



DEVELOPMENT VARIANCE PERMIT APPLICATION FORM

Village of Tahsis
977 S. Maquinna Dr.
PO Box 219
Tahsis, BC
V0P 1X0
Ph (250) 934-6344
Fax (250) 934-6622
reception@villageoftahsis.com

Legal Description: _____

Civic Address: _____

Folio Number: _____ PID Number: _____

Applicant: _____

Mailing Address: _____ Postal Code: _____

Phone: _____ Fax: _____

Current Zoning: _____

Official Community Plan Designation: _____

Variance Permit to Vary

Zoning Bylaw No. 630 (2020) in Section _____

Other _____

PROPOSAL

Using the attached Applicant's Checklist describe the proposal – include plans and specifications of the proposal drawn to an appropriate scale, including an 8½ x 11 legible site plan. It may be necessary to confirm the existing and proposed location of buildings and structures with a legal survey.

COUNCIL MEETINGS

Council to explain your proposal? Yes___ No___

Please ensure the following items are included with the completed application:

- o Fees

DEVELOPMENT VARIANCE PERMIT APPLICATION	\$500.00
NOTICE FEES (additional fee which applies to the above, refundable if notice is not distributed)	\$200.00

- o All applicable material and information as stated on the attached Checklist

Please refer to the Village of Tahsis Development Procedures Bylaw No. 633, 2020 for additional direction and information to prepare your application.

TO BE COMPLETED BY THE VILLAGE OF TAHISIS:	
Date Complete Application Received	_____
Application Fee	\$ _____
+ Notification Fee	\$ _____
= Total Fee Paid	\$ _____
	Receipt # _____

DEVELOPMENT VARIANCE PERMIT CONSENT FORM

Complete one of the following statements:

IF OWNER IS PERSONALLY APPLYING FOR THE VARIANCE PERMIT

I, _____
solemnly declare that I am the owner of the real
property legally described as:

and that I am registered as such in the Land Title
and Survey Authority of British Columbia

Signature: _____

Date: _____

Mailing Address: _____

_____ Postal Code: _____

Telephone: _____

Facsimile: _____

Email: _____

IF AN AGENT IS APPLYING ON BEHALF OF THE OWNER

I, _____
solemnly declare that I am the authorized agent
of _____

who is the registered owner of the real property
legally described as:

It is understood that until the Village of Tahsis is
advised in writing that I am no longer acting on
behalf of the undersigned registered owner, the
Village shall deal exclusively with me with
respect to all matters pertaining to the proposed
Development Variance Permit application.

I hereby declare that the foregoing information is
true and proper.

Signature of Agent: _____

Signature of Owner: _____

Name of Owner: _____

Mailing Address of Owner: _____

_____ Postal Code: _____

Telephone: _____

Facsimile: _____

Email: _____

Any personal information required by this application form is being collected for the purpose of administering the Village of Tahsis Development Procedures Bylaw No. 633 (2020) and is collected under the authority of the Local Government Act and the bylaw. Questions about the collection of this information should be directed to the Corporate Officer, at 977 S. Maquinna Dr., PO Box 219, Tahsis, BC, V0P 1X0 or (250)934-6344

DEVELOPMENT VARIANCE PERMIT - CHECKLIST

Please ensure that, at a minimum, all of the information listed below is included in your application. Should you have any questions regarding submission requirements, please contact the Village Office.

Staff will not begin processing your application until all required information has been provided and the application complete.

Land Title

- recent certificate of title (within 10 days of receipt of application)
- all covenants, building schemes, easements or right of ways charged on title

A Site Plan and other supporting plans showing:

- location map including neighbouring land uses
 - existing and proposed buildings in relation to legal property boundaries
 - significant physical features and topographic information including all watercourses and wetlands
 - north arrow and drawing scales
 - dimensions for all elevations and site plans
 - geodetic elevation
 - residential unit or building layout and/or comprehensive plan illustrating unit distribution
 - existing and proposed roads
 - landscaping plan showing location, type and quantities of all plants and ground cover material including written estimated cost for the proposed plan
 - open space
-
- Identification of all relevant land use bylaws regulations and the proposed variance request, including specific dimensions and number of parking spaces (if applicable).
 - A written explanation of the purpose of the request, including the rationale and a description of the proposed development.
 - Surveyors Certificate by a BCLS Surveyor
 - A completed "site profile" for the subject property if required under section 40 of the *Environmental Management Act*.