



## AGENDA

**Agenda for the Regular Meeting of the Tahsis Village Council  
to be held on March 17, 2020 in the Council Chambers  
Municipal Hall, 977 South Maquinna Drive**

**A. Call to Order**

Mayor Davis will call the meeting to order at 7:00 p.m.

Mayor Davis will acknowledge and respect that we are meeting upon  
Mowachaht/Muchalaht territory.

**B. Introduction of  
Late Items**

**C. Approval of the  
Agenda**

**D. Petitions and  
Delegations**

None.

**E. Public Input # 1**

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**F. Adoption of the  
Minutes**

- 1 Committee of the Whole March 3, 2020**
- 2 Minutes of the Regular Council Meeting held on March 3, 2020.**

**G. Rise and Report**

On March 4, 2020, a Statutory Right of Way and Covenant for the Community Unity Trail to cross District Lot 625, a property owned by Moth and Lamb Projects Inc., was executed by the Village and the property owners and registered with the Land Title and Survey Authority of BC. This agreement, which took two years to complete, means that the Village's application under the Forest and Range Practices Act seeking approval for the trail can go forward for review by Ministry staff.

**H. Business Arising**

None.

- J. Council Reports**
- 1 Mayor Davis
  - 2 Councillor Elder
  - 3 Councillor Fowler
  - 4 Councillor Llewellyn

**K. Bylaws**                      None.

- L. Correspondence**
- 1 Brock Macdonald, Executive Officer, Recycling Council of British Columbia letter Re: Recycling Council of British Columbia's (RCBC) 46th Annual Conference on Circular Economy
  - 2 Mayor Noël, District of Ucluelet letter Re: Implementation of the Recommendations of the Report on the Standing Committee on Fisheries and Oceans
  - 3 UBCM Letter re: UBCM Resolutions Process

- M. New Business**
- 1 Report to Council Re: Grant-in Aid Policy Review
  - 2 Tahsis Revitalization Org. Grant-in Aid Application

**N. Public Input #2**

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**Rise and Report**

**P. Adjournment**



## Minutes

Village of Tahsis

Meeting	Committee of the Whole
Date	Tuesday March 3, 2020
Time	3:00 p.m.
Place	Municipal Hall - Council Chambers

**Present**

Mayor Martin Davis  
Councillor Bill Elder  
Councillor Sarah Fowler  
Councillor Lynda Llewellyn  
Councillor Elect Cheryl Northcott

**Staff**

Mark Tatchell, Chief Administrative Officer  
Sarah Greer, UVic MPA co-op student.

**Public**

1 member of the public

### Call to Order

Mayor Davis called the meeting to order at 3:00 p.m.

Mayor Davis acknowledged and respected that Council is meeting upon Mowachaht/ Muchalaht territory

### Introduction of Late Items

Report on meeting with WFP staff on February 28, 2020

### Approval of the Agenda

Llewellyn : COW 020/2020

**THAT** the Agenda for the March 3, 2020 Committee of the Whole meeting be adopted as amended.

**CARRIED**

**New Business**     1     **Zoning Bylaw Briefing**

Llewellyn : COW 021/2020

**THAT** this presentation be received.

**CARRIED**

Staff to revise Table of Concordance based on Council feedback. Information from other municipalities on urban agriculture, temporary use permits and community care facilities to be provided to Council. Staff to proceed with incorporating Council direction on temporary buildings and recreational vehicles in draft Zoning Bylaw.

**Business  
Arising**

- 1 Coast Guard request to conduct assessment work on the Village's licence of occupation and property.**

**Llewellyn : COW 022/2020**

**THAT** this email be received.

**CARRIED**

**Fowler : COW 023/2020**

**THAT** Council approve the Coast Guard's request to conduct geo-technical and environmental assessments on the Village's licence of occupation (Licence No. 112553) and upland property.

**CARRIED**

- 2 Report on meeting with WFP staff on February 28, 2020**

**Llewellyn: COW 24/2020**

**THAT** this verbal report be received.

**CARRIED**

Mayor Davis summarized the meeting with WFP staff regarding the Tahsis Landscape Unit. The Mayor described his input to WFP with respect to areas of concern in the Tahsis area and noted the legal changes to Marbled Murrelet protection

Council agreed for Mayor Davis and CAO Mark Tatchell to meet with WFP staff on March 20th in Campbell River, with the subsequent meeting to be held in Tahsis with all of Council.

**Adjournment**

**Llewellyn: COW 025/2020**

**THAT** the meeting adjourn at 6:17 p.m.

**CARRIED**

Certified correct this  
17th Day of March, 2020

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Corporate Officer



**Minutes**

<b><u>Meeting</u></b>	<b>Regular Council</b>
<b><u>Date</u></b>	<b>March 3, 2020</b>
<b><u>Time</u></b>	<b>7:00 PM</b>
<b><u>Place</u></b>	<b>Municipal Hall - Council Chambers</b>

**Present**

Mayor Martin Davis  
 Councillor Bill Elder  
 Councillor Sarah Fowler  
 Councillor Lynda Llewellyn  
 Councillor Cheryl Northcott

**Staff**

Mark Tatchell, Chief Administrative Officer  
 Deb Bodnar, CPA, CMA, Director of Finance  
 Janet StDenis, Finance and Corporate Services Manager

**Public**

3 members of the public

**A. Call to Order**

Mayor Davis called the meeting to order at 7:00 p.m.  
 Mayor Davis acknowledged and respected that Council is meeting upon Mowachaht/ Muchalaht territory

**Inauguration**

Mark Tatchell, Chief Administrative Officer and Corporate Officer, swore in the newly elected Councillor Cheryl Northcott. Councillor Elect Cheryl Northcott recited the Oath of Office and proceeded to take her place at the Council table.

**B. Introduction of Late Items and Agenda Changes**

None.

**C. Approval of the Agenda**

Fowler/Elder: VOT 0104/2020

THAT the Agenda for the March 3, 2020 Regular Council meeting be adopted as presented.

**CARRIED**

**D. Petitions and Delegations**

None.

