



TEMPORARY USE PERMIT APPLICATION FORM

H2
 Village of Tahsis
 977 S. Maquinna Dr.
 PO Box 219
 Tahsis, BC
 V0P 1X0
 Ph (250) 934-6344
 Fax (250) 934-6622
 reception@villageoftahsis.com

Legal Description: _____

Civic Address: _____

Folio Number: _____ PID #: _____

Applicant: _____

Mailing Address: _____ Postal Code: _____

Phone: _____ Fax: _____

Current Zoning: _____

Official Community Plan Designation: _____

Existing Use (if applicable)

Describe the age, condition and use of any buildings on the subject property and plot their location on a scaled site plan noting various setback dimensions.

Proposed Temporary Use(s)

Describe the proposed temporary use for the subject property. Also include duration of proposed activity and include plans for mitigating potential harmful impacts on the environment, adjacent lands and the local community as well as plans for rehabilitating the site following the discontinuance of the temporary use.

Council Meetings

Do you wish to appear before Council to explain your proposal?

Yes _____ No _____

Please ensure the following items are included with the completed application:

- o Fees

TEMPORARY USE PERMIT APPLICATION	\$800.00
NOTICE FEES (additional fee which applies to the above, refundable if notice is not distributed)	\$200.00

- o Current Title Search for all parcels and copies of all covenants, building schemes, easements and right of ways charged on title
- o 8½ x 11 legible site plan (if applicable)

Please note, a refundable Security Deposit will be required in a form acceptable to the Village of Tahsis before the permit can be issued. The amount of the deposit will be determined at the time of Council approval.

TO BE COMPLETED BY THE DISTRICT OF TOFINO:

Date Complete Application Received _____

Application Fee \$ _____

+ Notification Fee \$ _____

= Total Fee Paid \$ _____

Receipt # _____

TEMPORARY USE PERMIT CONSENT FORM

Complete one of the following statements:

IF OWNER IS PERSONALLY APPLYING FOR THE PERMIT

I, _____
solemnly declare that I am the owner of the real
property legally described as:

and that I am registered as such with the Land
Title and Survey Authority of British Columbia

Signature: _____

Date: _____

Mailing Address: _____

_____ Postal Code: _____

Telephone: _____

Facsimile: _____

Email: _____

IF AN AGENT IS APPLYING ON BEHALF OF THE OWNER

I, _____
solemnly declare that I am the authorized agent
of _____

who is the registered owner of the real property
legally described as:

It is understood that until the Village of Tahsis is
advised in writing that I am no longer acting on
behalf of the undersigned registered owner, the
Village shall deal exclusively with me with
respect to all matters pertaining to the proposed
Temporary Use Permit application.

I hereby declare that the foregoing information is
true and proper.

Signature of Agent: _____

Signature of Owner: _____

Name of Owner: _____

Mailing Address of Owner: _____

_____ Postal Code: _____

Telephone: _____

Facsimile: _____

Email: _____

Any personal information required by this application form is being collected for the purpose of administering the Village of Tahsis Development Procedures Bylaw No. 633 (2020) and is collected under the authority of the Local Government Act and the bylaw. Questions about the collection of this information should be directed to the Corporate Officer at 977 S. Maquinna Drive, PO Box 219, Tahsis, BC, V0P 1X0, or (250)934-6344.

TEMPORARY USE PERMIT APPLICATION CHECKLIST

All of the information listed below must be included in all Temporary Use Permit applications.

Staff will not begin processing your application until all required information has been provided and the application complete.

Land Title

- recent certificate of title (within 10 days of receipt of application)
- all covenants, building schemes, easements or right of ways charged on title

A site plan and other supporting plans which contain the following minimum information about the property:

- location map including neighbouring land uses
 - existing and proposed buildings in relation to legal property boundaries
 - Significant physical features and topographic information including all existing watercourses and wetlands,
 - north arrow and drawing scales,
 - dimensions for all elevations and site plans,
 - geodetic elevation,
 - residential unit or building layout and/or comprehensive plan illustrating unit distribution,
 - Existing or proposed roads
 - Open space
-
- Surveyors Certificate by a BCLS Surveyor
 - A completed "Site Profile" as per the *Environmental Management Act* for the subject property or release from the Ministry to proceed.