



## AGENDA

**Agenda for the Regular Meeting of the Tahsis Village Council  
to be held on September 20, 2022 in the Council Chambers  
Municipal Hall, 977 South Maquinna Drive and by electronic means**

**Remote access:**           **To attend this meeting remotely via Microsoft Teams/ phone**  
**Join the Village of Tahsis Microsoft Teams Meeting**  
[Click here to join the meeting](#)  
**Or call in (audio only)**  
**Toronto, Canada**  
**+1 437-703-5480**  
**Phone Conference ID: 693 613 527#**

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- A. Call to Order**                   Mayor Davis will call the meeting to order at 7:00 p.m.
- Land Acknowledgement**           Mayor Davis will acknowledge and respect that we are meeting upon Mowachaht/Muchalaht territory.
- B. Introduction of Late Items**           None.
- C. Approval of the Agenda**
- D. Petitions and Delegations**           **BC Rural Health Network: Presentation Re: Rural Health Care Crisis**
- E. Public Input # 1**
- F. Adoption of the Minutes**           **1 Minutes of the Regular Council Meeting held on September 6, 2022.**

- G. Rise and Report**      1      **At the September 6, 2022 Closed Special Council meeting Council approved an increase to Public Works compensation retroactive to January 1, 2022.**
- H. Business Arising**      None.
- J. Council Reports**      1      **Mayor Davis**  
    2      **Councillor Elder**  
    3      **Councillor Fowler**  
    4      **Councillor Llewellyn**  
    5      **Councillor Northcott**
- K. Bylaws**      None.
- L. Correspondence**      1      **Email from Jennifer , Technical and Special Projects Coordinator, Recycling Council of British Columbia Re: Proclaim your support for Circular Economy Month in Canada.**  
         **September 2, 2022 letter to Mayor and Council from UBCM Re: 2021 CRI Fire Smart**  
    2      **Community Funding and Supports - Payment letter (Village of Tahsis Residential Firesmart Project),**  
    3      **Ombudsperson BC - Quarterly Report: April 1 to June 30, 2022**
- M. New Business**      1      **Report to Council Re: UBCM 2022 Disaster Risk Reduction/ Climate Adaptation Regional Grant Application**
- N. Public Input #2**
- O. Adjournment**



**BCRHN**

British Columbia  
Rural Health Network

[www.bcruralhealth.org](http://www.bcruralhealth.org)

# Combating the Rural Healthcare Crisis





# About the BC Rural Health Network

**Originally formed in 2017**

**A collective of health advocacy groups from across rural BC**

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**Grew organically through the need for representation on rural health**

