maximum of \$50,000***
- \$25 per year single or family deductible
- 60 day trip duration
- Vision Care to a maximum of \$300 every two years
- \$100 every two years for eye exams
- \$300 per year for each covered practitioner (acupuncture, chiropractic, naturopath, physiotherapy, massage, podiatry, speech and psychologist)

c. Dental:

- 80% reimbursement of Plan A “Routine” expenses
- 50% reimbursement of Plan B “Major Restorative” expenses
- No annual maximum on Plan A or B

2. Employee and Family Assistance Plan (EFAP):

- Premium of **\$3.33** per month for single coverage and family coverage
- Employee and Family Assistance plan, delivered through a partner, Homewood Health, services provided include telephone assessment, consultation, resources, support, advice and coaching on a full range of issues faced by individuals, parents, families, teens and young adults throughout their lives.

3. Optional Life Insurance:

Optional Group Life may be purchased in multiples of \$10,000 or \$25,000. However, only one multiple can be chosen and will apply to everyone in the group purchasing the optional group life coverage.

4. Optional Accidental Death & Dismemberment (AD&D):

BC Life’s Optional AD&D provides added financial security should one be faced with accidental death, accidental dismemberment of part or all of a limb, or loss of sight, hearing or speech.

D) Enrollment

Once you have the minimum three Elected Officials wanting to enroll, then they must register as a group and choose **one** of the following combinations of coverage:

- Option 1:** Standard EHB and Dental benefits
- Option 2:** Enhanced EHB and Dental benefits
- Option 3:** Option 1 (Standard EHB & Dental) and EFAP
- Option 4:** Option 2 (Enhanced EHB & Dental) and EFAP
- Option 5:** Either the optional life and/or optional AD&D benefits (***applications can be made independent of one another***)
- Option 6:** A combination of option (1) and (5)
- Option 7:** A combination of option (2) and (5)
- Option 8:** A combination of option (3) and (5)
- Option 9:** A combination of option (4) and (5)

Each elected official will need to fill out the enrollment form found on our website with the same options.

For those local governments that have their staff benefits through the UBCM Group Benefits Plan, the elected officials will be added as a separate class to your existing contract/policy.

Enrollment for benefits must be within four (4) months of appointment to council, therefore, the **deadline for enrollment is February 28, 2023**. Failure to apply within the required timeline will elicit PBC late-applicant rules (which may include providing evidence of insurability, back-billing of premiums, and/or coverage restrictions). Also, enrollment must be for the **full term of office**; this is to protect against abuse of the Plan.

We strongly recommended having all elected officials who do not wish to participate complete Part 6 of the application form to waive group benefits to indicate that the benefits have been offered.

It would be our preference that the payments of premiums follow the same structure as your non-union staff plans. That is, if your non-union staff plans are 100% employer paid then that arrangement should continue for Elected Officials, understanding that each local government may have different policies.

If the elected official is new or returning, please fill out the applicable forms to join the Plan:

1. Application for Group Benefits; and/or
2. For optional life - "Application for Optional Life"
3. For optional AD&D - "Voluntary Accidental Death & Dismemberment"

When the forms are completed please attach all the documents and include a covering letter summarizing the names of the elected officials that are applying for these benefits. Please forward all completed forms to:

Elected Officials' Benefits
Union of BC Municipalities
Suite 60 – 10551 Shellbridge Way
Richmond, B.C. V6X 2W9

For further details regarding coverage or if you would like assistance with the enrollment of your elected officials, please contact:

Elvira Khismatullina
UBCM Group Benefits Administrator
604-270-8226 ext. 111
groupbenefitsplan@ubcm.ca

If you are not currently participating in the UBCM Group Benefits Plan, we would encourage you to request a quote. We can provide you with information on cost savings, as well as the other advantages of participation.

E) Retiring Council Members or Elected Officials Not In Office

Please note that retiring council members or elected officials not currently in office should **not** remain on your benefits plans. You must inform Pacific Blue Cross/BC Life that coverage is to be terminated. **The effective date of termination will be no later than the end of December 2022.**

Retiring council members and elected officials no longer in office have the option of converting to individual policies (within 60 days for Extended Health and Dental benefits and 31 days for Optional Life and Optional AD&D) with the advantage of not needing to provide medical evidence.

- For information on individual health and dental benefits available to those not on the Group Plan any longer, we would encourage you to provide the following link: <https://www.pac.bluecross.ca/group/group-conversion.aspx>. Conversion options are available for 60 days.
- For those wishing to convert to an individual life insurance policy must apply within 31 days after terminating the group coverage and if they are under the age of 65. For more information regarding conversion, members may contact BC Life at email: BCLClaimsServices@pac.bluecross.ca



UBCM Group Benefits Plan



SCAN ME

**Your TRUSTED
PARTNER** with over 30
years in Benefit
Administration,
UBCM is here to
answer questions,
offer **ASSISTANCE** and
ADVOCATE on behalf
of all of our Members.



ELECTED OFFICIALS

Union of British Columbia Municipalities 2022 Premium Rates

EXTENDED HEALTH*

STANDARD

EHC-Single	\$57.09
EHC-Family	\$128.73

ENHANCED

EHC-Single	\$69.63
EHC-Family	\$156.94

DENTAL*

EHC-Single	\$61.27
EHC-Family	\$160.40

EMPLOYEE & FAMILY ASSISTANCE (EFAP) - OPTIONAL

EFAP**	\$3.30
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*HEALTH rates includes pooling charges. HEALTH & DENTAL rates subject to change in subsequent renewals

Above rates are valid for October 2022 renewal period and pooling charges subject to change in future renewals.

**EFAP rates are optional and subject to change in future renewals

Mail: PO Box 7000, Vancouver, BC V6B 4E1 | Drop it off: 4250 Canada Way, Burnaby, BC | enrollment@pac.bluecross.ca

i MEMBER — Please complete Parts 2 and 7 of this application and only complete Parts 3 to 6, if applicable.
EMPLOYERS/PLAN ADMINISTRATORS — Please complete Part 1 of this application and only complete Part 6, Section B, if applicable.
Please complete form electronically or print clearly in **INK**. Sign, date and submit your application to your Employer or Plan Administrator as soon as possible.

