



AGENDA

**Agenda for the Regular Meeting of the Tahsis Village Council
to be held on the 2nd day of July, 2019 in the Council Chambers
Municipal Hall, 977 South Maquinna Drive**

A. Call to Order

Mayor Davis will call the meeting to order at 7:00 p.m.

Mayor Davis will acknowledge and respect that we are upon Mowachaht/Muchalaht territory.

**B. Introduction of
Late Items**

**C. Approval of the
Agenda**

**D. Petitions and
Delegations**

1 **Stephane Dionne, Village of Tahsis Fire Chief: Presentation of Exterior Operations Level Firefighting Certificates to members of the Tahsis Volunteer Fire Department**

2 **Josie Miladinovic, Tahsis Community Paramedic - Re: Community Paramedic Program**

E. Public Input # 1

**F. Adoption of the
Minutes**

1 **Minutes of the Regular Council meeting held on June 18th, 2019**

G. Rise and Report

None.

H. Business Arising

1 **Island Coastal Economic Trust (ICET) - Economic Infrastructure and Innovation Program (Stage 2) Grant Application**

2 **Municipal Finance Authority of BC (MFABC) Re: Updating List of Authorized Signers**

3 Service Provider Agreement for Climbing Wall Volunteers

J. Council Reports

- 1 Mayor Davis**
- 2 Councillor Elder**
- 3 Councillor Fowler**
- 4 Councillor Llewellyn**
- 5 Councillor Lambert**

K. Bylaws

None.

L. Correspondence

- 1 Ted Olynyk, Community Relations Manager, BC Hydro Re: 2019 UBCM Convention**

- 2 Rosemary Bonanno, Executive Director, Vancouver Island Regional Library Board Re: Proposed Tahsis Branch**

- 3 Hon. Claire Trevena, MLA, North Island Re: BC Hydro future rate designs**

- 4 MP Rachel Blaney- Letter and report to Minister Wilkinson**

- 5 Ministry of Citizens' Services, Information Access Operations Re: Request for Access to Records - Freedom of Information and Protection of Privacy Act (FOIPPA)**

M. New Business

- 1 None.**

N. Public Input #2

Recess

Reconvene

Rise and Report

P. Adjournment



Minutes

<u>Meeting</u>	Regular Council
<u>Date</u>	18 June 2019
<u>Time</u>	7:00 PM
<u>Place</u>	Municipal Hall - Council Chambers

Present Mayor Martin Davis
 Councillor Bill Elder
 Councillor Sarah Fowler
 Councillor Lynda Llewellyn

Regrets Councillor Josh Lambert

Staff Mark Tatchell, Chief Administrative Officer
 Janet StDenis, Finance & Corporate Services Manager

Public 3 members of the public

A. Call to Order

Mayor Davis called the meeting to order at 7:01 p.m.
 Mayor Davis acknowledged and respected that Council is meeting upon Mowachaht/ Muchalaht territory

B. Introduction of Late Items and Agenda Changes

Additional information and a Report to Council was provided for "H1" International Peak Properties Corp; The Village of Tahsis' 2018 Statement of Financial Information (SOFI) document was added; the delegation for Steve Savola, Manager, Conuma Cable Systems Inc under "D1" was deleted, the New Horizons Grant Application under new business as "M1" was also deleted.

C. Approval of the Agenda

Fowler/Llewellyn: VOT 328/2019

THAT the Agenda for the June 4, 2019 Regular Council meeting be adopted as amended.

CARRIED

D. Petitions and Delegations

None.

E. Public Input # 1

None.

F. Adoption of the Minutes

1 Minutes of the Regular Council meeting held on June 4th, 2019

Fowler/Llewellyn: VOT 329/2019

THAT Coucillor Fowler's Report to Council for the June 4th minutes be amended by changing the location of the NSW green crab awareness event from "Westview Marina" to the "Tahsis Recreation Centre"

CARRIED

Llewellyn/Elder: VOT 330/2019

THAT the Regular Council meeting minutes of June 4, 2019 be adopted as amended.

CARRIED

G. Rise and Report

None.