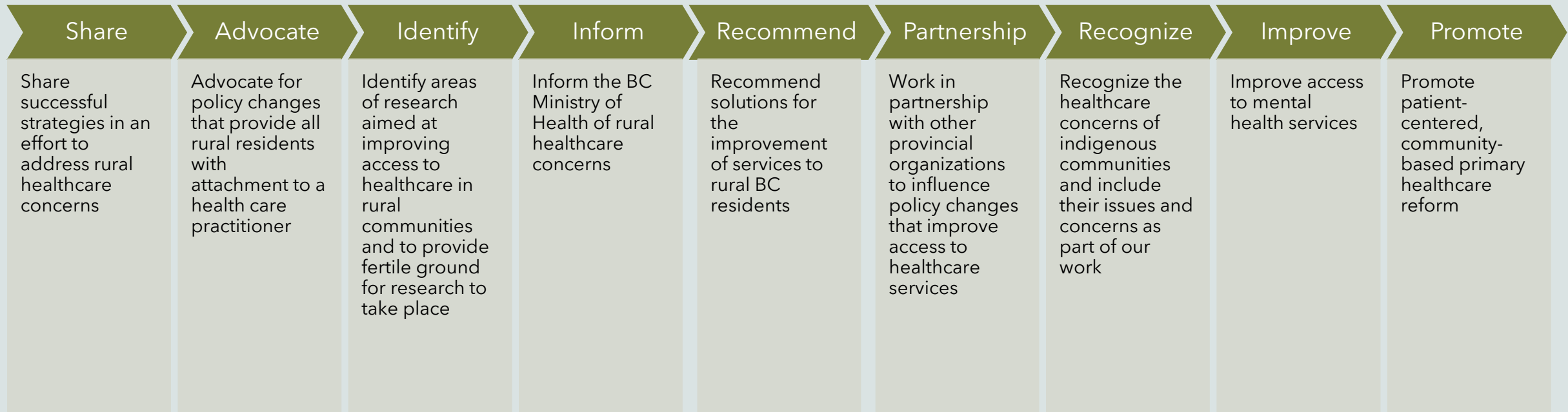
**Expanded to include municipalities**

**Expanded to include University Research and other active Non-Profits**





# Our Purpose



# Our Work

## **Communication Conduit**

- we listen to our membership and the general public to hear about community level challenges.
- we transfer knowledge to our membership and the general public from trusted sources.
- we transfer knowledge from the membership and the general public to governments.
- we provide local and regional solutions to authorities through high level interaction with policy makers.
- we inform the grassroots of our communities, our volunteers, our hospice workers, our community services and generally work to improve the recognition of rural healthcare providers.

Community volunteers are the backbone of our Board of Directors.



# Advocacy

- We advocate for equity in health outcomes for all British Columbians
- We advocate for the ability to live in place in rural BC
- We advocate for a robust public healthcare system
- We advocate for science based management and solutions
- We advocate for community centric care and community based health management teams

We are apolitical, we are solutions based, we are a registered charity



Please join us and add the voice  
of your community to ours







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# Combating the Rural Healthcare Crisis





## Minutes

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<b><u>Meeting</u></b>	<b>Regular Council</b>
<b><u>Date</u></b>	<b>September 6, 2022</b>
<b><u>Time</u></b>	<b>7:00 PM</b>
<b><u>Place</u></b>	<b>Municipal Hall - Council Chambers and by electronic means</b>

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<b><u>Present</u></b>	Mayor Martin Davis	
	Councillor Bill Elder	
	Councillor Sarah Fowler	joined at 7:04 p.m.
	Councillor Cheryl Northcott	by video
	Councillor Lynda Llewellyn	by video
<b><u>Staff</u></b>	Mark Tatchell, Chief Administrative Officer	
	Adia Mavrikos, CPA, CA, Director of Finance	by video
	Janet StDenis, Finance and Corporate Services Manager	by video
<b><u>Public</u></b>	7 Members of the public.	(2) by video

### **A. Call to Order**

Mayor Davis called the meeting to order at 7:00 p.m.

### **Land Acknowledgement**

Mayor Davis acknowledged and respected that Council is meeting upon Mowachaht/Muchalaht territory.

### **B. Introduction of Late Items**

None.

### **C. Approval of the Agenda**

**Elder/Llewellyn: VOT 0279/2022**

**THAT** the Agenda for the September 6, 2022 Regular meeting of Council be adopted as amended.

**CARRIED**

### **D. Petitions and Delegations**

#### **1 Judy Burgess Re: Extreme-heat Emergency Action Plan for the Village of Tahsis.**

Judy Burgess spoke to her letter regarding an Extreme-heat Emergency Action Plan for the Village of Tahsis. A discussion of suggestions and ideas for the action plan followed.

### **E. Public Input # 1**

A member of the public inquired about a staff members salary/ salary increases to which Council responded.

A member of the public was concerned over the potential level of borrowing to finance capital project commitments.

#### **F. Adoption of the Minutes**

##### **1 Minutes of the Regular Council Meeting held on August 2, 2022.**

**Elder/Fowler: VOT 0280/2022**

**THAT** the Regular Council Meeting minutes of August 2, 2022 be adopted as presented.

**CARRIED**

#### **G. Rise and Report**

At the August 3rd, 2022 Closed Committee of the Whole meeting Council approved the attached design for the Community Pier and Dock prepared by McElhanney Ltd.