☐ New member ☐ Reinstatement

PART 1 — EMPLOYER/PLAN ADMINISTRATOR

Policy number	Name of company/organization		Member ID number	
Extended Health Care effective date (mm-dd-yyyy)	Dental Care effective date (mm-dd-yyyy)	Life and Disability effective date (mm-dd-yyyy)		Other benefit effective date (mm-dd-yyyy)
Division	Sub-division (if applicable)	Class	Section ID (if applicable)	Plan Code (if applicable)
Member's occupation		Employment type <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Retired <input type="checkbox"/> Hour bank <input type="checkbox"/> Other: _____		
Payroll number (if applicable)	Date of full-time hire or rehire (mm-dd-yyyy)	Member salary \$ _____ <input type="checkbox"/> Hourly <input type="checkbox"/> Weekly <input type="checkbox"/> Biweekly <input type="checkbox"/> Monthly <input type="checkbox"/> Annually		Hours per week
HSA deposit amount: \$ _____		Frequency: <input type="checkbox"/> Annual <input type="checkbox"/> Monthly		

If we have questions, how can we contact you? ☐ Telephone: _____ ☐ Email: _____

PART 2 — MEMBER/DEPENDENT INFORMATION

Legal first name	Preferred name	Middle initial	Last name	Birthdate (mm-dd-yyyy)	Sex <input type="checkbox"/> M <input type="checkbox"/> F
Street address		City	Province	Postal code	
Email address					

Please provide the information requested in the table below. List any additional children in *Part 3 – Additional Information* section.
Please list all your dependents even if you are waiving coverage.

LEGAL FIRST NAME	PREFERRED NAME	MIDDLE INITIAL	LAST NAME	BIRTHDATE (MM-DD-YYYY)	SEX	RELATIONSHIP TO YOU	FULL TIME STUDENT*	DEPENDENT WITH DISABILITIES**
Spouse					<input type="checkbox"/> M <input type="checkbox"/> F	<input type="checkbox"/> Common-Law <input type="checkbox"/> Married		
First child					<input type="checkbox"/> M <input type="checkbox"/> F	<input type="checkbox"/> Son <input type="checkbox"/> Daughter	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Second child					<input type="checkbox"/> M <input type="checkbox"/> F	<input type="checkbox"/> Son <input type="checkbox"/> Daughter	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Third child					<input type="checkbox"/> M <input type="checkbox"/> F	<input type="checkbox"/> Son <input type="checkbox"/> Daughter	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Fourth child					<input type="checkbox"/> M <input type="checkbox"/> F	<input type="checkbox"/> Son <input type="checkbox"/> Daughter	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

*Complete this section if child is over the maximum age as stated in your Group Benefit Contract and attending school full-time.

**If you have a child with a disability, provide a copy of CRA approved Application for Disability Tax Credit or Persons With Disability and confirm the following:

1. Is the dependent financially dependent on you? ☐ Yes ☐ No 2. Does the dependent reside with you? ☐ Yes ☐ No

3. Is the dependent married, or has the dependent ever been married? ☐ Yes ☐ No

(If unable to provide CRA or PWD document, attach a completed Application to Add a Dependent with Disabilities form for review.)

PART 3 — ADDITIONAL INFORMATION

PART 4 — CO-ORDINATION OF BENEFITS

If you or any of your dependents have coverage under another plan, please indicate the following:

Name of Insurance company	Group Policy Number	ID or certificate number
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PART 5 — BENEFICIARY DESIGNATION

M2

If your plan includes Group Life or Accidental Death & Dismemberment insurance, designate at least one beneficiary. If you do not nominate a beneficiary, these benefits will be paid to your estate in the event of your death. If you make an error, sign or initial beside the correction. For residents of the Province of Quebec, the designation of a spouse is irrevocable unless otherwise specified. If share of proceeds for multiple beneficiaries is not indicated, the share will be split evenly between the listed beneficiaries.

<input type="checkbox"/> Revocable <input type="checkbox"/> Irrevocable	I designate the following person(s) to receive any amount due under the group policy upon my death.		
Full legal name	Birthdate (mm-dd-yyyy)	Relationship to you	Share of proceeds %
Full legal name	Birthdate (mm-dd-yyyy)	Relationship to you	Share of proceeds %

Member trustee designation — Complete only if a beneficiary is under age 18

I hereby appoint as trustee to receive from Pacific Blue Cross any amount which may be due to my beneficiary, while the beneficiary is a minor:

Full legal name	Birthdate (mm-dd-yyyy)	Relationship to you
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To appoint a contingent beneficiary(ies) in the event that your primary beneficiary(ies) die before you, complete our Beneficiary Designation Form.

PART 6 — WAIVER OF GROUP BENEFITS (Complete this section if waiving benefits)

The Pacific Blue Cross Extended Health Care (EHC) plan is not the same as coverage under a government health/medical plan in any Province or Territory. If another plan covers you/your dependent(s) for EHC or Dental benefits, you may waive such benefits under this plan. Before you sign this form, read your benefit booklet or ask your employer to explain the benefits to you. You should fully understand all the benefits and plan rules.

SECTION A — Waiver due to coverage under another plan

I choose to waive the benefit(s) below because I am covered by another plan:

☐ Extended Health Care ☐ Dental Care ☐ For myself and my dependents ☐ For my dependents only

If the other plan terminates, I understand that there may be time limits for applying for coverage under this Pacific Blue Cross plan. If I apply late, or if I apply while the other plan is still active, I understand that dental coverage may be restricted to \$250 per person for the first year, and/or my dependents and I will have to provide evidence of good health, and Pacific Blue Cross may decline to cover me or my dependents.

SECTION B — Refusal of ALL coverage (available for Non-Mandatory plans only) — Approval required by your employer

☐ I waive all coverage for myself and my dependents

EMPLOYER/PLAN ADMINISTRATOR — I hereby certify that: minimum participation requirements, as stipulated in the contract have been met; this plan requires members/employers to contribute to the cost of coverage; benefit coverage is not a condition of employment.

Employer/Plan administrator's signature X	Date (mm-dd-yyyy)
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Member signature is required for SECTIONS A and B

I have been offered the opportunity to participate in my employer's benefits plan under the policy number(s) on page 1. I understand that if I apply at a later date for any benefit(s) that I am now waiving, as explained above, dental coverage may be restricted to \$250 per person for the first year of coverage, and/or I will be required to prove, at my own expense, that I and my dependents are in good health. Pacific Blue Cross reserves the right to refuse my application if my health or my dependents' health is not considered satisfactory.

Member's signature X	Date (mm-dd-yyyy)
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PART 7 — MEMBER SIGNATURE

I agree to the conditions of my benefit plan between my employer/plan administrator and Pacific Blue Cross and authorize my employer to deduct the required contributions from my earnings. I confirm that the information I have provided is true and complete.

If I should receive a settlement or a judgement against a liable third party for wage loss or benefits covered under my group plan, I agree to and authorize the third party to reimburse Pacific Blue Cross up to the amount advanced to me pending such settlement or judgement.

