



Minutes

<u>Meeting</u>	Inaugural and Regular Council Meeting
<u>Date</u>	November 1, 2022
<u>Time</u>	7:00 PM
<u>Place</u>	Municipal Hall - Council Chambers and by electronic means

Present Mayor Martin Davis
Councillor Meggan Joseph
Councillor Sarah Fowler
Councillor Cheryl Northcott
Councillor Douglas Elliott

<u>Staff</u>	Mark Tatchell, Chief Administrative Officer	by video
	Adia Mavrikos, CPA, CA, Director of Finance	by video
	John Manson, P.Eng., Municipal Engineer	by video
	Janet StDenis, Corporate Services Manager	
	Amanda Knibbs, Finance, I.T. Co-ordinator	by video
	Lauren, Roth, Finance Assistant	
	Lisa Illes, Fire Chief	by video

<u>Public</u>	Members of the public	16 (5 by video)
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Welcome

Mark Tatchell, Chief Administrative Officer, welcomed the public and gave a brief overview of the legislative framework that establishes local governments and the orderly transition of municipal councils.

Inauguration

Janet StDenis, Chief Election Officer, swore in the newly elected Mayor and Council. The following persons recited their solemn affirmations and were sworn in as Mayor and Councillors.

Mayor Martin Davis
Councillor Meggan Joseph
Councillor Sarah Fowler
Councillor Cheryl Northcott
Councillor Douglas Elliott

A. Call to Order

Mayor Davis assumed chair of the meeting and called the meeting to order at 7:15 p.m.

Land Acknowledgement

Mayor Davis acknowledged and respected that Council is meeting upon Mowachaht/ Muchalaht territory.

B. Introduction of Late Items

None.

C. Approval of the Agenda

Fowler/Northcott: VOT 0328/2022

THAT the Agenda for the November 1, 2022 Regular meeting of Council be adopted as presented.

CARRIED

D. Petitions and Delegations

None.

E. Public Input # 1

A member of the public had several questions regarding the procedure/ process for the minutes of the Council meetings to which Council responded.

A member of the public requested copies of the minutes from the November 1st, 2022 Regular Council meeting and for the past 4 years. Council informed the resident that the minutes were publicly available on the Village's website.

A member of the public commented on the dates of the minutes available on the Village's web site.

A member of the public congratulated all election candidates whether successful or not and also noted that there was lower than usual turnout.

A member of the public inquired about the procedure for dealing with conflicts of interest with respect to borrowing money.

F. Adoption of the Minutes

- 1 Minutes of the Regular Council Meeting held on October 4, 2022.**

Fowler/Northcott: VOT 0329/2022

THAT the Regular Council Meeting minutes of October 4, 2022 be adopted as presented.

CARRIED

G. Rise and Report

None.

H. Business Arising

Investing in Canada Infrastructure Program (Green Infrastructure – Adaptation,

- 1 Resilience, and Disaster Mitigation), Tahsis Flood Protection Improvements Project – Phase 3.**

Following approval of the resolution passed at the October 4, 2022 regular meeting, the cost estimate for the project was updated, therefore a new resolution is required. Before considering a new resolution, Council must first reconsider and rescind the previous resolution.

Fowler/Northcott: VOT 0330/2022

TO reconsider resolution VOT0326/2022

CARRIED

Motion to Reconsider VOT0326/2022

THAT staff submit an application for grant funding application for the Tahsis Flood Protection Improvements Project, Phase 3 through the Investing in Canada Infrastructure Program –Green Infrastructure, Adaptation, Resilience and Disaster Mitigation; and

THAT Council supports the project and commits to its share (\$288,151) of the project, as well as cost overruns.

CARRIED
1 "no vote"
registered to
Councillor Elder

Motion to rescind VOT0326/2022:

Fowler/Northcott: VOT 0331/2022

TO rescind resolution VOT0326/2022.

CARRIED
1 "no vote"
registered to
Councillor
Elliott

The CAO spoke to the need for the new resolution to clarify the contributions from the province and the Village's share of funds for the project.

New Resolution:

Fowler/Northcott: VOT 0332/2022

THAT staff submit an application for grant funding application for the Tahsis Flood Protection Improvements Project, Phase 3 through the Investing in Canada Infrastructure Program –Green Infrastructure, Adaptation, Resilience and Disaster Mitigation; and

project, as well as cost overruns, understanding that the Province of BC has offered a 16.67% Top-Up contribution that brings total senior government contributions up to 90% of the total project cost.

CARRIED

1 "no vote"
registered to
Councillor
Elliott

2 UBCM 2022 Disaster Risk Reduction/ Climate Adaptation Regional Grant Application

Following approval of the resolution passed at the September 20, 2022 regular Council meeting and subsequent submission of the grant application by the Strathcona Regional District to UBCM, UBCM staff advised SRD staff the resolution did not meet UBCM requirements. Therefore, Council is requested to reconsider and rescind the September 20, 2022 resolution and pass a new resolution to satisfy UBCM requirements.

Fowler/Northcott: VOT 0333/2022

THAT Council reconsider resolution VOT0314/2022.

