



Minutes

<u>Meeting</u>	Regular Council
<u>Date</u>	2021-10-05
<u>Time</u>	7:00 PM
<u>Place</u>	Municipal Hall - Council Chambers and by electronic means

<u>Present</u>	Mayor Martin Davis Councillor Bill Elder Councillor Sarah Fowler Councillor Cheryl Northcott Councillor Lynda Llewellyn	by video by video
<u>Staff</u>	Mark Tatchell, Chief Administrative Officer Shelley Debruyne, Administrative Coordinator Janet St-Denis, Finance and Corporate Services Manager	by video by video
<u>Guests</u>	Shaun Koopman, SRD Protective Services Coordinator	by video
<u>Public</u>	3 members of the public.	by phone/video

A. Call to Order

Mayor Davis called the meeting to order at 7:00 p.m.

Mayor Davis acknowledged and respected that Council is meeting upon Mowachaht/Muchalaht territory.

B. Introduction of Late Items

Report to Council Re: UBCM 2022 Community Resiliency Investment Grant Application under New Business as "M3".

C. Approval of the Agenda

Fowler/Elder: VOT 0346/2021

THAT the Agenda for the October 5, 2021 Regular meeting of Council be adopted as amended.

CARRIED

D. Petitions and Delegations

None

E. Public Input # 1

None

F. Adoption of the Minutes

- Minutes of the Committee of the Whole held on September 21, 2021**

Fowler/Elder: VOT 0347/2021

THAT the Committee of the whole meeting minutes of September 21, 2021 be adopted as presented

CARRIED

2 Minutes of the Special Council Meeting held on September 21, 2021

Fowler/Elder: VOT 0348/2021

THAT the Special Council meeting minutes of September 21, 2021 be adopted as presented.

CARRIED

3 Minutes of the Regular Council Meeting held on September 21, 2021

Fowler/Elder: VOT 0349/2021

THAT the Regular Council meeting minutes of September 21, 2021 be adopted as presented.

CARRIED

G. Rise and Report

None

H. Business Arising

1 Resolution Re: In Person Attendance by the Public at Council and Committee of the Whole Meetings

Fowler/Elder: VOT 0350/2021

THAT this Resolution be received for consideration.

CARRIED

Fowler/Elder: VOT 0351/2021 THAT

WHEREAS: Council passed Resolution 0298/2020, in response to Ministerial Order 192, to clarify that, despite best efforts, members of the public could not be accommodated to attend Council and committee meetings in person; and

WHEREAS Ministerial Order 192 expired on September 28, 2021; and

WHEREAS the Provincial Health Officer's Order on Gatherings and Events, dated September 10, 2021 permits indoor gatherings of up to 50% of the seated occupancy capacity; and

WHEREAS proof of vaccine is not required to attend a Council meeting in person; and

WHEREAS the Provincial Health Officer encourages mask wearing in indoor public spaces where social distancing cannot be met;

THEREFORE BE IT RESOLVED, THAT up to 15 members of the public be permitted to attend Council and committee meetings in person, which is 50% of the seated occupancy capacity; and

BE IT FURTHER RESOLVED, THAT each person attending a Council or committee meeting wear a face mask; and

BE IT FURTHER RESOLVED, THAT Council hold regular, special and committee meetings electronically in accordance with the Community Charter and Council's Procedure Bylaw.

CARRIED

2 Report to Council Re: Community Unity Trail Follow up to Council Resolution 0227/2021

Fowler/Elder: VOT 0352/2021

THAT this Report to Council be received.

CARRIED

The CAO spoke to his Report to Council and responded to questions from Council. A discussion of the options followed.

Fowler/Elder: VOT 0353/2021

THAT public input be permitted on this agenda item.

CARRIED

A member of the public spoke to using grants and funding to fix and maintain trails existing within the municipality and to improve the accessibility of the trails.

Northcott/Fowler: VOT 0354/2021

THAT The Uniting 4 Communities Society convene a meeting to consider these and other options as per the May 3rd, 2021 Report to Council on the Community Unity Trail.

CARRIED

J. Council Reports

Mayor Davis (verbal report)

That Council supported the first National Truth and Reconciliation Day , and noted that the Village flags were at half mast on September 30th.

Councillor Elder (verbal report)

Four long time Tahsis residents have passed away recently; Johannes Vandenburg, Mike Ebach, Rayne Ruhl and Herby DeRuiter.

Councillor Fowler

No report

Councillor Lynda Llewellyn (written report)

At the last VIRL meeting there was a report on the ongoing Tahsis Library negotiations. While the written report mentioned other library closings the verbal report emphasized they are not looking at closing the Tahsis Library right now but wanted to express that it may be option in the future. It was expressed that they continue to work with Tahsis staff to find a solution. I strongly believe a Library is an important part of future growth in our community and am ever hopeful we will find a solution. The board also voted to pause any new builds for the time building in hopes the construction industry will stabilize soon. It is extremely hard to budget for building at this time as prices change drastically from design to tender to actual build. The new library in Campbell River has been put on hold for a year as the cost went well beyond the originally \$14m estimate.

In recognition of the First Annual Day for Truth and Reconciliation VIRL gave all their staff and board trustees and their alternates the chance to do an online course called "4 Seasons of Reconciliation". It was a 3 hour course and we could stop and start as we needed. I completed the course over 2 nights and passed the final exam, earning a certificate along with more understanding.

I attended an online conference on seniors put on by COSCO. I was in the housing stream and a technology and the aging stream. Both were informative but I got more out of the technology one as the housing one really covered ground I was familiar with already. There was a group called GLUU (it stands for nothing but is a name they made up to grab attention) helping seniors become more comfortable with technology. It is free to seniors. If you care to look up their website it is gluusociety.org.

Respectfully submitted

Councillor Northcott

No report.

Elder/Fowler: VOT 0355/2021

THAT the Council Reports be received.

CARRIED

K. Bylaws

1 Council Procedure Amendment Bylaw No. 643, 2021

1st, 2nd, 3rd Readings

Fowler/Elder: VOT 0356/2021

THAT the Report to Council be received.

CARRIED

The CAO spoke to his Report to Council.

Fowler/Elder: VOT 0357/2021

THAT option #1 be approved.

CARRIED

Fowler/Elder: VOT 0358/2021

THAT the Council Procedure Amendment Bylaw No. 643, 2021 be received for consideration.

CARRIED

Fowler/Elder: VOT 0359/2021

THAT the Council Procedure Amendment Bylaw No. 643, 2021 receive a first reading this 5th day of October, 2021.

CARRIED

Fowler/Elder: VOT 0360/2021

THAT the Council Procedure Amendment Bylaw No. 643, 2021 receive a second reading this 5th day of October, 2021.

CARRIED

Fowler/Elder: VOT 0361/2021

THAT the Council Procedure Amendment Bylaw No. 643, 2021 receive a third reading this 5th day of October, 2021.

CARRIED

L. Correspondence

- 1 Email from Electoral Area Directors of the Regional District of Mount Waddington
Re: Donation to Lytton B.C.**

- 2 Letter from City of Langley to the Honourable Josie Osborne, Minister of Municipal Affairs
Re: Appointment of Directors to Regional District Boards.**

- 3 **Ministry of Transportation and Infrastructure Re: UBCM 2021 Follow Up - MoTi Staff Meetings**
- 4 **Letter from Cathy Peters, BC Anti-human Trafficking Education to Mayor and Council Be Amazing Campaign- Re: An Anti-Human Trafficking Initiative**
- 5 **UBCM Provincial Response to 2020 Resolution- EB19- Public Highway Designation for Resource Roads.**

Llewellyn/Fowler: VOT 0362/2021

THAT these correspondence items be received.

CARRIED

Elder/Fowler: VOT 0363/2021

THAT correspondence items 3 & 5 be pulled for discussion.

CARRIED

- 3 **Ministry of Transportation and Infrastructure Re: UBCM 2021 Follow Up - MoTi Staff Meetings**
Councillor Northcott spoke to this correspondence item.

- 5 **UBCM Provincial Response to 2020 Resolution- EB19- Public Highway Designation for Resource Roads.**
Councillor Lewellyn spoke to this correspondence item, a discussion followed.

Elder/Fowler: VOT 0364/2021

THAT council reply to the undated letter from Ministry of Transportation and, Infrastructure, staff received on September 21, 2021, reaffirming Councils interest in a meeting within 30 days with MoTI, FLNRORD and Mainroad, the community as well as other road user stakeholders.

CARRIED

M. New Business

- 1 **Mayor Davis- Notice of Motion Re: Business Licenses**

Elder/Llewellyn: VOT 0365/2021

THAT this Motion be received.