I consent to Pacific Blue Cross collecting, using and disclosing my personal information where reasonably necessary for the purposes of my enrollment or coverage under this group plan. I consent to the disclosure of my personal information to agents and representatives of Pacific Blue Cross and other providers/insurers and their agents and representatives for the purposes of assessing and providing benefits coverage. I also consent to the disclosure of my personal information to my employer/plan administrator when required or permitted by law or by contract between Pacific Blue Cross and my employer/plan administrator; and to the retention, use and disclosure of my personal information in accordance with the Pacific Blue Cross privacy policy.

The privacy policy is available online at pac.bluecross.ca or by calling Pacific Blue Cross at 604 419-2000.

Member's signature X	Date (mm-dd-yyyy)
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Mail: PO Box 7000, Vancouver, BC V6B 4E1 | Drop it off: 4250 Canada Way, Burnaby, BC | Fax: 604 419-2990

PART 1 — EMPLOYER INFORMATION

Group name	Division	Sub-division	Policy number	ID number	Class number
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PART 2 — APPLICANT TO COMPLETE

Application for Employee

Name		Sex <input type="checkbox"/> M <input type="checkbox"/> F
Date of birth (mm-dd-yyyy)	Occupation	
Height (inch/cm)	Weight (lbs/kg)	
Employment status <input type="checkbox"/> Active <input type="checkbox"/> On leave or disability	Amount of optional life insurance being applied for \$	

I hereby appoint the following beneficiary for any amount of Optional Life Insurance payable after my death in accordance with the terms of the Policy. I reserve the right to change my appointment of beneficiary as far as it is legally permissible to do so. A person who is insurable under this policy as both an employee and a spouse is still limited to the \$300,000.

Beneficiary (full legal name)	Relationship
Beneficiary (full legal name)	Relationship
Beneficiary (full legal name)	Relationship
Beneficiary (full legal name)	Relationship
Beneficiary (full legal name)	Relationship
Beneficiary (full legal name)	Relationship
Beneficiary (full legal name)	Relationship
Beneficiary (full legal name)	Relationship
Beneficiary (full legal name)	Relationship
Beneficiary (full legal name)	Relationship

Employee signature X	Date (mm-dd-yyyy)
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Member trustee designation — Complete only if a beneficiary is under age 18

I hereby appoint as trustee to receive from Pacific Blue Cross any amount which may be due to my beneficiary, while the beneficiary is a minor:

Full legal name	
Birthdate (mm-dd-yyyy)	Relationship to you

Application for Spouse (if applying)

Name		Sex <input type="checkbox"/> M <input type="checkbox"/> F
Date of birth (mm-dd-yyyy)	Occupation	
Height (inch/cm)	Weight (lbs/kg)	
	Amount of optional life insurance being applied for \$	

I hereby appoint the following beneficiary for any amount of Optional Life Insurance payable after my death in accordance with the terms of the Policy. I reserve the right to change my appointment of beneficiary as far as it is legally permissible to do so. A person who is insurable under this policy as both an employee and a spouse is still limited to the \$300,000.

Beneficiary (full legal name)	Relationship
Beneficiary (full legal name)	Relationship
Beneficiary (full legal name)	Relationship
Beneficiary (full legal name)	Relationship
Beneficiary (full legal name)	Relationship
Beneficiary (full legal name)	Relationship
Beneficiary (full legal name)	Relationship
Beneficiary (full legal name)	Relationship
Beneficiary (full legal name)	Relationship
Beneficiary (full legal name)	Relationship

Spouse signature X	Date (mm-dd-yyyy)
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Member trustee designation — Complete only if a beneficiary is under age 18

I hereby appoint as trustee to receive from Pacific Blue Cross any amount which may be due to my beneficiary, while the beneficiary is a minor:

Full legal name	
Birthdate (mm-dd-yyyy)	Relationship to you

PART 3 — APPLICANT'S STATEMENT OF HEALTH - Please tick "Y" (yes) or "N" (no) in the appropriate column for each person applying for coverage

 If you answer yes to any of these questions, please give complete details in the space provided on page 2.	applicant		spouse			applicant		spouse	
	YES	NO	YES	NO		YES	NO	YES	NO
1. Have you ever consulted a physician, ever been treated for, or had any known indication of:									
a) Chest pain or heart disorders?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	6. Have you any physical impairments, deformities, or illness not covered in questions 1-5?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b) High blood pressure?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	7. Have you any physical impairments, deformities, or illness not covered in questions 1-5?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c) Cancer or tumors?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	8. Have you consulted any physician in the last two years apart from basic checkups?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d) Diabetes?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	9. Have you had any weight change within the last 12 months? If yes, state number of lbs/kgs gained or lost and reason for change in space provided on the back.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e) Arthritis or rheumatism?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10. Have you:				
f) Nervous or mental disorder?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	a) used any tobacco products within in the past 12 months (cigarettes, patch, chewing tobacco, gum, etc.)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g) Lung disorder?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If yes, indicate type, amount and frequency				
h) Small or large bowel disorder?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	b) ever used marijuana, cocaine, hallucinogenic or narcotic drugs, sedatives or tranquilizers, except as prescribed by a physician?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i) Stomach or liver disorder?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	11. Have you engaged or do you intend to engage in any hazardous sports such as motor racing, scuba diving, or hang gliding or have you flown in an aircraft other than as a fare-paying passenger?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
j) Kidney or urinary disorder?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	a) Blood or circulatory disorder?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
k) Hernia?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	b) Hepatitis B or C or B carrier state?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
l) Back, limb or joint disorder?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	c) Neurological disorder, seizure or multiple sclerosis?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
m) Blood or circulatory disorder?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	11. Have you or your spouse had a request for life or health insurance declined, postponed, rated, or restricted in any way?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
n) Hepatitis B or C or B carrier state?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	12. Do you or your spouse now have or are you applying for other life or disability income insurance? If yes, indicate type of insurance, amount, benefit and elimination periods as applicable in space provided on the back.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
o) Neurological disorder, seizure or multiple sclerosis?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
2. Have you:									
a) ever applied for or received benefits, compensation or pension because of sickness or injury?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
b) been absent from work because of sickness or injury during the last six months?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
c) undergone treatment for alcoholism or drug habit?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
3. Are you aware of any symptoms or complaints for which you have not yet consulted a physician or received treatment?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
4. Are you, your spouse or dependents taking any prescribed medication? If yes, provide name of medication(s) and reason for use in space provided on the back.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
5. Have you:									
a) ever been treated for or had any known indication of Acquired Immune Deficiency Syndrome (AIDS), AIDS Related Complex (ARC), or any other immunological disorder?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
b) had any positive test results indicating exposure to the AIDS virus?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

Please tick "Employee" or "Spouse" on the left and give complete details of all questions answered "Y" (yes) on previous page.
If additional space is needed, use separate sheet.