H. Business Arising

- 1 International Peak Properties Corp (Owner) of Lot A, DL 443, Nootka Land District; representation by the Owner to Council requesting Council reconsider the Remedial Action Order issued by Council dated May 8th.**

The CAO spoke to this Remedial Action Order request for reconsideration summarizing the Owner's position. A brief discussion followed.

Llewellyn/Elder: VOT 331/2019

TO receive the reconsideration request from the Owner under s. 78 of the Community Charter and documents related to this matter.

CARRIED

Llewellyn/Fowler: VOT 332/2019

TO confirm the remedial action requirements as stated in the May 8th Order and provide notice of this decision in accordance with s. 77(1) and (2).

CARRIED

- 2 Report to Council Re: Village of Tahsis' 2018 Statement of Financial Information (SOFI) :**

Fowler/Llewellyn: VOT 333/2019

THAT the Village of Tahsis' 2018 Statement of Financial Information (SOFI) be received.

CARRIED

Llewellyn/Elder VOT 334/2019

THAT the Village of Tahsis' statement of Financial Information (SOFI) be approved and posted to the Village's website.

CARRIED

J. Council Reports

Mayor Davis

A group of municipal politicians on Vancouver Island is forming a working group to draft an Island and Coastal Community Climate Leadership Plan by the end of 2020. Following positive discussions with the federal Minister of Environment and Climate change, they have also asked the feds for \$1.3 million to help in drafting this plan. It is meant to partner larger communities that have greater financial resources with our small rural communities to develop strategies that work for all. This means goals such as reducing greenhouse gases, increasing energy efficiencies, reducing pollution and doubling our protection of natural areas, amongst many others.

This past Wednesday, I attended a Strathcona Regional District board meeting. After bringing forward a successful motion to engage with the working group, I was elected to represent the regional district on it. This will involve engaging with the representatives of all our communities and rural areas for input and to report back on our progress. First Nation communities have also been invited to join this working group separately but I will engage with those within our region as appropriate. I consider this a real opportunity and a challenge and am looking forward to it! Our first meeting will be in August.

Also, a shout out to our own councillor, Sarah Fowler, who pushed this issue hard and lit a fire under my butt to do something! Thanks for that!

On Thursday, I attended a strategic planning session of the Strathcona Regional District. This is a brainstorming session where we look at new ways to improve the RD and its services and programs for the communities it serves. I would like to say it was productive but unfortunately it was marred by a bit of sniping by certain representatives and attempts to re-fight old battles. So it is when you put a group of strong-willed politicians in a room together. Having said that, I believe the SRD is a very progressive organization and some good ideas came forward. I was pushing the concept of community resiliency - that is, communities should be more self-sustaining in the event of natural or other disasters. I believe strongly that communities should take more control of their own energy and food production and be able to sustain themselves to a larger degree than we are currently. This will make our province and country stronger in the long run if this is adopted as a fundamental principle of governance. Anyway, there will be more to report when the document comes forward from this session. I would like to say that the SRD staff did an excellent job and none of this reflects badly on them.

Yesterday, there was a presentation in Tahsis by Strathcona Regional District as well as provincial government reps and communication and tech consultants regarding the Connected Coast strategy. This will bring high speed internet to Tahsis with speeds approaching 50Mbps download and 10 Mbps upload and will be completed in the next couple of years. Submarine fibre optic cable is planned which will encircle the Island and also go up the mainland coast to Prince Rupert and Haida Gwaii. Our segment will service the communities of Gold River, Yuquot, Tahsis, Zeballos, Ocluje and Kyuquot. Encircling the Island will assure redundancy that will build in some resiliency in anticipation of natural events such as earthquakes which could break the cable. This program is important for economic growth here as it will allow people to move here that need fast, reliable internet for their work. It will also be useful for programs such as telehealth, which is online health consulting, and online education.

