



AGENDA

**Agenda for the Regular Meeting of the Tahsis Village Council
to be held on June 7, 2022 in the Council Chambers
Municipal Hall, 977 South Maquinna Drive and by electronic means**

Remote access: **To attend this meeting remotely via Microsoft Teams/ phone**
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A. Call to Order Mayor Davis will call the meeting to order at 7:00 p.m.

Land Acknowledgement Mayor Davis will acknowledge and respect that we are meeting upon Mowachaht/Muchalaht territory.

B. Introduction of Late Items

C. Approval of the Agenda

D. Petitions and Delegations None.

E. Public Input # 1

- F. Adoption of the Minutes**
- 1 Minutes of the Regular Council Meeting held on May 17, 2022.**
 - 2 Minutes of the Committee of the Whole Meeting held on May 17, 2022.**
 - 3 Minutes of the Committee of the Whole Meeting held on May 26, 2022.**

G. Rise and Report

- H. Business Arising**
- 1 Attendance at 2022 UBCM Convention in Whistler, B.C.**
 - 2 Village of Tahsis application to the Canada Community- Building Fund (CCBF) in British Columbia, Strategic Priorities Fund.**

- J. Council Reports**
- 1 Mayor Davis**
 - 2 Councillor Elder**
 - 3 Councillor Fowler**
 - 4 Councillor Llewellyn**
 - 5 Councillor Northcott**

- K. Bylaws**
- None.**

- L. Correspondence**
- 1 Letter from Marko Peljhan, Vice President Pandemic Planning Re: Expression of gratitude for the Village of Tahsis' partnership and assistance in planning and hosting immunization clinics at the Tahsis Recreation Centre.**

- M. New Business**
- 1 Bylaw Enforcement Officer appointment.**
 - 2 Councillor Fowler-Notice of Motion for June 7th, 2022 Regular Council Meeting Re: Good Food Box**

WHEREAS prior to the COVID pandemic the Good Food Box assembly and distribution took place in the Tahsis Recreation Centre gym;
THEREFORE be it resolved to allow for the continued use of the Tahsis Recreation Centre gym for this important food security volunteer work.
 - 3 Village of Tahsis 2021 Annual Report**
 - 4 Report to Council Re: 2021 Statement of Financial Information (SOFI)
Village of Tahsis 2021 Statement of Financial Information (SOFI)**
 - 5 Appointment of Chief Election Officer and Deputy Chief Election Officer**
 - 6 Councillor Elder notice of motion for the July 5, 2022 Regular Council Meeting Agenda Re: Procedure/ Bylaw Amendment**

THAT any bylaw and subsequent sections of any bylaw, Charter, or code be changed to reflect that council on the simple vote of the majority retain the right to rescind any motion previously brought forward and voted and decided on by council within 30 days of said vote.

N. Public Input #2

Public Exclusion

Recess

Reconvene

Rise and Report

O. Adjournment



Minutes

<u>Meeting</u>	Regular Council
<u>Date</u>	May 17, 2022
<u>Time</u>	7:00 PM
<u>Place</u>	Municipal Hall - Council Chambers and by electronic means

<u>Present</u>	Mayor Martin Davis Councillor Bill Elder Councillor Cheryl Northcott Councillor Lynda Llewellyn	by video by video
<u>Regrets</u>	Councillor Sarah Fowler	
<u>Staff</u>	Mark Tatchell, Chief Administrative Officer Ian Poole, Director of Finance John Manson, P. Eng., Municipal Engineer Janet St-Denis, Finance and Corporate Services Manager Lauren Roth, Customer Service Coordinator	by video by video by video/phone
<u>Public</u>	2 Members of the public.	(1) by video

A. Call to Order

Mayor Davis called the meeting to order at 7:01 p.m.

Land Acknowledgement

Mayor Davis acknowledged and respected that Council is meeting upon Mowachaht/Muchalaht territory.

B. Introduction of Late Items

A notice of motion from Councillor Fowler regarding the use of the Rec Centre for the Good Food Box Program as "H1" under Business Arising and under Correspondence as "L2" an email from Virginia Mountain, Unit Chief-Station #133, Tahsis, BC Ambulance Services Re: Cancer Fund Raising Link

C. Approval of the Agenda

Elder/Llewellyn: VOT 0207/2022

THAT the Agenda for the May 17, 2022 Regular meeting of Council be adopted as amended.

CARRIED

D. Petitions and Delegations

None

E. Public Input # 1

A member of the public commented on the roads and to invite MLA and Minister of Highways to visit in person. Mayor Davis responded that MLA Babchuk is coming to Tahsis.

A member of the public commented on the airline dock situation.

A member of the public inquired about Cascadia Seaweed to which the mayor and staff responded.

F. Adoption of the Minutes

1 Minutes of the Regular Council Meeting held on May 3, 2022.

Elder/Llewellyn: VOT 0208/2022

THAT the Regular Council Meeting minutes of May 3, 2022 be adopted as presented.

CARRIED

G. Rise and Report

None.

H. Business Arising

1 Councillor Fowler-Notice of Motion for June 7th, Regular Council Meeting Re: Good Food Box

WHEREAS prior to the COVID pandemic the Good Food Box assembly and distribution took place in the Tahsis Recreation Centre gym;

THEREFORE be it resolved to allow for the continued use of the Tahsis Recreation Centre Gym for this important food security volunteer work.

Elder/Llewellyn: VOT 0209/2022

THAT this motion be received.

CARRIED

J. Council Reports

Mayor Davis (written report)

Last week, I attended the Island Coastal Economic Trust board meeting. Afterward, we had a send-off party for Line Robert, our Chief Executive Officer for the last 12 years. She ran a tight ship and brought professionalism and dedication to her work. She will be missed, but I am expecting a visit from her to our beautiful community.

The Village of Tahsis has been trying for a year to get inspection reports on our road to town, to see if Mainroad is in compliance with their maintenance contract. This is something the Village should have a right to and this was our understanding from the outset. When that wasn't forthcoming and despite repeated requests, we resorted to a Freedom of Information request. The provincial government tried to charge us \$1,800 for this! We disputed this and our bill has been greatly reduced. Still no information, despite the deadline for receipt of the information passing. Finally, we issued a 'Request for Review - Deemed Refusal'. That finally got some action as it implies a denial of service by the government. Yesterday, we received over a thousand pages of documents, which staff are reviewing. Here are a couple of key things we know so far:

-the maintenance contract was much lower than in the past, which would explain the appalling levels of service. Here are some contract statistics:

EMCON CONTRACT

Year 7 (2009/2010) - \$824, 631. 77

Year 8 (2010/2011) - \$813, 321. 93

Year 9 (2011/2012) - \$896, 535. 14

Year 10 (2012/2013) - \$1, 065, 308. 92

Year 11 (2013/2014) - \$719, 219. 01

Year 12 (2014/2015) - \$1, 053, 738. 51

Year 13 (2015/2016) - \$998, 061. 38

Year 14 (2016/2017) - \$865, 522.42

Year 15 (2017/2018) - \$691, 511.42 (minus August) *2.18 million in chip seal

MAINROAD CONTRACT

Year 1 (2018/2019) - \$459,720.75

Year 2 (2019/2020) - \$610,624.96

Year 3 (2020/2021) - \$367, 138.20 *not including stimulus culvert installs

-We have been kept in the dark regarding the actual inspection reports, with a poor quality synopsis substituted; this we already knew. Here is a quote from internal government communications:

I note that the grader has been out for repairs again for two weeks, with the belly blade truck also M.I.A., for reasons unknown. Apparently they bought a low-quality grader, which partly explains the constant breakdowns. The latest excuse for poor road maintenance is that it is raining, so there may be little work this week to repair the dangerous pothole sections of road.

Stay safe!

Councillor Elder (written report)

- grading the road- why does Mainroad say they cannot grade in rain when Dept of Transport in the U.S., Alberta, Manitoba, Ontario, New Brunswick, PEI and the Yukon Depts of Transport all say its optimal to grade in the rain. Only in BC and only Mainroad say its not good.

- moorage at wharf and lost income since start of May. Lost another 1400.00 in last week for a total of 3250 this month. Taken into account we have lost 45,000 dollars over 3 years

Councillor Northcott

No report.

Councillor Fowler

No report.

Councillor Llewellyn

No report.

Elder/Llewellyn: VOT 0210/2022

THAT the Council Reports be received.

CARRIED

K. Bylaws

1 Report to Council Re: Sanitary Sewer System Regulation Amendment Bylaw No. 651, 2022.

Adoption

Elder/Llewellyn: VOT 0211/2022

THAT this report be received.

CARRIED

The CAO spoke to this report to council. John Manson, Municipal Engineer and the CAO spoke to the key aspects of the Sanitary Sewer System Regulation Amendment Bylaw.

A discussion followed. Staff responded to questions from Council.

Elder/Llewellyn: VOT 0212/2022

THAT the bylaw be referred back to staff with instructions to amend Part D, Section 4(vi) (option #2 approved).

CARRIED

L. Correspondence

- 1 **Email to Mayor and Council from SPARC BC Re: Access Awareness Day on June 4th, 2022.**

- 2 **Email from Virginia Mountain, Unit Chief-Station #133, Tahsis, BC Ambulance Services Re: Cancer Fund Raising Link**

Elder/Llewellyn: VOT 0213/2022

THAT the correspondence items be received.

CARRIED

M. New Business

None.

N. Public Input #2

A member of the public noted that the 75th Anniversary of the Canadian Rangers will be televised on Monday, May 23rd, 2022.

Adjournment

Elder/Llewellyn: VOT 0214/2022

THAT the meeting be adjourned at 7:40 p.m.

CARRIED

Certified Correct this

the 7th Day of June, 2022

Chief Administrative Officer



Minutes

Village of Tahsis

Meeting	Committee of the Whole
Date	May 17, 2022
Time	1:00 p.m.
Place	Municipal Hall - Council Chambers and by electronic means

Present	Mayor Martin Davis	
	Deputy Mayor Sarah Fowler	by video
	Councillor Bill Elder	
	Councillor Lynda Llewellyn	by video
Regrets	Councillor Cheryl Northcott	
Staff	Mark Tatchell, Chief Administrative Officer	
	Janet StDenis, Finance and Corporate Services Manager	by video
Guests	Brad McRae, Director, Government Relations, Western Forest Products Inc.	by video
	Mike Davis, Tenures Manager, Western Forest Products Inc.	by video
	Chris Boulton, TFL Forester, Western Forest Products Inc.	by video
	Tyler Field, Manager Operations, Western Forest Products Inc.	by video
Public	2 Members of the public	(1) by video

Call to Order

Mayor Davis called the meeting to order at 1:10 p.m.

Land Acknowledgement

Mayor Davis acknowledged and respected that Council is meeting upon Mowachaht/ Muchalaht territory

Introduction of Late Items

None

Approval of the Agenda

Elder: COW 016/2022

THAT the Agenda for the May 17, 2022 Committee of the Whole meeting be adopted as presented.

CARRIED

**M. Business
Arising**

1

**Western Forest Products Inc. - Update on: Harvest Planning and Timber
Supply Review**

Elder: COW 017/2022

THAT this information be received.

CARRIED

After introductions, Tyler Field provided Council with an operational update.
Next, Mike Davis, gave an update on the timber supply review. This was
followed by a review of the Tahsis Harvest Plan Map.
A question and answer period followed.

Adjournment

Fowler: COW 018/2022

THAT the meeting adjourn at 2:01 p.m.

CARRIED

Certified correct this
7th day of June, 2022

Corporate Officer



Minutes

Village of Tahsis

Meeting	Committee of the Whole
Date	May 26, 2022
Time	3:00 p.m.
Place	Municipal Hall - Council Chambers and by electronic means

Present	Mayor Martin Davis	
	Councillor Sarah Fowler	joined 3:09 by video
	Councillor Bill Elder	
	Councillor Lynda Llewellyn	by video
	Councillor Cheryl Northcott	by video
Staff	Mark Tatchell, Chief Administrative Officer	
	Ian Poole, Director of Finance	by video
	Adia Mavrikos, Director of Finance (in-coming)	by video
	John Manson, P.Eng., Municipal Engineer	by video
	Lauren Roth, Customer Service Coordinator	by video
	Janet StDenis, Finance and Corporate Services Manager	by video
Guests	Matt Friderichs, P. Eng., McElhanney	by video
	Graham Hirst, P. Eng., Senior Marine Structural Engineer, McElhanney	by video
Public	None.	

Call to Order

Mayor Davis called the meeting to order at 3:03 p.m.

Land Acknowledgement

Mayor Davis acknowledged and respected that Council is meeting upon Mowachaht/ Muchalaht territory

Introduction of Late Items

Under New Business as "M2" discussion of current state of existing airline dock.

