



AGENDA

**Agenda for the Regular Meeting of the Tahsis Village Council
to be held on January 7, 2020 in the Council Chambers
Municipal Hall, 977 South Maquinna Drive**

- A. Call to Order** Mayor Davis will call the meeting to order at 7:00 p.m.
- B. Introduction of Late Items**
- C. Approval of the Agenda**
- D. Petitions and Delegations** None.
- E. Public Input # 1**

- F. Adoption of the Minutes**
- 1 Minutes of the Committee of the Whole meeting held on November 19, 2019
 - 2 Minutes of the Regular Council Meeting held on December 3, 2019
 - 3 Minutes of the Committee of the Whole meeting held on December 12, 2019
- G. Rise and Report** At the December 6th, 2019 Committee of the Whole Meeting council approved these Strategic Priorities for 2020 (attached)
- H. Business Arising**
- 1 John Manson - Roads Project Update
 - 2 Array Web+Creative - Web traffic summary/analytic Report
 - 3 Nootka Communities Together Re: Grant-in Aid Application

4 Junior Canadian Rangers Re: Grant-in Aid Application

J. Council Reports

- 1 Mayor Davis**
- 2 Councillor Elder**
- 3 Councillor Fowler**
- 4 Councillor Llewellyn**

K. Bylaws

- 1 Fire Protective Services and Regulation Bylaw No. 621, 2019 Adoption**
- 2 Board of Variance Bylaw No.624, 2020 Report to Council Re: Board of Variance Bylaw No. 624, 2020 First, Second and Third Reading**

L. Correspondence

- 1 Letter from Michelle Harrod Re: Celebrating the 50th Anniversary of Tahsis**
- 2 Shawna Gagne Re: No Garbage Cans on N. Maquinna**

Letter from Mayor Martin Davis on behalf of Tahsis Council to Honourable Judy Darcy, Minister of Mental Health and Addictions in support of harm reduction services throughout British Columbia.

- 3**
- 4 Letter from Hon. Claire Trevena, Minister of Transportation and Infrastructure Re: November 13, 2019 letter Re: Ride-hailing**

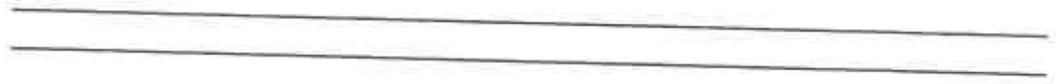
- 5 Email from Clint Parker, Fire Manager, Coastal Fire Centre, BC Wildfire Service, Ministry of Forests, Lands, Natural Resource Operations and Rural Development Re: Follow up from the 2019 UBCM Convention**

- 6 Selina Robinson, Minister of Municipal Affairs and Housing - Winter Newsletter - December 2019**

- 7 John Jack, Chairperson, Alberni-Clayoquot Regional District Re: \$10 a Day Child Care Plan**

- M. New Business**
- 1 Sarah Morden & Ruth Malli - Report to Council Re: Child Care Action Plan**
 - 2 2020 Budget Meeting Dates**
 - 3 Campaign signs on Village property (verbal report)**
 - 4 Ministry of Health Age-friendly Communities Program- Grant application**

N. Public Input #2



Public Exclusion

Recess

Reconvene

Rise and Report

P. Adjournment



Minutes

Village of Tahsis

Meeting	Committee of the Whole
Date	19-Nov-19
Time	1:00 p.m.
Place	Municipal Hall - Council Chambers

Present

Mayor Martin Davis
 Councillor Bill Elder
 Councillor Sarah Fowler
 Councillor Lynda Llewellyn

Staff

Mark Tatchell, Chief Administrative Officer

Guests

Kaitlyn Nohr, RSW,BSW, Registered Social Worker, Island Health

Public

1 member of the public

Call to Order

Mayor Davis called the meeting to order at 1:02 p.m.
 Mayor Davis acknowledged and respected that Council is meeting upon Mowachaht/ Muchalaht territory.

Approval of the Agenda

Llewellyn : COW 97/19
THAT the Agenda for the November 19, 2019 Committee of the Whole meeting be adopted as presented. **CARRIED**

New Business **1** **Vancouver Island Health Authority - mental health and addiction services**

Llewellyn : COW 98/19
THAT this information be received. **CARRIED**

Ms. Nohr described her background, role and purpose as the newly hired social worker for Island Health responsible for Gold River, Tsaxana and Tahsis. Her practice is community-based, flexible and consent-based. She plans to spend 1 day/week in Tahsis but will also be developing community wide events. She also plans to hold basic needs training workshop.

Council thanked her for attending and asked staff to follow up with the Age-Friendly report and OCP survey results.

Adjournment

Fowler: COW 99/19

THAT the meeting be adjourned at 2:05 PM

CARRIED

Certified correct this

7th Day of January 2020

Corporate Officer



Minutes

Meeting Regular Council
Date 03-Dec-19
Time 7:00 PM
Place Municipal Hall - Council Chambers

Present Mayor Martin Davis
 Councillor Bill Elder
 Councillor Sarah Fowler
 Councillor Lynda Llewellyn

Staff Mark Tatchell, Chief Administrative Officer
 Deborah Bodnar, Director of Finance
 Janet StDenis, Finance and Corporate Services Manager

Public 10 members of the public

A. Call to Order

Mayor Davis called the meeting to order at 7:00 p.m.
 Mayor Davis acknowledged and respected that Council is meeting upon Mowachaht/ Muchalaht territory

B. Introduction of Late Items and Agenda Changes

Under Correspondence as L6 a letter from UBCM Re: Gas Tax Agreement Community Works Fund Payment and under L7 an email from The Lions Club regarding the community Christmas tree light up.

C. Approval of the Agenda

Fowler/Elder: VOT 498/2019

THAT the Agenda for the December 3, 2019 Regular Council meeting be adopted as amended.

CARRIED

D. Petitions and Delegations

None.

E. Public Input # 1

None.

F. Adoption of the Minutes

1 Minutes of the Regular Council meeting held on November 19, 2019

Llewellyn/Fowler: VOT 499/2019

THAT the Regular Council meeting minutes of November 19, 2019 be adopted as presented.

CARRIED

G. Rise and Report

None.

H. Business Arising

1 Report to Council Re: Q3 September 30, 2019 Variance Report

Fowler/Llewellyn: VOT 500/2019

THAT this Report to Council be received.

CARRIED

The Director of Finance reviewed the Q3 operating results and capital expenditures to September 30, 2019 with projections to December 31, 2019.

2 Councillor Fowler's Notice of Motion (see Councillor Fowler's report from the Council Meeting Minutes of November 19th, 2019).

Whereas the Village of Tahsis has a history and tradition of cultural literacy and leadership;

and

Whereas it benefits our citizens to have pride to showcase #tahsistalent on a larger provincial level;

Therefore Be It Resolved to adopt the inclusion and social resilient collective actions as determined at the recent Living Cities Forum in Victoria.

Fowler/Llewellyn: VOT 501/2019

THAT this resolution be received.

CARRIED

Llewellyn/Fowler: VOT 502/2019

THAT this resolution be approved.

CARRIED

J. Council Reports

Mayor Davis (written report)

Since my last council meeting, I have attended the Strathcona Regional District board meeting where nothing of direct consequence to the Village of Tahsis occurred. I have volunteered twice at the Tahsis Climbing Wall. One event was the first visit by younger pupils from the Zeballos School, which was a lot of fun for all and a great physical learning experience for the kids. I was very impressed by how so many of the kids were naturals at climbing and a few managed to reach the top!

Yesterday, I met with several regional district reps, Island mayors and UVic researchers at a Climate Action Committee in Nanaimo. We are hoping to take the lead in fostering positive climate change adaptation and mitigation strategies as building resilience for our coastal communities. It is exciting work and I am happy to work with many of our progressive colleagues on this coast.

The winter bazaar was also fun and I manned the Heritage Society table as always, wearing my other hat as president of that group. It is a great way to meet our citizens and was certainly a good time to talk politics as people are quite interested in our upcoming by-election. It is my hope that we can organize an all-candidates meeting as it appears that there are a half-dozen citizens wanting to run for the position.

Coming up in the next two weeks are a meeting between the Council of Chiefs of the Mowachaht-Muchalat First Nation and our own council, as well as a meeting with the Coast Guard. In the next two days, Larry Pynn, a well known writer with the Narwhal and in the past, Vancouver Sun and several other publications, will be in town to do a story on Tahsis and our transition away from a mill town to a more sustainable, healthy community. He will be speaking to members of our community and I will be introducing him to some of the old growth attributes that help to make our village such a special place.

Councillor Elder - None

Councillor Fowler (written report)

Below I have included an email I received from Roger Dunlop, regarding my involvement on the NSWWS roundtable and restoration plans. After the meeting last week at WFP in Gold River I was informed about a field trip meeting with habitat prescriptions for the Sucuoa River. He recommended that I reach out to Henry Jack who lives in Kyuquot who is the Mowachaht Ha'wilth of Tsax'hoa River. I am unsure about a course of action, so I bring my question to my peers on the Tahsis Council to help in finding the correct tone and scope for my decision making and participation in the stewardship of watershed adjacent to our municipality.

Please advise so I can best speak to the interest of Tahsis Council in this appointment.

Alternatively I want to thank the Tahsis Volunteer Fire Department for giving a donation to Terry Fassbender for the fuel cost associated with bringing in the Knights of Columbus Christmas Hampers into Tahsis. I am still soliciting donations and looking for a few more neighbourhood leaders to line up for the distribution locally when the food arrives on December 19th. I finished my last quiz for a Co-op 101, course I have been taking over the last few months and I attended a webinar about FCM's sustainable and visionary community awards, to which I thought our watershed protection and floodplain mapping work could be a national award winner.

Personally I enjoyed myself at this years CMESS PAC Holiday Bazaar and look forward to the school's Christmas concert as well as the Village gathering on December 14. Additionally I encourage citizens to think about running in the upcoming by-election as well as I am looking forward to volunteering with the Tahsis Community Spirit folks on December 25th at the rec centre should that grant in aid be awarded. Until then, have a great new year, see you on Jan 7, 2020.

submitted respectfully

Sarah Fowler

VOT

U4C

NSWS

Councillor Llewellyn (Written report)

As another year approaches its close I find myself reflecting on my first year as a Village of Tahsis Councillor. It has been a year of learning and I think we can take pride in our first year and all we accomplished. There is more to do but all things worth doing take time to do them right. I thank all the people who have supported me over this past year...the citizens of Tahsis, my friends, my husband, my fellow council members and the village staff....all have played an important role in the successful first year of this council. There are more challenges ahead of us...more goals to achieve, a new member at this table to balance us out...but for today let us be grateful for all we have in this beautiful village at the edge of this great country that we get to call home.

Fowler/Elder: VOT 503/2019

THAT the Council Reports be received.

CARRIED

K. Bylaws

1 Fire Protective Services and Regulation Bylaw No. 621, 2019

First, Second and Third Reading

Report to Council Re: Fire Protective Services and Regulation Bylaw No. 621, 2019

Fowler/Llewellyn: VOT 504/2019

THAT this Report to Council be received.

CARRIED

Llewellyn/Fowler: VOT 505/2019

THAT option #1 be approved.

CARRIED

Llewellyn/Fowler: VOT 506/2019

THAT the Fire Protective Services and Regulation Bylaw No. 621, 2019 be received for consideration.

CARRIED

Fowler/Llewellyn: VOT 507/2019

THAT the Fire Protective Services and Regulation Bylaw No. 621, 2019 receive a first reading on the 3rd Day of December, 2019. **CARRIED**

Fowler/Llewellyn: VOT 508/2019

THAT the Fire Protective Services and Regulation Bylaw No. 621, 2019 receive a second reading on the 3rd Day of December, 2019. **CARRIED**

Llewellyn/Fowler: VOT 509/2019

THAT the Fire Protective Services and Regulation Bylaw No. 621, 2019 receive a third reading on the 3rd Day of December, 2019. **CARRIED**

L. Correspondence

1 Judy Burgess letter to Mayor and Council Re: letter from Gary Gwilt, Resource Manager, Campbell River Natural Resource District

2 Email from Shawna Gagne, November 19, 2019 Re: One year later

3 Chris Graham, Advertising Rep, British Columbia/ Yukon Command The Royal Canadian Legion Re: Military Service Recognition Book.

4 Lisa Helps, Victoria Mayor Re: Resolutions (B171) Safer Drug Supply to Save Lives and (B172) Observed Inhalation Sites for Overdose Prevention.

5 Island Health Re: Community Wellness Granting Program call for applications

6 UBCM Re: Gas Tax Agreement Community Works Fund Payment

7 Tahsis Lions Club Re: Christmas Tree Light up

Llewellyn/Fowler: VOT 510/2019

THAT these correspondence items be received. **CARRIED**

Fowler/Elder: VOT 511/2019

THAT correspondence items # L3,L4, L5, L6 and L7 be pulled for discussion. **CARRIED**

L3 Chris Graham, Advertising Rep, British Columbia/ Yukon Command The Royal Canadian Legion Re: Military Service Recognition Book.

Llewellyn/Elder: VOT 512/2019

THAT Council approve purchasing a \$275 business card size ad in the "Military Service Recognition Book". **CARRIED**

- L4 **Lisa Helps, Victoria Mayor Re: Resolutions (B171) Safer Drug Supply to Save Lives and (B172) Observed Inhalation Sites for Overdose Prevention.**

Llewellyn/Fowler: VOT 513/2019

THAT a letter be sent to the Minister of Health on behalf of the Tahsis Mayor and Council in support of Resolutions (B171) Safer Drug Supply to Save Lives and (B172) Observed Inhalation Sites for Overdose Prevention .

CARRIED

- L5 **Island Health Re: Community Wellness Granting Program call for applications**

A brief discussion followed. This item will be put on the December 12, 2019 Committee of the Whole agenda for discussion.

- L6 **UBCM Re: Gas Tax Agreement Community Works Fund Payment**

A brief discussion followed.

- L7 **Tahsis Lions Club Re: Christmas Tree Light up**

Councillor Llewellyn spoke to this correspondence item. A brief discussion followed.

Fowler/Llewellyn: VOT 514/2019

THAT Council approve moving the community Christmas tree light up to the Village's property in the area known as Inlet Park.

CARRIED

M. New Business

- 1 **Village of Tahsis Submission to the Old Growth Forest Strategic Review Panel**

Fowler/Elder: VOT 515/2019

THAT this written submission to the Old Growth Strategic Review Panel be received.

CARRIED

Fowler/Llewellyn: VOT 516/2019

THAT this written submission to the Old Growth Strategic Review Panel be approved.

CARRIED

- 2 **Appointment of Chief Election Officer and Deputy Chief Election Officer**

Llewellyn/Fowler: VOT 517/2019

THAT pursuant to Section 58(1) and (2) of the Local Government Act, Janet St Denis be appointed Chief Election Officer effective Wednesday December 4, 2019 for conducting the 2020 local by-election with power to appoint other election officials as required for the administration and conduct of the 2020 local by-election;

AND THAT Sharon Taporowski be appointed Deputy Chief Election Officer effective Wednesday December 4, 2019 for the 2020 local by-election.

CARRIED

Village of Tahsis -2020 Local By-election Methods to Communicate

3 Elections Information (requirements for public notice under the Community Charter s.94(4)b)

**a) Notice of Nomination Period
Fowler/Elder: VOT 518/2019**

THAT the Village utilize flyers in the local mail boxes for 2 consecutive weeks (between December 8-31, 2019) as an alternative means of providing the public with Notice of Nomination Period along with posting on the Village Website and social media.

CARRIED

b) Notice of Election by Voting and Notice of Advance Voting Opportunities

Llewellyn/Fowler: VOT 519/2019

THAT the Village utilize flyers in the local mail boxes for 2 consecutive weeks (between January 27- February 5, 2020) as an alternative means of providing the public with Notice of Election by Voting and Notice of Advance Voting Opportunities along with posting on the Village Website and social media.

CARRIED

4 Grant-in Aid Application - Tahsis Community Spirit

Fowler/Llewellyn: VOT 520/2019

THAT this Grant-in Aid application be received.

CARRIED

Llewellyn/Elder: VOT 521/2019

THAT this Grant-in Aid application be approved.

CARRIED

5 Bylaw Compliance and Enforcement Report for period May-November 2019

Llewellyn/Fowler: VOT 522/2019

THAT this report be received.

CARRIED

6 AVICC 2020 Convention, April 17-19, 2020 Vancouver Island Conference Centre- Call for Submissions

Fowler/Llewellyn: VOT 523/2019

THAT this submission for a session proposal to the 2020 AVICC Convention be received.

CARRIED

Llewellyn/Elder: VOT 524/2019

THAT this proposal be approved.

CARRIED

N. Public Input #2

A member of the public had a question regarding the "Roads Project" in the Q3 September 30th Variance Report to which the Director of Finance responded.

A member of the public commented on correspondence item L4, Resolutions B171 and B172.

A member of the public inquired into the status of the Community Unity Trail to which both staff and Council responded.

Public Exclusion

Llewellyn/Elder: VOT 525/2019

THAT the meeting is closed to the public in accordance with section 90(1) (k) of the Community Charter- negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary states and that, in the view of the council, could reasonable be expected to harm the interests of the municipality if they were held in public.

CARRIED

Recess

Llewellyn/Elder: VOT 526/2019

THAT the Regular Council meeting recess to go into the in camera meeting.

CARRIED

Reconvene

Llewellyn/Fowler: VOT 534/2019

THAT the Regular Council Meeting reconvene at 9:24 p.m.

CARRIED

Rise and Report

None.

Adjournment

Fowler/Elder: VOT 535/2019

THAT the meeting be adjourned at 9:25 p.m.

CARRIED

Certified Correct this

7th day of January 2020

Chief Administrative Officer



Minutes

Village of Tahsis

Meeting	Committee of the Whole
Date	12-Dec-19
Time	1:00 p.m.
Place	Municipal Hall - Council Chambers

Present

Mayor Martin Davis
 Councillor Bill Elder
 Councillor Sarah Fowler
 Councillor Lynda Llewellyn

Staff

Mark Tatchell, Chief Administrative Officer

Public

No members of the public

Call to Order

Mayor Davis called the meeting to order at 1:00 p.m.
 Mayor Davis acknowledged and respected that Council is meeting upon Mowachaht/ Muchalaht territory.

Late Items

UBCM Age-Friendly Communities 2020 Program & Application Guide and the Poverty Reduction Planning and Action Program 2020 Program and Application Guide under "New Business". Canadian Coast Guard item will not be considered at the meeting.

Approval of the Agenda

Llewellyn : COW 103/19
THAT the Agenda for the November 19, 2019 Committee of the Whole meeting be adopted as amended.

CARRIED

New Business **1** **Island Health Community Wellness Granting Program Application**

Llewellyn : COW 104/19
THAT this information be received.

CARRIED

Council expressed interest in using grant funds to purchase dental equipment or to offer cooking/food preparation classes. Staff to make inquires of Island Health regarding these options.

2 Age-friendly Communities 2020 & Application Guide

Fowler : COW 105/19

THAT this information be received.

CARRIED

Council expressed an interest in a project to understand and address transportation barriers. Staff to check with UBCM whether this type of project meets the eligibility requirements of Stream 2 funding.

3 Poverty Reduction Planning and Action Program 2020

Llewellyn: COW 106/19

THAT this information be received.

CARRIED

Council also expressed an interest in seeking funding under this program to address transportation. As it was unclear whether transportation, as a stand alone issue, could be funded, Staff to follow up with UBCM for clarity on the program scope.