Councillor Elder

No report

Councillor Fowler (Verbal Report)

Yesterday the biologist who chaired the Nootka Sound Watershed Society, Roger Dunlop discussed an error on the map WFP put on the front page of the TSR draft analysis information. We discussed the finding of sea lice on juvenile salmon during the beach seining data collection and the fish farm practices of removing lice with hydrogen peroxide. Rather than put them into the acid bath they have on the premise they get dumped into the marine ecosystem, migratory routes of wild salmon. He also asked if there was interest in the Martin Sheen coming to other communities from Tofino. We also discussed the culvert or bridge needed for Pete's pond tributary and how best to support spawning. Further to the Timber supply review process he explained how old growth trees can sequester carbon but juvenile cedar are thirsty and are drinking 50% of the local rivers water, which equates to unlicensed extraction. This brings us to the question of fish species and the inelastic demand they have for water.

Andrew Weaver spoke on the radio today about the decade for climate action as predicted by the IPCC. This is the timeline that a timber supply review process is also forecasting for. Upon spending some time in Port McNeill since the last meeting. This has given me a chance to take notes at the intersection of forestry and marine tourism. The Mount Waddington region puts on a world class logger sports event and I marvelled at how organized everything was. Yet I read in the newspaper there the headline. "lumber heads for biggest rally in 24 years." Last Thursday on the Chicago mercantile exchange had lumber futures hitting the maximum \$373.80 per 1000 board feet, up 19\$, the biggest weekly gain since 1995; signaling the end of over production. We have higher production costs in Canada but senior analysis from Bloomberg Intelligence, Joshua Zaret observing mill curtailments for WFP, West Fraser, Norbard Inc, and Vancouver based Canfor. He said "when you see capacity closures it means you're probably not that far from the bottom of the pricing cycle."

3 attachments

- 1) Nootka Sound Watershed Society Draft Agenda- Monday June 17, 2019
- 2) Nootka Sound Watershed Society Draft Minutes - Wednesday May 29, 2019
- 3) Conuma Hatchery 2019 Fall Hiring- Instructions for obtaining security clearance in preparation for fall hiring

Nootka Sound Watershed Society
 Draft Agenda
 Monday June 17th 2019
 Conuma River Hatchery
 7pm

1. Welcome and Introductions:

Attendance:

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2. Review and adopt of the Agenda – Motion to accept: 2nd:
3. Review and adopt of the minutes from May 29th 2019 meeting – Motion to accept: 2nd:
4. Review of action items from May 29th 2019 meeting -

Action Items: NEW ITEMS

Action	Who	Completed
Reach out to Dunlop Creek volunteers - fence being taken down Sunday June 2nd 2019	Sam	

Action Items: ONGOING ITEMS

Action	Who	Completed
Terms of Reference	Kent/Sam/Kadin	Ongoing
Inquire to Village of Tahsis about bridge at Pete's Pond tributary - any plans to fix?	Sarah Fowler	Ongoing
Assess pump house ramp for Gold River egg take - take a look at LGR ramp	Kent, Roger, Kadin	Ongoing

5. Old Business:

a. **Fisheries Stewardship Coordinator Report**

b. **Fisheries Habitat**

c. **Hatchery Updates**

i. **Conuma**

ii. **Tahsis**

iii. **Zeballos**

d. **Fisheries Management/Area 25 Harvest Committee Updates**

6. New Business:

7. Correspondence:

8. Financial Report:

9. Next Meeting:

10. Adjournment:

Nootka Sound Watershed Society
 Draft Minutes
 Wednesday May 29th 2019
 Western Forest Products
 Gold River, BC
 7pm

1. Welcome and Introductions:

Attendance:

Ken Smith - GR Resident Craig Blackie - Grieg Seafood Amanda Knibbs - Tahsis Salmon Enhancement Society Barbara Malone - GR Resident Paul Kutz - Western Forest Products Joe Sinclair - Village of Gold River Sarah Fowler - Village of Tahsis	Sam Kagan - Stewardship Coordinator, NSW Lyndy Vroom - Conuma Hatchery, DFO Gaylene Jacobson - GR Rod and Gun Club Roger Dunlop - NTC Uu-a-thluk Biologist Marcel Miner - GR Resident Kent O'Neil - President, NSW
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2. Review and adopt of the Agenda – **Motion to accept:** Amanda **2nd:** Craig
3. Review and adopt of the minutes from April 24th 2019 meeting – **Motion to accept:** Sarah **2nd:** Amanda
4. Review of action items from April 24th 2019 meeting -