Approval of the Agenda

Elder: COW 025/2022

THAT the Agenda for the May 26, 2022 Committee of the Whole meeting be adopted as amended.

CARRIED

**New Business 1 Report to Council Re: Village of Tahsis Community Pier and Dock Project
Presentation of design options.**

Elder: COW 026/2022

THAT this Report to Council be received for discussion.

CARRIED

Matt Friderichs presented three options for the new community dock/ pier project along with the pro's and con's and the estimated costs of each option. A question and answer period followed.

Elder: COW 027/2022

THAT Council approve option #2.

CARRIED

Elder: COW 028/2022

THAT the Village of Tahsis conduct community consultation on the dock project design and report back to Council with the results.

2 The current state of the existing airline dock.

Elder: COW 029/2022

THAT Council entertain a discussion on the current state of the airline dock.

CARRIED

Matt Friderichs spoke to the current state of the dock providing options and estimated costs for each option. The CAO provided estimated time schedules for repairs and spoke to risks and liability.

Staff and McElhanney engineers responded to questions from Council and a discussion period followed.

Davis: COW 030/2022

THAT the owners of the vessels moored at the airline dock receive 2 weeks notice to remove their boat, after which time the dock will be closed and demolished.

CARRIED

Adjournment

Elder: COW 031/2022

THAT the meeting adjourn at 4:25 p.m.

CARRIED

Certified correct this
7th day of June, 2022

Corporate Officer

Excellent health and care for everyone, everywhere, every time.



May 17, 2022

To: Mark Tatchell

On behalf of everyone at Island Health, I'd like to express our gratitude for your partnership and assistance planning and hosting immunization clinics at the Tahsis Recreation Centre.

Delivering COVID-19 vaccine to rural and remote communities posed unique logistical challenges. Partners like you helped secure clinic space, shared information and answered questions for community members, helped resolve technical challenges, and even volunteered at clinics. Together we were able to hold clinics and reduce the risk of COVID-19 for everyone in Tahsis and beyond. Please share our thanks and appreciation to everyone in your network who supported this effort.

Currently 90.6% of Island Health residents aged 5+ have received at least two doses of vaccine, and approximately 65% of people aged 12+ have also received their booster dose. This achievement would not have been possible without your support.

This pandemic has underscored the value of community relationships. As we begin to turn our attention towards recovery, I am hopeful that the bond between our organizations may continue for the benefit of our communities.

Thank you again for your support.

Warmest regards,



Marko Peljhan, Vice President
Pandemic Planning

Village of Tahsis 2021 Annual Report



VILLAGE OF TAHSIS

ANNUAL REPORT

2021

Village of Tahsis 2021 Annual Report

The Annual Report is prepared by the Village of Tahsis as required by s. 98 of the *Community Charter*.

The Annual Report serves three purposes:

- To report on the Village's accomplishments over the past year, as well as issues and any trends that have been identified;
- To set out the priorities for the coming year; and
- To publish the Village's audited financial statements for the previous fiscal year.

Village of Tahsis 2021 Annual Report

MESSAGE FROM THE MAYOR

The Village of Tahsis is on the territory of the Mowachaht/Muchalaht First Nation. We gratefully acknowledge and respect the Nation's aboriginal title and rights to the land and sea in its territory.

I would like to begin by welcoming our new residents to Tahsis. According to the 2021 census, our population increased by 25% since 2016 as more people choose our easygoing, low stress lifestyle and incredible scenery over the alternatives! As the COVID lockdowns have eased, more people are showing up to visit our community and making the choice to relocate here. We are also expecting tourism to pick up this year, for sport fishing, kayaking, or exploring our amazing trails, mountains and caves.

As you may know, we are a community that was largely built up from 1940 to 1980 during the logging boom, which means we have aging infrastructure needing repair or replacement. While we depend heavily on taxpayers to keep things running, grants make up 30% of our operating revenue and we also rely heavily on grants for capital projects.

Since the last municipal election, we have received over \$8 million in capital grants - that's over \$20,000 per resident! We recently received a \$2.5 million federal/provincial grant to rebuild the airplane dock. The new pier and dock wharf will be built on the south side of the boat launch. The former municipal wharf beside the post office has been transferred to the Canadian Coast Guard who will demolish it and build their own purpose-built dock.

Last year, we began work on the Tahsis Flood Protection Improvement Project using a \$1.9 million federal/provincial grant. A flood detention pond was constructed to capture water and a pump was installed to send water back to the river during heavy floods. In light of the catastrophic dike breaches along the Fraser River last winter and the threats associated with climate change, this is timely additional protection.

We will continue to retain a digital tourism marketing coordinator, using \$86,000 recently awarded to us by the Island Coastal Economic Trust. This year, construction of 8 benches and shelters will be built around the village, using an \$82,800 grant from the BC Community Economic Recovery Infrastructure Program. We have also received provincial funding for Community Emergency Preparedness projects through grant monies received by the Strathcona Regional District.

The fire hall was condemned last year and we are planning to convert the former wood shop building at the school, into a new fire hall, which requires approval from School District #84. The Village daycare has also moved into the school building.

Village of Tahsis 2021 Annual Report

We continue to meet with the Chiefs of the Mowachaht/Muchalaht First Nation and this winter, received verbal agreement to partner in seeking grants to open two hiking trails from Tahsis - the Grease Trail, a spectacular traditional trade route to Woss Lake and beyond; and a ridgeline trail from Tahsis to Mount Leiner that will access the spectacular giant fir trees that were recently protected, directly above town.

I am sad to say that the proposed ATV trail to Zeballos is effectively cancelled. We could not get provincial government approval for the steep slope section. As a result, some funding for the project was cancelled.

This winter, we weathered a weeklong power outage caused by snowstorms. I would like once again to thank SRD emergency services, BC Ambulance, Canadian Coast Guard, Village staff, the Tahsis Volunteer Fire Department and our many volunteers who pulled together to look after our most vulnerable citizens during this difficult period. We have identified gaps in our responses and are working to improve our performance in future. We have also met with BC Hydro to see what we all can do to prevent a recurrence.

The condition of our road to town and its poor maintenance continues to be a sore point and we are working to rectify this. We were forced to make a Freedom of Information request to the Ministry to assess whether the road maintenance contractor is in compliance with their contract, and will soon be receiving the results of this. It has been a lengthy battle to access the information that we feel every resident has a right to.

The Connected Coast project is coming to Tahsis! This project is a partnership between Strathcona Regional District (I serve as a director at the SRD) and City West. The project is already under construction and is bringing fibre optic cable from Prince Rupert to Haida Gwaii, south to Vancouver Island and all the way to Vancouver. Its aim is to reach underserved coastal communities of all sizes by bringing gigabyte speeds to remote locations like ours. Please sign up for the free install from the road up to your house and please see the Connected Coast information sheet which was included with your property tax notice. This carries no obligation but makes it available without additional charges in future if you want to sign up; it also enhances property values.

Recently, North Island mayors met with Rogers Wireless and Shaw Communications to explore strategies for expanding cell coverage to parts of Highways 28 and 19 to enhance safety.

At the Strathcona Regional District board meetings, I have advocated for a regional transit strategy for small communities that would provide a shuttle service to link us to Campbell River and points beyond. The Regional Board voted to spend \$50,000 on a study that would gauge community interests across the region and determine a workable plan for servicing remote communities such as ours.

Village of Tahsis 2021 Annual Report

I am happy to be able to say that COVID-19 has not claimed any lives in Tahsis, and that our village is well past 80% vaccinated now. Let's hope that it continues to be a reduced threat.

In closing, I ask something in return of our residents: that we take pride in our community. Whether it be mowing your lawn, cleaning your yard, fixing your buildings, removing flammable brush, using the public composter, recycling, joining the community garden, or even building a greenhouse! All these things can make us feel better about the place we choose to live in, as well as make it a bit more resilient. Our community organizations always appreciate those volunteers that keep things ticking along too!

We would like to wish everybody a healthy and happy 2022!

Respectfully,

A handwritten signature in black ink, appearing to read "Martin Davis". The signature is fluid and cursive, with the first name "Martin" and last name "Davis" clearly distinguishable.

Mayor Martin Davis on behalf of Tahsis Council

Village of Tahsis 2021 Annual Report



Village of Tahsis Council's

2022 Strategic Priorities

Looking ahead to 2022, Council established the following Strategic Priorities to inform budget and planning processes and to guide Village operations.

ECONOMIC VIBRANCY

Pursue a Community Forest Agreement with the Ministry of Forests, Lands, Natural Resource Operations and Rural Development, with the support of the Mowachaht/Muchalaht First Nation

Build the Community Unity Trail linking Tahsis with Zeballos

Promote Tahsis as a tourist destination

Develop an Economic Development Strategy (to include aquaculture)

Village of Tahsis 2021 Annual Report

INFRASTRUCTURE AND SERVICE

Repair and replace infrastructure, seeking grant funding whenever possible.

Replace the Tahsis Fire Hall

Continue to pursue funding to improve the Tahsis Recreation Centre

Develop and approve an Asset Management Policy and Plan

Develop and approve a financial reserve policy

Develop a local trails policy which includes standards

COMMUNITY WELL-BEING

Vigorously advocate for improvements to the Head Bay Forest Service Road

Continue to support the construction of a new Tahsis Library branch

Village of Tahsis 2021 Annual Report

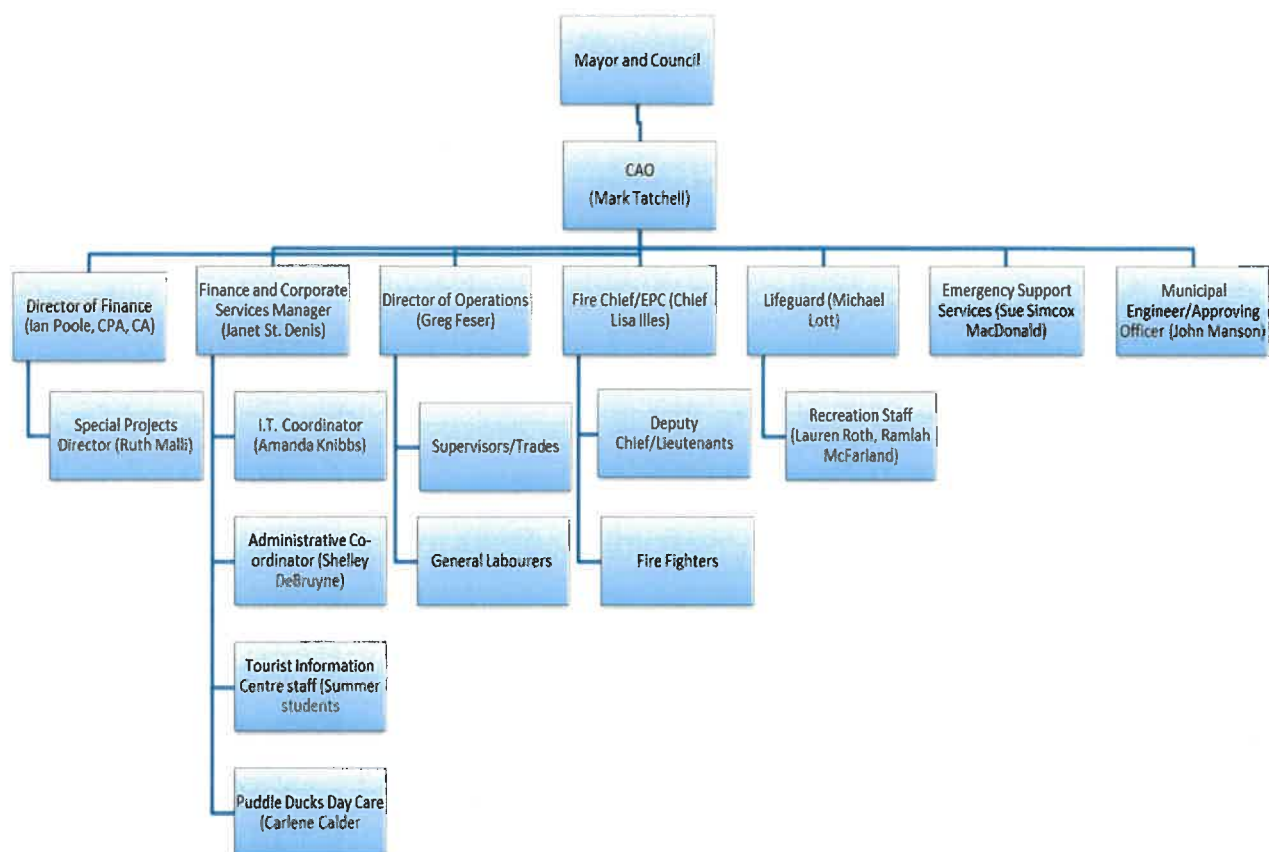
Village of Tahsis Council



From left to right: Councillor Cheryl Northcott, Councillor Linda Llewellyn, Mayor Martin Davis, Councillor Bill Elder, Councillor Sarah Fowler

Village of Tahsis 2021 Annual Report

Village Organization Chart



Village of Tahsis 2021 Annual Report

PERMISSIVE TAX EXEMPTION

Roll #	Legal Description	Civic Address	Owner/Occupier	Conditions
400.222	Lot 74, Plan 26880; DL 443	744 Nootka Road	Bishop of Victoria	50% of land value

VILLAGE OF TAHSIS
Financial Statements
December 31, 2021

VILLAGE OF TAHSIS

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December 31, 2021

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MANAGEMENT REPORT

December 31, 2021

The Mayor and Council of the Village of Tahsis has delegated the responsibility for the integrity and objectivity of the financial information contained in the financial statements to the management of the Village of Tahsis. The financial statements which, in part, are based on informed judgments and estimates, have been prepared by management in accordance with Canadian public sector accounting standards, which have been applied on a basis consistent with that of the preceding year.