**E. Public Input # 1**

None.

**F. Adoption of the Minutes**

**1 Committee of the Whole February 18, 2020**

**Llewellyn/Fowler: VOT 0105/2020**

**THAT** the Committee of the Whole meeting minutes of February 18, 2020 be adopted as presented.

**CARRIED**

**2 Committee of the Whole February 18, 2020 (Budget)**

**Llewellyn/Fowler: VOT 0106/2020**

**THAT** the Committee of the Whole meeting minutes of February 18, 2020 be adopted as presented.

**CARRIED**

**3 Minutes of the Regular Council Meeting held on February 18, 2020.**

**Fowler/Llewellyn: VOT 0107/2020**

**THAT** the Regular Council meeting minutes of February 18, 2020 be adopted as presented.

**CARRIED**

**G. Rise and Report**

None.

**H. Business Arising**

**1 2020 Association of Vancouver Island and Coastal Communities (AVICC) Convention**

**Llewellyn/Fowler: VOT 0108/2020**

**THAT** Council consider delegate selection for the 2020 AVICC Convention.

**CARRIED**

**Fowler/Elder: VOT 0109/2020**

**THAT** Mayor Davis and Councillor Northcott attend the 2020 AVICC Convention.

**CARRIED**

**2 Investing in Canada Infrastructure Program: Green Infrastructure - Environmental Quality Sub-Stream**

The CAO spoke to this item.

**Llewellyn/Fowler: VOT 0110/2020**

**THAT** Council rescind resolution 070/2020 passed by Council at the February 4th Council meeting.

**CARRIED**

**Fowler/Llewellyn: VOT 0111/2020**

**THAT** Council direct staff to apply to the Investing in Canada Infrastructure Program, Environmental Quality Component for the Tahsis Wastewater Treatment Reconfiguration and Upgrade Project; **AND THAT** the Accumulated Surplus Unrestricted Funds (current balance - \$1,023,628) be confirmed as the funding source for the municipality's share; **AND FINALLY THAT** staff be directed to include the project in the 2020-2024 Financial Plan.

**CARRIED**

**3 Village of Tahsis Library Site- Preparation Statement**

A brief discussion followed.

**Fowler/Llewellyn: VOT 0112/2020**

**THAT** this information be received.

**CARRIED**

**4 Presentation of the Village of Tahsis 2020-2024 Financial Plan**

The Director of Finance took the opportunity to explain the Community Charter requirements to have public consultation in developing the financial plan. She reviewed how Council's strategic priorities and budget consideration were taken into account.

The Director of Finance described the operating revenue and expenditure budget for 2020 by program area and source of revenue.

Presentation of the 2020-2024 Capital plan followed highlighting the capital projects. A question and answer period followed.

**Fowler/Elder: VOT 0113/2020**

**THAT** this presentation be received.

**CARRIED**

**Fowler/Llewellyn: VOT 0114/2020**

**THAT** public discussion be permitted.

**CARRIED**

**J. Council Reports**

**Mayor Davis (written report)**

Since our last council meeting, I have attended the Strathcona Regional District Board meeting, chaired the First Nations Relations Committee meeting of the SRD, and the Comox-Strathcona Regional Health Board meeting. At the latter, I advocated for help with establishing a senior's assisted living home in Tahsis. We are exploring options, which could range from an extension to the clinic, a stand-alone home or just enhancing home care for seniors who want to remain in their homes when possible.

I also attended two presentations of Geoscience BC, one for the SRD Board and one for the public. They were presenting maps and results from last summer's helicopter survey of the north island. They used magnetometers and gamma ray spectrometers to create a map indicating areas of possible mineral potentials. Within 20 minutes of the map's release, a flurry of staking activity happened online, including an area northeast of Zeballos known historically as a gold mining area. Thirty-five new claims were staked, covering 113 square kilometres. One of the target metals is copper, which is common on the Island and rising in demand due to its use in our transition to electric vehicles.

I participated in an Outdoor Recreational Vehicle conference call with municipalities around BC, Ministry of Forest, Lands and National Resource Operations and ORV enthusiasts. The aim is to simplify permitting for crossing various jurisdictions across BC in order to boost ORV tourism. Another discussion was regarding the North Island 1000, a circle tour route that will involve our Community Unity Trail to Zeballos.

We just had our Tahsis Heritage Society AGM, of which I am president. Discussed were printing more posters of our Tahsis history board, printing more archival photos for museum displays, proposed heritage status for Pete's Farm and renovating the Tahsis welcome sign at the entry to town. It has been suggested that the inaccurate 'Birthplace of BC' logo be replaced by 'Gateway to History' which also reflects the meaning of the name Tahsis, which is loosely translated as 'gateway'.

I also attended a meeting at Captain Meares school where the community could have input into future directions and priorities for the school.

Last Friday, I attended a meeting with Western Forest Products reps to discuss wildlife management in regard to forestry, the coming provincial order to protect more endangered Marbled Murrelet habitat (almost 800 hectares of old growth will be set aside in the Tahsis Landscape Unit), and future logging plans for the Tahsis region. Attending were Paul Kutz (senior operations planner), John Deal (senior biologist), Mark Tatchell (Tahsis CAO) and myself. At the meeting I reiterated our opposition to logging McKelvie or the ridge above town, our intention to create a community forest around town including the Tahsis River watershed in conjunction with the Mowachaht Muchalat First Nations, and I identified some other karst sites of particular sensitivity in the region that may fall under their logging plans. They indicated their interest in publicizing the creation of the Thanksgiving Ridge Wildlife Habitat Area as a WFP 'good news story' and I indicated my willingness to participate, as I was the lead proponent of this WHA. We will be meeting again in three weeks.



**Councillor Elder**

No report.

**Councillor Fowler (written report)**

Below I have included two emails to be added to my report to council for March 3 regular scheduled meeting. The first is a survey distributed by FCM WEST that I completed. The second is an expression of interest I submitted to the FCM GMF Council's call for a municipal representative.