Action Items: NEW ITEMS

Action	Who	Completed
Reach out to Pat and Dick Dennison re: Dunlop Creek Smolt Fence	Lyndy	Done

Action Items: ONGOING ITEMS

Action	Who	Completed
Terms of Reference	Kent/Sam/Kadin	Ongoing
Inquire to Village of Tahsis about bridge at Pete's Pond tributary - any plans to fix?	Sarah Fowler	Ongoing
Assess pump house ramp for Gold River egg take - take a look at LGR ramp	Kent, Roger, Kadin	Ongoing

5. Old Business:

a. **Fisheries Stewardship Coordinator Report**

1st Beach Seine in Tahsis went well - large turn out by volunteers. Caught juvenile chinook with sea lice for the first time.

Green Crab Open House - Coming up on June 12th at 10am in the Tahsis Recreation Centre.

b. **Fisheries Habitat**

Kent: CRF contribution agreement is still being worked out - hard work by Roger. Need to iron out last details.

Roger: Sent off to Paul for budget amendments.

Paul: Roger and Paul should connect to go over budget once again.

Dunlop Creek Fence

Ken: going well, fry counts good, smolt count OK - about 40 per trap. Should take down shortly as water levels are getting low.

Kent: Lets aim for Sunday take down.

ACTON: Sam contact volunteer list about Dunlop Creek take down.

c. **Hatchery Updates**

i. **Conuma**

Lyndy: numbers all the same as last month. Were going to release out-plant coho tonight (29th) but changed plans - helping Tahsis instead. Likely to release out-plant coho tomorrow. Afterward the only fish left on site will be the Coho smolts. Coho clipping will happen end of July, early August.

Kent: The Collaborative Agreement should be ready in Mid-August and the coho clipping cost will be worked in.

Lyndy: The CA will say 150 000 coho to be clipped, but conuma is considering clipping an extra 15 000 to account for future losses.

Lyndy: Green pens - Conuma will order the aluminum. Mikey is sewing on old netting.

Lyndy: Burman plan: egg take from 100 pairs and keep them separate in heath trays. Will have more of the plan in place by June. Release target is 20 000.

ii. **Tahsis**

Amanda: Night releases happening tonight.
Big thank you to everybody who helped with heli-release.

Almost released all fish - less 2000 released directly into the river.
Received PSF grant for incubation upgrades around \$14 000

Unexpected costs: engineered drawings. DFO unable to do it, will be external contractor (villages contractor)

Fundraising: Volunteer appreciation BBQ June 14th, Canada Day BBQ, Tahsis Days, Tahsis Days - Gently used fishing equipment yard sale (July 18th - 21st) Fishing Derby August 23rd and 24th.

Moutcha Bay Resort has created a button for guests to purchase TSES memberships, and is donating proceeds from their staff derby to the TSES.

iii. **Zeballos**

Kent: Reached out to Stacey Larson, did not hear back.

Sam: Mark Kenney wants to participate in our meetings.

Roger: Village also wants to participate, worth looking at how to conference Zeballos folk in.

d. **Fisheries Management/Area 25 Harvest Committee Updates**

Kent: did not get approval on BC SRIF EOI.
Lots of talk about DFO taking responsibility for clipping.

Roger: DFO likely planning on clipping fish at conuma.

Craig: re: acoustic tagging - was down in Victoria aquaculture conference. There was an application sent in to BC SRIF for acoustic tagging, and declined with similar feedback ie. needs to be more collaborative.

Roger: Participate in Long Live the Kings "Survive the Sound" fundraiser - sponsor a fish that is acoustically tagged and follow where it ends up.

Craig: Acoustic tagging could be a powerful project depending on the question you are asking. Could be a great fundraising tool.

6. New Business:

Paul: WFP TFL 19 is coming up for review, the announcement will be in Wednesdays paper. Public consultation is 60 days initially. Comments from those 60 days go to the government and then into another 60 day public review/comment period.

7. Correspondence:

Kent: \$12 500 cheque from Westview Marina and Lodging - last portion of their derby contributions.