Adjournment

Fowler : COW 107/19

THAT the meeting be adjourned at 3:15 PM

CARRIED

Certified correct this

7th Day of January 2020

Corporate Officer



Village of Tahsis Council's 2020 Strategic Priorities

1. Watershed Protection and Forest Sustainability
 - Utilize political, statutory, legal and provincial government policy and process options to vigorously pursue the preservation of the McKelvie Community Watershed by removing it from Tree Farm Licence 19 and securing a moratorium on resource extraction *
 - Actively participate in the Chief Forester's Timber Supply Review of TFL 19 *
 - Complete the McKelvie Community Watershed Protection Plan *

2. Community Wellness
 - Promote and support activity that improves food security for Tahsis residents, especially those financially compromised *
 - Complete the Official Community Plan update *
 - Explore and consider options for implementing an organics diversion program *
 - **Submit an Age-Friendly Communities planning grant focussing on transportation**
 - Develop options for moving Puddle Ducks Daycare to Captain Meares Elementary Secondary School *

3. Asset Management
 - Consider options for addressing the building deficiencies in the Tahsis Fire Hall *
 - Continue to improve the asset registers *
 - Develop and consider a reserve policy *
 - Develop and consider a strategic real estate plan and policy *, **including options for subdividing and selling Village owned lands**
 - Continue to seek grant funding to repair and replace infrastructure *
 - **Pursue external funding strategies to repair or replace the municipal wharf**

4. Economic Development
 - Formalize business-to-business partnership with the Mowachaht/Muchalaht First Nation with the goal of achieving Ministry of Forests, Lands, Natural Resource Operations and Rural Development approval of a Community Forest Agreement*
 - Promote the Village's shellfish lease with potential operators*

- Conduct a review of the Village’s bylaws to identify “red tape” and other barriers for those starting a business as well as established businesses*
 - Improve and promote municipal trails and seek provincial statutory authorization for new trails outside of the municipal boundary *
5. Community Safety
- Update the Community Wildfire Protection Plan*
 - Explore opportunities for emergency notification and communication such as tsunami automated warning system and community radio station*
 - Seek to prevent unsafe timber harvesting on slopes and ridges above the Village*
 - Update evacuation plans*
 - Continue to enforce the Property Maintenance Regulation Bylaw*
6. Fiscal Responsibility
- **Seek opportunities to reduce operating costs through efficiencies**
7. Governance
- **Support Mayor and Council in their participation on external boards and committees, subject to budget**
 - **Review policies and bylaws and update as necessary**

(Asterix indicates a 2019 Strategic Priority which has been re-confirmed for 2020. Strategic Priorities in bold font are new for 2020.)

H1

VILLAGE OF TAHSIS

Report to Council

To: Mayor and Council

From: John Manson, Project Engineer

Date: Dec 30, 2019

Re: Roads Project Update

PURPOSE OF REPORT

For Information.

BACKGROUND:

In February of 2018, the Village received a grant of \$3,510,980 through UBCM to cover 100% of the cost of upgrading roads and associated utilities on South Maquinna Drive, Rugged Mountain Road, and Alpine View Road. McElhanney Engineering Services was retained in 2018/2019 to undertake project design, and construction management services. The project was tendered in early 2019, and awarded to Hazelwood Construction for construction in the summer of 2019, and potentially also the spring of 2020, depending on weather conditions.

DISCUSSION:

The project budget allows for approximately \$3.0 million in construction costs pursuant to the unit price contract with Hazelwood Construction. The contract provides for a number of provisional items, such as rock excavation, which are only paid out if the items are required. The unit price contract is also set up to allow for extending the scope of the works through the negotiation of extra work orders, many of which are based on unit prices already in the contract. The rationale for this approach is to allow some flexibility in extending or modifying scope where it is in the interest of the Village to do so.

The construction schedule submitted by the Contractor allows for construction during the summer of 2019, with substantial completion in October of 2019. The Contractor's schedule included construction initially on South Maquinna, then Alpine View, and finally Rugged Mountain. While the terms of the tender allowed for work to be done the following spring, the contractor planned on, and achieved completion of the work in the fall of 2019. A project completion certificate was issued in December 2019. Under the terms of the contract, the contractor is to correct any defects in materials and workmanship until the end of October, 2020.

Extra work undertaken under the main contract includes the further extension of road paving south of South Maquinna to Village Hall, as well as supplementary paving works along Head Bay Road, which were undertaken using a combination of tendered unit prices and lump sum rates.

Overall, we are very pleased with the quality and performance of work undertaken by the contractor, their sub-contractors, and our consultant. The timely completion of the work in late 2019 eliminated having to leave roads unpaved over the winter of 2019/2020.

FINANCIAL IMPLICATIONS:

This project is fully funded through a UBCM grant of \$3,510,980, except for a small amount that is not eligible under the grant guidelines. Construction under the main contract is 100% complete, at a value of \$3,004,323.48 (excluding GST). Upon completion of final project billings, expected over the next month, we expect a remaining grant budget of approximately \$56,000.

Village of Tahsis

Roads Project Budget Update - Dec 30, 2019

Expenditures	Total Amount	Grant Eligible	Grant Expenditure	Non Grant Expenditures
Wages	\$41,330.05	Y	\$41,330.05	\$0.00
Payroll	\$2,710.02	Y	\$2,710.02	\$0.00
Travel	\$5,570.32	N	\$0.00	\$5,570.32
Legal	\$927.50	N	\$0.00	\$927.50
Pub Relations	\$78.53	N	\$0.00	\$78.53
Contract Services: Hazelwood	\$3,004,323.00	Y	\$3,004,323.00	\$0.00
Contract Services: McElhanney	\$405,834.43	Y	\$405,834.43	\$0.00
Total	\$3,460,773.85		\$3,454,197.50	\$6,576.35
		Grant Maximum	\$3,510,980.00	
		Remaining	\$56,782.50	

POTENTIAL SPRING WORK:

Although the main contract with Hazelwood is complete, there are some items remaining to be completed in the spring, including landscaping work that could not be undertaken due to the late fall completion date. This work is estimated to be about \$10,000, leaving a remaining grant budget of about \$46,000. At this point, we are considering undertaking some additional paving work along Head Bay Rd, by negotiated contract with Tayco Paving.

RECOMMENDATION:

For Information.

Respectfully submitted:

John Manson, PEng
Project Manager

H2

TRAFFIC SUMMARY

VILLAGE OF TAHSIS

DECEMBER 2018 - NOVEMBER 2019

1. SEARCH STATISTICS



SEARCH ENGINE RESULT POSITIONS - TARGETED KEYWORDS

KEYWORD	POSITION
Tahsis BC	1
salmon fishing bc	>100
adventure travel	>100
Friendly Cove	>100
Nootka Sound	6
Strathcona Park	65
Nootka Trail	90
Upana Caves	32

** results are benchmarked from Google.ca / Nanaimo*

TOP SEARCH KEYWORDS (BY IMPRESSIONS)

KEYWORD	CLICKS	IMPRESSIONS	CTR	AVG. POSITION
tahsis	2086	15566	13.40%	1.98
tahsis bc	1886	12424	15.18%	1.61
village of tahsis	926	1257	73.67%	1.02
thasis	224	4374	5.12%	2.41

TRAFFIC SUMMARY

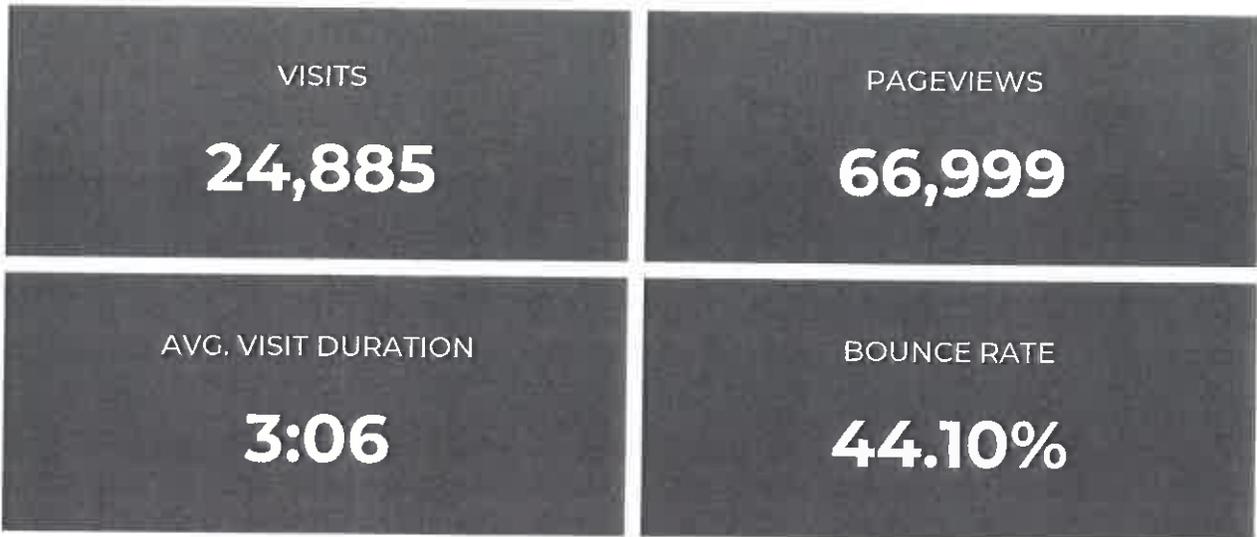
VILLAGE OF TAHSIS

DECEMBER 2018 - NOVEMBER 2019

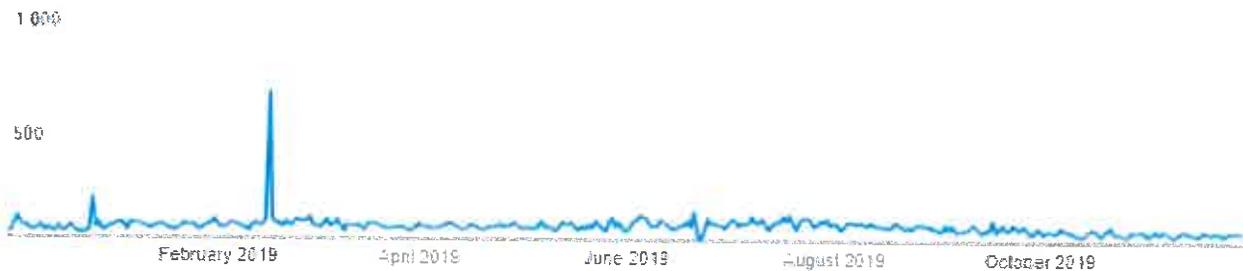


captain meares elementary secondary school	115	358	32.12%	1.76
tahsis vancouver island	95	797	11.92%	1.84
tahsis camping	81	292	27.74%	1.75
nootka sound	75	12744	0.59%	11.1
where is tahsis bc	66	265	24.91%	2.05
tahsis fishing	63	746	8.45%	2.13

2. WEBSITE TRAFFIC & VISITOR ENGAGEMENT



VISITS OVER TIME

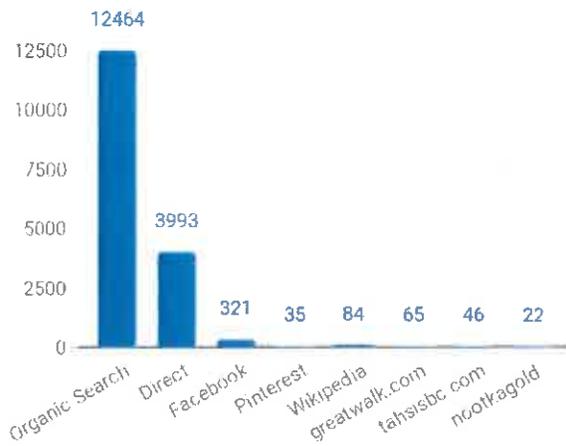


TRAFFIC SUMMARY

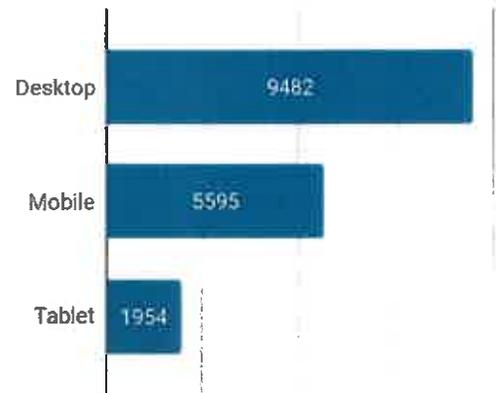
VILLAGE OF TAHSIS

DECEMBER 2018 - NOVEMBER 2019

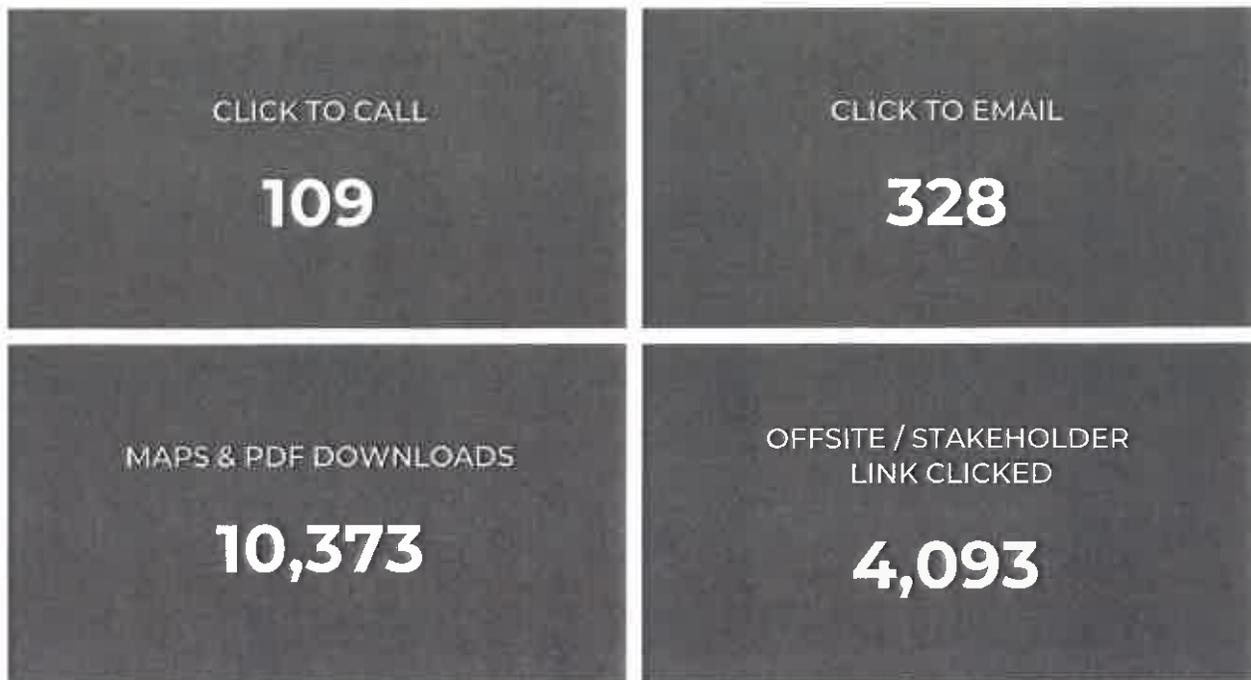
VISITS BY TOP SOURCES



VISITS BY DEVICE



VISITOR GOAL CONVERSIONS



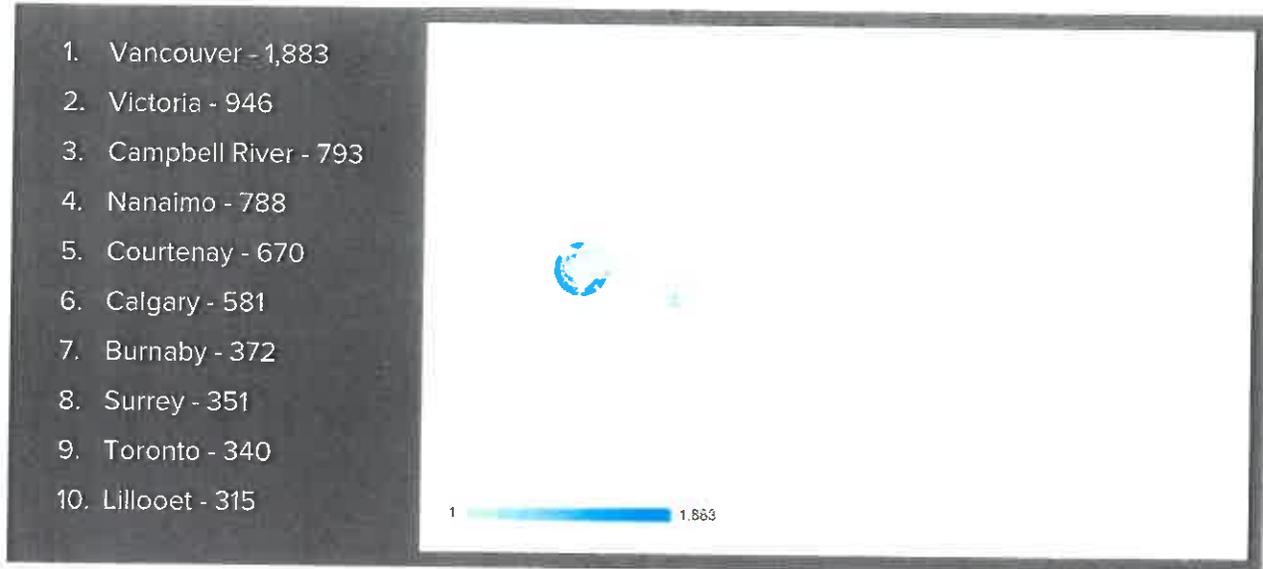
TRAFFIC SUMMARY

VILLAGE OF TAHSIS

DECEMBER 2018 - NOVEMBER 2019



TOP VISITOR CITIES



TOP PAGES

PAGE	VEIEWS	TIME ON PAGE	LANDED HERE
Tahsis, BC Official Home Page for Village of Tahsis	16,681	0:01:20	11,102
Village of Tahsis, BC Accommodations & Camping	4,276	0:02:36	893
Getting Here Village of Tahsis	4,094	0:03:56	1,677
Business Directory Village of Tahsis	3,802	0:00:33	200
Agendas & Minutes The Village of Tahsis	2,619	0:03:03	395
About the Village of Tahsis in the Heart of Nootka Sound	1,867	0:01:12	204
News & Notices Village of Tahsis	1,658	0:00:55	403
Seaside R.V. and Campground Park - Village of Tahsis	1,534	0:02:48	1,072

TRAFFIC SUMMARY

VILLAGE OF TAHSIS

DECEMBER 2018 - NOVEMBER 2019



Restaurants & Pubs Archives - Village of Tahsis	1,364	0:00:48	108
Council Village of Tahsis	1,180	0:01:11	224

3. FINAL ANALYSIS & KEY NOTES

- Your website is not currently defaulting to the secure (https) version. A redirect should be installed for SEO purposes and enhanced security.
- Traffic from the lower mainland, Calgary, and Toronto indicate that a tourism opportunity likely exists to market to these locations.
- Tahsis ranks and acquires clicks for “Nootka Sound” related searches. Billing yourself as the base camp for Nootka Sound may also be a strong tourism opportunity.
- You drive plenty of traffic to stakeholder websites who are listed in your website directories. You should be proud of this support you are providing your community, and may want to consider promoting this fact to local business. For instance, top stakeholders received the following visits through 2019 direct from the Tahsis website:
 - West View Marina 338
 - Coho Ferry 268
 - Maquinna Resort 260
 - Tahsis Anchor Guest House 232
 - Fern's Place 228
- Maps & PDF documents are very heavily downloaded from your site, with Vancouver Island Road Map being the most popular, and Tahsis Street Map the next. These maps are bringing in traffic and providing high value content to website visitors.
- Further interactive mapping might be an enhancement to consider.



Grant in Aid Application Policy #2007

Name of Group or Organization: Nootka Communities Together

Date: December 30, 2019

I hereby request a Grant in Aid from the Village of Tahsis. The details of this request are below.

1. State the exact amount of monies or in-kind assistance (eg. free use of facilities) requested.

We are requesting the use of the Recreation Centre Meeting Room, on the third Thursday of every month, from 9:00am to 9:00pm. And the use of the kitchen fridge to store the produce the night before to prevent spoilage (produce usually arrives between 7 pm and 9 pm).

2. Briefly outline the purpose of this assistance.

We require a large, open, secure space for the Good Food Box program volunteers to unload, weigh, sort and fill the boxes as well as an accessible location for community members to pick-up their boxes.