CARRIED

Staff requested clarification with respect to the objectives of the business licensing model and the expectations with respect to strategic priorities, public consultation, time commitments and resources for the initiative. A discussion followed.

Elder/Davis: VOT 0366/2021

WHEREAS the Village of Tahsis does not have accurate knowledge of businesses in town;

WHEREAS having accurate data is needed in order to promote, regulate and tax businesses in Tahsis;

THEREFORE Council directs staff to investigate other models and report back to council with options for instituting a business licensing system for Tahsis.

FAILED

2 Mayor Davis- Notice of Motion Re: Head Bay Forest Service Road

Davis/Elder: VOT 0367/2021

THAT this Motion be received.

CARRIED

WHEREAS efforts by the Village of Tahsis to receive complete and timely inspection reports on the condition of the Head Bay Forest Service Road from the Ministry of Transportation and Infrastructure, have not been productive;

WHEREAS Council has no clear means to determine if Mainroad Contracting is fulfilling the terms of its contract to maintain the HBFSR;

THEREFORE Council directs staff to file a freedom of information request with said Ministry, to release the aforementioned documents spanning the current Mainroad contract, including the most recent reports.

3 Report to Council Re: UBCM 2022 Community Resiliency Investment Grant Application

Fowler/Elder: VOT 0368/2021

THAT the report from the SRD Protective Services Coordinator be received.

CARRIED

Shaun Koopman spoke to his Report to Council. Council responded by thanking Shaun Koopman for his hard work and a short discussion followed. SRD Tsunami Inundation Maps for Tahsis will be on the SRD website tomorrow.

Fowler/Elder: VOT 0369/2021

THAT the Village of Tahsis approve an application to the 2022 Community Resiliency Investment grant; and

THAT the Village of Tahsis commit to overall grant management if the application is successful.

CARRIED

N. Public Input #2

A member of the public requested an update on the Benches and Shelters project, to which the CAO responded explaining it will be completed in 2022.

Adjournment

Elder/Llewellyn: VOT 0370/2021

THAT the meeting be adjourned at 8:35 p.m.

CARRIED

Certified Correct this

the 19th day of October, 2021



Chief Administrative Officer



Minutes

Village of Tahsis

Meeting	Committee of the Whole		
Date	2021-09-21		
Time	1:00 p.m.		
Place	Municipal Hall - Council Chambers and by electronic means		
Present	Mayor Martin Davis		
	Councillor Bill Elder		
	Councillor Sarah Fowler	by video	
	Councillor Lynda Llewellyn		joined
	Councillor Cheryl Northcott	by video	meeting 1:13
		by video	
Staff	Mark Tatchell, Chief Administrative Officer		
	Kira Marshall, Tahsis Community Tourism Co-ordinator	by video	
	Janet StDenis, Corporate Services Manager	by video	
Guests	Glen Greenhill, Manager BC Emergency Health Services	by video	left meeting
	Virginia Mountan, Community Paramedic, BC Emergency Health Services	by video	1:14 p.m.
			left meeting
		by video	1:14 p.m.
Public	1 member of the public	by phone/video	

Call to Order

Mayor Davis called the meeting to order at 1:02 p.m.

Mayor Davis acknowledged and respected that Council is meeting upon Mowachaht/ Muchalaht territory

Introduction of Late Items

None.

Approval of the Agenda

Elder: COW 069/2021

THAT the Agenda for the September 7, 2021 Committee of the Whole meeting be adopted as presented.

CARRIED

**M . New
Business**

- 1 **B.C. Ambulance Service (Tahsis Station)- presentation to Council on Service Delivery in Tahsis.**

Elder: COW 070/2021

THAT this presentation be received.

CARRIED

Glen Greenhill briefed Council on the staffing of the Tahsis Ambulance Station which effective November 1st, 2021 will consist of four .75 FTE positions (2 Community Paramedics and 2 Primary Care Paramedics) who will provide 24/7/365 emergency health care for the community. A question period followed.

- 2 **Kira Marshall, Tahsis Community Tourism Co-ordinator: Presentation on Tahsis' digital marketing program.**

Elder: COW 071/2021

THAT this presentation be received.

CARRIED

The Tahsis Community Tourism Co-ordinator presented to Council an overview of the Tahsis Digital Marketing Project highlighting the goals, channels, deliverables and means. A question period followed.

Adjournment

Elder: COW 072/2021

THAT the meeting adjourn at 1.57 p.m.

CARRIED

Certified correct this
5th day of October 2021



Minutes

<u>Meeting</u>	Special Council
<u>Date</u>	2021-09-21
<u>Time</u>	2:30 PM
<u>Place</u>	Municipal Hall - Council Chambers and by electronic means

<u>Present</u>	Mayor Martin Davis Councillor Bill Elder Councillor Sarah Fowler Councillor Cheryl Northcott	by video by video
<u>Regrets</u>	Councillor Lynda Llewellyn	
<u>Staff</u>	Mark Tatchell, Chief Administrative Officer Enzo Calla, Bylaw Compliance Officer, Strathcona Regional District Janet St-Denis, Corporate Services Manager	by video by video
<u>Guests</u>	Mr H. Wenngatz, Lawyer for 1031249 B.C. Ltd. Stace Nielsen, Sole director of 1031249 B.C. Ltd. The owner of the property located at 1400 S. Maquinna Drive.	by phone
<u>Public</u>	2 members of the public	by phone

A. Call to Order

Mayor Davis called the meeting to order at 2:32 p.m.

Mayor Davis acknowledged and respected that Council is meeting upon Mowachaht/Muchalaht territory

B. Introduction of Late Items and Agenda Changes

None.

C. Approval of the Agenda

Elder/Fowler: VOT 0324/2021

THAT the Agenda for the September 21, 2021 Special meeting of Council be adopted as presented.

CARRIED

D. Petitions and Delegations

None

K. Bylaws

None.

H. Business Arising

- Report to Council Re: 1031249 BC Ltd.- Lot 4, Plan VIP46590, District Lot 443,**
1 Nootka Land District, & DL 493 (PID: 011-442-280), 1400 South Maquinna Drive,
Tahsis, B.C.

Elder/Fowler: VOT 0325/2021

THAT Council receive and consider the Staff Report regarding the inspection of the property and related findings and recommendations.

CARRIED

Mr. Wenngatz introduced himself as the lawyer for the property owner of 1400 S. Maquinna Drive.

Elder/Northcott: VOT 0326/2021

THAT Council play the video recording which forms part of the staff report.

CARRIED

Elder/Northcott: VOT 0327/2021

THAT Council engage in a discussion and permit the property owner to speak to this matter.

CARRIED

Stace Nielsen and Mr. Wenngatz were permitted to speak and Council responded to their questions and complaints. Mr. Wenngatz proposed that the Village and the property owner jointly retain a Geotechnical and Structural Engineer for purposes of assessing the property to which the Mayor and Council responded. Mr. Wenngatz asked that the water to the property be turned on and Staff invited the property owner to complete a work order requesting that the water service be turned on.

Elder/Fowler: VOT 0328/2021

THAT Council pursuant to Division 12 of Part 3 of the Community Charter hereby resolves and orders **THAT**

CARRIED

1. The building more particularly described as the former commercial centre with white exterior paint and red paint trim located adjacent to South Maquinna Drive ("Building 2") on 1400 South Maquinna Drive, Tahsis, BC, legally described as Lot 4, Plan VIP46590, District Lot 443, Nootka Land District, & DL 493 (the "Property"), is so dilapidated and unclean as to be offensive to the community;

2. The building more particularly described as the former commercial centre adjacent to the foreshore of Tahsis Inlet with white exterior paint and red paint trim ("Building 3") on the Property is so dilapidated and unclean as to be offensive to the community;

3. The owner of the Property, 1031249 B.C. Ltd. (the "Owner"), is hereby ordered to take the following remedial actions within 60 days of its receipt of notice of this Order:

- a. demolish and remove Building 2 and Building 3 in accordance with all applicable statutes and regulations;
- b. dispose of the remains of Building 2 and Building 3 including any asbestos or hazardous materials in accordance with all applicable statutes and regulations; and
- c. permanently fill in any openings in the ground resulting from the removal of Building 2 and/or Building 3.

4. The Village of Tahsis, its employees, agents and contractors are hereby authorized, in default of such remedial measures being completed by the Owner by the date specified, to carry out or have such work carried out and the expense charged to the Owner. If unpaid on December 31st in the year in which the work is done, the expense shall be added to and form part of the taxes to be paid on the real property as taxes in arrears or be collected as a debt.

