



## AGENDA

**Agenda for the Regular Meeting of the Tahsis Village Council  
to be held on February 18, 2020 in the Council Chambers  
Municipal Hall, 977 South Maquinna Drive**

**A. Call to Order** Mayor Davis will call the meeting to order at 7:00 p.m.

**B. Introduction of  
Late Items**

**C. Approval of the  
Agenda**

**D. Petitions and  
Delegations** None.

**E. Public Input # 1**

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**F. Adoption of the  
Minutes**

- 1 **Committee of the Whole February 3, 2020**
- 2 **Minutes of the Regular Council Meeting held on February 4, 2020.**

**G. Rise and Report** **December 18th, 2019 Council of Chiefs meeting**  
At Council's December 18th, 2019 meeting with the Mowachaht/Muchalaht Council of Chiefs the following topics were discussed:

- \* Coast Guard Search and Rescue Station project update
- \* Timber Supply Review of TFL 19 – Mowachaht/Muchalaht First Nation response and re-setting the process
- \* MMFN Cultural Resource Centre – purpose and key activities:
- \* Community Unity Trail – project update
- \* Economic development opportunities for the MMFN in Tahsis
- \* Tahsis Wastewater System Improvement Grant Application, letter of support from the MMFN
- \* Mount Conuma as sacred mountain for the MMFN

- H. Business Arising**      1      **McKelvie Creek Watershed Assessment: McKelvie Creek Wildlife Habitat, McKelvie Creek Ecosystems and Vegetation Reports and McKelvie Creek Watershed Terrain Maps.**
- J. Council Reports**      1      **Mayor Davis**  
    2      **Councillor Elder**  
    3      **Councillor Fowler**  
    4      **Councillor Llewellyn**
- K. Bylaws**                      **None.**
- L. Correspondence**      1      **Catherine Kennedy, Executive Director, BC Communities in Bloom letter to Councillor Lynda Llewellyn Re: 2020 Communities in Bloom Program**
- M. New Business**              1      **Selecting Council Delegate(s) for the 2020 AVICC Convention, April 17-19 in Nanaimo.**
- 2      **Water Conservation Plan: Report to Council**
- 3      **Councillor Fowler Notice of Draft Motion Re: The GMF 20th Anniversary Visionary Award**

**WHEREAS,**

every resident of Tahsis, year round or seasonal, recognizes our shared responsibility as global water guardians; and

**WHEREAS,**

weather patterns and climate trends urge us to contrasting ideas of carbon sink versus carbon source and bring these concerns about rain forest management to the provincial, federal and international level;

**THEREFORE be it resolved THAT,**

Council direct staff to celebrate the 50th anniversary of the incorporation of the Village of Tahsis with the establishment of the Gateway to History; birthplace of B.C. Municipal and Regional Heritage Registry;

**BE IT FURTHER RESOLVED TO;**

submit an application to the 20th Anniversary Visionary Award due March 31 to the FCM (Federation of Canadian Municipalities) Sustainable community GMF (Green Municipal Fund) Contact Yvonne Ritchie 613-907-6382

**Background:**

Our very geography is a history lesson and the list of sites to honour and protect in perpetuity.

- 1 McKelvie Watershed Asset Inventory
- 2 Pre-colonial Old Growth Fire Berm
- 3 Pete's Farm historical site
- 4 Hemlock Millsite
- 5 Leiner River Trail recreation site
- 6 Boulderling Trail
- 7 Ubedam Creek Trail
- 8 Bull of the Woods Trail
- 9 West Bay Beach and Lookout
- 10 Weymer Wildlife Habitat Area
- 11 Thanksgiving Ridge
- 12 Three Sisters Waterfall
- 13 Gateway to Yuquot (wharf)
- 14 Conuma Mountain
- 15 Upana Caves

**N. Public Input #2**

**Public Exclusion**

**Recess**

**Reconvene**

**Rise and Report**

**P. Adjournment**



## Minutes

Village of Tahsis

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<b>Meeting</b>	<b>Committee of the Whole</b>
<b>Date</b>	<b>Monday February 3, 2020</b>
<b>Time</b>	<b>5:00 p.m.</b>
<b>Place</b>	<b>Municipal Hall - Council Chambers</b>

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**Present**

Mayor Martin Davis  
 Councillor Bill Elder  
 Councillor Sarah Fowler  
 Councillor Lynda Llewellyn

**Staff**

Mark Tatchell, Chief Administrative Officer

**Public**

5 members of the public

### Call to Order

Mayor Davis called the meeting to order at 5:05 p.m.

Mayor Davis acknowledged and respected that Council is meeting upon Mowachaht/ Muchalaht territory

### Approval of the Agenda

**Fowler : COW 0010/2020**

**THAT** the Agenda for the February 3, 2020 Committee of the Whole meeting be adopted as presented.

**CARRIED**

**Business  
Arising**

**1**

**Commemorating the 50th Anniversary of the Incorporation of the Village of Tahsis**

Discussions among council and the public about possible events. A community/ public group would take on organizing an event for June 17, 2020. There were also discussions regarding interest by some community members to improve Pete's Farm.

**Llewellyn : COW 011/2020**

**THAT** the 50th Anniversary of the incorporation of the Village of Tahsis be the theme for the 2020 Tahsis Days.

**CARRIED**

**Adjournment**

**Fowler: COW 012/2020**

**THAT** the meeting adjourn at 6:06 p.m.

**CARRIED**

Certified correct this  
18th Day of February, 2020

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Corporate Officer

F2,



## **Minutes**

<b><u>Meeting</u></b>	<b>Regular Council</b>
<b><u>Date</u></b>	<b>February 4, 2020</b>
<b><u>Time</u></b>	<b>7:00 PM</b>
<b><u>Place</u></b>	<b>Municipal Hall - Council Chambers</b>

**Present** Mayor Martin Davis  
Councillor Bill Elder  
Councillor Sarah Fowler  
Councillor Lynda Llewellyn

**Staff** Mark Tatchell, Chief Administrative Officer  
Janet StDenis, Finance and Corporate Services Manager  
Stephane Dionne, Fire Chief

**Public** 7 members of the public

### **A. Call to Order**

Mayor Davis called the meeting to order at 7:00 p.m.  
Mayor Davis acknowledged and respected that Council is meeting upon Mowachah/ Muchalaht territory

### **B. Introduction of Late Items and Agenda Changes**

L4 under Correspondence - a letter to the Mayor and the CAO regarding the Provincial Police Service Agreement and M4 under New Business a Report to Council regarding the Tahsis Wastewater Treatment Reconfiguration and Upgrade Project.

### **C. Approval of the Agenda**

**Fowler/Llewellyn: VOT 050/2020**

**THAT** the Agenda for the February 4, 2020 Regular Council meeting be adopted as amended.

**CARRIED**

### **D. Petitions and Delegations**

**None.**

### **E. Public Input # 1**

A member of the public noted that the North Island 1000 is an event that may will bring an influx of ATV and Quad Riders to Tahsis sometime between May 30th and June 4th, 2020.

Amanda Knibbs, 2nd in command, Junior Canadian Rangers spoke to the JCR's Grant-in Aid Application.  
A member of the public commented on their correspondence item L2.  
A member of the public commented on the Village of Tahsis entrance sign.

**F. Adoption of the Minutes**

**1 Committee of the Whole January 21, 2020 (2020-2024 Budget)**

**Llewellyn/Fowler: VOT 051/2020**

**THAT** the Committee of the Whole meeting minutes of January 21, 2020 (2020-2024 Budget) be adopted as presented. **CARRIED**

**2 Committee of the Whole January 21, 2020**

**Llewellyn/Fowler: VOT 052/2020**

**THAT** the Committee of the Whole meeting minutes of January 21, 2020 be adopted as amended. **CARRIED**

**3 Minutes of the Regular Council Meeting held on January 21, 2020.**

**Fowler/Elder: VOT 053/2020**

**THAT** the Regular Council meeting minutes of January 21, 2019 be adopted as presented. **CARRIED**

**G. Rise and Report**

**At the January 7, 2020 Closed Council meeting**

**Llewellyn/Fowler: VOT 036/2020**

**THAT** staff instruct Counsel for the Village to prepare a resolution for Council and notice to the property owner in relation to carrying out repairs to the water service line at 265 N. Maquinna.

**H. Business Arising**

**1 Report to Council Re: Recreation Centre 2019 Attendance and Revenue Report**

**Fowler/Elder: VOT 054/2020**

**THAT** this Report to Council be received. **CARRIED**

**2 Tahsis Fire Department Annual Statistical Report 2019**

The Fire Chief spoke to his report highlighting key changes from 2018 to 2019 and 2019 activity and accomplishments.

**Fowler/Llewellyn: VOT 055/2020**

**THAT** this report to Council be received. **CARRIED**

**3 Village of Tahsis Age Friendly Community Action Plan**

**Llewellyn/Elder: VOT 056/2020**

**THAT, WHEREAS** the Village completed an Age-Friendly Community Action Plan in December 2019;

**AND WHEREAS** one recommendation from the Action Plan is to establish a Tahsis Age-Friendly Action Committee (TAAC) to be responsible for implementing the Age-Friendly Community Action Plan;

**THEREFORE BE IT RESOLVED THAT** Council strike the Tahsis Age-Friendly Action Committee (TAAC), as a Standing Committee of Council, which will meet at least monthly with the following membership:

**Chair: Councillor Fowler**

**Vice-Chair: Jack Taylor, President of the Tahsis Seniors Society**

**Members: Josephine Miladinovic, Community Paramedic  
Tahsis Seniors Society representatives (3)**

**Ex Officio: Mark Tatchell, Chief Administrative Officer  
Sarah Jepson, Director of Recreation**

**Janet St.Denis, Finance and Corporate Services Manager CARRIED**

**4 Junior Canadian Rangers Re: Grant-in Aid Application**

**Fowler/Elder: VOT 057/2020**

**THAT** this Grant-in aid application be received . **CARRIED**

**Llewellyn/Elder 058/2020**

**THAT** this Grant-in aid application be approved. **CARRIED**

**5 Councillor Fowler's Notice of Motion from January 7, 2020 Regular Council meeting Re: \$10 a Day Child Care Plan**

**Llewellyn/Elder: VOT 059/2020**

**THAT** this Notice of Motion be received. **CARRIED**

**Fowler/Elder: VOT 060/2020**

**THAT** the Village of Tahsis Council write to the Provincial Government and request they expedite the \$10 a day Child Care Plan implementation universally and play an active role in advocating for provincial level changes. **CARRIED**

**J. Council Reports**

**Mayor Davis (written report)**

It has been a busy month. I have had a few calls regarding the Community Unity Trail, including a conference call with ATVBC and other mayors who are interested in promoting ATV tourism and relieving some of the permitting and insurance constraints around this kind of travel. ATVBC is promoting a circle tour, provisionally named the North Island 1000, which would like to include our Tahsis to Zeballos ATV trail once it is completed. I was also in contact with a video company that hoping to produce a Honda commercial that would like to use our section of trail for filming.

