



## AGENDA

**Agenda for the Regular Meeting of the Tahsis Village Council  
to be held on November 16, 2021 in the Council Chambers  
Municipal Hall, 977 South Maquinna Drive and by electronic means**

**Remote access:** To attend this meeting remotely via Zoom/ phone

**Join the Zoom Meeting**

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**Meeting ID: 747 359 9558**

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**A. Call to Order** Mayor Davis will call the meeting to order at 7:00 p.m.

Mayor Davis will acknowledge and respect that we are meeting upon  
Mowachaht/Muchalaht territory.

**B. Introduction of  
Late Items**

**C. Approval of the  
Agenda**

**D. Petitions and  
Delegations**

**E. Public Input # 1**

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**F. Adoption of the  
Minutes**

**1 Minutes of the Regular Council Meeting held on November 2, 2021.**

**2 Minutes of the Committee of the Whole Budget Meeting held on November 9, 2021.**

**G. Rise and Report**

None.

**H. Business Arising**

**1 Councillor Fowler notice of motion brought forward from the November 2, 2021 Regular Council meeting.**

**WHEREAS** there is incontrovertible scientific evidence that open net fish farms in Hecate Channel and Nootka Sound are a source of pathogens and diseases in the ocean environment which cause serious harm to native salmon species; and

**WHEREAS** Atlantic salmon escaping from an open net fish farm could cause irreparable damage to the marine ecosystem; and

**WHEREAS** the provincial and federal governments are devoting considerable resources and modernizing policies to ensuring the sustainability of native salmon species, particularly Fraser River Chinook; and

**THEREFORE** be it resolved that Tahsis Council call for the removal of open net fish farms in Hecate Channel and Nootka Sound; and

**BE IT FURTHER RESOLVED THAT** Tahsis Council express support for closed containment finfish aquaculture; and

**BE IT FURTHER RESOLVED THAT** Tahsis Council express support for all efforts to improve salmon habitat in the region, including salmon parks.

**J. Council Reports**

- 1 Mayor Davis**
- 2 Councillor Elder**
- 3 Councillor Fowler**
- 4 Councillor Llewellyn**
- 5 Councillor Northcott**

**K. Bylaws**

- 1 Water System Regulation Bylaw No. 644, 2021 Adoption**
- 2 Sanitary Sewer System Regulation Bylaw No. 645, 2021 Adoption**

**L. Correspondence**

- 1 Email from Cory Heavener and Renna Bacy, Office of the Provincial Director of Child Welfare Re: Proclaiming November as Adoption Awareness Month.**
- 2 Email from Spark BC Re: Accessible Parking Awareness Month & AccessAbility Grant**

**New Business**                    **1   Celebrate Canada 2022 Grant Application** (Deadline November 21, 2021)

**N. Public Input #2**

**P. Adjournment**



## Minutes

<b><u>Meeting</u></b>	<b>Regular Council</b>
<b><u>Date</u></b>	<b>2021 02 11</b>
<b><u>Time</u></b>	<b>7:00 PM</b>
<b><u>Place</u></b>	<b>Municipal Hall - Council Chambers and by electronic means</b>

<b><u>Present</u></b>	Mayor Martin Davis	
	Councillor Bill Elder	
	Councillor Sarah Fowler	
	Councillor Cheryl Northcott	by video
	Councillor Lynda Llewellyn	by video

<b><u>Staff</u></b>	Mark Tatchell, Chief Administrative Officer	
	Shelley Debruyne, Administrative Coordinator	
	Janet St-Denis, Finance and Corporate Services Manager	by video

<b><u>Public</u></b>	3 members of the public.	by phone/video
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### **A. Call to Order**

Mayor Davis called the meeting to order at 7:00 p.m.

Mayor Davis acknowledged and respected that Council is meeting upon Mowachaht/Muchalaht territory.

### **B. Introduction of Late Items**

Councillor Fowler introduced 4 late items - A notice of motion from Councillor Fowler to bring forward a resolution at the November 16th Regular Council meeting. This is under Business Arising as "H2"; a motion regarding the contribution of capital for the last mile infrastructure in Tahsis of the Connected Coast Project. This is under Business Arising as "H3"; a motion regarding the CMES PAC's use of the Rec Centre Tables at the Christmas Bazaar. This is under New Business as "M2"; and a motion regarding the opportunity for Asset Management seminars. This is under New Business as "M3".

### **C. Approval of the Agenda**

**Elder/Fowler: VOT 0383/2021**

**THAT** the Agenda for the November 2, 2021 Regular meeting of Council be adopted as amended.

**CARRIED**

### **D. Petitions and Delegations**

None

### **E. Public Input # 1**

None



## **F. Adoption of the Minutes**

### **1 Minutes of the Committee of the Whole held on October 19, 2021**

**Elder/Fowler: VOT 0384/2021**

**THAT** the Committee of the Whole meeting minutes of October 19, 2021 be adopted as presented

**CARRIED**

### **2 Minutes of the Regular Council Meeting held on October 19, 2021**

**Elder/Fowler: VOT 0385/2021**

**THAT** the Regular Council meeting minutes of October 19, 2021 be adopted as presented.

**CARRIED**

## **G. Rise and Report**

None

## **H. Business Arising**

### **1 Vancouver Island Regional Library Board Re: Appointment to the 2022 Vancouver Island Regional Library Board.**

**Elder/Fowler: VOT 0386/2021**

**THAT** this email and related documents from the Vancouver Island Regional Library Board be received.

**CARRIED**

**Fowler/Elder: VOT 0387/2021**

**THAT** Councillor Northcott be appointed as the Village of Tahsis Director for the Vancouver Island Regional Library Board.

**CARRIED**

**Fowler/Elder: VOT 0388/2021**

**THAT** Councillor Llewellyn be appointed as the Village of Tahsis Alternate Director for the Vancouver Island Regional Library Board.

**CARRIED**

### **2 Notice of Motion from Council Fowler**

**Northcott/Fowler: VOT 0389/2021**

**THAT** this notice of motion be received.

Councillor Fowler gave Notice that she will bring forward a resolution at the November 16th meeting that calls for the removal of open net fish farms in Hecate Channel and Nootka Sound and in support of closed containment finfish aquaculture, improving salmon habitat in the region and support for non-finish ocean based aquaculture, including seaweed farming.

**CARRIED**

### **3 Connected Coast Project Re: Contribution of capital toward the last mile infrastructure.**

**Northcott/Fowler: VOT 0390/2021**

**THAT** this resolution be received and considered

**CARRIED**

A discussion on the last mile infrastructure and timing of the project followed.

**Fowler/Elder: VOT 0391/2021**

**CARRIED**

**WHEREAS** Tahsis Council is on record in support of the Connected Coast project as fibre optic internet is fundamental to the economic, social, educational, health and public safety future for remote coastal communities, including Indigenous communities; and

**THEREFORE**, be it resolved that the Village of Tahsis provide a capital contribution of 5% for the construction of the last mile infrastructure in Tahsis with a maximum contribution of \$100,000.

#### **L. Council Reports**

##### **Mayor Davis** (written report)

In reference to the shipping containers washing up along the west coast shoreline;

If members of the public do encounter a container, they should avoid opening the container and call 1-800-889-8852 immediately.

Today, the government announced the logging deferral of 2.6 million hectares old growth forest in BC. This came about after years of lobbying by environmental groups, of which I was also involved, and includes the areas that council has worked toward preserving, including the McKelvie watershed and old growth karst areas around Tahsis. These areas were previously negotiated between Council, Western Forest Products and Mowachaht-Muchalaht First Nations. Further consultation will occur with First Nations before the larger deferrals are ratified.

Fibre Optic announcement- The Connected Coast project will connect 139 communities, including 48 indigenous communities representing 44 First Nations along the BC coast. When complete, the project will include 3,400 km of subsea fibre-optic cable (placed on the seabed), between Prince Rupert (the existing CityWest infrastructure) to Vancouver, where it will link to existing infrastructure (Vancouver Internet exchange), also extending around Vancouver Island.

The project has been made possible by the government of Canada's Connect to Innovate program, Indigenous Services Canada, and the Province of B.C. through the Connecting British Columbia program administered by Northern Development Initiative Trust.

##### **Councillor Elder** (written report)

Mainroad since inception has thought they are improving the road but in fact are making it more and more dangerous for those who use it. From the post reflectors creeping further into the roadway as the ditch is now the road to no reflectors where the ditch is now the road. Culverts that are not long enough or installed at wrong angle to road to the new dug out ditch at the Gold River end. This is a new improvement that just about cost the grader operator his life. I don't know how he didn't go over that cliff.

I feel we are being ignored by everyone but there has to be someone's button we can hit to help us. Short of that it will unfortunately take a fatality for anyone to listen or help us.

A thank you and a job well done to those involved with the fire works display as well as the Halloween activities on Oct 31st.

**Councillor Fowler** (written report)

I attended the Meeting with Parliamentary Secretary Donnelly (Oct 26) as well as the Connected Coast network launch ( Oct 29) with Mayor Davis.

I was also in attendance at the November 1st CMESS PAC meeting and am seeking nomination for the 2022-23 AVICC executive once again.

Lastly I would like to take this time to pass on my heartfelt condolences to Kenneth Laming for the recent, tragic loss of his son.

submitted respectfully,

**Councillor Northcott**

No report

**Councillor Llewellyn**

No report

**Elder/Fowler: VOT 0392/2021**

**THAT** the Council Reports be received.

**CARRIED**

**K. Bylaws****Report to Council Re: Utilities Bylaws 2021****Elder/Fowler: VOT 0393/2021**

**THAT** this report to Council be received.

**CARRIED**

The CAO summarized his report and responded to questions from Council.