3. Who will benefit from this activity? How many people will benefit?

We currently have 20 households participating in the program but we have had upwards of 50 in the past.

The program is open to all residents of Tahsis and is in support of both the age friendly action plan and the official community plan.

4. What steps have you taken to raise funds?

This program is user based with the majority of the funds going towards bringing fresh produce to the residents of Tahsis. At the moment we are barely covering the cost of transportation.

5. What other local groups have been approached for assistance? Please indicate what was requested from these groups and whether they have agreed to assist.

As this is currently the only program we are running we have not taken additional steps to obtain additional funding.

6. Have you approached the Federal or Provincial governments for assistance? Please indicate what was requested from these Senior Governments and whether they have agreed to assist.



Grant in Aid Application Policy #2007

No we have not.

7. Will this project proceed if funds or in kind assistance are not provided by the Village?

Yes

Ricki Moore

Signature of Authorized Representative

Please attach a budget for your project. Please be as complete as you can. You may be asked for further financial information.

A budget is not applicable for this particular project, but we have attached an additional document with information on the Good Food Box Program, as well as the Nootka Communities Together Society.

If a Grant in Aid for funding is approved, the cheque should be made payable to:

n/a

and be mailed to: P.O. Box 252, Tahsis, B.C. V0P 1X0

Contact person: Ricki Moore

Phone number: 250-934-6211



Minutes

<u>Meeting</u>	Regular Council
<u>Date</u>	15 January, 2019
<u>Time</u>	7:00 PM
<u>Place</u>	Municipal Hall - Council Chambers

- 2 **Grant-in-Aid Application Re: Nootka Communities Together**
Councillor Lambert declared a conflict of interest and absented himself by leaving the council chambers.

Llewellyn/Fowler: VOT 036/2019

THAT the Grant-in-Aid application be received.

CARRIED

Llewellyn/Fowler: VOT 037/2019

THAT this Grant-in-Aid application be approved.

CARRIED

1 "no" vote registered
to

Councillor Elder

Councillor Lambert returned to the council chamber.

2019
H2

NOOTKA COMMUNITIES TOGETHER

Constitution / Purpose:

The Name of the Society is Nootka Communities Together

The purpose of the society is to enable community members in creating and strengthening social, environmental, economic and cultural resilience of the Nootka Sound region.

To that end, our activities may include:

1. Promoting, supporting and initiating local community economic development
 - a. including but not limited to social enterprise and cooperative development
2. Supporting actualizing the diverse values and socioeconomic aspirations of community members
 - a. By enabling and facilitating community conversation
 - b. By developing leadership within our communities through education, training, mentorship, and coaching
 - c. By engaging in research in service of any of the aforementioned purposes

Incorporation:

Our application was submitted to BC Registries on December 19th, 2018. We can expect to be incorporated and have a society number by the middle of February at the latest.

GOOD FOOD BOX PROGRAM

What is it?

The Good Food Box is the first shared action of Nootka Communities Together. It is a food initiative that promotes healthy eating by delivering fresh produce to a convenient location once a month. The program uses the power of bulk buying to purchase fresh produce at lower prices and buys from local growers whenever possible.

Why participate?

It promotes and supports healthy eating, makes fresh food affordable, and contributes to improved overall health, both by encouraging the consumption of more fruits and vegetables, as well as becoming educated through information and recipes provided by a Registered Dietitian. It's simple, affordable and fresh.

Who benefits?

All residents can benefit, but it especially helps low-income households and those without transportation. Local small scale growers also benefit by having an opportunity to get their produce to market. The Good Food Box helps people stretch their food budget, and since it is not their only source of food, it means that local business owners will benefit as well. Residents may now have more money to spend on other food items such as milk, eggs, or a meal out, which they would not have had before.



Grant in Aid Application Policy #2007

Name of Group or Organization: Nootka Communities Together

Date: January 7th, 2019

I hereby request a Grant in Aid from the Village of Tahsis. The details of this request are below.

1. State the exact amount of monies or in kind assistance (eg. free use of facilities) requested.

We are requesting the use of the Recreation Centre gymnasium, on the third Thursday of every month, from 9:00am to 9:00pm. As a Community Organization this assistance is equivalent to \$60 a month.

2. Briefly outline the purpose of this assistance.

We require a large, open space and tables for the Good Food Box program volunteers to unload, weigh, sort and fill the boxes as well as an accessible location for community members to pick-up their boxes.

3. Who will benefit from this activity? How many people will benefit?

All members of the Tahsis community have the opportunity to benefit from the Good Food Box program. In our first month of operation 30 residents have ordered and paid for a Good Food Box. 20% of the boxes are for individuals and 80% are for families. We expect this number to increase in the coming months as awareness and experience of the program grows. Several boxes are sponsored, meaning they will be distributed by the Community Cupboard to families in need. Any unallocated produce left from the distribution will be donated to either the CMESS school lunch program or the Community Cupboard.

As well as promoting and increasing access to fresh healthy affordable food, the Good Food Box is a cost saving effort targeting but not limited to, low income households. If it is successful, it helps put money back in the pockets of Tahsis residents who can then spend more money at local businesses.

4. What steps have you taken to raise funds?

We are currently in contact with the granting officers for a variety of grants including:

- Vancouver Island Health Authority Community Wellness Grant,
- VanCity Community Partnership Program,
- Sustainable Lush Fund
- Vancouver Foundation Systems Change Grant



Grant in Aid Application Policy #2007

Our applications are contingent upon the outcome of these conversations and receiving our society number in February 2019.

5. What other local groups have been approached for assistance? Please indicate what was requested from these groups and whether they have agreed to assist.

We have approached Captain Meares Elementary School and School District 84 asking for space for the same purpose of unloading, sorting and distributing produce boxes, in the case that the Village is unwilling to approve this grant-in-aid request.

6. Have you approached the Federal or Provincial governments for assistance? Please indicate what was requested from these Senior Governments and whether they have agreed to assist.

No we have not.

7. Will this project proceed if funds or in kind assistance are not provided by the Village?

Yes, there are already 30 boxes paid for that are being brought in and distributed on Thursday, January 17th. If assistance is not provided by the Village, another public location will be found and will benefit from the excitement and community building that will take place around the Good Food Box program.

Rebecca MacDonald
Signature of Authorized Representative

Please attach a budget for your project. Please be as complete as you can. You may be asked for further financial information.

A budget is not applicable for this particular project, but we have attached an additional document with information on the Good Food Box Program, as well as the Nootka Communities Together Society.

If a Grant in Aid for funding is approved, the cheque should be made payable to:

n/a

and be mailed to: P.O. Box 338, Tahsis, B.C. V0P 1X0
Contact person: Ricki Moore, Celine Trojand, & Rebecca MacDonald
Phone number: 250-934-6211



INCORPORATION APPLICATION

BC Society - Societies Act

CERTIFIED COPY
Of a document filed with the
Province of British Columbia
Registrar of Companies

Alhest
CAROL PREST

NAME OF SOCIETY: NOOTKA COMMUNITIES TOGETHER SOCIETY

Incorporation Number: S0070569
Business Number: 71615 3713 BC0001
Filed Date and Time: January 10, 2019 02:16 PM Pacific Time
Date Society was incorporated or otherwise formed: January 10, 2019 02:16 PM Pacific Time

NAME RESERVATION NUMBER

NR 6468548 NOOTKA COMMUNITIES TOGETHER SOCIETY

APPLICANT INFORMATION

Last Name, First Name Middle Name:
TROJAND, CELINE ADELLE

Mailing Address:
625 WEST BAY RD
PO BOX 338 PO
TAHSIS BC V0P 1X0

REGISTERED OFFICE ADDRESS INFORMATION

Delivery Address:
625 WEST BAY RD
PO BOX 338 PO
TAHSIS BC V0P 1X0

Mailing Address:
625 WEST BAY RD
PO BOX 338 PO
TAHSIS BC V0P 1X0

DIRECTOR INFORMATION

Last Name, First Name Middle Name:
HARNED, ALEX

Delivery Address:
320 LINDEN AVE
VICTORIA BC V8V4E7

Last Name, First Name Middle Name:
MOTH, TROY

Delivery Address:
625 WEST BAY RD
PO BOX 338
TAHSIS BC V0P 1X0



INCORPORATION APPLICATION

BC Society - Societies Act

CERTIFIED COPY
Of a document filed with the
Province of British Columbia
Registrar of Companies

CAROL PREST

NAME OF SOCIETY: NOOTKA COMMUNITIES TOGETHER SOCIETY

Incorporation Number: S0070569
Business Number: 71615 3713 BC0001
Filed Date and Time: January 10, 2019 02:16 PM Pacific Time
Date Society was incorporated or otherwise formed: January 10, 2019 02:16 PM Pacific Time

NAME RESERVATION NUMBER

NR 6468548 NOOTKA COMMUNITIES TOGETHER SOCIETY

APPLICANT INFORMATION

Last Name, First Name Middle Name:
TROJAND, CELINE ADELLE

Mailing Address:
625 WEST BAY RD
PO BOX 338 PO
TAHSIS BC V0P 1X0

REGISTERED OFFICE ADDRESS INFORMATION

Delivery Address:
625 WEST BAY RD
PO BOX 338 PO
TAHSIS BC V0P 1X0

Mailing Address:
625 WEST BAY RD
PO BOX 338 PO
TAHSIS BC V0P 1X0

DIRECTOR INFORMATION

Last Name, First Name Middle Name:
HARNED, ALEX

Delivery Address:
320 LINDEN AVE
VICTORIA BC V8V4E7

Last Name, First Name Middle Name:
MOTH, TROY

Delivery Address:
625 WEST BAY RD
PO BOX 338
TAHSIS BC V0P 1X0



INCORPORATION APPLICATION

BC Society - Societies Act

Last Name, First Name Middle Name:

REID, DIANE

Delivery Address:

52 BRABANT CRES

PO BOX 13

TAHSIS BC V0P 1X0



CONSTITUTION

NAME OF SOCIETY

NOOTKA COMMUNITIES TOGETHER SOCIETY

SOCIETY'S PURPOSES

- a) To enable communities to create and strengthen social, environmental, economic and cultural resilience of the Nootka sound region.
- b) To support actualizing the diverse values and socioeconomic aspirations of community members by:
 - i) Promoting, supporting and/or initiating local community economic development
 - ii) enabling and facilitating community conversation
 - iii) developing leadership within our communities through education, training, mentorship, and coaching
 - iv) engaging in research in service of any of the aforementioned purposes
- c) To acquire, hold, lease, manage, rent or sell any real property or personal property in furtherance of the Society's purposes.
- d) To enter into contracts with any person, body corporate, government or government ministry, department or authority which may further the purposes of the Society.
- e) To solicit, receive, acquire and hold donations, gifts and legacies for the purposes of the Society and to collect and receive rents, profits and other revenues, grants, appropriations and subsidies for the purposes of the Society and to enjoy of all the benefits of ownership thereof.
- f) To sell or convert any property into money from time to time. To invest and re-invest any principal in such manner as may from time to time be determined and to disburse and distribute such money and property in the furtherance of the purposes of the Society.
- g) To market, promote, coordinate and manage all services and facilities described in the Society's purposes.
- h) To seek funding and financial assistance from the Government of Canada, Province of British Columbia, municipal and regional district governments, aboriginal peoples' governments, federal and provincial crown corporations and agencies and other authorities and organizations in furtherance of the purposes of the Society
- i) To do all other things as are incidental or conducive to the attainment of the purposes of the Society.



Grant in Aid Application Policy #2007

Name of Group or Organization: Junior Canadian Rangers Date: December 31st 2019

I hereby request a Grant in Aid from the Village of Tahsis. The details of this request are below.

1. State the exact amount of monies or in-kind assistance (eg. free use of facilities) requested.

The JCR would like to request the free use of the recreation centre once a week for JCR meetings, once a week for target shooting, and access to the meeting room for other JCR related meetings. Due to the schools, rec centres, and other youth available activities having a constant changing schedule we would like to keep the two days we use the facility open and works with the rec centre staff on a continues bases to ensure there are no scheduling conflicts.

2. Briefly outline the purpose of this assistance.

This would ensure that our youth have safe and meaningful after school activities and learn various life, ranger, and traditional skills.

3. Who will benefit from this activity? How many people will benefit?

Mainly Youth age 12 to 18, but as the JCRs help with various community events and volunteer initiatives the hole community will benefit as well.

4. What steps have you taken to raise funds?

The JCRs does bottle drive which helps pay for our various activities, as well as equipment.

5. What other local groups have been approached for assistance? Please indicate what was requested from these groups and whether they have agreed to assist.

We have not approached any other groups since we are just looking for use of the facility.

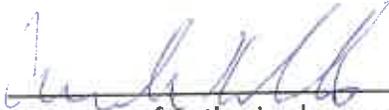
6. Have you approached the Federal or Provincial governments for assistance? Please indicate what was requested from these Senior Governments and whether they have agreed to assist.

The CAF covers the cost of the insurance and provides funds some of the activities we do.



Grant in Aid Application Policy #2007

7. Will this project proceed if funds or in-kind assistance are not provided by the Village?
Without a meeting space that can accommodate both class room and physical activities the group will not be able to operate.



Signature of Authorized representative

Please attach a budget for your project. Please be as complete as you can. You may be asked for further financial information.

If a Grant in Aid for funding is approved, the cheque should be made payable to:

and be mailed to: P.O. Box 32 , Tahsis, B.C. V0P 1X0

Contact person: Amanda Knibbs

Phone number: 250-934-6515

VILLAGE OF TAHSIS

FIRE PROTECTIVE SERVICES AND REGULATION BYLAW No. 621, 2019

BEING A BYLAW TO ESTABLISH A FIRE DEPARTMENT AND PROVIDE FIRE PROTECTION, FIRE PREVENTION, SUPPRESSION AND RESCUE

WHEREAS Council wishes to establish a fire department and establish the regulations for fire protection, fire prevention and fire suppression; and

WHEREAS under s. 8(2) of the Community Charter, a municipality may provide any service that the Council considers necessary or desirable;

NOW THEREFORE, The Council of the Village of Tahsis, in open meeting assembled, ENACTS AS FOLLOWS:

1. Citation

This bylaw may be cited as the "Fire Protective Services and Regulation Bylaw No. 621, 2019".

2. Definitions

"Apparatus" means any vehicle provided with machinery, devices, equipment or materials for fire protection and assistance to respond, as well as, vehicles used to transport fire fighters or supplies;

"Chief Administrative Officer" means a person appointed to that position by the Council of the Village of Tahsis pursuant to s. 147 of the Community Charter and with the authority as per Municipal Officers and Delegation of Authority Bylaw No. 611, 2019;

"Council" means the Council of the Village of Tahsis;

"False alarm" mean the activation of a fire alarm system resulting in the direct or indirect notification of the Fire Department to attend at a property where the Fire Department find no evidence or indication of any fire condition, unlawful activity, or unauthorized entry;

“Fire alarm system” means a device or devices installed on property and intended to warn of a fire condition by activating an audible alarm signal or alerting a monitoring facility but does not include a fire alarm system on property that is intended to alert only the occupants of the dwelling unit in which it is installed;

“Fire Chief” means a person appointed by the Chief Administrative Officer to be in charge of the department and authorized by Council pursuant to section 66 of the *Community Charter*, and includes the Deputy Fire Chief and any other person authorized to act on behalf of the Fire Chief, by the Fire Chief;

“Fire Department” means the “Tahsis Fire Rescue Department”, including all officers, employees and volunteers engaged by the Fire Department;

“Incident” means a fire or situation which requires the service of the Fire Department;

“Member” means any person appointed by the Fire Chief as a member of the Fire Department;

“Officer” means a member who is appointed by the Fire Chief as an officer to assist the Fire Chief in his or her duties;

“Vacant Building” means a building that is not lawfully occupied or that is not lawfully used for its approved purpose for a continuous period of 60 consecutive days.

3. Application

- a) The Bylaw applies to all land and buildings within the Village.
- b) Every Owner of land or a building is responsible for complying with this Bylaw, and for carrying out or causing to be carried out any work required under this Bylaw to bring the land or building into compliance with this Bylaw.
- c) Every Occupier of land or a building must ensure the land or building, as applicable, is maintained in compliance with this Bylaw, and the Occupier may, in addition to the Owner of the land or building, be held responsible to bring such land or building into compliance with this Bylaw.

4. Severability

- a) If any portion of this bylaw is held to be invalid by a court of competent jurisdiction, the invalid portion may be severed and such invalidity will not affect the validity of the remaining portions of this bylaw.

5. Interpretation

- a) Where there is a reference in this Bylaw to an enactment of the Province of British Columbia that reference will include a reference to any prior or subsequent enactment of the Province of British Columbia of like effect and, unless the context otherwise requires, all statutes referred to in this Bylaw are enactments of the Province of British Columbia.

6. Repeal

- a) The following bylaw is hereby repealed: Village of Tahsis Bylaw No. 439, 1998
“Being a bylaw to provide for the establishment and operation of a Fire Department. “

7. Adoption of the British Columbia Fire Code

- a) The substantive requirements and regulations (but not the procedural or remedial provisions) of the *British Columbia Fire Code*, as amended or re-enacted from time to time, are hereby adopted and made part of this bylaw, such that every provision of the Fire Code shall be considered a provision of the bylaw.

**PART 1 – Fire Department and
Authority of the Fire Chief**

- 8.** The Fire Department of the Village of Tahsis, as established and also known as Tahsis Volunteer Fire Department, is hereby continued as the “Tahsis Fire Rescue Department”.
- 9.** The Fire Chief is authorized to administer this bylaw.
- 10.** The Fire Chief may appoint a Deputy Fire Chief to act on his or her behalf.

11. The Fire Chief is authorized as the Local Assistant to the Fire Commissioner and a Commissioner's Inspector to exercise the authorities under sections 10, 21, 22, 24, 30 and 33 of the *Fire Services Act* (RSBC 1996, Ch. 144).
12. **Immediate Removal of Hazard or Risk**
- a) Pursuant to section 25 of the *Fire Services Act*, if an emergency arising from a fire hazard or from a risk of explosion causes the Fire Chief to be apprehensive of imminent and serious danger to life or property, or of a panic, the Fire Chief may immediately take the steps he or she determines is advisable to remove the hazard or risk.
 - b) Pursuant to section 25 of the *Fire Services Act*, for the purpose of subsection (a), the Fire Chief may evacuate a building or area, and may call on the police of local jurisdiction and fire prevention authorities who have authority to provide assistance.
13. **Hotel and Public Building**
- a) Pursuant to section 25 of the *Fire Services Act*, if the Fire Chief believes that condition(s) exists in or near a hotel or public building, that in the event of a fire, might seriously endanger life or property, the Fire Chief may immediately take the action he or she believes is advisable to remedy the conditions, to eliminate the danger, and may evacuate and close the hotel or public building.
 - b) Pursuant to section 25 of the *Fire Services Act*, the Fire Chief may call on the assistance of peace officers and fire prevention authorities for the purposes of subsection a).

14. Wildfire Hazard

- a) Where, in the opinion of the Fire Chief, the safety of forest, woodland, timber or other property, is endangered by debris caused by logging, land clearing or industrial operations, the Fire Chief may require a person carrying on logging, land clearing or industrial operations, or person who has carried on the operation, or the owner or occupier of the land on which the debris exists:
 - i. to dispose of the debris by removal or other methods acceptable to the Fire Chief;
 - ii. to cut down all dead standing trees and stumps within the area affected; and
 - iii. to take precautions to prevent the occurrence or escape of fire or damage to property.

- 15.** The Fire Chief may, for the purpose of preventing wildfires, order the temporary closure of public use of outdoor trails, camping areas, and other facilities located in or near forested areas, on public and private land.

PART 2 - Fire Protection Services and Regulations

16. Fire Inspections

- a) The Fire Chief is authorized to inspect premises in accordance with section 21 of the *Fire Services Act*.
- b) After conducting an inspection, the Fire Chief may issue an order pursuant to section 22 of the *Fire Services Act*.