M2

	Illness/Condition and/or Medication	Dates and Duration	Treatments and Results (fully recovered or remaining effects)	Names and full address of doctor(s) or hospital(s)
<input type="checkbox"/> Employee <input type="checkbox"/> Spouse Question#				
<input type="checkbox"/> Employee <input type="checkbox"/> Spouse Question#				
<input type="checkbox"/> Employee <input type="checkbox"/> Spouse Question#				
<input type="checkbox"/> Employee <input type="checkbox"/> Spouse Question#				
<input type="checkbox"/> Employee <input type="checkbox"/> Spouse Question#				

PART 4 — FAMILY MEDICAL HISTORY

	applicant YES NO	spouse YES NO
Have your parents or siblings ever had cancer, high blood pressure, heart or kidney disease, diabetes, mental or nervous disorder? If yes, give complete details in the space provided:	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>

	Age (if living or age at death)	Details of any health disorder	Cause of death (if applicable)
<input type="checkbox"/> Employee <input type="checkbox"/> Spouse Father			
<input type="checkbox"/> Employee <input type="checkbox"/> Spouse Mother			
<input type="checkbox"/> Employee <input type="checkbox"/> Spouse Siblings			

PART 5 — AUTHORIZATION

I declare all recorded answers included on this form are full, complete and true as of this date.

I authorize any person or institution, including the Medical Information Bureau, that has any records or knowledge of my health to give Pacific Blue Cross and its reinsurers any such information. I understand this information will be used by Pacific Blue Cross to determine my eligibility for coverage and may be used in connection with any claim filed with Pacific Blue Cross. A photocopy of this authorization shall be as valid as the original.

I acknowledge receipt of written notification describing the use of the Medical Information Bureau.

I, the employee, authorize the necessary payroll deductions.

Address	Postal code	Phone
Employee's signature X	Date (mm-dd-yyyy)	
Spouse's signature X	Date (mm-dd-yyyy)	

Please recheck the form and make sure all questions on both sides have been answered. If all the requested information is not provided, this form will be returned to you for further completion. Mail to: PO Box 7000, Vancouver, BC V6B 4E1.

NOTIFICATION – Please read carefully and detach for your own records.

Information regarding your insurability will be treated as confidential. Pacific Blue Cross or its reinsurers may, however, make a brief report to the Medical Information Bureau, a non-profit membership organization of life insurance companies, which operates an information exchange on behalf of its members. If you apply to another Bureau member company for life or health insurance coverage, or a claim for benefits is submitted to such a company, the Bureau, upon request, will supply such company with the information in its file.

Upon receipt of a request from you, the Bureau will arrange disclosure of any information it may have in your file. If you question the accuracy of information in the Bureau's file, you may contact the Bureau and seek a correction.

Their address is: Medical Information Bureau, 330 University Avenue, Toronto, Ontario, Canada, M5G 1R7.

Pacific Blue Cross may also release information in its file to other life insurance companies to whom you may apply for life or health insurance, or to whom a claim for benefits may be submitted.

VILLAGE OF TAHSIS TRAVEL AND EXPENSE POLICY**SCHEDULE "A" TO Policy #2002,****(as amended February 1, 2016)**

NAME _____ Position _____

DATE _____ PLACE traveled to (if applicable) _____

PURPOSE _____

MILEAGE: OUT

DATE	FROM	TO	KM'S	RATE	AMOUNT	ACCOUNTING CODE
	Tahsis	Gold River	4	\$.54/km on pavement	2.16	
	Tahsis	Gold River	64	\$.66/km on gravel	42.24	
	Gold River	Campbell River	90	\$.54/km on pavement		

MILEAGE: IN

DATE	FROM	TO	KM'S	RATE	AMOUNT	ACCOUNTING CODE
	Gold River	Tahsis	4	\$.54/km on pavement	2.16	
	Gold River	Tahsis	64	\$.66/km on gravel	42.24	
	Campbell River	Gold River	90	\$.54/km on pavement		

ACCOMMODATION (for Vancouver/Victoria – up to \$225, and \$175 for the rest of the Province)

DATE	LOCATION	AMOUNT	ACCOUNTING CODE

PER DIEM (Meals) (\$100/day in Vancouver or Victoria, and \$85 for the rest of the Province)**(For administration, meals provided at a conference or meeting will be deducted from the per diem as follows) For the Lower mainland/ Victoria (\$20 for breakfast, \$30 for lunch and \$50 for dinner), for the rest of the Province, (\$15 for breakfast, \$25 for lunch, and \$45 for dinner)**

DATE	DETAILS	PER DIEM if Applicable	AMOUNT	ACCOUNTING CODE

**I Certify that the items shown above are a true and
Accurate statement of expenses claimed****TOTAL EXPENSE \$ _____**_____
Councillor or Employee Signature_____
Approved by CAO_____
Date_____
Date

Travel and Expense Policy #2002

Schedule "A"

(as amended February 1, 2016)

It is Village policy that receipts must be submitted, in order for the person to be reimbursed for other than Per Diem expenses only.

ACCOMMODATIONS:

It is preferable that conference registration and hotel accommodations be reserved and paid by the village in advance. When this is not possible and employee's personal credit card or the Village's credit card shall be used. In all cases receipts must be submitted. When booking accommodations, government rates shall be requested.

TRAVEL:

- Where possible, the most economical mode of travel will be used.
- Mileage (per existing policy #2202) - \$.54/km on pavement, and \$.66/km on gravel (Tahsis to Gold River). Mileage will not be paid to more than one person if two or more can travel together in the same vehicle.
- Air Fare – plus mileage to nearest airport plus cost of public transportation including airport bus, bus, taxi fares, and parking (receipts needed)

HOTELS:

Maximum allowable in the lower mainland or Victoria is \$225/day, and for the rest of the province \$175/day

MEALS:

Per Diem reimbursement shall be to the amount shown below.

LOWER MAINLAND
\$100/day

REST OF PROVINCE
\$85/day

ADVANCES

For members of Council attending a convention or seminar; or employees of Fire Department volunteers attending courses approved by the CAO, upon request, an advance may be approved by the CAO. The advance provided shall not exceed mileage and per-diems to be incurred.



Home > Celebrate Canada 2022 > **Project information**

 **Menu**

 **Sign Out**

Project Information

General Information

National Indigenous Peoples Day.

Saint-Jean-Baptiste Day.

Canadian Multiculturalism Day.

Canada Day.

Requirements

Budget

Supporting Documents

Declaration/Attestation

Final Review

Project Information

Celebrate Canada Application Form

Organization

Please identify the organization that will be applying for funding. Select the magnifying glass to find your organization.

Note: If your organization does not appear in the list, you must return to **“My Organizations”** and ensure that you have completed the registration process for your organization. You will be unable to proceed until your organization is registered.