#### **H. Business Arising**

##### **1 Service estimate for the Tahsis Information Centre/ Museum Building light replacement.**

**Elder/Fowler: VOT 0281/2022**

**THAT** this additional information be received.

**CARRIED**

**Elder/Fowler: VOT 0282/2022**

**THAT** the estimate for the Information Centre/Museum light replacement be approved.

**CARRIED**

##### **2 Report to Council : Re: Village capital projects- Revenue for financial hard and soft commitments.**

**Elder/Fowler: VOT 0283/2022**

**THAT** this Report to Council be received and the Village consider its options for the capital projects Council has approved.

**CARRIED**

The CAO spoke to the Village's capital projects, summarizing the "hard" or "soft" commitments for each project.

##### **2-1 Fire Hall- begin the process of borrowing \$2,032,675 subject to grant decision**

The Director of Finance spoke to the borrowing process and time lines to fund this project.

**Elder/Fowler: VOT 0284/2022**

**THAT** option #1 be approved.

**CARRIED**

**2-2 Flood Improvement Project (1&2) – begin the process of borrowing \$1,167,234 for cost overrun**

Council discussed waiting until more information is available before moving forward on this project.

**2-3 Recreation Centre – submit grant application and be prepared to borrow \$919,371**

A discussion followed.

**Elder/Fowler: VOT 0285/2022**

**THAT** option #3 be approved.

**CARRIED**

**2-4 Wastewater Treatment (phase 1) – begin process of borrowing \$476,059 (Village's share of approved grant)**

The CAO explained what was approved under this grant.

**Elder/Fowler: VOT 0286/2022**

**THAT** option #4 be approved.

**CARRIED**

**2-5 Wastewater Treatment (phase 2) – be prepared to borrow \$305,611 (Village's share) if grant is approved**

This project is to meet federal and provincial effluent requirements

**Fowler/Elder: VOT 0287/2022**

**THAT** option #5 be approved.

**CARRIED**

**J. Council Reports**

**Mayor Davis**

No report

Mayor Davis will be attending the 2022 Union of British Columbia Municipalities Conference in Whistler, BC,

**Councillor Elder**

No report.

**Councillor Northcott (written report)**

Just a quick report tonight.

Had the last fire services meeting and they should be slowly rolling out the new training standards over the next two and a half years. There will be a presentation at UBCM and the public release is expected at the end of September.

There's not a whole lot to update at this time with the library. We've been working on the budget, and I'm sure it comes as no surprise that with inflation, our buck is not going as far as originally anticipated.



I have a meeting with the minister responsible at UBCM and I hope to convince him to loosen his purse-strings.

And on a happy note, I heard today that we have 29 students at the school.

**Councillor Fowler (written report)**

Today is the 1st day back at school and I noticed many new students.

As I am preparing to attend the UBCM next week I wanted to share this letter with everyone.

Dear new residents of Tahsis.

We are so glad you've chosen to invest in this very special place. During my time in this close knit community I have made many valuable friendships with neighbours. The meaning of Tahsis in the language of the original inhabitants in Nootka Sound is path or gateway. This town is on the territory of the Mowachaht/ Muchalaht and connects Yuquot ( aka Friendly Cove, the place of many winds) with the Namgis to the north via the Grease Trail and Woss Lake.

Roadside garbage collection day is on Wednesday and the dump is open on Saturdays. Our local library is located above the municipal office and we offer 5 pin bowling, swimming and other recreation facilities. There are many volunteer organizations to be involved with if you have the time or interest. These groups really help to shape a diverse and inclusive place for everyone to make a welcoming home.

Sincerely,  
Sarah Fowler

**Councillor Llewellyn**

No report.

