



# OFFICIAL COMMUNITY PLAN BYLAW AMENDMENT APPLICATION

Village of Tahsis  
977 S. Maquinna Dr.  
PO Box 219  
Tahsis, BC  
V0P 1X0  
Ph (250) 934-6344  
Fax (250) 934-6622  
reception@villageoftahsis.com

Legal Description: \_\_\_\_\_

Civic Address: \_\_\_\_\_

Folio Number: \_\_\_\_\_ PID Number: \_\_\_\_\_

Applicant: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Current Zoning: \_\_\_\_\_

Official Community Plan Designation: \_\_\_\_\_

Official Community Plan Designation Requested: \_\_\_\_\_

### Existing Designation (if applicable)

Describe the age, condition and use of any buildings on the subject property and plot their location on a scaled site plan noting various setback dimensions.

\_\_\_\_\_  
\_\_\_\_\_

### Proposed Designation

Describe the proposed use for the subject property or the reasons for the requested designation amendment. If applicable, it is suggested that you include a tentative site plan showing buildings, landscaping, location of any signs, parking stalls, access, etc.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Council Meetings

Do you wish to appear before Council to explain your proposal?

YES  NO

### Please ensure the following items are included with the completed application:

- Application Fee: \$1,500 + \$600 public hearing fee (refunded if application withdrawn before public hearing)
- Current Title Search for all parcels and copies of charges on title
- 8½ x 11 legible site plan (if applicable)

**Please refer to Development Procedures Bylaw No. 633 for additional direction and information to prepare your application.**

### TO BE COMPLETED BY THE VILLAGE OF TAHSIS:

Date Complete Application Received \_\_\_\_\_

Application Fee \$ \_\_\_\_\_

+ Public Hearing Fee \$ \_\_\_\_\_

= Total Fee Paid \$ \_\_\_\_\_

Receipt # \_\_\_\_\_

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## OFFICIAL COMMUNITY PLAN BYLAW AMENDMENT CONSENT FORM

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Complete one of the following statements:

### IF OWNER IS PERSONALLY APPLYING FOR THE OFFICIAL COMMUNITY PLAN BYLAW AMENDMENT

I, \_\_\_\_\_  
solemnly declare that I am the owner of the real  
property legally described as:

\_\_\_\_\_  
\_\_\_\_\_

and that I am registered as such in the Land Title  
and Survey Authority of British Columbia.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Telephone: \_\_\_\_\_

Facsimile: \_\_\_\_\_

Email: \_\_\_\_\_

### IF AN AGENT IS APPLYING ON BEHALF OF THE OWNER

I, \_\_\_\_\_  
solemnly declare that I am the authorized agent  
of \_\_\_\_\_

who is the registered owner of the real property  
legally described as:

\_\_\_\_\_  
\_\_\_\_\_

It is understood that until the Village of Tahsis is  
advised in writing that I am no longer acting on  
behalf of the undersigned registered owner, the  
Village shall deal exclusively with me with  
respect to all matters pertaining to the proposed  
Official Community Plan Bylaw Amendment  
application.

I hereby declare that the foregoing information is  
true and proper.

Signature of Owner: \_\_\_\_\_

Signature of Agent: \_\_\_\_\_

Name of Agent: \_\_\_\_\_

Mailing Address of Agent: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone: \_\_\_\_\_

Facsimile: \_\_\_\_\_

Email: \_\_\_\_\_

***Any personal information required by this application form is being collected for the purpose of administering the Village of Tahsis Development Procedures Bylaw No. 633 (2020) and is collected under to authority of the Local Government Act and the bylaw. Questions about the collection of this information should be directed to the Corporate Officer, 977 S. Maquinna Dr., PO Box 219, Tahsis, BC, V0P 1X0, or (250) 934-6344.***