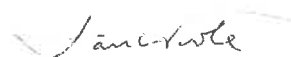
To assist in carrying out their responsibility, management maintains an accounting system and internal controls to provide reasonable assurance that transactions are properly authorized and recorded in compliance with legislative and regulatory requirements and that financial records are reliable for preparation of the financial statements. These systems are monitored and evaluated by management.

The Village of Tahsis's independent auditors, Chan Nowosad Boates Inc., Chartered Professional Accountants, are engaged to express an opinion as to whether these financial statements present fairly the Village of Tahsis's financial position and operating results in accordance with Canadian public sector accounting standards. Their opinion is based on procedures they consider sufficient to support such an opinion.

The financial statements have, in management's opinion, been properly prepared within reasonable limits of materiality and in accordance with Canadian public sector accounting standards. These statements present, in all significant respects the financial position of the Village of Tahsis as at December 31, 2021.



Mark Tatchell
Chief Administrative Officer



Ian C. Poole, CPA, CA
Director of Finance

April 19, 2022



INDEPENDENT AUDITOR'S REPORT

To the Mayor and Council of the Village of Tahsis

Opinion

We have audited the accompanying financial statements of the Village of Tahsis (the "Village"), which comprise the statement of financial position as at December 31, 2021, and the statements of operations, changes in net financial assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information (hereinafter referred to as the "financial statements").

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Village as at December 31, 2021, and the results of its operations and cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Village in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Village's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Company or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Village's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Auditor's Responsibilities for the Audit of the Financial Statements (continued)

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Village's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Village to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Chan Nawrood Boates Inc

Chartered Professional Accountants
Campbell River, BC

April 19, 2022

VILLAGE OF TAHSIS

Statement of Financial Position

December 31, 2021

2021

2020

FINANCIAL ASSETS

Cash	\$ 713,894	\$ 711,073
Portfolio Investments (Note 2)	1,984,506	1,988,563
Accounts Receivable (Note 3)	73,791	212,135
Taxes and User Fees Receivable	<u>143,874</u>	<u>168,577</u>
	<u>2,916,065</u>	<u>3,080,348</u>

LIABILITIES

Accounts Payable and Accrued Liabilities	344,538	268,359
Demand Loan (Note 4)	160,000	-
Deferred Grants and Unearned Revenue (Note 5)	686,634	550,939
Contaminated Site Remediation (Note 6)	<u>56,700</u>	<u>56,700</u>
	<u>1,247,872</u>	<u>875,998</u>

NET FINANCIAL ASSETS

1,668,193 2,204,350

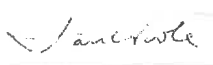
NON-FINANCIAL ASSETS

Tangible Capital Assets (Note 7)	9,353,118	8,780,155
Prepaid Expenses	<u>61,968</u>	<u>63,408</u>
	<u>9,415,086</u>	<u>8,843,563</u>

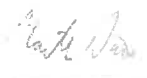
ACCUMULATED SURPLUS (Note 12)

\$ 11,083,279 \$ 11,047,913

Approved by:



Director of Finance



Mayor

VILLAGE OF TAHSIS

Statement of Operations

Year Ended December 31, 2021

	2021		
	Budget	Actual	2020
	(Note 13)		
Revenues (Schedules 2 and 3)			
Taxation	\$ 792,815	\$ 793,894	\$ 734,163
Utility Connection Fees and User Rates	355,350	377,203	251,265
Government Grants (Schedule 1)	689,653	1,003,951	985,971
Fee and Services Charges	284,940	168,953	166,563
Other Revenues	<u>73,500</u>	<u>137,191</u>	<u>140,463</u>
	<u>2,196,258</u>	<u>2,481,192</u>	<u>2,278,425</u>
Expenditures (Schedules 2 and 3)			
General Departmental Expenditures	2,205,296	1,989,872	1,964,665
Water System Operations	222,231	252,180	230,946
Sewer System Operations	<u>225,948</u>	<u>203,774</u>	<u>142,242</u>
	<u>2,653,475</u>	<u>2,445,826</u>	<u>2,337,853</u>
Annual Surplus (Deficit) from Operations	(457,217)	35,366	(59,428)
Impairment of Tangible Capital Assets	<u>-</u>	<u>-</u>	<u>(302,998)</u>
Annual Surplus (Deficit)	\$ <u>(457,217)</u>	35,366	(362,426)
Accumulated Surplus - Beginning of Year		<u>11,047,913</u>	<u>11,410,339</u>
Accumulated Surplus - End of Year		<u>\$11,083,279</u>	<u>\$11,047,913</u>

VILLAGE OF TAHSIS

Statement of Change in Net Financial Assets

Year Ended December 31, 2021

	<u>2021</u>		<u>2020</u>
	<u>Budget</u>	<u>Actual</u>	
	(Note 13)		
Annual Surplus (Deficit)	\$ (457,217)	\$ 35,366	\$ (362,426)
Acquisition of Tangible Capital Assets	-	(999,509)	(379,830)
Amortization of Tangible Capital Assets	409,566	415,384	409,566
Use of Prepaid Expenses	-	1,440	3,441
Disposition or Impairment of Tangible Capital Assets	-	11,162	302,998
	<u>\$ (47,651)</u>	<u>(536,157)</u>	<u>(26,251)</u>
Net Financial Assets - Beginning of Year		<u>2,204,350</u>	<u>2,230,601</u>
Net Financial Assets - End of Year		<u>\$ 1,668,193</u>	<u>\$ 2,204,350</u>

VILLAGE OF TAHSIS

Statement of Cash Flows

Year Ended December 31, 2021

2021

2020

Cash Flows From Operating Activities:

Annual Surplus (Deficit)	\$ 35,366	\$ (362,426)
Non-Cash Transactions		
Gain on Disposal of Tangible Capital Assets	(2,588)	-
Amortization of Tangible Capital Assets	415,384	409,566
Impairment of Tangible Capital Assets	<u>-</u>	<u>302,998</u>
	448,162	350,138
Changes in Non-Cash Operating Balances		
Accounts and Taxes Receivable	163,047	487,769
Accounts Payable and Accrued Liabilities	76,179	(38,511)
Demand Loan	160,000	(816,765)
Deferred Grants and Unearned Revenue	135,695	63,432
Prepaid Expenses	<u>1,440</u>	<u>3,441</u>
	<u>984,523</u>	<u>49,504</u>

Cash Flows From Capital Activities:

Proceeds on Disposal of Tangible Capital Assets	13,750	-
Purchase of Tangible Capital Assets	<u>(999,509)</u>	<u>(379,830)</u>
	<u>(985,759)</u>	<u>(379,830)</u>

Cash Flows From Investing Activities:

Redemption of (Investment in) Portfolio Investments	<u>4,057</u>	<u>(56,652)</u>
---	--------------	-----------------

Increase (Decrease) in Cash and Cash Equivalents 2,821 (386,978)

Cash and Cash Equivalents - Beginning of Year 711,073 1,098,051

Cash and Cash Equivalents - End of Year \$ 713,894 \$ 711,073

VILLAGE OF TAHSIS

Notes to the Financial Statements

December 31, 2021

The Village of Tahsis (the "Village") is a municipality in the province of British Columbia and operates under the provisions of the Community Charter. Its principal activities are the provision of local government services to the residents of the Village. These services include fire protection, public works, planning, parks and recreation, water distribution and sewer collection and other general government services.

1. Significant Accounting Policies:

a) Basis of Presentation

The Village prepares its financial statements in accordance with Canadian public sector accounting standards using guidelines developed by the Public Sector Accounting Board ("PSAB") for the Chartered Professional Accountants of Canada.

b) Portfolio Investments

Portfolio investments are comprised entirely of Municipal Finance Authority of British Columbia (the "MFA") pooled investments including money market, intermediate and short-term bond funds. Portfolio investments are recorded at fair value.

c) Tangible Capital Assets

Tangible capital assets are recorded at cost less accumulated amortization and are classified according to their functional use. Cost includes amounts that are directly related to the acquisition, design, construction, development, improvement or betterment of the assets. Amortization is recorded on a straight-line basis over the estimated useful life of the tangible capital asset commencing once the asset is in use. Donated tangible capital assets are recorded at fair value at the time of the donation.

Estimated useful lives of tangible capital assets are as follows:

Buildings	20 to 40 years
Machinery and Equipment	5 to 20 years
Roads and Bridges	30 to 50 years
Drainage	30 to 50 years
Water Infrastructure	30 to 50 years
Sewer Infrastructure	30 to 50 years

d) Collection of Taxes on Behalf of Other Taxation Authorities

The Village collects taxation on behalf of other entities. Such levies, other revenues, expenses, assets and liabilities with respect to the operations of these other entities are not reflected in these financial statements.

e) Deferred Revenue

Revenues from rental revenues pertaining to the subsequent year have been deferred. These amounts will be recognized as revenue in the next fiscal year.

f) Revenue Recognition and Deferred Grants

Taxes are recorded at estimated amounts when they meet the addition of an asset, have been authorized and the taxable event occurs. Taxes receivable are recognized net of allowance for anticipated uncollectible amounts.

Through the British Columbia Assessment's appeal process, taxes may be adjusted by way of supplementary roll adjustments. The affects of these adjustments on taxes are recognized at the time they are awarded.

VILLAGE OF TAHSIS

Notes to the Financial Statements

December 31, 2021

1. Significant Accounting Policies (continued):

f) Revenue Recognition and Deferred Grants (continued)

Charges for sewer and water usage are recorded as user fees. Connection fee revenues are recognized when the connection has been established.

Government transfers, which include legislative grants, are recognized in the financial statements when received if the transfer is authorized and any eligibility criteria are met, except to the extent that transfer stipulations give rise to an obligation that meets the definition of a liability. Transfers are recognized as deferred revenue when transfer stipulations give rise to a liability. Transfer revenue is recognized in the statement of operations as the stipulation liabilities are settled.

Sale of service and other revenue is recognized on an accrual basis as earned.

g) Financial Instruments

Financial instruments consist of cash and portfolio investments, accounts receivable, taxes and user fees receivable, demand loan, accounts payable and accrued liabilities. Unless otherwise noted, it is management's opinion that the Village is not exposed to significant interest rate, currency or credit risk arising from these financial instruments.

h) Use of Estimates

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities at the date of the financial statements, as well as the reported amounts of revenue and expenses during the reporting period.

Significant areas requiring the use of management estimates include the collectability of accounts receivable, valuation of investments, estimates of contingent liabilities, the provision for amortization and the estimation of potential environmental liabilities. Actual results could differ from management's best estimates as additional information becomes available in the future.

i) Contaminated Sites

Governments are required to accrue a liability for the costs to remediate a contaminated site. Liabilities are recognized when an environmental standard exists, contamination exceeds the standards, the government has responsibility for the remediation, future economic benefits will be given up and a reasonable estimate can be made.

Management has assessed its potential liabilities under the new standard including sites that are no longer in productive use and sites which the Village accepts responsibility.

j) Government Partnerships

Government partnerships are accounted for using the proportionate consolidation method.

2. Portfolio Investments:

	<u>2021</u>	<u>2020</u>
Short-Term Bond Funds	\$ 617,891	\$ 623,001
Intermediate Bond Funds	648,129	648,171
Money Market Funds	<u>718,486</u>	<u>717,391</u>
	<u>\$ 1,984,506</u>	<u>\$ 1,988,563</u>

VILLAGE OF TAHSIS

Notes to the Financial Statements

December 31, 2021

3. Accounts Receivable:

	<u>2021</u>	<u>2020</u>
GST Receivable	\$ 26,766	\$ 16,533
Accounts Receivable	55,087	203,664
Allowance for Doubtful Accounts	<u>(8,062)</u>	<u>(8,062)</u>
	<u>\$ 73,791</u>	<u>\$ 212,135</u>

4. Demand Loan:

The demand loan is a non-revolving loan held with the MFA and bears interest at an annual variable rate equal to 0.97% at December 31, 2021. The loan has an authorized limit of a maximum of \$1,896,920 available until August 19, 2026 and is due on demand, with interest payable monthly.