CARRIED

Motion to Reconsider VOT0314/2022

Elder/Fowler VOT 0314/2022

THAT as part of the Village of Tahsis' ongoing work in relation to tsunami preparedness, that council support an application for financial assistance under the Stream 2 portion of the unity Community Emergency Preparedness Fund 2022 DRR / CA grant by the SRD to the UBCM, and;

THAT the Village of Tahsis agrees to be a partnering applicant to the SRD's application for above funding under the above referenced program.

CARRIED

Motion to rescind VOT0314/2022:

Fowler/Northcott: VOT 0334/2022

THAT Council rescind VOT0314/2022.

CARRIED

New Resolution:

Fowler/Northcott: VOT 0335/2022

THAT as part of the Village of Tahsis' ongoing work in relation to tsunami preparedness, that an application for financial assistance under the Stream 2 portion of the Community Emergency Preparedness Fund 2022 DRR / CA grant be authorized for submission to the UBCM, in collaboration with the Strathcona Regional District; and

THAT the Village of Tahsis agrees to the Strathcona Regional District submitting an application on their behalf, and that if funded, agree to the Strathcona Regional District managing the grant and being the recipient of all funding.

CARRIED

3 Report to Council Re: Village of Tahsis Q3 Operating Results to September 30, 2022.

The Director of Finance spoke to the Q3 operating results providing explanations of variances between the actual and budgeted operating results along with projections for year end. A discussion followed. The Director of Finance responded to questions from Council.

Fowler/Northcott: VOT 0336/2022

THAT this Reports to Council be received.

CARRIED

J. Council Reports

Mayor Davis

Welcome to our new Tahsis Council! First of all, I would like to thank everybody who had taken the time to run and was willing to make the commitment to serve as elected council for Tahsis, whether elected or not. It is a big time commitment with minimal pay but demonstrates that you care about the future of this community. And thank you to everybody who came out to vote as this is ultimately what keeps the democratic process, with its attendant rights, freedoms and responsibilities running. It is much better than the alternative as we see occurring in many parts of the world.

I am happy to see the new council here and believe that it strikes a good balance of knowledge in different areas, experience, and renewal.

I want to speak about last night's accidental tsunami alert activation. Having these things occur, not once but four times so far, is unfortunate and unacceptable. Having this happen undermines the trust of the public in the warning system and could lead to negative consequences if an actual alert occurs and it is not taken seriously. I have spoken with our Fire Chief and our CAO regarding this and we need to move away from a system where accidental activations can occur. It should be required that a sequence of numbers is inputted before it is activated. Also, we need to look at being able to deactivate it in a more timely manner. In future, there will need to be public education as to what the signals mean. The lengthy blast we heard last night was actually an all-clear; a series of pulses denotes a warning alarm.

This afternoon, we lost an important member of our extended community. Ray Williams of Yuquot passed away. He was a long time resident of Yuquot and the keeper of knowledge of the history and practises of the Mowachaht-Muchalaht First Nation. I am happy to say that I have met and spoken with him on many occasions. He attended the opening of the Tahsis Coast Guard Station in 2019. He will be missed.

Councillor Joseph

Hello everyone.

I just want to thank all of you who voted. I do not have much to report as this is our first meeting and I have spent a lot of time recently getting up to speed. Though I want to thank the Tahsis Volunteer Fire Department for the fire works display, my family and I attended the Halloween festivities and really enjoyed ourselves so I wish to send out a round of applause to everyone who made that happen. Building strong community connections is very important to me.

Thank you
Meggan Joseph

Councillor Fowler

What a nice Halloween fireworks, costume and pumpkin contest and bonfire at the recreation centre last night. As a way to get our new councillors Elliott and Joseph up to speed about what I have been working on while campaigning and since election day I provide this list.

1. Microtrolling with NSWS partners.
2. Hotel booking for UBCM in Vancouver 2023.
3. Notice of motions
 - a) Group benefits
 - b) food costs & climate impacts opportunity
4. PAC & CMESS cleared, did some leveling and widening the trail to the emergency sea can above the school. We also hosted a preschool soup and salad lunch with Joyce and Fatima from Campbell River family service and the Children's hub in Gold River respectively.
5. As it piggybacks on to my UBCM executive board meeting for November I am planning to attend the DPAC leadership summit since I will already be in Vancouver on Friday November 18. Our region and School District 84 haven't had a district representative for over 10 years and I look forward to hearing from Hon. Jennifer Whiteside , Minister of Education and Child care and Hon. Katrina Chen, Minister of State for Child care.

Looking forward to our annual remembrance day services next week and I encourage anyone who wants to order Purdy's chocolate as part of the seasonal fundraiser. I have already heard from my contact Kevin about the Knights of Columbus hamper forms, like clockwork, we are nearing that time of year.

Submitted respectfully,
Councillor Fowler

Attachment #1 Standard Operating Procedure for the WCVI Juvenile Salmon Microtrolling Program.

Attachment #2 Conuma Hatchery Report October 26, 2022

Attachment # 3 NSWS Coordinators Report #3

Attachment #4 Nootka Sound Watershed Society Meeting Minutes- Oct 26/2022

Councillor Northcott

I want to thank everyone who voted in this municipal election, no matter how you voted.

I'd like to thank Village staff for all the time and hard work they put into this election.

I look forward to working with this Council and staff in the continuing effort to make Tahsis the best it can be.