Alternatively I have been to WFP in Gold River last week to represent the Village of Tahsis Council at the NSWS meeting. Mike Davis, a WFP forester, delivered a similar TSR presentation that we received last year, with specific focus on riparian treatment and river classifications.

Personally my family and I have had a chance to enjoy the rainbow weather on Saturday at the children's hub sponsored Family Nature Club pizza party to kick off the six events hosted locally in Tahsis for young children together with their caregivers.

Sincere respect

Submitted respectfully,  
Councillor Fowler

J1 FCM West Survey

J2 Expression of Interest submitted to the FCM GMF

**Councillor Llewellyn (written)**

Since our last meeting I have attended a meeting of the Table of Partners, SRD Health Network, where we looked at the accomplishments since this group's inception. They have mostly worked on homeless and housing in Campbell River but feel that is under control and will be looking more at rural and remote communities.

I also attended the VIRL Executive meeting in Nanaimo.

Plus I attended the Literacy Society meeting here in Tahsis.

This Sunday March 8 is the AGM for Tahsis Community Garden Society at 2-4pm at the Seniors Centre. All are welcome and there will be a Seedy Sunday to follow the brief meeting where you could get some seeds that are acclimatized to Tahsis weather.

**Councillor Northcott (written report)**

First of all, I want to thank everyone who voted in this by-election. By-elections have a tendency for low voter turnout, but not Tahsis.

In the 2018 general local election, we had the highest voter turnout in the province with 224 out of an estimated 248 eligible voters. That's ninety percent.

In this by-election, 112 votes were cast. That works out to exactly fifty percent of the votes cast in 2018 and forty-five percent of estimated eligible voters. A higher turnout than the majority of municipalities in the 2018 election. I think that's pretty impressive.

I'd like to thank village staff for all their hard work with this by-election.

I very much look forward to working with this council and staff in the continuing effort to make Tahsis the best it can be.

**Fowler/Llewellyn: VOT 0115/2020**

**THAT** the Council Reports be received.

**CARRIED**

#### **K. Bylaws**

**Village of Tahsis Official Community Plan Bylaw No. 623, 2020**

**First Reading**

**Fowler/Llewellyn: VOT 0116/2020**

**THAT WHEREAS** the Village of Tahsis has consulted with the Strathcona Regional District, the Mowachaht/Muchalaht First Nation, Vancouver Island Health Authority and School District #84 (West Vancouver Island) during the development of the 2020 Official Community Plan;

**AND WHEREAS** s. 475 of the Local Government Act stipulates that the local government must consider whether consultation is also required with:

- The board of any regional district that is adjacent to the area covered by the plan;
- The council of any municipality that is adjacent to the area covered by the plan;
- Greater boards and improvement district boards; and
- The provincial and federal government and their agencies

**THEREFORE, BE IT RESOLVED THAT** the Village of Tahsis not consult with the organizations and authorities listed above in developing the 2020 Official Community Plan.

**CARRIED**

**Fowler/Llewellyn: VOT 0117/2020**

**THAT** the Village of Tahsis Official Community Plan Bylaw No. 623, 2020 be received for consideration.

**CARRIED**

**Fowler/Llewellyn: VOT 0118/2020**

**THAT** the Village of Tahsis Official Community Plan Bylaw No. 623, 2020 receive a first reading on this the 3rd day of March 2020.

**CARRIED**

#### **L. Correspondence**

- 1 **Mayor Rob Vagramov, City of Port Moody letter Re: Universal Public National Pharmacare Program**

**Llewellyn/Fowler: VOT 0119/2020**

**THAT** this correspondence item be received.

**CARRIED**

**Elder/Fowler: VOT 0120/2020**

**THAT** correspondence item 1 be pulled for discussion.

**CARRIED**

- L1 Mayor Rob Vagramov, City of Port Moody letter Re: Universal Public National Pharmacare Program**  
A brief discussion followed.

**Elder/Fowler: VOT 0121/2020**

**THAT** a letter of support in favour of a National Pharmacare Program be sent to the Hon. Patty Hajdu, Minister of Health.

**CARRIED**

**M. New Business**

- 1 Tahsis 2020 Municipal By-Election Results and Ballot Accounts**

**Fowler/Llewellyn: VOT 0122/2020**

**THAT** this Report to Council be received.

**CARRIED**

**Fowler/Llewellyn: VOT 0123/2020**

**THAT** this Report to Council be approved

**CARRIED**

- 2 Staff Report Re: Tangible Capital Asset Policy**

The Director of Finance provided an overview of the Capital Asset Policy.

**Llewellyn/Elder: VOT 0124/2020**

**THAT** this draft Tangible Capital Asset Policy be received.

**CARRIED**

**Fowler/Elder: VOT 0125/2020**

**THAT** the Tangible Capital Asset Policy be approved.

**CARRIED**

- 3 Tahsis Evacuation Plan Report**

A brief discussion followed.

**Fowler/Elder : VOT 0126/2020**

**THAT** the Tahsis Evacuation Plan Report be received.

**CARRIED**

**Fowler/Elder : VOT 0127/2020**

**THAT** the Tahsis Evacuation Plan Report be approved.

**CARRIED**

- 4 Mayor Davis Notice of Motion Re: The Creation of a Village of Tahsis Heritage Registry**

At the February 4, 2020 Regular Council meeting Mayor Davis gave notice of a motion to be brought forward at the next Regular Council meeting to direct staff to provide Council with a report on the creation of a heritage registry for the Village of Tahsis.

**Llewellyn/Elder: VOT 0128/2020**

**THAT** this motion be received and considered.

**CARRIED**

**Mayor/Fowler: VOT 0129/2020**

**THAT** Staff be directed to prepare and submit a report on establishing a heritage registry for Tahsis

**CARRIED**

**5 Councillor Llewellyn's Notice of Resolution: Re: Village planter boxes**

At the February 4, 2020 Regular Council meeting Councillor Llewellyn gave notice of a resolution to be brought forward at the next Regular Council regarding the Village's planter boxes.