CARRIED

Elder/Fowler: VOT 0329/2021

THAT the meeting be adjourned at 3:35 p.m.

CARRIED

Certified Correct this

the 5th day of October, 2021

Chief Administrative Officer



Minutes

<u>Meeting</u>	Regular Council
<u>Date</u>	2021-09-21
<u>Time</u>	7:00 PM
<u>Place</u>	Municipal Hall - Council Chambers and by electronic means

<u>Present</u>	Mayor Martin Davis	
	Councillor Bill Elder	
	Councillor Sarah Fowler	by video
	Councillor Cheryl Northcott	by video
	Councillor Lynda Llewellyn	by video

<u>Staff</u>	Mark Tatchell, Chief Administrative Officer	
	Shelley Debruyne, Administrative Coordinator	by video
	Janet St-Denis, Finance and Corporate Services Manager	by video

<u>Public</u>	2 members of the public.	by phone/video
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A. Call to Order

Mayor Davis called the meeting to order at 7:00 p.m.

Mayor Davis acknowledged and respected that Council is meeting upon Mowachaht/Muchalaht territory

B. Introduction of Late Items

None

C. Approval of the Agenda

Elder/Llewellyn: VOT 0330/2021

THAT the Agenda for the September 21, 2021 Regular meeting of Council be adopted as presented.

CARRIED

D. Petitions and Delegations

None

E. Public Input # 1

None

F. Adoption of the Minutes

1 Minutes of the Regular Council Meeting held on August 7, 2021

Elder/Llewellyn: VOT 0331/2021

THAT the Regular Council Meeting minutes of August 7, 2021 be adopted as presented.

CARRIED

G. Rise and Report

None

H. Business Arising**1 Resolution Regarding Vehicular Access to Pete's Farm and I.R. 11 Lands.****Elder/Llewellyn: VOT 0332/2021****THAT** this resolution be received.**CARRIED****Northcott/Fowler: VOT 0333/2021****WHEREAS:** there has been inappropriate and destructive motor vehicle operations in sensitive aquatic ecosystems in and around Tahsis,**THEREFORE BE IT RESOLVED, THAT** staff investigate options for restricting vehicular access from the Head Bay Forest Service Road and from the Leiner Campsite to Pete's Farm; and**BE IT FURTHER RESOLVED, THAT** staff investigate options for restricting vehicular access to the Mowachaht/Muchalaht First Nation I.R. 11 foreshore; and**BE IT FURTHER RESOLVED THAT** staff report back to Council with options and recommendations.**CARRIED****1 "no" vote registered
Councillor Elder****J. Council Reports****Mayor Davis** (written report)

Since the last meeting, I have met with the provincial ministers of agriculture, forests, environment, municipal affairs and finance. The transportation minister sent lower level functionaries instead, which was a bit insulting considering all the issues we are having with the appalling condition of the road. Yes, we got several patches of sealcoat repaired, and yes, they did pave a couple of bridge approaches, but grading remains a serious issue. In the summer the excuse was that it was too dry. When the rains came, the excuse was that the grader was broken, after grading just from Gold River to the summit. No replacement grader came, and to date, much of the road remains unmaintained. Just last week, I helped out a couple whose camperized bus was hanging precipitously from the edge of the road after losing control. I have been talking to our MLA and she is taking the state of our road directly to the transport minister. We can only guess as to whether it will lead to some meaningful action.

I have also attended meetings of the Comox Strathcona Waste Management Board, Strathcona Regional District, the Municipal Insurance Association of BC AGM, and the board of the Island Coastal Economic Trust.

We are also working on trying to move forward the ATV trail proposal, but it remains to be seen if we can reach an agreement with Rec Sites and Trails BC over their objections to the engineering done on the steep sections of trail. If we can't, we may have to forfeit 2/3 of the money and use the rest, \$200,000, for other trail or improvement work that would benefit Tahsis.

In the last few days, two boats have sunk in Tahsis, but fortunately they have both been raised. Some diesel fuel was spilled. And the truck that was sunk in the Leiner River has been removed, fortunately before the heavy rains swept it away.

The Union of BC Municipalities annual convention was held, again online. There were a few interesting seminars and Premier Horgan gave the closing address. Also, Rick Mercer did an hourlong interview where he expounded on the state of Canada and the federal election.

Today, a film crew was in town, shooting a Tourism Vancouver Island promotional video on Tahsis. We also met with Kira Marshall, who has been contracted to promote our community through social media, apps and other forms of engagement.

At a meeting today, we voted unanimously to order the demolition of the old plaza buildings at the south end of town. They have been a decaying eyesore for years and are becoming increasingly hazardous now that one of the buildings has started to collapse. There may still be a legal challenge from the owner.

Councillor Elder

No report

Councillor Fowler

No report

Councillor Lynda Llewellyn

Voting for the Federal Election held on September 20, 2021, at the Rec Centre was well attended. Out of 316 on voters list, 163 voted, making it well over a 50% turn out. This is not including the mail-in votes.

Councillor Northcott

No report.

Elder/Fowler: VOT 0334/2021

THAT the Council Reports be received.

CARRIED

K. Bylaws

None

L. Correspondence

- 1 Ambulance Paramedics of British Columbia RE: Emergence Paramedics and Dispatchers: Who we are and what we do!**

Elder/Fowler: VOT 0335/2021

THAT these correspondence items be received.

CARRIED

M. New Business

- 1 National Truth and Reconciliation Day**

Elder/Llewellyn: VOT 0336/2021

THAT this Resolution to Council be received.

CARRIED

Fowler/Llewellyn: VOT 0337/2021

WHEREAS the federal government announced in June that September 30th is a new annual statutory day to commemorate the history and ongoing trauma caused by residential schools and to honour those who were lost and the survivors, families and communities who continue to grieve; **AND**

WHEREAS Tahsis Council is committed to recognizing this important day in response to one of the 94 Truth and Reconciliation Commission's Calls for Action; **AND**

WHEREAS it is essential that the Village of Tahsis honour residential school survivors and their communities in doing our part to come to terms with the truths about residential schools and advance reconciliation;

THEREFORE BE IT RESOLVED THAT: Village of Tahsis municipal hall, Tahsis Recreation Centre and Puddle Ducks Daycare be closed on September 30th each year and public works and other municipal services will be closed on that day; **AND**

BE IT FURTHER RESOLVED THAT: Village of Tahsis flags be lowered to half mast on September 30th to commemorate National Truth and Reconciliation Day.

CARRIED

1 "no" vote registered
Councillor Elder

2 Municipal Regulation of Single Use Plastics

Elder/Fowler: VOT 0338/2021

THAT this report be received for discussion.

CARRIED

A discussion of options followed.

Northcott/Fowler: VOT 0339/2021

THAT option # 3 be approved.

THAT the Village of Tahsis re-visit this issue in 2022 after other CSWM municipalities have adopted single use plastic bylaws.

CARRIED

1 "no" vote registered
Councillor Elder

N. Public Input #2

A member of the public spoke to the benefits of bringing business licenses back.

A member of the public inquired how to order a plaque for the Memorial Wall to which Staff responded.

A member of the public thanked Council for its decision regarding the Maquinna Hotel but also commented on the appearance of the Spartree Motel.

Adjournment

Elder/Llewellyn: VOT 0340/2021

THAT the meeting be adjourned at 7:56 p.m.

CARRIED

Certified Correct this

the 5th day of October, 2021

Chief Administrative Officer

VILLAGE OF TAHSIS

Report to Council

To: Mayor and Council

From: Chief Administrative Officer

Date: September 22, 2021

Re: Community Unity Trail – Follow up to Resolution 0227/2021

PURPOSE OF REPORT:

In accordance with the above referenced Resolution, to provide Council with information from Onsite Engineer's assessment of the March 2021 Recreation Sites and Trails decision to not approve the Village's application under the *Forest and Range Practices Act*

OPTIONS/ALTERNATIVES

See Options and Staff Recommendation from the May 3, 2021 Report to Council (attached).

BACKGROUND:

At its May 18th regular meeting, Council passed the following resolution:

Northcott/Fowler VOT 0227/2021

THAT staff arrange to meet with Onsite Engineering Ltd. to request a desk review of the RSTBC decision and the information relied upon by RSTBC in making its March 12, 2021 decision to not approve the Village's application under the *Forest and Range Practices Act*.

CARRIED

Village of Tahsis and Village of Zeballos staff met with Onsite Engineering representatives by phone on September 8th. Onsite's main point from its review of the RSTBC assessment is that the connecting trail section cannot be constructed to RSTBC's maximum cut slope angle of 67%, as stipulated in John Hawkings' March 11th letter.

