



AGENDA

Agenda for the Regular Meeting of the Tahsis Village Council
to be held on July 7, 2020 in the Council Chambers and Electronically
Municipal Hall, 977 South Maquinna Drive

Remote access: To attend this meeting remotely by video or phone:

Join the Zoom Meeting

<https://zoom.us/j/7473599558>

Dial by your location

+1 647 374 4685 Canada

Meeting ID: 747 359 9558

Find your local number: <https://zoom.us/u/ace6MdrGMW>

A. Call to Order Mayor Davis will call the meeting to order at 7:00 p.m.

Mayor Davis will acknowledge and respect that we are meeting upon
Mowachaht/Muchalaht territory.

**B. Introduction of
Late Items**

**C. Approval of the
Agenda**

**D. Petitions and
Delegations**

None.

E. Public Input # 1

**F. Adoption of the
Minutes**

1 Minutes of the Regular Council Meeting held on June 16, 2020.

G. Rise and Report

- H. Business Arising**
- 1 **Report to Council Re: Emergency Operations Centre - COVID-19 Response and Recovery Update**
 - 2 **Resolution to Authorise the Village's Signatories for Banking**
- J. Council Reports**
- 1 **Mayor Martin Davis**
 - 2 **Councillor Elder**
 - 3 **Councillor Fowler**
 - 4 **Councillor Llewellyn**
 - 5 **Cheryl Northcott**
- K. Bylaws**
- Revenue Anticipation Bylaw No. 631, 2020**
1st, 2nd, 3rd Reading and Adoption
- 2 **Bylaw No. 632, 2020**
- Being a Bylaw to Amend the Village of Tahsis Fees and Charges Bylaw No. 594, 2017**
- 1st, 2nd, 3rd Reading**
- L. Correspondence**
- 1 **Sherry Ridout, On Behalf of Citizens for Safe Technology - email and attachment to Mayor and Council Re: Creating a Proactive Antenna Siting Protocol and Small Cell Agreement Policy.**
 - 2 **Karenn Bailey, RB Tech, Nootka Sound Watershed Society, Stewardship Coordinator Re: Tahsis Landfill Stream Channel Reconnection.**
 - 3 **Kathy Moore, Mayor of Rossland- email to Mayor and Council Re: City of Rossland Resolution - Global covenant of Mayors for Climate and Energy Change.**
 - 4 **Brenda Butterworth-Carr, Tr'injà shär njit dintlät, Assistant Deputy Minister and Director of Police Services, Policing and Security Branch, BC Ministry of Public Safety and Solicitor General - letter Re: Options for the new RCMP Auxiliary Program (Tier 3).**

5 **Laura Jones, Executive Vice President, CFIB (Canadian Federation of Independent Business- June 19, 2020 letter Re: Showing your support for small business recovery by promoting #SmallBusinessEveryDay.**

6 **UBCM- June 17, 2020 letter to Mayor Davies Re: Gas Tax Agreement Community Works Fund Payment.**

M. New Business 1 Open Meeting and Electronic Meeting Resolution

WHEREAS Ministerial Order 192 states that municipal councils must use best efforts to allow members of the public to attend an open meeting of council in a manner that is consistent with any applicable requirements or recommendations made under the Public Health Act; and

WHEREAS a council is not required to allow members of the public to attend a meeting if, despite the best efforts of the council or body, the attendance of members of the public cannot be accommodated at a meeting that would otherwise be held in accordance with the applicable requirements or recommendations under the Public Health Act; and

WHEREAS Tahsis residents have demonstrated a desire and commitment to social distancing during the pandemic; and

WHEREAS the Tahsis Council Chambers has an occupancy limit of 5 persons set by the Local Assistant to the Fire Commissioner in accordance with recommendations from the Provincial Health Officer; and

WHEREAS Tahsis residents and the public generally have become accustomed to meeting using conference calls and online meeting applications such as Zoom; and

WHEREAS conference calls and Zoom, the online meeting application, allow members of the public to hear, or watch and hear, the part of the meeting that is open to the public; and

WHEREAS Council's Procedure Bylaw No. 495, 2004 (as amended) authorizes meetings to be held electronically;

THEREFORE, BE IT RESOLVED THAT Tahsis Council will use conference calls and/or Zoom, an online meeting application, for holding all Council meetings, including committee meetings, except those meetings closed to the public under s. 90 of the Community Charter to ensure openness, transparency, accessibility and accountability until Ministerial Order 192 is rescinded.

2 **Councillor Llewellyn - Re: Plan H Healthy Communities Grant Program**
<https://planh.ca/training-support-planh-funding/2020-healthy-community-engagement-grants>

N. Public Input #2

Rise and Report

P. Adjournment



Minutes

<u>Meeting</u>	Regular Council
<u>Date</u>	16-Jun-20
<u>Time</u>	7:01 PM
<u>Place</u>	Municipal Hall - Council Chambers and by electronic means

<u>Present</u>	Mayor Martin Davis Councillor Bill Elder Councillor Sarah Fowler Councillor Lynda Llewellyn Councillor Cheryl Northcott	by phone
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<u>Staff</u>	Mark Tatchell, Chief Administrative Officer John Manson, P. Eng Janet StDenis, Finance and Corporate Services Manager	by phone by phone
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<u>Guests</u>	From Grieg Seafood BC Ltd. Dean Trethewey, Production, Regulatory & Certification Tim Hewison, Fish Health Dr. Patrick Whittaker, Veterinarian Marilyn Hutchinson, Indigenous & Community Relations	by phone by phone by phone by phone
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<u>Public</u>	1 member of the public	by phone
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A. Call to Order

Mayor Davis called the meeting to order at 7:01 p.m.
Mayor Davis acknowledged and respected that Council is meeting upon Mowachaht/ Muchalaht territory

B. Introduction of Late Items and Agenda Changes

None.

C. Approval of the Agenda

Fowler/Elder: VOT 0266/2020

THAT the Agenda for the June 16, 2020 Regular Council meeting be adopted as presented.

CARRIED

D. Petitions and Delegations

None.

E. Public Input # 1

None.

F. Adoption of the Minutes**1 Minutes of the Special Council Meeting held on June 2, 2020.**

Fowler/Elder: VOT 0267/2020

THAT the Special Council meeting minutes of June 2, 2020 be adopted as presented.

CARRIED

2 Minutes of the Regular Council Meeting held on June 2, 2020.

Fowler/Elder: VOT 0268/2020

THAT the Regular Council meeting minutes of June 2, 2020 be adopted as presented.

CARRIED

G. Rise and Report

None.

H. Business Arising**1 Matt Friderichs, P. Eng., McElhanney: Tahsis Municipal Wharf Inspection and Monitoring Report**

A discussion followed. A Committee of the Whole tentatively scheduled for July 7th to discuss the future of the Tahsis Municipal Wharf.

Fowler/Elder: VOT 0269/2020

THAT this written report and verbal report be received.

CARRIED

Davis/Elder: VOT 0270/2020

THAT the Village post signs communicating that the wharf is closed and that the gangway and float be removed.

CARRIED

2 Grieg Seafood BC Ltd. - Re: Sea Lice management in Nootka Sound

Representatives from Greig Seafood spoke to the sea lice challenge and responded to questions from Council.

Fowler/Elder: VOT 0271/2020

THAT this item be received for discussion.

CARRIED

3 Report to Council Re: Emergency Operations Centre - COVID-19 Response Update

Fowler/Elder: VOT 0272/2020

THAT this Report to Council be received.

CARRIED

J. Council Reports

Mayor Davis (written report)

It is good to hear that we continue to have no new cases of Covid-19 on Vancouver Island and no hospitalizations at the moment. Lets hope that through the phased reopening that the provincial government is recommending, that it remains that way. In a teleconference call with Minister Robinson, Premier Horgan and Island mayors last week, I stated my opposition to any reopening of the US border to tourists this summer, given the skyhigh infection rates there - over 25,000 new cases yesterday. The premier agreed wholeheartedly and stated that 8 of 10 provinces are in favour of keeping the border closed. We also talked about the problems with sport fishing this year and he mentioned that Worksafe will have guidelines in place soon. It is certainly going to be a slim season as 50% of our business is from the U.S. normally, but hopefully all our operators will be able to pay the bills at least, this summer. Expect a partial reopening of our rec centre soon.

Today, work began on fixing the 'big dip' on the Head Bay Road in front of the old gas station, which will bring some welcome relief to our drivers. Next up will be paving Tootouch Road, following the repairs and upgrading that took place to municipal infrastructure underneath it.