**Fowler/Llewellyn: VOT 0394/2021**

**THAT** option # 1 be approved.

**CARRIED**

**1 "no" vote registered  
Councillor Elder**

**1 Water System Regulation Bylaw No. 644, 2021  
1st, 2nd and 3rd Reading**

**Elder/Fowler: VOT 0395/2021**

**THAT** the Water System Regulation Bylaw No. 644, 2021 be received for consideration.

**CARRIED**

**1 "no" vote registered  
Councillor Elder**

**Fowler/Llewellyn: VOT 0396/2021**

**THAT** the Water System Regulation Bylaw No. 644, 2021 receive a first reading on the 2nd Day of November, 2021

**CARRIED**

**1 "no" vote registered  
Councillor Elder**

**Fowler/Llewellyn: VOT 0397/2021**

**THAT** the Water System Regulation Bylaw No. 644, 2021 receive a second reading on the 2nd Day of November, 2021

**CARRIED**

**1 "no" vote registered  
Councillor Elder**

**Fowler/Llewellyn: VOT 0398/2021**

**THAT** the Water System Regulation Bylaw No. 644, 2021 receive a third reading on the 2nd Day of November, 2021

**CARRIED**

**1 "no" vote registered  
Councillor Elder**

**2 Sanitary Sewer System Regulation Bylaw No. 645, 2021  
1st, 2nd and 3rd Reading**

**Elder/Llewellyn: VOT 0399/2021**

**THAT** the Sanitary Sewer System Regulation Bylaw No. 645, 2021 be received for consideration.

**CARRIED**

**1 "no" vote registered  
Councillor Elder**

**Fowler/Llewellyn: VOT 0400/2021**

**THAT** the Sanitary Sewer System Regulation Bylaw No. 645, 2021 receive a first reading this 2nd day of November, 2021.

**CARRIED**

**1 "no" vote registered  
Councillor Elder**

**Fowler/Llewellyn: VOT 0401/2021**

**THAT** the Sanitary Sewer System Regulation Bylaw No. 645, 2021 receive a second reading this 2nd day of November, 2021.

**CARRIED**

**1 "no" vote registered  
Councillor Elder**

**Fowler/Llewellyn: VOT 0402/2021**

**THAT** the Sanitary Sewer System Regulation Bylaw No. 645, 2021 receive a third reading this 2nd day of November, 2021.

**CARRIED**

**1 "no" vote registered  
Councillor Elder**

**L. Correspondence**

**1 Email from Murray and Nancy Peavoy Re: Council meeting on YouTube and information sent to residents by email.**

**2 Nootka Island Seafoods Re: Letter of support for their application to the province of B.C. For a new shellfish aquaculture tenure located in McBride Bay.**

**3 City of Victoria Letter Re: Resolution for paid sick leave that was submitted for debate to the 2021 UBCM.**

**4 Email from AVICC Re: 2022 Call for nominations and nomination forms.**

**5 Letter from the Ministry of Municipal Affairs Re: Proposed legislative amendments in Bill 26, The Municipal Affairs Statutes and Amendments Act (No. 2), 2021.**

**6 Letter from Jennifer Whiteside, Minister of Education Re: 2021 Premiers Award for Excellence in Education.**

**7 Letter from Steven F. Kozuki, Executive Director, Forest Enhancement Society of British Columbia Re: Climate Change.**

**Elder/Fowler: VOT 0403/2021**

**THAT** these correspondence items be received.

**CARRIED**

**Fowler/Elder: VOT 0404/2021**

**THAT** correspondence items # **1, 2, 4 and 6** be pulled for discussion.

**CARRIED**

**L1 Email from Murray and Nancy Peavoy Re: Council meeting on YouTube and information sent to residents by email.**

Council members and the CAO spoke to this email. A discussion of options and considerations followed.

**L2 Nootka Island Seafoods Re: Letter of support for their application to the Province of B.C. for a new shellfish aquaculture tenure located in McBride Bay.**

Mayor Davis spoke to this letter and a discussion followed. The CAO will contact Nootka Island Seafoods to clarify the nature of the support requested in their letter.

**L4 Email from AVICC Re: 2022 Call for nominations and nomination forms.**

Councillor Fowler spoke to this email. Councillor Fowler put her name forward as a nominee for the AVICC executive and requested two members of council to sign her nomination papers.

**L6 Letter from Jennifer Whiteside, Minister of Education Re: 2021 Premiers Award for Excellence in Education.**

Councillor Fowler spoke to this letter and noted her appreciation of the CMES teachers.

**M. New Business**

**M1 2022 Regular Council Meeting Dates**

**Elder/Fowler: VOT 0405/2021**

**THAT** the proposed 2022 Regular Council meeting dates be received.

**Elder/Fowler: VOT 0406/2021**

**THAT** the proposed 2022 Regular Council meeting dates be approved as presented.

**CARRIED**

**M2 Council Fowler's Resolution Re: CMES PAC's use of the Tahsis Rec Centre Tables at the Christmas Bazaar**

**Fowler/Elder: VOT 0407/2021**

**THAT** this motion be received for discussion.

**CARRIED**

A discussion followed.

**Fowler/Northcott: VOT 0408/2021**

**WHEREAS** the Village of Tahsis has, in past years, provided the Captain Meares Elementary Secondary School Parent Advisory Committee Christmas Bazaar the use of tables from the Tahsis Recreation Centre through a Grant-in-Aid; and

**WHEREAS** Council has rescinded the Grant-in-Aid policy; and

**WHEREAS** the CMESS PAC have requested the use of the Recreation Centre tables for the 2021 Christmas Bazaar;

**THEREFORE, be it resolved**, that the Village make available the Recreation Centre tables for the 2021 CMESS PAC Christmas Bazaar;

**AND be it further resolved**, that the PAC be responsible for transporting the tables to CMESS and returning them in the same condition and sanitizing the tables prior to their return.

**CARRIED**  
**Councillor Elder**  
**1 "no" vote registered**

### **M3 Councillor Fowler's Civic Info Asset Management Training Resolution**

**Llewellyn/Fowler: VOT 0409/2021**

**THAT** this motion be received for discussion.

**CARRIED**

Councillor Fowler spoke to this item and a brief discussion followed.

**WHEREAS** Asset Management BC and Civic Info BC are offering three online asset management seminars on November 4, 18 and 25, as the alternative to the AMBC annual conference;

**THEREFORE, be it resolved** for the Village pay the seminar fees for any member of Council who wishes to attend one or more of the seminars.

#### **N. Public Input #2**

In response to a question, Mayor Davis confirmed that City West will be the internet service provider for customers who choose to receive their internet service through Connected Coast.

#### **Adjournment**

**Elder/Fowler: VOT 0410/2021**

**THAT** the meeting be adjourned at 9:05 p.m.

**CARRIED**

#### **Certified Correct this**

the 16th day of November, 2021

**Chief Administrative Officer**



## Minutes

Village of Tahsis

<b>Meeting</b>	<b>Committee of the Whole</b>
<b>Date</b>	<b>09 November, 2021</b>
<b>Time</b>	<b>1:00 p.m.</b>
<b>Place</b>	<b>Municipal Hall - Council Chambers and by electronic means</b>

<b>Present</b>	Mayor Martin Davis Councillor Bill Elder Councillor Sarah Fowler Councillor Lynda Llewellyn Councillor Cheryl Northcott	by video
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<b>Staff</b>	Mark Tatchell, Chief Administrative Officer Ian Poole, Director of Finance Amanda Knibbs, IT Coordinator Greg Feser, Director of Operations	by video by video by video
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<b>Public</b>	1 member of the public
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### Call to Order

Mayor Davis called the meeting to order at 1:00 p.m.

Mayor Davis acknowledged and respected that Council is meeting upon Mowachaht/ Muchalaht territory

### Introduction of Late Items

None

### Approval of the Agenda

**Fowler: COW 0085/2021**

**THAT** the Agenda for the November 9, 2021 Committee of the Whole Budget meeting be adopted as presented.

**CARRIED**

### **M. New Business**

#### **1 Budget Presentation #1 - 2022 Operations Budget Plan**

**Fowler: COW 0086/2021**

**THAT** this 2022 budget presentation be received.

**CARRIED**

The Director of Finance briefed Council on operating expenditures, FTE's, salaries, benefits and utility expenses and revenue for the Fiscal Year 2020 and 2021 (10 Month) period. The draft high level 2022 operating budget was presented, with the caveat, that that Council will need to consider wage proposals and utility rates at future meetings.

**Adjournment****Fowler : COW 0087/2021****THAT** the meeting adjourn at 2:39 p.m.**CARRIED**

Certified correct this  
16th day of November, 2021

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Corporate Officer





## VILLAGE OF TAHSIS

### WATER SYSTEM REGULATION BYLAW No. 644, 2021

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#### A Bylaw to Regulate the Connection, Use and Extension of the Municipal Water System

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Council of the Village of Tahsis, in open meeting assembled, hereby enacts as follows:

#### PART A ADMINISTRATION

##### 1. Title:

This bylaw may be cited for all purposes as the “Water System Regulation Bylaw No. 644, 2021”

##### 2. Administration

The Chief Administrative Officer, Director of Infrastructure and Operations, Municipal Engineer, Bylaw Enforcement Officer and Building Inspector are appointed by Council to administer this bylaw.

##### 3. Applicability

This Bylaw must be applicable to all land within the municipal boundaries of the Corporation of the Village of Tahsis.