Onsite focused on the following in John Hawkings March 11, 2021 letter:

“Due to the steepness of the terrain and geographical constraints, the proposed trail geometry with cut slopes at 100% exceeds stated stable slope angles of 67%. The degree and complexity of construction and installed infrastructure required to achieve the proposed grades far exceed standards for a recreation trail... In addition, the proposed tread width of 4m is significantly wider than any recreation trail standard. If the overall design ... cannot achieve maximum slopes of 67% and trail tread widths suitable for a recreation trail, RSTBC will not be able to consider approval of the trail ...”

Still, Onsite maintains that the connecting trail section can be constructed to achieve a safe and sustainable trail. Onsite spoke with Shelley Higman, Senior Area Engineer with the Ministry of Forests, Lands, Natural Resource Operations and Rural Development, who authored the detailed spreadsheet comments appended to Hawkings letter. Onsite believes that by working with Shelley Higman, they could address the erosion and soil stability concerns to achieve a trail design meeting professional engineering standards. However, if RSTBC remains firm in its view that the cut slope angle cannot exceed 67%, then the proposed connecting trail section is a non-starter. The other recommended or required actions described in the spreadsheet would require more design work and retaining other consultants and, hence, more costs.

The information above information from Onsite will be shared with Ministry staff from the Rural Development Branch at a project status meeting on September 28th. As Council knows, the Village has received \$200,000 from the Ministry’s Rural Dividend Fund for the project, which can only be used if the project receives RSTBC approval. However, Ministry staff have indicated that this funding could be re-purposed for other Village of Tahsis economic development projects, with Ministry approval.

POLICY/LEGISLATIVE REQUIREMENTS:

Any decision or direction from Council which deviates from the scope of the Community Unity Trail should be undertaken only after consulting with the Uniting 4 Communities Society, the Village of Zeballos, the Ehattesaht/ Chinehkint First Nation and the Mowachaht/Muchalaht First Nation. It bears noting that from 2015 to 2018 Tahsis and Zeballos alternated submitting grant applications for the trail project development. The \$200,000 in funding received by Tahsis was due to the fact that it was Tahsis’ turn to submit a grant application.

FINANCIAL IMPLICATIONS:

Financial implications depend entirely on Council's direction. Staff can and will provide more detailed cost estimates to assist with Council's decision making, if requested.

STRATEGIC PRIORITY:

Yes: "Build with Community Unity Trail linking Tahsis with Zeballos"

RECOMMENDATION:

See Staff Recommendation from the May 3rd staff report

Respectfully submitted:



Mark Tatchell, CAO

VILLAGE OF TAHSIS

Report to Council

To: Mayor and Council

From: Mark Tatchell, CAO

Date: May 3, 2021

Re: Community Unity Trail Options

PURPOSE OF REPORT:

To summarize options for the Community Unity Trail project in light of the March 12, 2021 Recreation Sites and Trails (“RSTBC”) decision rejecting the Community Unity Trail submission to establish a multi-purpose trail between Tahsis, Zeballos and Ehatis.

OPTION 1

Re-design the trail taking into account the issues and input from RSTBC in the March 12, 2021 letter and appendix and re-submit for approval under the Forest and Range Practices Act.

Pros:

- Is consistent with decisions and directions approved by grant funders, the Village of Tahsis and the Uniting 4 Communities Society (“the Society”).
- The RSTBC letter leaves open the possibility for a revised submission
“I hereby request that any subsequent versions of your application meet the recommendations contained in this letter and the appropriate components be reviewed and signed by a professional engineer, geotechnical engineer, and other professionals as required before being re-submitted.”
- Can utilize and leverage already completed engineering and data collection work.

Cons:

- The RSTBC letter invites a re-submission which would address all of the issues listed in the letter and the table. At the same time, John Hawkings (“Hawkings”), RSTBC Director, made clear during the March 25, 2021 phone meeting that he believes the terrain and soil conditions of the connecting section are too challenging to engineer, construct and maintain a trail suitable for quads/ATVs that would meet RSTBC’s requirements.
- It remains uncertain whether the Society or any of the communities have the capacity to maintain the trail to the level required by RSTBC.
- A source(s) of funding for new engineering work and work by other professional consultants would need to be identified and confirmed.
- Estimated time to complete and submit a revised proposal and receive a response from RSTBC is 2-3 years. It is unknown whether the Rural Dividend program and ICET would agree to further extensions of time to accommodate this re-submission.

OPTION 2

Re-design the route linking the Extravagant and Little Zeballos mains as a forestry road and develop an application for provincial government approval

Pros:

- RSTBC suggests that the engineering and construction required for the connecting section auger for a road, rather than a trail.
- The engineering, design and environmental assessment work to date could possibly re-purposed for a road permit application under the *Land Act* or the *Forest Act*.

Cons:

- Uncertain whether grant funders would agree to use approved grant monies to pay for road construction.
- Changes the project scope from a recreational trail to a road which could affect trail branding and marketing.
- Would require consideration consultation with existing road tenure holder (WFP).
- Construction costs would be greater than trail construction.
- Would require more resources to engage provincial government staff, seek advice, consult funders and stakeholders and prepare submission.

OPTION 3

Consider other routes for a multi-purpose trail, including the route proposed by 43K in 2016, and develop a new proposal for submission to RSTBC.

Pros:

- Is consistent with the original concept of establishing a multi-purpose trail between Tahsis and Zeballos.
- Other routes may have fewer trail design and construction challenges and issues.
- Rural Dividend continues to be supportive of a recreational multi-purpose trail between Tahsis and Zeballos.

Cons:

- Would require more resources to: research other routes; conduct recce work, engineering, design, environmental assessment.
- No guarantee that a suitable route can be found.
- No guarantee that a FRPA application for a new route would be approved by RSTBC.

OPTION 4

Research options for a hiking (and/or mountain bike) trail using this route or a coastal route between Tahsis and Zeballos

Pros:

- Hawkings suggested considering either re-scoping the proposed trail for hiking or mountain biking or developing a proposal for a coastal hiking trail. There is high demand for coastal hiking trails (e.g., Nootka Trail, North Coast Trail) and a new coastal hiking trail would be a great asset for the province, according to Hawkings.
- Developing a hiking trail could be less costly than a multi-purpose trail aimed at ATV/Quad users, depending on the terrain.
- Rural Dividend would likely be supportive of a hiking trail between Tahsis and Zeballos.
- Would be a magnet for visitors, similar to a multi-purpose trail.

Cons:

- Would require more resources to research route options and conduct the reconnaissance work, design, environmental assessment and the other requirements for a RSTBC submission.
- No guarantee that a suitable route can be found.
- No guarantee that a submission would be approved by RSTBC.
- A business case would also need to be conducted to determine the economic benefits to the community.

OPTION 5

Postpone or cancel the project.

Pros:

- Reduces future Village expenditures on a project which may never be approved.
- Allows staff and other resources to focus on other Council and Village priorities.

Cons:

- Loss of a potentially significant eco-tourism asset which could support existing businesses and spur new businesses.
- Over \$200,000 spent on the project to date without resulting in a viable proposal.
- Loss of opportunity to work collaboratively with Zeballos and the two First Nations.
- Failure to complete could impact future grant applications.
- Potential reputational risk.

Analysis

Proceeding under any of the Options 1-4, will require a confirmed source of funding, staff time commitment and a collective understanding that: a) the additional work may take 2 or more years to complete; and b) even a revised or new proposal may not receive RSTBC approval.

Moreover, to make an informed decision regarding any of these options (or others), more information is required. Gathering this preliminary information for decision-making purposes will likely require expenditures on professional consultants and staff time. Making a decision without more information could prove risky (i.e., costly). The Village and the Society may decide on an initial or tentative preferred option(s) and then investigate to determine whether that option is viable based on the preliminary research.

Initial Recommendations

- The Society convene a meeting to consider these and other options.
- The Village (as grant recipient) and the Society appoint a small ad hoc committee to consult with Rural Dividend and ICET on these (and/or other) options to determine how the grant funding would be affected under the various scenarios.
- The ad hoc committee meet with John Hawkings or other RSTBC staff for input on options.
- The ad hoc committee also consult with ATVBC, Campbell River ATV Club, WFP and other stakeholders on the RSTBC decision.
- Tahsis, Zeballos, MMFN and E/CFN contribute \$5,000 each toward retaining consultant(s) to conduct preliminary research on one or more of the tentative preferred options.
- The ad hoc committee (or staff) discuss the tentative preferred option (could be options 1, 2 and/or 3) with Onsite Engineering.
- The ad hoc committee (or staff) discuss the tentative preferred option (could be options 3 and/or 4) with 43K.
- The ad hoc committee make a recommendation to the Village and the Society on the committee's preferred option based on the information gathered.