**Fowler/Elder: VOT 0130/2020**

**THAT** this motion be received and considered.

**CARRIED**

**Llewellyn/Elder: VOT 0131/2020**

**THAT** Staff develop and implement a "planter box adoption" program to encourage local residents to "adopt" a municipal planter box.

**CARRIED**

**N. Public Input #2**

A member of the Tahsis Heritage Society noted that M4 should read "Heritage Registry" not "Heritage Directory".

**Adjournment**

**Fowler/Elder: VOT 0132/2020**

**THAT** the meeting be adjourned at 8:18 p.m.

**CARRIED**

**Certified Correct this**

17 Day of March 2020

**Chief Administrative Officer**

**Janet St. Denis**

**Subject:**

FW: March 3 fowler report. Expression of Interest – Municipal 2020

Hello Sarah Maria,

We are reaching out to you on behalf of FCM (Federation of Canadian Municipalities) and their WEST (Western Economic Solutions Taskforce) Initiative. We are seeking your input in a short online consultation. **We want to hear from municipal leaders across Canada.**

As municipal leaders you are uniquely positioned to provide FCM with insights about the economic and social conditions facing your community and broader region, and we are interested in what you have to say.

The results of the consultation will only be reported in aggregate and your responses will not be attributed to you, nor will your personal contact information be shared or used for purposes other than this consultation.

The online consultation should take approximately 12 minutes to complete.

The consultation will close on February 26th, 2020.

Should you have any questions about the consultation process please reach out to: [oksana@abacusdata.ca](mailto:oksana@abacusdata.ca).

If you would like to participate please click on the link below.

[Click Here to Start the Survey](#)

Thank you,

Abacus Data

----- Forwarded message -----

From: **Sarah Fowler** <[sarahfowlertahsis@gmail.com](mailto:sarahfowlertahsis@gmail.com)>

Date: Fri., Feb. 28, 2020, 10:22 p.m.

Subject: Fwd: Expression of Interest – Municipal 2020

To: sarah fowler <[farneveryfoot@gmail.com](mailto:farneveryfoot@gmail.com)>

## Janet St. Denis

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**From:** Sarah Fowler <sarahfowlertahsis@gmail.com>  
**Sent:** March 4, 2020 9:26 AM  
**To:** women@fcm.ca  
**Cc:** councillor Llewellyn; Sarah Fowler; Janet St. Denis; Sarah Greer; Nathalie Chambers; sierra mcgerrigle  
**Subject:** My story for women's day  
**Categories:** Red Category

Fowler, my name is Sarah Fowler. I was municipality elected in 2018 and currently serving the council for the village of Tahsis as deputy mayor. I am involved in my community in many endeavours. Outside of my work for Council on the Nootka Sound Watershed Society(NSWS), the Uniting four Communities Trail society(U4C) and the Tahsis age-friendly action committee (TaaC) I'm also an artist.

As the curator of annual anthology I delivered a talk called Creative leadership at the 2019 Decoda Literacy Forum held in november at the Richmond Raddison. This experience provided me with the feedback and inspiration to submit an installation to a festival in Great Britain that is uniquely designed for caregiver creatives. I expect that my rural circumstances of parenting in the relatively isolated wilderness of western Vancouver island will be a welcome contrast to the urban experiences of the London local art mom's. The main takeaway, no matter where you live is that, to mother is a verb. In that way it is not unlike my experiences in serving municipal office as it often requires motions and making do with less than optimal options.

Sincere respect  
Smf  
Sarah Fowler

Subject: Expression of Interest – Municipal 2020  
To: <[sfowler@villageoftahsis.com](mailto:sfowler@villageoftahsis.com)>

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## Expression of Interest – Municipal 2020

Name \* Sarah Fowler

Address \*



1162 Discovery crescent postal box 122  
Tahsis VOP 1X0  
Canada

Phone Number \* (250) 934-7713

Email \* [sfowler@villageoftahsis.com](mailto:sfowler@villageoftahsis.com)

Email 2 [sarahfowlertahsis@gmail.com](mailto:sarahfowlertahsis@gmail.com)

Preferred official language \* English

Oral \* Beginner

Comprehension \* Beginner

College/University Carelton University

1

Diploma/Degree: Canada Studies and Business English

Current position: Municipal Councillor

**Tell us about your governance experience, including number of years on an advisory council or other board experience, and your idea of what "good governance" entails: \***

Transparency is essential. As a teenager I was the president of the association of student governments, an umbrella organization for all the high school's is the Elgin, London, Middlesex, Oxford school board area of Ontario. Later, when I was in post secondary I was able to get a part time reception position in the west block for the minister of citizenship and immigration. During that time in Ottawa I was involved in the arts court community and held the position of president for the Independant Filmmakers Cooperative of Ottawa. This opportunity gave me a chance to sit on cultural equity and production fund granting; jury sub comittees. However, I believe that it is my non academic, creative work

that has developed me most to adopt ideas and practices of good governance. While volunteering for the Dr. Jane Goodall Institute in Dar es Salaam I organized a fundraiser centered on artistic expression and wilderness photography. Further to my experience in Tanzania, teaching a group of madras students, at the childrens panorama of the Zanibar (ZIFF) international film festival of the Dhow Countries about the history of cinema on celluloid. I have recieved the frank cole documentary film fund and awards for public speaking. At home in Tahsis, I currently represent the village on the nootka sound watershed society, UBCM ORV conference calls and have been elected secretary treasurer of the Unity four Communities multi use trail society. In my free time I write and curate an anthology of collected works called the Inlet Outlet. My idea of good governance is inclusive and adaptive. I live by a ritual of love; listen, observe, validate and emphasize. A retired teacher, who is a patron of my poetry work, included me in a email that's subject was: women who get things done.