##### 4. Definitions

The following definitions apply to this bylaw. The context and meaning of any other terms not defined herein are to be determined in accordance with the *British Columbia Building Code, 2018*, this Bylaw, Zoning Bylaw No. 630, 2020 and the Canadian Oxford Dictionary.

“Building Inspector”	means the person appointed by Council to administer and enforce Building Bylaw No. 525, 2006, other Village bylaws and the BC Building Code.
“Curb Stop”	means a Village-owned valve on a Private Connection that is typically, although not always, located at or near a property line.
“Director”	means the Director of Infrastructure and Operations as designated by the Chief Administrative Officer to carry out the duties of this position and includes appointed delegates or representatives

“Improved Property”	means property on which one or more structures have been built for residential, business or other purpose.
“MMCD”	means the Master Municipal Construction Documents prepared under the auspices of the Master Municipal Construction Document Association.
“Municipal System”	means the system of hydrologic and hydraulic components which provide potable water supply to users within the municipality.
“Owner”	means the person registered with the Land Title and Survey Authority as owner of land or a charge on land or as “Owner” as defined in the Schedule to the <i>Community Charter</i> (SBC 2003, Ch 26).
“Private Connection”	means the fittings and appurtenances in the area between the building that it is served by and where it is linked to the Municipal System.
“Service Line”	means the municipal owned infrastructure that connects the municipal system to a property for conveying potable water

## 5. Offences and Penalties

- a) Every person who violates any provisions of this Bylaw or who suffers or permits any act or thing to be done in contravention or in violation of any of the provisions of this Bylaw, or who neglects to do or refrains from doing anything which violates any of the provisions of this Bylaw is guilty of an offence against this Bylaw and liable to penalties hereby imposed.
- b) Each day that a violation is permitted to exist must constitute a separate offence.
- c) Every person who commits an offence of a continuing nature is liable to a fine not exceeding \$10,000 for each day such offence is continued.
- d) Where any person contravenes any provision of this Bylaw and thereby causes damage to the municipal system, such person shall be liable to the Village for all costs incurred in making repairs or taking remedial action.
- e) If such costs are not paid forthwith after demand, the Village may recover the same by action in any court of competent jurisdiction.

## 6. Repeal

The Village of Tahsis Water Regulations and Rates Bylaw No. 581, 2016 and all amendments thereto is hereby repealed.

## **PART B            GENERAL PROVISIONS**

### **1. Supply of Water**

It is lawful for the Village to supply water to the residents of the Village who can be served by the municipal system.

### **2. Purpose of the Municipal System**

The water supplied by the municipal system is for normal use and firefighting service.

### **3. Not Liable for Failure of Municipal System**

The Village shall not be liable for the failure of the water supply due to an accident or damage to the municipal system or for excessive pressure or lack of pressure or any temporary stoppage on account of alterations or repairs, whether the failure arises from negligence of any person in the employ of the Village or any other person or through natural deterioration or obsolescence of the municipal system.

## **PART C            PRIVATE CONNECTIONS**

### **1. Application for Private Connection**

- a) The Director is authorized to prescribe the form of application for:
  - i. the connection to the municipal system
  - ii. to alter and repair a private connection
  - iii. to abandon a private connection
  - iv. the turning on or turning off of the supply of water to any private connection from the municipal system
  - v. a temporary supply of water from a designated fire hydrant.
- b) Prior to connecting with the municipal system, the Owner must:
  - i. make application for a connection on the prescribed form; and
  - ii. make full payment of fees as prescribed in the applicable fees and charges bylaw
- c) If a private connection application is denied, the Owner will be informed with reasons given and the applicable fee refunded.
- d) The private connection will be installed at a location selected by the Owner wherever possible. If the Director determines the Owner's preferred location is not practicable, the Director will determine the location of the private connection.

- e) No person, other than the Village, its employees or its contractors, and under the direction of the Director, shall install, alter or remove or cause to be installed, altered or removed, any part of a private connection without written approval of the Director.
- f) For any private connection, the Director will install, at the Owner's expense, a curb stop on each separate branch of the private connection at the connection to the municipal system.
- g) Except where otherwise dictated by this bylaw, the standards for private connection to the municipal system, and for the repair or alteration of a private connection, shall be as required by the BC Building Code.

## **2. Compulsory Private Connection**

- a) All improved properties must be connected to the municipal system unless granted an exemption by the Director.
- b) The Owner of a property serviced with a service line is responsible for paying all applicable fees and charges.

## **3. Abandonment**

- a) When a building on a lot serviced by the municipal system is demolished or abandoned, the Director may require the turn off and/or discontinuation of the private connection. The cost for this work shall be recovered from the Owner.

## **PART D      USE OF MUNICIPAL SYSTEM**

### **1. Prohibitions**

- a) No person must connect or attempt to connect, or allow to be connected, or allow to remain connected to the municipal system of any property or premises, otherwise, than in accordance with the provisions of this Bylaw.
- b) Unless authorized by this Bylaw or by the Director, in writing, or a person must not:
  - i) use, change, tamper, connect to, obstruct, destroy, damage or in any manner interfere with the municipal system or any part thereof;
  - ii) obstruct, at any time or in any manner, the Village access to the municipal system;
  - iii) connect, cause to be connected, or allow to remain connected to the municipal system any piping, fixture, fitting, container, or appliance which may cause pressure surges, or any other disturbance which may result in annoyance to any other customer, damage to any private connection or to the municipal system;
  - iv) permit the introduction of any contaminant or foreign matter whatsoever into the municipal system.

- c) Without first obtaining written approval from the Director, a person must not:
  - i) repair or alter, or cause any repairs or alteration to any private connection that is part of the municipal system;
  - ii) open or use any water from a fire hydrant, or a standpipe, or valve intended for firefighting purposes; and
  - iii) sell, give, or convey water beyond the premises to which the water is supplied under this Bylaw.
- d) The prohibitions under sections Part D(1)(a), (b) & (c) do not apply to:
  - i) the employees, agents or contractors of the Village when carrying out necessary works on the municipal system;
  - ii) the use of water for emergency purpose

## **2. Auxiliary Water Supplies**

No cross connection between an auxiliary water supply and the municipal system is permitted.

## **3. Backflow and Cross-Connection Prevention**

- a) No person shall allow water, wastewater, or any harmful liquid or substance, to enter any part of the waterworks system, including any water service or any fire hydrant or standpipe.
- b) No person shall connect, cause to be connected, or allow to remain connected, any piping fixture, fitting, container, appliance or cross connection that could cause or allow drinking water quality, the service, or a private service to become contaminated, degraded or polluted in any way.
- c) Where the Village believes that a backflow or cross-connection exists in contravention of this Bylaw, the Village may:
  - i) provide written notice to the Owner to correct the condition at the Owner's expense;
  - ii) give notice to remove the piping, fixture, fitting, container, or appliance that is the source of the condition, within a period specified; or
  - iii) require that an approved backflow prevention assembly be installed and maintained as part of that private connection, at the Owner's expense.

#### **4. Private Connection Turn-Off**

- a) The Director may turn off a private connection for unnecessary or wasteful use of water upon 48 hours written notice.
- b) The Director may within 5 calendar days of delivering written notice to the Owner turn off the private connection for any of the following reasons and, in doing so, the Village shall not be liable for damages by reason of discontinuing the supply of water:
  - i. failure to repair or replace defective pipes, fittings, valves, tanks or appliances as required
  - ii. failure to carry out any work required by this Bylaw or having the applicable permit; and
  - iii. charges imposed pursuant to the applicable fees and charges bylaw are in arrears

#### **5. Notice Given**

Notice in writing required to be given by the Village shall be considered as sufficiently given if sent by registered mail or hand delivered to the Owner at the address shown on the last revised Assessment Roll of the Village.

#### **6. Appeal to Council**

An Owner who has received a turn off or disconnection notice under this bylaw may, by written notice delivered to the Village within 14 days of receipt of the notice of disconnection, request that Council re-consider the implementation of the notice.

#### **7. Private Connection Restoration**

- a) Where a Private Connection has been turned off or disconnected in accordance with this Bylaw, such service must not be turned on or reconnected until the Owner has:
  - i) paid to the Village outstanding fees or charges owing relating to the provision of the connection or the supply of water pursuant to the Bylaws of the Village; and
  - ii) paid to the Village any additional costs incurred by the Village in order to prevent improper use of water after the connection was turned off or disconnected; and
  - iii) installed, repaired, rectified any outstanding issues leading to the turn off or disconnection to the satisfaction of the Director.
- b) The costs incurred in section 6(a) above shall be in addition to and not in substitution for any fine or other penalty to which the Owner of the premises in question may be subject pursuant to the provisions in this Bylaw or any other statute or regulation.

**8. Interruption of Service**

- a) The Village does not undertake a duty of care to furnish a continuous supply of water, or a minimum amount of water pressure, to any premises.
- b) The Village may temporarily reduce or discontinue the supply of water to any premises where necessary for the proper and effective operation, maintenance or repair of the municipal system.
- c) The Village shall not be liable for the failure of the water supply as a result of any action or damage to the municipal system or any temporary stoppage of any service on account of alteration or repairs of the municipal system or for any other reason whatever, whether such failure arises from the negligence of any person or agent in the employ of the Village or otherwise.
- d) In the event of failure of the municipal system or stoppage continuing for a period of more than four hours, the Village may, at the Director's discretion, notify the Owner(s) of the stoppage or alteration of supply.