Next week, drilling will commence to install two new test wells between our drinking water intake well and the old Tahsis dump by lower McKelvie Creek. This is intended to identify industrial contaminants before they can be drawn into the current well. As they are all located in the same aquifer, this is intended to provide insurance against unintended consequences from locating this well in a compromised aquifer.

In this agenda, there is a new engineering report on our old municipal wharf which is quite disturbing. It shows that the dock surface could potentially be subject to collapse in the near future and we may be forced to close it entirely. We are exploring our options on replacement but the cost will run us about a million dollars, a bit rich for our taxpayers to bear.

Since my last report, I have attended three online meetings: Strathcona Regional Board, Vancouver Island Coastal Community Climate Leadership Planning Committee, and a meeting of the Island Coastal Economic Trust Board, which approves applications by municipalities for economic development projects. The climate committee has just received a new Territorial Analysis report conducted by University of Victoria researchers. It shows an increase of 15% in greenhouse gas emissions for Tahsis, but I am questioning the validity of the data and the parameters they are using. I have also advocated for including GHG emissions for logging companies, which contribute through their vehicles, clearcutting and waste burning. This is also problematic for the researchers as there is a dearth of good solid information that isn't tainted by self interests, but I feel that if we are going to get a handle on GHG emissions on Vancouver Island, that we need to use a wholistic approach and not assess municipalities in isolation from other activities. Currently, the report is in draft form and subject to revision.

Tomorrow is the 50th anniversary of the incorporation of the Village of Tahsis, a bit of a milestone for sure. It has been a long and strange journey from its origin as a bustling company-owned town that was known as the Tahsis Company, to its current status as a sleepy little fishing town with 1/10th of its former population. This town not only built sawmills that exported around the world, but also built Gold River with its former pulp and paper mills. It even spawned the Coast Hotels chain, which although it no longer operates here, spans western North America. Gordon Gibson, who with his brothers founded modern Tahsis, went on to become an MLA in Victoria and a major real estate developer in Hawaii. His biography, *Bull of the Woods*, is required reading for any Tahsite. Tahsis, of course, has a long indigenous history that goes back thousands of years before the advent of Europeans on this coast.

Councillor Elder

No report.

Councillor Fowler (written report)

Included as part of this report is the attached draft agenda for the Watershed Society meeting on Zoom last month. I have since received some report on sea lice from Roger Dunlop. The stewardship coordinator and I have made plans for her first visit to Tahsis as the silvacultural habitat treatments applied to the upper Sucwoa River are going to be applied to the Tahsis and Leiner/Tsisa Rivers. We have discussed a great opportunity for illustrating a salmon story in the signage that the Coastal Restoration Fund requires as part of the reporting process. My thought is the place with the most exposure is near the bridge so people can be reminded of the lifecycles of fish under foot, and the ground breaking work done in our community to support them.

Lastly, I am glad to announce that I have two tentative dates for potential meeting. TAAC Thursday, June 25 at 3pm for the first meeting of the Tahsis Age Friendly Action Standing Committee. I have gotten response from Mayor Colborne about Monday June 29 at 10 am being good for the U4C AGM but needless to say these meetings are for phone or Zoom meetings as we are still operating under COVID-19 restrictions. (This is the original report I wrote last week but the end U4C AGM is postponed until the fall).

The Tahsis Artisan Co-op is voting to not open in the church this year for the potential decreased revenue because of the border being closed and increased costs due to covid worksafe protocol. The Spar Tree Gift that was operated by Debra Conibar was closed due to loss of physical space. I see a unique opportunity with the recent closing of the Nautical Breeze Spa in the Wharf street property. As we are mostly experiencing tourism this year to be a made in Canada variety I think the small grant program would be served best to support the wharf property to be a partnership project that focus on highlighting the best of local producers and services. By partnering with groups like Artisans, Spar Tree Gifts,& The Local we can recover a micro economy that showcases homebase work (like the spring bazaars usually does) and provides an umbrella for all sort of things made in #tahsis.

I will look into this attached file, as I know Gold River has just received this support.

Thanks for circulating it Martin.

Sincere
Sarah Fowler

Attachment - Island Coastal Economic Trust: Small Capital Restart Funding

Attachment - Draft NSWS May 27, 2020 Agenda

Councillor Llewellyn (written report)

June 15, 2020

Since our last meeting I have been following up on how to start the ball rolling on a housing project in Tahsis. I have had meetings with Erica Benson with the Table of Partners (SRD Health Network) and with Aubrey Stewart. Aubrey has attended meetings in Campbell River of the Housing Coalition and has some valid ideas for housing here in Tahsis. At a brain storming meeting via Google Team Aubrey, Erica, a rep of the housing coalition and myself it was suggested we apply for a Plan H Community Engagement Grant to do a feasibility study as a first step towards this project. I have included a link to this grant for others to read. Erica has offered to help me with the application so I do not foresee any burden on our staff. I will bring forward a motion to apply for this grant at the July 7, 2020 meeting. The deadline for the grant is July 15, 2020. Our end goal is mixed affordable housing for families and seniors. Our goals for the grant would be exploring equitable housing, the need within our Village and any future partnerships we could form to meet our end goal.

Councillor Northcott

No report.

Fowler/Elder: VOT 0273/2020

THAT the Council Reports be received.

CARRIED

K. Bylaws

Zoning Bylaw No. 630, 2020

2nd Reading

Fowler/Northcott: VOT 0274/2020

THAT Zoning Bylaw No. 630, 2020 be received for consideration.

CARRIED

Fowler/Northcott: VOT 0275/2020

THAT Zoning Bylaw No. 630, 2020 receive a second reading this 16th Day of June, 2020.

CARRIED

**1 "no" vote registered
Councillor Elder**

Fowler/Northcott: VOT 0276/2020

THAT a public hearing for Zoning Bylaw No. 630, 2020 be set for July 8, 2020 at 1:00 p.m. via Zoom/ phone.

CARRIED

L. Correspondence

- 1 Jill Brocklehurst-Booth, Spiritual Director, Centre for Spiritual Living Re: Our Idea for this Summer (email correspondence).**

Fowler/Elder: VOT 0277/2020

THAT this correspondence item be received.

CARRIED

Fowler/Elder: VOT 0278/2020**THAT** correspondence item #1 be pulled for discussion.**CARRIED****L1 Jill Brocklehurst-Booth, Spiritual Director, Centre for Spiritual Living Re: Our Idea for this Summer (email correspondence).**

The mayor spoke to his meeting with the Director of the Centre for Spiritual Living. A discussion followed. This item to be included on the July 7th Committee of the Whole.

M. New Business**M1 Report to Council Re: Business Continuity Plan
Village of Tahsis Business Continuity Plan****Fowler/Elder: VOT 0279/2020****THAT** this Report to Council, Business Continuity Plan and Schedule be received.**CARRIED****Llewellyn/Northcott: VOT 0280/2020****THAT** the Village of Tahsis Business Continuity Plan be adopted.**CARRIED****N. Public Input #2**

A member of the public asked where she could find the link to Greig Seafood's video on sea lice. Council directed her to two locations.

Adjournment**Fowler/Elder: VOT 0281/2020****THAT** the meeting be adjourned at 9:00 p.m.**CARRIED****Certified Correct this**

7th Day of July, 2020

Chief Administrative Officer



Applicant Guide: Small Capital Restart Funding

Program Summary

As the COVID-19 situation evolves, local governments, business organizations, industry organizations and non-profits are rapidly deploying adaptation plans to the “new normal”. Local governments are responding to business needs by rethinking the use of publicly owned spaces, such as reconfiguration of parking and parklets to support outdoor areas for business. Industry associations are finding ways to develop cost-effective regional approaches to capturing new markets and revenue streams in the digital marketplace. Other sectors such as culture, performance and events, who may not be able to reopen in the short to medium term, are looking at innovative digital approaches to enable alternative operations and revenue streams. Many of these innovative solutions may also have the added benefit of creating more diversified hybrid revenue streams, bolstering future sustainability and resiliency.

The Small Capital Restart Funding program will provide financial support for small capital projects that support short-term business and industry restart and sustainability. The program will also support innovative and cost-effective solutions that will enable the development of new or expanded revenue generation for businesses and industries most affected by longer term closure or operational restrictions.

Eligible Projects

The Small Capital Restart Funding program is designed to provide time-sensitive funding to eligible organizations to support capital costs for shovel ready restart and resiliency initiatives.