**Why are you interested in serving as a GMF Council member? Describe what strengths you would bring to this role. \***

I am interested in serving as a Green Municipal Fund council member because my municipality has an orphaned brown field mill site. Further more we have found ourselves with little capacity to protect our ancient watershed from logging interest as the tree Farm licence is upstream adjacent to our water intake well. The majority of citizens in our remote village support the council in our pursuit of further studying our pre-colonial wilderness. A report presented by Ecologic consultants outlined habitat asset registry and I believe it to be a tool for an internationally protected rare marbled murelette wildlife habitat area. The strengths I would bring to this role are my weaknesses. I see my newness as a super power. Very often my contributions are seeing intersections where others can not. As an arts administrator I am the master of the creative abbreviated pivot. I am aware of many climate initiatives from all government levels from my days as a fundraising consultant for charitable organizations like Green Peace and medicine sans frontiers. I have received praise from my mayor for "lighting a fire" under him, by attending the first meeting at the AVICC in Powell River last year and for asking him to be the official representative for the Strathcona regional district on a Climate Action working group spearheaded by the mayors of Victoria,, Tofino and Duncan. I continue to advocate for sustainable investments in rural or remote areas like mine that do not have access to transit or other group benefits. Locally I am involved with the compost program driven by the community garden society. My team building skills and rolled up sleeves, can do, attitude make me an asset to many different people's needs. The strongest voices must understand the need of the most vulnerable and compromised.

**Tell us your experience in the following areas: energy, land use and planning, transportation, water, waste, and integrated projects. Are you acknowledged as a champion of sustainability in one or more of these sectors? \***

For me, the biggest part of my championship is for intergration. I see land use as a thing to be balanced, integrated like a habitat. Water health and quality with a directly related plan for leachate coming thru waste cells. Energy and climate policies are two sides of the same coin. I think we can work better, left hand and right hand together. I am a



champion for watershed habitat and reconciliation. The area of this country that I am privileged and proud to call home is one that is rich in timber and salmon. Yet fewer and fewer people locally recieved benefits from these resources. Our municipality is asking to partner with the first nation to have a comminuty forest. We are partnering with adjacent village for tourism opportunities with the U4C. Our taxpayers funded a habitat asset registry of our secondary water source, the Mckelvie watershed, despite the evergreen forest licence held by the tender holder. We are underserved with transportation framework but our nimble neighbourliness serves as a tireless informal support network. Our ability to articulate how social and other health determinants often go unmet in remote areas. I champion the habitat restoration work done by the collective at the nootka sound watershed society. And the preservation of the intact mckelvie watershed until what time as it is international preserved by UNESCO like Yuquot or Friendly cove, the neighbouring MMFN capital. The value of living forest as carbon sink is far from the meagre income selling it as raw logs, a carbon source. Sustainability of climate must be at the centre of policy and I am certain that intergrated projects will bridge the gaps of departments or ministries. Land use rehabilitation and shared common interest is at the core of clean air and water. Green investment is not simply for cities. Rural areas need transit for compex care and food access. Hubing is fine until you are in the ambulance three hours away from the closest hospital, or waiting for RCMP in the event of emergencies.

**Proven experience in municipal asset management (municipal adoption, linking assets to service outcomes, development of robust risk assessment frameworks, incorporating lifecycle management): \***

Asset management is at the heart of my political career. What us the estimated lifecycle of an old growth forest? At what point will it become obsolete? How are habitats measure by humans for bats or rare birds? terrain maps? My remote village is wealthy in inherited infrastructure as not many towns of less than 300 citizen have a recreation centre. But with this responsibility we often have a maintenance deficit. It is not inaccurate to describe it as many band aids over top of one another, like the princess and the pea. This has forced an awareness of risk framework. How long until the big one? Can we foster a relationship of historical reverence with development and long term safety in mind? Our example of the municipal wharf has left us with an asset at the end of its natural life, that we can not afford to fix. Quite a conundrum. Especially considering we have a coast guard search and rescue station scheduled to open in the summer. There are many ways that we can expand our scope with respect to asset management

**Proven experience in policy development (able to understand, articulate and ensure the implementation of broad oversight policies): \***

Having been on my municipal council since the 2018 election I have been involved in the home based business bylaw establishment, as well as the official community plan. Beyond the elections broad oversight for budgets can reflect the lifecycles of asset and service management. Furthermore I have seen the dedication of mayor Davis and his fellow bat cave research team diligently work for decades to champion the establishment of Weymer park wildlife habitat area.

The areas of focus that our policy development is centred around our end of life wharf that is frequently used by locals and tourist. The engineers reports indicated a need to replace the supports yet we haven't seen any way of financing the needed improvements.

**Proven experience in strategic planning (experience participating in or leading an organization in planning for its future): \***

Since being elected in the fall of 2018 I have participated in two annual strategic planning for my village council. The first more naïve, extensive and ambitious. The last one somewhat more cohesive and realistic. I also was part of the strategic planning session for the Nootka Sound Watershed Society. At the time I found the toast exercise a bit silly but later on I reflected how it was illustrating scope. As the village of Tahsis' representative (for the last year) on the regional round table I have made connections with forester, biologist, regional business leaders, the department of fisheries and Conuma hatchery staff, stream keepers and other municipal councillors of Gold river. At the last meeting I delivered a report given to me by Frank Collins of the Tahsis Salmon Enhancement Society. He was the person who taught me about otolith marking on my first egg take for our local hatchery in the public works yard. Personally I have been the curator of the Tahsis Inlet Outlet Revival Anthology a independent press that pulls together a collection of poems and photography. This cultural endeavour is made of our extraordinary #tahsistalent and has been experiencing some success. In the 2018 edition we had 50 page limited print and ebook, the latest edition in 2019 was 300 pages with more contributors.

**Proven leadership skills (experience in leading others in a organization): \***

No surprise that I was a girl scout. Now I am the chair of the standing committee in Tahsis for Age-friendly action. We are having our first meeting march 6. But in preparation I have had a pre meeting with the vice chair, who is the president of the seniors society to discuss the best choices from the community to fill it out. I also received suggestions from the mayor as to whom he would see as a good fit for a productive committee.

I have also LinkedIn with the author of the report submitted to council from Ohara Age & accessibility who recommended the first action item be putting some public benches by the river.