The demand loan was approved by Council by enacting Section 177 of the Community Charter, allowing for Revenue Anticipation Borrowing in order to fund capital projects prior to grant funding being received. Bylaw 642 authorizing the demand loan was adopted by Council on July 19, 2021.

5. Deferred Grants and Unearned Revenue:

	<u>2021</u>	<u>2020</u>
Deferred Rental Revenue	\$ 3,906	\$ 2,325
Other Grants	<u>682,728</u>	<u>548,614</u>
	<u>\$ 686,634</u>	<u>\$ 550,939</u>

6. Contaminated Site Remediation:

A parcel of land that was previously used as a seaplane base has been under the ownership of the Village since 2009. In 1995, it was noted there were contaminate concentrations in the soil at the sea plane base and the site was registered as a contaminated site. An environmental assessment carried out by the Federal Government in November 2018 on an adjacent property determined that there were still minimal levels of petroleum hydrocarbons and polychromatic hydrocarbons, but they were at such a level that the site would no longer be considered to be contaminated. The site, however, remains on the registered contaminated site listing.

To remove the site from the registered contaminated site listing to allow for building on the property or alternatively the future sale of the property, it is estimated by management that the total cost to obtain the report that would allow for deregistration as a contaminated site is \$56,700. The Village has recognized the liability for this amount which was recorded as an expenditure during the year ended December 31, 2017.

VILLAGE OF TAHSIS

Notes to the Financial Statements

December 31, 2021

7. Tangible Capital Assets:

	Cost				Accumulated Amortization				Net Book Value	
	Opening	Additions	Disposals	Closing	Opening	Amort	Disposals	Closing	2021	2020
Land	\$ 1,127,284	\$ 100,000	\$ 11,162	\$ 1,216,122	\$ -	\$ -	\$ -	\$ -	\$ 1,216,122	\$ 1,127,284
Buildings	4,084,660	-	-	4,084,660	3,209,687	110,450	-	3,320,137	764,523	874,973
Machinery and Equipment	2,240,176	44,859	-	2,285,035	1,654,229	87,278	-	1,741,507	543,528	585,947
Roads and Bridges	7,335,997	-	-	7,335,997	4,084,892	105,014	-	4,189,906	3,146,091	3,251,105
Drainage	261,341	813,650	-	1,074,991	259,990	8,136	-	268,126	806,865	1,351
Other	210,810	41,000	-	251,810	175,604	9,341	-	184,945	66,865	35,206
Water Infrastructure	3,223,000	-	-	3,223,000	1,259,642	53,961	-	1,313,603	1,909,397	1,963,358
Sewer Infrastructure	<u>3,698,444</u>	-	-	<u>3,698,444</u>	<u>2,757,513</u>	<u>41,204</u>	-	<u>2,798,717</u>	<u>899,727</u>	<u>940,931</u>
	<u>\$ 22,181,712</u>	<u>\$ 999,509</u>	<u>\$ 11,162</u>	<u>\$ 23,170,059</u>	<u>\$ 13,401,557</u>	<u>\$ 415,384</u>	<u>\$ -</u>	<u>\$ 13,816,941</u>	<u>\$ 9,353,118</u>	<u>\$ 8,780,155</u>

The Village's Fire Hall, included within Buildings, was confirmed to have been impaired at December 31, 2020. The building underwent rapid differential settlement starting in late 2020. In February 2021 an assessment was conducted of the site and a third party report was provided stating that the building was unsafe and could no longer be used to provide services to the community. The net book value of the Fire Hall building was adjusted to its residual value which was estimated to be \$Nil as a result of the third party report verifying conditions that existed at December 31, 2020 and the Fire Hall has no further service value to the Village or its residents.

The Village recognized an impairment loss of \$302,998 in 2020 which represented the net book value of the Fire Hall building.

8. Collections for Other Governments:

The Village is required to collect taxes on behalf of citizens and transfer these amounts to the governments and/or its agencies noted below. These sums are not included in the schedules to these financial statements or in the reported revenues and expenses of the Village.

	Budget 2021	Actual 2021	Actual 2020
General Municipal Purposes	\$ 792,815	\$ 793,730	\$ 738,319
Collections for Other Governments			
Strathcona Regional District	-	13,561	11,157
Province of British Columbia - School Tax	-	223,735	196,810
Comox Strathcona Regional Hospital District	-	22,604	26,760
Municipal Finance Authority	-	12	10
British Columbia Assessment Authority	-	2,819	2,452
Vancouver Island Regional Library	-	12,917	11,378
Province of BC - Police Tax	-	15,768	14,175
Comox Valley Regional District			
Waste Management	-	8,914	9,381
	<u>\$ 792,815</u>	<u>\$ 1,094,060</u>	<u>\$ 1,010,442</u>

VILLAGE OF TAHSIS

Notes to the Financial Statements

December 31, 2021

8. Collections for Other Governments (continued):

	Budget 2021	Actual 2021	Actual 2020
Sub-total from Previous Page	\$ 792,815	\$ 1,094,060	\$ 1,010,442
Transfers			
Strathcona Regional District	-	13,995	11,170
Province of British Columbia - School Tax	-	223,735	201,240
Comox Strathcona Regional Hospital Districts	-	22,603	26,792
Municipal Finance Authority	-	-	10
British Columbia Assessment Authority	-	2,860	2,455
Vancouver Island Regional Library	-	12,497	11,207
Province of BC - Police Tax	-	15,768	14,171
Comox Valley Regional District			
Waste Management	-	8,708	9,234
	-	300,166	276,279
Available for General Municipal Purposes	\$ 792,815	\$ 793,894	\$ 734,163

9. Contingent Liabilities:

- (a) The Village is responsible as a member of the Strathcona Regional District and a member of the Comox Strathcona Waste Management Function for its share of any operating deficits or long-term debt related to functions in which it participates. Management of the Village has assessed the risks of any contingent liabilities as unlikely at this time therefore no provision has been recorded in the financial statements.
- (b) The Village is partially self-insured through the Municipal Insurance Association of British Columbia. Should the Association pay out claims in excess of premiums received, it is possible that the Village along with the other participants, would be required to contribute towards the deficit.

10. Pension Plan:

The Village and its employees contribute to the Municipal Pension Plan (the "Plan"), a jointly-trusted pension plan. The Board of Trustees, representing plan members and employers, is responsible for administering the Plan, including investment of the assets and administration of the benefits.

The Plan is a multi-employer defined benefit pension plan. Basic pension benefits are based on a formula. As at December 31, 2021, the Plan had about 220,000 active members and approximately 112,000 retired members. Active members include approximately 42,000 contributors from local government.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the Plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the Plan. This rate is then adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

VILLAGE OF TAHSIS

Notes to the Financial Statements

December 31, 2021

10. Pension Plan (continued):

The most recent valuation for the Municipal Pension Plan as at December 31, 2018, indicated a \$2,866 million funding surplus for basic pension benefits on a going concern basis.

The Village paid \$52,754 (2020 - \$42,632) for employer contributions while employees contributed \$46,225 (2020 - \$37,839) to the Plan in fiscal 2021.

The next valuation will be as at December 31, 2021, with results available later in 2022.

Employers participating in the Plan record their pension expense as the amount of the employer contributions made during the fiscal year (defined contributions pension plan accounting). This is because the Plan records accrued liabilities and accrued assets for the Plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the Plan.

11. Related Party Transactions:

Government Partnership

The Village of Tahsis and the Village of Zeballos established a non-formalized government partnership in 2016 in pursuing an economic development tourism trail project between the two villages. The Village of Tahsis is the project manager. In 2021, total funds received from the Village of Zeballos were \$Nil (2020 - \$nil).

Condensed government partnership financial statement information:

	<u>2021</u>	<u>2020</u>
Statement of Financial Position		
Total Assets	\$ <u>106,172</u>	\$ <u>106,172</u>
Total Liabilities	141,467	141,467
Total Equity (Deficit)	<u>(35,295)</u>	<u>(35,295)</u>
	\$ <u>106,172</u>	\$ <u>106,172</u>
Statement of Comprehensive Income		
Revenues	\$ -	\$ -
Expenditures	<u>-</u>	<u>-</u>
Net Loss	<u>-</u>	<u>-</u>
Statement of Changes in Equity		
Retained Earnings (Deficit), beginning of the year	(35,295)	(35,295)
Net Income (Loss)	<u>-</u>	<u>-</u>
Retained Earnings (Deficit), end of the year	\$ <u>(35,295)</u>	\$ <u>(35,295)</u>

VILLAGE OF TAHSIS

Notes to the Financial Statements

December 31, 2021

12. Accumulated Surplus:

The Village segregates its accumulated surplus in the following categories:

	<u>2021</u>	<u>2020</u>
Unrestricted Funds	\$ 846,465	\$ 1,401,285
Reserve Funds (a)	821,728	803,065
Investment in Non-Financial Assets (b)	<u>9,415,086</u>	<u>8,843,563</u>
	<u>\$ 11,083,279</u>	<u>\$ 11,047,913</u>

- (a) Reserve funds represent funds set aside by bylaw or council resolution for specific purposes.
- (b) The investment in non-financial assets represents amounts already spent and invested in infrastructure and other non-financial assets.

Details of reserve funds are shown below:

	<u>2021</u>	<u>2020</u>
Capital Works, Machinery and Equipment Reserve (c)	\$ 326,713	\$ 288,191
Fire Hall Reserve (d)	301,012	321,546
Recreation Centre Capital Works, Machinery and Equipment Reserve (e)	162,993	162,551
Economic Development Reserve (f)	<u>31,010</u>	<u>30,777</u>
	<u>\$ 821,728</u>	<u>\$ 803,065</u>

- (c) Capital Works, Machinery and Equipment Reserve

The Capital Works, Machinery and Equipment Reserve was established by Bylaw 364 to provide for new capital works, extensions or renewals of existing works and to provide for machinery and equipment necessary for capital projects for the maintenance of municipal property or for the protection of persons and property. Money from the sale of land, current revenue or General Operating Fund surpluses may be transferred into the Reserve Fund.

- (d) Fire Hall Reserve

The Hall Reserve fund was established by Bylaw 400 to provide for the cost of a new fire hall including land, buildings, machinery and equipment. Money from current revenue, General Operating Fund surpluses or as otherwise provided in the Local Government Act may be transferred into the Reserve Fund.

- (e) Recreation Centre Capital Works, Machinery and Equipment Reserve

The Recreation Centre Capital Works, Machinery and Equipment Reserve Fund was established by Bylaw 418 to provide for the cost of the recreation centre. Money from current revenue, General Operating fund surpluses, or as otherwise provided in the Local Government Act may be transferred into the Reserve Fund.

VILLAGE OF TAHSIS

Notes to the Financial Statements

December 31, 2021

12. Accumulated Surplus (continued):

(f) Economic Development Reserve

The Economic Development Fund was not established through bylaw. The Community Charter stipulates that reserve funds may be established for certain types of activities, which is how this fund was established. Money from current revenue, General Operating fund surpluses, or as otherwise provided in the Local Government Act may be transferred into the Reserve Fund.

13. Fiscal Plan:

The Fiscal Plan amounts represent the Financial Plan Bylaw No. 637 adopted by Council on May 11, 2021.

The budget anticipated use of surpluses accumulated in previous years to balance against current expenditures in excess of current year revenues. In addition, the budget anticipated capital expenditures rather than amortization expense. The following schedule reconciles the approved bylaw to the amounts presented in the financial statements.

	<u>2021</u>
Financial Plan (Budget) Bylaw Surplus Approved for the Year	\$ -
Less:	
Budgeted Transfers to Offset Amortization	(409,566)
Budgeted Transfers from Accumulated Surplus	(47,651)
Annual Deficit Presented in Financial Statements	<u>\$ (457,217)</u>

14. Segmented Information:

The Village is a diversified municipal government institution that provides a wide range of services to its citizens such as recreation, fire, sewer, water, and solid waste. Distinguishable functional segments have been separately disclosed in the segmented information. The nature of the segments and activities they encompass are noted below and detailed further in Schedules 2 and 3 of these financial statements.

General Government

This segment relates to the revenues and expenses of the operations of the Village itself that cannot otherwise be directly attributed to a specific segment.

Protective Services

This segment is comprised of fire protection services. The fire department is responsible to provide fire suppression service, fire prevention programs, training and education. The members of the fire department consist of volunteers.