To qualify for funding, a project must:

- Demonstrate time sensitivity and clear need for immediate implementation
- Facilitate business, industry or sectoral restart/ increased sustainability in light of operational restrictions or closures
- Demonstrate need and inability/difficulty to self-finance or access funding in the short term
- Be “shovel-ready” initiative/business case with clear and broad public economic benefits beyond any one organization or business

Priority will be given to:

- Innovative initiatives which support “new way of doing things”
- Initiatives which allow businesses and industries on longer-term shutdowns to develop alternate revenue generation streams
- Initiatives which also support increased resiliency and sustainability

Eligible Applicants

- Local governments
- Indigenous communities
- Non profit organizations (including sectoral, business and industry organizations)

All eligible applicants must be located in the [ICET mandate area](#).

Eligible Costs and Activities

Eligible costs are direct costs that are reasonable and accurately assessed in the budget. Any expenses incurred prior to project application will not be considered.

Eligible costs can include:

- Standard capital expenditures
- Technology and equipment required for NEW digitally focused revenue generation
- Limited to capital costs purchase, construction and technical installation services

Ineligible Costs and Activities

Any activity that is not outlined above is not eligible for funding.

This includes:

- Programming, administrative, research, feasibility, project development, engineering, architecture, environmental assessment or any other form of planning costs
- Expenditures that are not required in the short term
- Expenditures that should have been part of normal business operations and planning

Funding Terms

The Small Capital Restart Funding program can contribute a maximum of 50% of the cost of eligible activities to a maximum of \$15,000. All matching funding contributions must be cash; in-kind contributions will not be considered. All other sources of project funding must be confirmed.

In order to ensure transparency and accountability, all other funding contributions for eligible portions of the project must be declared.

Timeline

Project implementation must begin within 30 days of approval and be completed within 90 days.

Application Process

Island Coastal Economic Trust is accepting applications on an ongoing basis on a first-come, first-serve basis until the program fully subscribed. When an application is received, ICET staff will review it to ensure it is complete. Applicants will be advised of the status of their application within five business days of a **complete** application.

Eligible applications are assessed and scored based on the following selection criteria:

- Demonstrated need and opportunity
- Use of innovation or leading practices
- Reasonable and eligible project costs
- Readiness to proceed
- Demonstrated experience and resources to carry out the project
- Demonstrated support for restart and resiliency
- Demonstrated public economic benefit

Reimbursement and Reporting

All funding approvals are subject to the execution of a funding agreement. Once approved, payments will be disbursed on a progressive basis.

The applicant is responsible for proper fiscal management and completing the project as approved. Applicants are required to submit a final report and final financial summary within 30 days of project completion.

How to Apply

Required application contents include:

- Completed Application Form
- Completed Funding and Budget Form
- Supplementary information as may be relevant such as quotes for proposed scope of work, or other materials such as business plans or feasibility to support your project.

All application should be submitted electronically to info@islandcoastaltrust.ca.

Application Support

For enquiries about the program, please contact:

Island Coastal Economic Trust

Phone: 250-871-7797

Email: info@islandcoastaltrust.ca

Website: islandcoastaltrust.ca

Nootka Sound Watershed Society
Draft Agenda
Wednesday, May 27th, 2020
7pm, Online via Zoom
Meeting ID: 782 446 6504
Password: 3QkR97
Direct Link:

<https://us02web.zoom.us/j/7824466504?pwd=Tmp3WlBra2dqVmF4WkxZMlh1eUpkQT09>

1. Welcome and attendance

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2. Review and adopt of the Agenda - **Motion to accept:** **2nd:**
3. Review and adopt of the Minutes from April 29th, 2020 meeting - **Motion to accept:** **2nd:**
4. Review of action items from April 29th 2020:

New Items

Action	Who	Status
Write letter of support for the extension of Conuma Hatchery's mass marking project for a year or more to compensate for this years lack of clipping	Roger	
Contact Marc for a summary of WCVI Rebuilding Plan discussion	Kent	

Old Items

Action	Who	Status
Terms of Reference	Kent/Karenn/Roger/Paul/Sam	
Inquire to Village of Tahsis about bridge at Pete's pond – any plans to fix?	Sarah Fowler	
Assess pump house ramp for GR egg take	Kent/Roger/Kadin	
Draft letter for TFL 19 AAC review input from NSW	Roger/Sarah	
BC SRIF proposal re-submission for single marking trailer	Kent/Roger/ Karenn	

Action	Who	Status
Muchalaht Lake Net Pen	Kent/Craig/Lyndy/Jason	

5. **Old Business**

- a. **Stewardship Coordinator Report**
- b. **Fisheries Habitat**
- c. **Hatchery Update**
 - i. **Conuma**
 - ii. **Tahsis**
 - iii. **Zeballos**
- d. **Fisheries Management/Area 25 Roundtable Updates**
- e. **Mass Marking**
- f. **Coastal Restoration Fund**
- g. **Fundraising**

6. **New Business**

- a. Sucwoa River Revitalization/Baseline REE work and LWD quantification
- b. BC SRIF – Proposal for mass marking
- c. BC SRIF – Ecofish modelling proposal
- d. RNA Later purchase
- e. Muchalaht Inlet sea lice update from Grieg Seafood

7. **Correspondence**

8. **Financial Report**

9. Next Meeting

10. Adjournment

VILLAGE OF TAHSIS

Report to Council

To: Mayor and Council

From: Mark Tatchell, CAO and EOC Director

Date: June 29, 2020

Re: Emergency Operations Centre - update

PURPOSE OF REPORT:

To provide Council with an update from the Village's EOC regarding COVID-19 response and recovery activities.

The report is structured according to the standard EOC organization sections.

B.C.'s RESTART PLAN

On June 24th, B.C. moved into Phase 3 of the Restart Plan which green lighted travel within BC and provided guidance to those travelling to BC from other provinces. All sectors of the economy are now open and operating with safety plans. WorkSafe BC is conducting inspections to ensure that employers have implemented safety plans which reflect good practices and guidelines from the Provincial Health Officer.

OPERATIONS:

Social distancing has been implemented since March 17th in all municipal work places. All Village facilities (Municipal Hall, Fire Hall, Public Works and Rec Centre) are sanitized at least once per day Monday to Saturday.

Municipal Hall:

All finance, administrative, planning and project activities are fully operational.

In-person service began on May 27th at the Village office. A WorkSafe BC compliant COVID-19 safety plan has been developed, shared with staff and posted in the office. Key measures are:

- Two work "pods" of two person pods alternate working in the office. When working remotely all staff are connected to the Village's network and server to ensure we meet FOIPPA requirements and for cyber-security reasons. The work "podding" will continue as long as social distancing is required by the PHO and WorkSafe BC.

- Occupancy limits have been established for the staff area and Council Chambers
- Plexiglass barrier installed at the front counter
- Decals affixed to the floor to demarcate 2-meter distances
- Signage posted restricting access to no more than one person
- Workstation and peripheral equipment installed at the front counter for staff
- Staggered breaks and protocol for communal space, e.g., kitchen area
- Detailed procedures for cleaning

A protocol has been developed for greeting customers and processing financial transactions. Staff are encouraged to wear a mask if they believe they have been in contact with a person or space where there is a heightened risk of infection transmission. However, mask wearing is not required as long as social distancing is maintained.

Operations/Public Works

All Village operations are continuing and infrastructure is being maintained. Social distancing has been implemented as much as possible. One person per vehicle at all times and breaks are staggered to reduce the number of personnel in the office. The public is not permitted entry into the public works building. Vehicle interiors are disinfected daily. Where social distancing is not possible, for example, working on underground utilities, masks are worn. If tailgate meetings are required, personnel stand at least 2 metres apart. The Free Store remains open as social distancing is being observed at this site. The WorkSafe BC safety plan has been written, staff have been consulted on it and it is posted at the public works yard.

Recreation Centre

The Rec Centre remains closed, will partially re-open in early July. More outdoor recreational programming is being offered.

Daycare re-opened on June 15th to all families wanting child care.

The Director of Recreation is working from the Recreation Centre. Staff which were laid off are being recalled to begin work in July.

Tahsis Volunteer Fire Department and Protective Services

The Fire Department is fully operational. Wednesday night drill practice has recommenced. Members are wearing masks when traveling together in the apparatus.

An acting Fire Chief has been appointed to ensure continuity the service. All fire apparatus are sanitized and ready to be deployed in response to any emergency. All fire department members have been trained on the COVID-19 medical protocol to assist with BC ambulance. BC Fire Chiefs' Association provides updates on medical protocols and fire response practice in the COVID-19 environment

There is no bylaw enforcement officer, due to a lag in SRD hiring. Building inspection services are available, but subject to SRD COVID-19 protocols.