I had a lengthy call with our MP, Rachel Blaney, which focused on potentials for economic development for Tahsis. The main takeaway for her was our interest in seeing the wharf repair issue resolved and she will do what she can at her political level to see some funds released toward that end.

At the regional district level, I recently asked to join the First Nations Liaison Committee and was promptly nominated and elected to serve as its chairman for 2020. Another learning curve!

Some of you may have seen a recent news item based on new figures from BC Stats. Apparently Tahsis has the highest population growth rate of any community on Vancouver Island, at 8.6%, which CTV described as "explosive"! Munitions comparisons aside, this is good news for our community, while it literally translates into 24 new residents. But we need all the help we can get! Its especially good to see more kids in our community.

One more thing - not directly Tahsis related, but in our area. I have been working with government agencies and Western Forest Products to protect a unique landscape known for lengthy cave systems, rare species, bat hibernacula and some spectacular old growth karst ecosystems. I received word last month that a 512 hectare area of primarily old growth forest has been set aside as a Wildlife Habitat Area. This area can be partly seen from the Head Bay Road as the plateau directly above Malaspina Lake. This effort took ten years of research, lobbying and cultivating allies to make this happen. I would like to thank the following that helped to achieve this: BC Speleological Federation, Vancouver Island Cave Exploration Group, Ministry of Forests, Lands, Natural Resource Operations and Rural Development, Mowachaht-Muchalat First Nations, Western Forest Products, Wildlife Conservation Society Canada, BC Conservation Foundation and in particular, Trudy Chatwin, my primary government contact and former Endangered Species Specialist, whom I shared many research field trips and bureaucratic navigations with. The Globe and Mail will be doing a story on our work in the spring.

**Councillor Elder**

No report.

**Councillor Fowler (written report)**

Reflecting a year since my Local Government Leadership Academy training, I have been re-reading some notes I made in Parksville. The Pacific Climate Impacts Consortium mentioned credit for riparian areas and Clean BC spoke to translink and electric vehicle charging network. Oddly enough at my other part time job I received a call from an electrician who used to live in Tahsis who is embarking on a north island tour evaluating public and private opportunities for transitions for green energy.

I mentioned at the last meeting Riparian Area Protection Regulation is something that is on the provincial radar. It is happening right here in our backyard. The Nootka Sound Watershed Society has commissioned Strategic from Campbell river to administer the wildlife prescription and prepare progress reports on the Sucuoa river. This is a year one test case of a multi year habitat restoration treatment program where members of the MMFN and our own local tree planter outfit, Nootka Reforestation are providing the boots on the ground.

I have also received a note from Louis Van Solkema regarding erosion and culvert replacement plans for our own river, north of Tahsis. For the time I have represented the Village at the NSWS round table, an ongoing action item that has not yet been addressed is the bridge at Pete's Pond. Until what time as we can collectively invest in this maintenance on our heritage property I have decided instead to focus on capacity building and volunteer help the NSWS President Kent O'Neil to interview candidates for the fisheries stewardship Coordinator contract opportunity. One candidate who divides time between Campbell river and North Vancouver included an idea on the cover letter that was very interesting to me. It plays to my upcoming heritage registry motion whereby our municipality can lead by formally recognizing Nootka Sound as a globally unique bio-regional designation.

Further, I have reached out to the below contact in preparation for participation in the AGE-FRIENDLY COMMITTEE.

Accessibility legislation judy.ridgeway@campbellriver.ca (email bounced, so I called and the below number to learn that Judy retired and that Deb Simpson is taking over accessibility legislation at recreation Campbell river.)  
250-286-5307

Sincere respect, S. Fowler

Addendum attached NSWS Agenda and Meeting minutes from the Jan 29 meeting & also paper copy of Mr. Van Solkema's letter.

**Councillor Llewellyn**

No report.

**Fowler/Elder: VOT 061/2020**

**THAT** the Council Reports be received.

**CARRIED**

**K. Bylaws**

None.

**L. Correspondence**

- 1 Brenda Lenahan Re: Tahsis Age Friendly Action Plan Committee
- 2 Judy Burgess Re: Tahsis as "Birthplace of B.C."
- 3 Letter from Philippa De Cou Re: M1 under New Business
- 4 Letter from Sergeant J. Wiese Re: Provincial Police Services Agreement

**Llewellyn/Fowler: VOT 062/2020**

**THAT** these correspondence items be received.

**CARRIED**

**Fowler/Elder: VOT 063/2020**

**THAT** correspondence items 1 and 4 be pulled for discussion.

**CARRIED**

- L1** Councillor Fowler briefly spoke to this correspondence item noting the importance of accessibility for all ages.

- L4** A brief discussion on this item followed. The letter noted a possible reduction in police presence in "community engagement" not in "criminal investigations".

**M. New Business**

- 1 **Repairs to the Water Service Line at 265 North Maquinna Drive**

**Fowler/Llewellyn: VOT 064/2020**

**Whereas** the Water Regulations and Rates Bylaw, No. 581, 2016 (the "Bylaw") provides in section 24 that all persons must maintain in good order and repair the service pipes, valves, meters, and meter boxes, plumbing and other fixtures located on the parcel;

**And Whereas** the Bylaw provides in section 29 that if the pipes, connections, fixtures, taps, meters or other fixtures used in connection with the supply of water to premises are found to be defective or leaking, notice in writing shall be given to the persons owning or using the premises to remedy the defects;

**And Whereas** section 17 of the Community Charter provides that the authority of Council to require that something be done includes the authority to direct that, if a person subject to the requirement fails to take the required action, the municipality may fulfill the requirement;

**And Whereas** the water service for the property at 265 North Maquinna Drive is leaking to the point where water is being wasted, and a nuisance is being created for adjoining properties as a result of flooding;

**Now Therefore** Council resolves and orders as follows:

1. The owner of the property at 265 North Maquinna Drive (the "Property") is hereby ordered to take all necessary action, within 48 hours of service of this Order, to repair the water service to the Property so that it does not leak and waste water; and

2. That if the owner fails to repair her water service within the time required by this Order, the Chief Administrative Officer is authorized to retain a contractor to perform the repairs at the cost of the Village, and the Chief Administrative Officer, the Village's contractor, and such other employees or officers of the Village whose assistance is required, are authorized in accordance with sections 16 and 17 of the Community Charter to enter onto the Property at all reasonable times to undertake such repairs.

**CARRIED**

**Councillor Llewellyn's Proposed Resolution for submission to the AVICC**

**2 Convention Re: Establishment of a new public highway designation for resource roads**

Mayor Davis spoke to this motion.

**Fowler/Elder: VOT 065/2020**

**THAT** the proposed resolution be received.

**CARRIED**

**Llewellyn/Fowler: VOT 066/2020**

**THAT WHEREAS** many rural and remote communities throughout British Columbia rely on resource roads for food, fuel and medical services;

**AND WHEREAS** the lower maintenance standards for these roads compared with other provincial roads have contributed to motor vehicle injuries and fatalities;

**THEREFORE BE IT RESOLVED THAT** the Province establish a new public highway designation for resource roads that serve as the primary or secondary access roads for communities which would have clearly defined standards for construction, maintenance, enforcement and be funded/resourced similarly to the public highway system.

**CARRIED**

**Fowler/Elder: VOT 067/2020**

**THAT** this motion be submitted to the AVICC 2020 convention in Nanaimo.

**CARRIED**

**3 Tahsis ESS Modernization and Training Project (Emergency Support Services 2020 Program, Community Emergency Preparedness Fund)**

Village of Tahsis grant application for improved wireless network at the Tahsis Recreation Centre to meet the provincial Emergency Support Services modernization project standards and training for ESS volunteers

**Fowler/Elder: VOT 068/2020**

**THAT** Tahsis Council supports the proposed activities in the grant application and is willing to provide overall grant management.

**CARRIED**

**4 Investing in Canada Infrastructure Program: Green Infrastructure - Environmental Quality Sub-Stream**

Tahsis Wastewater Treatment Reconfiguration and Upgrade Project application Report to Council

**Llewellyn/Fowler: VOT 069/2020**

**THAT** this Report to Council be received.

**CARRIED**

**Fowler/Elder: VOT 070/2020**

**THAT** Council direct staff to apply to the Investing in Canada Infrastructure Program, Environmental Quality Component for the Tahsis Wastewater Treatment Reconfiguration and Upgrade Project; **AND THAT** the Capital Works Reserve Fund (current balance - \$546,844) be confirmed as the funding source for the municipality's share; **AND FINALLY THAT** staff be directed to include the project in the 2020-2024 Financial Plan.

**CARRIED**

**N. Public Input #2**

A member of the public inquired about the possibility of making "Pete's Farm" a heritage site to which Council responded.

A questions was raised as to whether or not the south treatment plant capacity is expandable. Staff confirmed that future expansion is possible.