Councillor Elliott

Ladies and Gentlemen,

I wish to take this opportunity to thank you for your support and trust in electing me as councillor of the Village of Tahsis.

Although I had no intentions of running for this position. The large tax increase I received last summer opened my eyes. It was also apparent that more and more citizens of our village were unhappy with the level of service and conduct of the administration of this village. The use of out of town contractors, consultants, legal fees and reliance on engineering advice have been major contributing factors towards our tax increases.

As a former employee of the village, it was very apparent that mismanagement was the root cause of problems that we are facing today. Thus I campaigned on three main issues.

1st

To redefine our public works department. I would like to see a change of leadership and give that individual the necessary resources to conduct their responsibilities in an efficient manner. We need to invest in our staff and provide them with long term career opportunities. We need to be an ethical employer and have them proud to be part of our community. I also believe that the community needs direct access to Public Works and their administrator needs to be accountable to the Mayor and Council.

2nd

To redefine and reduce our administrative overhead. We are a small village without a large corporate tax base. We simply cannot afford to pay the existing salaries and accounting costs that have occurred on to this village. There are much larger towns and villages throughout the province that do not pay the salaries that we pay. Too much has been spent on legal fees, consultants and engineering advice. This all results in higher taxes without any noticeable increase in service. This needs to change.

We have a rec centre that is decrepit, outdated and has turned into a money pit. It has run at a loss of over 200K per year for the past 20 years. These types of facilities were heavily financed by large corporations to attract employees and their families. We do not have that corporate tax base anymore and our rec center has consumed a large portion of our cash reserves over the past 20 years. I'm not in favor of borrowing any money for this facility. However, at a recent planning session, Councillor Joseph has indicated that more services could be provided within the facility generating additional revenue. This is an avenue that I would support. A combination of public and private venues could put this facility on a sustainable path. If that cannot be accomplished, we may have to make some difficult decisions concerning the future until the village regains a corporate tax base to subsidize the facility.

I am not in favor of borrowing any money towards a new fire hall. I am a firm believer that we need to repair and maintain our own buildings. We cannot afford the luxury to condemn this building and deem it worthless when it occupies one of the most prestigious locations in our village. The marine centre and the Public Works facility could accommodate the fire department until the existing fire hall is deemed safe. We need to incorporate an affordable solution. With interest rates on the rise, this is not the time to borrow money.

The application for grants can bring enormous benefits to our community. But it is worth noting that some grants require contributions from our own finances. Since the closure of the mill, our cash reserves have steadily declined. This council that you have elected, is now faced with the most challenging dilemma. We now have to get our financial house in order. We need to start replenishing our cash reserves and start running this village within our financial means. Borrowing money at higher interest rates to hide the dismal financial state of the village is unethical. If we don't have the funds to pay our share of the grant, then it is quite obvious, we can afford that grant. Borrowing money in this current economic recession will result in huge tax increases. We must keep our focus on the core infrastructure that we are responsible for. If we sell off our dormant land holding, thus increasing our tax base, this may give us the ability to invest in our present infrastructure without borrowing any additional funds.

The last item that I mentioned at the All Candidates meeting was my desire to have the mill site developed into an artisan industrial park. There are those who are happy with the status quo and believe that this is outside the scope of the village's control. This is not the case at all. The same company had a mill site in my hometown of Squamish. They too had all the environmental issues that deterred development. But if you visit the town today, you will witness massive development with future plans to build a bridge across the channel connecting the downtown area.

This can be a golden opportunity for the future of this village and I would like to see cooperation with WFP to get the ball rolling. I believe the provincial government could be instrumental in establishing incentives to promote green energy and local businesses to serve our community. I also envision park settings throughout the site with recreational facilities. This could mark the turning point where we could see the Head Bay road improve to a single lane highway. This mill site could easily provide long term year round employment opportunities that would attract young families to experience one of the most pristine areas on the west coast of Vancouver Island.

In summary,

One thing that has been very apparent to me since I have been elected, some people do not like change. I am only one vote on this council. I need your support to reach out to the councillors that you supported and share your concerns. If this council can achieve financial stability, replenish our cash reserves and keep taxes increases within reason, then I hope that you will re-elect all of us.

Thank you

Fowler/Northcott: VOT 0337/2022
THAT the Council Reports be received.

CARRIED

K. Bylaws

None.

L. Correspondence

- 1 Email from R. Dyson, CAO, Comox Strathcona Waste Management Re: Solid Waste Management Plan Renewal Launch.**
- 2 Email from Serena Cizmecigil Re: BC Electoral Boundaries Commission - Preliminary Report**
- 3 Email From Michele Babchuck, MLA North Island Re: Community Safety Grant**

- 4 **BC/Yukon Command of the Royal Canadian Legion - Re: Request for support by sponsoring an advertisement in the Military Service Recognition Book**

Fowler/Northcott: VOT 0338/2022

THAT these correspondence items be received.

CARRIED

Fowler/Northcott: VOT 0339/2022

THAT correspondence items 3 & 4 be pulled for discussion.

CARRIED

- 3 **Email From Michele Babchuck, MLA North Island Re: Community Safety Grant**
Councillor Fowler spoke to this grant opportunity.

- 4 **BC/Yukon Command of the Royal Canadian Legion - Re: Request for support by sponsoring an advertisement in the Military Service Recognition Book**

The CAO spoke to Council's history of support the BC/Yukon Command of the Royal Canadian Legion.