8. Financial Report:

Kent read out the financial report. Want to highlight: \$171.30 - was the cost for printed cheques, down from the estimated \$500

Motion to accept financial report: Amanda. **2nd:** Paul

9. Next Meeting:

TBD - likely at Conuma Hatchery

10. Adjournment:

Motion to adjourn: Craig. **2nd:** Amanda

Adjournment at 19:50

Security Clearance form – you fill out section B (make sure you have address for last 5 years to the month (ex. June 2014 to June 2019) and section C - pg. 2 top is your name and birth date again, then initial by the 'x' for 1,2,3 and sign and date by 'x' mid page.
Instructions are on pg. 3

Also need copies of two pieces of ID – list of type provided

THESE FORMS NEED TO BE RETURNED TO CONUMA HATCHERY AND I WILL SEND TO OUR DFO SECURITY IN VANCOUVER.

You can either drop off in person or mail to;
Conuma Hatchery
PO Box 247
Tahsis BC V0P 1X0
Attn. Lyndy Vroom

Fingerprinting – depending on the RCMP detachment it will be ink or electronic.
if you do it with ink then **you** send in mail to Ottawa – address on the letter
if you do electronically then **they** will send electronically to Ottawa – important to keep your receipt and document control number that they give you for tracking purposes

If you have any further questions feel free to call or email.

Lyndy Vroom
lyndy.vroom@dfo-mpo.gc.ca
250-283-7171



PERSONNEL SCREENING, CONSENT AND AUTHORIZATION FORM

OFFICE USE ONLY		
Reference number	Department/Organization number	File number

NOTE: For Privacy Act Statement refer to Section C of this form and for completion instructions refer to attached instructions. Please typewrite or print in block letters.

A ADMINISTRATIVE INFORMATION (To be completed by the Authorized Departmental/Agency/Organizational Official)

New
 Update
 Upgrade
 Transfer
 Supplemental
 Re-activation

The requested level of reliability/security check(s)

Reliability Status
 Level I (CONFIDENTIAL)
 Level II (SECRET)
 Level III (TOP SECRET)

Other _____

PARTICULARS OF APPOINTMENT/ASSIGNMENT/CONTRACT

Indeterminate
 Term
 Contract
 Industry
 Other (specify secondment, assignment, etc.)
 Casual

Justification for security screening requirement

Employment

Position/Competition/Contract number	Title Hatchery Labourer	Group/Level (Rank if applicable) GL ELE 03
Employee ID number/PRI/Rank and Service number (if applicable)	If term or contract, indicate duration period	From To
Name and address of department / organization / agency DFO - Conuma Hatchery	Name of official Mike Austin	Telephone number (250) 283 - 7171
		Facsimile number (250) 283 - 7171

B BIOGRAPHICAL INFORMATION (To be completed by the applicant)

Surname (Last name) _____ Full given names (no initials) underline or circle usual name used _____ Family name at birth _____

All other names used (i.e. Nickname) _____ Sex Male Female Date of birth Y M D _____ Country of birth _____ Date of entry into Canada if born outside Canada Y M D _____

RESIDENCE (provide addresses for the last five years, starting with the most current)

Home address _____ Daytime telephone number () _____ E-mail address _____

1	Apartment number	Street number	Street name	Civic number (if applicable)	From Y M	To present
	City	Province or state	Postal code	Country	Telephone number ()	

2	Apartment number	Street number	Street name	Civic number (if applicable)	From Y M	To Y M
	City	Province or state	Postal code	Country	Telephone number ()	

Have you previously completed a Government of Canada security screening form? Yes No
 If yes, give name of employer, level and year of screening. _____ Y

CRIMINAL CONVICTIONS IN AND OUTSIDE OF CANADA (see Instructions)

Have you ever been convicted of a criminal offence for which you have not been granted a pardon? Yes No
 If yes, give details. (charge(s), name of police force, city, province/state, country and date of conviction) _____

Charge(s)	Name of police force	City
Province/State	Country	Date of conviction Y M D



Government of Canada

Gouvernement du Canada

PERSONNEL SCREENING, CONSENT AND AUTHORIZATION FORM

PROTECTED (when complete)

Surname and full given names _____ Date of birth _____ Y _____ M _____

C CONSENT AND VERIFICATION (To be completed by the applicant and authorized Departmental/Agency/Organizational Official)