**9. Right of Entry to Private Property**

- a) Access to private property, at all reasonable times, must be permitted to any person authorized to administer this Bylaw, to enter into and inspect the private connection. Where possible, 24 hours' notice shall be given in accordance with the *Community Charter* (s. 16).
- b) Any person interfering with or obstructing the entry of the authorized person after that person has identified himself, must be deemed to be guilty of an infraction of this Bylaw and is liable to the penalties in this Bylaw.
- c) Any person authorized to administer this Bylaw may remove any material or thing that obstructs or impedes access to the municipal system and the expense of such removal must be charged to and paid by the person responsible for the obstruction or the Owner of the property serviced.

READ a first time this 2<sup>nd</sup> day of November, 2021

READ a second time this 2<sup>nd</sup> day of November, 2021

READ a third time this 2<sup>nd</sup> day of November, 2021

Reconsidered, Finally Passed and Adopted this 16<sup>th</sup> day of November, 2021

---

MAYOR

---

CORPORATE OFFICER

I hereby certify that the foregoing is a true and correct copy of the original Bylaw No. 644, 2021 duly passed by the Council of the Village of Tahsis on this 16<sup>th</sup> day of November, 2021.

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CORPORATE OFFICER





## VILLAGE OF TAHSIS

### SANITARY SEWER SYSTEM REGULATION BYLAW No. 645, 2021

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#### A Bylaw to Regulate the Connection, Use and Extension of the Municipal Sanitary Sewer System

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Council of the Village of Tahsis, in open meeting assembled, hereby enacts as follows:

#### **PART A            ADMINISTRATION**

##### **1. Title:**

This bylaw may be cited for all purposes as the “Sanitary Sewer System Regulation Bylaw No. 645, 2021”

##### **2. Administration**

The Chief Administrative Officer, Director of Infrastructure and Operations, Municipal Engineer, Bylaw Enforcement Officer and Building Inspector are appointed by Council to administer this bylaw.

##### **3. Applicability**

This Bylaw must be applicable to all land within the municipal boundaries of the Corporation of the Village of Tahsis.

##### **4. Definitions**

The following definitions apply to this bylaw. The context and meaning of any other terms not defined herein are to be determined in accordance with the *British Columbia Building Code, 2018* (“BCBC”), this Bylaw, Zoning Bylaw No. 630, 2020 and the Canadian Oxford Dictionary.

“Building Inspector”	means the person appointed by Council to administer and enforce Building Bylaw No. 525, 2006, other Village bylaws and the BC Building Code.
“BOD”	means Biological Oxygen Demand, the amount of dissolved oxygen needed by aerobic biological organisms in a body of water to break down organic material present in a given water sample at certain temperature over a specific time period.

“Director”	means the Director of Infrastructure and Operations as designated by the Chief Administrative Officer to carry out the duties of this position and includes appointed delegates or representatives
“Engineer”	means a person who is adequately experienced in civil engineering to provide the report and is a member in good standing with the Association of Professional Engineers and Geoscientists of British Columbia
“Flammable Liquid”	means any liquid having a flash point at or above 38° Celsius and below 93° Celsius.
“Improved Property”	means property on which one or more structures have been built for residential, business or other purpose.
“MMCD”	means the Master Municipal Construction Documents prepared under the auspices of the Master Municipal Construction Document Association.
“Municipal System”	means, for the purpose of this Bylaw, wastewater treatment facilities, lift stations and a network of underground pipes and mains for transporting wastewater from source point to treatment and discharge.
“Owner”	means the person registered with the Land Title and Survey Authority as owner of land or a charge on land or as “Owner” as defined in the Schedule to the <i>Community Charter</i> (SBC 2003, Ch 26).
“Private Connection”	means all of the fittings and appurtenances (i.e., inspection chamber or clean out) in the area between the buildings that is served by and where it is linked to the Municipal System
“TSS”	means the Total Suspended Solids being the measure of insoluble matter obtained by separating particles from a water sample using a filter.
“Wastewater”	Means the water-borne wastes containing fecal matter and urine from domestic or industrial sources but does not include rainwater, groundwater or drainage or uncontaminated water.

## **5. Offences and Penalties**

- a) Every person who violates any provisions of this Bylaw or who suffers or permits any act or thing to be done in contravention or in violation of any of the provisions of this Bylaw, or who neglects to do or refrains from doing anything which violates any of the provisions of this Bylaw is guilty of an offence against this Bylaw and liable to penalties hereby imposed.
- b) Each day that a violation is permitted to exist must constitute a separate offence.
- c) Every person who commits an offence of a continuing nature is liable to a fine not exceeding \$10,000 for each day such offence is continued.
- d) Where any person contravenes any provision of this Bylaw and thereby causes damage to the municipal system, such person shall be liable to the Village for all costs incurred in making repairs or taking remedial action.
- e) If such costs are not paid forthwith after demand, the Village may recover the same by action in any court of competent jurisdiction.

## **6. Repeal**

The Village of Tahsis Sewer Regulations and Rates Bylaw No. 582, 2016 and all amendments thereto is hereby repealed.

## **PART B      GENERAL PROVISIONS**

### **1. Municipal Sanitary Sewer System**

It is lawful for the Village to operate and maintain a sanitary sewer system for the Village.

### **2. Compulsory Private Connections**

All improved properties must be connected to the municipal system unless granted an exemption by the Director.

### **3. Not Liable for Failure of Municipal System**

The Village shall not be liable for the failure of the sanitary sewer system due to an accident or damage to the municipal system or for any temporary stoppage on account of alterations or repairs, whether the failure arises from negligence of any person in the employ of the Village or any other person or through natural deterioration or obsolescence of the municipal system.

**PART C****PRIVATE CONNECTIONS****1. Application for Private Connection**

- a) The Director is authorized to prescribe the form of application for:
  - i. the connection to the municipal system
  - ii. to alter and repair a private connection
  - iii. to abandon a private connection
- b) Prior to connecting with the municipal system, the Owner must:
  - i. make application for a connection on the prescribed form; and
  - ii. make full payment of fees as prescribed in the applicable fees and charges bylaw
- c) If a private connection application is denied, the Owner will be informed with reasons given and the applicable fee refunded.
- d) The private connection will be installed at a location selected by the Owner wherever possible. If the Director determines the Owner's preferred location is not practicable, the Director will determine the location of the private connection.
- e) No person, other than the Village, its employees or its contractors, and under the direction of the Director, shall install, alter or remove or cause to be installed, altered or removed, any part of a private connection without written approval of the Director.
- f) There shall be only one private connection provided to each legal lot<sup>1</sup>, however, where a parcel of land can be subdivided as permitted by Bylaw or a hardship exists as determined by the Director, an owner may be granted a second private connection.
- g) Except where otherwise dictated by this bylaw, the standards for private connection to the municipal system, and for the repair or alteration of a private connection, shall be as required by the BC Building Code.

**2. Standards for Private Connection**

- a) The standards for installation, repair, or alteration of any private connection are as required by the BCBC, except as provided elsewhere in this Bylaw.
- b) The minimum size of the private connection that supplies any building or parcel shall be determined by the BCBC and approved by the Village.
- c) The Village undertakes no duty of care to ensure that the capacity of a connection is sufficient for the future development potential of a lot by approving a private connection under this Bylaw.
- d) All works must be designed and built in accordance with the BCBC. The private connection must be installed with sufficient depth to provide natural drainage from the lowest floor of any building or structure except where natural drainage is impractical due to the relative elevation of the Private Connection at the connection to the Municipal System and the lowest floor of the building or structure. Where the elevation cannot be met, the required lift station/equipment must be installed at the Owner's expense.

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<sup>1</sup> "Lot" refers to those subdivided in fee simple only. Connections to those properties subdivided under the Strata Property Act or Residential Tenancy Act will be required and made to the edge of the parent lot.

- e) All requirements of this Bylaw for the installation of a private connection must be met before the Director will connect the private connection to the Municipal System.

### **3. Upgrading a Private Connection**

If an owner is increasing the capacity, altering, modifying, relocating, or repairing an existing private connection or internal system and upgrades to current standards are required, the owner must pay the Village, in accordance with the applicable fees and charges bylaw, for any required works (materials, labour, and equipment) to the Municipal System.

### **4. Private Connection Disconnection**

- a) The Director may, within 24 hours of sending a written notice to the owner, disconnect a private connection where the discharge is or has the potential to:
  - i) be hazardous or creates an immediate danger to any person, or
  - ii) endanger or interfere with the operation of the Municipal System; or
  - iii) be a risk to public health and safety.
- b) The costs incurred in section 4(a) above shall be in addition to and not in substitution for any fine or other penalty to which the owner of the building may be subject pursuant to the provisions in this Bylaw or any other statute or regulation.
- c) The private connection must not be reconnected until the applicable costs, charges and fines have paid.

### **5. Notice Given**

Notice in writing required to be given by the Village shall be considered as sufficiently given if sent by registered mail or hand delivered to the Owner at the address shown on the last revised Assessment Roll of the Village.

### **6. Appeal to Council**

An owner who has received disconnection notice under section 4 of this Bylaw may, by written notice delivered to the Village within 14 days of receipt of the notice of disconnection, request that Council reconsider the implementation of the notice

### **7. Private Connection Restoration**

- a) Where a Private Connection has been disconnected in accordance with this Bylaw, such service must not be reconnected until the owner has:
  - i) paid to the Village all outstanding fees or charges owing relating to the provision of the connection pursuant to the Bylaws of the Village; and
  - ii) paid to the Village any additional costs incurred by the Village in order to prevent the continued discharge after the connection was disconnected; and
  - iii) installed, repaired, rectified any outstanding issues leading to the disconnection to the satisfaction of the Director.

- b) The costs incurred in section 7(a) above shall be in addition to and not in substitution for any fine or other penalty to which the owner of the property in question may be subject pursuant to the provisions in this Bylaw or any other statute or regulation.