Fowler/Northcott: VOT 0340/2022

THAT Council support the BC/ Yukon Command of the Royal Canadian legion by sponsoring a black and white business card size ad.

M. New Business

- 1 **Appointment of Village of Tahsis Deputy Mayor**

Northcott/Elliott: VOT 0341/2022

THAT Councillor Fowler be appointed as Deputy Mayor for the Village of Tahsis.

CARRIED

- 2 **Appointment for Directors for:**

a) Strathcona Regional District

Fowler/Northcott: VOT 0342/2022

THAT Mayor Davis be appointed as Director for the Strathcona Regional District.

CARRIED

b) Comox Strathcona Regional Hospital District

Fowler/Northcott: VOT 0343/2022

THAT Mayor Davis be appointed as Director for the Comox Strathcona Regional Hospital District.

CARRIED

c) Comox Strathcona Waste Management Board

Fowler/Northcott: VOT 0344/2022

THAT Mayor Davis be appointed as Director for the Comox Strathcona Waste Management Board.

CARRIED

d) Vancouver Island Regional Library Board

Elliott/Northcott: VOT 0345/2022

THAT Councillor Northcott be appointed as Director for the Vancouver Island Regional Library Board.

CARRIED

e) Nootka Sound Watershed Society

Elliott/Fowler: VOT 0346/2022

THAT Councillor Joseph be appointed as a Director for Nootka Sound Watershed Society.

CARRIED

f) Municipal Insurance Association of BC

Fowler/Elliott: VOT 0347/2022

THAT Mayor Davis be appointed as a Director for Municipal Insurance Association of BC.

CARRIED

3 Alternate Directors for:

a) Strathcona Regional District

Elliott/Northcott: VOT 0348/2022

THAT Councillor Fowler be appointed as Alternate Director for Strathcona Regional District.

CARRIED

b) Comox Strathcona Regional Hospital District

Fowler/Northcott: VOT 0349/2022

THAT Councillor Fowler be appointed as Alternate Director for Comox Strathcona Regional Hospital District.

CARRIED

c) Comox Strathcona Waste Management Board

Northcott/Joseph: VOT 0350/2022

THAT Councillor Fowler be appointed as Alternate Director for Comox Strathcona Waste Management Board. **CARRIED**

d) Vancouver Island Regional Library Board

Elliott/Northcott: VOT 0351/2022

THAT Councillor Joseph be appointed as Alternate Director for Vancouver Island Regional Library. **CARRIED**

e) Nootka Sound Watershed Society

Fowler/Northcott: VOT 0352/2022

THAT Councillor Fowler be appointed as Alternative Director for Nootka Sound Watershed Society. **CARRIED**

f) Municipal Insurance Association of BC

Fowler/Northcott: VOT 0353/2022

THAT Councillor Fowler be appointed as Alternate Director for Municipal Insurance Association of BC. **CARRIED**

4 Appointment of Committee Chair of Tahsis Age Friendly Action Committee (TAAC).

Elliott/Fowler: VOT 0354/2022

THAT Councillor Fowler appointed as Committee Chair of the Tahsis Age Friendly Action Committee. **CARRIED**

5 Report to Council Re: UBCM 2022 Volunteer & Composite Fire Department Grant Application.

Fowler/Northcott: VOT 0355/2022

THAT this Report to Council be received.

CARRIED

Community Emergency Preparedness Fund (Volunteer and Composite Fire Departments Equipment and Training) application.

Fowler/Elliott: VOT 0356/2022

THAT Council receive and consider this grant application.

CARRIED

The CAO spoke to the opportunity to purchase new equipment and supplies for the Fire Department with this grant which has zero financial commitment of the Village.

Fowler/Northcott: VOT 0357/2022

THAT Council approve this grant application and, in so doing, express support for the current proposed activities and commit to providing overall grant management.

CARRIED

6 Report to Council Re: UBCM 2022 Indigenous Cultural Safety & Cultural Humility Regional Grant Application.

Fowler/Northcott: VOT 0358/2022

THAT this Report to Council be received.

CARRIED

The CAO spoke to the purpose of this grant application as part of the Village's on going work with respect to the Truth and Reconciliation Commission's calls to action.

Fowler/Northcott: VOT 0359/2022

THAT as part of the Village of Tahsis' ongoing work in relation to Truth and Reconciliation that an application for financial assistance under the Indigenous Cultural Safety & Cultural Humility grant be authorized for submission to the UBCM in collaboration with the Strathcona Regional District; and

THAT the Village of Tahsis agrees to the Strathcona Regional District submitting an application on their behalf, and that if funded, agrees to the Strathcona Regional District managing the grant and being the recipient of all funding.

CARRIED

7 Report to Council Re: 2022 Village of Tahsis Municipal Election ballot account for purposes of the Local Government Act.

Fowler/Northcott: VOT 0360/2022

THAT this Report to Council be received.

CARRIED

8 Councillor Fowler Notice of Motion Re: UBCM health benefit options for elected officials and travel rates.

WHEREAS the Union of BC Municipalities has a time-limited opportunity for local government elected officials to sign up for one of the nine Pacific Blue Cross health benefits program options;

AND WHEREAS program eligibility requires a majority of Tahsis Council to sign up for the same option;

AND WHEREAS Village business travel rates have not been increased in over 8 years;

BE IT RESOLVED THAT a majority of Council members enroll in the same UBCM health benefit option; and

BE IT FURTHER RESOLVED THAT staff prepare a report with travel rate increase options for Council's consideration.