**Tell us what you** 1. Watershed and Habitat climate archive

**think are the top** –carbon sinks are forever

**3 sustainability**

**challenges facing** 2. Infrastructure deficits, like our municipal wharf.

**Canadian** –people need to cross bridges and dock boats

**municipalities and**

**where you think** 3. Rural transport and complex care investment. (recently read a motion from port moody about the Green

**Municipal Fund** universal pharma care).  
**should focus its** –not one EV charger or windmill in Tahsis despite record breaking gusts  
**efforts for**  
**greatest impact.**  
**Explain why. \***


**Reference 1 \*** Martin Davis

**Relationship \*** he is the mayor of my council

**Company \*** village of Tahsis

**Phone Number \*** (250) 934-6344

**Email \*** [mayor@villageoftahsis.com](mailto:mayor@villageoftahsis.com)

**Address \***   
977 South Maquinna Dr. Tahsis, BC V0P 1X0  
Tahsis, BC V0P1X0  
Canada


**Reference 2 \*** Lynda Llwelllyn

**Relationship \*** fellow councill member

**Company \*** Village of Tahsis

**Phone Number \*** (250) 934-6344

**Email \*** [Lynda@villageoftahsis.com](mailto:Lynda@villageoftahsis.com)

**Address \***   
977 South Maquinna Dr. Tahsis, BC V0P 1X0  
Tahsis, BC V0P1X0  
Canada

**Attach a File \***   
[cvsmfowler.docx](#) 535.17 KB • DOCX

**I certify that the** I agree  
**information in**  
**this Expression of**

Interest and its  
supporting  
documents is  
accurate and  
complete.

I understand and  
agree that  
misrepresentation  
or omission of  
material facts  
represents  
grounds for  
elimination from  
consideration for  
Council  
membership, or  
termination of  
Council  
membership after  
if discovered at a  
later date.

I authorize  
FCM/GMF to  
investigate,  
without liability,  
all statements  
contained in this  
Expression of  
Interest and  
supporting  
materials.

I authorize  
references  
without liability,

to make full  
response to any  
inquiries in  
connection with  
this Expression of  
Interest. If  
requested, I agree  
to submit to a  
criminal and  
credit background  
investigation. \*

Untitled

please feel free to contact me if you have any questions, as I know I can be quite excitable which is  
confusing sometimes.

thanks for you time

smf

L1



Suite 10  
119 West Pender St  
Vancouver, BC  
V6B 1S5  
Canada

phone:  
(604) 683-6009

fax:  
(604) 683-7255

email:  
rcbc@rcbc.ca

web:  
www.rcbc.ca

March 2, 2020

Mayor Martin Davis and Council  
Village of Tahsis  
P.O. Box 219 - 977 South Maquinna Drive  
Tahsis, BC VOP 1X0  
Canada

Dear Mayor Martin Davis and Council:

**Re: Recycling Council of British Columbia's (RCBC) 46<sup>th</sup> Annual Conference on Circular Economy**

Established in 1974 as Canada's first non-profit waste prevention organization, RCBC is at the forefront of collaborating with businesses and local governments to promote both a sustainable environment and economy throughout the regions of our province.

This year's conference theme - **2020 Foresight: Transforming Tomorrow** – is set to run June 10 - 12, 2020 in Whistler, B.C. Of particular note is our keynote speaker, Vancouver Economic Commission (VEC) Director Bryan Buggie. With the knowledge that the transition to a low-carbon circular economy is a massive economic opportunity, Bryan shares his thoughts on the progressive municipal, provincial and federal priorities related to climate change and regional economic development. You'll hear how Vancouver's integrated Greenest City Action Plan, Renewable City 2050, and Zero Waste 2040, fit within Vancouver's business community and how similar initiatives can be applied to other regions. Bryan outlines how the VEC is accelerating the transition by supporting innovation, trade, investment and the move to a circular economy.

Programming for RCBC 2020, [www.rcbcconference.ca](http://www.rcbcconference.ca), will also include:

- extended producer responsibility
- provincial & federal plastics initiatives
- compostable plastics
- youth-led sustainability initiatives

As well, we plan to address a variety of waste, recycling, and diversion-related issues your council may be facing now or in the near future. We provide a three-day experience of policy development workshops, presentations, and opportunities to network with professionals and area experts to become better informed. Representatives from BC's industry stewards (eg. RecycleBC and Return-It), are attending, as well as the BC Ministry of Environment.

Our public policy work includes a Government Caucus Round Table to identify areas of policy priority on the Wednesday afternoon of June 10. So please join us at Canada's longest running sustainability event, the annual RCBC Conference on Circular Economy, now in its 46<sup>th</sup> year.

Thank you for your continued support. Let us keep working together to make a waste-free province through the application of sustainable circular economy principles. If you have any questions, you can reach me at 604-683-6009 ext. 307 or at [brock@rcbc.ca](mailto:brock@rcbc.ca).

Sincerely,

Brock Macdonald  
Chief Executive Officer



26 February 2020

The Honourable Bernadette Jordan  
Minister of Fisheries, Oceans and the Canadian Coast Guard  
200 Kent Street  
Station 15N100  
Ottawa, On K1A 0E6

File No. 0530-01 Council

Dear Minister,

**RE: Implementation of the Recommendations of the Report of the Standing Committee on Fisheries and Oceans**

As you may know Ucluelet is located on the west coast of Vancouver Island, British Columbia. Ucluelet's economy is supported by the commercial fishing industry and its downstream opportunities.

The District of Ucluelet Council is concerned with the current state of commercial fisheries on the west coast of Canada. In particular, the current fishing licence and quota ownership system lacks transparency and makes it difficult to understand who benefits from our fish resources.

In May 2019, the House of Commons Standing Committee on Fisheries and Oceans (FOPO) provided 20 unanimously supported recommendations to the federal government for changing its current management of commercial fisheries in British Columbia. These recommendations aim to remedy how the current B.C. fisheries management system is adversely affecting Canadians, and, closer to home, our constituents.

With that, the Council of the District of Ucluelet wishes to write to you to show its support for the recommendations put forward by FOPO and would ask that you please see to a timely implementation of the recommendations in Canada's west coast.