**Public Exclusion**

**Llewellyn/Fowler: VOT 071/2020**

**THAT** the meeting is closed to the public in accordance with section 90(1) (c) of the Community Charter- labour relations or other employee relations.

**CARRIED**

**Recess**

**Llewellyn/Fowler: VOT 072/2020**

**THAT** the Regular Council meeting recess to go into the in camera meeting.

**CARRIED**

**Reconvene**

**Llewellyn/Fowler: VOT 079/2020**

**THAT** the Regular Council Meeting reconvene at 9:06 p.m.

**CARRIED**

**Rise and Report**

None.

**Adjournment**

**Fowler/Elder: VOT 080/2020**

**THAT the meeting be adjourned at 9:06 p.m.**

**CARRIED**

**Certified Correct this**

18th Day of February 2020

**Chief Administrative Officer**

Jan. 29,2020.

Ladies and gentlemen of the Nootka Sound Watershed Society;

My creative side was recently prompted with an advertisement from Island Coastal Economic Trust [ICET] seeking local improvement project ideas from local non profit groups. The enticement is capped at \$300,000.00 for an approved project. I immediately think of the Tahsis river and certain culvert replacement/installations required to allow natural flow through what is the rivers natural flow path. The present culvert configuration is holding back between 2 and 3 meters of high flow conditions leading to much erosion of the valley bottom with each significant rain event we get every season. Allowing natural flow though this very significant habitat will greatly help stabilize the area and allow a huge source of nutrients back into the river system, presently blocked off. If ICET. is willing to fund such a notion, it would seem to fall into the jurisdiction of the NSW. All the evidence the M.C. Wright and company presented seems to end with all the footprints at the edge of the project, and no one taking ownership of it. Perhaps I dropped the ball! I'm glad that Sarah Fowler is willing to carry it forward. This is a project that needs to be done!

sincerely

Louis VanSolkema

retired in Tahsis.

S Fowler@village of Tahsis

Nootka Sound Watershed Society  
Draft Minutes  
Wednesday, November 27th, 2019  
7pm, Western Forest Products Boardroom  
Gold River, BC

1. Welcome and attendance

Kent O'Neill – President, NSWS	Craig Blackie – Grieg Seafood
Teresa O'Neill – Treasurer, NSWS	Chris Erikson – Conuma Hatchery, DFO
Laura Terry – Community Advisor, DFO	Sarah Fowler – Village of Tahsis
Frank Collins – President, TSES	Joe Sinclair – Village of Gold River
Doug Atkinson – Nuchatlaht First Nation	Bruce Vinnedge – Western Forest Products
Erick Michael – Nuchatlaht First Nation	John Bruce – GR Resident
	Samantha Kagan – Secretary, NSWS

2. Review and adopt of the Agenda - **Motion to accept:** Sarah **2nd:** Joe
3. Review and adopt of the Minutes from October 30th, 2019 meeting - **Motion to accept:** Sarah **2nd:** Teresa
4. Review of action items from October 30<sup>th</sup> 2019:

**New Items**

Action	Who	Status
Follow up with Sam and Tawney about posting for new stewardship coordinator position	Kent	Ongoing – Sam to help

**Old Items**

Action	Who	Status
Terms of Reference	Kent/Sam/Kadin	Ongoing
Inquire to Village of Tahsis about bridge at Pete's pond – any plans to fix?	Sarah Fowler	Ongoing
Assess pump house ramp for GR egg take	Kent/Roger/Kadin	Ongoing
Draft letter for TFL 19 AAC review input from NSWS	Roger/Sarah	Ongoing

5. Old Business

a. **Stewardship Coordinator Report**

Sam is following up on a few things – passing off salmon in the classroom to Laura Terry, memberships, etc.

**b. Fisheries Habitat**

Nothing to report

**c. Hatchery Update**

**i. Conuma**

**Chris:** read out SEP report. Conuma Hatchery fell short on chum and wild coho.

**ii. Tahsis**

**Frank:** Fecundity was estimated at 3500 prior to brood capture, actual number closer to 4500. Result is that total numbers on hand are 30 000 over the estimate – around 332 000 total between Leiner and Tahsis Rivers. This is causing food costs to be higher than expected. There is also an issue of space – TSES may have to release excess 30 000 early in river.

**Kent:** NSWS can likely help with food costs. Need the cost of the additional feed.

**Frank:** government wharf in Tahsis has been condemned, and the village is using that space for storage. TSES is looking into buying or renting a storage bin (seacan) about 8' x 20' / WFP has given TSES permission to store them at the old cedar mill site. Will cost about \$4000 each. After shipping and tax etc. about \$14000. Wilf may be able to fund \$3000 - \$4000 of it, may apply to PSF for the remainder.

**Craig:** worth revisiting Skretting for donations.

**Laura:** can help with application.

**ACTION:** Kent, Laura, Frank, Chris to email re: ordering additional TSES food.

**iii. Zeballos**

**Sam:** read out update from Stacey Larsen: Zeballos Hatchery has successfully caught and spawned Zeballos River chum brood. Total eggs will be determined this week, but looking at roughly 9 000 eggs. We are hoping for a meeting in the new year with all partners, and are hoping to invite a rep from NSWS, Grieg, etc. More information will be coming on this soon. Dave Miller has replaced Lyle Billy as Fisheries Manager with the Ehatisaht First Nation. Charles John will be hired on contract to run the hatchery. The Zeballos school continues to be a partner and provide support for operations.

**d. Fisheries Management/Area 25 Roundtable Updates**

No in person meeting yet. Nothing to report.

**e. Mass Marking**

**Kent:** Mike Austin encouraging the NSWS to submit another application to BC SRIF.

**Chris:** only need 1 trailer for proposal

**ACTION:** Kent to contact Roger about resubmitting a grant proposal

f. **Coastal Restoration Fund**

**Kent:** met with Paul and Strategic Natural Resource Consultants (SNRC) last week and signed contract for professional and technical services. Strategic will manage the project. Do the hiring, book keeping, reporting, etc. Site visit happening 8:30am on Monday, meeting at GR gas station. Plan is to hire as many locals as possible

6. **New Business**

a. **Conuma Hatchery GR Chinook net pen**

**Chris:** now have 460 000 GR Chinook – exceeds pen capacities. Preference is to rear in the lake pen, and will need an additional pen. 80 x 80 (confirm with Chris?). ½” to ¾” netting. Worst case will work with current pens and offload fish as the density increases.

**Craig:** Might have a 100 x 100 available

**ACTION:** Craig and Chris to talk about net pen availability.

b. **Burman Clipping**

**Chris:** there are 5000 Burman Chinook to clip, would NSWS consider splitting the cost at \$2500 each.

**Craig:** are you concerned about clipping Robertson fish?

**Chris:** no, genetic analysis came back great.

**MOTION to contribute 50% of funds required to clip Burman Fish up to \$3000:** Sarah 2<sup>nd</sup>:  
Craig

c. **Tahsis Christmas Bazaar**

**Sarah:** CMES searching for donations for Christmas Bazaar. Perhaps an honorary membership. Fundraising for a week of theatre at the school (\$4000)

7. **Correspondence**

nothing to report

8. **Financial Report**

**Teresa:** read out financial report

**MOTION to accept:** Craig 2<sup>nd</sup>: Sarah

9. **Next Meeting**

Wednesday January 29<sup>th</sup> 2020, likely at GR Ridgeview Motel

10. **Adjournment**

**MOTION to adjourn:** Sarah 2<sup>nd</sup>: John Bruce

Nootka Sound Watershed Society  
Draft Agenda  
Wednesday, January 29th, 2020  
7pm, Ridgeview Motor Inn Hospitality Suite  
Gold River, BC

1. Welcome and attendance

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2. Review and adopt of the Agenda - **Motion to accept:**      **2nd:**

3. Review and adopt of the Minutes from November 27th, 2019 meeting - **Motion to accept:**      **2nd:**

4. Review of action items from November 27<sup>th</sup> 2019:

**New Items**

Action	Who	Status
Email regarding additional food costs at TSES	Kent/Frank/Chris/Laura	
Contact Roger about re-submitting BC SRJF proposal for one single trailer	Kent	
Email re: net pen availability at Grieg	Craig/Chris	

**Old Items**

Action	Who	Status
Terms of Reference	Kent/Sam/Kadin	
Inquire to Village of Tahsis about bridge at Pete's pond – any plans to fix?	Sarah Fowler	
Assess pump house ramp for GR egg take	Kent/Roger/Kadin	
Draft letter for TFL 19 AAC review input from NSW	Roger/Sarah	
Follow up with Sam and Tawney about posting for new stewardship coordinator position	Kent/Sam	

5. Old Business

- a. **Stewardship Coordinator Report**
- b. **Fisheries Habitat**
- c. **Hatchery Update**
  - i. **Conuma**
  - ii. **Tahsis**
  - iii. **Zeballos**
- d. **Fisheries Management/Area 25 Roundtable Updates**
- e. **Mass Marking**
- f. **Coastal Restoration Fund**

6. New Business

- a. **Directors Insurance Renewal**
- b. **Stewardship Coordinator Submissions**

7. Correspondence

8. Financial Report

9. Next Meeting

10. Adjournment

VED



Jan 30, 2020

Councillor Lynda Llewellyn  
Village of Tahsis  
Box 219,  
Tahsis, BC, V0P 1X0

Dear Lynda,

It has been a few months since we talked at the UBCM 2019 Convention - Tools, Resources & Funding for Local Governments session. At that time, we chatted to you about the Communities in Bloom program and its value as a community engagement and enhancement tool.

I am reaching out again to remind you that there are a number of ways to participate. Enclosed is the 2020 Provincial Registration Form, with an explanation of all our evaluated and non-evaluated options. Many communities start with the non-evaluated Novice category as a way to introduce the program to volunteers and supporters.

Participating in the Communities in Bloom program helps your community showcase how essential your greenspaces and community engagements are to our society's health and happiness.