Northcott/Joseph: VOT 0361/2022

THAT this notice of motion be received .

CARRIED

9 Report to Council Re: Tahsis Recreation Centre Standards of Conduct Policy

Fowler/Northcott: VOT 0362/2022

THAT this Report to Council be received.

CARRIED

The CAO spoke to the purpose and scope on the Standards of Conduct Policy for the Recreation Centre. A discussion followed.

Fowler/Northcott: VOT 0363/2022

THAT option # 1 be approved (to approve the Tahsis Recreation Centre Standards of Conduct Policy as presented).

CARRIED

10 Report to Council Re: Audit Services

Northcott/Fowler: VOT 0364/2022

THAT this Report to Council be received.

CARRIED

The Director of Finance provided Council with background information in regards to the Village's financial audit services. As the current contract with the Village's auditors (CNB) has expired the Director of Finance presented several options to Council along with their financial implications.

Fowler/Northcott: VOT 0365/2022

THAT option # 3 (to extend CNB's contract for another 3 years and appoint CNB as the Village's auditors until 2024) be approved.

CARRIED

11 2023 Council Meeting Dates

Fowler/Northcott: VOT 0366/2022

THAT the 2023 Regular Council meeting dates be received.

CARRIED

Fowler/Northcott: VOT 0367/2022

THAT the 2023 Regular Council meeting dates be approved as presented.

CARRIED

12 2023 Budget Meeting Dates

Fowler/Northcott: VOT 0368/2022

THAT the meeting dates for the 2023 Budget be received.

CARRIED

Fowler/Northcott: VOT 0369/2022

THAT the meeting dates for the 2023 Budget be approved as presented.

CARRIED

- 13 Tahsis Seniors Society Re: Request for a letter of support from Council for a New Horizons grant application.

Elliott/Fowler: VOT 0370/2022

THAT this request and draft letter of support be received.

CARRIED

Fowler/Northcott: VOT 0371/2022

THAT this letter of support be approved as presented.

CARRIED

N. Public Input #2

Several members of the public raised question about the "benches and shelters grant" (the 2020 Community Economic Recovery Program) to which the CAO and Council responded.

A member of the public posed questions to Council regarding the November 1st, 2022 Regular Council Meeting agenda.

There was a discussion in regards to the recent false tsunami alarm.

A member of the public reminded Council that everyone is not on Facebook and suggested some alternate means of communicating notices.

Adjournment

Fowler/Northcott: VOT 0372/2022

THAT the meeting be adjourned at 9:07 p.m.

CARRIED

Certified Correct this

A handwritten signature in dark ink, consisting of a stylized, flowing line that starts with a small loop and ends with a long, horizontal tail.

the 15th day of November, 2022

Chief Administrative Officer

Standard Operating Procedure for the WCVI Juvenile Salmon Microtrolling Program

September 2022

Version V.2022.07



1

Purpose: This document is the Standard Operating Procedure (SOP) for use in the WCVI juvenile salmon monitoring program utilizing microtrolling technology. This document is jointly produced between Fisheries and Oceans Canada and the Nuu-chah-nulth Tribal Council. This SOP is subject to change as methodologies are refined and the field season progresses.

Contact: Jessy Bokvist
South Coast Area Stock Assessment Biologist
Jessy.bokvist@dfo-mpo.gc.ca

Acknowledgements:

Much of this Standard Operating Procedure was based off of: Rodgers, T.R., Duguid, W. D., Atkinson, J.B., Pellett, K., and Middleton, C.T. 2020. Standard Operating Procedures: Microtrolling. Developed for the British Columbia Restoration and Innovation Fund. East Coast Vancouver Island Survival Bottleneck Project. V.20.1. p.9. Permission was granted to directly copy sections of this existing protocol and to modify sections for use in this SOP. We thank the above authors for their contribution and permission to continue with the microtrolling methodology as laid out in their SOP.

Conuma Hatchery Report - Oct 26, 2022

Stock	Species	Green Egg Inventory	Comments
Conuma R.	Chinook	Approx. 3.2 mil	Target met
Burman R.	Chinook	Approx. 320k	Target met
Gold R.	Chinook	Approx. 490K	Target 550k
Conuma R.	Chum	Approx. 2.9 mil	Targets met - Seapen release, Side Channel release, Sucwoa release
Canton R.	Chum	Approx. 470k	Target 550K
Tlupana R.	Chum	Approx. 970k	Target 1.2 mil
Conuma R.	Coho	235,972	BY2021 held onsite until spring 2023
Conuma R.	Coho	No eggs taken yet - coho are just moving into the system now with the rains	BY 2022 - Target 195K (65 pairs)

Coho Clipping

BY21 Coho to be adipose clipped late October - just finalizing dates with Fuerste Vaccination

Green Egg Inventory numbers are approx. as data has not all be inputted into database

Nootka Sounds Watershed Society

Madison Stewart - Coordinator Report #3

October 2022

SUMMARY

Please let this report reflect activities for two weeks of work in October, as the coordinator was on vacation until October 12th.