**Fowler/Elder: VOT 0288/2022**

**THAT** the Council Reports be received.

**CARRIED**

**K. Bylaws**

**1 Sanitary Sewer System Regulation Amendment Bylaw No. 651, 2022  
Adoption**

**Elder/Fowler: VOT 0289/2022**

**THAT** the Sanitary Sewer System Regulation Amendment Bylaw No. 651, 2022 be received for consideration.

**CARRIED**

A discussion regarding specific sections of the bylaw followed.

**Fowler/Elder: VOT 0290/2022**

**THAT** the Sanitary Sewer System Regulation Amendment Bylaw No. 651, 2022 be reconsidered, finally passed and adopted this 6th day of September 2022.

**CARRIED**

**L. Correspondence**

- 1 Letter from Tyler Brown, Chair, Regional District of Nanaimo Re: Support for the Regional District of Nanaimo's UBCM Resolution urging UBCM to work with the Ministry of Municipal Affairs and local governments in a collective endeavor to modernize the Local Government Act.
- 2 Letter from UBCM to Mayor and Council Re: Canada Community-Building Fund Re: First Community Works Fund payment for 2022/2023.
- 3 Letter from Deb Le Boulch, Breaking Barriers Together Association Re: RCMP abuse victims.

**Fowler/Elder: VOT 0291/2022**

**THAT** these correspondence items be received.

**CARRIED**

**M. New Business**

- 1 **Mayor Martin Davis- Motion Re: ICET Capitalization**

Mayor Davis spoke to the benefits of ICET (Island Coastal Economic Trust) and the reasons for his motion.

**Elder/Fowler: VOT 0292/2022**

**THAT** the motion to receive this motion for the Village of Tahsis to write a letter to the relevant branch of government asking for a recapitalization of ICET be received.

**CARRIED**

**Northcott/Elder: VOT 0293/2022**

**THAT** the motion for the Village of Tahsis to write a letter to the relevant branch of the provincial government asking for the recapitalization of ICET (Island Coastal Economic Trust ) be approved.

**CARRIED**

- 2 **Campaign signage on Village property in the 2022 Municipal Election**

**Elder/Fowler: VOT 0294/2022**

**THAT** this information be received for consideration.

**CARRIED**

**Elder/Fowler: VOT 0295/2022**

**THAT** campaign signs for candidates in the 2022 municipal election be permitted to be placed on Village property without charge notwithstanding Property Signage Bylaw No. 550, 2009.

**CARRIED**

**N. Public Input #2**

A member of the public expressed his concerns over the new fire hall being located in the local school to which the CAO responded.

A member of the public had questions regarding the Sanitary Sewer System Regulation Amendment Bylaw No. 651, 2022 to which Council responded.

Council responded to a question regarding the design for the Community Pier and Dock prepared by McElhanney Ltd.

**Public Exclusion****Elder/Fowler: VOT 0296/2022**

**THAT** the meeting is closed to the public in accordance with section 90 (1) (c) of the Community Charter- labour relations or other employee relations.

**CARRIED****Recess****Fowler/Elder: VOT 0297/2022**

**THAT** the Regular Council meeting recess to go into the in camera meeting.

**CARRIED****Reconvene****Elder/Fowler: VOT 0307/2022**

**THAT** the Regular Council Meeting reconvene at 9:32 p.m.

**CARRIED****Rise and Report**

At the September 6, 2022 Closed Special Council meeting Council approved an increase to Public Works compensation retroactive to January 1, 2022.

**Adjournment****Elder/Fowler: VOT 0308/2022**

**THAT** the meeting be adjourned at 9:32 p.m.

**CARRIED****Certified Correct this**

the 20th Day of September, 2022

**Chief Administrative Officer**

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**From:** Jennifer Helman <[jennifer@rcbc.ca](mailto:jennifer@rcbc.ca)>

**Sent:** September 1, 2022 11:00 AM

**Subject:** Proclaim Your Support for Circular Economy Month in Canada!

Proclaim Your Support for ***Circular Economy Month*** in Canada!