* Applicant Organization (required) *

 ✕ 🔍

Roles

Please assign the roles of Authorized Representative and Application Contact to representatives identified in your Applicant Profile. Select the magnifying glass to find the representatives associated with your organization. If you need to add a representative, please return to your organization's Applicant Profile under **“My Organizations”** and add the individual's name and contact information. Once added, they will appear on this application form and you will be able to assign them the appropriate role. Representatives can have more than one role.

Authorized Representative

Canadian Heritage requires an authorized representative who has the legal authority to bind and apply on behalf of the organization to submit this application.

The authorized representative must be:

- An individual with the authority to enter into contracts on behalf of the applicant organization; and
- Identified as such in the organization's official operating policies (e.g., financial policies, by-laws), or in an official motion from the organization's board or governing body.

*** Authorized Representative (required) ***

Amanda Knibbs ✕ Q

Title within the organization

Village of Tahsis

Note: An Authorized Representative must have administrator access in order to sign and submit this form. To grant someone administrator access, go to **"My Organizations,"** find your organization's tile and select **"Share."**

Application Contact

The Application Contact is the person to contact with questions about the application.

*** Application Contact (required) ***

Mark Tatchell ✕ Q

Title within the organization

CAO

Project Information

*** Please indicate which thematic day(s) your project celebrates. (required)***

☐ **National Indigenous Peoples Day: June 21**

☐ **Saint-Jean-Baptiste Day: June 24**

☐ **Canadian Multiculturalism Day: June 27**

☒ **Canada Day: July 1**

*** Project Title (required) ***

Please enter the project title as it will appear on your promotional material.
(125 characters)

Celebrate Canada Day

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*** Funding request from Celebrate Canada (required) ***

\$5,000 and under

**Program objectives**

*** Which program objective(s) will your project address? Choose the applicable response. (required)***

☐ **Enable Canadians to appreciate Canada's cultural, ethnic, linguistic and geographic diversity.**

☒ **Create opportunities for Canadians to participate in celebrations that create a sense of pride and belonging to Canada.**

*** Describe how your organization plans to meet the selected program objective(s). Please note whether members of diverse communities will be involved in the planning and/or programming of the event. Also note whether organizations serving diverse communities will be invited to partner with your organization to plan and/or manage the event. (required) ***

(2536 characters remaining)

The Village of Tahsis Partners with multiple community groups that help plan and manage the Canada Day Celebration. Some of those groups include; Heritage Society, Literacy Society, Tahsis Salmon Enhancement Society, Lions Club, and Tahsis Junior Canadian Rangers.

Target group

In addition to the general public, the project will reach:

☐ **Ethnocultural Communities**

☒ **Youth**

☒ **Indigenous People's Communities**

☐ **Official-Language Minority Communities**

*** Describe how your organization plans to conduct targeted outreach to the communities listed above. Targeted outreach may include things such as: recruiting volunteers from diverse communities, holding learning activities to promote diversity and planning events that highlight cultural, ethnic, linguistic and/or geographic diversity. (required) ***

(2533 characters remaining)

Poster and various social media outlets are used to reach out to all surrounding community members. Through the societies that we partner with, especially the Literacy and Heritage Societies, will use their expertise to ensure that we promote diversity in the events.

*** Describe how your organization will make an effort to include members of the targeted communities in planning the events. (required) ***

(2379 characters remaining)

Posters will be displayed around the Village to reach local community groups and residents. we will reach Indigenous community members in Tsaxana as the Village of Tahsis is on Mowachaht/Muchalaht First Nations Territory. The Event will also be advertised on our Village's website, Facebook Page, and our local blog. There will be activities, games and entertainment designed for all age groups including our local youth.

Applicant capacity

*** Has your organization planned events of this scale in the past? What kind of resources do you have to help make your event a success? Please describe the capacity of your organization to organize and manage this event. (required) ***

(2769 characters remaining)

This is a yearly event that the Village hosts. Along with Village staff, the Heritage Society, Literacy Society, Lions Club, Tahsis Junior Canadian Rangers, and the Tahsis Salmon Enhancement Society also help plan and run the event

*** Will you have partnerships and/or sponsors, including in-kind support? (required) ***

Yes



Social Media

Please enter social media accounts related to the organization or the event.

Facebook

Instagram

Twitter

YouTube

Other

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Once you submit your application, you may not change the date, location or activities of your event without prior approval from the department.

Proposed event

Note that priority is given to events held on the actual date of their Celebrate Canada designated day. In some circumstances, funded activities may be undertaken up to five days prior to the Celebrate Canada period, except for Canada Day which has to be held on the designated day of July 1st.

* Event start date. (required) *



* Event end date. (required) *



* Format of the proposed event (required) *



*** Describe the proposed event. Include information such as: description of the show, the protocol ceremony, entertainment, games, etc. (required) ***

(1323 characters remaining)

Our Canada Day event will be held at the Tahsis Information Centre/Museum on July 1, 2023. The event will commence with our Mayor (or Councillor) opening the event and acknowledging the Canadian Heritage Funding and that Tahsis is on Mowachaht/Muchalaht First Nations Territory. The Village residents will then sing "O Canada". Following the singing our National Anthem we will have a community BBQ, cupcake decorating, Museum tours, games for youth, Canadian Trivia, and local musicians. Lastly a Canada Day Cake cutting ceremony followed by cake. We will live stream the opening ceremony and singing of "O Canada" on the Village MS Teams link that is available to the public.

*** Number of expected participants for this year's event (required) ***

150

If applicable, how many people attended the event last year?

120

Provide one address where your main event will take place. If you cannot provide a specific address, please provide the park, postal code, or public space where your event is being held. This information may be used to promote your event.

*** Address or name of park/public space (required) ***

107 Rugged Mountain Rd

*** City/town (required) ***

Tahsis

*** Province / Territory (required) ***

British Columbia

*** Postal code (required) ***

V0P 1X0

*** Google Maps URL for the main event (required) ***<https://goo.gl/maps/dpvQJnthDxQutbE66>**Time of event**☐ **All-day event***** Start time (required) ***

11:00 AM

*** End time (required) ***

2:00 PM

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Requirements

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If you are successful in your funding request, you must respect a series of requirements in the carrying out of your event(s). Please answer the following questions regarding these requirements.

The expected number of participants for all events

150

Canadian Heritage acknowledgement and symbols

*** How will you acknowledge support from Canadian Heritage? At least one check box must be selected. (required)***

See the [Guide on the public acknowledgement of financial support](#) for more information.