## **8. Abandonment**

When a building on a lot serviced by the Municipal System is abandoned or demolished, the Director may require the disconnection of the private connection and the cost shall be recovered from the owner as set out in the applicable fees and charges bylaw.

## **PART D        USE OF MUNICIPAL SERVICE**

### **1. Prohibitions**

- a) No person must connect or attempt to connect, or allow to be connected, or allow to remain connected to the municipal system of any property or premises, otherwise, than in accordance with the provisions of this Bylaw.
- b) Unless authorized by this Bylaw or the Director in writing, or a person must not:
  - i) use, change, tamper, connect to, obstruct, destroy damage or in any manner interfere with the municipal system or any part thereof;
  - ii) obstruct, at any time or in any manner, the Village access to the municipal system;
- c) Without first obtaining written approval from the Director, a person must not repair or alter, or cause any repairs or alteration to any private connection that is part of the municipal system
- d) The prohibitions under sections Part D(1)(a), (b) & (c) do not apply to the employees, agents or contractors of the Village when carrying out necessary works on the municipal system.

### **2. Prohibited Discharges**

No person must place or discharge or cause to be placed or discharged into the Municipal System any of the following:

- a) stormwater;
- b) untreated and treated industrial cooling water;
- c) water from air conditioning, cooling or condensing systems;
- d) **Explosives and Flammable Substances**
  - i) any flammable or explosive liquid, solid, or gas; and
  - ii) any substance that is water reactive or by interaction with other wastes will cause an explosion, generate flammable gases, or support combustion;

**e) Poisonous and Infectious Substances**

- i) any water or waste containing a toxic, poisonous, or infectious substance in sufficient quantity to injure or constitute a hazard to humans or animals, or to create any hazard to the receiving waters of the Municipal System;
- ii) any pesticides, herbicides or fungicides;

**f) Corrosive and Noxious Substances**

Any gases, liquids, or solids such as corrosive, noxious or malodorous materials which either by themselves or by interaction with other wastes are capable of creating a public nuisance, or hazard to life or preventing entry into a municipal sanitary sewer or sewage treatment system. This includes waters, sewage or wastes having a pH factor lower than 5.0 or higher than 9.5, or having any other corrosive property capable of causing damage or hazard to structures, equipment, biological sewage treatment processes, or personnel engaged in the operation or maintenance of the Municipal System.

**g) Radioactive Substances**

Any radioactive material.

**h) Special Wastes**

Any special waste as defined in the BC *Environmental Management Act*.

**i) High Temperature Wastes**

Any materials that, when reacting with water, will create heat which will interfere with the operation and maintenance of the Municipal System or exceed a temperature of 65°Celsius.

**j) Trucked Wastes**

Any material from a cesspool, septic tank, or sewage holding tank, including those in recreational vehicles, or any trucked wastes, except those as approved by the Director.

**k) Dyes**

Any dyes except those where permission has been granted by the Director.

**l) Obstructive Wastes**

- i) any substance which may solidify or become discernibly viscous at temperatures above 0°Celsius;
- ii) any substance which will solidify or become discernibly viscous when it reacts with water;
- iii) any garbage except comminuted foodstuffs having particles no greater than 7.0mm in any dimension, such as handled by kitchen garbage disposals;
- iv) any solid or viscous substance capable of obstructing sanitary sewage flow or interfering with the proper operation of the Municipal System;

- v) any waters, sewage or wastes containing dissolved suspended solids of more than 500parts per million by weight of TSS, so that any abnormal attention or expense would be required in the treatment of such sewage;
- vi) any waters, sewage or wastes having BOD count greater than 500parts per million by weight; and
- vii) any sludge or deposit contained in septic system tanks.

### **3. Accidental Discharges from Private Connections**

Every person responsible for the accidental discharge of prohibited substances into a Private Connection or the Municipal System must immediately report the discharge to the Director in order that the necessary precautions can be taken to minimize the deleterious effects of the discharge.

### **4. Blockages**

- a) The Private Connection shall be maintained by the Owner at their sole expense. Where any Private Connection or the Municipal System becomes stopped or otherwise fails to function, the Owner shall contact the Director who shall determine where the stoppage or blockage is located:
  - i) If the stoppage or failure is found on private property, the Owner is responsible for the repair; or
  - ii) If the stoppage or failure is located outside Private Connection, the Director will, as soon as practicable, arrange to have the Municipal System restored to serviceable condition.
- b) Where any stoppage or failure is found to exist within the Municipal System and the stoppage or other failure is found to have been caused by the act or neglect of an Owner, all costs incurred by the Village in restoring service to the Municipal System shall be paid by said Owner. The amount invoiced shall be paid upon demand and if unpaid on December 31st of December of the year in which such work is done, shall be deemed to be taxes in arrears on the property concerned and shall be dealt with in the same manner as ordinary municipal taxes upon land in accordance with the applicable provisions of the Community Charter

### **5. Right of Entry to Private Property**

- a) Access to private property, at all reasonable times, must be permitted to any person authorized to administer this Bylaw, to enter into and inspect the private connection. Where possible, 24 hours' notice shall be given in accordance with the *Community Charter* (s. 16).



- b) Any person interfering with or obstructing the entry of the authorized person after that person has identified himself, must be deemed to be guilty of an infraction of this Bylaw and is liable to the penalties in this Bylaw.
- c) Any person authorized to administer this Bylaw may remove any material or thing that obstructs or impedes access to the municipal system and the expense of such removal must be charged to and paid by the person responsible for the obstruction or the Owner of the property serviced.

## **PART E      MUNICIPAL SYSTEM EXTENSIONS**

### **1.      Application for Extension**

Where an application for a Private Connection has been made and cannot be provided unless the Municipal System is extended, that extension works must be installed under the following conditions:

- a) Payment of fees as required in the applicable bylaw; and
- b) Where two or more applications are received, the total cost applicable shall be divided pro rata among the applicants;
- c) Where the extension is to be constructed in a public road right-of-way, approval from the Municipal Engineer is required prior to works being undertaken.

### **2.      Design Guidelines and Construction Specifications**

All works built in the Village right-of-ways shall be designed and built in accordance with MMCD design guidelines.

READ a first time this 2<sup>nd</sup> day of November, 2021

READ a second time this 2<sup>nd</sup> day of November, 2021

READ a third time this 2<sup>nd</sup> day of November, 2021

Reconsidered, Finally Passed and Adopted this 16<sup>th</sup> day of November, 2021

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CORPORATE OFFICER

I hereby certify that the foregoing is a true and correct copy of the original Bylaw No. XXX, 2021 duly passed by the Council of the Village of Tahsis on this 16<sup>th</sup> day of November, 2021.

\_\_\_\_\_  
CORPORATE OFFICER

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**From:** MCF Info MCF:EX <[MCF.Info@gov.bc.ca](mailto:MCF.Info@gov.bc.ca)>

**Sent:** October 29, 2021 3:44 PM

**To:** Reception Account <[Reception@villageoftahsis.com](mailto:Reception@villageoftahsis.com)>

**Subject:** Letter from Cory Heavener and Renaa Bacy, Office of the Provincial Director of Child Welfare

**VIA E-MAIL**

Ref: 264010

His Worship Mayor Martin Davis and Council  
Village of Tahsis

E-mail: [reception@villageoftahsis.com](mailto:reception@villageoftahsis.com)

Dear Acting Mayor Davis and Council:

As the Provincial Director of Child Welfare and Provincial Director of Adoption and Permanency, we are honoured to proclaim November as Adoption Awareness Month. This month is about raising awareness for adoption in British Columbia and celebrating the families who have welcomed children and youth as permanent members of their family.

Every child deserves the love and support of a nurturing family. November is about celebrating the adoptive families that have made a difference in the lives of children by providing care, guidance, and a sense of belonging. Adoptive families are committed to ensuring stability and sharing their love, whether that is in their role as parent, sibling, or extended family member.

November is also about recognizing that there are children who are still waiting for permanent homes. There continues to be a need for more adoptive families in British Columbia to offer their support to help children grow and develop into their full potential.

There are many online resources, information, and support services that can help families who are considering adoption. [Adopt BC Kids](#) is an online portal that allows British Columbians wishing to adopt children and youth from foster care to complete an adoption application. [The Adoptive Families Association of British Columbia](#) provides information and support services for families who wish to adopt now or in the future. We encourage you to share these resources with your community members who are interested in learning more about adoption or who are ready to open their hearts and homes.

Please join us in celebrating November as Adoption Awareness Month to recognize all the individuals who have grown their family and their hearts through adoption, and to all those who may do so in the future. On behalf of the Government of British Columbia, thank you for your continued leadership in supporting adoptive families in your community.

Sincerely,

Cory Heavener  
Assistant Deputy Minister and  
Provincial Director of Child Welfare

Renaa Bacy  
Provincial Director of Adoption

*Sent on behalf of the Office of the Provincial Director of Child Welfare by:*



**This communication and any accompanying document is confidential and is intended solely for the addressed recipient(s). If you received this e-mail message in error, please delete the e-mail and any attachments and contact the Client Relations Branch, Ministry of Children and Family Development at: [MCF.Info@gov.bc.ca](mailto:MCF.Info@gov.bc.ca).**

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**From:** Info <[info@sparc.bc.ca](mailto:info@sparc.bc.ca)>

**Sent:** October 29, 2021 10:43 AM

**Subject:** Accessible Parking Awareness Month

Hello Community,

### November is Accessible Parking Awareness Month! (APAM)

Through APAM, our goal is to reach out to local government to build increased awareness around existing and emerging needs for accessible parking, as well as strengthen efforts to better meet the needs of people with disabilities. We want to draw attention to the need for designated accessible parking and put measures in place to ensure these spaces are respected and protected. Through our active enforcement helpline, we have been gathering data around misuse of accessible parking which we have compiled into a report (attached with this email).