Each year the [Recycling Council of British Columbia](#) organizes BC's involvement in observing Waste Reduction Week (October 17th through 23rd, 2022) in Canada. This year, the [Circular Innovation Council](#) has expanded the campaign to recognize **October 1st through 31st, 2022** as Canada's very first [Circular Economy Month!](#)

Since 2001, hundreds of organizations and municipal governments in BC and across the country have proclaimed Waste Reduction Week in Canada. To continue to demonstrate your commitment and recognition of preserving our natural resources, reducing greenhouse gas emissions, supporting local economies, and protecting our environment, we ask that you proclaim October 1st through 31st, 2022 Circular Economy Month.

Each week of October will focus on introducing a different concept of the Circular Economy, with the third week of the month remaining Waste Reduction Week:

- Week 1 - October 1-9: Introducing the Circular Economy
- Week 2 - October 10-16: Environmental Benefits of the Circular Economy
- Week 3 - October 17-23: Waste Reduction Week
- Week 4 - October 24-31: Social and Economic Benefits of the Circular Economy

We hope your council will take this opportunity to join and show your support to this newly expanded campaign that will continue to engage millions of Canadians each year.

Please join RCBC in proclaiming October 1st through 31st, 2022 as Circular Economy Month.

I have attached a sample Proclamation for your convenience. Of course, you are free to use your own Proclamation format if you prefer.

Completed Proclamations can be emailed, faxed or mailed as per the contact



information below. Thank you for your continued support of this important event!

Kind Regards,

Jennifer

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**Jennifer Helman**

**Technical and Special Projects Coordinator**

Recycling Council of British Columbia

#10 – 119 W. Pender Street, Van., BC V6B 1S5

**T:** (604) 683-6009 ext. 309

**E:** [jennifer@rcbc.ca](mailto:jennifer@rcbc.ca)

**F:** (604) 683-7255

**W:** [www.rcbc.ca](http://www.rcbc.ca)

***Download the BC Recyclepedia app:***



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hereby declares

# Circular Economy Month

## October 1-31, 2022

We commit to waste reduction, resource conservation, and community education for sustainable living. We recognize that losing waste to disposal and as litter are local and global threats to the environment. We will take action to reduce our waste and support the circular economy.

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Name, Title

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Signed

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Date





September 2, 2022

Mayor Davis and Council  
Village of Tahsis  
977 South Maquinna Drive  
Tahsis, BC, V0P 1X0

Reference: CRI-346

**RE: 2021 CRI FireSmart Community Funding & Supports – Payment Letter (Village of Tahsis Residential FireSmart Project)**

Dear Mayor Davis and Council,

Thank you for submitting final report documentation for the above noted Community Resiliency Investment project. The CRI Working Group has reviewed your submission and the reporting requirements have been met.

The final report notes total project costs of \$7,423.72. Based on this, payment in this amount will follow shortly by electronic funds transfer. This represents full payment for the project and is based on one hundred per cent (100%) of total eligible costs.

On behalf of the Working Group, I congratulate you on the successful completion of this project and offer best wishes for future community safety work in your community.

If you have any questions, please contact Community Resiliency Investment at 250-387-4470 or [cri@ubcm.ca](mailto:cri@ubcm.ca)

Sincerely,

A handwritten signature in black ink, appearing to read "Rebecca Bishop", is placed below the word "Sincerely,".

Rebecca Bishop, Program Officer

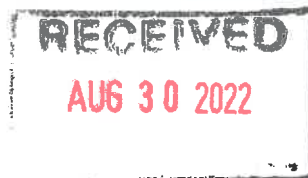
cc: Mark Tatchell, CAO  
Lisa Illes, Fire Chief

*The Community Resiliency Investment program is funded by the Province of BC*



**OMBUDSPERSON**  
BRITISH COLUMBIA

Mr. Mark Tatchell  
Chief Administrative Officer  
Village of Tahsis  
PO Box 219  
TAHSIS BC V0P 1X0



August 15, 2022

Dear Mr. Tatchell,

**RE: Quarterly Reports: April 1 – June 30, 2022**

This package of documents details the complaint files the Office of the Ombudsperson closed for the **Village of Tahsis** between April 1 and June 30, 2022. No action is required on your part, however we hope that you will find this information useful and share it within your organization.