Should you have any questions, please do not hesitate to contact the District of Ucluelet.

Sincerely,



Mayor Noël  
Mayor, District of Ucluelet

District of Ucluelet . Life on the Edge®

200 Main Street

P.O. Box 999

Ucluelet . BC . V0R 3A0

t. 250.726.7744

f. 250.726.7335

Ucluelet.ca

info@Ucluelet.ca

March 4, 2020

To: Chair and Board  
Chief and Council  
Mayor and Council

**Re: UBCM Resolutions Process**

In response to member feedback, the UBCM Executive is undertaking a review of the resolutions process. This will include consultation with members at Area Association spring conferences, and a subsequent report to the membership at the 2020 Annual Convention. While the review progresses, the Executive has committed to exercise their existing authority more fully, and apply greater rigour to the screening and vetting of resolutions submitted to UBCM for 2020.

With the understanding that a resolutions process review is already underway, the Resolutions Committee of the UBCM Executive has identified measures that UBCM can implement in the immediate term to streamline the process and address the number and repetitiveness of resolutions. In 2020, the Committee will seek to:

- Identify more directly the resolutions that address issues of priority to the membership, and ensure that debate of these priority issues takes place early on.
- Be more firm in sending resolutions back to the sponsor if resolutions do not meet UBCM criteria for format, clear writing, factual information, or relevance to local government administration or operations.
- Standardize language to be gender neutral and, where applicable, refer to local governments or First Nations rather than municipalities or regional districts. The goal is to avoid using debate time to make such amendments.
- Combine similar resolutions, without losing or changing their intent.
- Offer further education and support to members on writing clear, effective resolutions.
- Work more closely with Area Associations to improve the quality of resolutions debated at their spring conventions.

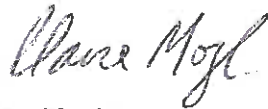
These streamlining measures could affect resolutions that your community submits to Area Associations or to UBCM this year.

Please feel free to contact Reiko Tagami, Policy Analyst ([rtagami@ubcm.ca](mailto:rtagami@ubcm.ca) or 604 270 8226 ext. 115), with questions about resolutions streamlining, or the resolutions process review.

Sincerely,



Maja Tait  
UBCM President



Claire Moglove  
Chair, Resolutions Committee



# VILLAGE OF TAHSIS

## Report to Council

**To:** Mayor and Council  
**From:** Mark Tatchell, CAO  
**Date:** March 9, 2020  
**Re:** Grant-in-Aid Policy Review

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### **PURPOSE OF REPORT:**

For Information.

To identify deficiencies with the Village's Grant-in-Aid policy and provide solution options for Council's consideration.

### **BACKGROUND:**

The *Local Government Act* (s. 271) contemplates local governments providing "assistance for the purpose of benefiting the community or any aspect of the community". Most BC local governments provide financial grants to community based organizations to support projects or special activities that benefit their respective communities. The common practice among local governments is to receive grant applications once per year and award financial grants to deserving community organizations following adoption of the local government's financial plan bylaw.

While the Village of Tahsis Grant-in-Aid policy #2007 (attached) gives applicants the option of requesting financial assistance, such requests are rare.

In 2019, Council received and considered nine (9) grant-in-aid applications. Of these, eight (8) requested use of the Recreation Centre and/or its equipment and furniture at no cost. Only three (3) of the nine (9) applications were not approved by Council. One of the unapproved applications requested financial assistance.

In 2019 the following groups/events approved by Council were:

- Junior Canadian Rangers (free use of gym)
- Tahsis Salmon Enhancement Derby (free use of Recreation Centre, equipment and furniture)
- Culture Days (free use of gym)
- Knights of Columbus (Christmas Hampers) (free use of gym)
- Captain Meares PAC Christmas Bazaar (free use of Rec Centre tables)
- Tahsis Community Spirit (Community Christmas Dinner) (free use of Recreation Centre, equipment and furniture)

The Fees and Charges Bylaw No. 594, 2017 establishes the room rental rate for the Recreation Centre gym (including kitchen facilities) and meeting room. As there is no authority in this bylaw for Council to permit the use of the facility by a group (or individual) at no cost, it is not recommended that Council continue this practice. Also, by permitting the use of the facility without charging the renter the requisite fee, the Village creates an account receivable that goes unpaid. These unpaid fees are a debt owed to the Village which should be recorded on our balance sheet. (Council is reminded that the Fees and Charges Bylaw establishes a low fee [\$5/hour] for renting any Tahsis Recreation Centre room by a community organization. The regular fee is \$40/hour.)

Moreover, the Village has not historically complied with s. 24 of the *Community Charter* which requires Council to give public notice of its intention to provide assistance to persons or organizations.

The bottom line is that there are legal and financial (accounting) issues with the current "Grant-in-Aid" practice.

#### **DISCUSSION:**

Based on the 2019 decisions, Council generally supports offering the Recreation Centre and its equipment and furniture available at no cost to local community groups. Legally, this can be done in one of two ways.

- Option 1) Amend the Fees and Charges Bylaw to exempt community groups from paying the rental costs associated with using the Tahsis Recreation Centre; or
- Option 2) Amend the Grant-in-Aid policy to establish eligibility and funding criteria for community groups seeking an annual financial grant which could be used to offset Recreation Centre rental charges or other operating costs.

## **Option 1**

### Pros:

- Simplifies the process for community groups seeking free use of the Recreation Centre, equipment and furniture
- Consistent with Council's authority to set fees and charges by way of a bylaw.
- Stops the misuse of the term "Grant-in-Aid" (providing free use of a facility is not generally seen as a Grant-in-Aid).

### Cons:

- May be difficult to draft the bylaw to capture the various community groups which Council might wish to exempt from paying the Recreation Centre fees.
- May require staff to exercise broad discretion when assessing whether a community group meets the bylaw criteria for fee exemption. (Section 25 of the Community Charter expressly prohibits a council from granting a benefit or other form of assistance to a business including an exemption from a fee. So distinguishing community organizations from businesses is important.)
- The Fees and Charges bylaw, as it is, sets a low fee (\$5/hour) for community organizations wishing to rent any of the Rec Centre rooms, including the gym.