The RCMP continue to deliver essential services, i.e., response to call policing and routine patrols. The Nootka Sound detachment is at full strength. The detachment commander checks in at least weekly. The RCMP provides some bylaw enforcement services.

PLANNING:

WorkSafe BC safety plans have been written, shared with staff and implemented for the following settings:

- Village office
- Outdoor spaces and trails
- Operations/Public Works
- Fire Department
- Daycare

Recreation Centre

WorkSafe BC released the sector guidelines for Gyms and Fitness Centres on May 23rd. Staff written the safety plan which will include rules on social distancing, occupancy limits, cleaning, plexiglass barriers and other measures. As an aside, Seniors' Centres are also required to have WorkSafe BC safety plans.

The Rec Centre safety plan includes all areas (common areas, bowling, climbing wall, weight/cardio room, gym) except the aquatics area. The safety plan for aquatics will be developed and implemented during July.

Staff will be trained on the new procedures during the week of July 6th. Public communication is being drafted to inform residents and visitors on the “new rules” for using the facility.

Tahsis Museum/Tourist Information Centre

Work has not started on the WorkSafe BC compliant safety plan for this facility.

Other Plans

Council approved the Business Continuity Plan at its June 16th regular meeting. Exposure Control Plans are being prepared by the Village's principal wastewater treatment operator.

LOGISTICS:

The Village has a 3 to 4 week supply on hand of the requisite PPE. Staff continue to place orders and receive shipments. Supply has not been an issue. As of this date, the Village has the following key PPE supplies:

N95 masks -	120
Face Shields -	4
Nitrile gloves -	10 boxes
Tyvek suits -	20

Other PPE are in supply as well. The Logistics section head is monitoring PPE and other supplies to ensure supply continuity. The Village is well-stocked with cleaning supplies, hand sanitizer and disinfectant wipes.

FINANCE AND ADMINISTRATION:

Staff have submitted five claims and five Expenditure Authorization requests to EMBC for approval and reimbursement of Village COVID-19 response costs. The Expenditure Authorizations have been approved. No payments have been received to date. EMBC has formally informed all local governments that recovery related activities by local governments and First Nations are ineligible for reimbursement. This may result in the Village absorbing additional costs to meet provincial requirements.

Respectfully submitted:



Mark Tatchell, CAO and EOC Director



VILLAGE OF TAHISIS

REVENUE ANTICIPATION BORROWING BYLAW No. 631, 2020

A BYLAW TO PROVIDE FOR THE BORROWING OF MONEY IN ANTICIPATION OF REVENUE

WHEREAS the municipality does not have sufficient money on hand to meet the current lawful expenditures of the municipality;

AND WHEREAS it is provided by Section 177 of the *Community Charter* that Council may, without the assent of the electors or the approval of the Inspector of Municipalities, provide for the borrowing of such sums of money as may be necessary to meet the current lawful expenditures of the municipality provided that the total of the outstanding liabilities does not exceed the sum of:

- a) The whole amount remaining unpaid of the taxes for all purposes levied during the current year, provided that prior to the adoption of the annual property tax bylaw in any year, the amount of the taxes during the current year for this purpose shall be deemed to be 75% of the taxes levied for all purposes in the immediately preceding year; and

The whole amount of any sums of money remaining due from other governments;

AND WHEREAS the total amount of liability that Council may incur is nine hundred seventy thousand five hundred sixty dollars (\$970,560), made up of the sum of four hundred ninety six thousand two hundred fifty nine dollars (\$496,259), being the whole amount of unpaid taxes levied for all purposes and remaining due for current year, and four hundred seventy four thousand three hundred one dollars (\$474,301), being the whole amount of the sum of money remaining due from other governments;

NOW THEREFORE the Council of Village of Tahsis, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as "Revenue Anticipation Borrowing Bylaw No. 631, 2020".
2. The Council shall be and is hereby empowered and authorized to borrow upon the credit of the municipality an amount or amounts not exceeding the sum of nine hundred seventy thousand five hundred sixty dollars (\$970,560).
3. The form of obligation to be given as acknowledgement of the liability shall be a promissory note or notes bearing the corporate seal and signed by the Mayor and the officer assigned the responsibility of financial administration of the municipality.

All unpaid taxes and the taxes of the current year when levied or so much thereof as may be necessary shall, when collected, be used to repay the money so borrowed.

READ a first time this 7th day of July, 2020

READ a second time this 7th day of July, 2020

READ a third time this 7th day of July, 2020

Reconsidered, Finally Passed and Adopted this 7th day of July, 2020

MAYOR

CORPORATE OFFICER

I hereby certify that the foregoing is a true and correct copy of the original Bylaw No. 631, 2020 duly passed by the Council of the Village of Tahsis on this 7th day of July, 2020.

CORPORATE OFFICER

VILLAGE OF TAHSIS

BYLAW NO. 632, 2020

BEING A BYLAW TO AMEND THE VILLAGE OF TAHSIS FEES AND CHARGES BYLAW NO. 594, 2017

WHEREAS the Council of the Village of Tahsis wishes to amend the *Fees and Charges Bylaw No. 594, 2017* to allow local community organizations to use the Tahsis Recreation Centre without paying a facility rental fee;

The Council of the Village of Tahsis, in open meeting assembled, enacts the following amendment to Fees and Charges Bylaw No. 594, 2017 as follows:

Schedule "H" is amended by:

Adding "'Community Organizations' means local non-profit, voluntary and/or charitable groups and organizations which undertake activities and events to benefit the community"

replacing "\$5.00 per hour (all rooms)" as the rate for Community Organizations with "No Room Rental Charge".

Citation

This bylaw may be cited for all purposes as the "Fees and Charges Amendment Bylaw No. 632, 2020."

READ a first time this 7th day of July, 2020

READ a second time this 7th day of July, 2020

READ a third time this 7th day of July, 2020

Reconsidered, Finally Passed and adopted this 4th day of August, 2020

MAYOR

CORPORATE OFFICER

I hereby certify that the foregoing is a true and correct copy of the original Bylaw No. 632, 2020 duly passed by the Council of the Village of Tahsis on this 4th day of August 2020.

CORPORATE OFFICER

From: s.ridout@shaw.ca <s.ridout@shaw.ca>
Sent: June 18, 2020 6:27 PM
To: Mayor Davis <Mayor@villageoftahsis.com>
Cc: Reception Account <Reception@villageoftahsis.com>
Subject: Important Update - Providing a more protective Antenna Siting & Small Cell Agreement Policy

Dear Mayor Davis & Councillors,

A few days ago I sent two documents to support you in making sound telecommunications decisions. When one of Canada's top environmental health and radiofrequency radiation experts read the second document, she offered some eye-opening and significant suggestions about how we might improve it.

We apologize for adding to your inbox, but in order to ensure you have access to the best resources possible, a revised version of ***Creating Protective Antenna Siting Protocols & Proactive Small Cell Licensing Agreements*** is attached.

With Warm Regards,

Sherry Ridout

On Behalf of Citizens for Safe Technology

Who are We?

We represent an umbrella group of organizations and individuals advocating for safe and responsible technology.

For more information, you may reach us at cst.citizensforsafetechnology@gmail.com ,

Creating a Proactive Antenna Siting Protocol & Small Cell Licensing Agreement

Overview

Although antenna siting falls under federal jurisdiction in Canada, Innovation, Science and Economic Development (ISED) encourages local governments to create siting protocols that reflect and protect local interests. When there is no local protocol in place, the ISED policy found [here](#) becomes the default process.

In some instances, telecommunication providers are not required to consult with land use authorities or the public before they install small cell antennas. For example, if a telecom is installing 4G or 5G small cell transmitters on existing structures, and its equipment does not increase the height of that structure by more than 25%, the proponent is only required to request a local government's permission if it wants to put antennas on property owned by the town..

In preparation for 5G, providers are installing a growing number of small cell antennas on our streets. Clearly, it is prudent to have antenna siting protocols in place that include small cells and protect local interests to the degree federal regulations permit. To draft a siting protocol for your town, use the template found [here](#) as a guide. To create the most protective protocols and small cell licensing agreements possible, be sure to add the **Specific Content Suggestions** found on Pages 5 to 16 of this document.

Please note: To provide the fastest, safest and most secure Internet infrastructure possible for generations to come, and to avoid the risks associated with wireless and 5G, communities are strongly advised to build a sustainable fiber-to-the-premises last mile in place of installing small cells.