We hope Tahsis will join the Communities in Bloom family this year!

Kind regards,

  
Catherine Kennedy,  
Executive Director  
[c.kennedy@telus.net](mailto:c.kennedy@telus.net)



19951 Fraser Highway, Langley, BC V3A 4E2 | 604 576-6506 | [www.bccib.ca](http://www.bccib.ca)

BC Communities in Bloom is part of the GardensBC marketing network promoting destination gardens and areas throughout the province.



## 2020 PROVINCIAL EDITION

### BRITISH COLUMBIA COMMUNITIES IN BLOOM

**EARLY REGISTRATION CONTEST:**  
Paid Registrations received before  
Feb. 28, 2020 are eligible to WIN a pair  
of Tickets to the  
PROVINCIAL AWARDS DINNER  
**FINAL DEADLINE: March 31, 2020**

MUNICIPALITY (PLEASE PRINT)		TOTAL POPULATION	MAYOR
NAME OF MUNICIPAL CONTACT		POSITION / TITLE	
ADDRESS		CITY	POSTAL CODE
( )			
PHONE		MUNICIPAL CONTACT EMAIL	
NAME OF COMMUNITY CONTACT OR LOCAL CIB CHAIR		WEBSITE ADDRESS FOR COMMUNITY	
( )			
PHONE		COMMUNITY CONTACT/CHAIR E-MAIL	
<b>PARTICIPATION CATEGORIES</b> (please indicate your level of participation)			
<input type="checkbox"/> <b>NOVICE WORKSHOP</b> Introduce CiB to your community with a pair of trained BC CiB facilitators.		<input type="checkbox"/> <b>FRIENDS NON-EVALUATED</b> holds your bloom rating one-year (½ Registration Fee)	
<input type="checkbox"/> <b>PROVINCIAL EDITION EVALUATED</b> Community receives a Bloom Rating Award and 18-page report <b>ONLY CATEGORY ELIGIBLE TO WIN A CRITERIA AWARD</b> Getting Started package of information sent upon registration.		<b>REGISTRATION FEE</b> Based on Population Size:	
		<input type="checkbox"/> up to 1000 - \$500 <input type="checkbox"/> 1001 to 2000 - \$600 <input type="checkbox"/> 2001 to 5000 - \$675 <input type="checkbox"/> 5001 to 10,000 - \$800 (Plus 5% GST)	<input type="checkbox"/> 10,001 to 20,000 - \$925 <input type="checkbox"/> 20,001 to 50,000 - \$1025 <input type="checkbox"/> 50,001 to 100,000 \$1225 <input type="checkbox"/> 100,000+ - \$1525 (Plus 5% GST)

#### EVALUATED PARTICIPANTS should plan to:

- Create a local 'in Bloom' committee to build collaboration with citizens, business, service clubs and a municipal rep (Councillor, Public Works, Administrator, Parks/Recreation);
- Prepare for an **Evaluation** to take place in mid to late July;
- Create a **Community Profile Book** (CPB) outlining the community's achievements in the specific evaluation criteria;
- Develop a simple budget to cover registration fee and to create community wide CiB awareness projects, i.e.: parades, tidy up days. Consider planning some fundraising events too;
- Host 2-facilitators (judges) typically 3<sup>rd</sup> week of July. 2-nights maximum in separate rooms (Hotel, B&B or Bilieting if certain conditions can be met); with meals during evaluation day.
- Budget for sending a couple of people to the BC CiB Provincial Awards and Conference Event in the fall. Recognize your volunteers by providing an opportunity to network with other participants and to learn how to maximize your CiB program.

#### COMMUNITY RECEIVES:

- Getting Started Package of Information;
- Evaluation by a pair of trained BC CiB facilitators for 1-2 days;
- Bloom Rating Certificate (1 to 5 blooms);
- 18+ page Evaluation Report with Comments & Suggestions;
- 5-Bloom Winners receive a special recognition Street Banner;
- Profile on [www.bccib.ca](http://www.bccib.ca) and Gardens BC tourism website;
- Information about National Competition in future years.

#### BENEFITS to Community:

- Involves People of all ages to be part of the Volunteer Effort
- CIB Program is a tool to encourage Tidiness & Beautification
- Promotes Excellence in Horticultural Best Practices
- Provides Focus & Deadline for new & ongoing Projects
- CPB and Evaluation Report showcases Community Assets
- Report is a Cost-Effective Measurement of Success

Cheque payable to: BC Communities in Bloom **NEW MAILING ADDRESS: 19951 Fraser Highway, Langley, BC V3A 4E2**

AMOUNT ENCLOSED	\$	Population Fee + 5% GST = \$	GST # 8446 03670 RT0001
PLEASE INVOICE US AT:	<input type="checkbox"/> Above Address		
CANCELLATION POLICY:	Before April 30 <sup>th</sup> a \$50.00 fee may be charged, after that, all registration fees are non-refundable.		
Request more information:	<input type="checkbox"/> Membership <input type="checkbox"/> Sponsorship Catherine Kennedy (604) 576-6506 <a href="mailto:c.kennedy@telus.net">c.kennedy@telus.net</a>		

Participation Options	COST
<p><b>1. NOVICE WORKSHOP – First Year Audit</b> Get started growing your commUnity with an introduction to the CiB program!</p> <p>A pair of BC CiB Facilitators will meet with key stakeholders from your community to help create the framework for a future committee. Facilitators will present a PowerPoint and view 3 criteria of your choice: i.e. Floral Displays, Landscape and Tidiness Efforts offering comments and suggestions for future efforts. A recognition certificate and report will be presented at the fall Awards.</p> <p>There is no Evaluation Tour or Community Profile Book to organize but be prepared to host the BC CiB facilitators (meals with accommodation for 2-nights max.) and have 3 - 10 people ready to workshop.</p>	<p>Fee dependent upon population size - see Registration Form Front</p> <p>(Email a request for additional information)</p>
<p><b>2. PROVINCIAL EDITION EVALUATION - Awarding 1 to 5-Blooms</b> Develop an 'In Bloom' action committee to build collaboration with residents, service groups, municipal staff and business owners.</p> <p>Organize an Evaluation Tour to view about 80% of your community to a pair of BC CiB judges. (<a href="#">What is Communities in Bloom</a>)</p> <p>Create a Community Profile Book to summarize your community's assets, this is also used to supplement information not shown during the evaluation tour.</p> <p>Plan to host a pair of judges for meals with accommodation for 2-nights max.</p> <p>Recognizing your commUnity! Participants are awarded a Bloom Rating Certificate and receive a written report at the Provincial Awards &amp; Conference in the fall. Evaluating six criteria, the report creates a benchmark score to celebrate successes and to help focus on future improvements.</p>	<p>Fee dependent upon population size – see Registration Form Front</p> <p><b>This is the ONLY CATEGORY eligible to win a CRITERIA TROPHY</b></p>
<b>NON-EVALUATED</b>	
<p><b>3. FRIENDS*</b> For communities that want recognition for ongoing CiB initiatives but want to take time off from evaluation. Holds bloom rating one-year.</p> <p>*Bonus: this category is encouraged to provide a Showcase Project</p>	<p>½ Fee dependent upon population size - see Registration Form</p>
<p><b>4. PLACES &amp; SPACES SHOWCASE PROJECT*</b> (non-evaluated) Profile for a specific project or geographical segment within a community. Open to service groups, garden clubs, municipalities, electoral areas etc., submissions also accepted from National and International level CiB participants in British Columbia. Provide 100 words &amp; 3 photos to be showcased in the provincial newsletter.</p>	<p>Fee: \$100 (go to <a href="http://www.bccib.ca">www.bccib.ca</a> to download form)</p>
<b>All Participants will receive recognition on our Website, Map, Press Releases, Fall Awards, GardensBC</b>	
<p><b>5. COMMUNITY MEMBERSHIP</b> As per the 2020 Membership Form <a href="http://www.bccib.ca">www.bccib.ca</a> Fee dependent on population size. (* also includes a Showcase Project entry)</p>	

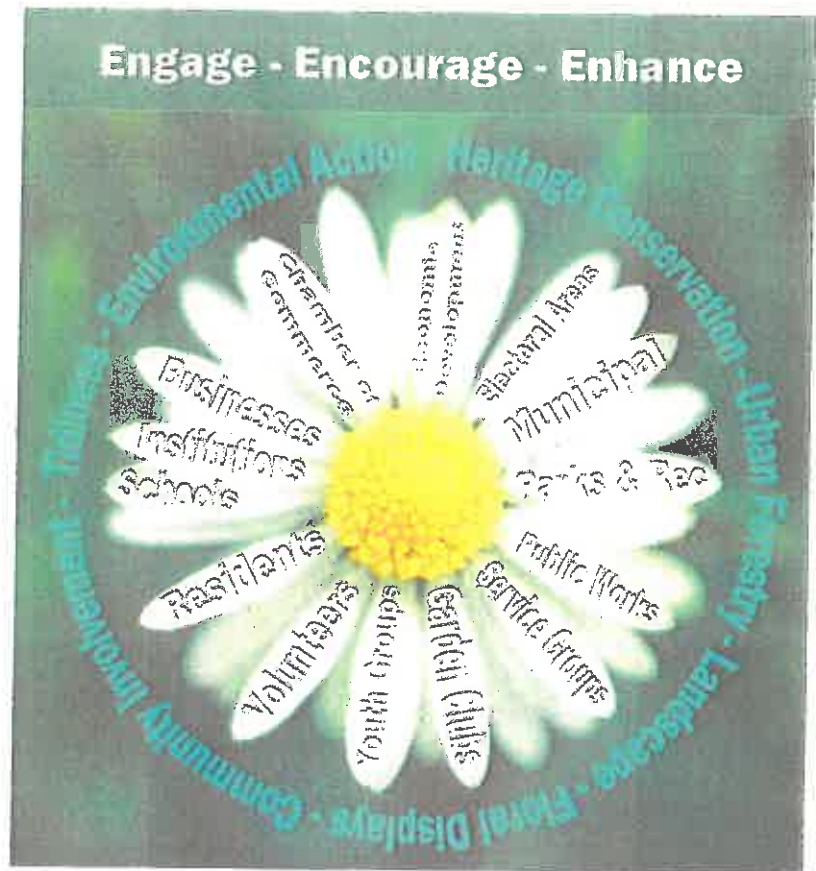
## BC Communities in Bloom

### OVERVIEW

BC Communities in Bloom (BC CiB) is a province-wide recognition and award program that provides a framework for Municipal participants to reinvigorate and enhance their community's liveability.