STRATEGIC PRIORITY:

Yes: "Build the Community Unity Trail linking Tahsis with Zeballos".

Respectfully submitted:



Mark Tatchell, CAO

VILLAGE OF TAHSIS

Report to Council

To: Mayor and Council

From: Chief Administrative Officer

Date: September 22, 2021

Re: Amendments to Council Procedure Bylaw to comply with the Municipal Statutes Amendment Act

PURPOSE OF REPORT:

To describe the key elements of the Council Procedure Amendment Bylaw No. 643, 2021 and the associated Council resolution.

OPTIONS/ALTERNATIVES

1. Receive and pass 1st, 2nd and 3rd readings of the Council Procedure Amendment Bylaw No. 643, 2021 and approve the associated resolution (after rescinding Resolution 0298/2020).
2. Do not pass 1st reading of the Council Procedure Amendment Bylaw No. 643, 2021 and the associated resolution.
3. Any other option that Council deems appropriate.

BACKGROUND:

To facilitate changes to Council meeting procedures to align with revisions to provincial policy driven by the response to the COVID-19 pandemic and provincial state of emergency, Council has passed the following resolutions:

At the July 19th special Council meeting:

Fowler/Llewellyn: VOT 0286/2021

THAT option # 3 (All Council members and the public to attend Council meetings in person or electronically) be approved.

CARRIED

At the September 7, 2021 regular meeting

Fowler/Elder: VOT 0312/2021

THAT option #2 be approved.

Draft the necessary bylaw amendments to implement Council resolution 0286/2021 and to meet the statutory requirements allowing all participants to hear, but not all to watch and hear, proceedings.

CARRIED

Council Procedure Amendment Bylaw No. 643, 2021 does the following in order to bring Council's meeting procedures in alignment with the newly enacted *Municipal Affairs Statutes Amendment Act, 2021*:

- Clarifies that the municipal hall is the place where the public may attend Council meetings that are open to the public to hear the proceedings. This ensures that if Council member(s) are participating electronically, members of the public, who are attending in person, can hear Council members via speaker phone.
- Requires that at least one senior staff person is in attendance at the municipal hall for a Council meeting to ensure that the members of the public attending can hear the proceedings by speaker phone when Council member(s) are attending electronically.
- Requires that the annual schedule of regular Council meetings also includes information on joining meetings electronically, e.g., the Zoom coordinates.
- Applies the above requirements for special Council meetings and committee meetings.
- Clarifies that when members of Council attend a meeting electronically, they are deemed to be present at the meeting.
- Establishes that any Council member can attend a meeting electronically, including the member chairing the meeting.
- Repeals Council Procedure Amendment Bylaw No. 625, 2020 which was adopted last year to facilitate electronically meetings early in the onset of the COVID-19 pandemic.

The Provincial Health Officer's September 10th, 2021 Order on Gatherings and Events permits persons to attend an inside event to a maximum of 50% of the seating capacity, excluding staff. The resolution included with the agenda, if adopted, would permit up to 15 members of the public to attend a Council meeting in person. Proof of vaccine is not required, as per provincial policy.

The Provincial Health Officer's September 2, 2021 Order on Face Coverings does not appear to be apply to Council Chambers, although it does apply to office buildings, community halls or other places that host public events. The proposed resolution would require members of the public attending a Council meeting to wear an appropriate face mask. Council may wish to consider whether members of Council should wear face masks during their meetings, however, the resolution is silent on this issue. The 2020 resolution served to prevent the public from attending in person, so the 2020 resolution must be reconsidered and rescinded if Council wishes to adopt the proposed resolution, thereby opening in person meetings to the public.

POLICY/LEGISLATIVE REQUIREMENTS:

See above.

FINANCIAL IMPLICATIONS:

N/A

STRATEGIC PRIORITY:

No

RECOMMENDATION:

Option 1

Respectfully submitted:

A handwritten signature in dark ink, consisting of a stylized 'M' followed by a horizontal line.

Mark Tatchell, CAO



VILLAGE OF TAHSIS

BYLAW No. 643, 2021

BEING A BYLAW TO AMEND THE VILLAGE OF TAHSIS COUNCIL PROCEDURE BYLAW (CONSOLIDATED AND AMENDED) No. 495, 2004

WHEREAS the Council Procedure Bylaw must meet the requirements of the Municipal Affairs Statutes Amendment Act, 2021;

NOW THEREFORE, The Council of the Village of Tahsis, in open meeting assembled, **ENACTS AS FOLLOWS:**

1. Citation

This bylaw may be cited as the “Council Procedure Amendment Bylaw No. 643, 2021”.

2. Amendments to the Village of Tahsis Council Procedure Bylaw

The Village of Tahsis Council Procedure Bylaw is amended:

Section 5(1) is amended by adding after “municipal hall...”

“, which is the place where the public may attend to hear the proceedings that are open to the public,”...

1) Section 5(2) is amended by adding the following:

(E) the meeting’s participants at the municipal hall must be able to hear the meeting, including Council members or other persons participating electronically, except for any part of the meeting that is closed to the public.

(F) The Chief Administrative Officer, Corporate Officer or Finance and Corporate Services Manager must be in attendance at the municipal hall.

2) Section 6 (1) is amended by adding the following

- a) The annual schedule of regular Council meetings must include information on the way in which the meetings will be conducted electronically and instructions^{K1} for joining the meetings electronically.
- 3) Section 9(1) is deleted and replaced with:
 - 9 (1) Council may conduct special Council meetings and committee meetings electronically in accordance with sections 128.1 and 128.2 of the *Community Charter* and in accordance with the following rules:
 - a) the meeting notices must include information on the way in which the meetings will be conducted electronically and instructions for joining the meetings electronically.
 - b) the meeting's participants at the municipal hall must be able to hear the meeting, including Council members or other persons participating electronically, except for any part of the meeting that is closed to the public.
 - c) The Chief Administrative Officer, Corporate Officer or Finance and Corporate Services Manager must be in attendance at the municipal hall.
- 4) Section 9(2) is deleted and replaced with:
 - 9(2) Members of Council who are participating in a regular, special or committee meeting conducted electronically in accordance with sections 5(2) and 9(1) are deemed to be present at the meeting.
- 5) Section 9(3) is deleted and replaced with:
 - 9(3) Any Council member, including the member chairing the meeting, can participate in a regular, special or committee meeting electronically.
- 6) Section 9(4) is deleted

3. Effective Date

4. Repeal

The following bylaw is hereby repealed: "Council Procedure Amendment Bylaw No. 625, 2020"

Reconsidered, Finally Passed and adopted this 19th day of October, 2021

MAYOR

CORPORATE OFFICER

I hereby certify that the foregoing is a true and correct copy of the original Bylaw No.643, 2021 duly passed by the Council of the Village of Tahsis on this 19th day of October, 2021.

CORPORATE OFFICER

From:
To: FW: Rebuilding Village of Lytton September
Subject: 17, 2021 1:14:16 PM [image001.png](#)
Date: [2021 08 27 Letter re Donation to Lytton.pdf](#)
Attachments:

From: RDMW Nicole McDowell <reception@rdmw.bc.ca>

Sent: September 14, 2021 6:23 PM

Cc: Andrew Hory <ahory@rdmw.bc.ca>; Sandra Daniels <sdaniels@rdmw.bc.ca>; James Furney <jfurney@rdmw.bc.ca>; Rod Sherrell <rsherrell@rdmw.bc.ca>

Subject: Rebuilding Village of Lytton

Good Afternoon,

Please find attached, a copy of the letter from the EA Directors of the RDMW as per the following motion:

THAT the Electoral Area Directors contribute one dollar per person (per 2016 census), for each of their Electoral Areas as a donation in helping rebuild the Village of Lytton; and THAT a letter asking other local governments donate as well be sent out.

Regards,

Nicole McDowell
Receptionist
Regional District of Mount Waddington
P.O. Box 729
2044 McNeill Road
Port McNeill, BC V0N 2R0
Tel: 250-956-3301
Fax: 250-956-3232





Regional District of Mount Waddington

PO Box 729 2044 McNeill Road, Port McNeill, BC V0N 2R0

Telephone (250) 956-3161 Fax (250) 956-3232

Web-site: www.rdmw.bc.ca Email: info@rdmw.bc.ca

L1

File No. 310.01

August 27, 2021

By e-mail to BC Local Governments

Dear Regional District Chairs and Boards, Mayors and Councils:

The people of the Regional District of Mount Waddington (RDMW) are independent, resilient, and compassionate. Although we may be a little geographically and politically isolated, we are caring, and community oriented. When trouble befalls one of our friends, we show up to help.