☒ **"Canada" wordmark and acknowledgement text**

☒ **Advertisements and public service announcements**

☒ **Printed materials (flyers, ads, posters, etc.)**

☒ **Social media (Facebook, Twitter, Instagram etc.)**

☒ **Verbal acknowledgement**

☐ **Press releases**

☒ **Websites**

☐ **Other (Specify)**

*** Will you use Canadian symbols? (required) ***

Please note: Using Canadian symbols is not a requirement but is strongly encouraged. Visit the [Symbols of Canada](#) website for guidance.

Yes

**Official languages requirements**

Canadian Heritage (PCH) is committed to take positive measures to enhance the vitality of the English and French linguistic minority communities in Canada as well as to support and assist their development, and to foster the full recognition and use of both English and French in Canadian society.

If you receive funding from PCH, you commit to being in compliance with the official languages obligations contained in your application and/or in your funding agreement.

Official language requirements:

- Acknowledge the Government of Canada's support for the project in English and in French.
- Basic information on the project will be available in English and French.

☒ **I agree (required) ***

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You have indicated that your funding request is \$5,000 and under. Please fill out the budget tables below. If your funding request is \$5,001 and over, return to the "General Information" section and change your answer.

Expenses (cash only)

Please enter the project's planned expenses and the funding requested from Canadian Heritage (PCH) for each applicable expense item. To enter or edit an amount, select the arrow under the "**Action**" heading, then "**Add/Edit.**"

Select "**Add extra line**" to add an expense item. You can add a maximum of five extra lines.

Please note that Total expenses must equal Total revenues.

The following expense items cannot be requested from PCH: alcohol license and prizes.

Expense Item BBQ, food and beverages (only eligible for Canada Day activities held in Nunavut, Northwest Territories and Yukon)

Total \$250

Requested from PCH \$0



Expense Item Alcohol license

Total \$0

Requested from PCH \$0



Expense Item Prizes

Total \$200

Requested from PCH \$0



Expense Item Traditional food (for Multiculturalism Day and National Indigenous Peoples Day only)

Total \$0

Requested from PCH \$0



Expense Item Fireworks

Total \$0

Requested from PCH \$0



Expense Item Entertainment

Total \$0

Requested from PCH \$0



Expense Item Inflatable games

Total \$0

Requested from PCH \$0



Expense Item Propane

Total \$50

Requested from PCH \$0



Expense Item Labour

Total \$425

Requested from PCH \$0



Expense Item Advertising, decorations and signage

Total \$513

Requested from PCH \$150



Expense Item Photography

Total \$200

Requested from PCH \$200



Expense Item Canada Day cake, plates, utensils, napkins

Total \$250

Requested from PCH \$250



<u>Expense Item</u>	Band/ Music
<u>Total</u>	\$460
<u>Requested from PCH</u>	\$460

↑



	Totals	Amount
Total expenses		\$2,348
Total Requested from PCH		\$1,060

Revenues

Please enter the project's revenues for each applicable revenue item. To enter or edit an amount, select the arrow under the "**Action**" heading, then "**Add/Edit.**"

Select "**Add extra line**" to add a revenue item. You can add a maximum of five extra lines.

Revenue item	Applicant contribution
Amount ↑	\$0
	<div><div>✓</div></div>
Revenue item	Provincial / Territorial Government
Amount ↑	\$0
	<div><div>✓</div></div>
Revenue item	Partners and Sponsors
Amount ↑	\$150
	<div><div>✓</div></div>
Revenue item	Requested from PCH
	\$1,060
Revenue item	Municipal Government or Agency
Amount ↑	\$1,138
	<div><div>✓</div></div>

Totals	Amount
Total expenses	\$2,348
Total revenues	\$2,348

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Please attach the following documents:

- (If unincorporated) The Unincorporated Applicant Acceptance of Responsibility form.
- (If requesting more than \$100,000) Most recent financial statements, **unless you belong to the following categories:** province, municipality, public school, university, hospital, or band council.

☒ **We are not attaching any documents because we are an incorporated organization requesting less than \$100,000 and/or we are a province, municipality, public school, university, hospital, or band council.**

Download Unincorporated Form

Attach file

There are currently no attached files.

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Declaration/Attestation

Celebrate Canada Application Form

This section must be completed by the Authorized Representative.

Declaration

As the person that has the legal authority to bind and apply on behalf of the Applicant, I declare that:

- The information in the application is true, accurate and complete;
- I have all the necessary authorities to undertake the proposed project, or will obtain these authorities prior to the approval of the project;
- I and any person lobbying on my behalf to obtain funding are in compliance with the Lobbying Act and that no actual or potential, direct or indirect, contingency fee arrangement exists;
- No public servant or holder of public office, past or present, will derive a direct benefit from the approved funding in breach of the Values and Ethics Code for the Public Service or the Conflict of Interest Act;
- I will act in compliance with applicable statutes, laws, bylaws, regulations, orders, codes, standards directives and guidelines governing the activities for which funding is being sought; and
- I commit to take measures conducive to creating a workplace free from harassment, abuse and discrimination of any kind.

I acknowledge that:

- the submission of this Application does not constitute a commitment on the part of the Minister to award funding.
- Making a false declaration is a criminal offence.

I authorize the Minister to disclose any information submitted in this Application within the Government of Canada or to outside entities, subject to applicable restrictions associated with privacy, confidentiality and security for the following purposes:

- To reach a decision on the application;
- To support transparency, accountability and citizen engagement; and
- To respond to requests made under the Access to Information Act and the Privacy Act.

Attestation

If funds are approved, as the person that has the legal authority to bind and apply on behalf of the Applicant, I agree that:

- This **Application**, the **Funding Approval Letter**, and any additional conditions agreed upon in a separate agreement, will constitute the entire agreement between myself (the **Applicant**) and the **Minister of Canadian Heritage**, effective as of the date of the **Funding Approval Letter**;
- Funding received, whether received as a grant or a contribution, may be audited by the Department to ensure funding conditions have been respected;
- This Agreement does not create a partnership, agency or joint venture and I shall not represent myself as an agent, partner or employee of the Department in carrying it out; and
- I will share results, as requested.

In addition, I shall:

- Use the funds only for the purposes specified in the Agreement;
- Indemnify the Minister from any claim or cause of action arising from injury, damage, or death sustained in carrying out this Agreement; and
- Publicly acknowledge the funding.

☒ **I agree (required) ***

Name *

Amanda Knibbs

Date

2022-11-02

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Please make sure you have completed all the sections of the Celebrate Canada Application. You will not be able to submit the application with incomplete sections. If you need to return to a section, either use the navigation menu on the left or the **"Back"** buttons. Once all the sections are complete, click **"Submit."** If some sections remain incomplete, you will receive an error message prompting you to return and complete any outstanding sections.