Transportation Services

Public works and transportation services is responsible for the maintenance of roads and outdoor lighting.

Environmental Treatment Services

Environmental Treatment Services consists of providing waste disposal to citizens.

Economic Development Services

This segment develops outside awareness of the economic area.

VILLAGE OF TAHSIS

Notes to the Financial Statements

December 31, 2021

14. Segmented Information (continued):

Recreation and Cultural Services

This segment provides services meant to improve health and development of the Village's citizens. Recreational programs and cultural programs are provided at the aquatic centre and community centre.

Water Utility

This segment provides distribution of water to citizens.

Sewer Utility

This segment provides sanitary sewer collection by providing and maintaining pipes, manholes, and culverts and sewer treatment.

15. Comparative Figures:

Certain amounts presented in the comparative figures within the financial statements have been reclassified in the current year where necessary to conform with the current years financial statement presentation.

16. COVID-19:

The global outbreak of the coronavirus pandemic (COVID-19) has caused economic uncertainties that could potentially have a material impact on the net income of the Village for the year ending December 31, 2022.

COVID-19 has caused business disruptions through the reduction of non-essential services provided by the Village. While the disruption is expected to be temporary and the Village continues to provide essential services, there is considerable uncertainty regarding the duration of the disruption to non-essential services. Additionally, there is uncertainty regarding the collectability of taxation revenues for the year ending December 31, 2022 as the effect of the pandemic on the residents of the Village and the economy as a whole continues to vary.

VILLAGE OF TAHSIS

Schedule 1 - Government Grants and Transfers to the Village and Ratepayers

Year Ended December 31, 2021

	<u>2021</u>		<u>2020</u>
	<u>Budget</u>	<u>Actual</u>	
Federal Government			
Grants in Lieu of Taxes	\$ 11,650	\$ 52,865	\$ 23,224
Other	<u>66,894</u>	<u>40,000</u>	<u>5,000</u>
	<u>78,544</u>	<u>92,865</u>	<u>28,224</u>
Province of BC and Federal/Provincial Programs			
General Fund			
Small Communities Protection	351,692	359,000	353,462
Planning	57,841	513,570	298,903
COVID Safe Restart	-	-	249,000
Other	<u>63,400</u>	<u>38,516</u>	<u>2,500</u>
	<u>472,933</u>	<u>911,086</u>	<u>903,865</u>
General Capital			
Infrastructure	<u>138,176</u>	<u>-</u>	<u>53,882</u>
	<u>611,109</u>	<u>911,086</u>	<u>957,747</u>
	<u>\$ 689,653</u>	<u>\$ 1,003,951</u>	<u>\$ 985,971</u>

VILLAGE OF TAHSIS

Schedule 2 - Combined Statement of Operations by Segment

Year Ended December 31, 2021

	General Government	Protective Services	Transportation Services	Environmental Treatment Services	Economic Development Services	Recreation and Cultural Services	Water Utility	Sewer Utility	2021 Actual	2021 Budget (Note 13)
Revenues										
Taxation	\$ 793,894	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 793,894	\$ 792,815
Utility Connection Fees and User Rates	-	-	-	-	-	-	180,725	196,478	377,203	355,350
Government Grants and Transfers	967,935	-	-	-	36,016	-	-	-	1,003,951	689,653
Fees and Service Charges	-	-	4,504	150,780	-	13,669	-	-	168,953	284,940
Other Revenues	<u>135,471</u>	<u>1,720</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>137,191</u>	<u>73,500</u>
	<u>1,897,300</u>	<u>1,720</u>	<u>4,504</u>	<u>150,780</u>	<u>36,016</u>	<u>13,669</u>	<u>180,725</u>	<u>196,478</u>	<u>2,481,192</u>	<u>2,196,258</u>
Expenses										
Operating										
Goods and Services	337,698	91,229	138,900	1,046	36,164	102,091	128,537	146,625	982,290	1,234,150
Labour	514,653	66,214	133,423	24,092	-	224,143	69,682	15,945	1,048,152	1,009,759
Amortization	<u>55,037</u>	<u>49,899</u>	<u>123,783</u>	<u>2,395</u>	<u>-</u>	<u>89,105</u>	<u>53,961</u>	<u>41,204</u>	<u>415,384</u>	<u>409,566</u>
	<u>907,388</u>	<u>207,342</u>	<u>396,106</u>	<u>27,533</u>	<u>36,164</u>	<u>415,339</u>	<u>252,180</u>	<u>203,774</u>	<u>2,445,826</u>	<u>2,653,475</u>
Excess (Deficiency) of Revenues over Expenses	<u>\$ 989,912</u>	<u>\$ (205,622)</u>	<u>\$ (391,602)</u>	<u>\$ 123,247</u>	<u>\$ (148)</u>	<u>\$ (401,670)</u>	<u>\$ (71,455)</u>	<u>\$ (7,296)</u>	<u>\$ 35,366</u>	<u>\$ (457,217)</u>

VILLAGE OF TAHSIS

Schedule 3 - Combined Statement of Operations by Segment

Year Ended December 31, 2020

	General Government	Protective Services	Transportation Services	Environmental Treatment Services	Economic Development Services	Recreation and Cultural Services	Water Utility	Sewer Utility	2020 Actual	2020 Budget
Revenues										
Taxation	\$ 734,163	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 734,163	\$ 740,642
Utility Connection Fees and User Rates	-	-	-	-	-	-	138,884	112,381	251,265	245,000
Government Grants and Transfers	932,089	-	53,882	-	-	-	-	-	985,971	506,241
Fees and Service Charges	-	-	4,706	150,716	-	11,141	-	-	166,563	221,330
Other Revenues	137,723	2,740	-	-	-	-	-	-	140,463	31,400
	<u>1,803,975</u>	<u>2,740</u>	<u>58,588</u>	<u>150,716</u>	<u>-</u>	<u>11,141</u>	<u>138,884</u>	<u>112,381</u>	<u>2,278,425</u>	<u>1,744,613</u>
Expenses										
Operating										
Goods and Services	239,692	70,177	103,834	66,730	69,238	92,500	126,428	61,193	829,792	994,857
Labour	621,196	48,763	120,318	25,823	-	189,739	50,667	41,989	1,098,495	813,974
Amortization	28,609	58,399	136,071	2,395	-	91,181	53,851	39,060	409,566	305,000
	<u>889,497</u>	<u>177,339</u>	<u>360,223</u>	<u>94,948</u>	<u>69,238</u>	<u>373,420</u>	<u>230,946</u>	<u>142,242</u>	<u>2,337,853</u>	<u>2,113,831</u>
Excess (Deficiency) of Revenues over Expenses from Operations	914,478	(174,599)	(301,635)	55,768	(69,238)	(362,279)	(92,062)	(29,861)	(59,428)	(369,218)
Impairment of Tangible Capital Assets	-	(302,998)	-	-	-	-	-	-	(302,998)	-
Excess (Deficiency) of Revenues over Expenses	<u>\$ 914,478</u>	<u>\$ (477,597)</u>	<u>\$ (301,635)</u>	<u>\$ 55,768</u>	<u>\$ (69,238)</u>	<u>\$ (362,279)</u>	<u>\$ (92,062)</u>	<u>\$ (29,861)</u>	<u>\$ (362,426)</u>	<u>\$ (369,218)</u>

VILLAGE OF TAHSIS

Schedule 4 - Reserve Fund Transactions

Year Ended December 31, 2021

	Capital Works Machinery and Equipment	Fire Hall	Rec Centre	Economic Development	Total 2021	Total 2020
Balance, Beginning of Year	\$ 288,191	\$ 321,546	\$ 162,551	\$ 30,777	\$ 803,065	\$ 802,887
Investment Income (Loss) Earned	(43)	(5,110)	442	233	(4,478)	54,335
Transfer From Other Funds	68,000	-	-	-	68,000	-
Used for Capital Expenditures	(29,435)	(15,424)	-	-	(44,859)	(54,157)
Balance, End of Year	<u>\$ 326,713</u>	<u>\$ 301,012</u>	<u>\$ 162,993</u>	<u>\$ 31,010</u>	<u>\$ 821,728</u>	<u>\$ 803,065</u>

VILLAGE OF TAHSIS

Schedule 5 - COVID-19 Safe Restart Grant

Year Ended December 31, 2021

In November 2020, the Village was the recipient of a \$249,000 grant under the COVID-19 Safe Restart Grant for Local Governments. This grant funding was provided to support local governments with increased operating costs and lower revenue due to the COVID-19 pandemic and ensure local governments can continue to deliver the services people depend on in the community.

	<u>2021</u>
Balance, Beginning of Year	\$ 249,000
Funds Spent During the Year	<u>-</u>
Balance, End of Year	\$ <u>249,000</u>

VILLAGE OF TAHSIS

Report to Council

To: Mayor and Council

From: Ian C. Poole, CPA, CA

Date: May 17, 2022

Re: 2021 Statement of Financial Information

PURPOSE OF REPORT:

THAT the Director of Finance's report on the 2021 Statement of Financial Information be received.

AND THAT the 2021 Statement of Financial Information be approved.

BACKGROUND:

As a public reporting body, the Village of Tahsis is subject to the filing requirements of the Financial Information Act (FIA), RSBC Chapter 140 and the accompanying Financial Information Regulation (B.C. Reg. 153/2018). This report is required to be approved by Council and submitted to the Minister of Finance by June 30th.

POLICY/LEGISLATIVE REQUIREMENTS:

Financial Information Act (FIA) RSBC 1996 Chapter 140 and the accompanying Financial Information Regulation (FIR) - B.C. Reg. 153/2018.

DISCUSSION

The information to be filed with the Minister of Finance (the Ministry) is more generally known as the **Statement of Financial Information (SOFI)**. Some of the information to be filed is identical to that under the Community Charter i.e. the requirement to have audited financial statements (FIA Sec. 2) but other information is additional reporting. One of these additional requirements is to report on the salaries and expenses of staff members whose total remuneration for the year is in excess of the prescribed amount (\$75,000 - FIA Sec. 2 (3)(a)(i))) and to report on payments to individual suppliers if those payments are in excess of the prescribed amount (\$25,000 - FIA Sec. 2(3)(b)(i).

Additionally, SOFI requires a statement signed by the officer assigned financial responsibility (i.e. the Director of Finance) attesting to the accuracy and completeness

of the financial filing information (FIR Schedule 1 Sec. 9 (2)) and a management report approved by the same individual (FIR Schedule 1 Sec. 9 (3)).

Finally, under FIR Schedule 1 Sec. 9 (2) Council must approve the package of materials submitted under the Statement of Financial Information (SOFI). Accordingly, attached to this report is the material I will be submitting to the Ministry including:

1. Audited Financial Statements for the year ended December 31, 2021,
2. Schedule of Guarantees or Indemnity Agreements
3. Schedule of Remuneration and Expenses
4. Statement of Severance Agreements,
5. Schedule Payments to Suppliers of Goods and Services
6. Statement of Financial Information Approval
7. Management Report
8. Checklist — Statement of Financial Information (SOFI),

FINANCIAL IMPLICATIONS:

None – reporting purposes only.

RECOMMENDATION:

That Council approve the 2021 Statement of Financial Information.

Respectfully submitted:



Ian C. Poole, CPA, CA
Director of Finance

VILLAGE OF TAHSIS



Village of Tahsis

Statement of Financial Information

For the Year Ended December 31, 2021

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Audited Financial Statements

VILLAGE OF TAHSIS Financial Statements December 31, 2021

VILLAGE OF TAHSIS

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December 31, 2021

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MANAGEMENT REPORT

December 31, 2021

The Mayor and Council of the Village of Tahsis has delegated the responsibility for the integrity and objectivity of the financial information contained in the financial statements to the management of the Village of Tahsis. The financial statements which, in part, are based on informed judgments and estimates, have been prepared by management in accordance with Canadian public sector accounting standards, which have been applied on a basis consistent with that of the preceding year.

To assist in carrying out their responsibility, management maintains an accounting system and internal controls to provide reasonable assurance that transactions are properly authorized and recorded in compliance with legislative and regulatory requirements and that financial records are reliable for preparation of the financial statements. These systems are monitored and evaluated by management.

The Village of Tahsis's independent auditors, Chan Nowosad Boates Inc., Chartered Professional Accountants, are engaged to express an opinion as to whether these financial statements present fairly the Village of Tahsis's financial position and operating results in accordance with Canadian public sector accounting standards. Their opinion is based on procedures they consider sufficient to support such an opinion.

The financial statements have, in management's opinion, been properly prepared within reasonable limits of materiality and in accordance with Canadian public sector accounting standards. These statements present, in all significant respects the financial position of the Village of Tahsis as at December 31, 2021.