17. General Fire Regulations

- a) No person shall damage or destroy, or obstruct, impede or hinder the operation of any equipment of the Fire Department.
- b) No person shall falsely represent themselves as a member of the Fire Department.
- c) No person shall obstruct or otherwise interfere with, access roads or streets, or other approaches to any incident, fire hydrant, cistern or body of water, designated for firefighting purposes.

- d) No person shall tamper, obstruct, disengage, fail to maintain or interfere with an emergency exit, fire extinguisher, fire alarm, sprinkler, standpipe or other safeguard installed in a building.
- e) No person shall willfully make or cause to be made a false request for the Fire Department to respond to an incident.
- f) Every owner or occupant of a building shall provide all information and shall render all assistance required by the Fire Chief in connection with the inspection of the building.
- g) No person may remove, deface or destroy a notice or sign, where a notice or sign has been posted under this bylaw.

18. Fire Safety Plans

- a) Where the *British Columbia Fire Code* requires the owner of land and/or building to establish fire emergency procedures and prepare and maintain a building fire safety plan, the property owner must submit to the Fire Department a detailed fire safety plan and record of emergency systems installed within the building for review and approval prior to implementation of such plan.

19. Vacant Buildings

- a) The owner of a vacant building must at all time ensure that the building and surrounding land are free from debris and flammable substances and must keep all openings in such a building securely closed and fastened so as to prevent the entry of unauthorized persons as per section 21 (1) of the Property Maintenance Regulation Bylaw No. 614, 2019.

20. Fire Damaged Buildings

- a) The owner of a fire damaged building must ensure that the building is guarded or that all openings in the building are kept securely closed and fastened so as to prevent the entry of unauthorized persons.

21. Access Routes

Every owner of land and/or building must ensure access routes are constructed in accordance with applicable Village bylaws, policies and standards; and

- a) if an access route is provided by means of a private roadway or yard, the design and location of the roadway or yard for Fire Department use must be constructed in accordance with National Fire Protection Association specifications for access roads and Part 5 of the BC Fire Code 2018:
 - i. have a clear width of 6 meters, unless it can be shown that lesser widths are satisfactory;
 - ii. have a centerline radius of not less than 12 metres;
 - ii. have an overhead clearance of at least 5 metres;
 - iii. have a change of gradient of not more than 1 in 12.5 over a minimum distance of 15 metres;
 - iv. be designed to support the expected loads imposed by firefighting equipment and be surface with material designed to permit accessibility under all weather conditions and have bridge load limit conspicuously;
 - v. be sufficiently cleared of snow and other debris to permit accessibility;
 - vi. have turnaround facilities for any dead-end portion of the access route exceeding 90 metres;
 - vii. be connected with a public thoroughfare; and
 - viii. have key or code access provided to the Fire Department if; a gate, bollard, or other similar means of security is utilized, so that the department can respond to a fire emergency.

22. Private Fire Hydrants and Standpipes

Every owner of land and/or building, with respect to fire hydrants and standpipe located on their land and/or building, must:

- a) Service and maintain all hydrants and standpipe so as to be capable of providing the flow and pressure of water for which they were designed;
- b) Cause all hydrants and standpipes to be inspected and maintained in accordance with NFPA 25 and by a qualified fire protection technician certified by the Applied Science Technologies and Technicians of BC;
- c) Retain and make available to the Fire Chief upon request, records on inspection and maintenance requirements for at least 3 years;

- d) Notify the Fire Department immediately of any condition of any fire hydrants and standpipes that affects fire safety, and of any repairs to hydrants and standpipe;
- e) Wrap all hydrants and standpipe which are out of service for repair, or not yet in service, sufficiently to indicate that is not in service;
- f) Keep hydrants clear of ice, snow, shrubs, trees, structures and other obstructions and clearly identify their locations;
- g) Paint hydrants the same colour scheme as Village hydrants; and
- h) Ensure that no person places or leaves any vehicle, article, thing or matter in such manner as to interfere with free access or approach to any hydrants or other Fire Department connections.

23. Fire Suppression Cost Due to Fire Hazard

- a) If firefighting and suppression services are provided to a property, the applicable fees under Schedule A to this Bylaw are imposed upon and payable by the owner of the property, if any of the following occurs on the property:
 - i. The storage or use of dangerous goods in a building in quantities greater than permitted, or in a manner prohibited under the *British Columbia Fire Code* as amended from time to time;
 - ii. The cultivation or production of controlled substances as regulated under the *Controlled Drugs and Substances Act* and the unauthorized alterations or repairs to structural, electrical, water or gas systems, equipment, appliances or other accessories of any kind for any of those purposes; and
 - iii. Chemical or biological materials used in or produced by the trade or manufacture of a controlled substance as defined by the *Controlled Drug and Substance Act*, as amended or re-enacted from time to time.

Part 3 – Miscellaneous Fees

24. False Alarm Fees

- a) If the Fire Department responds to more than two false alarms in a building in any calendar year but less than 6 months apart the applicable fee set out in Schedule A is imposed upon and payable by the property owners in that calendar year.

25. File Search Fees

- a) Every person seeking documentation or file search for *British Columbia Fire Code* violations or infractions, must pay the fee in Schedule A.

Part 5 – Enforcement

26. Offence and Penalties

- a) Any person who contravenes any provision of this bylaw is liable, upon summary conviction, to a minimum fine of \$500 and a maximum fine of \$10 000 and the cost of prosecution.
- b) Every day during which an infraction of this bylaw continues shall constitute a separate offence.
- c) The penalties hereunder shall be in addition to and not in substitution for any other penalty or remedy available under the bylaw, Provincial legislation or at law.

27. Effective Date

This Bylaw comes into effect upon adoption.

Reconsidered, Finally Passed and Adopted this 7th day of January, 2020

MAYOR

CORPORATE OFFICER

I hereby certify that the foregoing is a true and correct copy of the original Bylaw No.621, 2019 duly passed by the Council of the Village of Tahsis on this 7th day of January, 2020.

CORPORATE OFFICER

Schedule A

1. Fire Protection Service Fees

a)	Apparatus with a minimum of 4 firefighters	\$ 537 per hour or portion thereof
b)	Rescue Apparatus with a minimum of 3 firefighters	\$ 537 per hours or portion thereof
c)	Duty Officer and Vehicle	\$180 per hour
d)	Firefighter	\$40/hour
e)	Fire Retardant foam	\$200 per 10 liters
f)	Village of Tahsis Public Works Equipment and Personnel	As per Fees and Charges Bylaw No. 594

2. Inspection Fees

a) Non –routine inspection fee: \$75

b) Fee for subsequent inspection to regular inspection of hotel and public building: \$ 75

3. False Alarms Response Fee: \$75 per incident

4. File search Fee: \$25 per civic address

VILLAGE OF TAHSIS

Report to Council

To: Mayor and Council

From: Mark Tatchell, CAO

Date: December 9, 2019

Re: Board of Variance Bylaw No. 624, 2020

PURPOSE OF REPORT:

To provide background and rationale for the proposed Board of Variance bylaw.

OPTIONS / ALTERNATIVES

1. Receive the bylaw and introduce it for 1st, 2nd and 3rd readings
2. Receive the bylaw and refer to staff for further research
3. Any other option that Council deems appropriate

BACKGROUND:

Under the *Local Government Act* (s. 536), a local government that has adopted a zoning bylaw must, by bylaw, establish a Board of Variance.

The Village’s Board of Variance bylaw (Bylaw No. 47) was adopted in 1972. It has not been amended since then.

A Board of Variance is a body independent from Council that is empowered to hear and adjudicate minor issues related to zoning. This allows for a degree of flexibility in the application of the Village’s zoning bylaw that might otherwise require a formal bylaw amendment. This process is applied to avoid creating situations of hardship for a property owner when complying with the zoning bylaw.

A Board of Variance may grant a variance if it has considered the following factors and is of the opinion that the variance does not:

- Result in inappropriate development of the site
- Adversely affect the natural development
- Substantially affect the use and enjoyment of the adjacent land
- Vary the permitted uses and densities or defeat the intent of the bylaw

The Board of Variance focusses primarily on hardship related to matters such as siting, dimensions and size of buildings.

The Board of Variance is not an appeal board for local government policy decisions and cannot replace the decisions of Council. The Board is confined to consider variances that will not impact adversely upon a policy decision or change the intent of bylaws.

The current Board of Variance bylaw is out of date. It refers to provincial legislation (i.e., the *Municipal Act*) which has been repealed. The current bylaw also requires that one member of the three (3) member board be appointed by the Lieutenant-Governor in Council, (the provincial Cabinet). Under the *Local Government Act*, Council can appoint the three (3) member board, so it is unnecessary to seek a Cabinet appointee.

POLICY / LEGISLATIVE REQUIREMENTS:

1. *Local Government Act*, RSBC 2015, Ch.1

FINANCIAL IMPLICATIONS:

By statute, board members are prohibited from receiving compensation for their services as members. They must be paid reasonable and necessary expenses that arise directly out of the performance of their duties.

STRATEGIC PRIORITY:

N/A

RECOMMENDATION:

Option 1

Respectfully submitted:



Mark Tatchell, CAO



VILLAGE OF TAHSIS

BOARD OF VARIANCE BYLAW No. 624, 2020

A BYLAW TO ESTABLISH A BOARD OF VARIANCE

WHEREAS the Council of the Village of Tahsis has adopted a Zoning Bylaw and is required to establish a Board of Variance;

AND WHEREAS the population of the Village of Tahsis is twenty-five thousand or less;

NOW THEREFORE, the Council of the Village of Tahsis, in open meeting assembled, hereby enacts as follows:

1. **Title**

- 1.1 This bylaw may be known and cited for all purposes as the "Village of Tahsis Board of Variance Bylaw No. 624, 2020"

2. **Definitions**

- "Act" means the *Local Government Act* RSBC 2015, C. 1
- "Board" means the Village of Tahsis Board of Variance
- "Chair" means the Chair of the Board of Variance
- "Council" means the municipal Council of the Village of Tahsis
- "Member" means a member of the Board of Variance
- "Secretary" means the Secretary of the Board of Variance
- "Village" means the Village of Tahsis

3. **Establishment**

- 3.1 The Board is established and consists of three (3) members appointed by a resolution of Council.
- 3.2 The Board will elect one of the members as Chair and the Chair must appoint an acting Chair to preside in the absence of the Chair.
- 3.3 Board Members are appointed for three year terms which may be extended by Council resolution. The terms are extended until Council passes a resolution re-appointing Board Members or terminating their appointments.
- 3.4 A person is not eligible to be appointed to the Board if that person is:
 - a) a member of Council; or
 - b) an officer or employee of the Village
- 3.5 The Board Members terms may be re-appointed for an additional three (3) year term.
- 3.6 Council may remove a Board Member at any time.
- 3.7 Board members do not receive compensation for serving but are paid reasonable expenses that arise directly out of the performance of their duties.
- 3.8 The Village's Deputy Corporate Officer is appointed as the Secretary.

4. **Application Procedure**

- 4.1 The applicant must pay the deposit and submit an application for a Board of Variance hearing. The application must include all of the following:
 - a) the reasons for the requested variance in clear language pursuant to the provisions of s. 540 of the *Local Government Act*;
 - b) the legal description and civic address of the property where the variance is requested; and
 - c) a site plan indicating the requested variance and the address to mail the notice of hearing.
- 4.2 The application fee of \$250.00 must be paid and accompany the application.
- 4.3 The Board may prescribe an application form to be used by applicants.

5. **Notice of Hearing Procedures**

- 5.1 After consulting with the Chair, the Secretary will prepare the Notice of Hearing stating the date, place and time of the hearing, the subject matter of the variance application and the contact information for the Village.
- 5.2 The Notice of Hearing must be sent by mail or otherwise delivered not less than seven (7) days prior to the hearing to:
 - a) the members of the Board;
 - b) the Village's Chief Administrative Officer;
 - c) the Village's Building Official/Inspector;
 - d) the applicant; and
 - e) the owners and occupiers of the property and the owners and occupiers of the property adjacent to the property that is the subject of the application.
- 5.3 The Notice of Hearing will be posted in the Village Office and public notice posting places as per s. 94 of the *Community Charter*.

6. **Conduct of Hearing**

- 6.1 Quorum of the Board is two (2) members one of whom must be the Chair or Acting Chair. A Board quorum is required for hearings and decisions.
- 6.2 Any person or body with interest in property within the Village is entitled to be heard at the hearing and is entitled to be represented by a lawyer or by an agent, if the agent is appointed in writing.
- 6.3 The hearing proceedings are public and may be informal.
- 6.4 Information presented at a hearing may be given verbally or in writing.
- 6.5 The Board will conduct the hearing in the following order:
 - a) the hearing of information and argument from the applicant;
 - b) the Village's Building Official or Inspector
 - c) Other Village staff
 - d) any other persons
 - e) the Secretary will read aloud written submissions
- 6.6 The Board may inspect the property in question.
- 6.7 Board members must not discuss the merits of an application with any person who is not a Board member or Village staff before the Board has issued a decision.

- 6.8 The Board may adjourn the hearing at any time. No further notice of the hearing is required if the date, place and time of its resumption are stated to those present at the time of the adjournment.
- 6.9 If the applicant or the applicant's lawyer or agent has not advised the Secretary previously and does not appear at the hearing the Board may proceed to decide the appeal in the applicant's absence.
- 7.0 The Chair presides at the hearing and decides all questions of procedure and order.

7. **Decision**

- 7.1 The decision of the Board is by a majority of the members present and made within 14 days of the hearing.
- 7.2 The Secretary will send by mail or otherwise deliver the written decision of the Board to the applicant, the owners and occupiers of the subject property, all persons who gave information or made submissions at the hearing, all adjacent property owners and occupiers, the Chief Administrative Officer and the Building Official or Inspector.
- 7.3 All decisions of the Board are to be posted on the Village website.
- 7.4 Pursuant to s. 542 of the *Local Government Act* a decision of the Board is final.

8. **Severability**

- 8.1 If any Section, subsection or clause of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, such a decision shall not affect the validity of the remaining portions of the bylaw.

9. **Repeal**

- 9.1 Village of Tahsis Board of Variance Bylaw No. 47, 1972 together with all amendments thereto is hereby repealed.

READ a first time this 7th day of January, 2020

READ a second time this 7th day of January, 2020

READ a third time this 7th day of January, 2020

Reconsidered, Finally Passed and Adopted this 21st day of January, 2020

MAYOR

CORPORATE OFFICER

I hereby certify that the foregoing is a true and correct copy of the original Bylaw No. 624, 2020 duly passed by the Council of the Village of Tahsis on this 21st day of January, 2020.

CORPORATE OFFICER

CELEBRATING THE 50TH ANNIVERSARY OF TAHSIS

ON JUNE 17, 1970 TAHSIS – “THE BIRTH-PLACE OF B.C.”, BECAME AN OFFICAL ENTITY.

In 2020 Tahsis becomes 50 years old. If “Tahsis Days” events for children and adults are combined with special “50th Anniversary” additional events, an unforgettable week can be held in July. Through advertising outside of Tahsis there can be a once-in-a-lifetime, week long “Mardi-Gras”. The numbers speak for themselves about the potential success that can be achieved for the Village of Tahsis.

Commemorative items purchased for a minimum donation of \$10.00 can be brought at a specially themed 50th Anniversary Bazaar. Going by the formula that there are 500 people in Tahsis in the summer and 100 extras from advertising and promoting this event outside, there will be 600 people. Each item can potentially be purchased by 300 people.

Several suggestions for commemorative items are:

- 2 DVD’s (1) An official Village of Tahsis D.V.D.
 (2) A musical tribute by local student/resident musicians
- T-Shirts and a Tourism Booklet are excellent year-long marketing/promoting opportunities for the future. People always wear T-Shirts and have Tourism-Booklets on their tables.
(A student has some production guidelines for producing the official Village of Tahsis D.V.D.)
- Make Video’s of long-term residents about how Tahsis has changed.
- Have Historical photo’s morph into Present Day photo’s.

Four of my suggestions are:

- Have video’s of present-day residents telling their stories of how they got here and why they live here.
- Have students put forward their future vision of Tahsis.
- Highlight and Honour, Local Native Bands throughout D.V.D./Events. This is their land.
- Have Intro/Ending songs and a video of a brief history of Tahsis with photo’s/narration.

The musical D.V.D. can feature all local student/resident talent. T-Shirts/Tourism Booklets can also be produced by interested volunteers. Designs for these items could be chosen by competitions with \$\$ prizes for winners.

All these commemorative items can be purchased at a special “50th Anniversary Bazaar. This would be held in the school gymnasium from 10:00 a.m. to 5:00 p.m. There would be entertainment provided by local student/resident bands singing all the songs featured on “Promotional” D.V.D. These will be set-up at a table near-by. The 2 local restaurant’s – “Ocean View Café and Restaurant” and “Sally’s Grill” have expressed an interest in providing meals/baking and refreshments. Any local residents can add their own “culinary” creations and “baking” treats. The highlight is the silent bid auction on “specially” themed projects/crafts...produced by the students/community. These can be displayed on 50 tables. A percentage of funds raised goes to Parent Advisory Committee and a percentage goes to the participate. This proposal was presented at the Parent Advisory Committee meeting on December 12, 2019.

The Tahsis Reunion/Party suggestion has been mentioned by long-term residents. Creating opportunities for families and old friend to re-connect. This can be a special party held in the school gymnasium in the evening. Meals, baking, refreshments and cake can be provided, similar to the bazaar. Local student/resident bands can provide entertainment.

Individual residents/students have expressed an interest in volunteering/making a project and producing D.V.D.'s. The principal of Captain Meares Elementary/Secondary School gave the all clear for a fundraising bazaar for the school and would be interested in producing a D.V.D. after Christmas.

Through co-ordinating ideas and planning, local committee's can create a profitable, fun-filled and memorable week.

Skilled, interested residents/students can step forward to volunteer their time to help organize and run these events. The potential for fun and camaraderie is its own reward.

To summarize, the "50th Anniversary" is a pivotal moment for the future of Tahsis. Revenue can be raised and investment opportunities created from outside advertising.

This can be done through posters, social media – Village of Tahsis Website, Tahsis Times, and Rants and Raves. Research can be done into grants for celebrations. However, let the projected budget on potential funds that can be raised from just this one event and commemorative items speak. When committee's and the people work together, even more than this could be generated from other events. This doesn't include the spin-off revenue from accommodations for a potential 2000 people and local businesses/restaurants.

Silent Auction Bids

- Minimum bid \$50.00 @ 50 tables = \$2500.00 x 600 people = **\$1,500,000.00**
- Maximum bid \$100.00 @ 50 tables = \$5000.00 x 600 people = **\$3,000,000.00**

Commemorative Items

- | | | |
|-------------------------------------|------------------------|--------------------|
| • D.V.D. Official Village of Tahsis | 300 people x \$10.00 = | \$3,000.00 |
| • D.V.D. Musical Tribute | 300 people x \$10.00 = | \$3,000.00 |
| • T-Shirt | 300 people x \$10.00 = | \$3,000.00 |
| • Tourism Booklet | 300 people x \$10.00 = | <u>\$3,000.00</u> |
| | Total | \$12,000.00 |

Meals/Baking/Refreshments	\$10.00 x 600 people =	\$6,000.00
	TOTAL GROSS MIN.	<u>\$1,518,000.00</u>
	TOTAL GROSS MAX.	\$3,018,000.00

Michelle Harrod - DEC. 23
Michelle Harrod

Janet St. Denis

Subject: No Garbage Cans on N Maquinna

From: shawna gagne <shawnagagne@gmail.com>
Sent: Monday, December 9, 2019 8:05 PM
To: Mayor Davis <Mayor@villageoftahsis.com>; Sarah Fowler <SFowler@villageoftahsis.com>; Bill Elder <BElder@villageoftahsis.com>; Lynda Llewellyn <Lynda@villageoftahsis.com>; Reception Account <Reception@villageoftahsis.com>; Mark Tatchell <MTatchell@villageoftahsis.com>
Subject: No Garbage Cans on N Maquinna

Dear Mayor, Council and staff,

I have been following up with previous complaints and inquiries but I have misplaced my letter about garbage cans on N Maquinna Drive. Since there are no sidewalks, pedestrians walk along the side of the road but when traffic is present we tend to move to the grass which contains garbage, waste, dog poop and sometimes wildlife poop too. If there was garbage cans along the river, which is frequented by many residents and visitors everyday, there would be less garbage and poop. There was one garbage can close to the bend but that is now gone and has been for some time. I had sent a letter or message to Martin and Sarah about this several months ago but i still do not see any garbage cans.