Section	Status
Project Information	Complete
General Information	Complete
Canada Day	Complete
Requirements	Complete
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Printable Application

Once you submit your application, a printable PDF of your completed application and your Applicant Profile will be available here.

Submit

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Hi Sarah,

We are so pleased to share with you that the Project Advisory Group and Project Consulting Team have identified Tahsis as a top choice for sharing your story in the Food Costs and Climate Change Impacts Stories Project. We would like to invite your participation in the project between now and March 2023! As a first step, we would like to confirm that the community would like to move forward with participation?

If yes, our team would like to set up an initial conversation via Zoom with you to discuss the next steps, potential methods for story gathering and most ideal timing and approach for the community. This meeting would likely happen sometime within the next two weeks.

We look forward to your response!

Warmly,
Rebecca, Michael and Julia

Written with gratitude from the unceded traditional homelands of the Quw'utsun, Halalt, and Penelakut Nations, who have stewarded these lands with care for thousands of years. As a white settler of German, French and Dutch heritage, I am committed to amplifying Indigenous voices with humility and doing my part to respond to the Truth and Reconciliation Commissions Calls to Action.

On Oct 7, 2022, at 1:03 PM, Sarah Fowler <sarahfowlertahsis@gmail.com> wrote:

Sounds great, thank you!
Happy Thanksgiving to you too.
Take it easy
Smf

On Fri, Oct 7, 2022, 08:59 Rebecca Sovdi, <rebecca@idea-diabetes.com> wrote:

Hi Sarah,

Thank you so much for your phone call and email. I appreciate your interest in this project and willingness to share.

Our team will be in touch after October 24th when the Project Advisory Group has had the opportunity to meet to select communities.

Warm regards,
Rebecca

> On Oct 6, 2022, at 2:51 PM, Sarah Fowler <sarahfowlertahsis@gmail.com> wrote:

>

> Hello Rebecca

> we just spoke on the phone

> My name is Sarah Fowler and I live in tahsis.

> I have been working on food security here since arriving 12 years ago.

> As a remote place where people come to sport fish during the summer time we have as many as one third of our population on food support. Between the community cupboard delivery program, the knight of columbus seasonal hampers, and our Good food box reinstatement project we have many hardworking volunteers who try to make sure that none of our neighbours go hungry.

> I was elected to village council in 2018 and have been involved in the island wide food shed policy working group.

> let me know if you have any questions or comments.

> 250-934-7713

> smf

>

AUTHOR: Councillor Megan Curren SUBJECT: Local Food Systems Action

RECOMMENDATION: THAT Council direct staff to accelerate action on local food systems in response to the climate/ecological crises, the increasing number of people experiencing food insecurity in the District of North Vancouver, and the increasing volatility in global food supply chains; AND THAT Council support, in principle, a Food Systems Strategy, Food Policy Council and shared North Shore municipal food planner position; AND THAT staff report back to Council with costs, grant opportunities, timeline, potential partners, as well as priority actions to address food insecurity and local food production barriers. REASON FOR REPORT: Food Systems Policy involves all orders of government, First Nations, and community partners. The following graphic highlights the role of Federal, Provincial, and local governments: _____ Dept. Manager _____ GM/ Director _____ CAO SUBJECT: Local Food Systems Action June 14, 2022 Page 2 Image source: Brynne, Abra. (2018). Working with local government on food policy: A toolkit for civil society. Vancouver, B.C.: BC Food Systems Network. SUBJECT: Local Food Systems Action June 14, 2022 Page 3 BACKGROUND: The District's Official Community Plan (OCP) includes the following statements regarding Food Systems: • Develop a food policy that defines the District's vision and commitment to facilitating a food system that supports long-term community and environmental health; • Encourage sustainable, local food systems through initiatives such as promotion of healthy, local foods and food production, and the facilitation of community gardens, farmers markets, urban agriculture initiatives in appropriate locations; • Integrate opportunities for urban agriculture in planning Town and Village centres; • Encourage community gardens and urban agriculture in open spaces and roof top gardens; • Encourage urban agriculture through provision of garden spaces and green roofs; • Integrate opportunities for urban agriculture; • Collaborate with Vancouver Coastal Health and other community partners in

their efforts to provide increased access for all members of the community to safe, nutritious food; • Continue to support non-profit agencies that provide short-term emergency and transitional shelter, food and access to social services for those in need; • Support community partners in providing a full continuum of support services to address issues related to mental health, addictions, health services, housing, employment, and food security; and, • To provide assistance for homeless people to facilitate their transition to independent living. The District's Climate Change Adaptation Strategy adopted in 2017 acknowledges the inequitable impacts of climate change for marginalized residents, specifically as it relates to food, but does not include any actions to accelerate local food systems or food security. The District's Climate Action Committee has expressed concerns about the absence of a local Food Systems Strategy as part of the District's response to the ecological and climate crises. Residents in town centres have cited the lack of urban agriculture initiatives, there are wait lists for access to existing community garden plots, residents are experiencing barriers to produce small-scale commercial agriculture locally due to restrictive zoning bylaws, and there are no farmers' markets in the District. As well, there are gaps in the days that food is available to residents who are experiencing food insecurity and non-profit operators indicate that more people are experiencing food insecurity because of the pandemic and increasing food costs. In 2014, the District became a signatory to the North Shore Community Food Charter, a highlevel, locally developed policy tool that outlines a vision and principles for an integrated food system. The five principles of the Charter are: 1. Health, Access, Equity: All people access food in a dignified manner that is nutritious, safe and personally acceptable. SUBJECT: Local Food Systems Action June 14, 2022 Page 4 2. Government Leadership, Collaboration: Regional, provincial, national governments collaborate to improve community food security. 3. Environmental Responsibility: The environment is valued and protected from adverse impacts of the food system. 4. Economic Vitality: Local food enterprises strengthen the local economy and enhance every step of the food system. 5. Community, Culture & Education: Raising food literacy across our community and celebrating all food cultures. North Shore Table Matters Network, a community network that advocates for sustainable food systems and food security on the North Shore, is championing the North Shore Community Food Charter. It is recognized, however, that Table Matters is a network, and the Food Charter includes a set of principles, but neither is a comprehensive community Food Systems Strategy. North Shore Table Matters Network is currently undergoing some staffing changes, and this may be a good opportunity to consider a more fulsome role beyond the current 15-hour/week position for one staff member which is split across the North Shore and among all ten Food Charter signatories. The District is fortunate to have many committed community partners working in various parts of the food system including the Edible Garden Project and Loutet Farm, North Shore Table Matters Network, Harvest Project, FoodMesh, Meals on Wheels, North Shore Community Resources, North Shore Neighbourhood House and North Shore Food Bank, North Shore Salvation Army, North Shore Women's Centre, Quest Food Program, Silver Harbour Senior's Centre, Parkgate Society, and Sharing Abundance. The urgency around localizing food systems has been highlighted by the pandemic, increasing geopolitical instability, and the deepening climate and ecological crises. There are opportunities to accelerate action in the short-term as well as fulfil longerterm actions identified, but not yet completed, within the OCP which will foster the social, economic, and environmental well-being of our community. EXISTING