Mark Tatchell
Chief Administrative Officer



Ian C. Poole, CPA, CA
Director of Finance

April 19, 2022



INDEPENDENT AUDITOR'S REPORT

To the Mayor and Council of the Village of Tahsis

Opinion

We have audited the accompanying financial statements of the Village of Tahsis (the "Village"), which comprise the statement of financial position as at December 31, 2021, and the statements of operations, changes in net financial assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information (hereinafter referred to as the "financial statements").

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Village as at December 31, 2021, and the results of its operations and cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Village in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Village's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Company or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Village's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Auditor's Responsibilities for the Audit of the Financial Statements (continued)

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Village's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Village to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Chan Nawrood Boates Inc

Chartered Professional Accountants
Campbell River, BC

April 19, 2022

VILLAGE OF TAHSIS**Statement of Financial Position**

December 31, 2021

2021**2020****FINANCIAL ASSETS**

Cash	\$ 713,894	\$ 711,073
Portfolio Investments (Note 2)	1,984,506	1,988,563
Accounts Receivable (Note 3)	73,791	212,135
Taxes and User Fees Receivable	<u>143,874</u>	<u>168,577</u>
	<u>2,916,065</u>	<u>3,080,348</u>

LIABILITIES

Accounts Payable and Accrued Liabilities	344,538	268,359
Demand Loan (Note 4)	160,000	-
Deferred Grants and Unearned Revenue (Note 5)	686,634	550,939
Contaminated Site Remediation (Note 6)	<u>56,700</u>	<u>56,700</u>
	<u>1,247,872</u>	<u>875,998</u>

NET FINANCIAL ASSETS

<u>1,668,193</u>	<u>2,204,350</u>
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NON-FINANCIAL ASSETS

Tangible Capital Assets (Note 7)	9,353,118	8,780,155
Prepaid Expenses	<u>61,968</u>	<u>63,408</u>
	<u>9,415,086</u>	<u>8,843,563</u>

ACCUMULATED SURPLUS (Note 12)

<u>\$ 11,083,279</u>	<u>\$ 11,047,913</u>
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Approved by:


Director of Finance



Mayor

VILLAGE OF TAHSIS**Statement of Operations**

Year Ended December 31, 2021

	<u>2021</u>		<u>2020</u>
	<u>Budget</u>	<u>Actual</u>	
	(Note 13)		
Revenues (Schedules 2 and 3)			
Taxation	\$ 792,815	\$ 793,894	\$ 734,163
Utility Connection Fees and User Rates	355,350	377,203	251,265
Government Grants (Schedule 1)	689,653	1,003,951	985,971
Fee and Services Charges	284,940	168,953	166,563
Other Revenues	<u>73,500</u>	<u>137,191</u>	<u>140,463</u>
	<u>2,196,258</u>	<u>2,481,192</u>	<u>2,278,425</u>
Expenditures (Schedules 2 and 3)			
General Departmental Expenditures	2,205,296	1,989,872	1,964,665
Water System Operations	222,231	252,180	230,946
Sewer System Operations	<u>225,948</u>	<u>203,774</u>	<u>142,242</u>
	<u>2,653,475</u>	<u>2,445,826</u>	<u>2,337,853</u>
Annual Surplus (Deficit) from Operations	(457,217)	35,366	(59,428)
Impairment of Tangible Capital Assets	<u>-</u>	<u>-</u>	<u>(302,998)</u>
Annual Surplus (Deficit)	<u>\$ (457,217)</u>	35,366	(362,426)
Accumulated Surplus - Beginning of Year		<u>11,047,913</u>	<u>11,410,339</u>
Accumulated Surplus - End of Year		<u>\$11,083,279</u>	<u>\$11,047,913</u>

VILLAGE OF TAHSIS**Statement of Change in Net Financial Assets**

Year Ended December 31, 2021

	<u>2021</u>		<u>2020</u>
	<u>Budget</u>	<u>Actual</u>	
	(Note 13)		
Annual Surplus (Deficit)	\$ (457,217)	\$ 35,366	\$ (362,426)
Acquisition of Tangible Capital Assets	-	(999,509)	(379,830)
Amortization of Tangible Capital Assets	409,566	415,384	409,566
Use of Prepaid Expenses	-	1,440	3,441
Disposition or Impairment of Tangible Capital Assets	-	11,162	302,998
	<u>\$ (47,651)</u>	<u>(536,157)</u>	<u>(26,251)</u>
Net Financial Assets - Beginning of Year		<u>2,204,350</u>	<u>2,230,601</u>
Net Financial Assets - End of Year		<u>\$ 1,668,193</u>	<u>\$ 2,204,350</u>

VILLAGE OF TAHSIS**Statement of Cash Flows**

Year Ended December 31, 2021

2021**2020****Cash Flows From Operating Activities:**

Annual Surplus (Deficit)	\$ 35,366	\$ (362,426)
Non-Cash Transactions		
Gain on Disposal of Tangible Capital Assets	(2,588)	-
Amortization of Tangible Capital Assets	415,384	409,566
Impairment of Tangible Capital Assets	-	302,998
	<u>448,162</u>	<u>350,138</u>
Changes in Non-Cash Operating Balances		
Accounts and Taxes Receivable	163,047	487,769
Accounts Payable and Accrued Liabilities	76,179	(38,511)
Demand Loan	160,000	(816,765)
Deferred Grants and Unearned Revenue	135,695	63,432
Prepaid Expenses	<u>1,440</u>	<u>3,441</u>
	<u>984,523</u>	<u>49,504</u>

Cash Flows From Capital Activities:

Proceeds on Disposal of Tangible Capital Assets	13,750	-
Purchase of Tangible Capital Assets	<u>(999,509)</u>	<u>(379,830)</u>
	<u>(985,759)</u>	<u>(379,830)</u>

Cash Flows From Investing Activities:

Redemption of (Investment in) Portfolio Investments	<u>4,057</u>	<u>(56,652)</u>
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Increase (Decrease) in Cash and Cash Equivalents

2,821 (386,978)

Cash and Cash Equivalents - Beginning of Year711,073 1,098,051**Cash and Cash Equivalents - End of Year**\$ 713,894 \$ 711,073

VILLAGE OF TAHSIS

Notes to the Financial Statements

December 31, 2021

The Village of Tahsis (the "Village") is a municipality in the province of British Columbia and operates under the provisions of the Community Charter. Its principal activities are the provision of local government services to the residents of the Village. These services include fire protection, public works, planning, parks and recreation, water distribution and sewer collection and other general government services.

1. Significant Accounting Policies:

a) Basis of Presentation

The Village prepares its financial statements in accordance with Canadian public sector accounting standards using guidelines developed by the Public Sector Accounting Board ("PSAB") for the Chartered Professional Accountants of Canada.

b) Portfolio Investments

Portfolio investments are comprised entirely of Municipal Finance Authority of British Columbia (the "MFA") pooled investments including money market, intermediate and short-term bond funds. Portfolio investments are recorded at fair value.

c) Tangible Capital Assets

Tangible capital assets are recorded at cost less accumulated amortization and are classified according to their functional use. Cost includes amounts that are directly related to the acquisition, design, construction, development, improvement or betterment of the assets. Amortization is recorded on a straight-line basis over the estimated useful life of the tangible capital asset commencing once the asset is in use. Donated tangible capital assets are recorded at fair value at the time of the donation.

Estimated useful lives of tangible capital assets are as follows:

Buildings	20 to 40 years
Machinery and Equipment	5 to 20 years
Roads and Bridges	30 to 50 years
Drainage	30 to 50 years
Water Infrastructure	30 to 50 years
Sewer Infrastructure	30 to 50 years

d) Collection of Taxes on Behalf of Other Taxation Authorities

The Village collects taxation on behalf of other entities. Such levies, other revenues, expenses, assets and liabilities with respect to the operations of these other entities are not reflected in these financial statements.

e) Deferred Revenue

Revenues from rental revenues pertaining to the subsequent year have been deferred. These amounts will be recognized as revenue in the next fiscal year.

f) Revenue Recognition and Deferred Grants

Taxes are recorded at estimated amounts when they meet the addition of an asset, have been authorized and the taxable event occurs. Taxes receivable are recognized net of allowance for anticipated uncollectible amounts.

Through the British Columbia Assessment's appeal process, taxes may be adjusted by way of supplementary roll adjustments. The affects of these adjustments on taxes are recognized at the time they are awarded.

VILLAGE OF TAHSIS

Notes to the Financial Statements

December 31, 2021

1. Significant Accounting Policies (continued):

f) Revenue Recognition and Deferred Grants (continued)

Charges for sewer and water usage are recorded as user fees. Connection fee revenues are recognized when the connection has been established.

Government transfers, which include legislative grants, are recognized in the financial statements when received if the transfer is authorized and any eligibility criteria are met, except to the extent that transfer stipulations give rise to an obligation that meets the definition of a liability. Transfers are recognized as deferred revenue when transfer stipulations give rise to a liability. Transfer revenue is recognized in the statement of operations as the stipulation liabilities are settled.

Sale of service and other revenue is recognized on an accrual basis as earned.

g) Financial Instruments

Financial instruments consist of cash and portfolio investments, accounts receivable, taxes and user fees receivable, demand loan, accounts payable and accrued liabilities. Unless otherwise noted, it is management's opinion that the Village is not exposed to significant interest rate, currency or credit risk arising from these financial instruments.

h) Use of Estimates

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities at the date of the financial statements, as well as the reported amounts of revenue and expenses during the reporting period.

Significant areas requiring the use of management estimates include the collectability of accounts receivable, valuation of investments, estimates of contingent liabilities, the provision for amortization and the estimation of potential environmental liabilities. Actual results could differ from management's best estimates as additional information becomes available in the future.

i) Contaminated Sites

Governments are required to accrue a liability for the costs to remediate a contaminated site. Liabilities are recognized when an environmental standard exists, contamination exceeds the standards, the government has responsibility for the remediation, future economic benefits will be given up and a reasonable estimate can be made.

Management has assessed its potential liabilities under the new standard including sites that are no longer in productive use and sites which the Village accepts responsibility.

j) Government Partnerships

Government partnerships are accounted for using the proportionate consolidation method.

2. Portfolio Investments:

	<u>2021</u>	<u>2020</u>
Short-Term Bond Funds	\$ 617,891	\$ 623,001
Intermediate Bond Funds	648,129	648,171
Money Market Funds	<u>718,486</u>	<u>717,391</u>

VILLAGE OF TAHSIS

\$ 1,984,506 \$ 1,988,563

VILLAGE OF TAHSIS

Notes to the Financial Statements

December 31, 2021

3. Accounts Receivable:

	<u>2021</u>	<u>2020</u>
GST Receivable	\$ 26,766	\$ 16,533
Accounts Receivable	55,087	203,664
Allowance for Doubtful Accounts	<u>(8,062)</u>	<u>(8,062)</u>
	<u>\$ 73,791</u>	<u>\$ 212,135</u>

4. Demand Loan:

The demand loan is a non-revolving loan held with the MFA and bears interest at an annual variable rate equal to 0.97% at December 31, 2021. The loan has an authorized limit of a maximum of \$1,896,920 available until August 19, 2026 and is due on demand, with interest payable monthly.

The demand loan was approved by Council by enacting Section 177 of the Community Charter, allowing for Revenue Anticipation Borrowing in order to fund capital projects prior to grant funding being received. Bylaw 642 authorizing the demand loan was adopted by Council on July 19, 2021.

5. Deferred Grants and Unearned Revenue:

	<u>2021</u>	<u>2020</u>
Deferred Rental Revenue	\$ 3,906	\$ 2,325
Other Grants	<u>682,728</u>	<u>548,614</u>
	<u>\$ 686,634</u>	<u>\$ 550,939</u>

6. Contaminated Site Remediation:

A parcel of land that was previously used as a seaplane base has been under the ownership of the Village since 2009. In 1995, it was noted there were contaminate concentrations in the soil at the sea plane base and the site was registered as a contaminated site. An environmental assessment carried out by the Federal Government in November 2018 on an adjacent property determined that there were still minimal levels of petroleum hydrocarbons and polychromatic hydrocarbons, but they were at such a level that the site would no longer be considered to be contaminated. The site, however, remains on the registered contaminated site listing.

To remove the site from the registered contaminated site listing to allow for building on the property or alternatively the future sale of the property, it is estimated by management that the total cost to obtain the report that would allow for deregistration as a contaminated site is \$56,700. The Village has recognized the liability for this amount which was recorded as an expenditure during the year ended December 31, 2017.