Thank you
Shawna
resident on N Maquinna Drive



Village of Tahsis

December 12, 2019

Honourable Judy Darcy
Minister of Mental Health and Addictions
Room 346, Parliament Buildings
Victoria, BC
V8V 1X4

Dear Minister Darcy,

I am writing on behalf of Village of Tahsis Council in support of two City of Victoria proposed resolutions which were not considered at the 2019 UBCM convention due to time constraints.

The resolutions are below:

(B 171) Safer Drug Supply to Save Live

Whereas it has been two years since BC declared a public-health emergency due to increase overdoses, yet the death toll for those consuming substances continues to rise due to a unpredictable and highly-toxic drug supply;

And whereas people with opioid use disorder, a chronic relapsing medical condition, are at high risk of overdose-related harms including death and an estimated 42,200 people inject toxic substances in British Columbia, it is not possible for the treatment system to rapidly increase services fast enough to manage this number of people as "patients" within a medical treatment model given the many challenges in achieving and retaining the people on opioid use disorder treatment, people at risk of overdose in British Columbia do not have access to a safer alternative to the unpredictable, highly-toxic drug supply:

Therefore be it resolved that in an effort to save lives and reduce harm due to an unpredictable and highly-toxic drug supply, and as part of a holistic response to the public-health emergency including prevention, treatment, and recovery, that the Province of British Columbia work with local communities, Health Authorities across the Province, the Ministry of Mental Health and Addictions, and the Ministry of Health ensure that people at risk of overdose harm have access to safer alternatives.

Village of Tahsis
977 South Maquinna Drive
P.O. Box 219 Tahsis BC V0P 1X0
TEL: (250) 934-6344 FAX: (250) 934-6622
www.villageoftahsis.com

(B 172) Observed Inhalation Sites for Overdose Prevention

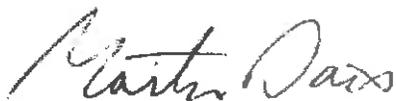
Whereas British Columbia is currently experiencing an unprecedented public health emergency due to an unpredictable and highly-toxic drug supply, and smoking or inhalation is the second most common mode of consumption among all people who have died from a suspected illicit drug overdose and the most common mode of consumption among men and those between the ages of 15 and 29;

And whereas observed consumption services (i.e. supervised consumption services and overdose prevention services) are evidence-based harm reduction approaches shown to reduce overdose-related harm, and there is not adequate access to observed consumption services that provide space for inhalation where communities are facing crisis:

Therefore be it resolved that to ensure that people at risk of overdose across BC have access to observed consumption services that provide space for inhalation, that the Province of British Columbia fund and work through local communities, Health Authorities across the Province, the Ministry of Mental Health and Addictions and the Ministry of Health to provide these services as part of a holistic response to the public-health emergency, including prevention, treatment, and recovery.

Tahsis Council urges the Provincial Government to act on these resolutions to reduce the harm caused by unsafe substances and insufficient supports.

Respectfully,



Mayor Martin Davis on behalf of Tahsis Council

cc: Honourable Adrian Dix, Minister of Health
Mayor Lisa Helps, City of Victoria



DEC 11 2019

His Worship
Mayor Martin Davis
Village of Tahsis
PO Box 219
977 South Maquinna Drive
Tahsis BC V0P 1X0

Reference: 290105

Dear Mayor ~~Davis~~, *Martin*

Re: Ride-hailing

Thank you for your letter regarding ride-hailing services in rural and remote communities.

Our government has worked hard to deliver on our commitment to bring ride-hailing to B.C. We consulted with law enforcement, industry associations and other stakeholders to make sure we get ride-hailing right for B.C., and we passed legislation and created regulations that protect passenger and driver safety.

Thirteen companies have applied to offer ride-hailing services on Vancouver Island outside the Capital Regional District. Municipalities looking to support the entry of ride-hailing services in their communities can do so by issuing a municipal business license to ride-hailing companies. Please do not hesitate to contact Anthony Hamilton, Director of Policy and Projects with the Passenger Transportation Branch, if you have any questions or would like to discuss this process in more detail. He can be reached by telephone at 604 569-0016 or by email at Anthony.Hamilton@gov.bc.ca and would be pleased to assist you.

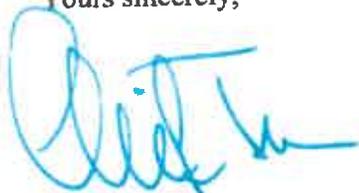
If you would like to read the proposed services of ride-hailing companies, the Passenger Transportation Board posts application summaries in their Weekly Bulletin, which is updated on Wednesdays, at <https://ptboard.bc.ca/bulletins.htm>.

.../2

I recognize there is still work left to do to ensure people in rural and remote communities can travel safely, affordably and reliably. We are in the process of reviewing where there are gaps in inter-city bus services and how best to address them. The ministry continues to participate in an interprovincial working group with the federal government and other provinces and territories to address the impact of discontinued inter-city bus services and develop solutions. I am committed to continuing to work in close partnership with local communities, the private sector and the federal government to improve coverage.

Thank you again for taking the time to write.

Yours sincerely,



Claire Trevena
Minister

Copy to: Anthony Hamilton, Director
Policy and Projects
Passenger Transportation Board



Village of Tahsis
BY EMAIL

November 13, 2019

Hon. Claire Trevena
Minister of Transportation and Infrastructure
Room 306
Parliament Buildings
Victoria, BC
V8V 1X4

Dear Minister Trevena,

Re: Transportation services in small, rural and remote communities

At its November 5, 2019 regular meeting, Tahsis Council passed the following resolution:

THAT WHEREAS the British Columbia provincial government has created a regulatory framework permitting transportation network services to operate in BC which provides a passenger transportation option to address the significant public need for vehicles-for-hire and, in turn, reduce impaired driving, improve the ability of seniors and persons with barriers to access needed resources, and stimulate economic development;

AND WHEREAS the provincial government's regulatory framework is so onerous that it effectively prohibits the establishment of transportation network services outside of the Lower Mainland, and particularly in small, rural, and remote communities where it has the greatest potential to address areas underserved by traditional public transportation options;

THEREFORE BE IT RESOLVED that the Village of Tahsis ask the Minister of Transportation and Infrastructure to amend the *Passenger Transportation Act* to establish an area-based, tiered, regulatory solution that will enable viable and competitive transportation network services in small rural and remote communities as well as other communities outside of the Lower Mainland.

We look forward to hearing that government is prepared to permit transportation network services to operate in small, rural and remote communities. Moving ahead with this request would greatly benefit Tahsis residents many of whom have no access to transportation services, as you know.

Sincerely,

Mayor Martin Davis on behalf of Tahsis Council

cc: City of Enderby
Maja Tait, President, UBCM

Village of Tahsis
977 South Maquinna Drive
P.O. Box 219 Tahsis BC V0P 1X0
TEL: (250) 934-6344 FAX: (250) 934-6622
www.villageoftahsis.com

From: Parker, Clint D FLNR:EX <Clint.Parker@gov.bc.ca>
Sent: Monday, December 9, 2019 12:15 PM
To: Mark Tatchell <MTatchell@villageoftahsis.com>
Cc: Berry, Alan R FLNR:EX <Alan.Berry@gov.bc.ca>; Flanagan, Todd FLNR:EX <Todd.Flanagan@gov.bc.ca>; Baxter, Linda FLNR:EX <Linda.Baxter@gov.bc.ca>
Subject: RESPONSE: Follow up from the 2019 UBCM convention

Good afternoon Mr. Tatchell,

I appreciated the opportunity to speak with you on November 28th, 2019. In regards to the questions you posed to Ian Meier (Executive Director, BC Wildfire Service) at the UBCM Convention, I am happy to provide you a written response below. Further to my response, if you have any additional questions or concern relating to wildfire management within the Coastal Fire Centre, please feel free to forward them onto me for response. If you prefer, I could also arrange a meeting with the applicable staff within the Village, and BC Wildfire staff within the North Island Mid Coast Fire Zone, and or within the Coastal Fire Centre, Prevention Section. Please note that I have include Alan Berry (Senior Wildfire Officer – Prevention) and Todd Flanagan Wildfire Officer – North Island Mid Coast Fire Zone) in my response. Alan Berry and Todd Flanagan are both key BC Wildfire Service Contacts for the North Island portion of the Coastal Fire Centre.

1. Who is responsible for preventing and responding to wildfires on Crown land that is located within the municipal boundary and in TFL 19?

- The province (BC Wildfire Service) is responsible for wildfire management, including wildfire prevention and response on provincial crownland within a municipal boundary, this would include TFL19.
- However, the tenure holder may also have statutory obligations for wildfire prevention and fire control if they are conducting an industrial activity within the TFL.
- The tenure holders statutory obligations for wildfire prevention and fire control are outlined within the *Wildfire Act* and Regulation.
 - The *Wildfire Act* and Regulation can be referenced at: <https://www2.gov.bc.ca/gov/content/safety/wildfire-status/prevention/for-industry-commercial-operators>
 - The Wildfire Regulation – Interpretive Bulletin for the Forest Industry can also be referenced at the link above.
- Specific Wildfire sections within the *Wildfire Act* that you may want to reference are:
 - Part 1 - Forest and Range Protection Requirements
 - Section 2 – General Duty to Report a Fire
 - Section 6 - Industrial Activities
 - Section 7 – Hazard Assessment and Abatement
- The BC Wildfire Service has entered into an Inter-Agency Operational Procedures and Reimbursement Rate Agreement with the Office of the Fire Commissioner, and the Fire Chiefs Association of BC.

- The Agreement is intended to assist with wildfire response regardless of fire response jurisdiction, and is the process that local government (i.e. a Fire Department) and the province should follow if either party is requesting assistance during wildfire response.
- I can also confirm that the Coastal Fire Centre distributes a Wildfire Response package to all Fire Departments within the Fire Centre on an annual basis. The reconfirms the request for support procedures outlined within the Agreement, as well as confirming telephone numbers that provide Fire Departments and 911 Dispatch Centres (i.e. North Island Dispatch) direct access to our Regional Wildfire Coordination Centre.
- I have included a copy of this agreement and the Coastal Fire Centre Fire Department letter for your reference.
- As a standing member of the Strathcona Regional District Emergency Planning committee, the BC Wildfire Service staff actively participate at scheduled emergency planning committee meetings, and provide updates on the Inter-Agency Agreement, Wildfire seasonal forecasts, and wildfire activity within the region.

2. What are WFP's fuel management plans and activities within the interface zone between the Village of Tahsis and TFL 19?

- In relation to fuels management plans or activities associated with industrial activities within TFL 19, the tenure holder has statutory obligations for hazard assessment and abatement, these obligations are outlined within the *Wildfire Act* and Regulations.
- As the *Wildfire Act* is based on professional reliance and is results based, the province does not require a tenure holder to provide copies of hazard assessments to a Forest Official on a prescribed interval. However if there is an identified hazard associated with an industrial activity (i.e. unabated slash) then a Forest Official can request copies from the tenure holder.
- If a party has concerns regarding fire hazard associated with an industrial activity on crown lands, they can report their concerns a number of ways, they are:
 - The Ministry of Forest Lands, Natural Resource Operations and Rural Development Natural Resource Violation Reporting line at: 1 877-855-3222 or at <https://www.for.gov.bc.ca/hen/nrv/report.htm>
 - The Ministry of Environment Report all Poachers and Polluters Line at: 1 877-952-7277 or at <https://forms.gov.bc.ca/environment/rapp/#>
 - In regards to the Tahsis area by contacting the BC Wildfire Service, North Island Mid Coast Wildfire Officer, contact information below.

3. Can we have copies of WFP's fuel management plans and records of actions taken within the Tahsis vicinity in TFL 19?

- As indicated above, in an results based professional results regime, the province does not require tenure holders to provide copies of hazard assessment or abatement plans.
- In regards to fire management plans or activities within TFL19, the province does not have anything on file within TFL19, and if there was, the province would require a freedom of information request to release the plan, unless it was a public document (i.e. Forest Management or Forest Stewardship plan).
- BC Government Freedom of information: <https://www2.gov.bc.ca/gov/content/governments/about-the-bc->

[government/open-government/open-information/freedom-of-information/submit-a-general-freedom-of-information-request](#)

- Land Managers have access to funding for wildfire risk reduction planning and/ or activities on crownlands through the Community Resiliency (CRI) program.
- Local government also have access to CRI funding for wildfire risk reduction activities on crown lands within the municipal boundaries. Shaun Koopman at the Strathcona Regional District is the lead contact for CRI applications within the Regional District.
- Link to the UBCM CRI Program: <https://www.ubcm.ca/EN/main/funding/ljeps/community-resiliency-investment.html>
- First Nations Government related CRI funding is coordinated through the First Nations Emergency Social Services Society.
- The provincial government recently announced that funding for Wildfire Risk Reduction program that will provide internal the provincial Ministries (i.e. Resource Districts, BC Parks etc.) for wildfire risk reduction activities on provincial crown lands. The Coastal Fire Centre and our partners within the Resource Districts are currently in the initial stages of developing a Wildfire Risk Reduction plan for the Westcoast Region. I should note that this is a very new initiative , and that planning is in it initial stages.
- Information regarding the CRI program is available at: <https://www2.gov.bc.ca/gov/content/safety/wildfire-status/prevention/funding-for-wildfire-prevention/crip>

Key BC Wildfire Service contacts within Coastal Fire Centre on the North Island:

- Todd Flanagan, Wildfire Officer – North Island Mid Coast Fire Zone, Campbell River 250 286-7560 Office Todd.Flanagan@gov.bc.ca
- Alan Berry, Senior Wildfire Officer – Prevention, Coastal Fire Centre, Parksville 250 951-4222 Office Alan.Berry@gov.bc.ca
- Tony Botica, Wildfire Officer – Prevention, Coastal Fire Centre, Parksville 250 951-4222 Office Tony.Botica@gov.bc.ca

Please feel free to contact me if you have any further questions or concerns related to my response, and or if you would like me to arrange for a meeting between Coastal Fire Centre and Village of Tahsis staff.

Regards,

Clint



Clint Parker
Fire Centre Manager
Coastal Fire Centre
BC Wildfire Service | Ministry of Forests, Lands, Natural Resource Operations
and Rural Development
Phone: 250 951-4208 | Cell: 250 203-0621
Report Wildfires: 1 800 663-5555 or *5555



From: Mark Tatchell [<mailto:MTatchell@villageoftahsis.com>]

Sent: December 2, 2019 1:26 PM

To: Parker, Clint D FLNR:EX

Cc: Meier, Ian R FLNR:EX; Fire Department; councillor Llewellyn; Mayor Davis; Baxter, Linda FLNR:EX

Subject: Follow up from the 2019 UBCM convention

Hi Clint,

Thank you for your Nov 28th phone call following up on a meeting with Ian Meier at the UBCM Convention.

We look forward to receiving your written responses to the questions that were given to Ian Meier and emailed to Linda Baxter. We appreciate your commitment to follow up with written responses.

Mark Tatchell
Chief Administrative Officer
Village of Tahsis
(250)934-6344

L6

FROM THE DESK OF

SELINA ROBINSON

MINISTER OF MUNICIPAL AFFAIRS AND HOUSING

Winter Newsletter – December 2019

Dear local government colleagues,

As winter blows the last leaves from the trees, I find myself thinking about all that we have accomplished this year by working together to make life better for people across British Columbia.

Thanks to your leadership and support, in just under two years, we have more than 22,000 homes completed or underway in communities across the province – homes for people who were experiencing homelessness, for women and children leaving abusive situations, seniors on fixed incomes, people with low to middle incomes, and for the first time in Canada – provincially-funded homes for Indigenous people, both on and off reserve.

Only by continuing to work together, and finding innovative ways to build, will we be able to truly address the housing crisis. An important focus of our government has been to give local governments the tools you need to address the unique challenges in your communities. For example, we changed the BC Building Code to allow tall wood buildings up to 12 storeys. At the September UBCM convention, I was proud to join the Premier in recognizing the [13 communities who took leadership in being early adopters of Mass Timber](#). Mass timber technology will not only bring needed jobs to our forest industry but produce far fewer greenhouse gases than other building materials, putting the province on a cleaner, more sustainable path.

While each community is distinct with its own opportunities and challenges, we can all agree that thriving and livable communities are the backbone of our province's economy and future. That's why our government is committed to investing in the infrastructure people count on to deliver critical services. This year we announced more than [\\$180 million to help communities improve the water and wastewater treatment services](#) people count on. While the projects vary in size and scope, they will all make a big impact on the quality of life for people, from Spallumcheen to the Comox Valley.

We also saw that the need for infrastructure funding was greater than what the first round of funding could provide. So just a few weeks ago, I was pleased to announce [another \\$150 million is available to support projects to resolve drinking water advisories and modernize wastewater services to support your growing communities](#). I look forward to seeing many more projects getting the funding to support your community-building efforts.

I have always maintained that a healthy community also offers people places to connect, which is why I love hearing about the wonderful ways our [Community Gaming Grants program](#) is supporting over 5,000 not-for-profits to deliver programs and services that people in your communities rely on.

Of course, I can't forget the tremendous leadership and action you have shown by reducing carbon emissions in your municipal operations. [Fifty local governments reached carbon neutrality](#) and many more communities took steps toward reducing their emissions. Thank you for your role in the Province's [CleanBC](#) goals of reducing carbon emissions and protecting our clean air, land and water.

I am also extremely proud that our government introduced, and passed, the historic *Declaration on the Rights of Indigenous Peoples Act* this fall. Our commitment to advance reconciliation together through legislation builds on the other work we are doing across government with Indigenous partners, including committing \$550 million over 10 years to support the construction of 1,750 affordable housing units for on- and off-reserve.

Implementing the UN Declaration will help us continue to build a stronger British Columbia that includes everyone. I would encourage communities to consider applying for funding through the [Regional Community to Community Forum Program](#) to help strengthen local relationships and foster future co-operative action.

So, as the last year of the decade winds down and as we spend time with family and loved ones, reflecting on the year that was, I am thankful for your passion and leadership in tackling the challenges facing our communities and your enthusiasm to partner with us in investing in the people of British Columbia.

We have achieved a lot, but I know there is still so much more to do. I look forward to once again rolling up my sleeves with you in 2020.

On behalf of the Province, my ministry and staff, I wish you a relaxing and joyful holiday season and look forward to working with you in the new year!

Best wishes,

Selina

L7



December 18, 2019

Honourable Katrine Conroy
Minister of Children & Family Development
PO Box 9422 STN PROV GOVT
Victoria, BC, V8W 9V1

Honourable Katrina Chen
Minister of State for Childcare
PO Box 9422 STN PROV GOVT
Victoria, BC, V8W 9V1

RE: \$10 a Day Child Care Plan

Dear Ministers,

Childcare in the Alberni-Clayoquot Regional District (ACRD) is a top concern for young families. This influences the recruitment and retention of young families in our community and our overall economic prosperity. While increasing the number of affordable childcare spaces is a need, we must also support the development of safe, nurturing environments and the early year's profession, which employs numerous individuals in our region.

This was highlighted at the regular ACRD Board of Directors meeting of November 27, 2019 where the following resolution was adopted:

"THAT the Alberni-Clayoquot Regional District Board of Directors write the provincial government and request they expedite the \$10aDay Child Care Plan implementation universally and play an active role in advocating for provincial level changes and cc all local governments."

Results of the 2019 ACRD Child Care Needs Assessment (attached) validate the economic and social toll of the current childcare system. This necessitates significant investment and focused activities to both increase the number of quality childcare spaces available to families and to strengthen the childcare sector to champion these changes. The return on investment for communities is significant; not only will parents be able to return to work, but also the resilience of children will increase through quality early care and education, with the ultimate outcome being healthier, more productive citizens, and stronger social and economic sustainability.