In annual surveys of our participants, Community Involvement and Beautification are always listed as the top benefits. Tidiness, Property Values and Green spaces, with Lifestyle, Environmental, Tourism and Safety round out the list of valued improvements.

Using the collaborative power of local government, business/institutions, service clubs and residents, it is this 'Growing Together' that stimulates civic pride and encourages tidiness, beautification and environmental initiatives throughout their area. The program inspires a 'transformation' process that can have lasting social, environmental and economic benefits.



### BENEFITS OF EVALUATION

BC CiB trained volunteers evaluate specific criteria with a standardized scoring matrix. The purpose of the report is to provide feedback on the visual appeal of streetscapes, public green spaces, neighbourhoods, and to recognize efforts to preserve heritage and cultural assets. The report can then be used to celebrate excellence and areas for improvement year over year. Whether a community's objective is to enhance tourism experiences or improve liveability for their residents, the CiB program is a tool to achieve these goals.

Each year many communities in British Columbia participate in the 'in Bloom' program that involves hundreds of volunteers; on average these CiB action groups contribute over \$10,000 worth of time and in-kind donations to many meaningful projects within their hometowns.

Registration fees are kept reasonable so that funds can be used for local improvement projects. Participants will develop a budget from a blend of

sources such as municipal, fundraisers, sponsors and in-kind donations from local businesses for specific projects in the community.

It is important to note that evaluation components of the program are adjusted according to the community's population size and resources, while also appreciating local geographical challenges.

Evaluated Participants receive recognition through the BC CiB website, social media, newsletters, GardensBC, in addition to receiving a detailed **Report with a Bloom Rating Certificate** at the fall Provincial Awards. Non-evaluated participants also receive recognition at the awards and through ongoing promotions.

### CONTACT

British Columbia Communities in Bloom,  
19951 Fraser Highway, Langley, BC V3A 4E2  
[www.bccib.ca](http://www.bccib.ca)  
Catherine Kennedy, BC CiB Executive Director  
[c.kennedy@telus.net](mailto:c.kennedy@telus.net) (604) 576-6506



## PURPOSE

BC Communities in Bloom (BC CiB) NFP Society supports our many Volunteers who give of their time as specialists in horticulture, parks and recreation, community management and volunteer coordination and who are additionally trained to deliver the CiB evaluation program to the benefit of all British Columbian communities.

BC CiB volunteer facilitators (judges) are in the community viewing, evaluating, suggesting improvements to the local volunteer committees to help them:

- Enhance BC's environment through our Environmental Action criteria
- Recognize local heritage and culture through our Heritage Conservation criteria
- Profiles quality of sustainable horticulture management in Landscaped Areas, Floral Displays, Urban Forestry
- Celebrates Tidiness Efforts of entire community; residential, municipal and business/institutions

- As well, the CiB program contributes to the quality of life in a community by encouraging the local CiB committee to work with and include; Service Groups (Rotary Clubs, Community Garden Groups, etc) Schools, Business, Residents and a Municipal representative; all coming together to improve the social and economic fabric of their community.
- Since 2005, BC Communities in Bloom (BC CiB) has delivered a province-wide enhancement program (tool) that has benefited the province and communities of all sizes. From tourist towns on the coast, rural interior and industrial towns in the north, our organization has provided guidance through the judges visits and evaluation reports to more than 100 volunteer groups. (Nationally CiB began in 1995.)
- Our organization operates on a modest budget while providing a service that participants value as a reasonable, cost efficient measurement of their success.
- At the heart of our organization is our team of dedicated volunteers who bring a wealth of experience to our society. They represent the province as board members, facilitator/judges and committee members in addition to representing their geographical regions. Our volunteers are the reason the BC CiB program exists.
- We are very proud of what the 'in Bloom' program accomplishes for the province of British Columbia!

## INFORMATION DOCUMENTS UPON REQUEST

- Inspiring Civic & Citizen Involvement with Criteria Explanation Flyer;
- Novice Workshop - How to start a CiB program and develop a committee;
- Getting Started Info Package - how to create a tour and profile book (evaluated participants only);
- Registration Form and Participation Options;
- Membership form.

**[www.bccib.ca](http://www.bccib.ca) – Visit our website to see examples of CiB in action**

Major Sponsors: Urban Systems, Teck

Supporters: Gardens British Columbia, BC Landscape & Nursery Association, BC Recreation & Parks Association, Invasive Species Council of BC, BC Agriculture in the Classroom

# AVICC

Regional District of Nanaimo &  
City of Nanaimo

2020 AGM & Convention

April 17 - 19

## WELCOME FROM AVICC PRESIDENT CARL JENSEN



This year the Association of Vancouver Island and Coastal Communities is excited to be back in Nanaimo – the Harbour City – for our 2020 AGM and Convention. The Regional District and the City are our joint hosts, and as President of AVICC I would like to thank both organizations for all their support in welcoming our members to their community.

The Convention's business and social sessions will be held in the Vancouver Island Conference Centre (VICC) in downtown Nanaimo. We appreciate the support of our host communities in making the conference centre available to us, as well as the tours, sessions and entertainment they have worked hard to set up for the delegates.

The AVICC Executive is excited about the range of sessions available at this year's Convention. I am very happy to announce our keynote speaker, Joe Roberts – Skid Row CEO. Some background on Joe is included below, and we look forward to having him share his fascinating story with us at the Convention opening.

Details on the pre-Convention Friday tours and sessions are also included in this brochure, as are highlights of the business sessions that will be offered during the regular Convention. We'll be sending out more information on the Convention sessions in the next few weeks, and updates to the program will be posted on the website at [www.avicc.ca](http://www.avicc.ca).

## KEYNOTE SPEAKER: JOE ROBERTS, SKID ROW CEO



Before

After

Joe Roberts aka The Skid Row CEO is an expert on resiliency and change. Having experienced both catastrophic failure and extraordinary success Joe teaches how to overcome the roadblocks that get in the way of high performance. He helps companies and individuals redefine what's truly possible by confronting limiting mindsets. Participants at Joe's events leave inspired and moved to action.

In 1989 Joe was a homeless drug addict on the streets of Vancouver. With the help of family and community champions, Joe's life transformed. As you walk with Joe through the tough streets of East Vancouver in the 1980s, you will experience the depths and degradation of a former homeless drug addict, to the triumph of a successful entrepreneur and philanthropist.

Joe's message is relatable, humorous, honest, raw and unforgettable. He tackles the stigma associated with mental health and addiction in a straight forward authentic way and shares the tools needed to build resiliency in any situation.

Since 1989, Joe has acquired two college diplomas, became the CEO of one of Vancouver's leading multimedia companies, walked across Canada and achieved more success than he could ever have imagined. Joe is also the Executive Director and Co-Founder of The Push for Change Foundation, a charity advocating for youth homelessness prevention. Joe walked 9,064 km across Canada from May 1, 2016 until September 29, 2017, pushing a shopping cart to raise money and awareness about youth homelessness.

Joe has been recognized by Maclean's magazine as one of "10 Canadians who make a difference," won the BC Courage to Come Back Award, received The Ontario Premier's Award for Business, was given an Honorary Doctorate from Laurentian University and was recognized by the Senate of Canada with their Canada 150 Medal. Recently Joe was awarded the Meritorious Service Medal (MSM) from The Governor General of Canada.

## PROGRAM IN BRIEF

### FRIDAY, APRIL 17

- 8:30 am Tours – Community Amenity; GNPCC
- 9:00 am Workshop on Public Engagement
- 11:30 am Mayors & Chairs Caucus and Lunch
- 11:30 am Electoral Area Forum and Lunch
- 2:00 pm Official Opening
- Keynote Address
- 4:00 pm Provincial Address
- Plenary
- 5:30 pm Welcome Reception
- 7:30 pm COFI Reception

### SATURDAY, APRIL 18

- 7:30 am Breakfast Presentation
- 8:30 am AGM & Resolutions
- UBCM President's Address
- UBCM Resolutions Process Review
- Noon Delegates Lunch
- 1:00 pm MFABC Investment Session
- 1:30 pm 1st Concurrent Workshop Sessions
- 3:00 pm 2nd Concurrent Workshop Sessions
- 6:30 pm Pre-Banquet Reception
- 7:30 pm Dinner & Band

### SUNDAY, APRIL 19

- 7:30 am Networking Breakfast
- 8:30 am Resolutions & Late Resolutions
- Address by Opposition
- Installation of New Executive
- Grand Prize Award
- Noon Adjourn



## FRIDAY PRE-CONVENTION PROGRAM

### Study Tour: 'Greater Nanaimo Pollution Control Centre Tour'

8:30-11:30, Friday, April 17, 2020

Cost: \$30, due to limited space, please register no more than 3 per government

The Regional District of Nanaimo (RDN) has organized a tour through our state-of-the-art wastewater treatment facility that is slated for its grand opening in June. Located in the City of Nanaimo and operated by the RDN, the Greater Nanaimo Pollution Control Centre (GNPCC) is the region's largest wastewater treatment facility, providing chemically-enhanced primary treatment for 97,000 people and businesses.



The facility is being upgraded to meet provincial and federal requirements to provide secondary treatment at all municipal wastewater treatment facilities. Secondary treatment produces significantly higher quality effluent than primary treatment which improves conditions for the environment.



This is an \$82 million project with funding coming from a combination of the Federal Gas Tax Fund, reserves, DCCs, and borrowing.