Checks Required (See instructions)	Applicant's initials	Name of official (print)	Official's initials	Official's Telephone number
1. <input checked="" type="checkbox"/> Date of birth, address, education, professional qualifications, employment history, personal character references	X	Mike Austin	MAA	(250) 283-7171
2. <input checked="" type="checkbox"/> Criminal record check	X			()
3. <input checked="" type="checkbox"/> Credit check (financial assessment, including credit records check)	X			()
4. <input type="checkbox"/> Loyalty (security assessment only)				()
5. <input type="checkbox"/> Other (specify, see instructions)				()

The Privacy Act Statement

The information on this form is required for the purpose of providing a security screening assessment. It is collected under the authority of subsection 7(1) of the *Financial Administration Act* and the *Government Security Policy (GSP)* of the Government of Canada, and is protected by the provisions of the *Privacy Act* in institutions that are covered by the *Privacy Act*. Collection is mandatory. A refusal to provide information will lead to a review of whether the person is eligible to hold the position or perform the contract that is associated with the Personnel Screening Request. Depending on the level of security screening required, the information collected by the government institution may be disclosed to the Royal Canadian Mounted Police (RCMP) and the Canadian Security Intelligence Service (CSIS), which conduct the requisite checks and/or investigation in accordance with the GSP and to enable promotions. It may also be used in the context of updating, or reviewing for cause, the reliability status, security clearance or site access, all of which may lead to a re-assessment of the applicable type of security screening. Information collected by the government institution, and information gathered from the requisite checks and/or investigation, may be used to support decisions, which may lead to discipline and/or termination of employment or contractual agreements. The personal information collected is described in Standard PIB PSU 9 (Personnel Security Screening) which is used by all government agencies, except the Department of National Defence PIB DND/PPE 834 (Personnel Security Investigation File), RCMP PIB CMP PPU 065 (Security/Reliability Screening Records), CSIS PIB SIS PPE 815 (Employee Security), and PWGSC PIB PWGSC PPU 015 (Personnel Clearance and Reliability Records) used for Canadian Industry Personnel. Personal information related to security assessments is also described in the CSIS PIB SIS PPU 005 (Security Assessments/Advice).

I, the undersigned, do consent to the disclosure of the preceding information including my photograph for its subsequent verification and/or use in an investigation for its purpose of providing a security screening assessment. By consenting to the above, I acknowledge that the verification and/or use in an investigation of the preceding information may also occur when the reliability status, security clearance or site access are updated or otherwise reviewed for cause under the *Government Security Policy*. My consent will remain valid until I no longer require a reliability status, a security clearance or a site access clearance, my employment or contract is terminated, or until otherwise revoke my consent, in writing, to the authorized security official.

Signature _____ X _____ Date (Y/M/D) _____

D REVIEW (To be completed by the authorized Departmental/Agency/Organizational Official responsible for ensuring the completion of sections A, B and C)

Name and title: **Mike Austin - Watershed Enhancement Manager** Telephone number: **250-283-7171**

Address: **PO Box 247 Tahsis, BC V0P 1X0** Facsimile number: **250-283-7171**

E APPROVAL (To be completed by authorized Departmental/Agency/Organizational Security Official only)

I, the undersigned, as the authorized security official, do hereby approve the following level of screening.

Reliability Status

Approved Reliability Status Not approved

Name and title _____

Signature _____ Date (Y/M/D) _____

Security Clearance (if applicable)

Level I Level II Level III Not recommended

Name and title _____

Signature _____ Date (Y/M/D) _____

Comments _____ Date (Y/M/D) _____

PHOTO
(for Level III T.S.,
and/or upon request
- see instructions)



INSTRUCTIONS FOR PERSONNEL SCREENING CONSENT AND AUTHORIZATION FORM TBS/SCT 330-23E (Rev. 2002/02)
Once completed, this form shall be safeguarded and handled at the level of Protected A.

General:

If space allotted in any portion is insufficient please use separate sheet using same format.