***DISCLAIMER:** This content is provided for informational purposes only and is not intended to substitute for legal advice regarding compliance with local, provincial, or federal law. CALM makes no assurances or guarantees regarding the applicability or suitability of this language for any municipality, and shall not be held responsible for any legal action arising from the use of language or concepts contained herein.*

General Examples of Areas to Address

Note: While the terms “certain distances” and “certain districts” are used below, specific values are later provided

LOCATION

- Prohibiting small cell installations in residential areas and in certain districts
- Requiring installations to be certain distances away from residences, schools, hospitals, and/or other installations

AESTHETICS / ENVIRONMENT

- Aesthetic, design, and noise requirements such as co-location, camouflage, height and light limits, and more

ADMINISTRATIVE / LEGAL

- Requiring that residents within a certain distance of an installation be notified
- Requiring annual recertification fees
- Requiring permittees to defend and indemnify the city from any liabilities arising from permits and the installation, operation and maintenance of small cells
- Requiring the proponent to have insurance that includes pollution liability with no electromagnetic field exclusions as well as data privacy protection
- Reserving the right to hire independent consultants at the applicant’s expense
- Reserving the right to employ a qualified RF engineer to conduct an annual random and unannounced test of the small cell installations Permittee has in the Town to certify compliance with Safety Code 6 or the Town’s Guideline, whichever of these two guidelines sets the lowest emission limit. Learn about creating local radiofrequency exposure guidelines in **Policy Suggestion 2** below.

POLICY SUGGESTIONS

1. Appoint a committee to create a community-owned fiber optic network

Fiber optic cables wired directly to the premises are *always* faster, safer and more energy efficient and secure than wireless networks, including 5G. To learn more about the many economic and other benefits of community-owned fiber optics, please visit [Connected Communities ~ Wired fiber for Sustainable Last-Mile Solutions](#).

2. Establish a protective radiofrequency exposure guideline for your Town

Toronto has done it. So has Salt Spring Island, BC. These local governments assessed available health, environmental and technical data, concluded there are uncertainties in the science regarding the potential health risks associated with long-term exposures to radiofrequency radiation, and created exposure guidelines for their communities that are hundreds of times more protective than Safety Code 6. Although complying with these stricter municipal guidelines is voluntary, most telecommunication proponents do.

Salt Spring has incorporated its guideline - which at $2\mu\text{W}/\text{cm}^2$ is 500 times more stringent than Health Canada's - right into the body of its antenna siting protocol. Here is the wording used:

"No cell phone antenna should be installed within 500 metres of any facility concerned with continuous human activity. A proponent wishing to install an antenna closer than this distance should demonstrate, using an independent consultant acceptable to the Islands Trust, that incident power density is less than 2 microwatts per square cm ($2\mu\text{W}/\text{cm}^2$) at any facility concerned with continuous human activity within 500 metres of the proposed antenna. Additional antennae to be mounted on existing towers must also meet these standards, so that incident power density at any any facility where there is continuous human activity stays below 2 microwatts per square cm."

10 REASONS WHY LOCAL GOVERNMENTS ARE CREATING RADIOFREQUENCY EXPOSURE LIMITS THAT ARE MORE PROTECTIVE THAN SAFETY CODE 6

1. Safety Code 6 is a *guideline* and not a *standard*. While *standards* are enforceable, *guidelines* are "recommendations" that are not mandatory to follow.
2. Safety Code 6 has not been updated for decades, despite the fact that our exposure to radiofrequency radiation has continued to increase.
3. Safety Code 6 is based on an out-dated thermal effect that tells us harm only occurs when heating happens. Although this theory has value

when it comes to *non-living substances*, it is inappropriate to apply it to *living organisms*.

4. Instead, *biologically based guidelines* (often less than 1 microW/cm²) or the *precautionary principal* should be invoked when it comes to exposing living things to radiofrequency radiation.

5. Another critical aspect that makes Safety Code 6 inappropriate for living organisms is that it relies on a *6-minute average* (measured as root-mean-squared) rather than maximum exposures. *Extremes* are what instigate biological effects and not averages.

6. Furthermore, what this average fails to consider is exposure from all sources that may vary beyond a 6-minute timeframe, and thus not be captured by a 6-minute average.

7. Another issue – Safety Code 6 does not measure **peak values** for exposure, and it is peak emissions that do the most biological damage.

8. Also, because the millimetre waves that 5G will employ have not been tested for long-term exposure, it is critical that we establish limits that err on the side of caution.

9. Finally, cumulative exposure is not considered by Health Canada, and it is cumulative exposure that causes most of the adverse health effects. Taking a small amount of arsenic once may not be lethal, but if taken daily, it will eventually poison the body. The same applies to radiofrequency radiation.

10. For these reasons, we need to be very careful what limits we use to protect vulnerable populations (children, pregnant women, those who are chronically ill). We need to protect the population not against a heating effect but rather against cancer, reproductive problems, and neurohormonal and immunological problems, all of which have been documented in scientific peer-reviewed studies to occur at levels well below Safety Code 6 guidelines.

Specific Content Suggestions

Section 1: PERMITTING PROCESS

1.1 Permit Required. No small cell installation shall be constructed, erected, modified, mounted, attached, operated or maintained within the Town on or within any public right-of-way without the issuance of a permit. No approval granted under this chapter shall confer any exclusive right, privilege, license or franchise to occupy or use the public right-of-way of the Town for delivery of telecommunications services or any other purpose.

1.2 Application Content. All permit applications must include:

- A. Detailed site and engineering plans for each proposed small cell installation, including full address, GIS coordinates, a list of all associated equipment necessary for its operation, as well as a proposed schedule for the completion of each small cell installation covered by the application.
- B. A master plan showing the geographic service area for the proposed small cell installation(s), and all of applicant's existing, proposed and anticipated installations in the Town.
- C. Certification that the proposed small cell installation(s) addresses an existing and significant gap in coverage in the service area, such certification to include a detailed map of the "gap areas" and documentation of such gaps causing an inability for a user to connect with the land-based national telephone network or maintain a connection capable of supporting a reasonably uninterrupted communication.
- D. Photographs of proposed facility equipment.
- E. Visual impact analyses with photo simulations including both "before" and "after" appearances, including simulations of the appearance of the equipment from the perspective of any property owner within 100 metres.

F. Certification by a certified radiofrequency engineer that the small cell installation will comply with Safety Code 6, or the Town's radiation exposure guideline, whichever of these two guidelines sets the lowest emission limit, including aggregate emissions for all co-located equipment.

G. Certification that the applicant has a right under federal law to install wireless telecommunications facilities in the public right-of-way.

H. Documentation demonstrating a good faith effort to locate the small cell installation in accordance with the preferred provisions of this protocol.

I. Documentation that owners of all properties within 200 metres of the proposed small cell installation have been notified in writing via certified mail of the proposed installation, including its exact location.

J. An executed indemnification agreement as set forth in section 1.7 below.

K. A disclosure of all related third parties on whose behalf the applicant is acting, including contracting parties and co-locaters.

L. If the small cell installation is proposed to be attached to an existing utility pole or wireless support structure owned by an entity other than the Town, sufficient evidence of the consent of the owner of such pole or wireless support structure to the proposed collocation.

M. Performance specifications and data that identify the maximum and minimum amount or level of radiofrequency emissions that are produced by the equipment when it is in full operating mode, and a monitoring plan for the Applicant's equipment capable of tracking and recording the daily amounts or levels of radiofrequency emissions that are produced by the equipment in order to verify that average emissions do not exceed the levels permitted either by Safety Code 6 or the Town's radiation exposure guideline, whichever of these two guidelines sets the lowest emission limit.

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1.3 Application Fee. The Town shall assess a per-installation fee of _____ to cover the Town's costs of processing, reviewing, evaluating, conducting a public hearing, and other activities involved in consideration of the application, and conducting oversight of the construction of the small cell installation to ensure compliance with zoning requirements.

1.4 Consultant Fee. The Town shall have the right to retain an independent technical consultant to assist the Town in its review of the application. The reasonable cost of the review shall be paid by the applicant.

1.5 Hydro Fees. Permittee shall pay to the Municipality an annual hydro consumption surcharge of two hundred and fifty dollars (\$250) per Structure. This amount is due on January 2 of each year and is not pro-rateable or refundable.

1.6 Compliance Bond. Upon approval of the application, the Permittee shall be required to post a bond in the amount of \$50,000 for each small cell installation. Such bond is to be held and maintained during the entire period of Permittee's operation of each small cell installation in the Town as a guarantee that as determined by a qualified independent RF engineer, as outlined in Section 1.11.2 below, no such installation, including any co-located equipment exceeds or will exceed the allowable Safety Code 6 limits for RF radiation or the Town's radiation exposure guideline, whichever of these two guidelines sets the lowest emission limit.