To support local efforts, small grants of **\$500** are available to celebrate the different ways that communities have been successful in advocating for accessible parking or taking steps towards an accessible community.

This campaign is more about ***Celebrating your successes in moving towards true inclusion.*** Initiatives could include webinars/events/community outreach/education and awareness campaigns related to:

- **Establishing accessibility as a priority in your community by**
  - Creating accessible spaces or places in your community
  - Making design changes or physical improvements that contribute to greater accessibility. This could include but are not limited to-
    - Designated accessible Parking spaces
    - Curb ramps and Safe path of travel
    - Pathways and other walking spaces etc.
- **Creating a more informed, aware, and inclusive environment by**
  - Educating communities on invisible or hidden disabilities
  - Spreading awareness about the role of accessible parking spaces in providing independence for people with disabilities
  - Advocating for accessibility to Local businesses who will also benefit from an expanded customer base

We will be happy to share more information.

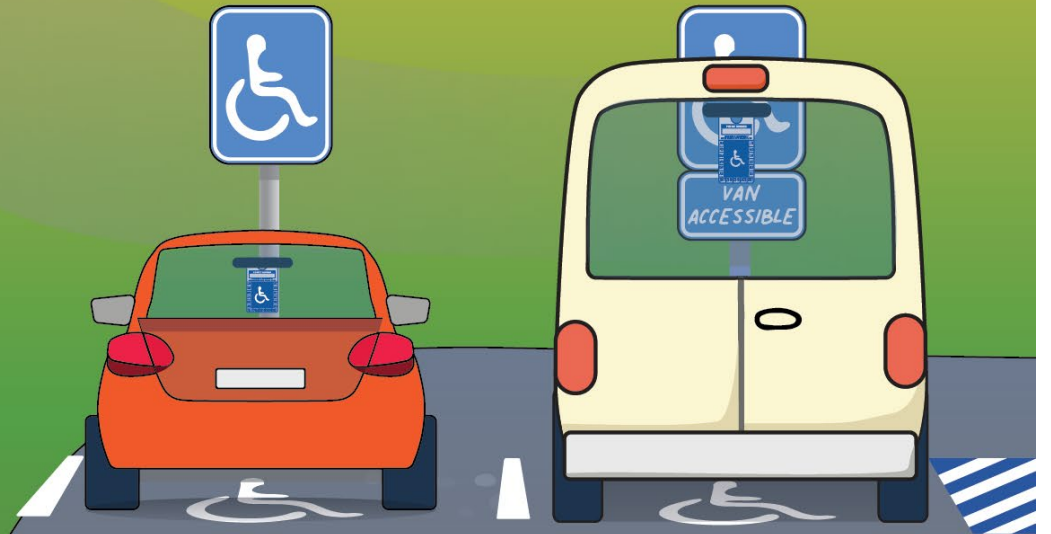
Please do not hesitate to reach us at [info@sparc.bc.ca](mailto:info@sparc.bc.ca) with the subject line – **Accessible Parking**

**Awareness Month** if you would like to host an event or campaign based on the themes above or wish to explore potential opportunities for partnership. We have attached a grant application form for those wishing to apply and an accessible parking month poster shareable for social media.

Thank you for the role that you play every day in making this vision a reality!

# NOVEMBER

is Accessible Parking  
Awareness Month



 **sparc bc**  
people. planning. positive change.



## Accessible Parking and its challenges

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- Finding adequate, designated accessible parking spaces is one of the ongoing challenges, that people living with disabilities face.
- The other, being misuse of existing designated accessible parking spaces







## Rules of use

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The *Motor Vehicle Act – Division 38* regulates misuse of designated accessible parking spaces by clearly defining various scenarios that would be termed as an offence.





# Motor Vehicle Act – Division 38

- **38.08 A person commits an offence who**
  - makes a false statement in an application,
  - stops, leaves standing or parks in a disabled zone a vehicle displaying a permit unless the vehicle is stopped, left standing or parked for the purpose of transporting a person with disabilities,
  - mutilates, defaces or alters a permit,
  - stops, leaves standing or parks in a disabled zone a vehicle that does not display
    - a permit issued under this Division, or
    - a permit of similar nature issued by another jurisdiction, or
  - lends or transfers a permit to another person, whether or not that person is a person with disabilities.

[en. B.C. Reg. 472/90; am. B.C. Reg. 234/2016, s. 10.]


# ELIGIBILITY FOR SPARC BC PARKING PERMIT

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At SPARC BC, we adhere to strict guidelines to decide eligibility for a parking permit.

We require a registered physician, doctor or someone who has a valid MSP number to certify the eligibility of a permit holder by verifying if either one, or more of the following conditions hold true: -

- Applicant has a disability that affects their mobility and the ability to walk specifically
- Applicant can NOT walk 100 meters without risk to their health
- Applicant requires the use of a mobility aid to travel any distance (wheelchair, walker, scooter or cane)



Signature \_\_\_\_\_

Date \_\_\_\_\_

# ENFORCEMENT HELPLINE

Misuse or abuse of designated accessible parking spaces is a widespread problem for seniors and people living with a disability.

We have an active helpline at SPARC BC where people can call to report parking permit violations. Since 2015, we have received hundreds of calls each year about improper use of these spaces.

With increased awareness about the helpline, now we have **more than 2 calls every day!**



**Report accessible parking/parking permit violations at 604-718-7734 or [accessibility@sparc.bc.ca](mailto:accessibility@sparc.bc.ca)**

# TYPES OF MISUSE

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There are different ways that misuse can arise ;  
Misuse of the **designated accessible parking spaces**  
and Misuse of the **parking permit**

This can be divided into 4 broad categories:-

- Misuse of permit or designated accessible parking spaces by Permit holders\*\*
- Misuse of designated accessible parking spaces by Non-Permit Holders
- Misuse of designated accessible parking spaces by Business owners
- Misuse of designated accessible parking spaces by Strata

\*\* This also includes Family member/friends/caregiver of a Permit Holder misusing Parking Permit with or without the Permit holder's knowledge.





# Misuse of permit or designated accessible parking spaces by Permit Holders\*\*

- Permit holder using a designated accessible parking space, even when staying back inside the parked vehicle
- Permit holder using *Expired Permit*
- Permit holder not reporting *Stolen or Lost Permit*, and it ends up being misused
- Permit holder using more than the required number of or designated accessible parking spaces to park the vehicle (unless necessary)
- Permit holder mutilating, defacing or altering a permit

\*\* This also includes family member/friends/caregiver of a Permit Holder misusing Parking Permit with or without the Permit holder's knowledge.



# Misuse of designated accessible parking spaces by Non-Permit Holders

- Parking in a designated accessible parking space without a valid permit
  - Badly parked vehicle in the parking space adjacent to the designated accessible parking space
  - Pregnant women and parents with a stroller may take up accessible spots without having a valid permit
  - The famous “It will only be 5 minutes” excuse
- Misusing the designated accessible parking space or its accessible aisle to park (a motorcycle parked in accessible aisle is quite common)

# Misuse of designated accessible parking spaces by Business Owners

- Accessible Parking Spots/Accessible Aisle/Path of travel is often utilized by business owners by
  - Collecting Shopping carts
  - Stocking warehouse items
  - Using as a loading zone
  - Several instances of Temporary Patios during pandemic created on top of existing accessible parking spaces.
  - Various other instances of misuse reported in parks and recreation facilities



# Misuse of designated accessible parking spaces by Strata

- Designated accessible parking spaces assigned to strata residents without a parking permit, nor eligible for one
- Converting designated accessible parking spaces to reserved parking spots, which sometimes are assigned to friends, family and in most cases the penthouse unit owners
- Designated accessible parking spaces for visitors is often the only accessible parking spot in the building

A maroon car is parked in a lot. A blue handicapped parking sign is attached to the front of the car. The sign features a white wheelchair icon, the word "PARKING", and the text "VEHICLE ID REQUIRED" and "UP TO \$200 FINE". A blue handicapped parking permit is visible on the windshield. The background shows a parking lot with other cars and bare trees.

# TOGETHER, WE CAN!

Together,

- We can curb the misuse by educating people about the importance of these spaces for people who need them
- Adhering to proper signage
- Regulating accessible parking spaces and imposing higher fines

# SPARC BC Enforcement Tool

- SPARC BC designed a mobile-friendly Enforcement Tool, which helps bylaws and enforcement find out minimal detail about the permit and its eligible holder
- That way, we do not let out private information, but still help the enforcement officer decide if it's a misuse of parking permit or not
- For example, if you do not see the permit holder (say a 74-year-old male) getting picked up or dropped off and you see someone else (say a young female in their 20's) parking the vehicle and displaying the permit – it is a violation of the rules of permit, and abuse of the parking permit program

The screenshot shows the SPARC BC Customer Self-Service interface. At the top, the logo 'sparc bc' is followed by the tagline 'people. planning. positive change.' and the text 'Customer Self-Service'. Below this, there is a 'Permit Number' label and a text input field containing '223344'. A blue button with a checkmark icon and the text 'CHECK PERMIT' is positioned below the input field. Below the button, a table displays permit details.