## **Option 2**

### Pros:

- Establishes a once/year application process and decision for community groups seeking a grant-in-aid for their operations.
- Consistent with the practice of other local governments.
- Requires community organizations to prepare more detailed applications and budgets and could also include a reporting requirement.
- The grant can be used to offset the cost of renting the Tahsis Recreation Centre and solves the unpaid debt concern described above.

### Cons:

- Creates a new budget spend item
- The application process might be too demanding for some community organizations
- Does not accommodate events which might arise during the year, past the application deadline, e.g., Tahsis Community Spirit.

**POLICY/LEGISLATIVE REQUIREMENTS:**

1. Community Charter, SBC 2003, Ch. 36
2. Local Government Act, RSBC 2015, Ch. 1
3. Fees and Charges Bylaw No. 594, 2017 (as amended)
4. Grant-in-Aid Policy #2007

**FINANCIAL IMPLICATIONS:**

- If Council chooses a version of Option #2, Council would need to consider a budget for Grant-in-Aid funding.
- There is an operating cost whenever Village facilities are used. If the users do not pay a fee to cover all or some of those costs, then those costs are covered by the Village's other sources of revenue, including property taxes.

**STRATEGIC PRIORITY:**

Yes.

**GOVERNANCE**

Review policies and bylaws and update as necessary

**RECOMMENDATION:**

Council consider rescinding the current Grant-in-Aid policy or, at least, consider not approving the free use of the Tahsis Recreation Centre, equipment and furniture until an alternative policy is adopted.

Respectfully submitted:



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Mark Tatchell, CAO



## Grant in Aid Application Policy #2007

Name of Group or Organization \_\_\_\_\_

Date: \_\_\_\_\_

I hereby request a Grant in Aid from the Village of Tahsis. The details of this request are below.

1. State the exact amount of monies or in kind assistance (eg. free use of facilities) requested.
2. Briefly outline the purpose of this assistance.
3. Who will benefit from this activity? How many people will benefit?
4. What steps have you taken to raise funds?
5. What other local groups have been approached for assistance? Please indicate what was requested from these groups and whether they have agreed to assist.



## Grant in Aid Application Policy #2007

6. Have you approached the Federal or Provincial governments for assistance? Please indicate what was requested from these Senior Governments and whether they have agreed to assist.
7. Will this project proceed if funds or in kind assistance are not provided by the Village?

\_\_\_\_\_  
Signature of Authorized representative

Please attach a budget for your project. Please be as complete as you can. You may be asked for further financial information.

If a Grant in Aid for funding is approved, the cheque should be made payable to:

\_\_\_\_\_  
and be mailed to: P.O. Box \_\_\_\_\_, Tahsis, B.C. V0P 1X0

Contact person: \_\_\_\_\_

Phone number: \_\_\_\_\_



## Grant in Aid Application Policy #2007

Name of Group or Organization: Tahsis Revitalization Org. Date: 03.05.2020

I hereby request a Grant in Aid from the Village of Tahsis. The details of this request are below.

1. State the exact amount of monies or in-kind assistance (eg. free use of facilities) requested.
2. Briefly outline the purpose of this assistance.
3. Who will benefit from this activity? How many people will benefit?
4. What steps have you taken to raise funds?
5. What other local groups have been approached for assistance? Please indicate what was requested from these groups and whether they have agreed to assist.
6. Have you approached the Federal or Provincial governments for assistance? Please indicate what was requested from these Senior Governments and whether they have agreed to assist.
7. Will this project proceed if funds or in-kind assistance are not provided by the Village?

Sierra McGerrigle  
Signature of Authorized representative

Please attach a budget for your project. Please be as complete as you can. You may be asked for further financial information.

If a Grant in Aid for funding is approved, the cheque should be made payable to:



## Grant in Aid Application Policy #2007

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and be mailed to: Tahsis Revitalization Org.

Contact person: Sierra McGerrigle

Phone number: 2502200671

Honourable Mayor and Council,  
Michelle Harrod and I, Sierra McGerrigle, would like to ask permission to use the Rec Centre gym, tables, chairs, PA and Mazzini Tent for Tahsis 50th Reunion Party June 20 2020. Set up will be June 19 2020 after 4pm and clean up on June 21, 2020 after lunch. We may need to borrow the Public Works trailer for transport of the Mazzini.

We also are hoping for permission to use the field behind the Rec Centre for reserved camping to accommodate the volume of guest that may be attending this event. We are reaching out for support from the Fire Department, Junior Rangers, BC Ambulance and Gold River Police presence for security. Rec centre staff support for ticket sales prior and during the Celebration and Auction bits following the Event.

### Schedule:

Friday set up after 4pm, Saturday Event starts 11am and Sunday clean up after 12pm.

11pm Viewing and bidding on the silent Auction begins

11:30am Local Bands start playing.

Recorded music may play during the 15 min intermissions

12 pm Lunch Buffet style

1 pm awards and speeches

2pm Cake

3 - 6pm Bands.

5pm BBQ





## Grant in Aid Application Policy #2007

Performer line up will  
depending on the set date

Auction will close Tahsis Day's weekend

Floor Plan:

Derby style layout.

15 to 25 tables 4x8ft  
300 to 350 chairs  
available.

Tables lining the walls to display Art and Auction. Table setup for Pete's Farm Charity.  
If it's raining, the stage will be set up in the Gym. We are hoping for at least two rows of tables  
set up in an "L" shape, facing the stage in the middle of the gym, leaving room for a dance floor.

If weather is permitting the stage could be outside under the mezzanine behind the Rec. Bring  
your own lawn chairs.  
Open to suggestions to make the event better.

I can be reached by E mail or by Phone at 250 220 0671  
Thank you for your time and consideration,

We invite Council and supporting staff to attend the awards ceremony. To celebrate and  
recognize contributions made to Tahsis over the years.

Sierra McGerrigle