1.7 Indemnification. Permittee shall provide an executed agreement in the form provided by the Town, pursuant to which Permittee agrees to defend, hold harmless and fully indemnify the Town, its officers, employees, agents, attorneys, and volunteers, from (i) any claim, action or proceeding brought against the Town or its officers, employees, agents, or attorneys to attack, set aside, void, or annul any such approval of the Town or (ii) a successful legal action brought against the Town for loss of property value or other harm caused by the placement or operation of a small cell installation. This indemnification agreement shall be in a form acceptable to the Town Attorney and shall include,

but not be limited to, damages, fees and/or costs awarded against the Town, if any, and cost of suit, attorney's fees, and other costs, liabilities and expenses incurred in connection with such proceeding whether incurred by the Permittee, the Town and/or the parties initiating or bringing such proceeding. The agreement shall also include a provision obligating the Permittee to indemnify the Town for all of the Town's costs, fees and damages which the Town incurs in enforcing the indemnification provisions of this Section.

1.8 Hazardous Substances. Permittee specifically acknowledges that the Town is not responsible for the escape, discharge or release of any hazardous substances from the Equipment, and specifically agrees to indemnify, protect and save the Town harmless from any and all actions, causes of actions, claims and demands regarding any such hazardous substance that has escaped, been discharged or released from the Equipment unless caused by the gross negligence or willful misconduct of the Town, its elected officials, appointed officers, employees, agents, contractors or any person the Town is responsible for in law.

"Hazardous Substance" means any hazardous or toxic substance, and includes radiofrequency electromagnetic energy, or other radiation, petroleum products and byproducts, industrial wastes, contaminants, pollutants, dangerous substances, and toxic substances, as defined in or pursuant to any law, ordinance, rule, regulation, bylaw or code, whether federal, provincial or municipal.

1.9 Environmental Liability. Permittee agrees to assume all environmental liability under federal, provincial and local government laws in Canada, as a responsible person or otherwise, relating to its occupancy and use of the Facilities, including but not limited to any liability for clean-up of any Hazardous Substance in, on, under, along, across and around the Facilities, which are proven to result directly from:

- (a) the installation, occupation, operation and removal by Permittee of the Equipment;

(b) any materials or goods brought to the Facilities by Permittee, or by any other person with the express or implied consent of Permittee.

Permittee shall not be responsible for, or required to remove or remediate any Hazardous Substances that have migrated onto or into a Facility or which existed at a Facility prior to Permittee's occupation or use of such Facility.

1.10 Insurance: For the duration of the Term:

(a) Permittee shall maintain comprehensive general liability insurance with coverage up to five million dollars (\$5,000,000.00), per occurrence and in the annual aggregate for products and completed operations, to protect Permittee from claims for personal injury, bodily injury or property damage arising out of Permittee's Work and/or operation of the Equipment. In addition, Permittee agrees that:

(i) the Town shall be added as an additional insured but only with respect to Permittee's legal liabilities arising out of Permittee's operations under this Agreement; and

(ii) the insurance shall include coverage for: products and completed operations; blanket contractual liability; cross-liability; non-owned automobile liability; pollution liability with no electromagnetic field exclusions, cyber-security and data privacy protection, and broad form property damage.

(b) Permittee shall also maintain automobile liability insurance, with coverage for bodily injury and property damage, for any Permittee owned or leased vehicles used in the performance of the Work in the amount of two million dollars (\$2,000,000.00) per accident.

(c) The comprehensive general liability insurance policy shall contain a provision whereby the insurers will endeavour to provide the Town with sixty (60) days' notice of cancellation.

(d) Upon execution of this Agreement, Permittee shall file with the Town a certificate of insurance of each insurance policy required. Permittee shall also provide a certificate of insurance at any time upon reasonable written request by the Town. Failure to maintain the insurance policies as required by this Agreement is a material breach of contract.

(e) Excess (umbrella) liability insurance may be used to achieve the required insured limits.

1.11 Annual Re-certification.

1.11.1 Each year, commencing on the first anniversary of the issuance of the permit, the Permittee shall submit to the Town an affidavit which shall list all active small cell wireless installations it owns within the Town by location, certifying that

(1) each active small cell installation is covered by liability insurance with no electromagnetic field exclusions in the amount of \$5,000,000 per installation, naming the Town as additional insured; and

(2) each active installation has been inspected for safety and found to be in sound working condition and in compliance with all federal safety regulations concerning radiofrequency exposure limits or the Town's radiation exposure guideline, whichever of these two guidelines sets the lowest emission limit.

1.11.2 The Town shall have the right to employ a qualified RF engineer to conduct an annual random and unannounced test of the Permittee's small cell wireless installations located within the Town to certify their compliance with all Safety Code 6 radiofrequency emission limits or the Town's radiation exposure guideline, whichever of these two guidelines sets the lowest emission limit. The reasonable cost of such tests shall be paid by the Permittee.

1.11.3 In the event that such independent tests reveal that any small cell installation or installations owned or operated by Permittee or its Lessees, singularly or in the aggregate, is emitting RF radiation in excess of Safety

Code 6 exposure guidelines or the Town's radiation exposure guideline, whichever of these two guidelines sets the lowest emission limit, the Town shall notify the Permittee and all residents living within 500 metres of the small cell installation(s) of the violation, and the Permittee shall have forty-eight (48) hours to bring the small cell installation(s) into compliance. Failure to bring the small cell installation(s) into compliance shall result in the forfeiture of all or part of the Compliance Bond, and the Town shall have the right to require the removal of such installation(s), as the Town in its sole discretion may determine is in the public interest.

1.11.4 Any small cell wireless installation which is no longer in use shall be removed by the Permittee within 30 days of being taken out of use.

1.11.5 Any small cell wireless installation which is not removed within 30 days after being listed as no longer in use in the annual re-certification affidavit shall be subject to a fine of \$100/day until such installation is removed.

1.11.6 Where such annual re-certification has not been properly or timely submitted, or equipment no longer in use has not been removed within the required 30-day period, no further applications for small cell wireless installations will be accepted by the Town until such time as the annual re-certification has been submitted and all fees and fines paid.

1.12 Non-Permitted Installations Any small cell installation constructed, erected, modified or enhanced prior to the issuance of a site-specific permit from the Town shall be removed prior to the submission of any other application. No application for a small cell installation shall be considered while such unauthorized installations remain.

1.13 Notice of Permit Filing. Notice of the filing of any permit submitted pursuant to this protocol shall be sent to all property owners within 200 metres of each and every proposed small cell installation within five (5) days of such filing, such notice to be sent by certified mail at the expense of the Permittee.

1.14 Public Availability of Permit Applications. All permit applications submitted pursuant to this protocol, including all related documents, shall be made available for viewing and/or copying by any member of the public during normal business hours at the relevant office of the Town. Any charge for copies shall be limited to the Town's actual cost. No additional charges may be assessed against any member of the public for access to the entire permit and all of its related documents.

Section 2: LOCATION AND CONFIGURATION PREFERENCES

2.1 Siting Guidelines. The purpose of this section is to provide guidelines to applicants and the reviewing authority regarding the preferred locations and configurations for small cell installations in the Town, provided that nothing in this section shall be construed to permit a small cell installation in any location that is otherwise prohibited by the Town code.

2.2 Order of preference - Location. The order of preference for the location of small cell installations in the Town, from most preferred to least preferred is:

1. Industrial zone
2. Commercial zone
3. Mixed commercial and residential zone
4. Residential zone

Discouraged Locations:

1. Land use
 - Medium and high density residential areas
 - Schools, daycare facilities, playgrounds and similar facilities
 - Areas that adversely impact view corridors
 - Heritage areas (unless visibly unobtrusive) or on heritage structures unless it forms an integrated part of the structure's overall design (i.e. through the use of stealth structures).
 - Nature protection areas
 - Environmentally sensitive ecosystems

2. Other considerations, irrespective of land use designation

- Locations directly in front of doors, windows, balconies or residential frontages. (Please see Section 3.7 for specific setback requirements)
- Community gathering places such as community halls, churches, commercial eating & drinking establishments
- Sites of topographical and geographic prominence

(See Note 1)

Section 3: INSTALLATION SPECIFICATIONS

3.1 The Permittee must construct, install and operate the small cell installation in strict compliance with the plans and specifications included in the application.

3.2 Where feasible, as new technology becomes available, the Permittee shall replace larger, more visually intrusive facilities with smaller, less visually intrusive facilities, after receiving all necessary permits and approval required by the Town.