VILLAGE OF TAHSIS

Notes to the Financial Statements

December 31, 2021

7. Tangible Capital Assets:

	Cost				Accumulated Amortization				Net Book Value	
	Opening	Additions	Disposals	Closing	Opening	Amort	Disposals	Closing	2021	2020
Land	\$ 1,127,284	\$ 100,000	\$ 11,162	\$ 1,216,122	\$ -	\$ -	\$ -	\$ -	\$ 1,216,122	\$ 1,127,284
Buildings	4,084,660	-	-	4,084,660	3,209,687	110,450	-	3,320,137	764,523	874,973
Machinery and Equipment	2,240,176	44,859	-	2,285,035	1,654,229	87,278	-	1,741,507	543,528	585,947
Roads and Bridges	7,335,997	-	-	7,335,997	4,084,892	105,014	-	4,189,906	3,146,091	3,251,105
Drainage	261,341	813,650	-	1,074,991	259,990	8,136	-	268,126	806,865	1,351
Other	210,810	41,000	-	251,810	175,604	9,341	-	184,945	66,865	35,206
Water Infrastructure	3,223,000	-	-	3,223,000	1,259,642	53,961	-	1,313,603	1,909,397	1,963,358
Sewer Infrastructure	3,698,444	-	-	3,698,444	2,757,513	41,204	-	2,798,717	899,727	940,931
	<u>\$ 22,181,712</u>	<u>\$ 999,509</u>	<u>\$ 11,162</u>	<u>\$ 23,170,059</u>	<u>\$ 13,401,557</u>	<u>\$ 415,384</u>	<u>\$ -</u>	<u>\$ 13,816,941</u>	<u>\$ 9,353,118</u>	<u>\$ 8,780,155</u>

The Village's Fire Hall, included within Buildings, was confirmed to have been impaired at December 31, 2020. The building underwent rapid differential settlement starting in late 2020. In February 2021 an assessment was conducted of the site and a third party report was provided stating that the building was unsafe and could no longer be used to provide services to the community. The net book value of the Fire Hall building was adjusted to its residual value which was estimated to be \$Nil as a result of the third party report verifying conditions that existed at December 31, 2020 and the Fire Hall has no further service value to the Village or its residents.

The Village recognized an impairment loss of \$302,998 in 2020 which represented the net book value of the Fire Hall building.

8. Collections for Other Governments:

The Village is required to collect taxes on behalf of citizens and transfer these amounts to the governments and/or its agencies noted below. These sums are not included in the schedules to these financial statements or in the reported revenues and expenses of the Village.

	Budget <u>2021</u>	Actual <u>2021</u>	Actual <u>2020</u>
General Municipal Purposes	\$ 792,815	\$ 793,730	\$ 738,319
Collections for Other Governments			
Strathcona Regional District	-	13,561	11,157
Province of British Columbia - School Tax	-	223,735	196,810
Comox Strathcona Regional Hospital District	-	22,604	26,760
Municipal Finance Authority	-	12	10
British Columbia Assessment Authority	-	2,819	2,452
Vancouver Island Regional Library	-	12,917	11,378
Province of BC - Police Tax	-	15,768	14,175
Comox Valley Regional District			
Waste Management	-	8,914	9,381
	<u>\$ 792,815</u>	<u>\$ 1,094,060</u>	<u>\$ 1,010,442</u>

VILLAGE OF TAHSIS

Notes to the Financial Statements

December 31, 2021

8. Collections for Other Governments (continued):

	Budget <u>2021</u>	Actual <u>2021</u>	Actual <u>2020</u>
Sub-total from Previous Page	\$ <u>792,815</u>	\$ <u>1,094,060</u>	\$ <u>1,010,442</u>
Transfers			
Strathcona Regional District	-	13,995	11,170
Province of British Columbia - School Tax	-	223,735	201,240
Comox Strathcona Regional Hospital Districts	-	22,603	26,792
Municipal Finance Authority	-	-	10
British Columbia Assessment Authority	-	2,860	2,455
Vancouver Island Regional Library	-	12,497	11,207
Province of BC - Police Tax	-	15,768	14,171
Comox Valley Regional District			
Waste Management	-	8,708	9,234
	-	300,166	276,279
Available for General Municipal Purposes	\$ <u>792,815</u>	\$ <u>793,894</u>	\$ <u>734,163</u>

9. Contingent Liabilities:

- (a) The Village is responsible as a member of the Strathcona Regional District and a member of the Comox Strathcona Waste Management Function for its share of any operating deficits or long-term debt related to functions in which it participates. Management of the Village has assessed the risks of any contingent liabilities as unlikely at this time therefore no provision has been recorded in the financial statements.
- (b) The Village is partially self-insured through the Municipal Insurance Association of British Columbia. Should the Association pay out claims in excess of premiums received, it is possible that the Village along with the other participants, would be required to contribute towards the deficit.

10. Pension Plan:

The Village and its employees contribute to the Municipal Pension Plan (the "Plan"), a jointly-trusted pension plan. The Board of Trustees, representing plan members and employers, is responsible for administering the Plan, including investment of the assets and administration of the benefits.

The Plan is a multi-employer defined benefit pension plan. Basic pension benefits are based on a formula. As at December 31, 2021, the Plan had about 220,000 active members and approximately 112,000 retired members. Active members include approximately 42,000 contributors from local government.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the Plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the Plan. This rate is then adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

VILLAGE OF TAHSIS

Notes to the Financial Statements

December 31, 2021

10. Pension Plan (continued):

The most recent valuation for the Municipal Pension Plan as at December 31, 2018, indicated a \$2,866 million funding surplus for basic pension benefits on a going concern basis.

The Village paid \$52,754 (2020 - \$42,632) for employer contributions while employees contributed \$46,225 (2020 - \$37,839) to the Plan in fiscal 2021.

The next valuation will be as at December 31, 2021, with results available later in 2022.

Employers participating in the Plan record their pension expense as the amount of the employer contributions made during the fiscal year (defined contributions pension plan accounting). This is because the Plan records accrued liabilities and accrued assets for the Plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the Plan.

11. Related Party Transactions:

Government Partnership

The Village of Tahsis and the Village of Zeballos established a non-formalized government partnership in 2016 in pursuing an economic development tourism trail project between the two villages. The Village of Tahsis is the project manager. In 2021, total funds received from the Village of Zeballos were \$Nil (2020 - \$nil).

Condensed government partnership financial statement information:

	<u>2021</u>	<u>2020</u>
Statement of Financial Position		
Total Assets	\$ <u>106,172</u>	\$ <u>106,172</u>
Total Liabilities	141,467	141,467
Total Equity (Deficit)	<u>(35,295)</u>	<u>(35,295)</u>
	\$ <u>106,172</u>	\$ <u>106,172</u>
Statement of Comprehensive Income		
Revenues	\$ -	\$ -
Expenditures	<u>-</u>	<u>-</u>
Net Loss	<u>-</u>	<u>-</u>
Statement of Changes in Equity		
Retained Earnings (Deficit), beginning of the year	(35,295)	(35,295)
Net Income (Loss)	<u>-</u>	<u>-</u>
Retained Earnings (Deficit), end of the year	\$ <u>(35,295)</u>	\$ <u>(35,295)</u>

VILLAGE OF TAHSIS

Notes to the Financial Statements

December 31, 2021

12. Accumulated Surplus:

The Village segregates its accumulated surplus in the following categories:

	<u>2021</u>	<u>2020</u>
Unrestricted Funds	\$ 846,465	\$ 1,401,285
Reserve Funds (a)	821,728	803,065
Investment in Non-Financial Assets (b)	<u>9,415,086</u>	<u>8,843,563</u>
	<u>\$ 11,083,279</u>	<u>\$ 11,047,913</u>

- (a) Reserve funds represent funds set aside by bylaw or council resolution for specific purposes.
- (b) The investment in non-financial assets represents amounts already spent and invested in infrastructure and other non-financial assets.

Details of reserve funds are shown below:

	<u>2021</u>	<u>2020</u>
Capital Works, Machinery and Equipment Reserve (c)	\$ 326,713	\$ 288,191
Fire Hall Reserve (d)	301,012	321,546
Recreation Centre Capital Works, Machinery and Equipment Reserve (e)	162,993	162,551
Economic Development Reserve (f)	<u>31,010</u>	<u>30,777</u>
	<u>\$ 821,728</u>	<u>\$ 803,065</u>

- (c) Capital Works, Machinery and Equipment Reserve

The Capital Works, Machinery and Equipment Reserve was established by Bylaw 364 to provide for new capital works, extensions or renewals of existing works and to provide for machinery and equipment necessary for capital projects for the maintenance of municipal property or for the protection of persons and property. Money from the sale of land, current revenue or General Operating Fund surpluses may be transferred into the Reserve Fund.

- (d) Fire Hall Reserve

The Hall Reserve fund was established by Bylaw 400 to provide for the cost of a new fire hall including land, buildings, machinery and equipment. Money from current revenue, General Operating Fund surpluses or as otherwise provided in the Local Government Act may be transferred into the Reserve Fund.

- (e) Recreation Centre Capital Works, Machinery and Equipment Reserve

The Recreation Centre Capital Works, Machinery and Equipment Reserve Fund was established by Bylaw 418 to provide for the cost of the recreation centre. Money from current revenue, General Operating fund surpluses, or as otherwise provided in the Local Government Act may be transferred into the Reserve Fund.

VILLAGE OF TAHSIS

Notes to the Financial Statements

December 31, 2021

12. Accumulated Surplus (continued):

(f) Economic Development Reserve

The Economic Development Fund was not established through bylaw. The Community Charter stipulates that reserve funds may be established for certain types of activities, which is how this fund was established. Money from current revenue, General Operating fund surpluses, or as otherwise provided in the Local Government Act may be transferred into the Reserve Fund.

13. Fiscal Plan:

The Fiscal Plan amounts represent the Financial Plan Bylaw No. 637 adopted by Council on May 11, 2021.

The budget anticipated use of surpluses accumulated in previous years to balance against current expenditures in excess of current year revenues. In addition, the budget anticipated capital expenditures rather than amortization expense. The following schedule reconciles the approved bylaw to the amounts presented in the financial statements.

	<u>2021</u>
Financial Plan (Budget) Bylaw Surplus Approved for the Year	\$ -
Less:	
Budgeted Transfers to Offset Amortization	(409,566)
Budgeted Transfers from Accumulated Surplus	<u>(47,651)</u>
Annual Deficit Presented in Financial Statements	\$ <u>(457,217)</u>

14. Segmented Information:

The Village is a diversified municipal government institution that provides a wide range of services to its citizens such as recreation, fire, sewer, water, and solid waste. Distinguishable functional segments have been separately disclosed in the segmented information. The nature of the segments and activities they encompass are noted below and detailed further in Schedules 2 and 3 of these financial statements.

General Government

This segment relates to the revenues and expenses of the operations of the Village itself that cannot otherwise be directly attributed to a specific segment.

Protective Services

This segment is comprised of fire protection services. The fire department is responsible to provide fire suppression service, fire prevention programs, training and education. The members of the fire department consist of volunteers.

Transportation Services

Public works and transportation services is responsible for the maintenance of roads and outdoor lighting.

Environmental Treatment Services

Environmental Treatment Services consists of providing waste disposal to citizens.

Economic Development Services

This segment develops outside awareness of the economic area.

VILLAGE OF TAHSIS

Notes to the Financial Statements

December 31, 2021

14. Segmented Information (continued):

Recreation and Cultural Services

This segment provides services meant to improve health and development of the Village's citizens. Recreational programs and cultural programs are provided at the aquatic centre and community centre.

Water Utility

This segment provides distribution of water to citizens.

Sewer Utility

This segment provides sanitary sewer collection by providing and maintaining pipes, manholes, and culverts and sewer treatment.

15. Comparative Figures:

Certain amounts presented in the comparative figures within the financial statements have been reclassified in the current year where necessary to conform with the current years financial statement presentation.

16. COVID-19:

The global outbreak of the coronavirus pandemic (COVID-19) has caused economic uncertainties that could potentially have a material impact on the net income of the Village for the year ending December 31, 2022.

COVID-19 has caused business disruptions through the reduction of non-essential services provided by the Village. While the disruption is expected to be temporary and the Village continues to provide essential services, there is considerable uncertainty regarding the duration of the disruption to non-essential services. Additionally, there is uncertainty regarding the collectability of taxation revenues for the year ending December 31, 2022 as the effect of the pandemic on the residents of the Village and the economy as a whole continues to vary.