Your consideration of our request is greatly appreciated.

Sincerely,

John Jack,
Chairperson

cc. local governments

Members: City of Port Alberni, District of Ucluelet, District of Tofino, Yuułułil?ath Government, Huu-ay-aht First Nations, Uchucklesaht Tribe and Toquaht Nation, Electoral Areas "A" (Bamfield), "B" (Beaufort), "C" (Long Beach), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek)

TAHSIS

Child Care Action Plan



Village of Tahsis
December 2019



ACKNOWLEDGEMENTS

The Village of Tahsis would like to thank the following individuals for their input and assistance with the Community Childcare Space Creation Action Plan:

- Village of Tahsis staff, especially Mark Tatchell, Deb Bodnar, Sarah Jepson, Janet St.Denis, Amanda Knibbs and Carlene Calder
- Council members
- School District #84, especially Lawrence Tarasoff and Deane Johnson
- Parents of children in Puddle Ducks Daycare
- City of Richmond for their willingness to share related survey templates and reports
- Vancouver Island Health, especially Kaitlyn Nohr
- Participants in attendance at Vancouver Island West Early Years Table meeting (October 29 in Gold River)

This plan was funded by the Union of BC Municipalities under the Province of British Columbia's *Community Child Care Planning Program*. The report was prepared by Ruth Malli, a temporary employee of the Village of Tahsis and Sarah Morden of Defero-West Consulting on contract to the Village of Tahsis.

Table of Contents

1 Introduction	3
1.1 Local Context / History	3
1.2 Recovery and Transition	4
1.3 Additional Considerations for Child Care Planning	6
2. Project Methodology	8
2.1 Purpose & Objectives	8
2.2 Scope of Work	9
2.3 Project Urgency	10
3 Current State of Child Care in Tahsis	10
3.1 Licensed Child Care in Tahsis	10
3.2 Alternate Child Care in Tahsis	11
3.3 Related Child/Youth Services & Resources in Tahsis	11
4 Plan, Bylaw and Policy Review	11
4.1 Municipal Considerations	11
4.2 Regional Considerations	12
4.3 Provincial Considerations	14
5 Key Research Findings	15
5.1 Community Survey	15
<i>On Child Current & Future Care Needs:</i>	15
<i>On Seeking Child Care:</i>	15
<i>On Child Care Related Challenges:</i>	16
<i>On the Relocation of Puddle Ducks:</i>	16
5.2 Facility Research	16
6 Action Plan Targets and Goals	17
6.1 Space Creation Targets	17
6.2 Action Plan	17
7 Concluding Remarks	19

LIST OF APPENDICES

1. Community Survey
2. Village of Tahsis Recreation Complex Improvements Analysis – McElhanney Consulting (relevant excerpts)
3. Child Care Planning Inventory (Excel from UBCM)

1 Introduction

The Village of Tahsis is located in the Strathcona Regional District on the west coast of Vancouver Island. As a small, remote community, the municipality plays an active, supportive role in the social well-being of the community, including providing programs and services for local children, youth and families.

Child care needs in Tahsis are unique due to the community's small population and remote location. Before exploring the needs, it is useful to have a broad understanding of the community's history and the circumstances that have given rise to the need for strong municipal involvement and leadership in directing local planning and future investment in child care.

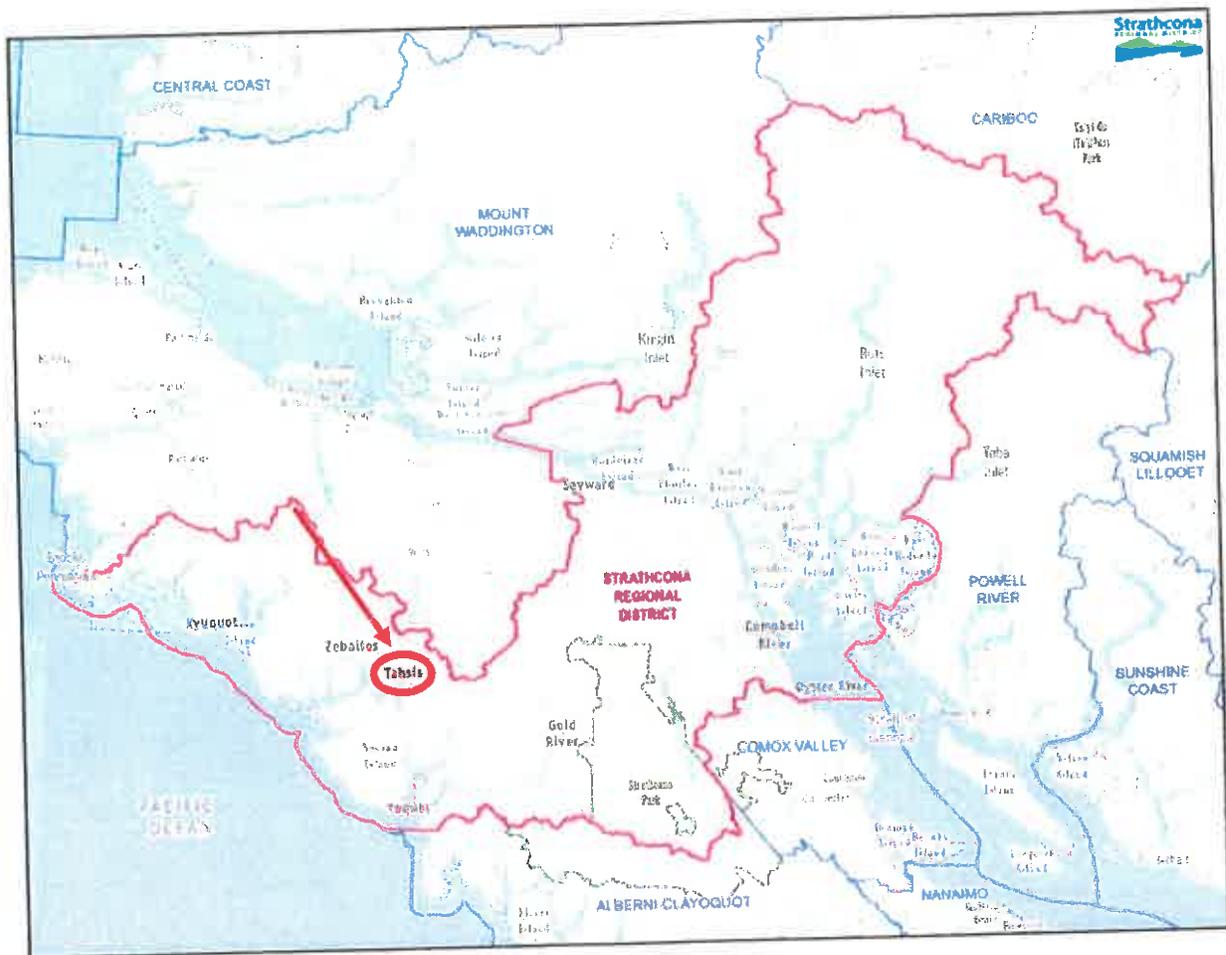


Figure 1 – Strathcona Regional District Overview Map (Source: Strathcona Regional District)

1.1 Local Context / History

Tahsis is located within the traditional territory of the Mowachaht/Muchalaht, Nuchatlaht, and Ehattesaht First Nations, whose Nuuchahnulth-speaking tribes have lived in the Nootka Sound region for over four thousand years. Surrounded and sustained by a wealth of natural resources for centuries, the Nootka people traditionally changed locations with the season, depending on the availability of resources. Tahsis ("the gateway") was their winter home, where they hunted

deer and bear, and fished the rivers – the community evolved as an important gateway to a significant aboriginal trade route leading over land and the Nimpkish River to the east coast of what would later be named 'Vancouver's Island'. Tahsis first experienced European contact by the Spanish and the British in the late 1770s, when the two countries vied to establish territory claims and initiate trade with the local First Nations communities. European contact also introduced several deadly diseases and significant cultural upheaval, which was devastating for the Nuu-chah-nulth tribes – with an estimated population of 30,000 at first contact, it is reported that upwards of 90% of the Nuu-chah-nulth population had lost their lives by 1830, as a direct result of European contact.

Following the decline of the area's fur trade in the 1800s, the region remained largely unchanged until the 1900s when logging was introduced, attracting more permanent European settlement and further displacing the Mowachaht/Muchalaht people and disrupting their seasonal nomadic patterns. The first sawmill operation in Tahsis was established in the 1940s and by 1972, the bustling community enjoyed road access to Gold River, boasted a population of approximately 2,500 residents and had officially incorporated as a Village municipality.

The prosperity continued until the late 1990s when the continuing decline in lumber prices coupled with increased competition from abroad led to a province-wide decline in the timber industry. Following the closure of the sawmill in 2000, the community's population began to experience a significant decline – today, Tahsis is home to approximately 250 year-round residents and about 1,500 in the summer. Today, the Nuu-chah-nulth speaking people, including the Mowachaht/Muchalaht, number about 1,000 and are scattered throughout northern Vancouver Island, with villages located at Espinoza Inlet (Ocluje), near the Village of Zeballos (Ehatis), and Gold River (Tsaxana).

1.2 Recovery and Transition

In the years since the mill closure, the Village has been steadily focused on transitioning from a primary resource economy to a tourist and service-based economy. A tremendous amount of effort has been invested in implementing economic development strategy that prioritizes sector development in eco-tourism, aqua/marine related industries, value-added wood processing and lifestyle home-based/telecommuting opportunities. Construction of a new Canadian Coast Guard Station is currently underway in Tahsis, which will operate on a 24-hour basis, creating approximately 8 permanent, full time jobs. The federal project involves an employment partnership with the Mowachaht/Muchalaht First Nation, which is aligned with the Village's repatriation efforts.

Despite recent progress, the loss of several local businesses and related services continues to be a challenge for Tahsis. In this context, the importance of municipal quality of life services is amplified, particularly where there is focused effort to attract young families and grow the community. Currently there is only one licensed child care provider in Tahsis – Puddle Ducks Daycare, which is operated by the municipality. Though the local population has declined significantly since 2000, the ongoing focus on economic diversification and First Nations repatriation could result in considerable community growth over the next decade – with only one licensed child care provider, even an increase of 3-5 children is significant, yet is likely not enough to sustain a second licensed group child care facility. The municipal child care service

therefore needs to be both flexible and scalable, able to accommodate and care for a changing number of children and mix of ages.

~~

Reconciliation is a key focus area for Mayor and Council – in 2016, the Villages of Tahsis and Gold River along with the Mowachaht/Muchalaht First Nation signed a joint Vision Statement confirming their collective commitment to open communication, relationship building and collaboration as a way of moving forward for the betterment of all residents, members and businesses within the region. The Village of Tahsis is actively working to encourage and welcome the Mowachaht/Muchalaht people home – Council's vision is for Tahsis to one day be a safe haven for all its traditional indigenous and non-indigenous residents alike.

For child care providers, being mindful of the generational trauma that Indigenous families have experienced as a result of colonization and the residential school system is very important. Licensed child care facilities must foster an environment that is safe, inclusive, welcoming and respectful.

In Tahsis, the Village is committed to ensuring that all municipal services, including Puddle Ducks Daycare, are aligned with the spirit of the joint Vision Statement, thereby adopting an organizational cultural that is respectful of Indigenous cultural, language and history.

Vision Statement

The three communities of Mowachah Muchalaht First Nation, Gold River and Tahsis, each with our own form of government, peoples and cultural backgrounds share a desire to move forward together for the betterment of our residents, members and businesses

Through ongoing effective communications, relationship-building and strategic positioning, the three communities shall strengthen their ability to influence the outcome of developments throughout the lands, waters and air of the Gold River area, Nootka Sound and Tahsis Inlet.

We cherish and enjoy healthy lifestyles surrounded by some of the world's most beautiful and pristine natural environment on the West Coast of Vancouver Island, British Columbia. We are progressive communities that share a desire to responsibly manage our natural resources in a manner that will stimulate new business opportunities and develop a diversified economy whilst always respecting each other.

Our success shall be built on a strong work ethic, open communications, honesty, understanding, respect, and productive working relationships with each other and our partners. We shall strive to provide superior services to our people in a timely, effective and efficient basis and shall maintain the highest levels of professional integrity while maintaining our uniqueness as independent entities.

Signed this 17th day of March, 2016, in Tsaxana, BC.



VILLAGE OF GOLD RIVER
495 Muchalat Drive
P.O. Box 130
Gold River B.C.
V0P 1S0



Mowachah Muchalaht First Nation
130 Oyemah Road Tsaxana
PO Box 451 Gold River BC V0P 1S0



VILLAGE OF TAHISIS
977 South Maquinna Drive
PO Box 279
Tahsis B.C. V0P 1K1


 Mayor Brad Unger


 Chief Mike Maquinna


 Mayor Jude Schooner

1.3 Additional Considerations for Child Care Planning

The figure below (Figure 1) is taken from the [2019 Tahsis Community Profile](#), using 2016 Census data. Notably, the median age of Tahsis residents (58 years) is significantly higher than the provincial average of 43 years. The Village's age distribution also varies significantly from provincial and regional patterns – in particular, the community has a much smaller youth population (just 8% under the age of 20) and a much larger proportion (50%) in the 45-64 age category. According to BC Stats, population growth in the Strathcona Regional District (SRD) through 2040 is expected to average 0.4%, compared to an expected province-wide growth rate of 1.0%.

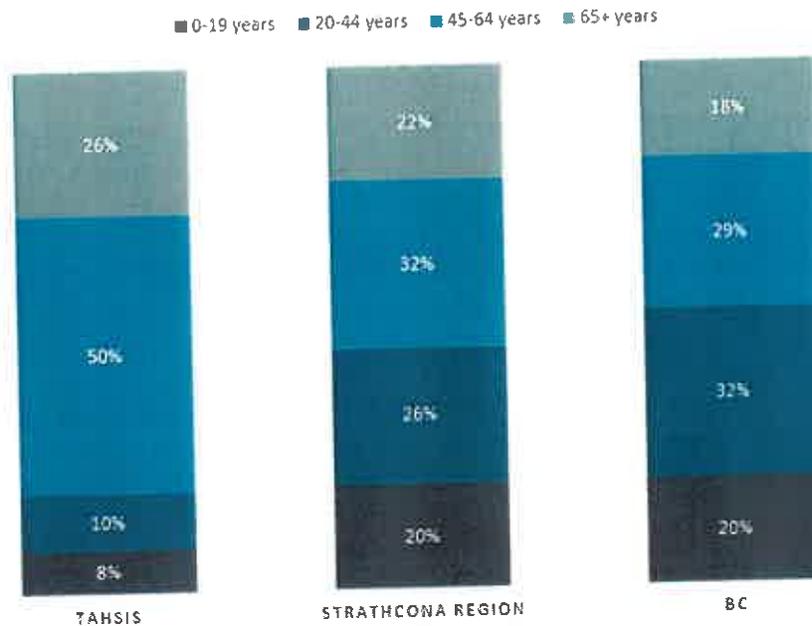


Figure 2 – Source: Statistics Canada (taken from the 2019 Tahsis Community Profile, prepared for the Village of Tahsis by McElhanney Consulting Services Ltd. March, 2019).

Though the Village is actively engaged in efforts to grow the local economy, attract young families and repatriate the Mowachaht/Muchalaht people, the low year-round population density and lower proportion of children/youth presents important challenges for child care planning and service delivery. As with other small, rural and remote communities in BC, the solutions require a high level of collaboration, creativity and commitment on behalf of local stakeholders and partners.

Other child care related challenges that must be addressed in Tahsis include service affordability and flexibility, as evidenced by the following data taken from the 2016 Census profile:

- the median total income of Tahsis households in 2015 was \$37,248, compared to the regional (SRD) median of \$62,366 and provincial median of \$69,995;
- the unemployment rate in Tahsis was 13.3% in 2015, compared to 9.9% in the SRD and 6.7% for BC;
- census sampling suggests that somewhere around 20% of the employed labour force in Tahsis are commuting outside of the local community for work;
- while housing affordability in Tahsis is favourable compared to the regional average (median value of dwellings in Tahsis for 2015 was \$80,125, compared to \$500,874 for the SRD), this is tempered by higher costs for items such as groceries and personal items, which are more expensive due to transportation costs.

It is important to note that municipal governments, whose powers derive from provincial legislation, do not have a direct responsibility for economic development or social services. However, municipalities do have a significant stake in the well-being of their communities, and strong local leadership is particularly important during times of economic challenges and transition. As the only licensed child care service provider in Tahsis, and as the lead organization actively working to encourage the return of the Mowachaht/Muchalaht people and to attract

4. Provide recommendations for addressing priority child care needs in the Village over the next ten years.

2.2 Scope of Work

The following key research activities were completed as part of the development of this Action Plan:

Background research, including a thorough review of related municipal plans and documents, Census data, related local/regional/provincial initiatives and services, historical information; and, engineering reports on the existing Puddle Ducks daycare facility. Key documents included, but were not limited to the following:

- Village of Tahsis Official Community Plan (new OCP in draft), Community Profile and Council's Strategic Priorities
- Wave 6 Early Development Instrument
- Vancouver Island West Childhood Resiliency Project
- Strathcona Regional District Community Health Network Strategic Plan
- UBCM's report entitled Child Care Needs in Small, Rural and Remote Communities in British Columbia
- Village of Tahsis Recreation Complex Improvements Analysis (McElhanney Consulting)
- Village of Tahsis Flood Risk Assessment Report

Interviews in person and by phone/email with municipal staff (in particular Mark Tatchell – Chief Administrative Officer; Deb Bodnar and Janet St. Dennis, Finance; Sarah Jepson – Director of Recreation; and Carlene Calder, Early Childhood Educator), Council members, School District #84 Superintendent Lawrence Tarasoff, consultants (engineers) and community stakeholders to understand the current state of child care, the condition of the existing daycare facility and alternate facility options for avoiding the closure of Puddle Ducks Daycare;

Site tour of the Tahsis Recreation Centre (including the existing Puddle Ducks daycare) and Captain Meares Elementary Secondary School as a new facility option;

Community survey, primarily targeted towards parents/guardians, but also open to the broader resident population to obtain community feedback and suggestions on the future of child care services in Tahsis;

Further stakeholder consultation, including attendance at the October 29th Vancouver Island West Early Years Table Meeting, along with follow up conversations with local and regional partners.

2.3 Project Urgency

Mayor and Council have prioritized the development of this plan within the current [Official Community Plan \(OCP\)](#) and their [Strategic Priorities for 2019](#). Notably, the Village is currently in the process of updating its OCP - the new Plan should be complete by the end of 2019. The review process has included extensive consultation with the community in order to articulate a long-term vision, values and priorities for the community, as they relate to community facilities, services and infrastructure. This broader conversation is particularly timely given the development of this Action Plan and the current situation with the community's only licensed child care facility (Puddle Ducks Daycare).



Puddle Ducks Daycare is the community's only licenced child care facility, currently operated out of the Tahsis Recreation Centre.

Project urgency is primarily driven by the results of a recent building assessment that found the existing Village-operated Puddle Ducks Daycare facility (an addition to the main Recreation Centre) to be structurally unsound and in need of removal (see Appendix 2). A secondary factor, however, is the demand for recreational programming – even if senior government funding can be secured to reconstruct the addition, the space will be needed to meet the broader community's recreation needs. A review and evaluation of child care facility options is therefore addressed as part of this Plan.

3 Current State of Child Care in Tahsis

3.1 Licensed Child Care in Tahsis

Puddle Ducks Daycare is the only licensed child care facility in the community. It is operated by the Village of Tahsis out of the Tahsis Recreation Centre, and is licensed for up to 8 multi-age child care spaces, one of which can be for an infant (birth-36 months). Puddle Ducks offers full and part time child care, as well as before and/or after school child care, pro-d day care and "other" care on a daily drop-in basis. Operating hours are licensed for 8:15-5:15, Monday to Friday except for statutory holidays. The facility is operated on a year-round basis, including the summer season. Please refer to the attached Child Care Planning Inventory in Appendix 3.