The Village of Lytton suffered a catastrophic loss this summer. The RDMW would like to remind the population of Lytton and the Thompson-Nicola Regional District that they do not stand alone in their time of need.

To help Lytton rebuild, the Electoral Area Directors of the RDMW will contribute one dollar for every person in their representative areas. In doing so, the Electoral Area Directors of the RDMW wish to challenge all other local governments to make a similar gesture.

This is a time for solidarity and the rebuilding of community, lives, and dreams. The Regional District of Mount Waddington is honoured to contribute.

Sincerely,

Andrew Hory
Chair and Area B Director

Sandra Daniels
Area A Director

James Furney
Area C Director

Rod Sherrell
Area D Director



INCORPORATED JUNE 13, 1966

MUNICIPALITIES: VILLAGE OF ALERT BAY, VILLAGE OF PORT ALICE, DISTRICT OF PORT HARDY, TOWN OF PORT MCNEILL
ELECTORAL AREAS: "A" (BROUGHTON ARCHIPELAGO, SOINTULA / MALCOLM ISLAND, MAINLAND); "B" (COAL HARBOUR, HOLBERG, QUATSINO, WINTER HARBOUR);
"C" (FORT RUPERT, HYDE CREEK, TSULQUATE); "D" (CORMORANT ISLAND, TELEGRAPH COVE, WOSS)

Regional District of Mount Waddington

VILL001 VILLAGE OF LYTTON

DATE 27-Aug-2021

CHEQUE NO. L1 3956

DATE	INVOICE #	DESCRIPTION / VOUCHER NO.	AMOUNT
27-Aug-2021	VILLAGE OF LYTTON	VILLAGE OF LYTTON - COMMUNITY REBUILD DONA LYTTON	3,413.00

TOTAL 3,413.00

THIS DOCUMENT CONTAINS SECURITY FEATURES

SEE DETAILS ON REVERSE

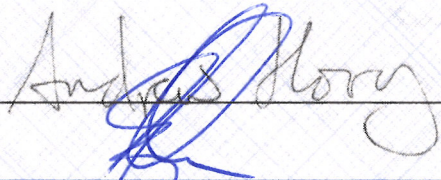
REGIONAL DISTRICT OF MOUNT WADDINGTONP.O. BOX 729, PORT McNEILL, BC V0N 2R0
TEL: 250-956-3301 FAX: 250-956-3232CANADIAN IMPERIAL BANK OF COMMERCE
P.O. BOX 340, PORT McNEILL, BC V0N 2R0

003956

DATE 20210827
Y Y Y Y M M D D

PAY Three Thousand Four Hundred Thirteen AND 00/100 Dollars

\$*****3,413.00

TO THE
ORDER OF VILLAGE OF LYTTON380 Main Street
PO Box 300
Lytton BC V0K 1Z0

⑈003956⑈ ⑆07040⑆010⑆ 77⑈00814⑈

From:
To: FW: Resolution Re: Appointment of Directors to Regional District Board
Subject: September 17, 2021 1:17:58 PM
Date: [Letter - Appointment of Directors to Regional District Board.pdf](#)
Attachments:

From: Kelly Kenney <kkenney@langleycity.ca>
Sent: September 15, 2021 12:30 PM
Subject: Resolution Re: Appointment of Directors to Regional District Board

Mayor and Council,
Please see the attached correspondence from the City of Langley for your information.

Best regards,

KELLY KENNEY
CORPORATE OFFICER

20399 Douglas Crescent, Langley BC V3A 4B3
P 604.514.4591 E kkenney@langleycity.ca



September 15, 2021

Honourable Josie Osborne
Minister of Municipal Affairs

VIA Email: MAH.Minister@gov.bc.ca

Dear Minister:

Re: Appointment of Directors to Regional District Board

The following resolution was passed by the Metro Vancouver Regional District Board at its July 30, 2021 meeting:

That the MVRD Board request the Ministry of Municipal Affairs to amend the Local Government Act in section 198 [appointment and term of office for municipal directors], as necessary to require municipal councils to appoint the Mayor, or the Mayor's designate, as the municipal director to the regional district board

Metro Vancouver's background report to this motion, entitled "Municipal Director Appointment Process", is attached for reference.

At its September 13, 2021 Regular Council meeting, the Council for the City of Langley passed the following resolution:

WHEREAS the Local Government Act sets out the procedure for the appointment of directors to the regional district board;

WHEREAS section 198 of the Local Government Act states: After the first appointment under section 41 (2) (e) [first board for regional district], each municipal director is to be appointed at pleasure by the council from among its members and that the Local Government Act does not stipulate any criteria in making those appointment decisions;

WHEREAS the appointment of directors to the regional district board under the Municipal Act (now Local Government Act) was changed after 2000 to "at the pleasure of Council" and that there have been no criteria constraining municipal council's appointment decision since 1965;

WHEREAS the governance structure of regional districts has been lauded as a model structure that provides for "a regional federation of autonomous partners, representing both municipal and non-municipal territory and allows each Regional District to tailor most of its individual functions, both regionally and sub-regionally, to its own evolving needs. The Regional District legislation was designed to promote inter-municipal cooperation, to provide services to non-municipal urban fringe or rural communities, and to stimulate consensus-based planning and co-ordination across regions;"¹

WHEREAS regional districts are "part of the municipal system not separate from it. The regional district does not sit over the municipalities with the municipal units serving the region. Rather it is the reverse: the regional district exists to further the interests of its municipal members;"²

WHEREAS the current section 198 of the Local Government Act provides ability, accountability, autonomy, and a democratic process for each municipal council to appoint the director to the regional board that best represents the views of majority of council on regional-scale services matters;

WHEREAS the Metro Vancouver Regional District is a federation of 21 municipalities, one Electoral Area and one Treaty First Nation that collaboratively plans for and delivers regional-scale services;

WHEREAS the Metro Vancouver Regional District Board, at its July 30, 2021 meeting, passed a resolution to request the Ministry of Municipal Affairs to amend the Local Government Act in section 198 [appointment and term of office for municipal directors], as necessary to require municipal councils to appoint the Mayor, or the Mayor's designate, as the municipal director to the regional district board;

WHEREAS Metro Vancouver Regional District Board has not outlined the impetus and rationale for the proposed amendment to section 198 of the Local Government Act;

WHEREAS the proposed resolution passed by the Metro Vancouver Regional Board to amend the Local Government Act to require municipal councils to appoint the Mayor, or the Mayor's designate, as the municipal director to the regional district board would affect all regional district boards in BC and that a broad consultation with all local governments in BC is necessary and required to consider this amendment;

THEREFORE, BE IT RESOLVED THAT the Ministry of Municipal Affairs conduct a broad consultative process in partnership with the Union of British Columbia Municipalities, Lower Mainland Local Government Association, and all local governments in BC to solicit feedback with tangible and objective rationale to support the amendment to section 19 of the Local Government Act to require municipal councils to appoint the Mayor, or the Mayor's designate, as the municipal director to the regional district board; and that this motion be forwarded to Honourable Josie Osborne, Minister of Municipal Affairs, and all municipal councils in BC.

Yours truly,
CITY OF LANGLEY



Kelly Kenney
Corporate Officer

Cc BC Municipalities

Enclosure

Footnotes in Resolution:

1 40 Years: A Regional District Retrospective Summary of Proceedings, Local Government Knowledge Partnership, Ministry of Community & Rural Development, Local Government Management Association of British Columbia, 2009,
<https://www.uvic.ca/hsd/publicadmin/assets/docs/LGI/RetrospectiveMar2009/Summary.pdf>

2 A Primer on Regional Districts in British Columbia, Ministry of Community Services, 2006,
https://www.regionaldistrict.com/media/28095/Primer_on_Regional_Districts_in_BC.pdf

To: MVRD Board of Directors

From: Mayors Committee

Date: July 9, 2021

Meeting Date: July 30, 2021

Subject: **Municipal Director Appointment Process**

MAYORS COMMITTEE RECOMMENDATION

That the MVRD Board request the Ministry of Municipal Affairs to amend the *Local Government Act*, in section 198 [appointment and term of office for municipal directors], as necessary to require municipal councils to appoint the Mayor, or the Mayor's designate, as the municipal director to the regional district board.