Status	Expired
Expired	Jun 2021
Gender	Male
Age	74
Community	Delta

# SPARC BC Enforcement Helpline

- SPARC BC has an active helpline and email ID where people can report misuse incidents
- We also gather data through accessible parking survey, Your Ideas survey, and often permit holders call us up and let us know if they saw a permit/parking space being misused



**Report accessible parking/parking permit violations at 604-718-7734 or [accessibility@sparc.bc.ca](mailto:accessibility@sparc.bc.ca)**



There are more  
ways in which we  
can help

Please reach out to us for more info

Accessibility and Enforcement Team – SPARC BC

T: 604-718-7734

E: [accessibility@sparc.bc.ca](mailto:accessibility@sparc.bc.ca)

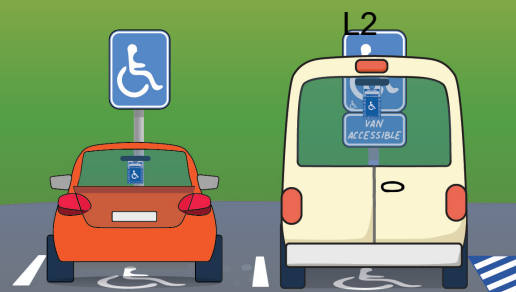
W: [www.sparc.bc.ca](http://www.sparc.bc.ca)

**Accessible parking makes  
communities complete**



# NOVEMBER

## is Accessible Parking Awareness Month



## \$500 AccessAbility Grants

These grants are provided through SPARC BC with funding support from the Federal government through the Accessible Canada Social Development Partnership Program as well as the Province of British Columbia through the Provincial Accessibility Secretariat.

### About Your Organization

Please share a bit of information about your organization.

Your Name: \_\_\_\_\_

Your Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Municipality: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_

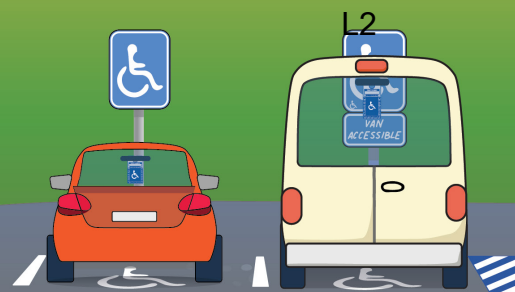
Email: \_\_\_\_\_

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## is Accessible Parking Awareness Month



### Event Details

Name of the event: \_\_\_\_\_

Date of the event: \_\_\_\_\_

☐ The event will be held online

☐ The event will be held in person at the following location:

\_\_\_\_\_

### Key outcomes and highlights from your event

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Number of participants: \_\_\_\_\_

### Next steps

Please complete this grant application form and return it to [info@sparc.bc.ca](mailto:info@sparc.bc.ca) with the subject line—Accessible Parking Awareness Month.

### Questions

Please do not hesitate to reach out:

Tanya Tejassvi

Manager, Accessibility Initiatives

Social Planning and Research Council of British Columbia (SPARC BC)

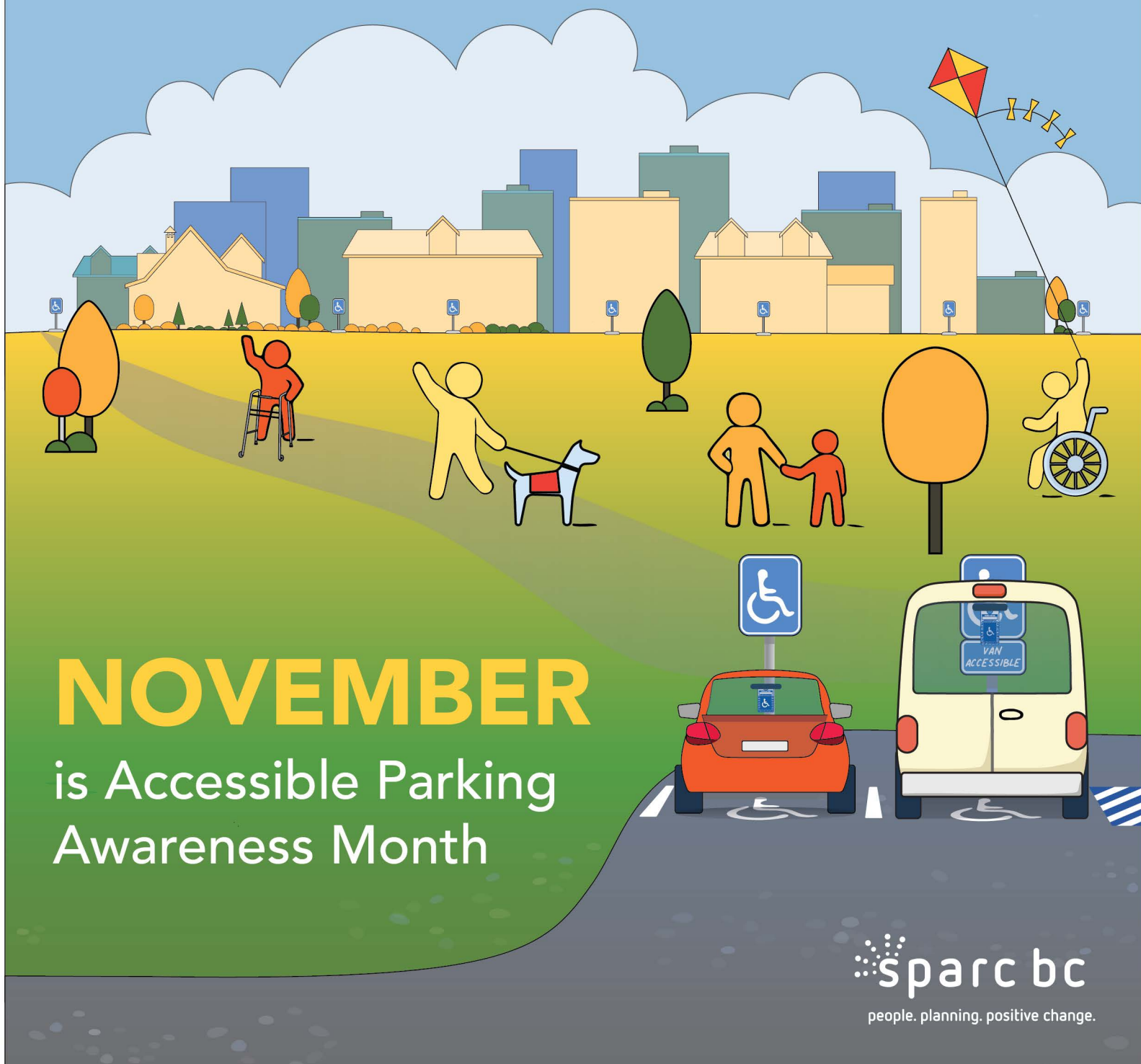
4445 Norfolk Street Burnaby, BC V5G 0A7

T: 604.718.7732 E: [ttejassvi@sparc.bc.ca](mailto:ttejassvi@sparc.bc.ca)

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# Accessible parking makes communities complete





## Organization

Please select the organization that will be applying for funding.

Note: If your organization does not appear in the list, you must return to “My Organizations” and ensure that you have completed the registration process for your organization. You will be unable to proceed until your organization is registered.

### \* Applicant Organization (required)

 ✕ Q

## Roles

Please assign the role of Application Contact to one of the representatives identified in your Applicant Profile. If you need to add a representative, please return to “My Organizations” and enter the individual’s name and contact information. Once added, they will appear on this application form and you will be able to assign them the appropriate role. Representatives can have more than one role. For example, the Primary Contact could also be the Application Contact.

### \* Application Contact: The person to contact with questions about the application. (required)

 ✕ Q

## Project Information

**\* Please indicate which thematic day(s) your project celebrates. (required)\***

- ☐ **National Indigenous People's Day: June 21st**
- ☐ **Saint-Jean-Baptiste Day: June 24th**
- ☐ **Canadian Multiculturalism Day: June 27th**
- ☒ **Canada Day: July 1st**

**\* Project Title (required)**

Please enter the project title as it will appear on your promotional material.  
(125 characters)

Celebrate Canada Day

Validate & Save

Next ➔

**\* Funding request from Celebrate Canada (required) \***

\$5,000 and under

**Program objectives**

**\* Which program objective(s) will your project address? Choose the applicable response. (required)\***

- ☐ **Enable Canadians to appreciate Canada's cultural, ethnic, linguistic and geographic diversity.**
- ☒ **Create opportunities for Canadians to participate in celebrations that create a sense of pride and belonging to Canada.**

**\* Describe how your organization plans to meet the selected program objective(s). Please note whether members of diverse communities will be involved in the planning and/or programming of the event. Also note whether organizations serving diverse communities will be invited to partner with your organization to plan and/or manage the event. (2000 characters) (required) \***

The Village of Tahsis partners with multiple community groups that help plan and manage the Canada Day Celebration. Some of those groups include; Heritage Society, Literacy Society, Tahsis Salmon Enhancement Society, Lion Club, and Tahsis Junior Canadian Rangers.

## Target group

In addition to the general public, the project will reach:

- ☐ **Ethnocultural Communities**
- ☒ **Youth**
- ☒ **Indigenous People's Communities**
- ☐ **Official-Language Minority Communities**

**\* Describe how your organization plans to conduct targeted outreach to the communities listed above. Targeted outreach may include things such as: recruiting volunteers from diverse communities, holding learning activities to promote diversity and planning events that highlight cultural, ethnic, linguistic and/or geographic diversity. (2800 characters) (required) \***

Poster and Various social media outlets are used to reach out to all surrounding community members. Through the societies that we partner with, especially the literacy and heritage societies, will use their expertise to ensure that we promote diversity into the event.