3.3 The Permittee shall submit and maintain current at all times basic contact and site information on a form to be supplied by the Town. The Permittee shall notify the Town of any changes to the information submitted within seven days of any change, including the name or legal status of the owner or operator.

3.4 At all times, all required notices and signs shall be posted on the site as required by ISED and federal law, and as approved by the Town. The location and dimensions of a sign bearing the emergency contact name and telephone numbers shall be posted pursuant to the approved plans.

3.5. The Permittee shall maintain current at all times liability and property insurance including pollution liability with no electromagnetic field exclusions for each small cell installation in the Public Right of Way in the amount of \$5,000,000 (Five Million dollars) naming the Town as additional insureds.

3.6. The proposed small cell installation shall have an adequate fall zone to minimize the possibility of damage or injury resulting from pole collapse or

failure, icfall or debris fall, and to avoid or minimize all other impacts upon adjoining properties.

3.7. Every effort shall be made to locate small cell installations no less than 650 metres away from the Permittee's or any Lessee's nearest other small cell installation, or within 500 metres of any school (nursery, elementary, junior high, and high school), trail, park or outdoor recreation area, sporting venues, and residential zones. (*See Note 2*)

3.8. A single or co-located small cell installation must be mounted on an existing structure such as a utility or lighting pole that can support its weight and the weight of any existing co-located equipment. All new wires needed to service the small cell installation must be located within the width of the existing structure so as to not exceed the diameter and height of the existing utility pole.

3.9. All equipment not to be installed on or inside the pole must be located underground, flush to the ground, within one metre of the utility pole. Each installation is to have its own dedicated power source to be installed and metered separately.

3.10 If a Permittee proposes to replace a pole in order to accommodate a small cell installation, the pole shall match the appearance of the original pole to the extent feasible, unless another design better accomplishes the objectives of this section. Such replacement pole shall not exceed the height of the pole it is replacing by more than two metres.

3.11 Each small cell installation facility shall be designed to be resistant to, and minimize opportunities for, unauthorized access, climbing, vandalism, graffiti and other conditions that would result in hazardous situations, visual blight, or attractive nuisances. The Town may require the provision of warning signs, fencing, anti-climbing devices, or other techniques to prevent unauthorized access and vandalism when, because of their location or accessibility, a small cell installation has the potential to become an attractive nuisance.

3.12 The Permittee shall repair, at its sole cost and expense, any damage including, but not limited to, subsidence, cracking, erosion, collapse, weakening,

or loss of lateral support to Town streets, sidewalks, walks, curbs, gutters, trees, parkways, street lights, traffic signals, improvements of any kind or nature, or utility lines and systems, underground utility line and systems, or sewer systems and sewer lines that result from any activities performed in connection with the installation or maintenance of a small cell installation in the public right-of-way. The Permittee shall restore such areas, structures and systems to the condition in which they existed prior to the installation or maintenance that necessitated the repairs. In the event the Permittee fails to complete such repair within the number of days stated on a written notice by the permitting authority, the permitting authority shall cause such repair to be completed at Permittee's sole cost and expense.

3.13 Prior to issuance of a building permit, the applicant shall obtain the permitting authority's approval of a tree protection plan prepared by a certified arborist if the small cell installation will be located within the canopy of a street tree, or a protected tree on private property, or within a 5-metre radius of the base of such a tree. Depending on site-specific criteria (e.g., location of tree, size, and type of tree, etc.), a radius greater than 5 metres may be required by the permitting authority. If there is evidence that the radiation from nearby antennas is causing trees to weaken or die, these antennas must be removed by the Permittee at the Permittee's sole cost and expense.

3.14 Applicant shall abide by all local, provincial and federal laws regarding design, construction and operation of the small cell installation, including all provincial and federal Occupational Health and Safety Regulations for worker safety in, around and above power lines and near radiation-emitting devices.

Note 1: The town may also wish to include preference for the *configuration* of small cell installations, from most preferred to least preferred. Configuration preferences might be: (1) Co-located with existing wireless facilities, (2) Mounted on existing utility poles, (3) Mounted on new poles or towers.

Considerations include the structural integrity of existing utility poles, the fact that mandating co-located equipment could result in an unfair aesthetic burden on some residents or neighborhoods, and the possibility that new poles might be bigger, heavier and more obtrusive.

Note 2: Every effort should be made to avoid placing small cell installations in close proximity to residences. Viable and defensible setbacks will vary based on zoning.

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Subject: FW: Our meeting on the weekend and a project brief for your review

From: **Karenn Bailey** <stewardshipcoordinator@nsws@gmail.com>
Date: Tue, Jun 16, 2020 at 9:05 AM
Subject: Our meeting on the weekend and a project brief for your review
To: <mayor@villageoftahsis.com>
Cc: Sarah Fowler <SFowler@villageoftahsis.com>, Kent O'Neill <kent@thelodgeatgoldriver.ca>

Hello Martin,

it was a pleasure to meet you on the weekend, thank you so much for coming out to the landfill to meet with me. Thanks go to Councillor Fowler also for making the time and the driving passion to put us all together and get Louis out into the field too.

As mentioned at our introduction, I believe that there is great potential to have better connection of stream channels in the Tahsis River Floodplain. I think if we are able to proactively look at options then when the dump is decommissioned you have a concept or plan ready to go for the RD WM. This is lofty and subject to water quality exiting the dump site for obvious reasons. Maybe its a 10-15 year plan but I think it's worth pursuing.

My suggestion is next steps are to gather all evidence and information available to compile a sound resource of history, fact and science. That's step one. Step Two would be coming back out in August (low flow) to conduct a mapping project to see where water flows right now across the area south of the landfill, and look to nature to see where she wants it to flow more naturally. I see this in part technical but mostly community driven. We can do a little bit of a bioblitz, see who is residing in that beaver wetland I am calling Louis' Channel, have teams out walking through the floodplain and observing, measuring and mapping where water now moves across the floodplain. This would all be do-able without cost, drawing upon my time (free) and the knowledge and expertise of your Streamkeepers and other keen residents to do the footwork, and perhaps we could have a kid's program too on nature education.

Where you would go from here would be up to you but you would be armed with information that could help you navigate the landfill closure process and determine how you want the floodplain land to be utilized afterwards.

I have been given the thumbs up to come back in August so have a read through the attached and contact me if you have any questions or concerns.

I look forward to seeing you again in the summer.

Karenn Bailey, RBTech
Nootka Sound Watershed Society Stewardship Coordinator
604-970-0782

L2



XS-14 PERRY BRIDGE
XS-15

TAHSIS

LANDFILL SITE

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RIVER

LIMIT OF STUDY

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June 18, 2020

Via E-mail

Dear Mayor and Council:

Re: City of Rossland Resolution – Global Covenant of Mayors for Climate & Energy Change

At the Regular meeting of June 1, 2020, Rossland City Council endorsed the following motions in support of joining the Global Covenant of Mayors for Climate and Energy, as put forth by the District of Saanich:

THAT the Mayor Joins the Global Covenant of Mayors for Climate and Energy by Submitting the commitment letter to the Global Covenant of Mayors Secretariat;

THAT Council directs staff to deliver on the commitments made within the letter and outlined in the report from the District of Saanich;

THAT Council directs staff to prepare correspondence to all local municipalities in the province of British Columbia advising of Rossland's support of the global covenant of mayors for climate and energy and encourage all municipalities to support the initiative.

The City of Rossland encourages you to join in this collective potential and work together in combating climate change in hopes that these actions will aid in reducing our ecological footprint, while working towards a sustainable future to safeguard the health and prosperity of our residents. Please find attached a copy of the signed letter submitted to the Global Covenant of Mayors Secretariat for your reference.

Sincerely,

A handwritten signature in blue ink that reads "Kathy Moore". The signature is written in a cursive, flowing style.

Kathy Moore
Mayor



June 18, 2020

Global Covenant of Mayors
c/o Global CoM Secretariat
Sent via e-mail to: info@IUC-NA.EU

Re: Global Covenant of Mayors for Climate and Energy Submission Letter

I, Kathy Moore, Mayor of the City of Rossland commit to the Global Covenant of Mayors for Climate & Energy (GCoM), joining thousands of other cities and local governments around the world currently engaged in climate leadership.

GCoM envisions a world where committed mayors and local governments - in alliance with partners - accelerate ambitious, measurable climate and energy initiatives that lead to an inclusive, just, low-emission and climate resilient future, helping to meet and exceed the Paris Agreement objectives.