The coordinator is hoping to engage more with the NSWS Board of Directors to determine ways forward and assess the project timeline document which was submitted to me at the beginning of my contract. They would like to propose that the chair of the NSWS monthly meetings address the stewardship coordinator with pointed action items throughout the minutes, to provide direction. The coordinator anticipates that the coming months will give the Board of Directors and the stewardship coordinator more time to assess NSWS goals.

One housekeeping piece to mention; Madison is receiving correspondence emails to multiple inboxes. To keep discussion consistent, please only address nswscoordinator@gmail.com

TERMS OF REFERENCE

Reviewing the updated draft Terms of Reference for the Nootka Sound Watershed Society has shown that there is further work to do with the entire Board of Directors (BoD) to finalize the document. I understand that the ToR was reviewed at the September meeting, and there were ongoing conversations around a decision making model for the NSWS Board of Directors. I am happy to share some examples of non-profit constitutions which address different styles of decision making, and even conflict resolution between Board Members.

PROJECTS

The Coordinator regrets that they were not able to attend the October 20th 2022 Micro-trolling day in Nootka Sound, but they are interested in taking part in an additional micro-trolling training day if possible. It would be very beneficial for the coordinator to spend some additional time in the area to assess the hands-on work NSWS and their partners are doing.

In October, Kent and the Coordinator met with BCIT Living Labs team to discuss a potential partnership between them and the NSWS. We were able to share some of the NSWS's past work and assess the logistics for more student research participation in Nootka Sound. One action item taken from the meeting was for the NSWS Board of Directors to come up with a list of priority projects that potential BCIT students could take on. Once the BoD is in agreement on these projects, the Coordinator and Kent will begin the process of putting together a draft Memorandum of Understanding between the NSWS and BCIT. Kent has shared the EcoFish tool to the BCIT team of faculty to review past and ongoing projects for their reference.

In October the Coordinator also discussed with the Communications Specialists what some opportunities might be for additional marketing and communication. The Coordinator proposes that the NSWS send out a newsletter following the 2022 Annual General Meeting to recap the projects undertaken this year, and updates on what may be upcoming for 2023. There is capacity for this to be a joint project between the NSWS Coordinator and the Communications Specialist.

FUNDRAISING

The Nootka Sound Watershed society has submitted an application to the BC Provincial Recovery and Resiliency Grant. The Grant is a three year cycle grant which provides operational funding of \$50,000 each year, for three years. This funding could go toward the hiring of an Executive Director the NSWS, travel dollars for the BoD or other operational needs. I would like to also report that this grant has been duplicated for an additional roll-out, likely in early 2023. The coordinator will assess eligibility again and determine if the BoD is interesting in applying when more details are available.

The stewardship coordinator is reviewing the potential grant opportunities shared from EcoFish partners and is looking to support a grant application this Fall.

Nootka Sound Watershed Society
Meeting Minutes
Wednesday October 26, 2022

Via Zoom <https://us02web.zoom.us/j/88236701073?pwd=R253RjU3TzZyZUREUDZDVDAyNFRpUT09>

Welcome and attendance.

Lyndy Vroom - Coordinator, Conuma Hatchery Fisheries & Ocean Teresa O'Neill - Secretary, NSWS Kent O'Neill - President, NSWS Leigh Stalker - A&A Trading Operations Forester Paul Kutz- Western Forest Products Craig Blackie - Board Member Scoot Science Roger Dunlop - MMFN Lands Manager	Madison Steward - NSWS Coordinator Jacob Melville - Community representative for the DFO Sarah Fowler - Councilor, Village of Tahsis Kristen Nygren- Environmental and Regulatory representative for Grieg Seafood Brit Van Ameron - Masters Student BCIT Dani Robertson - Muchalat Tribal Council, Biologist
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- Review and adopt of the agenda - **Motion to accept:** Teresa O'Neill **2nd:** Paul Kutz
- Review and adopt of the Minutes from Sept 28, 2022, meeting - **Motion to accept** - Teresa O'Neill **2nd:** Sarah Fowler
- Review of action items from Sept 28, 2022

Ongoing Items

Action	Who	Status
Put together proposal for coho monitoring (using PIT tags) on Dunlop Creek	Roger	Let's drop this item for now and we could pick this up again in the spring. PIT tag item and fence are dead right now. Roger has dropped it so let's remove it from ongoing items
Write letter of support for the Coastal Restoration Society	Roger/Danielle	Letter of support has been done and submitted to Joshua Charleson with CRS, we'll talk about it at the next meeting
Review EcoFish Tool	Paul/Leigh	Ongoing Ecofish will be present in the next meeting to talk about the tool and walk us through the deliverables

- **Old Business**

- **Stewardship Coordinator Report**

Motion to accept: Craig Blackie

2nd: Paul Kutz

Madison - Hi everyone. Just one housekeeping item, please keep everything to NSWS coordinator email. I had two weeks off in October so not reporting on a whole lot after the July and August break and then my two weeks off in Oct.

I had a meeting with Kent and BCIT regarding a potential partnership with their Living Labs project. We were able to share some of the NSWS's past work and assess the logistics for more student research participation in Nootka Sound. Our next step is for the NSWS Board of Directors to come up with a list of priority projects that potential BCIT students could take on. Once the BoD is in agreement on these projects, we will begin the process of putting together a draft Memorandum of Understanding between the NSWS and BCIT.