GNPCC overlooks the ocean and, nestled in a growing suburban community, is a neighbour to parks, a creek, an elementary school, community trails and a residential neighbourhood.



Join us on this tour to see the innovation and partnerships packaged into this facility and its operations. For example, GNPCC:



- Recycled blast rock from the site into stone columns that will stabilize the soils in the event of an earthquake.
- Made improvements to the biofilter and odour management system.
- Generates electricity from biogas produced during treatment.
- Produces biosolids that are managed in a two-time award winning program.
- Has an agreement with Snuneymuxw First Nations to provide wastewater treatment.
- Operates under an ISO 14001 Environmental Management System.
- Follows an asset management program.

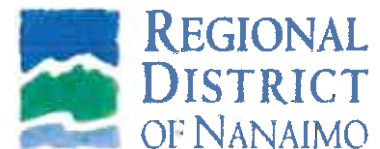
## THANK YOU

to the **City of Nanaimo** &  
the **Regional District of Nanaimo**

The host communities for the 2020 AGM & Convention are the Regional District of Nanaimo and the City of Nanaimo. Mayor Leonard Krog and Council, and Chair Ian Thorpe and the RDN Board are thanked for their generous hospitality.

City and RDN staff have been involved in planning the 2020 Convention. Special thanks to Lisa Moilanen and Donna Stennes for their enthusiasm and assistance.

All local contributors are thanked for their help in making the 2020 AGM & Convention a great experience for all.





## FRIDAY PRE-CONVENTION PROGRAM

### Study Tour: 'Nanaimo Community Amenity Tour'

8:30-11:30, Friday, April 17, 2020

Cost: \$30, due to limited space, please register no more than 3 per local government

The City of Nanaimo has put together a guided bus tour that will give delegates the opportunity to visit five sites the City has developed recently to benefit the community. The tour will visit:

#### Five Acre Farm

A partnership with local non-profit Nanaimo Foodshare to continue providing community food and farming education programs at the last remaining, historic Five Acre Farm site in Harewood.



#### Harewood Centennial Park

An inner-city park revitalized to become a community gathering place for all ages through enhanced amenities, including a kids' water park, covered sports court, improved pathways, accessible playground and soon-to-be completed skateboard park.

#### Te'tuxwtun

A vision that integrates affordable housing, parks and culture, education, childcare and health services, Te'tuxwtun is the result of collaboration between the City of Nanaimo, Snuneymuxw First Nation, Nanaimo Ladysmith Public Schools and BC Housing.



#### Larry McNabb Sports Zone

Next door to Vancouver Island University and NDSS high school, this prime location for Nanaimo's key sports facilities include an aquatic centre, ice rink, baseball stadium and playing fields, track and field complex, multi-use trails and a recently-added artificial turf soccer/football field.

#### Steve Smith Bike Park

Built in 2017 to honour the memory of beloved local mountain bike champion, Steve Smith, the bike park is host to top international competitions and is enjoyed by bike enthusiasts of all ages and abilities in the community.





## FRIDAY PRE-CONVENTION PROGRAM CONT'D

### Connecting With Your Community

**Time** 9 am to 11 am  
**Cost** \$30

Join us for an interactive session to learn various ways to connect with your community including what public engagement is and is not, and why it is important. We will cover both the practical aspects of public engagement but also the legislative context including council meetings and public hearings. By sharing examples and lessons learned, you will take away ideas on how to best plan for transparent and open conversations with your community. This will be a joint presentation from Kathleen Higgins, Barrister and Solicitor at Young Anderson, and regional district communications staff including Lisa Moilanen, Engagement Coordinator from the Regional District of Nanaimo and Kris Schumacher, Manager, Communications & Engagement, Cowichan Valley Regional District.

### Mayors & Chairs Forum and Lunch

**Time** Noon to 1:30 pm  
**Cost** \$40

A gathering of Mayors, RD Chairs, and First Nations Leaders to discuss successes and challenges of collaborations between the different governments and how “thinking outside the box” can create some very strategic alliances and projects for the betterment of the whole community. How can we collaborate and make communication between governments even better?

This forum is open to Mayors, Regional District Chairs and First Nations leaders. Lunch will be provided from 11:30 am.

### Electoral Area Forum and Lunch

**Time** Noon to 1:30 pm  
**Cost** \$40

The EA Forum has been an annual fixture at the AVICC Convention since 2016. The Forum provides an excellent opportunity to discuss issues that are common to many electoral areas. As an EA Director we may often feel that we are unique in the challenges we might have in our area, but by attending the Forum soon realize that there are many shared issues. What is most important from the Forum is that we can identify paths to advocate to senior governments to effect change and turn our collaboration into action. A louder voice is better heard.

This forum is designed for EA Directors and RD staff. Lunch will be provided from 11:30 am.





## CONVENTION PROGRAM

### The Program Format

The 2020 program will integrate the regular business of the annual general meeting, debate on resolutions and holding of elections with a variety of presentations and workshops on topical issues, addresses by key political speakers and opportunities for networking.

Invitations have been extended to BC Premier, John Horgan; Municipal Affairs and Housing Minister, Selina Robinson; Leader of the Official Opposition, Andrew Wilkinson; Interim Leader of the BC Green Party, Adam Olsen; and UBCM President, Mayor Maja Tait.

A draft of the detailed program is expected to be available by late-February on the AVICC website. In order to accommodate emergent issues, the program does not become final until just prior to the AGM & Convention.

### Highlights

Some program highlights that have been confirmed include:

- Engaging the Power of Youth
- Towards Zero-Waste and the Circular economy: Solid Waste Solutions
- Making it Happen - Tactical Urbanism Interventions in Nanaimo
- Vancouver Island and Coastal Communities – Climate Leadership Plan Update with CleanBC
- UBCM Resolutions Process Review
- Toward Parity in Municipal Politics – Women in Leadership
- From Abandoned Boats to Tankers: how can you have access to compensation for oil pollution?
- Smart Future: A path forward for B.C.'s forest products industry
- Understanding the Municipal Reserve Investment Process: Risk vs Reward, Time Horizons, Environmental Factors and Socially Responsible Investing – MFABC

There are other sessions under development that will be included when the program is announced.



## RESOLUTIONS

### DEADLINE

UBCM urges members to submit resolutions first to Area Associations for consideration. Resolutions received prior to the **February 6, 2020** deadline will be processed and included in the Annual Report and Resolutions book that will be emailed to members in late-March.

### LATE RESOLUTIONS

Resolutions received after the deadline are considered "late" but will be accepted by the Secretary-Treasurer up until noon, **Wednesday, April 15, 2020**.

Members are reminded that, to be admitted for debate, a late resolution must be deemed to be of an urgent or emergency nature and should address an issue that has arisen after the February 6th deadline date.

The Resolutions Committee will review all late resolutions and prepare a report to the Convention including a recommendation as to whether the resolution meets the criteria and should be admitted for debate.

Members can also propose a resolution from the floor of the Convention on **Sunday, April 19, 2020** and members will then vote on whether to admit the resolution for debate. See the Convention Rules around resolutions in the *Annual Report and Resolutions Book* which has guidelines for distributing printed materials to delegates for off the floor resolutions.

### Reminder

Late Resolutions Deadline  
**April 15**  
**Noon**

See [www.avicc.ca](http://www.avicc.ca) for details



## NETWORKING & SOCIAL EVENTS

A key objective of the AVICC Convention is providing delegates with the opportunity to connect with colleagues and develop new relationships. Members can share experiences and learnings to take back to their communities. There will be several opportunities to break bread with each other at the breakfasts on Saturday and Sunday morning, the morning and afternoon refreshment breaks, Saturday's Delegates Lunch, the Friday evening receptions and the Saturday evening reception and Annual Banquet.

### 2020 Welcome Reception

The Welcome Reception will be held from 5:30-7:30 pm Friday evening in the Vancouver Island Conference Centre just outside the main ballroom. The Trade Show will be open for delegates to peruse while enjoying refreshments. Admission for delegates is already included in the delegate registration fee. Additional tickets may be purchased for guests through the on-line registration form on CivicInfo.

The Council of Forest Industries is offering a reception for AVICC delegates that starts at 7:30 pm immediately after the Welcome Reception. The COFI reception will be held on level 2 of the Coast Bastion Hotel next door to the Conference Centre.



### Annual Banquet

The Banquet will be held in the main ballroom of the Vancouver Island Conference Centre that will be transformed for the night. There will be entertainment from "Time Well Wasted" that will get us up and dancing after the 3-course meal. "Time Well Wasted" is a 12-piece, horn-driven funk, soul, rock, rhythm & blues band from Vancouver Island. They are a high energy dance and party band, playing the very best disco, funk, soul, rock, rhythm and blues ... with attitude!! With two powerhouse female vocalists, 5-horns, and a locomotive rhythm section, Time Well Wasted performs all the dance-crazy radio hits you love, including Michael Jackson, Stevie Wonder, Tori Kelly, Tower of Power, Earth, Wind & Fire, Bruno Mars, Doobie Brothers, Kool and the Gang, Bee Gees, Toto, Powder Blues, Chicago, Little Feat, Steely Dan, Santana, Aretha Franklin and many, many more.

### Island Good

The Vancouver Island Economic Alliance (VIEA) is a collaborative partnership spearheading regional economic development for the Vancouver Island region. VIEA has established the **Island Good** brand with its range of products sourced from local suppliers that is increasing sales and market share for Vancouver Island & Gulf Island products.

Created by VIEA in 2018, Island Good achieved an astounding 16.4% sales lift over 6 months in 45 grocery stores. In 2018, VIEA established that henceforth, all food & beverage served at its annual **Economic Summit** would be Island Good. And now AVICC is following this lead at our AGM and Convention in Nanaimo with food, beverage and even our speaker gifts.



### Trade Show

As in past years, AVICC will host a Trade Show adjacent to the main meeting room. Many of our sponsors will be staffing information booths – please thank them for supporting our Convention and allowing us to keep our fees the lowest of all the area associations.