POLICY: The District does not have a Food Systems Strategy, shared municipal Food Planner, or Food Council though all three are supported by North Shore Table Matters. Conclusion: A Food Systems Strategy was identified in the OCP and is supported by community partners including North Shore Table Matters Network. The principles have been identified by signing onto the Food Charter in 2014. Actions and outcomes of a Food Systems Strategy could include, but are not limited to: • Universal access to nutritious, ecologically regenerative, culturally appropriate, local food; • Expanding equitable, regenerative, urban farming opportunities on District lands & private property in harmony with wildlife; SUBJECT: Local Food Systems Action June 14, 2022 Page 5 • Expanding educational opportunities; • Embedding food systems within municipal planning (and all relevant departments); • Potential for collaboration with Tsleil-Waututh Nation, Squamish Nation, City of North Vancouver, District of West Vancouver, School District 44 (North Vancouver), and School District 45 (West Vancouver), on the creation of a North Shore wide Food Systems Strategy and/or cost-sharing for a Municipal Food Planner; • Local farmers markets; • Updates to zoning bylaws; • Identifying District lands that can be used to support local food systems; • Local zero waste and circular economic opportunities; • Opportunities for climate change and adaptation, mitigation, and resilience as they relate to food systems; and, • Creation of a Food Policy Council. Options: 1. That the recommendation, as presented, be supported by Council; or, 2. That the recommendation not be supported. Respectfully submitted, Megan Curren Councillor Attachments: Attachment 1: Food and Local Governments – Making the Connection REVIEWED WITH: q Community Planning q Clerk's Office External Agencies: q Development Planning q Communications q Library Board q Development Engineering q Finance q NS Health q Utilities q Fire Services q RCMP q Engineering Operations q ITS q NVRC q Parks q Solicitor q Museum & Arch. q Environment q GIS q Other: q Facilities q Real Estate q Human Resources q Bylaw Services q Review and Compliance q Planning q Climate and Biodiversity www.tablematters.ca What role can local governments play in food policy? Food policy is embedded at all levels of government and is as complex as the food system. Local governments play an important role in building strong local food systems through strategic planning and policy development, land use planning, and infrastructure development. Below are some ideas on how local governments can help build sustainable and resilient food systems and support food security. Food for Thought: Ideas on actions local governments can take Zoning to ensure all residents have easy access to nutritious, affordable, culturally relevant, and sustainable food. Incentivize permanent or longterm foodlands spaces as community benefits through existing development. contribution tools (e.g. site coverage, height bonuses). Encourage developers to incorporate the design expertise of food planners throughout the development process. Allow urban farming in all zones as a permitted use. Set aside municipal land for long-term foodland use. Create a target for 85% of neighbourhoods to have a community garden. Allow rooftop gardens and greenhouses.

TRANSPORTATION SUSTAINABILITY & ENVIRONMENT PLANNING & DEVELOPMENT
ECONOMIC DEVELOPMENT Ensure all residents have easy access to nutritious, affordable, culturally relevant, and sustainable food prioritizing easy public transit and active transportation access. Advocate all levels of government for coherence between the community and nearby food production, processing, and distribution hubs. Incorporate food growing spaces in transportation planning (e.g. boulevards, pocket parks, planters). Expand and maintain restaurant patio programs. Support and advocate for short food supply chains

(e.g. complete communities that include urban agriculture, food growing spaces for residents, etc.) Set policies to support urban agriculture (e.g. allow growing vegetables and microgreens at home for sale). Identify suitable locations for community gardens and support their development. Allow community food production to occur in community parks. Develop a disaster risk reduction strategy to enhance the resilience of urban food systems. Provide sustainable funding to community organizations that provide education on food-related topics. Institute edible landscaping in public spaces. Raise awareness of food loss and waste. Support food recovery initiatives. Champion agri-foods and tourism sectors (e.g. culinary tourism). Maintain and expand locally owned food businesses (e.g. restaurants, grocery stores, growers, processors, distributors). Support farmers' markets, food festivals, and other events that promote local food and food businesses. Implement local food procurement policies (e.g. events, offices). Promote decent employment for all within the food and agriculture sector (e.g. living wages). Provide/increase operational funding for groups that support and promote local food. ATTACHMENT 1 Food for Thought: Ideas on actions local governments can take Facilitate collaboration across city agencies and departments and seek alignment of policies and programmes that impact the food system across multiple sectors and administrative levels. Develop an active municipal interdepartmental/inter-municipal government body for advisory and decisionmaking on food policies and programmes (e.g. food working group, food policy council, food policy planners). Identify, map and evaluate local initiatives and civil society food movements. Develop or revise urban food policies and plans and allocate appropriate resources to food-related policies and programmes (e.g. North Shore Food Strategy, food policy planners). Promote networks and support grassroots activities (such as community gardens, community food kitchens, social pantries, etc.) that create social inclusion and provide food to marginalized individuals. Enhance stakeholder participation at the city level through political dialogue, as well as through education and awareness raising.

INTERDEPARTMENTAL, INTER-MUNICIPAL, & NORTH SHORE WIDE KEY FOOD TERMS FOOD SYSTEM - The collaboration of all steps involved in food creation including, production, processing, distribution, consumption, and waste management. FOOD ACCESS - The quantity and diversity of the food items that are available in different food outlets (markets, stores, restaurants) and that can be physically accessed by the people living in the surrounding area. FOOD SECURITY - A situation that exists when all people, at all times, have physical, social and economic access to sufficient, safe and nutritious food that meets their dietary needs and food preferences for an active and healthy life. FOOD LITERACY - Having the knowledge, skills and attitudes necessary to choose, grow, prepare and enjoy healthy food to support one's health, community and the environment. FOODLANDS - Land used for growing and gathering food. URBAN FARMING/URBAN AGRICULTURE - The practice of cultivating, processing, and distributing food in or around urban areas. CULTURALLY RELEVANT FOODS - Food items that hold significance for a particular culture or subcultural group. AGRI-FOODS SECTOR - Part of agriculture and food value chain activities that represents one process or segment of the agri-food value chain ranging from farming to retail. NORTH SHORE TABLE MATTERS NETWORK North Shore Table Matters is a community network advocating for sustainable food systems and food security on the North Shore. Our mission is to provide leadership in the advancement of the North Shore Community Food Charter. Learn more about the North Shore Community Food Charter at tablematters.ca/food-charter/.