At its July 9, 2021 meeting, the Mayors Committee considered the attached report titled "Municipal Director Appointment Process", dated June 18, 2021. The committee discussed seeking a statutory amendment to the provisions in the *Local Government Act* to require the appointment of the Mayor or designate as the municipal director on the regional district board. The Committee subsequently adopted the recommendation as presented above in underline style.

This matter is now before the Board for its consideration.

Attachment

"Municipal Director Appointment Process", dated June 18, 2021

46632665

To: Mayors Committee

From: Chris Plagnol, Corporate Officer

Date: June 18, 2021

Meeting Date: July 9, 2021

Subject: **Municipal Director Appointment Process**

RECOMMENDATION

That the Mayors Committee receive for information the report dated June 18, 2021, titled "Municipal Director Appointment Process".

EXECUTIVE SUMMARY

BC's regional districts are each governed by a board of directors which is composed of municipal directors, Treaty First Nations directors, and electoral area directors representing their local jurisdictions. As set out in the *Local Government Act*, the electoral area director is elected to the board, while the other directors are appointed. The decision to appoint rests with the municipal council or the treaty first nation governing body. The Act does not stipulate any criteria in making those appointment decisions, such as the Mayor should be the default appointment. To do so would require a statutory amendment to the *Local Government Act*.

PURPOSE

To outline the process and procedures related to the appointment of municipal directors to the Metro Vancouver board.

BACKGROUND

At its meeting of May 26, 2021, the Mayors Committee discussed the process by which directors, particularly Mayors or their designates, are appointed to the regional district board, and adopted the following resolution:

That the Mayors Committee direct staff to review the process and procedures for Mayor or their designate and Director appointments and report back.

This report provides for the committee's consideration information on the municipal director appointment process.

REGIONAL DISTRICT GOVERNANCE

The 27 regional districts in BC are modeled as a federation composed of municipalities, electoral areas, and Treaty First Nations, each of which has representation on the regional district board. The board is the governing body of the regional district, and is ultimately responsible for the services provided and the actions taken. This board is composed of one or more directors appointed from each member municipal council and each Treaty First Nation governing body, and of one or more directors elected from each electoral area, based on the population of the jurisdiction represented.

Metro Vancouver's Boards

In Metro Vancouver's case, the MVRD board represents 21 municipalities, one Electoral Area and one Treaty First Nation, composed of 40 directors as follows:

- 38 municipal directors
- 1 treaty first nation director
- 1 electoral area director

It is important to note that in addition to the MVRD Board, Metro Vancouver is also governed by 3 other boards. The *GVS&DD Act* provides that the GVS&DD board comprises those persons who are directors for each jurisdiction within the GVS&DD on the MVRD board, together with the electoral area director. The *GVWD Act* contains a similar provision. Finally, the *MVHC Articles of the Company* stipulate that the directors for the MVHC board will mirror those appointed to the MVRD board.

Appointment Process

The *Local Government Acts* sets out the procedure for the appointment of directors. For municipal directors, section 198 of the Act states:

After the first appointment under section 41 (2) (e) [*first board for regional district*], each municipal director is to be appointed at pleasure by the council from among its member.

There is a significant phrase in this section and that is that each municipal director is to be appointed at pleasure by the council from among its members. This means that the decision to appoint (or remove) municipal directors rests entirely with the municipal council (as does the appointment of Alternate Directors, which is not addressed in this report). The Act does not stipulate any criteria in making those appointment decisions, such as the Mayor or Mayor's designate should be the default appointment, followed by councillors.

Since 1965, the *Municipal Act* (now *Local Government Act*) stipulated that municipal directors were appointed annually (after 2000, this provision was changed to "at the pleasure of council"). And since 1965, there have been no criteria constraining municipal council's appointment decision.

Electoral area directors and treaty first nation directors follow different provisions. The electoral area director is directly elected for a four-year term until the next general local election, as set out in section 199 of the Act. The treaty first nation director is appointed by the nation's governing body and does not follow the "at pleasure" provision described above, but rather the term is set in accordance with section 254 of the Act.

If the MVRD Board wishes to make changes to the appointment process presented above, the next step would be to seek legislative change to the *Local Government Act*. In this case, the statutory change would affect all regional district boards in BC. The Ministry would have to consider the effect of this more global change, and may restrict this provision to Metro Vancouver only and/or conclude that the same amendment is appropriate for other regional district boards.

ALTERNATIVES

This is an information report. No alternatives are presented.

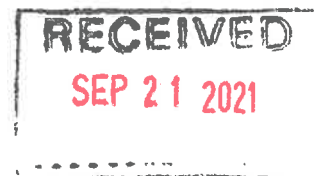
FINANCIAL IMPLICATIONS

Directors appointed to the regional district board are remunerated in accordance with the Remuneration Bylaw. The process to appoint directors to the board does not affect the remuneration budget.

CONCLUSION

The process to appoint directors (municipal directors, treaty first nation directors, and electoral area directors) to regional district boards is prescribed by the *Local Government Act*. While the electoral area directors are directly elected to the boards, the municipal directors and treaty first nation directors are appointed by their municipal council and governing body respectively. The Act does not stipulate that the municipal director appointment must be the Mayor or the Mayor's designate. As such, to introduce any appointment selection criteria for municipal directors would require a statutory amendment. This information is brought forward for the committee's information.

46272792



Village of Tahsis
PO Box 219
Tahsis, BC
V0P 2P0

Dear Sir/Madame,

Re: UBCM 2021 Follow Up – MoTI Staff Meetings

Thank you for taking the time to speak with us at the recent Union of British Columbia Municipalities (UBCM) Convention virtually on September 9th, 2021.

I appreciated the opportunity to discuss your concerns with the Head Bay Forest Service Road (HBFSR) maintenance and improvements status.

It is a privilege to come together during the UBCM Convention to collectively envision how the challenges we face can be transformed into a resilient future for all British Columbians. I admire the dedication and compassion local governments continue to demonstrate while protecting our communities and balancing diverse priorities.

To your concerns, our ministry staff is committed to:

- Working with our maintenance contractor (Mainroad) to ensure they are continuing to meet the terms of their contract for Head Bay Forest Service Road; and
- Facilitating and participating in a joint meeting with the community, Mainroad and FLNR to further discuss maintenance and improvements on HBFSR moving forward.

As we move forward as a province, our transportation network will play a vital role in supporting economic recovery and creating healthy, sustainable communities. Thanks to leaders like you, I am confident that we can overcome any obstacle as we work together to create new opportunities for innovation and growth.

If you have any further questions or concerns, please do not hesitate to contact District Manager, Michael Pearson directly by telephone at 250-751-3287 or via e-mail at Michael.pearson@gov.bc.ca.

Thank you again for taking the time to meet with me.

Page 2

Sincerely,

A handwritten signature in black ink, appearing to be 'ABL' with a stylized flourish.

Ashok Bhatti
Executive Director

A handwritten signature in black ink, appearing to be 'J Staite' with a stylized flourish.

Janelle Staite
Deputy Director

From: Reception Account <Reception@villageoftahsis.com>
Sent: Tuesday, September 28, 2021 9:56 AM
To: Mark Tatchell <MTatchell@villageoftahsis.com>
Subject: FW: Cathy Peters' presentation to Global Virtual Summit on teh Impact of Pornography on

From: ca.peters@telus.net <cathy@telus.net>
Sent: September 28, 2021 9:35 AM
To: Reception Account <Reception@villageoftahsis.com>
Subject: Cathy Peters' presentation to Global Virtual Summit on teh Impact of Pornography on Youth and Children "Connect to Protect"- please attend; October 13015, 2021.

Dear Mayor Martin Davis and Tahsis Village Council,

I had the opportunity to present this past spring to many City Councils and Regional Districts including policing committees, police boards, school boards and wellness committees about the issue of Human Trafficking, Sexual Exploitation and Child Sex Trafficking in BC and How To Stop It.

I am available for more presentations in February, including "deeper dive" presentations for Councils, Indigenous bands, frontline service providers and stakeholders.

ASK: Please share the link (connectingtoprotect.org) and information for the inaugural Global Virtual Summit called "Connect to Protect" with your contacts, staff and stakeholders.

All sessions will be pre-recorded to be available to all participants to view at any time given time zones.

This Summit is first of its kind internationally and will address the impact of pornography on youth and children.

I will be presenting along with University Student Tagen Marshall.

There is a general admission fee and group rates.

This Summit is sponsored by the University of Calgary, Department of Social Work, and offers course university credits as well (for additional fee).