Whatever the size or location, the mayors and local leaders committed to GCoM stand ready to take concrete measures with long-term impact to tackle the interconnected challenges of climate change mitigation and adaptation, as well as access to sustainable energy.

To implement this vision, we pledge to implement policies and undertake measures to (i) reduce/ avoid greenhouse gas (GHG) emissions, (ii) prepare for the impacts of climate change, (iii) increase access to sustainable energy, and (iv) track progress toward these objectives.

Specifically, within three years of this commitment, we pledge to develop, adopt, use and regularly report on the following:

- A community-scale GHG emission inventory, following the recommended guidance;
- An assessment of climate risks and vulnerabilities;
- Ambitious, measurable and time-bound target(s) to reduce/avoid GHG emissions;
- Ambitious climate change adaptation vision and goals, based on quantified scientific evidence when possible, to increase local resilience to climate change;
- An ambitious and just goal to improve access to secure, sustainable and affordable energy; and
- A formally adopted plan(s) addressing climate change mitigation / low emission development, climate resilience and adaptation, and access to sustainable energy.

The targets and action plans for mitigation / low emission development must be quantified and consistent with or exceed relevant national unconditional commitments defined through the UNFCCC (Intended) Nationally Determined Contribution (NOC). The targets and action plans should be in line with National Adaptation Plans, where these exist; and should be consistent

with the principles around energy access and urban sustainability embodied in the Sustainable Development Goals (SDGs). L3

We will explore the allocation of adequate staff resources and institutional arrangements. This includes governance processes, municipal structures and budget allocations to deliver on this commitment and secure continuity.

We acknowledge that there may be additional regional or country-specific commitments or requirements that we commit to follow, and that may be agreed through our city networks or through our direct engagement with local partners of GCoM.

The City of Rossland acknowledges that continued engagement in GCoM and associated Regional or National Covenants, as established, is contingent on complying with the above requirements within established timeframes.

Name and title of person signing this commitment

Mayor Kathy Moore
City of Rossland
2196 LeRoi Avenue
Rossland BC V0G 1Y0
Canada
www.rossland.ca

Municipal Contact:

Bryan Teasdale, Chief Administrative Officer
cao@rossland.ca



Mandated by the Rossland Council on June 1, 2020



June 18, 2020
Ref: 572317

Mayors
Local Governments with Auxiliary Program

Dear Sirs/Madams:

I am writing today regarding your options for the new RCMP Auxiliary Program (Tier 3). As you know, this program has undergone significant changes recently, and at the request of the Union of British Columbia Municipalities (UBCM), the Ministry of Public Safety and Solicitor General is currently exploring possible BC models for the long-term delivery of this program. Necessary legislative amendments and policy and program development issues are currently being identified; however, timelines have not yet been established, and the Province cannot provide a specific implementation date.

While the Ministry continues to explore options for a BC model, the Ministry is also exploring the option of implementing the new national RCMP Auxiliary Program (Tier 3) program in the interim. I am in receipt of a letter from UBCM and the Local Government Contract Management Committee (LGCMC), endorsing this approach. In an effort to confirm which communities are interested in proceeding with an interim program, I am writing to share information regarding the financial impacts of this option. You were included in this correspondence because your RCMP detachment currently has an active program.

The approximate costs per member are identified below, as they relate to uniform, training, and medical testing. Please note, the principles of the Ministry of Justice Auxiliary/Reserve Constable Program Provincial Policy would apply to the funding of an interim program. Therefore, the Province would provide funding for local governments with a provincial RCMP detachment. While the Provincial Policy states that medical tests are the responsibility of the candidate, it would be reasonable for candidates to be reimbursed any fees related to these new medical standard requirements.

.../2

Various
Page 2

- Uniform: \$700 per candidate;
- Training (first aid, firearm, etc.), in addition to the online and/or detachment level training: from \$350 to \$500 per candidate;
- Medical tests: from \$150 to \$300 per candidate.
- **Estimated total: from \$1,200 to 1,500 per candidate.**

At this time the Province is unable to provide a specific timeline for all current auxiliary members to be fully trained; however, it is expected that most members can complete the new training in approximately four (4) to six (6) months. Please also note that current situation with COVID-19 may delay some in-person or in-detachment training, and there may be some downtime associated with retrofitting uniforms to the new standards.

In order for the Ministry to consider moving ahead with the interim implementation, please provide us with confirmation of your intent to proceed by **July 15, 2020**, by emailing Marie-Helene Lapointe at MarieHelene.Lapointe@gov.bc.ca or via phone at 236 478-2495. Marie-Helene is also available to answer questions and receive other comments. Once we understand the level of interest, we will provide information regarding next steps.

Take Care,



Brenda Butterworth-Carr; Tr'injà shär njit dintlät
Assistant Deputy Minister
And Director of Police Services
Policing and Security Branch

pc: Municipal Chief Administrative Officers
Detachment Commanders, RCMP detachments with active Auxiliary Program
Maja Tait, UBCM President
Craig Hodge, LGCMC Co-Chair
Jennifer Strachan, CO RCMP "E" Division



625 Howe Street, Suite 1430
Vancouver, British Columbia V6C 2T6

June 19, 2020

Subject: Showing your support for small business recovery by promoting #SmallBusinessEveryDay

Dear Mayor and Council,

On behalf of small and medium-sized businesses across Canada including those in British Columbia, the Canadian Federation of Independent Business (CFIB) is asking all politicians to show their support for small businesses by promoting our new *Small Business Every Day* campaign.

This campaign encourages shopping local as businesses look to recover from COVID-19 closures and adapt to new social distancing requirements. It also amplifies other great campaigns and initiatives to support small businesses from other businesses and movements by profiling them all on one spot making them easy to access for both businesses and consumers. We want to encourage a big parade of initiatives that support Main Street throughout the year and strengthen economic recovery.

A parade of campaigns to promote local shopping is desperately needed and, our survey results show a shop local campaign is highly supported by small businesses as seven out of ten worry their customers won't come back.

How can you help?

- Starting June 25 please use your social media to encourage and challenge your followers to shop local.
- Post pictures and recommend your favourite local businesses on Twitter, Facebook and Instagram using the hashtag #SmallBusinessEveryDay, and encourage everyone you know to do the same. (a bonus would be to also tag @CFIBBuzz on Twitter and @cfib_fcei on Instagram).
- Print, display and help distribute our thank you posters (see below)

To support your local businesses even more, we encourage you to print, display and distribute copies of our posters to your local businesses, which thank customers for shopping local. You can download the posters at <http://www.smallbusinesseveryday.ca/business/#poster>. It would be great if you could put one up in your constituency office.

The campaign will run until the end of December and we look forward to providing more updates as we promote different aspects of the campaign throughout the summer and fall. Our goal is to have every politician in Canada show their support and help us amplify the importance of small businesses to our local communities.

We hope we can count on your support. If you or anyone on your team would like to discuss this campaign, please don't hesitate to contact us at 604-684-5325 or by email at ms.bc@cfib.ca .

Sincerely,

A handwritten signature in cursive script that reads "Laura Jones".

Laura Jones
Executive Vice President

A handwritten signature in cursive script that reads "Samantha Howard".

Samantha Howard
Senior Director of B.C.



June 17, 2020



Mayor Martin Davis
Village of Tahsis
Box 219
Tahsis, BC V0P 1X0

Dear Mayor Martin Davis:

RE: GAS TAX AGREEMENT COMMUNITY WORKS FUND PAYMENT

I am pleased to advise that UBCM is in the process of distributing the Community Works Fund (CWF) payment for fiscal 2020/2021. An electronic transfer of \$65,568.77 is expected to occur within the next 30 days. These payments are made in accordance with the payment schedule set out in your CWF Agreement with UBCM (see section 4 of your Agreement).

CWF is made available to eligible local governments by the Government of Canada pursuant to the Administrative Agreement on the Federal Gas Tax Fund in British Columbia. Funding under the program may be directed to local priorities that fall within one of the eligible project categories.

This year, the Government of Canada announced that the federal Gas Tax Fund transfer was to be accelerated and delivered in one single payment, rather than two half-payments. Therefore, this will be the only transfer this year for CWF funding.

Further details regarding use of CWF and project eligibility are outlined in your CWF Agreement and details on the Gas Tax Agreement can be found on our website at www.ubcm.ca.

For further information, please contact Gas Tax Program Services by e-mail at gastax@ubcm.ca or by phone at 250-356-5134.

Yours truly,

A handwritten signature in black ink that reads "Maja Tait".

Maja Tait
UBCM President

Pc: Deborah Bodnar, Director of Finance