These reports provide information about the complaint files we closed regarding your organization within the last quarter, including both files we investigated and files we closed without investigation. Files currently open with the office are not included in these reports.

Enclosed you will find detailed reports containing the following: SLM

- A one-page report listing the number of files closed and the category under which they were closed. The categories we use to close files are based on the sections of the *Ombudsperson Act*, which gives the Ombudsperson the authority to investigate complaints from the public regarding authorities under our jurisdiction. A more detailed description of our closing categories is available on our website at: <https://bcombudsperson.ca/assets/media/QR-Glossary.pdf>.
- *If applicable*: Copies of closing summaries written about the complaint files we investigated. These summaries provide an overview of the complaint received, our investigation and the outcome. Our office produces closing summaries for *investigated* files only, and not for enquiries or those complaints we chose not to investigate.
- *If applicable*: A summary of the topics identified in the complaint files closed during the quarter. We track general complaint topics for all complaints we receive, and when applicable, we include authority-specific and/or sector-specific topics for your organization and/or sector. Our office tracks the topics of complaints we investigate and those we close without investigation, but not for enquiries. Because complaints to our office are confidential, we do not share complaint topic information if we received too few complaints to preserve the complainants' anonymity.

If your organization received too few complaints to produce a summary of complaint topics but you would like further information about the complaints our office received about your organization, our Public Authority Consultation and Training (PACT) Team can provide further details upon request.





Type of complaint closure	# closed
<b>Enquiries</b> – Many people who contact us are not calling to make a complaint, but are seeking information or advice. These contacts are classified as <i>Enquiries</i> to distinguish them from <i>Complaints</i> , which are requests that our office conduct an investigation.	0
<b>Complaints with No Investigation</b> – Our office does not investigate every complaint it receives. First, we determine whether we have authority to investigate the complaint under the <i>Ombudsperson Act</i> . We also have discretion to decline to investigate for other reasons specified in the <i>Ombudsperson Act</i> .	1
<b>Early Resolution Investigations</b> – Early Resolution investigations provide an expedited process for dealing with complaints when it appears that an opportunity exists for the authority to take immediate action to resolve the issue. Typical issues that are addressed through Early Resolution include timeliness, communication, and opportunities for internal review.	0
<b>Complaint Investigations</b> – When we investigate a complaint we may conclude with a determination that a complaint is not substantiated, or with a negotiated settlement of the complaint, or with public findings and recommendations. We may also exercise discretion to cease investigation for a number of other reasons specified in the <i>Ombudsperson Act</i> .	Total: 0
<b>Reason for closing an Investigation:</b>	
Pre-empted by existing statutory right of appeal, objection or review.	0
Investigation ceased with no formal findings under the <i>Ombudsperson Act</i> .	
More than one year between event and complaint	0
Insufficient personal interest	0
Available remedy	0
Frivolous/vexatious/trivial matter	0
Can consider without further investigation	0
No benefit to complainant or person aggrieved	0
Complaint abandoned	0
Complaint withdrawn	0
<b>Complaint settled in consultation with the authority</b> - When an investigation leads us to conclude that action is required to resolve the complaint, we try to achieve that resolution by obtaining the voluntary agreement of the authority to settle the complaint. This allows matters to be resolved fairly for the complainant and authority without requiring a formal finding of maladministration.	0
Complaint substantiated with formal findings under the <i>Ombudsperson Act</i> .	0
Complaint not substantiated under the <i>Ombudsperson Act</i> .	0
<b>Ombudsperson Initiated Investigations</b> – The Ombudsperson has the authority to initiate investigations independently from our process for responding to complaints from the public. These investigations may be ceased at the discretion of the Ombudsperson or concluded with formal findings and recommendations.	0



**All Local Government**  
**Village of Tahsis**

*The tables below summarize the complaint topics we are tracking for your sector and/or authority and the number of times this topic was identified in the files (investigated and non-investigated complaints) that were closed in the most recent quarter.*

If you would like more information on the types of complaints we receive, please contact our Public Authority Consultation and Training Team: email us at [consult@bcombudsperson.ca](mailto:consult@bcombudsperson.ca) or call us at 250-508-2950.