VILLAGE OF TAHSIS

Schedule 1 - Government Grants and Transfers to the Village and Ratepayers
 Year Ended December 31, 2021

	<u>2021</u>		<u>2020</u>
	<u>Budget</u>	<u>Actual</u>	
Federal Government			
Grants in Lieu of Taxes	\$ 11,650	\$ 52,865	\$ 23,224
Other	<u>66,894</u>	<u>40,000</u>	<u>5,000</u>
	<u>78,544</u>	<u>92,865</u>	<u>28,224</u>
Province of BC and Federal/Provincial Programs			
General Fund			
Small Communities Protection	351,692	359,000	353,462
Planning	57,841	513,570	298,903
COVID Safe Restart	-	-	249,000
Other	<u>63,400</u>	<u>38,516</u>	<u>2,500</u>
	<u>472,933</u>	<u>911,086</u>	<u>903,865</u>
General Capital			
G Infrastructure	<u>138,176</u>	<u>-</u>	<u>53,882</u>
	<u>611,109</u>	<u>911,086</u>	<u>957,747</u>
	<u>\$ 689,653</u>	<u>\$ 1,003,951</u>	<u>\$ 985,971</u>

VILLAGE OF TAHSIS

Schedule 2 - Combined Statement of Operations by Segment

Year Ended December 31, 2021

	General	Protective	Transportation	Environmental	Economic	Recreation	Water	Sewer	2021	2021
	Government	Services	Services	Treatment	Development	and Cultural	Utility	Utility	Actual	Budget
				Services	Services	Services				(Note 13)
Revenues										
Taxation	\$ 793,894	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 793,894	\$ 792,815
Utility Connection Fees and User Rates	-	-	-	-	-	-	180,725	196,478	377,203	355,350
Government Grants and Transfers	967,935	-	-	-	36,016	-	-	-	1,003,951	689,653
Fees and Service Charges	-	-	4,504	150,780	-	13,669	-	-	168,953	284,940
Other Revenues	<u>135,471</u>	<u>1,720</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>137,191</u>	<u>73,500</u>
	<u>1,897,300</u>	<u>1,720</u>	<u>4,504</u>	<u>150,780</u>	<u>36,016</u>	<u>13,669</u>	<u>180,725</u>	<u>196,478</u>	<u>2,481,192</u>	<u>2,196,258</u>
Expenses										
Operating										
Goods and Services	337,698	91,229	138,900	1,046	36,164	102,091	128,537	146,625	982,290	1,234,150
Labour	514,653	66,214	133,423	24,092	-	224,143	69,682	15,945	1,048,152	1,009,759
Amortization	<u>55,037</u>	<u>49,899</u>	<u>123,783</u>	<u>2,395</u>	<u>-</u>	<u>89,105</u>	<u>53,961</u>	<u>41,204</u>	<u>415,384</u>	<u>409,566</u>
	<u>907,388</u>	<u>207,342</u>	<u>396,106</u>	<u>27,533</u>	<u>36,164</u>	<u>415,339</u>	<u>252,180</u>	<u>203,774</u>	<u>2,445,826</u>	<u>2,653,475</u>
Excess (Deficiency) of Revenues over Expenses	<u>\$ 989,912</u>	<u>\$ (205,622)</u>	<u>\$ (391,602)</u>	<u>\$ 123,247</u>	<u>\$ (148)</u>	<u>\$ (401,670)</u>	<u>\$ (71,455)</u>	<u>\$ (7,296)</u>	<u>\$ 35,366</u>	<u>\$ (457,217)</u>

VILLAGE OF TAHSIS

Schedule 3 - Combined Statement of Operations by Segment

Year Ended December 31, 2020

	General Government	Protective Services	Transportation Services	Environmental Treatment Services	Economic Development Services	Recreation and Cultural Services	Water Utility	Sewer Utility	2020 Actual	2020 Budget
Revenues										
Taxation	\$ 734,163	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 734,163	\$ 740,642
Utility Connection Fees and User Rates	-	-	-	-	-	-	138,884	112,381	251,265	245,000
Government Grants and Transfers	932,089	-	53,882	-	-	-	-	-	985,971	506,240
Fees and Service Charges	-	-	4,706	150,716	-	11,141	-	-	166,563	221,330
Other Revenues	<u>137,723</u>	<u>2,740</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>140,463</u>	<u>31,400</u>
	<u>1,803,975</u>	<u>2,740</u>	<u>58,588</u>	<u>150,716</u>	<u>-</u>	<u>11,141</u>	<u>138,884</u>	<u>112,381</u>	<u>2,278,425</u>	<u>1,744,613</u>
Expenses										
Operating										
Goods and Services	239,692	70,177	103,834	66,730	69,238	92,500	126,428	61,193	829,792	994,857
Labour	621,196	48,763	120,318	25,823	-	189,739	50,667	41,989	1,098,495	813,974
Amortization	<u>28,609</u>	<u>58,399</u>	<u>136,071</u>	<u>2,395</u>	<u>-</u>	<u>91,181</u>	<u>53,851</u>	<u>39,060</u>	<u>409,566</u>	<u>305,000</u>
	<u>889,497</u>	<u>177,339</u>	<u>360,223</u>	<u>94,948</u>	<u>69,238</u>	<u>373,420</u>	<u>230,946</u>	<u>142,242</u>	<u>2,337,853</u>	<u>2,113,831</u>
Excess (Deficiency) of Revenues over Expenses from Operations	914,478	(174,599)	(301,635)	55,768	(69,238)	(362,279)	(92,062)	(29,861)	(59,428)	(369,218)
Impairment of Tangible Capital Assets	<u>-</u>	<u>(302,998)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(302,998)</u>	<u>-</u>
Excess (Deficiency) of Revenues over Expenses	<u>\$ 914,478</u>	<u>\$ (477,597)</u>	<u>\$ (301,635)</u>	<u>\$ 55,768</u>	<u>\$ (69,238)</u>	<u>\$ (362,279)</u>	<u>\$ (92,062)</u>	<u>\$ (29,861)</u>	<u>\$ (362,426)</u>	<u>\$ (369,218)</u>

VILLAGE OF TAHSIS

Schedule 4 - Reserve Fund Transactions

Year Ended December 31, 2021

	Capital Works Machinery and Equipment	Fire Hall	Rec Centre	Economic Development	Total 2021	Total 2020
Balance, Beginning of Year	\$ 288,191	\$ 321,546	\$ 162,551	\$ 30,777	\$ 803,065	\$ 802,887
Investment Income (Loss) Earned	(43)	(5,110)	442	233	(4,478)	54,335
Transfer From Other Funds	68,000	-	-	-	68,000	-
Used for Capital Expenditures	<u>(29,435)</u>	<u>(15,424)</u>	<u>-</u>	<u>-</u>	<u>(44,859)</u>	<u>(54,157)</u>
Balance, End of Year	<u>\$ 326,713</u>	<u>\$ 301,012</u>	<u>\$ 162,993</u>	<u>\$ 31,010</u>	<u>\$ 821,728</u>	<u>\$ 803,065</u>

VILLAGE OF TAHSIS

Schedule 5 - COVID-19 Safe Restart Grant

Year Ended December 31, 2021

In November 2020, the Village was the recipient of a \$249,000 grant under the COVID-19 Safe Restart Grant for Local Governments. This grant funding was provided to support local governments with increased operating costs and lower revenue due to the COVID-19 pandemic and ensure local governments can continue to deliver the services people depend on in the community.

	<u>2021</u>
Balance, Beginning of Year	\$ 249,000
Funds Spent During the Year	<u>-</u>
Balance, End of Year	\$ <u>249,000</u>

VILLAGE OF TAHSIS**Schedule of Guarantee and Indemnity Agreements**

The Village of Tahsis has not given any guarantees or indemnities under the Guarantees and Indemnities Regulation during the 2021 fiscal year.

Prepared under Financial Information Regulation,
Schedule 1, section 5

VILLAGE OF TAHSIS

Schedule of Remuneration and Expenses

Prepared under Financial Information Regulation,
Schedule 1, section 6(2), (3), (4), (5) and (6)

1. Elected Officials

Name	Position	Remuneration	Expenses (Note 1)
Martin Davis	Mayor	9,823	1,384
William Elder	Councillor	5,069	0
Sarah Fowler	Councillor	5,069	1,472
Lynda Llewellyn	Councillor	5,069	25
Cheryl Northcott	Councillor	5,069	210
Total Elected Officials		\$ 30,098 (A)	\$ 3,091

2. Employees

Name	Position	Remuneration	Expenses (Note 1)
Remuneration over \$75,000:			
Mark Tatchell	CAO	126,717	6,013
Ian Poole	DOF	80,158	9,409
Consolidated total of other employees with remuneration of \$75,000 or less		661,826	15,740
Total Employees		\$ 868,701 (B)	\$ 31,162

3. Reconciliation

Total remuneration - elected officials	\$ 30,098 (A)
Total remuneration - employees	\$ 868,701 (B)
Subtotal	\$ 898,799
Reconciling item:	
Employer portion of EI, CPP and benefit costs (Note 2)	132,947
Total after reconciling item	\$ 1,031,747
Total Labour per Schedule 2, Combined Statement of Operations by Segment	\$ 1,048,152
Variance	\$ 16,405

Notes to Schedule

- Expenses reimbursed to both Elected Officials and Employees include, among other reasonable expenses, mileage for the use of personal vehicles to attend required business meetings, professional training courses and conferences outside of Tahsis.
- Financial statement figures include the employer portion for EI, CPP and benefit costs, not included in individuals above.

VILLAGE OF TAHSIS**Statement of Severance Agreements**

There was one severance agreement made between the Village of Tahsis and its non-unionized employees during fiscal year 2021. The total cost of the agreement was \$9,325 and has been fully paid.

Prepared under Financial Information Regulation,
Schedule 1, subsection 6(7)

Schedule of Payments to Suppliers of Goods and Services

VILLAGE OF TAHSIS

1. Alphabetical list of suppliers who received aggregate payments exceeding \$25,000:

Supplier Name	Amount paid to supplier
A. Wood Bulldozing Ltd.	423,024
BC Hydro	162,354
Bank of Montreal Mastercard	31,340
British Columbia Pension Corp	98,040
Carvello Law Corporation	49,793
Dan Dahling	99,683
Island Tractor Ltd. 2020 Kubota Tractor	46,853
Island Tractor Ltd. 2021 Kubota Tractor	30,811
Logical Developments Associates Inc.	45,154
McElhanney Ltd.	265,522
Minister of Finance - School and Police Tax	161,890
Municipal Insurance Association of BC	72,624
Pacific Blue Cross	54,513
Receiver General (RP0001)	172,514
Receiver General (RP0002)	105,387
Straight Grain Inc.	41,000
Telus	28,474
Tourism Association of Vancouver Island	31,750
Total aggregate amount paid to suppliers exceeding \$25,000	1,920,727
2. Consolidated total paid to suppliers who received aggregate payments of \$25,000 or less	624,952
Total Payments to Suppliers in 2021	\$ 2,545,679
Reconciling items:	
Acquisition of tangible capital assets	-999,509
Employee benefits and source deduction pymts included in payments to suppliers	-239,721
Total after reconciling items	\$ 1,306,448
Total Goods and Services , per Schedule 2 of Audited Financial Statements, Combined Statement of Operations by Segment	\$ 982,290
Variance (see Note below)	\$ 324,158

Note to Schedule

The Village of Tahsis prepares the schedule of payments to vendors based on actual disbursements (or cash basis) processed through its accounts payable system. However, the Village prepares its financial statements in accordance with Canadian Public Sector Accounting Standards which requires an accrual basis of accounting. This results in differences including transactions recorded not involving cash such as year end accruals.

Prepared under Financial Information Regulation,
Schedule 1, section 7 and the *Financial Information Act*, Section 2

Statement of Financial Information Approval
VILLAGE OF TAHSIS

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9(2), approves all the statement and schedules in this Statement of Financial Information, produced under the *Financial Information Act*.

Ian C. Poole, CPA, CA
Director of Finance, Village of Tahsis
June 7, 2022

Martin Davis
Mayor, Village of Tahsis
June 7, 2022

Prepared under Financial Information Regulation,
Schedule 1, section 9

Financial Information Act for 2021 Management Report

VILLAGE OF TAHSIS

Financial Information Regulation, Schedule 1, Section 9(3) The Financial Statements contained in this Statement of Financial Information under the Financial Information Act have been prepared by Ian C. Poole, CPA, CA, Director of Finance in accordance with generally accepted accounting principles or stated accounting principles and the integrity and objectivity of these statements are Director of Finance's responsibility. The Director of Finance is also responsible for all the statements and schedules and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

The Director of Finance is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

Our external auditor, Chan Nowosad Boates, Chartered Professional Accountants, have conducted an independent examination of our financial statements for the period ending December 31, 2021 in accordance with generally accepted auditing standards, and have expressed their opinion of the financial statements (see the Independent Auditor's Report dated April 19, 2022 in the financial statements). Their examination includes a review and evaluation of the Village's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly. The external auditors had full and free access to all financial records and minutes of the Village.

Ian C. Poole, CPA, CA
Director of Finance
June 7, 2022