1. Section A (Administrative Information) Authorized Departmental/Agency/Organizational Official

The Official, based on instructions issued by the Departmental Security Officer, may be responsible for determining, based on five year background history, what constitutes sufficient verification of personal data, educational and professional qualifications, and employment history. References are to be limited to those provided on the application for employment or equivalent forms.

SUPPLEMENTAL INFORMATION REQUIREMENTS

Persons who presently hold a SECURITY CLEARANCE and subsequently marry, remarry or commence a common-law partnership, in addition to having to update sections of the Security Clearance Form (TBS/SCT 330-60), are required to submit an original Personnel Screening, Consent and Authorization Form, with the following parts completed:

Part A - As set forth in each question

Part B - As set forth in each question, excluding CRIMINAL CONVICTIONS IN AND OUTSIDE OF CANADA.

Part C - Applicant's signature and date only are required

"Other". This should be used to identify if the security screening is for Site Access, NATO, SIGINT etc.

2. Section B (Biographical Information)

To be completed by the *applicant*. If more space is required use a separate sheet of paper. Each sheet must be signed.

Country of Birth - For "NEW" requests, if born abroad of Canadian parents, please provide a copy of your Certificate of Registration of Birth Abroad. If you arrived in Canada less than five years ago, provide a copy of the Immigration Visa, Record of Landing document or a copy of passport.

- List only criminal convictions for which a pardon has NOT been granted. Include on a separate attached sheet of paper, if more than one conviction. Applicant must include those convictions outside Canada.
- Offences under the National Defence Act are to be included as well as convictions by courts-martial are to be recorded.

3. Section C (Consent and Verification)

A copy of Section "C" may be released to institutions to provide acknowledgement of consent.

Criminal record checks (fingerprints may be required) and credit checks are to be arranged through the Departmental Security Office or the delegated Officer.

Consent: may be given only by an applicant who has reached the age of majority, otherwise, the signature of a parent or guardian is mandatory

The age of majority is:

19 years in N.F.D., N.S., N.B., B.C., Yukon, Northwest Territories and Nunavut;

18 years in P.E.I., Que., Ont., Man., Sask. and Alta.

The applicant will provide initials in the " applicant's initials box".

The official who carried out the verification of the information will print their name, insert their initials and telephone number in the required space.

- Reliability Screening (for all types of screening identified within Section A): complete numbers 1 and 2 and 3 if applicable.
- Security Clearance (for all types of screening identified within Section A): complete numbers 1 to 4 and 5 where applicable.
- Other: number 5 is used only where prior Treasury Board of Canada Secretariat approval has been obtained.

4. Section D (Review)

To be completed by authorized Departmental/Agency/Organizational Official who is responsible for ensuring the completion of sections A to C as requested.

5. Section E (Approval)

Authorized Departmental/Agency/Organizational Security Official refers to the individuals as determined by departments, agencies, and organizations that may verify reliability information and/or approve/not approve reliability status and/or security clearances. Approved Reliability Status and Level I, II and III, as well as the signature of the authorized security official or manager are added for Government of Canada use only. Applicants are to be briefed, acknowledge, and be provided with a copy of the "Security Screening Certificate and Briefing Form (TBS/SCT 330-47)".
Note: Private sector organizations do not have the authority to approve any level of security screening.

Photographs: Departments/Agencies/Organizations are responsible for ensuring that three colour photographs of passport size are attached to the form for the investigating agency. Maximum dimensions are 50mm x 70mm and minimum are 43mm x 54mm. The face length from chin to crown of head must be between 25mm x 35mm. The photographs must be signed by the applicant and an authorized security official. The photographs must have been taken within the last six months. It is required for new or upgrade Level III security clearances for identification of the applicant during the security screening investigation by the investigating agency. The investigating agency may in specific incidents request a photograph for a Level I or II clearances when an investigation is required.

- need copies of ID with
security clearance application -

PROVISION OF TWO PIECES OF IDENTIFICATION

PRIMARY (Foundational)

- one of which must be a copy of
 - birth certificate, OR
 - records of immigration, OR
 - records of citizenship, OR
 - records of naturalization, OR
 - permanent resident cards.