Please contact me for more information and for information about future presentations to your area.

Attached is my updated brochure.

Sincerely, Cathy Peters

BC anti-human trafficking educator, speaker, advocate

Be Amazing; Stop Sexual Exploitation

1101-2785 Library Lane, North Vancouver, BC

V7J 0C3

604-828-2689

Attachments area

Human sex trafficking and sexual exploitation for the purpose of prostitution is the fastest growing crime in the world. It is a lucrative crime targeting our youth, children, and the vulnerable.



You can help stop sexual exploitation starting in your community:

Learn about the issue.

Share it with others.

Alert your politicians that sexual exploitation must stop.

An Anti-Human Trafficking Initiative

BeAmazingCampaign.org

Canadian National Human Trafficking Hotline

1-833-900-1010



An Anti-Human Trafficking Initiative

PRESENTED BY

Cathy Peters

BeAmazingCampaign.org

A modern equal society does not buy and sell women and children.

Cathy Peters raises awareness about the issue of human sex trafficking, sexual exploitation and child sexual trafficking which is for the purpose of prostitution. She speaks and presents to politicians, police and the public.

Today's slavery has low costs and huge profits; a trafficker can make hundreds of thousands of dollars **per victim per year.**

The average age of entry into prostitution is 12–14 years of age in Canada, although traffickers are targeting children as young as 8. There has been a dramatic increase in child exploitation along with the production and consumption of child pornography. Unregulated technology has increased the demand for commercially paid sex.

The biggest problem in Canada is that the public is unaware of the issue. Women, youth, children, the marginalized and vulnerable will become potential targets and victims unless we do something to stop it.

Learn. Share. Alert.
BeAmazingCampaign.org



Cathy Peters is a former inner city high school teacher and since 2014 has made 450 presentations to over 15,000 people.

Cathy has received 10 Challenge Coins for her work and advocacy from Kitimat, North Vancouver, Coquitlam, Richmond, Surrey, and the Chilliwack RCMP detachments, RCMP HQ Counter Exploitation Unit, from the New Westminister Police Department after presenting at the Justice Institute in New Westminister, the Delta Police Department, and Vancouver Police Department.

Cathy's work was introduced in the BC Legislature, she has participated in two Federal Justice Committee Human Trafficking Roundtables in Vancouver, and contributed a Federal Public Safety Consultation brief in 2018. In response to MMIWG Inquiry, Cathy presented to the Okanagan Native Alliance (2020, 2021) on how to protect indigenous women and girls. She was nominated for an Order of BC and for the Carol Matusicky Distinguished Service to Families Award.

Cathy's goal is to "traffick-proof" every community in BC and to prevent the full decriminalization of prostitution in Canada.

RECEIVED
SEP 28 2021



September 21, 2021

Mayor Martin Davis
Village of Tahsis
Box 219
Tahsis, BC V0P 1X0

Dear Mayor Davis:

Re: Provincial Response to 2020 Resolutions

UBCM has received the Province's response to your Council resolution(s) from 2020. Please find the enclosed resolution(s) and their provincial response(s).

Responses from the Province have been posted to the UBCM web site under Resolutions & Policy.

Please feel free to contact Jamee Justason, Resolutions and Policy Analyst, if you have any questions about this process.

Tel: 604.270.8226 ext. 100 Email: jjustason@ubcm.ca

Sincerely,

A handwritten signature in black ink, reading "LA Roodenburg". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Councillor Laurey-Anne Roodenburg
UBCM President

Enclosure

2020 EB19 Public Highway Designation for Resource Roads**Tahsis**

Whereas many rural and remote communities throughout British Columbia rely on resource roads for food, fuel and medical services;

And whereas the lower maintenance standards for these roads compared with other provincial roads have contributed to motor vehicle injuries and fatalities:

Therefore be it resolved that the Province establish defined standards for construction, maintenance, and enforcement for resource roads that serve as the primary or secondary access roads for communities, funded similarly to the public highway system.

Convention Decision: Referred to UBCM Executive

Executive Decision: Endorsed as Amended

Provincial Response**Ministry of Transportation and Infrastructure**

The Ministry of Transportation and Infrastructure contributes approximately \$1 million per year to the Ministry of Forests, Lands, Natural Resource Operations and Rural Development (FLNRORD) for enhanced maintenance on resource roads with residences. This program has been in place since the early 2000's.

Resource roads are typically one to two lane gravel roads built for industrial purposes to access natural resources in remote areas. Over 620,000 kilometers of roads in British Columbia are considered resource roads.

Resource roads are not built or maintained to the same standards as paved public roadways maintained by the Ministry of Transportation and Infrastructure.

Most resource roads are under the jurisdiction of FLNRORD or Ministry of Energy, Mines and Low Carbon Innovation (EMLI) and therefore these ministries are responsible for defining the standards for construction and maintenance for resource roads.

The Ministry of Transportation and Infrastructure encourages raising this matter with FLNRORD and EMLI.

VILLAGE OF TAHSIS

Report to Council

To: Mayor and Council

From: Shaun Koopman, Protective Services Coordinator, SRD
L. Illes, Fire Chief

Date: September 29, 2021

Re: **UBCM 2022 Community Resiliency Investment Grant Application**

PURPOSE OF REPORT:

To consider an application to the Community Resiliency Investment grant program from the Union of BC Municipalities (UBCM) to further the Village of Tahsis' efforts to reduce wildfire risk by:

- Offering community FireSmart education sessions;
- Offering free curbside wood debris chipping; and
- Providing wildfire training for the Tahsis Fire Department.

OPTIONS / ALTERNATIVES

1. *Provide a resolution as drafted*
2. *Decline to provide a resolution*

Option 1 is recommended as this will enable staff to pursue additional external funding opportunities.

BACKGROUND:

The Community Resiliency Investment (CRI) grant is a provincial program intended to reduce the risk and impact of wildfire to communities in BC. The general goal of FireSmart is to encourage communities and citizens to adopt and conduct FireSmart practices to mitigate the negative impacts of wildfire to assets on public and private property. The grant program can contribute up to 100% of the cost of eligible activities provided the application has a Council resolution indicating. The maximum base funding for fuel management is \$50,000, however additional funding may be applied for fuel management activities on Crown Land. All local governments (municipalities and regional districts) and First Nations (bands and Treaty First Nations) in BC are eligible to apply. Eligible applicants may submit one application per intake. The deadline for the current intake is October 8, 2021.

Protective Services through the Strathcona Regional District has offered to provide supervision and coordination of the project through:

- Writing and submitting the grant application;
- Writing and the grant's final report;
- Coordinating the public information campaign associated with all grant projects;
- Writing any tenders required to obtain contractors;
- Reviewing any tender submissions; and
- Coordinating all grant activities.

Village of Tahsis would be responsible for:

- Paying project invoices in a timely manner;
- Tracking project invoices for the final financial statement;
- Reviewing any tender submissions and executing the contract; and
- Submitting the grant's final report.

Curbside Wood Debris Chipping

The Village of Tahsis would offer a free community chipper service to remove natural wood debris from properties who have placed this debris at the end of their driveway. As per the conditions of this grant all chips will be disposed of at a professional waste facility. When the Village of Tahsis offered this service in May 2018 and June 2021 there was a substantial amount of community participation.

POLICY/LEGISLATIVE REQUIREMENTS:

None

FINANCIAL IMPLICATIONS:

Providing support for a CRI grant indicates that the Village of Tahsis is prepared to accept responsibility for this project and to provide overall grant management.

Item	Cost
Curbside wood debris chipping for residents.	\$7,000
SPP-WFF1 Wildland Firefighter Level 1 training for the Tahsis Fire Department	\$2,500
S-231 Engine Boss training for the Tahsis Fire Department	\$2,500
S100 Basic Fire Suppression and Safety training for Tahsis Fire Department	\$1,500
Incident Command System Level 100 training for Tahsis Fire Department.	\$1,000
S185 Fire Entrapment Avoidance and Safety training for Tahsis Fire Department.	\$1,500
Two FireSmart community education sessions	\$1,800
Mailout to promote the FireSmart community education sessions, online FireSmart 101 course, and free wood chipping service.	\$400
Total	\$18,200

RECOMMENDATION:

1. THAT the report from the SRD Protective Services Coordinator be received.
2. THAT the Village of Tahsis approve an application to the 2022 Community Resiliency Investment grant; and

THAT the Village of Tahsis commit to overall grant management if the application is successful.

Respectfully submitted:



Shaun Koopman, SRD Protective Services Coordinator

Approved for Council's consideration



Mark Tatchell
Chief Administrative Officer