The most urgent child care challenge that Tahsis is currently grappling with is the fact that Puddle Ducks' current location (an addition to the Tahsis Recreation Centre) must be decommissioned due to a major structural issue, as outlined in the attached

**PUDDLE DUCKS' CURRENT
LOCATION MUST BE
DECOMMISSIONED DUE TO A
MAJOR STRUCTURAL ISSUE...**

**IF THE DAYCARE IS FORCED TO
CLOSE, TAHSIS WILL BE LEFT WITH
NO LICENCED CHILD CARE
FACILITIES.**

building assessment (see Appendix 2). If the daycare is forced to close, Tahsis will be left with no licensed child care facilities.

Community partners were sought to house a relocated Puddle Ducks – and School District 84 (within Captain Meares Elementary Secondary School) has indicated that they are willing to consider options. These options were considered during the research/consultation phase of this Plan (see Section 5).

3.2 Alternate Child Care in Tahsis

With no other licensed child care facilities in Tahsis, the Community Survey results indicate that alternate child care typically involves parents/guardians asking family or friends for help, taking time off work to care for their child(ren) or hiring a babysitter/nanny. Refer to Section 4.2 for more details.

3.3 Related Child/Youth Services & Resources in Tahsis

There are a number of other programs and institutions to support the healthy development of children in Tahsis, including the Recreation Centre which offers free access to the swimming pool, bowling lanes, a fitness room, a weight room, sports courts and a climbing wall; numerous parks and playgrounds; a library; and, opportunities for organized sports and recreation. Weekly family story times at the library are offered through the [Campbell River Area Family Network Program](#), which works to connect parents, caregivers and service providers throughout the broader region with programs, services and resources designed to help children and families live healthy lives. This program also supports the Children's Health Hub in Gold River, which was launched in 2017 and is available to Tahsis families. The Hub hosts regular drop-in activities for children and their families, weekly no-cost lunch and learn sessions for pregnant and/or new parents, and generally works to connect families with health resources and service providers as needed.

School District #84 has previously offered the provincially funded Strong Start BC program at Captain Meares Elementary Secondary School. Strong Start is an early learning program providing school-based services for parents/caregivers and their young children, aged birth to five, at no cost to families. For older youth, the School District also offers the Nootka Sound Outdoor program, which enables students to earn credits toward graduation and industry certifications while engaging in weekend/holiday wilderness pursuits and contributing towards traditional and modern stewardship projects.

4 Plan, Bylaw and Policy Review

4.1 Municipal Considerations

Child care initiatives are supported by the Tahsis Official Community Plan and Council's current strategic priorities.

Official Community Plan – the current OCP is directed towards the realization of six overarching values, the first of which is: *"To promote Tahsis as 'home' to residents of any age and ability, and to create a community which offers a wide range of lifestyle choices, and a variety of economic and recreational opportunities."* Creating an age-friendly community means providing programs, resources and infrastructure required for residents of all ages to thrive, including

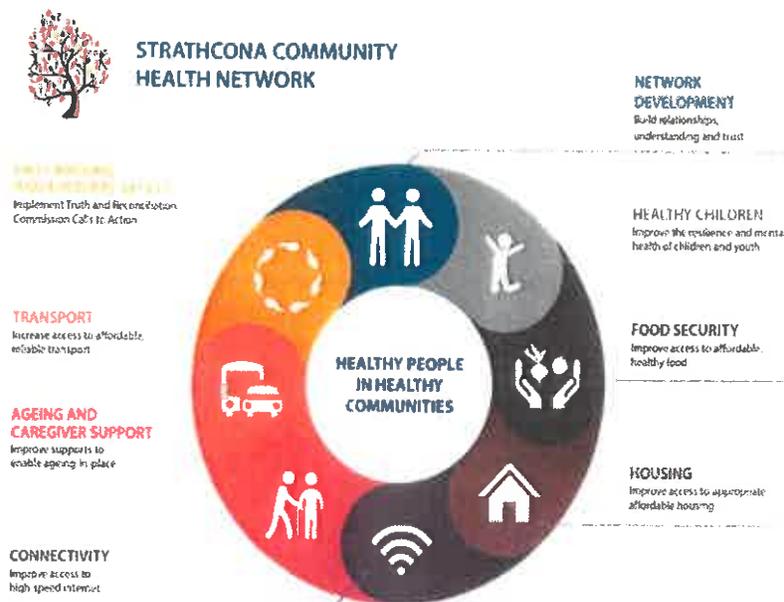
children and youth. Municipal action to create age-friendly communities helps to attract and retain residents through opportunities for healthy lifelong development and an enhanced level of community well-being. This is recognized within Section 10 of the OCP – Institutional and Public Service Needs, which notes “...In order to maintain a healthy community and a stable population it is recognized that service levels must be re-established and ultimately enhanced.” A related policy under the same section states: “The provision of daycare facilities to meet community needs will be strongly encouraged.” As previously mentioned, the Village is currently in the process of reviewing the OCP. Community consultation is underway, and the updated Plan is expected by the end of 2019. The updated Plan will set a new long-term vision, goals, values and priorities for the community – services and facilities for children and families are sure to be prioritized.

Council's Strategic Priorities – Council sets its strategic priorities on an annual basis. Typically, the broad priority focus areas remain relatively stable, and the specific goals within each focus area are updated annually. For 2019, the focus areas include Watershed Protection and Forest Sustainability; Community Wellness, Asset Management; Economic Development and Community Safety. Child care is supported under Community Wellness – the goal being to develop options for moving Puddle Ducks Daycare, possibly to within Captain Meares Elementary Secondary School. A thorough review and evaluation of child care facility options is included in this Plan. The Village's daycare rates for Puddle Ducks Daycare were reviewed and updated in 2018 to accept the Provincial Government's new daycare subsidy program.

4.2 Regional Considerations

At a regional level, the Strathcona Regional District (SRD) has established a Community Health Network to improve community wellness throughout the region by addressing the social determinants of health through collaboration among a variety of partners that includes public, private and non-profit organizations. Healthy Children is one of the key determinants of health, and the Village (along with all other SRD member municipalities) is a partner in the SRD's Community Health Network initiative.

Access to quality, affordable child care is a key measure of supporting healthy children – this is particularly important in School District 84 (Vancouver Island West) where 53% of Kindergarten children are deemed vulnerable, meaning that without additional support, these children may



experience future challenges in school and society. Provincially, the vulnerability rate is much lower, at 32.2%¹

In 2015, the SRD Community Health Network hosted a series of community health forums in order to develop a strategic plan, identify gaps and establish measurable goals and priorities. Under Healthy Children, the role of the Network is focused mainly on improving childhood resiliency, mental health and capacity/knowledge building around trauma-informed practice.

The Village of Tahsis' Child Care Action Plan and associated efforts to ensure the continued provision of quality, affordable childcare in the local community is aligned with the Health Network's strategic priorities.

The theme of **resiliency** was further explored in 2017/2018 through a joint regional initiative between School District 84, the Mowachaht/Muchalaht First Nation, Nuu-Chah-Nulth Tribal Council, the Campbell River Family Network, and the Strathcona Community Health Network entitled the Vancouver Island West Childhood Resiliency Project (VIWCRP)². The objectives of the VIWCRP was to gain a deeper understanding of the factors that contribute to early childhood vulnerability in the Vancouver Island West region, and to document the assets that encourage early childhood development, with the intention of building on established strengths in planning to reduce vulnerability.

The VIWCRP report was reviewed and carefully considered during the development of this Child Care Action Plan. Key findings included the following:

1. VIW is a naturally resilient region. Given the geography, there is no other choice.
2. Across the region, there is a low awareness of the importance of early childhood development.
3. The more remote a community is, the fewer the services offered there.
4. The region is served by agencies and organizations from across Vancouver Island. When services are housed outside of the community, the capacity of the community is reduced.
5. In some instances, communication between service providers inside and outside of the region has been lost, resulting in broken referral pathways.
6. Indigenous and non-Indigenous communities co-exist in VIW, and deeper consideration needs to be given to provide culturally safe services while building the relationships between communities.

The report went on to note that as with all communities, there are assets that support the development of healthy children and families (and healthy communities in general), and barriers that restrict it. Through community consultation, the researchers discovered that in Tahsis, one of the most widely recognized assets that support the development of healthy children and

¹ Source: Wave 6 EDI Results (2016) – [Vancouver Island West Community Profile](#).

² Source: [Vancouver Island West Childhood Resiliency Project](#)

families is Puddle Ducks Daycare. The long-term retention of this service within Tahsis is truly essential for supporting and building the capacity of the community, both socially and economically.

The municipality and the broader community are keen to successfully relocate and resume operations of the Puddle Ducks Daycare. There are no regional bylaws, policies or strategies that present any barriers to implementation of the recommendations contained within this Plan. In fact, the VIWCRP's conclusion is an especially powerful call to action for significant investment in child care for this region:

*"Like families all around the world, families in VIW benefit from supports and services during their children's earliest years to thrive. There are many barriers to service delivery, including geography, time and cost of travel, and insufficient infrastructure. However, there is much opportunity to work with each of the communities in VIW to leverage their many, many assets and to ensure families' needs are being met. Though this research project is a beginning, it is only that. **For the sake of every child, parent, and family in VIW, it is essential that each of us commits to the ongoing health and development of this region.**"*

– Vancouver Island West Childhood Resiliency Project, 2018 (report conclusion)

4.3 Provincial Considerations

In 2018, the Union of BC Municipalities (UBCM) and the Coalition of Child Care Advocates of BC (CCCABC) undertook a study of child care needs in small, rural and remote communities in BC. Their survey of local governments garnered 62 responses (including a response from Tahsis), which were used to develop a series of 10 recommendations based on the experiences and suggestions submitted by the responding communities. While the recommendations were primarily developed for the benefit and information of the provincial government, they help to shed some light on what other small, rural and remote communities throughout the province are doing (or recommend doing) to address local child care needs. The recommendations were reviewed, considered and reflected, as applicable, within this local Action Plan.

The provincial government, itself, plays several roles regarding child care including:

- Planning and funding social services, including early learning, child care and related programs (e.g. child care resources and referral centres);
- Developing child care legislation, policy, and regulations;
- Providing Major and Minor Capital Grants to eligible child care providers;
- Licensing and inspecting child care programs (via regional health authorities);
- Providing fee subsidies and program supports for families with low incomes; and
- Providing qualifying families with additional financial supports

In 2018, the Province of BC issued a Child Care Plan, charting a path towards universal child care. This Action Plan is aligned with the provincial government's vision of "Affordable, quality child care that is available to every family that wants or needs it." Puddle Ducks Daycare in

Tahsis is licensed according to provincial regulations and, as previously noted, the Village's daycare rates were reviewed and updated in 2018 as per the provincial government's new daycare subsidy program. This Action Plan is funded through the *BC Community Child Care Planning Program*.

5 Key Research Findings

5.1 Community Survey

As part of the development of this plan, community survey was initiated in September of 2019. A total of fourteen (14) responses to the Community Survey were received. Refer to Appendix 1 for a copy of the survey. All of the respondents indicated that they currently have children in the 0-12 age group, which represents an excellent parent/guardian participation rate, considering that at the time of the most recent Census (2016), Tahsis was home to just 20 children/youth in the 0-14 age group.

Key findings from the community survey are summarized below.

On Child Current & Future Care Needs:

- There is currently a greater need in Tahsis for child care services that support school aged children (i.e. before/after school care, school break care and drop-in care), than there is for infants and preschoolers.
- Only two (2) respondents indicated that they intend to have, adopt or foster more children within the next ten years. Therefore, over the next ten years, the demand for infant/preschooler care is expected to remain lower than the demand for child care options in support of school aged children.
- Four (4) respondents indicated that they sometimes require care for children over age 12, particularly during school breaks and/or for evening/weekend care.
- Four (4) respondents believe that there is currently an adequate supply of all forms of child care in Tahsis to meet the community's needs, while four (4) disagreed (i.e. answered 'no') and five (5) were unsure. One respondent noted that daycare is the only child care option, and there is a need for more care/program options for older children during school breaks.

On Seeking Child Care:

- The top three reasons that Tahsis parents/guardians seek child care is so that they can work (10), support their child(ren)'s development (9) and to create personal time (7).
- The top three qualities that Tahsis parents/guardians seek in a child care arrangement are safety/licencing; a professional, dependable service; and, a fun/stimulating environment for their child(ren);
- Only two respondents indicated that they would change their current child care arrangement if an alternative was available. Those respondents would prefer an arrangement that is more flexible, offering weekend, evening and early morning care.

On Child Care Related Challenges:

- The top three most common child care related problems experienced by respondents during the past year include the cost of care and availability of temporary care and/or care for a sick child.
- Nine (9) respondents indicated they have had, on occasion, to make alternate child care arrangements in the past year – most commonly, they have asked family or friends for help, taken time off work to care for their child(ren) or hired a babysitter/nanny.
- A few respondents indicated that over the past year, a lack of suitable child care has affected their ability to attend appointments, run errands or perform daily tasks (4), while three (3) reported it affected the ability to find work and three (3) indicated it affected the ability to participate in community events or recreational activities.

On the Relocation of Puddle Ducks:

- Respondents were asked if they preferred where Puddle Ducks daycare is relocated – nine (9) respondents felt it should be within Captain Meares Elementary Secondary School while four (4) checked 'other'. (no preference; within the Valley neighbourhood for school children to walk to daycare; close to school and something with evening care).

5.2 Facility Research

A new location for Puddle Ducks Daycare must be secured in order to avoid permanent closure of the community's only licensed child care facility. As outlined, the Village sought community partners with an interest in accommodating Puddle Ducks Daycare within their existing buildings – School District 84 (within Captain Meares Elementary Secondary School) has expressed an interest. This interest was considered during the development of this plan, as was the possibility of a modular building on municipal or school property.

Co-location within Captain Meares Elementary Secondary School is the recommended option for the following reasons:

- The School District is committed to retaining the school facility in Tahsis and is willing to assist with arranging for long-term tenancy for Puddle Ducks;
- The building is already fully accessible and constructed to meet the needs of children, which will help to reduce the scope and cost of renovations;
- The community survey showed that there is strong parent/caregiver support for co-location within the school;
- Co-locating services at the school is more convenient for families and research has shown that collaboration between learning programs helps to improve children's transition from one program to the next.

The School District has identified an opportunity to achieve significant operational efficiencies and cost savings by reducing the amount of square footage used for K-12 school programs. A renovation project is currently being planned to consolidate and improve classroom and activity space, which will leave plenty of space for development of a new, co-located Puddle Ducks Daycare. Further, the School District is willing to work with the municipality to determine the renovation requirements and associated costs, in support of an application for funding to the

Childcare BC New Spaces Fund. The space is renovation-ready, meaning work could begin immediately upon confirmation of funding.

6 Action Plan Targets and Goals

6.1 Space Creation Targets

Each of the targets and goals outlined in this section are also captured in the attached Child Care Planning Inventory – see Appendix 3.

Short Term (one to two years)

- Create 8-10 full time and up to 5 part time licensed multi-age spaces at a new Puddle Ducks Daycare in Captain Meares Elementary Secondary School. Given the community's emphasis on First Nations repatriation, economic growth and diversification, consideration should be given to the scalability of the facility in order to accommodate additional spaces for a range of ages in the medium to long term future.

Medium Term (two to five years)

- Be responsive to community growth and create additional spaces as needed, possibly in the range of 5-10 new full or part time multi-age spaces, depending on demand.

Long Term (five to ten years)

- Continue to be responsive to community needs, evaluating child care spaces and services on a continuous basis depending on birth rates and in/out-migration patterns of local families.

6.2 Action Plan

Short Term (one to two years)

1. Finalize agreements with the School District to avoid the loss of Tahsis' only licensed daycare, and open a new Puddle Ducks Daycare within Captain Meares Elementary Secondary School. The new location should be able to accommodate the anticipated growth of child care in the next ten years.
2. Develop a conceptual design plan, needs assessment and cost estimates for new space in order to prepare for funding applications. Note the need for the space to be scalable (to accommodate additional children resulting from community growth), accessible and welcoming/appealing to a range of age groups. Facility design should include engaging activities and spaces for each age group – from infants and toddlers to older children attending before/after school care or for school break care. The Village may wish to involve local children and youth in a design workshop to help envision, create and inspire the new space.

3. Engage the Ministry of Children and Families in developing an application for funding under the Childcare BC New Spaces Fund for renovation and improvements to the new space.
4. Continue to apply for Canada Summer Jobs grant to support the hiring of a post-secondary student to expand summer break programming either through Puddle Ducks or the Tahsis Recreation Centre, with an emphasis on activities that appeal to older children and youth. This would respond to the comments in the community survey indicating a desire for programming (especially during the summer) for older children (aged 12+) who have aged out of daycare but would benefit from social and recreational activities.
5. Ensure that there are regular events for new people to integrate into the community. Tahsis is an extraordinarily resourceful community, much is achieved informally. However, with new people moving to the community, there is an opportunity to leverage new services and re-energize programs that have been successful in the past but are no longer offered. Often this is because they rely upon the individual skills in the community at the time. Regularly re-evaluating these skills (and child needs) could help ensure that services continue. For example, a community dinner and movie night.
6. Establish community hubs for service and needs communication, both in person and online.
7. To close the gap between identifying service need and resources available in the community, it is recommended that daycare staff be encouraged to regularly connect with regional partners such as Island Health, and that they be supported to take on leadership roles within the region.
8. To ensure that the current employee of Puddle Ducks Daycare can maintain her Early Childhood Education exemption, ensure that she has enough back up for vacations. (see also #1. In medium term). Also investigate the online course option (20 hours) for other staff to ensure that the employee gets regular breaks.
9. Investigate and prepare flexible transition plans to accommodate the possibility of growth of the program in the short term. For example, if demand suddenly increases and there is no other ECE trained, Puddle Ducks could consider offering multi-age care until 2:30 and then switch to after school care, this would permit up to ten children with one ECE.

Medium Term (2-5 years)

1. The VIWCRP initiative highlighted that there are residents in the region who are interested in becoming early childhood educators, and encouraged local communities to advocate for increased education and training opportunities in the region. The Early Childhood Educators of BC has an Education Support Fund that provides bursaries to help students with their ECE education goals. While the first intake to the program was fully subscribed, the Village may wish to watch for future intakes and then work with

community partners to identify residents interested in obtaining their ECE certification - the addition of a local family child care facility to complement Puddle Ducks Daycare could help to create some flexible (evenings/weekends) care spaces. Currently, once training is complete, there are additional funding programs available to assist with start-up costs.

2. Though not directly related to child care space creation, the Village may wish to explore the feasibility of developing a casual, welcoming youth drop-in space within the Tahsis Recreation Centre. A similar space in Ladysmith – the Rec Room – provides a safe space where youth can participate in a range of healthy activities such as playing pool, ping-pong, air hockey, watch TV, listen to music, create art, play video games, meet friends and get involved in community events. This helps to extend the continuum of care for children/youth in the community and promote healthy choices and lifestyles.
3. In support of the community's repatriation efforts, explore possible partnership opportunities between Puddle Ducks Daycare, the School District and the Mowachaht/Muchalaht First Nation to bring more Indigenous perspectives and knowledge to the school community. This could possibly be modelled after a recent initiative launched by the Cowichan Valley School District, which earlier this year involved hiring the province's first full-time District Elder and Knowledge Keeper. See: <https://sd79.bc.ca/cowichan-valley-school-district-announces-district-elder-knowledge-keeper/>

Long Term (5 to 10 years)

1. Continue to be responsive to community needs, evaluating child care spaces and local child/youth services on a continuous basis depending on birth rates, age distribution and in/out-migration patterns of local families.
2. Continue to implement the recommendations of the Village of Tahsis Flood Risk Assessment Report, which responds to climate change adaptation for critical infrastructure, including Captain Meares Elementary Secondary School.