**Sector-Specific Complaint Topics - All Local Government**

Business Licensing	3	2%
Bylaw Enforcement	33	26%
Council Member Conduct (incl. Conflict of Interest)	7	5%
Official Community Plan/Zoning/Development	31	24%
Fees/Charges (incl. Taxes)	13	10%
Open Meetings	3	2%
Procurement	1	1%
Services (incl. Garbage, Sewer, Water)	9	7%
Response to Damages Claim	2	2%
Other	27	21%

**General Complaint Topics - All Local Government**

COVID-19	2	1%
Disagreement with Decision or Outcome	44	27%
Accessibility	4	2%
Delay	7	4%
Administrative Error	5	3%
Treatment by Staff	12	7%
Communication	21	13%
Process or Procedure	59	36%
Review or Appeal Process	8	5%
Employment or Labour Relations	3	2%
Other	1	1%

# VILLAGE OF TAHSIS

## **Report to Council**

**To:** Mayor and Council

**From:** S. Koopman, Protective Services Coordinator, Strathcona Regional District (“SRD”)

**Date:** September 13, 2022

**Re:** **UBCM 2022 Disaster Risk Reduction / Climate Adaptation Regional Grant Application**

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### **PURPOSE OF REPORT:**

To propose the Village of Tahsis being a partnering applicant to the SRD’s grant application to the Stream 2 funding stream of the Community Emergency Preparedness Fund (CEPF) 2022 Disaster Risk Reduction / Climate Adaptation grant in order to fund a screening of the documentary *Tsunami: 11<sup>th</sup> Relative* in Tahsis.

### **OPTIONS/ALTERNATIVES**

1. *Pass the resolution as drafted*
2. *Decline to pass the resolution*

Staff recommends **Option 1** as this will enable SRD staff to submit the grant application to UBCM.

### **BACKGROUND:**

The intent of the DRR-CA funding stream is to support eligible applicants to reduce risks from future disasters due to natural hazards and climate-related risks through the development and implementation of an accurate foundational knowledge of the natural hazards they face and the risks associated with BC’s changing climate; well as effective strategies to prepare for, mitigate, and adapt to those risks. The deadline for the SRD to submit an application is September 30, 2022.

Under Phase 2 of the SRD’s Tsunami Mapping Project, Ocean Networks Canada (ONC) is developing a documentary that showcases First Nation stories and the history of tsunamis on Vancouver Island. It is proposed that funding from this grant would be utilized for ONC to travel to 9 communities, including Tahsis, and present a public screening of this documentary. ONC would also provide information about tsunami preparedness and answer any questions the public may have about the documentary.

In order to be considered as a partner applicant, the Village of Tahsis is required to submit a Council Resolution that clearly states that the Village of Tahsis authorizes the Strathcona Regional District to receive the funding and provide overall grant management.

**POLICY/LEGISLATIVE REQUIREMENTS:**

None

**FINANCIAL IMPLICATIONS:**

The SRD would provide overall supervision, financial management and coordination of the project.

**RECOMMENDATION:**

1. THAT as part of the Village of Tahsis' ongoing work in relation to tsunami preparedness, that Council support an application for financial assistance under the Stream 2 portion of the Community Emergency Preparedness Fund 2022 DRR / CA grant by the SRD to the UBCM, and
2. THAT the Village of Tahsis agrees to be a partnering applicant to the SRD's application for funding under the above referenced program.

Respectfully submitted

Approved by:

\_\_\_\_\_

Shaun Koopman,  
Protective Services Coordinator, SRD

\_\_\_\_\_

Mark Tatchell  
Chief Administrative Officer