The Trade Show will be open Friday afternoon and during the Welcome Reception, and then from breakfast on Saturday through to a 3:00 pm close after the Saturday afternoon networking break.



## REGISTRATION

Online registration is available through CivicInfo at:  
<https://www.civicinfo.bc.ca/event/2020/AVICC>

### Fees

Register early to take advantage of the early bird discounted rates. Please note the cancellation deadline of March 27th.

	Early Bird (by Mar 13)	Late (after Mar 13)
Member	\$ 310	\$ 360
Non-Member	\$ 375	\$ 425
Welcome Reception	\$ 40	\$ 48
Annual Banquet	\$ 65	\$ 75

The Welcome Reception is included with delegate registration. Tickets are available for guests and must be purchased ahead of time to ensure availability.

### Cancellation Policy

Full Refund: cancellations by March 27 4:30 pm  
 No Refunds: cancellations after March 27 4:30 pm

Cancellations must be emailed to [avicc@ubcm.ca](mailto:avicc@ubcm.ca).

## LOGISTICS

### Convention Venue

All business sessions will be held at the Vancouver Island Conference Centre at 101 Gordon Street, Nanaimo.

### Parking

Parking is available for a fee at the Vancouver Island Conference Centre.

### Internet

The Vancouver Island Conference Centre has complimentary WiFi for delegates.

### Accommodations

Two hotel blocks were set up for Convention delegates that are full but taking waiting lists. More hotel options are listed at Tourism Nanaimo. Visit [avicc.ca](http://avicc.ca) for rates and booking information.

## ELECTIONS

AVICC members elect directors during the AGM & Convention to ensure the directions set by the general membership are carried forward. The Executive also provides direction to AVICC between Conventions.

The following positions are open for nomination:

- President
- First Vice President
- Second Vice President
- Director at Large (3 positions)
- Electoral Area Representative

The deadline for nominations to be included in the Report on Nominations was February 6th. However, nominations are still accepted at Convention from the floor.

For further information on the elections process, please email [avicc@ubcm.ca](mailto:avicc@ubcm.ca) or visit [avicc.ca](http://avicc.ca).

## TOURISM

Tourism Nanaimo will have a booth on-site right next to the registration desk. The Tourism booth will be staffed by locals who can make recommendations on places to visit, shop and eat in the region.

There is also a great deal of information on their website at [Tourism Nanaimo](http://TourismNanaimo.ca) if you'd like to do some planning before you arrive. Take a look and you may decide to extend your visit to Nanaimo to see all that the region has to offer.

## MORE INFORMATION

The most current information will be posted on the AVICC website. Please check back regularly for updates.

For specific questions, please contact:

Liz Cookson, AVICC Secretary-Treasurer  
[avicc@ubcm.ca](mailto:avicc@ubcm.ca)

Telephone: 250-356-5122



## CODE OF CONDUCT

In keeping with practice at the UBCM Convention, AVICC will again have a Code of Conduct for this year's AVICC Convention. The online registration form is linked to a form outlining the Code. By registering, delegates are acknowledging that they are aware that they are expected to adhere to the 2020 Code of Conduct.

### ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES CONVENTION CODE OF CONDUCT

#### 2020 Convention

The AVICC Executive has implemented a code of conduct for convention participants based on the following principles.

1. The primary purpose of the annual AVICC Convention is to provide the membership with an opportunity to set the Association's policy direction for the year ahead.
2. The Convention also provides delegates with an opportunity to learn, share and meet with other local, provincial and federal government officials in addition to other associations that are interested in engaging with local governments.
3. All delegates and convention participants have the right to a safe, fun and enjoyable experience. AVICC will not tolerate any communication or behaviour that demeans, threatens, or harasses anyone at its events.
4. All participants at the Convention, regardless of their employer, their position, their perspectives or priorities will treat others, and be treated, in a respectful, understanding and cooperative manner and behave in a manner that is respectful to other participants and their guests, and will not do anything that threatens the health, safety, security, or dignity of other participants or their guests.
5. Only local elected officials who are AVICC members are entitled to speak and vote on matters put forward to the membership. However, the annual Convention is open to the public, and anyone may attend the Convention so long as they register.
6. All AVICC members are viewed as equal regardless of their population, location, or their ability to attend the annual convention.
7. Participants are expected to adhere to this Code of Conduct at AVICC and other non-AVICC organized events associated with the Convention; and will be required to sign a confirmation that they have read, understood, and agree to this Code of Conduct at time of registration.
8. Breaches of the code of conduct will be addressed by the AVICC Executive.



Village of Tahsis  
977 South Maquinna Drive  
P.O. Box 219, Tahsis, BC V0P 1X0

## WATER CONSERVATION IN TAHSIS

YESTERDAY'S ACTIONS, TODAY'S RESULTS & A PLAN FOR TOMORROW

FEBRUARY 2020

Village of Tahsis

977 South Maquinna Drive | 250-934-6344 | [www.villageoftahsis.com](http://www.villageoftahsis.com) | [reception@villageoftahsis.com](mailto:reception@villageoftahsis.com)

## Introduction/Background

The Village of Tahsis has been proactively managing their Municipal Assets, comprising of over 23 Million dollars in Road, Water, Storm Water, and Sewer infrastructure. Despite having a population of less than 1,000, the Village has recently undertaken a number on asset management projects intended to upgrade and extend the life of their assets, including the following recent year's initiatives:

- **2016-2018: Asset Management – Wastewater System Condition Assessment and Optimization** (Clean Water and Wastewater Fund);
- **2017-2018: Community Water Conservation Project** (Clean Water and Wastewater Fund);
- **2018-2019: Road, Water, Storm, and Sewer Upgrade Project, South Maquinna, Alpine View Dr, Rugged Mountain** (Federal Gas Tax Strategic Priorities Fund);
- **2018-2019: Floodplain Protection Study** (Community Emergency Preparedness Fund);
- **2018-2019: Wellhead Protection Plan** (Village of Tahsis)

Based on this previous work, and in conjunction with the recent revision of the Village's OCP, the Village is considering moving forward with the following infrastructure initiatives:

- Closure of the North Sewage Treatment Plant, with upgrading of the South Treatment Plant;
- Completion of a Flood Protection Plan, and associated Bylaws;
- Upgrading of the Villages dikes;
- Ongoing asset management improvements;
- Reduction in "system" water losses;
- Continuation of the water metering program.

The Village recognizes the need to repair and replace core assets such as the Village's water system, based on asset condition and the levels of service that the Village's tax base can afford. The Asset Management Study, completed in 2016 has provided the Village with up to date costs which inform the rolling 5 year capital plan, , and will continue to inform the Village of the need to manage the Villages assets in the most cost effective manner.

As part of this work, the Village has recognized the value of water conservation in optimizing the Village's water and sewer assets. This work was initiated in the 2016 though the Village's Asset Management Project, and continued with the Water Conservation Project.

Prior to undertaking this work the average per capita water consumption in Tahsis was about > 1,800 liters per capita, compared to the BC average of around 600 liters/capita (at the time). The leak detection work determined that a large portion of the Village's water consumption was attributed to 'system' losses, i.e., watermain leaks prior to delivery to the customer. A 2016 leak detection study identified 22 major water leaks within the distribution system. Approximately 80 lineal meters of watermains were replaced, along with a number of valves.

Figure One provides an update on the status of the watermain repairs that were identified in the leak detection study. All but 7 of the 22 repairs have been completed, some were undertaken as part of the road upgrade project (South Maquinna, Alpine View, and Rugged Mountain Rd) that was completed in the fall of 2019.