7. Concluding Remarks

Through the course of this project, Tahsis has shown itself to be an exceptionally resilient community that cares very deeply for its residents, and especially its young people. As is the case in many small, rural and remote communities, the people of Tahsis continually come together to mitigate barriers and find creative solutions where circumstances often conspire against them. Child care is no exception – faced with having to demolish the community's only licensed daycare, individuals and organizations came together to offer several options to save the service. As well, parents and caregivers candidly shared their child care needs and provided thoughtful input and suggestions for the future of Puddle Ducks Daycare. This has resulted in an achievable, made-in-Tahsis Child Care Action Plan that charts a clear path for sustaining a municipally-operated, quality, affordable child care facility in the community for the next 10+ years – provincial investment through the Childcare BC New Spaces Fund or the UBCM Community Child Care Space Creation Program must now be actively pursued to take the plan from paper to reality.

Appendix 1 – Community Survey



2019 Child Care Community Survey

Dear Parents/Guardians and Community Members

The Village of Tahsis invites you to complete the 2019 Child Care Community Survey, which will take approximately 5-10 minutes to complete. The survey is primarily for parents/guardians, but the Village welcomes feedback from all residents. Your input will help the Village understand current and future child care needs in our community, and create a Child Care Action Plan. Thank you for your participation.

PLEASE TELL US ABOUT YOURSELF AND YOUR FAMILY

1. I am a parent or guardian of a child(ren) aged 0-12 years of age:

- Yes
 No

2. I plan to adopt, foster, or have more children within the next ten (10) years:

- Yes
 No
 Unsure

3. The primary reasons that I need, or would pursue, child care for my child(ren) is: (Check all that apply)

- So I can work
 So I can attend school
 For my child's development
 For personal time
 So that I can attend appointments
 I do not require child care
 Other: _____

If you do not currently have children, please skip to Question 14

THE NEXT SET OF QUESTIONS IS FOR CURRENT PARENTS/GUARDIANS

4. The number of children aged 0-12 years for whom I am a parent or guardian to is: (Please check one option)

- 0 1 2 3 4 or more

5. How much child care do you currently need for each child to whom you are parent or guardian? (Please indicate the level of care required for each child aged 12 and under, to whom you are a parent or guardian)

	Child(ren) Under 3 years	Child(ren) 3 years to Kindergarten	School Aged Child(ren) (Kindergarten to 12 years)
Full Time			
Part Time			
Before/After School			
School Break Care (Pro D days, early dismissals, holidays, spring/winter/summer breaks)			
Evening Care			
Overnight Care			
Sick Child Care			
Drop in Care			
Other (please indicate) _____			

6. What type of child care do you currently use? (Please indicate type of care used for each child aged 12 and under, to whom you are a parent or guardian)

	Child(ren) Under 3 years	Child(ren) 3 years to Kindergarten	School Aged Child(ren) (Kindergarten to 12 years)
Care by parent/guardian in your home			
Care in relative's home			
Care in your home by relative			
Care in your home by non-relative			
Care in non-relative home			
Combination of above as needed			
Daycare facility			
Currently searching for care			
Other (please indicate) _____			

7. When securing child care, the top three qualities that I seek in a child care arrangement are:

1. _____
2. _____
3. _____

8. I would change a current child care arrangement if an alternative was available:

- Yes
- No
- Not Sure

Answer Question 9 if only if you would change your current child care arrangement.

9. I would prefer an arrangement for my child such as:

10. If you are parent/guardian to any youth who are age 13 years and older, do you ever require care for them? If so, please detail what kind of care you require (i.e. evening, overnight, school breaks, etc.), and how often you require it.

11. Have you experienced any of the following child care related problems during the past year? (Please check all that apply)

- Cost of care
- Finding temporary care
- Finding care for a sick child
- Finding care for a child with special needs
- Transportation to/from care
- Dependable care
- Quality of care
- Scheduling of child care to match work schedule
- Other (please specify) _____

12. Reasons that I have had to use alternate child care arrangements in the past year include:
(Please check all that apply)

- I had to cover days that my child(ren)'s child care service is not open
- My child care provider quit or cancelled
- My work hours changed
- My child care provider was sick
- My child was sick
- Other: _____
- Not Applicable

13. I have had to use these forms of alternate child care arrangements during the past year:
(Please check all that apply)

- I asked family or friends for help
- I took time off work to care for my child
- I hired a babysitter or nanny
- I worked from home
- Other: _____
- Not Applicable

14. In the past year, lack of a suitable child care arrangement has affected my ability to:
(Please check all that apply)

- Find work
- Attend work
- Attend school or training
- Attend appointments, run errands or perform daily tasks
- Participate in community events or recreational activities
- Other: _____
- Not Applicable

PLEASE SHARE YOUR THOUGHTS ABOUT CHILD CARE IN TAH SIS

15. I believe there is an adequate supply of all forms of child care services in Tahsis to meet the community's needs:

- Yes
- No
- Unsure

16. The Village of Tahsis operates the community's only licensed daycare (Puddle Ducks Daycare), which must be relocated from its current location at the Recreation Centre. Puddle Ducks currently offers daily full or part time child care for infants and children up to Kindergarten age and several other services for children age Kindergarten and up (i.e. before and/or after school care, Pro D Day care and 'other' care available during the week days at \$10 per hour).

a. Do you have a preference for where Puddle Ducks should be relocated?

Within Captain Meares Elementary Secondary School

In a standalone facility elsewhere within Tahsis

Other (please explain): _____

b. Are there other child care services you would like Puddle Ducks to offer in the future?

17. Do you have any other input or advice that you would like the Village to consider with respect to the relocation and/or future operations of Puddle Ducks Daycare?

18. Other thoughts or questions I have regarding child care service delivery in Tahsis are:

THANK YOU FOR SHARING YOUR THOUGHTS ON CHILD CARE IN TAHISIS.

Completed forms can be mailed or dropped off at:
Tahsis Municipal Office, 977 South Maquinna Drive, Tahsis, BC V0P 1X0

Questions may be directed to Ruth Malli, rmalli@villageoftahsis.com

Completed surveys must be received by **July 15, 2019**

Appendix 2 – Village of Tahsis Recreation Complex Improvements

(Excerpted from the November 19, 2018 Report "Tahsis Recreation Complex Improvements Analysis" by McElhanney Ltd.)

Daycare and Concession Area

This section of the complex is experiencing significant ground settlement resulting in shear cracks in the walls around the windows and doors. It is suspected that this last addition to the building is founded on a shallow spread footing placed on top of questionable soils that are likely dominated by an old sawdust (hog fuel) land fill.

Figure 9 below shows an example of the shear cracks in the daycare area.

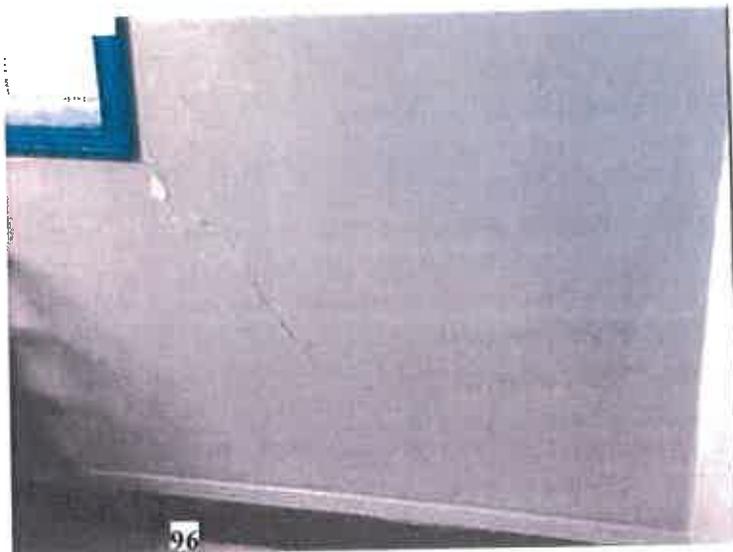
The settlement has also caused noticeable depressions in the concrete floors resulting in an uneven walking surface and tripping hazards.

There is a large window separating the playroom from the daycare lobby area that should be removed due to a safety risk. There is a large shear crack on the window opening and this movement could put pressure on the glass window causing it to break or shatter.

The evidence of significant settlement and structural cracking in the structures leads to the conclusion that this addition is founded on poor soils and is going to continue to create stress in the walls of the original building causing a more significant degree of structural damage. The effect of the settlement of the addition is the cause of the observed shear cracks on the walls that were part of the main building. **In order to prevent further damage from occurring, it is recommended that the daycare and kitchen structures be removed (demolished).** The walls and slabs can be repaired in the original corridor once the lateral loads are removed from the settling daycare/kitchen buildings. This area should be rebuilt as a separate structure from the original complex on a proper foundation, which would include subsurface improvements prior to construction, as per geotechnical engineer's recommendation. A new structure can be connected to the original structure with a breezeway to allow the children and staff dry passage between buildings throughout the year. An allowance has been made for the demolition of these structures with replacement of similar floor areas in the same area.

A monitoring program should be put into place immediately on all cracks in this area of the building. This monitoring should take place bi-weekly by staff. A mark should be drawn on the wall at the end of the crack with the current date. The cracks should also be measured, and the value and date written on the wall at the measured location. Staff members shall notify McElhanney if any movements are recorded. This is a simple but effective way to monitor the structure issues until a proper assessment can be completed by structural and geotechnical engineers.

Figure 9



Appendix 3 – Child Care Planning Inventory from UBCM data

Facility Information

Facility Information												
Facility Name	Municipality or Unincorporated Area	Standard Geographic Classification	Facility Street Address 1	Facility Street Address 2	Postal Code	Universal Child Care Prototype Site	Service Type (Group or Family)	Is Facility a Publicly-owned Asset? (Yes or No)	Non-Profit/Private	Name of Any Co-located Family Service Organization(s) (if applicable)	Co-located School (if applicable)	Location Type
PUDDLE DUCKS DAY CARE	Tahsis	5924030	285 ALPINE VIEW RD	N/A	VOP1X0	N	Group	Yes	Non Profit	Tahsis Recreation Centre	N/A	Other Non-Profit Building (e.g. community centre, municipal building, etc.)

Number of Child Care Spaces

Group Child Care (Birth to 36 Months) Spaces	Group Child Care (30 Months to School Age) Spaces	Licensed Preschool Spaces	Group Child Care (School Age)	Multi-Age Child Care Spaces	Family Child Care Spaces	In-Home Multi Age Child Care Spaces
0	0	0	0	8	0	0

Facility's Care Schedule (enter "Y" or "N")

Extended Hours (Before 6AM and/or After 7PM)	Before School Care	After School Care	Overnight Care	Open on Statutory Holidays	Number of Non-Statutory Holiday Closures Per Year
N	N	N	N	N	0

Child Population

Geographic Area	Child Population				Households	
	0 to 2 years	3 to 5 Years	6 to 12 Years	0 to 12 Years	Number of Households	Number of Households with Children
Tahsis	-	5	5	10	150	20

Appendix 3 – Child Care Planning Inventory from UBCM data

Summary of Spaces and Programs

Geographic Area		Summary of Child Care Spaces by Municipality or Unincorporated Area						
Municipality or Unincorporated Area	Municipality or Unincorporated Area	Group Child Care (Birth to 36 Months) Spaces	Group Child Care (30 Months to School Age) Spaces	Licensed Preschool Spaces	Group Child Care (School Age) Spaces	Multi-Age Child Care Spaces	Family Child Care Spaces	In-Home Multi Age Child Care Spaces
Tahsis	Tahsis	-	-	-	-	8	-	-

Number of Child Care Programs by Municipality or Unincorporated Area						
Group Child Care (Birth to 36 Months) Programs	Group Child Care (30 Months to School Age) Programs	Licensed Preschool	Group Child Care (School Age) Programs	Multi-Age Child Care Programs	Family Child Care Programs	In-Home Multi Age Child Care Programs
-	-	-	-	1	-	-

Care Schedule (Number of Facilities)				
Extended Hours (Before 6AM and/or After 7PM)	Before School Care	After School Care	Open on Statutory Holidays	Overnight Care
-	-	-	-	-

Appendix 3 – Child Care Planning Inventory from UBCM data

Space and Creation Targets

Year	Number of New Licensed Spaces	Total Number of Licensed Spaces in Community	Project Lead(s) for Creation of New Licensed Spaces	Location(s) of New Licensed Spaces	Age Group(s) and License Type(s) of New Licensed Spaces (e.g. Group Under 36 Months)
Current Status					
Current		8*			
Short Term Targets					
Year 1	8-10 full time	8 to 10	Village of Tahsis	Captain Meares Elementary Secondary School	Multi-Age
Year 2	up to 5 part time	13 to 15	Village of Tahsis	Captain Meares Elementary Secondary School	Multi-Age
Medium Term Targets					
Years 3 -5	5 to 10 (mix of full and part-time, depending on demand)	Approximately 20	Village of Tahsis	Captain Meares Elementary Secondary School	Multi-Age
Long Term Targets					
Years 6-10	Continue to be responsive to community needs, evaluating child care spaces and services on a continuous basis depending on birth rates and in/out-migration patterns of local families.				

** Puddle Ducks' current location (an addition to the Tahsis Recreation Centre) must be decommissioned due to a major structural issue; if the daycare is forced to close, Tahsis will be left with no licensed child care facilities.*

**Village of Tahsis
2020 Budget Meeting Dates**

<u>Date</u>	<u>Item</u>	<u>Purpose</u>
21-Jan-20	Committee of the Whole Meeting (10:30am)	Presentation of 2020-2024 Financial and Capital Plan to Council
18-Feb-20	Committee of the Whole Meeting (10:30am)	Revised 2020-2024 Financial and Capital Plan based on input from Council and proposed OCP
3-Mar-20	Regular Council Meeting	Public Presentation of the 2020-2024 Financial Plan
14-Apr-20	Regular Council Meeting	2020-2024 Financial Plan and Tax Rates Report to Council
21-Apr-20	Committee of the Whole Meeting (10:30am)	Review of the draft 2019 Audited Financial Statements
21-Apr-20	Regular Council Meeting	1st and 2nd reading of the 2020-2024 Financial Plan and Tax Rate Bylaws
5-May-20	Regular Council Meeting	3rd reading of the 2020-2024 Financial Plan and Tax Rate Bylaws
5-May-20	Regular Council Meeting	Approval of the 2019 Audited Financial Statements and Annual Report
12-May-20	Special Council Meeting (7:00pm)	Adoption of 2020-2024 Financial Plan and Tax Rate Bylaws

MZ

VILLAGE OF TAHSIS

Bylaw No. 550, 2009

A Bylaw to Regulate the Placing of Signs on Property Owned by the Village of Tahsis

WHEREAS Sections 8(4) and 65 of the Community Charter provides that Council authority may be exercised in relation to the erection, placing, alteration, maintenance, demolition and removal of *signs*, sign boards, advertisements, advertising devices and structures;

Now therefore, the Council of the Village of Tahsis, in open meeting assembled, enacts as follows:

1. Title

This Bylaw may be known and cited for all purposes as “**Village of Tahsis Property Signage Bylaw No. 550, 2009**”.

2. Signs

- 2.1 Any business or individual wishing to place a sign on property owned by the Village of Tahsis must apply for a “Village of Tahsis Sign Permit”, (Schedule “A” to this bylaw), on an annual basis, and must not erect such sign until all necessary approvals have been obtained.
- 2.2 Where a “Village of Tahsis Sign Permit” is required to be issued under Bylaw 550, 2009, a \$25.00 non-refundable application fee is payable at the time of the application.

- 2.3 Sign Permit application approvals may or may not be granted by the Council of the Village of Tahsis on a case by case basis, after consideration at a regular council or committee of the whole meeting.
- 2.4 This bylaw only regulates the placing of signs on property owned by the Village of Tahsis. Signs placed on property not owned by the Village of Tahsis are subject to regulations as currently set out in Village of Tahsis Zoning Bylaw No. 176, 1981.

READ for the first time this 7th day of April, 2009

READ for the second time this 7th day of April, 2009

READ for the third time this 7th day of April, 2009

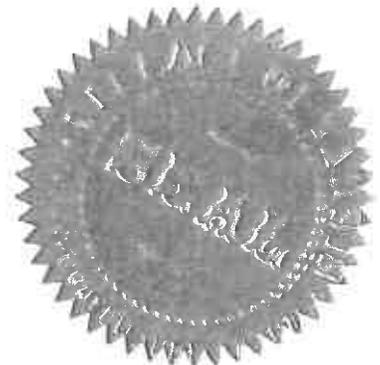
RECONSIDERED, FINALLY PASSED AND ADOPTED THIS 21 day of April , 2009.


MAYOR


CORPORATE OFFICER

I hereby certify that the foregoing is a true and correct copy of the original Bylaw No. 550 2009 duly passed by the Council of the Village of Tahsis on this 21st day of April, 2009


Corporate Officer





VILLAGE OF TAHISIS

SIGN PERMIT APPLICATION

(Schedule "A" to Bylaw No.550, 2209)

I hereby apply for a permit to place a sign on property owned by the Village of Tahsis, located at:

Street Address: _____

Business Owner & Mailing Address

Business Name: _____

Owner (s) Name: _____

Mailing Address: _____

Home Phone / Work Phone : _____

Email Address: _____

Nature of Signage

Type of Sign (Eg. Wall mounted, free standing, canopy, etc.): _____

Dimensions of Sign: _____

Description of Proposal: (If space inadequate, please attach additional pages)

I/We hereby declare that the information contained herein is, to the best of my/our knowledge, factual and correct.

Signature(s) of Owner and Applicant/Agent

Date

_____ Owner(s)

_____ Applicant/Agent

Where a sign permit is required to be issued under Bylaw No. 550, 2009, a \$25.00 non-refundable application fee is payable at time of application.

Office Use Only

Application Received (Date & Staff Initial): _____

In accordance with this application and Bylaw No.550, 2009, this sign is approved for installation.

Approved By

Date

VILLAGE OF TAHSIS

FEES AND CHARGES BYLAW NO. 594

A BYLAW TO IMPOSE FEES PAYABLE FOR MUNICIPAL SERVICES, THE USE OF MUNICIPAL PROPERTY, AND APPLICATIONS FOR MUNICIPAL PERMITS

THE COUNCIL OF THE VILLAGE OF TAHSIS, in open meeting assembled, ENACTS AS FOLLOWS:

Citation and Definitions

1. This bylaw may be cited as the "Fees and Charges Bylaw No 594".
2. In this bylaw, "at cost" means the cost incurred by the Village in providing a service, including the amount expended by the Village for gross wages and salaries, employee fringe benefits, materials, equipment rentals at rates paid by the Village or set by the Village for its own equipment, administration charges, and any other expenditures incurred in doing the work.

Imposition of Fees and Charges

3. The fees and charges set out in the following Schedules attached to and forming part of this Bylaw are hereby imposed for the provision of the services, use of municipal property, and permit applications referred to therein.

- "A" Financial Services Fees and Charges
- "B" Administrative Fees and Charges
- "C" Parking Fees
- "D" Helipad Fees
- "E" Highway and Traffic Fees
- "F" Public Works Fees and Charges
- "G" Building and Related Permit Fees
- "H" Recreation Centre Fees and Charges
- "I" Animal Licensing Fees
- "J" Sign Permit Fees
- "K" Opening Burning Permit Fee
- "L" Website Advertising

SCHEDULE "H"
Recreation Centre

Pool, Weight Room, Gym and Shower No Charge

Room Rental

Pool party	\$75.00	2 hours
Pool rental	\$55.00	per hour
Meeting room	\$30.00	per hour
Kitchen	\$40.00	
		per hour (includes dishes, utensils, equipment, etc)
Gym	\$40.00	per hour
Community organizations	\$5.00	per hour (all rooms)
Bowling	\$5.00	per game
Pool/Billiards	\$2.00	per game

SCHEDULE "I"
Animal Licensing

Dog licence		
	Male/Female	\$30.00
	Spayed/Neutered	\$10.00

SCHEDULE "J"
Sign Permit

Sign permit application	\$30.00	per application
-------------------------	---------	-----------------

SCHEDULE "K"
Open Burning Permit

Burn permit	\$30.00	per application
-------------	---------	-----------------

SCHEDULE "L"
Website Advertising

Village of Website display advertisement	\$60.00	per year or portion of year
--	---------	-----------------------------

All fees subject to applicable taxes. Other fees and charges are subject to costs.