The NSWS has submitted an application to the BC Provincial Recovery and Resiliency Grant. The Grant is a three year cycle grant which provides operational funding of \$50,000 each year, for three years.

I am in the process of reviewing the potential grant opportunities shared from EcoFish partners and am looking to support a grant application this fall.

- **Communications Specialist Report**

No information from Kira. Will look at this next meeting.

- **BC SRIF Proposal**

* Kent please add in anything here that you can remember that was discussed

- **Fisheries Habitat**

Roger - Nothing to report here other than discussion at Ecofish.

- **Hatchery Update**

Lyndy Vroom to present the October hatchery report
(October Conuma Hatchery report provided by Lyndy will be included in a separate document.)

- **Conuma**

- the green egg report is based on historical data
 - we had very different fall conditions this year, tough for nature but also easy to catch our brood stock
 - haven't taken any coho eggs for this year but they are moving into the system now with the rain

Kent - Do we have a ballpark price on the brood year 2021 cost for clipping?

Lyndy - I believe she's keeping it the same, 9 cents or 11 cents. I can confirm that number pretty quick by email.

Paul - What is a green egg inventory?

Lyndy - The eggs and milk mixed together in the bucket. This is the very first inventory count. Then we inventory them again.

- **Tahsis**

Jacob - Roughly 150,000 eggs out of the Leiner, 170,000 out of the Tahsis. They met their targets. Leiner was pretty quick to get them, Tahsis was a bit tougher to get. They had to put a bit more effort into getting their eggs but they are all good now and sitting happy.

- **Zeballos**

We have numbers to report from the Zeballos hatchery. Stacy Varson is doing something else, Ian Douglas is doing that area now.

Kent - I'll follow up with him, he lives on Quadra.

- **Fisheries Management/Area 25 Roundtable Updates**

Kent - Nothing has gone on, December 9th is the first in person meeting in Campbell River. Not much to talk about in terms of harvest until the numbers come out.

- **Pinniped Harvest**

Kent - Is there anything to report, maybe from Roger?

Roger - I asked Nathan to get ahold of Mike McCullough, got him a drone. The count was 42 last year, 41 this year. We haven't reduced the number but they are smaller ones this year. We get a communal license renewed every year, we haven't talked about yet.

- **BCIT**

Brit - Still working on data analysis. Not much to report at this point since the last presentation. Jen told me she couldn't make it tonight.

Roger - She was up here in early Oct. but we didn't manage to meet up with her. We did end up to conjure up a beaver at the head, North wing of the tributary of the Octwanch. It surprised me to look down and see the beaver dam.

- **Gravel Bar Project**
FFSBC Funds

Kent - I asked Ecofish to give me an update on the funding but they couldn't make it happen in time, so I will update everyone on it soon. We still have \$5000-6000 funding on this, and we need to use those funds before the end of this fiscal year. I contacted Adam and told him we have those funds to use.

- **Terms of Reference review**
Completed – Revisions and editing to be led by Madison

- **BC SRIF**

Update: Please see below for a brief update on SNRCs portion of the BC SRIF project.
(Mario)

"We missed out on our fall plant due to permit delays. We have received our UWR exemption request, but we have not received our Section 52. We are now planning on a spring plant; we will commence the girdling and other site prep in early February and are planning on favorable weather conditions in March to complete the planting and coning. There is some risk to this plan with weather, so we may try to move a portion of the funding to the final year in case we receive a lot of snow like last year."

Kent - There are some risks to this plan regarding weather

Paul - I've talked with Mario and we put through the 2 billion tree project with Western. That program is \$60,000 -70,000 dollars. We're pushing it, it has to be done by the end of fiscal.

Leigh - I know the department that deals with that is pretty tapped and would be easy to push through.

Kent - I am sure he's pretty gunsy after what happened last year. The challenge is if we don't use those funds over the year they are gone. We still haven't received our last payment for the BCSRIF. We didn't get a Sept. invoice from Ecofish yet, so we can't really submit anything. I think we'll ask for an advance on the funds as there is quite a bit of work to do and I don't want to have any cash flow issues.

- **Micro Trolling**
Training update

Dani - Went out on the 20th. Sarah came also. We had three people from the DFO. One boat caught 19, one caught 15. I'd be happy to train anyone else who wanted to learn.

Kent - We have the XLP. I have registered one of our boats. Where did you guys fish?

Dani - Up near Bodega, Jesse, Nick Bolander, and (John Fulton?) from the DFO came.

Sarah -It was really fun. Nathan was there with his drone. Some got the hook in the head, but they were used for science and it was really great and I felt like I finally arrived in the Nootka Sound.

Kent - Maybe Dani you could keep us posted on when that is happening again. Do you have a schedule?

Dani - No, not yet. But I will keep you posted and let you know.

- **New Business**
 - **Review Draft Letter of Support for the NSWs from Joshua Charleson with Coastal Restoration for their Green Crab Project BCSRIF grant application**

Kent - Read draft support letter for the NSWs for the Coastal Restoration Society BCSRIF application from Joshua Charleson.

A few edits were suggested by the group.

Nikki to take a look at and edit.