**Figure One - Current Status of Watermain Repairs from Leak Detection Program**

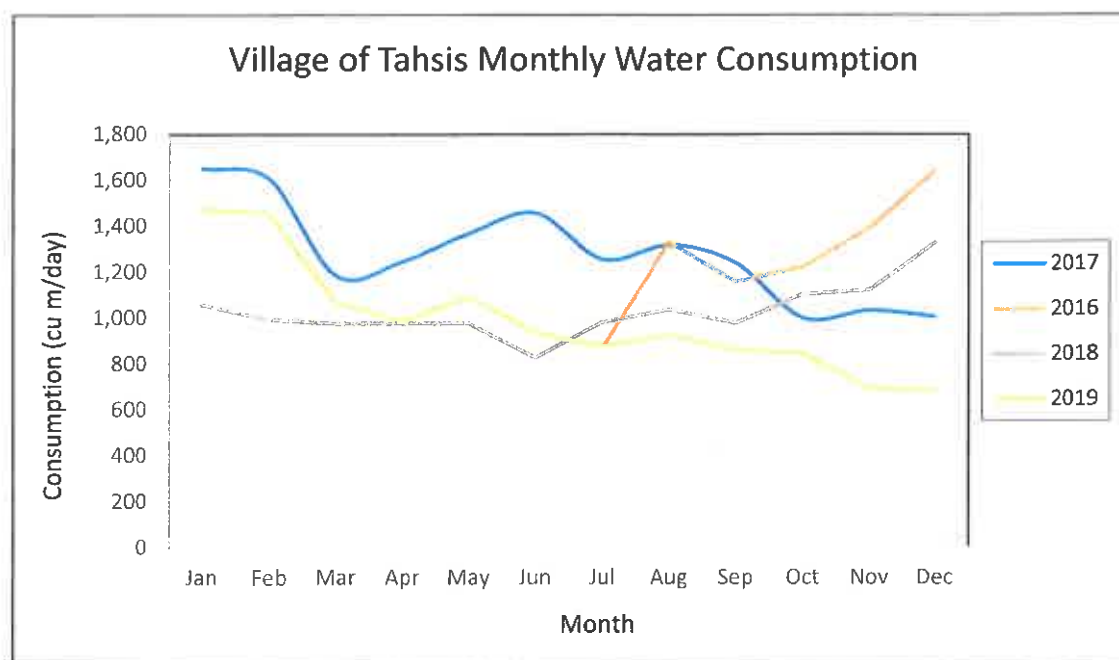
No.	Location & Type (if known)	Priority	Current Status	Infrastructure
1	N. Maquinna @ Strange Rd. Main leak	High	Completed	200 mm Ductile Iron (DI)
2	S. Maquinna Bet. Nootka & Nicolaye Main, Valves, Service lines...	High	Completed	200 mm PVC
3	S. Maquinna @ Nootka St. Hydrant H-310	High	Completed	200mm PVC & 150 mm PVC
4	S. Maquinna @ Tootouch Noisy Valves & Main...??	High	Completed	200 mm DI & 75 mm ST
5	Meares St. Hydrant H-370	High		150 PVC??
6	Alpine View @ N. end of Rec Ctr ( 332-334 ) Possible Service line	Medium	Completed	300 mm Steel (ST)
7	Brabrant Cr. (between 40-36) Possible Service line	Medium		150 mm Asbestos Concrete (AC)
8	Harbour View @ N. Maquinna Main Leak, Close to Hydrant .	Medium	Completed	150 mm PVC (PVC) & 200 mm DI
9	Head Bay Rd. bet. Heliport & Cedar Mill Main Leak	Medium	Completed	300 mm ST
10	School Hill Rd. Hydrant H-225	Medium	Completed	150 PVC
11	Rugged Mtn Rd. Bet. A & D rd Noisy Main Valves	Medium	Completed	100 mm DI & 150 mm DI
12	Rugged Mtn Rd. @ G rd Noisy Main Valve	Medium	Completed	200 mm ST
13	Meares St. (1155 & 1167) Noisy service line	Medium		20mm - 50 mm??
14	S. Maquinna @ Rugged Mtn Rd. Noisy Main Valve	Low		300 mm DI & 200 mm PVC
15	Wolverton Bldg @ Rugged Mtn Rd. Service line	Low	Completed	200 mm ST & 50 mm
16	Wolverton Bldg @ Rugged Mtn Rd. Noisy Main Valve	Low	Completed	200 mm ST
17	Museum/Info Bldg Service Line	Low	Completed	200 mm ST & 20 - 63.5 mm ?
18	Rugged Mtn Rd. Bet. A & B rd Noisy Main Valve	Low	Completed	200 mm ST 100 mm DI
19	Rugged Mtn Rd. Bet. B & C rd Noisy Main Valve	Low	Completed	100 mm DI
20	Freda Rd Hydrant H-275	Low		150 mm PVC
21	18 Freda Rd Curb Stop Leaking	Low		20 mm ( Cu? )
22	Tipperary Park Main or service line	Low		150 PVC & 20mm Cu?

## Water Consumption

The Village has been recording water consumption for a number of years. The Village drinking water was drawn from McKelvie Creek but in 2016, the water supply was switched over to a community well located near the Public Works building in the north area of the Village. The Village retains its water licence for McKelvie Creek and maintains its surface water infrastructure. McKelvie Creek serves as the Village's backup source of drinking water. A Wellhead Protection Plan was completed in 2019.

Figure Two shows the total Village water consumption on a monthly basis, starting in July of 2016 when the community well was brought into service.

**Figure Two – Chart of Water Consumption 2016-2019**



The above figure shows a significant reduction in water consumption over the past 3 years. On an annual basis, the Village's total, and per capita water consumption was, as follows, for the past three years, based on an average population of 700 over the year (population varies from around 250 in the winter to around 900 in the summer):

**Figure Three – Consumption Summary by Year**

<b>Year</b>	<b>Average Monthly Consumption (cu m/day)</b>	<b>Reduction from previous year (%)</b>	<b>Assumed Average Population</b>	<b>Average Daily Consumption per Capita (lpcd)</b>
2017	1,280	n/a	700	1,800
2018	1,028	20%	700	1,460
2019	990	4%	700	1,400

The 20% drop in consumption from 2017 to 2018 is significant, likely a direct result of the initial repairs undertaken as detailed in Figure One. The reduction in 2019 (4%) is not as significant, but should be noted that the watermain replacements undertaken in 2019 did not come online until later in 2019, so we would expect to see another significant improvement in 2020 based on a full year of data for comparison.

The latter two months of 2019 indicate an average consumption of around 700 cu meters/day, which translates to around 1,000 liters/capita/day at 700 'average' population.

The water consumption data clearly indicates the value of undertaking the most critical component of water conservation in Tahsis, namely leak detection and repair.

## **Water Metering**

As part of the Village's Water Conservation strategy, approximately 14 water meters were installed to assess generally the amount of water consumption. Two of the meters were installed at the Recreation Center, and the remainder were installed in residential and commercial locations in the Village. The Village has meter data starting from July of 2019, and is summarized as follows:

**Figure Four - Water Meter Consumption, 2019 (partial)**

Residential Meter Location	Jul	Aug*	Sept*	Oct	Nov	Dec	Average	Ave per Cap Consumption at 2.2 pph
Property 1	1,662.0	1,239.0	1,239.0	25.0	31.0	31.0	704.5	1,754.7
Property 2	4.0	4.5	4.5	3.0	4.0	4.0	4.0	10.0
Property 3	7.0	4.5	4.5	4.0	4.0	0.0	4.0	10.0
Property 4	11.0	9.0	9.0	34.0	1.0	2.0	11.0	27.4
Property 5	5.0	22.5	22.5	0.0	0.0	0.0	8.3	20.8
Property 6	9.0	19.5	19.5	7.0	1.0	0.0	9.3	23.2
Property 7	33.0	21.5	21.5	15.0	13.0	34.0	23.0	57.3
Property 8	22.0	22.0	22.0	18.0	25.0	32.0	23.5	58.5
Property 9	23.0	19.5	19.5	8.0	11.0	0.0	13.5	33.6
Property 10	10.0	7.5	7.5	4.0	3.0	7.0	6.5	16.2
Property 11	10.0	6.5	6.5	7.0	9.0	13.0	8.7	21.6
Property 12	41.0	25.5	25.5	18.0	18.0	37.0	27.5	68.5
Average per mo. (cu m)	153.1	116.8	116.8	11.9	10.0	13.3	70.3	175.1
Ave Per Cap at 2.2 pph	160.3	122.3	126.4	12.5	10.8	14.0	73.6	
Recreation Center	384.0	315.5	315.5	313.0	752.0	178.0	376.3	937.3

\* Aug and Sept are averaged

Figure Four reinforces the Village's conclusion that most of the water consumption appears to be related to system leakage. However, there are a number of commercial properties that may have larger rates of consumption that have not been captured in the metering initiative. Consideration should be given to metering all non-residential properties for this reason.

## Next Steps

It is recommended that in the short term (3-5 years), the Village continue to concentrate its efforts primarily around leak detection and repair, with a focus on those areas that are known to be leaking, namely the remaining areas already identified in the 2016 Leak Detection Study , as well as additional areas that are known to public works staff from present day observations.

In addition, the Village should repeat the Leak detection survey now that a significant number of initial leaks have been repaired, particularly in those areas known to be suffering from settlement issues, followed by a program of main and service repair. Leaks onto private properties should also be identified where possible, and property owners notified of the need for repair. In cases where property owners are not undertaking the necessary repairs, the Village should consider installing a meter to the property.

It is recommended that the Village allocate \$30,000 per year from the water utility budget, starting in 2020 to provide for a leak detection and repair program, and amend this budget as required based on the progress of the program over the next 3-5 years, subject to Council approval.

It is also recommended that \$5,000 be allocated per year from the water utility budget to fund incremental new water meter installations, and this program initially be targeted to any commercial zoned properties that are not currently metered, with a view to having all commercial zoned properties on water meters and billed on a consumption basis over the next 3-5 years, subject to Council approval.

As a good initial target for future water consumption, it is recommended that the Village target an average annual per capita water consumption of 600 liters/capita/day, to be reached in the next 5-year period. This target will likely require continued upgrading of existing water distribution system as it appears that most of the Village's consumption is through system leakage, not customer usage.

The Village should continue its water conservation program as described, and be prepared to modify the program as new information becomes available.

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MUNICIPALITÉS[HOME](#) > [ABOUT FCM](#) > [AWARDS](#) > [SC AWARDS](#) > **2020 SUSTAINABLE COMMUNITIES****AWARD CATEGORY GMF 20TH ANNIVERSARY**

## **2020 Sustainable Communities Award Category: GMF 20TH Anniversary**

The GMF 20th Anniversary Visionary Award will be granted to an initiative that demonstrates how sustainability and innovation can generate long-term community change. Eligible initiatives were

implemented anytime between **January 1, 2000 and March 31, 2020**. The winning initiative must demonstrate measurable environmental, social, and economic benefits and illustrate how it was a visionary initiative for your municipality.

The successful applicant should provide evidence of long-term project benefits and impacts, including documenting what changes have occurred at the community-level since the project's implementation, or if a similar approach has been adopted in other municipalities. Where possible, applicants should demonstrate specific targets or metrics for tracking the changes within their own community. Plans, programs and projects from any sector are all eligible.

Key elements include:

- Significant, measurable environmental benefits
- Evidence of long-term performance monitoring and reporting
- Tracking of lessons learned and best practices
- Documented and systematic change at the community-level or beyond

This award is open to all municipalities and their partners across Canada and recognizes any initiatives that were started or completed within the last 20 years.

Winners in each category are automatically eligible for [FCM's Inspire Award](#). Check out the 2018 Inspire Award winner, [a bus orientation program that significantly improved transit ridership in the City of Kingston, ON](#).

We will honour the winners at our [Sustainable Communities](#)

[Conference](#), Canada's leading municipal sustainability event, taking place on October 20-22, 2020, in St. John's, NL.

## How to apply

Complete and submit the [application form](#).

The deadline to submit an application for a 2020 Sustainable Communities Award is March 31, 2020.

## Contact us

For more information on how to apply, [contact us](#).



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