- \* Describe how your organization will make an effort to include members of the targeted communities in planning the events. (2800 characters) (required) \***

Poster will be displayed around the Village to reach local community groups and residents. We will reach Indigenous community members in Tsaxana as the Village of Tahsis is on Mowachaht/Muchalaht First Nations Territory. The event will also be advertised on our Village's website, Facebook page, and our local blog. There will be activities, games and entertainment designed for all age groups including our local youth.

### **Applicant capacity**

- \* Has your organization planned events of this scale in the past? What kind of resources do you have to help make your event a success? Please describe the capacity of your organization to organize and manage this event. (3000 characters) (required) \***

This is a yearly event that the Village hosts. Along with Village staff, the Heritage Society, Literacy Society, Lions Club, Tahsis Junior Canadian Rangers, and the Tahsis Salmon Enhancement Society also help plan and run the event.

- \* Will you have partnerships and/or sponsors? (This includes receiving in-kind support.) (required) \***

Yes



Once you submit your application, you may not change the date, location or activities of your event without prior approval from the department.

## Proposed event

Note that priority is given to events held on the actual date of their Celebrate Canada designated day. In some circumstances, funded activities may be undertaken up to five days prior to the Celebrate Canada period, except for Canada Day which has to be held on the designated day of July 1st.

### \* Event start date. (required) \*



### \* Event end date. (required) \*



### \* Format of the proposed event (required) \*



### \* Describe the proposed event. Include information such as: description of the show, the protocol ceremony, entertainment, games, etc. (2000 characters) (required) \*

Our Canada Day event will be held at the Tahsis Information Centre/Museum on July 1, 2022. The event will commence with our Mayor (or Councillor) opening the event and acknowledging the Canadian Heritage Finding and that Tahsis is on Mowachaht/Muchalaht First Nations Territory. The Village residents will then sing "O Canada". Following the singing of our National Anthem we will have a community BBQ, Cup Cake decorating, Museum tours, games for youth, Canadian Trivia, and local Musicians. Lastly a Canada Day Cake cutting ceremony followed by cake. We will live stream the opening ceremony and singing of "O Canada" on Facebook. Host separate online Canadian History trivia contest will be hosted by the Heritage Society.

**\* Number of expected participants for this year's event (required) \***

150

**If applicable, how many people attended the event last year?**

50

Provide one address where your main event will take place. If you cannot provide a specific address, please provide the intersection, park, postal code, or public space where your event is being held. This information may be used to promote your event.

**\* Address or name of intersection/park, public space (required) \***

107 Rugged Mountain Rd

**\* City/town (required) \***

Tahsis

**\* Province / Territory (required) \***

British Columbia

**Postal code**

V0P 1X0

**Google Maps URL**<https://goo.gl/maps/kwp5TmfFZP8RRJmj6>**Time of event**☐ **All-day event**

**\* Start time (required) \***

11:00 AM

**\* End time (required) \***

2:00 PM

**Event social media**

Social media accounts related to the event (ex., Facebook event, Twitter account devoted to the event, etc.)

**Facebook****Instagram****Twitter****YouTube**[< Previous](#)[Next >](#)



If you are successful in your funding request, you must respect a series of requirements in the carrying out of your event(s). Please answer the following questions regarding these requirements.

### **The expected number of participants for all events**

150

### **Canadian Heritage acknowledgement and symbols**

**\* How will you acknowledge support from Canadian Heritage? At least one check box must be selected. (required)\***

See the [Guide on the public acknowledgement of financial support](#) for more information.

- ☒ **"Canada" wordmark and acknowledgement text**
- ☒ **Advertisements and public service announcements**
- ☒ **Printed materials (flyers, ads, posters, etc.)**
- ☒ **Social media (Facebook, Twitter, Instagram etc.)**
- ☒ **Verbal acknowledgement**
- ☐ **Press releases**
- ☒ **Websites**
- ☐ **Other (Specify)**

**\* Will you use Canadian symbols? (required) \***

Please note: Using Canadian symbols is not a requirement but is strongly encouraged. Visit the [Symbols of Canada](#) website for guidance.

Yes

**Official languages requirements**

Canadian Heritage (PCH) is committed to take positive measures to enhance the vitality of the English and French linguistic minority communities in Canada as well as to support and assist their development, and to foster the full recognition and use of both English and French in Canadian society.

If you receive funding from PCH, you commit to being in compliance with the official languages obligations contained in your application and/or in your funding agreement.

Official language requirements:

- Acknowledge the Government of Canada's support for the project in English and in French.
- Basic information on the project will be available in English and French.

**\* ☒ I agree (required) \***

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## **Expenses**

Please note that Total Project Costs must equal Total Anticipated Revenues. In designated sections, you can add a maximum of five extra lines.

### **Expenses (cash only)**

The following expense types cannot be requested from PCH: BBQ, food and beverages, alcohol license, prizes.

[Add extra line](#)

**Expense Item** BBQ, food and beverages

**Total** \$450

**Requested from PCH** \$0



**Expense Item** Alcohol license

**Total** \$0

**Requested from PCH** \$0



**Expense Item** Prizes

**Total** \$200

**Requested from PCH** \$0



**Expense Item** Traditional food (for Multiculturalism Day and National Indigenous Peoples Day only)

**Total** \$0

**Requested from PCH** \$0



**Expense Item** Fireworks

**Total** \$0

**Requested from PCH** \$0



**Expense Item** Inflatable games

**Total** \$0

**Requested from PCH** \$0



**Expense Item** Labor for set up, managing, and organizing

**Total** \$611

**Requested from PCH** \$0



**Expense Item**      Advertising, decorations and signage

**Total**            \$513

**Requested from PCH**    \$150



**Expense Item**      Canada Day cake, plates, utensils, napkins

**Total**            \$668

**Requested from PCH**    \$668



**Expense Item**      Entertainment

**Total**            \$750

**Requested from PCH**    \$750



**Grand total - Expenses**

\$ 3192

**Total Requested from PCH**

\$ 1568

## Revenues

In designated sections, you can add a maximum of five extra lines.

Add extra line

**Revenue item**      Applicant contribution

**Amount**      \$0



**Revenue item**      Provincial / Territorial Government

**Amount**      \$0



**Revenue item**      Partners and Sponsors

**Amount**      \$150



**Revenue item**      Municipal Government or Agency

**Amount**      \$1,474



**Grand total - Revenues (including amount requested from PCH)**

\$ 3192

Please attach the following documents:

(If unincorporated) The Unincorporated Applicant Acceptance of Responsibility form.

(If requesting more than \$100,000) Most recent financial statements, unless you belong to the following categories: province, municipality, public school, university, hospital, or band council.

☒ **We are not attaching any documents because we are an incorporated organization requesting less than \$100,000 and/or we are a province, municipality, public school, university, hospital, or band council.**

Download Unincorporated Form

Attach file

There are no records to display.

Validate & save

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## Declaration

As the authorized person, I declare that:

- All Celebrate Canada events will be open to the public, no admission fees nor donations will be required, and that the activities will be free of charge;
- The information in the application is true, accurate and complete;
- I have all the necessary authorities to undertake the proposed project, or will obtain these authorities prior to the approval of the project;
- I and any person lobbying on my behalf to obtain funding are in compliance with the Lobbying Act and that no actual or potential, direct or indirect, contingency fee arrangement exists;
- No public servant or holder of public office, past or present, will derive a direct benefit from the approved funding in breach of the Values and Ethics Code for the Public Service or the Conflict of Interest Act;
- I will act in compliance with applicable statutes, regulations, orders, standards and guidelines governing the program from which funding is being sought; and
- I commit to take measures conducive to creating a workplace free from harassment, abuse and discrimination of any kind.
- I acknowledge that the submission of this Application does not constitute a commitment on the part of the Minister to award funding.
- I authorize the Minister to disclose any information submitted in this Application within the Government of Canada or to outside entities, subject to applicable restrictions associated with privacy, confidentiality and security for the following purposes:
  - To reach a decision on the application;
  - To support transparency, accountability and citizen engagement; and

- To respond to requests made under the Access to Information Act and the Privacy Act.

## Attestation

If funds are approved, as the authorized person, I agree that:

- This Application, the Funding Approval Letter, or any additional conditions agreed upon in a separate agreement, will constitute the entire agreement between myself (the Applicant) and the Minister of Canadian Heritage, effective as of the date of the Funding Approval Letter;
- This Agreement does not create a partnership, agency or joint venture and I shall not represent myself as an agent, partner or employee of the Department in carrying it out; and
- I will share results, if requested.

In addition, I shall:

- Use the funds only for the purposes specified in the Agreement;
- Indemnify the Minister from any claim or cause of action arising from injury, damage, or death sustained in carrying out this Agreement; and
- Publicly acknowledge the funding.

**\* ☒ I agree (required) \***

**Name**

Amanda Knibbs

**\* Title within the organization (required) \***

IT Coordinator

**Date**[← Previous](#)[Next →](#)

Please make sure you have completed all the sections of the Celebrate Canada Application. You will not be able to submit the application with incomplete sections. If you need to return to a section, either use the navigation menu on the left or the “Back” buttons. Once all the sections are complete, click “Submit.” If some sections remain incomplete, you will receive an error message prompting you to return and complete any outstanding sections.

Section	Status
Project Information	Complete
General Information	Complete
Canada Day: July 1st	Complete
Requirements	Complete
Budget	Complete
Supporting Documents	Complete
Declaration/Attestation	Complete

## Printable Application

Once you submit your application, a printable PDF of your completed application and your Applicant Profile will be available here.

There are no folders or files to display.

Submit