- **BCIT Living Labs**

Madison to report on the status of Living Labs with BCIT. Establish list of top 3 priorities.

Kent - Possibility of bringing whole classrooms, about 30 students to come and learn and work here. They do want to take a look at our top three priorities.

Madison - It seemed like they want to either have a few long term students, or some full classrooms come. It seems like we need to take a look at what our priorities and short/long term objectives are.

Roger - What students does this encompass? Do they have archeology students? There's this ongoing silviculture stuff, this drought stuff has to be addressed. We have our focus on the gravel bar restoration stuff so maybe they could focus on some seine trials and try some exclusion efforts.

Kent - Some of the things I thought we could look at are filling the simple data gaps that have spaces to fill. Look at the DFO risk assessments and the data gaps.

Madison - Kent has shared the Ecofish tool with BCIT and they can look at the tool and what areas and gaps can be filled. We need to find out what our priorities

will be.

Roger - What about prioritizing I think the cold core areas are where we should focus. Verifying that from another view might be worthwhile. Something forward looking at where we will be heading with climate change would be a good idea.

Roger - I think we should ask and call all our industrial fiends around here to help us along with some of these projects we are working on.

Kent - This is a good segway to the new BCSRIF proposal idea.

Paul to present on it:

Paul - We're brainstorming, working through priorities and trying to leverage opportunities and work that has been done. More silviculture prescription work.

Talked about 2 billion tree project and looked at continuing that kind of project

Leigh - Comment about sediment source survey, from Roger.

Paul - Lots of different ideas floating around. Lots of discussions on what we look at in terms of estuaries and estuary assessment.

Roger - Some of the processes we need to address in the upper Octwanch in terms of steelhead are sediment. I feel concerned we are drifting away. If we get spreading out too far here, we might be too far afield. As a group, and light of climate change, we have to think on what we want to target.

Leigh - Is that group from BCIT a good place to get some targets? I don't really know the scale of what they want to tackle.

Madison - They wanted to know what we wanted. Might be worth bringing one of them with the board into a meeting and take a look at what we have done and what kind of projects we could have.

Leigh - Or just make a massive wish list and put it out there. This is a great place to sit down and make a big collaborative document and rank it in priority placing.

Kent - Ok who will do it?

Roger - Let's just have a session?

Leigh - Can I suggest we contribute in a written format first?

Madison- I'll volunteer to collect email and wishlists and put in in together for a draft document.

Kent - Are talking about the BCIT stuff or the BCSRIF stuff? We only have until mid Nov. for the BCSRIF stuff. What I'm hearing is we're talking about the BCIT content and Morgan at Ecofish is on the BCSRIF stuff. BCIT is looking at taking some pretty big leaps and taking on some climate change issues.

Leigh - Seems to me like Madison said, what do we want and they will align their programs and students with it.

Sarah - I've heard it done before, maybe in the living labs, is there a way that BCIT encourage any students further to find things that need to be discovered. There's opportunity and no ceiling to it, it's open ended for the students to bring their own minds to it.

Kent - Maybe broader concepts are better? Maybe putting out our main concern is climate change, instead of what has the temperature change been in these 18 streams. This might be a better way to make it more interdisciplinary.

Roger - I'd gladly take it to the Chiefs and it's easy for me to write letters and be supportive.

Madison - I did a quick search and there is a forensic diploma that does include an archeology program at BCIT.

Sarah - Seems to me that would be better supportive to see if there is a relationship and to have a cohesive relationship.

Leigh - Madison maybe you could have a google document that we could all collaborate on and that would save you time?

Paul - What on the screen here, Ecofish and strategic and running away on the train

Kent - One of the things we made clear to Ecofish and strategic is that we want to take the backseat on this. Ok Madison maybe you can meet with im at BCIF and tell them that is the way we want to prioritize our objectives.

Madison - For that special meeting, I can send an email out to the board. Would that be in the day or the evening?

Roger - I can do the day and host a lunch or meeting out of it.

Kent - One of the other things they listed is that they want to build capacity in the community they are working with and I don't really know what they mean by that.

- **New BC SRIF submission and AERF submission**

Leigh - There some things that fit that one. AERF had more specific mention of monitoring and surveying.

Roger - It's the baby of the Coast Restoration Fund so it should be a little easier.

Leigh - We were going to meet again. It closes the 28th of November.

Kent - The ball is in their court and they will tell us when they want us to meet with them.

Paul - Yes, that should be next week.

Roger - The nation in concert with the kelp forest people have some innovative parts application. Their project scope is setting up food processing stuff, working on the water well issue, and some help harvesting.

Kent - Is Ecofish setting that date for the meeting next week or should we prompt them?

Paul - They are setting it, but we could prompt them early next week.

- **EcoFish presentation at the Nov 30th meeting**

Kent - To finish their obligation for their deliverable. They will walk us through this in our next meeting.

- **Correspondence**

None

- **Financial Report**

Teresa to present the financial report

Motion to accept the financials: Roger Dunlop

2nd: Sarah Fowler

- **Next Meeting**

Nov 30, 2022

AGM at the end of the meeting

AGM advertised Oct 26th

- **Adjournment**

Meeting adjourned at 8:36 pm.

Motion to adjourn the meeting: Paul Kutz

2nd: Sarah Fowler