SECONDARY (Supporting)

- another federal or provincial identification, such as a copy of:
 - passport, OR
 - certificate of Indian status, OR
 - drivers licence, OR
 - health card, OR
 - marriage certificate
 - name change originating from a jurisdictional authority

(but not departmental issued identification card).

PROVISION OF TWO PIECES OF IDENTIFICATION

PRIMARY (Foundational)

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 - birth certificate, OR
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 - health card, OR
 - marriage certificate
 - name change originating from a jurisdictional authority

(but not departmental issued identification card).



Fingerprints for Employment with the Government of Canada

Dear applicant,

As part of the security screening process your fingerprints are required. Please pay special attention to the following instructions.

You must present this letter to the person who will be taking your fingerprints. There may be a fee for this service. You must provide two pieces of identification, issued by a provincial, territorial or federal government, and at least one of which must be photographic.

Your fingerprints may be taken electronically or with ink. (See **Service Providers** below)

- If taken with ink, you must mail the fingerprints to the address below.
- If the fingerprints are taken electronically, the service provider must identify in the system that the results are sent to the address below:

**ON 80230
Fisheries and Oceans Canada
National Coordinator, Security
4E163 - 200 Kent Street
Ottawa, ON K1A 0E6**

If the fingerprints are transmitted electronically, it is important that you retain your receipt and Document Control Number (DCN) for tracking purposes.

The information collected by Fisheries and Oceans Canada is in accordance with the Privacy Act Statement on your Personnel Screening, Consent and Authorization form.

Service Providers

You can have your fingerprints taken by one of the following service providers:

- **Local police service**
Although most police centres provide this service, it is recommended that you confirm with your local police service prior to your arrival.
- **Accredited fingerprinting companies**
To find a list of accredited fingerprinting companies, please visit: <http://www.rcmp-grc.gc.ca/en/who-can-conduct-criminal-record-check>.
- **DFO Personnel Security Services**
Individuals in the National Capital Region can have their fingerprints taken at 200 Kent Street, Ottawa, ON. For an appointment, please email: Personnel_Security.XNCR@dfo-mpo.gc.ca.

Yours truly,

National Coordinator, Security
613-990-8273

Councillor Llewellyn

It has been a busy couple of weeks with events around the Village. There was the monthly Potluck at the Seniors Centre that this month was followed by an author reading...Rick James showed slides and talked about the rum running days of BC.

The next day Josie Miladinovic, the New Community Paramedic, did 2 presentations at the Seniors Centre on COPD & Congestive heart failure (CHF). These were done as requirements for her training. She will be doing more in the future.

Dan and I had our annual Deck Party and it was well attended and we received no noise complaints from our neighbours. It was a fun night.

I attended a Literacy Society meeting, we had so much to consider that we are meeting again next week.

This past Saturday I attended the grad ceremonies at CMES. It was a well attended event and it was good to see the community celebrating these young people and their achievements.

Yesterday I attended the Connected Coast presentation put on by the SRD. While I don't understand all the numbers that get thrown around it was good to try and figure out how we get the last mile delivered. Like most in the audience the bottom line is...will it cost us more? The first half mostly went over my head...but the second half was easier to follow. I think what sticks with me is that it will probably take until 2021 before we see better connectivity here.

Respectfully submitted

Councillor Llewellyn

Fowler/Elder: VOT 335/2019

THAT the Council Reports be received.

CARRIED

K. Bylaws

**1 2019 Tax Rate Bylaw No. 620, 2019
Adoption**

Fowler/Elder: VOT 336/2019

THAT the 2019 Tax Rate Bylaw No. 620, 2019 be received for consideration.

CARRIED

Llewellyn/Elder: VOT 337/2019

THAT the 2019 Tax Rate Bylaw No. 620, 2019 be reconsidered , finally passed and adopted as presented this 18th day of June, 2019.

CARRIED

L. Correspondence

- 1 **Mike Davis, RPF, Tenures Forester, WFP Re: TFL 19 Draft Timber Supply Analysis (Link to information package below)**

<https://www.westernforest.com/wp-content/uploads/2017/10/TFL-19-Information-Package-v1-201905.pdf>

- 2 **Aline Carrier, Uu-a-thluk Building Coordinator, Nuu-chah-nulth Tribal Council & Irine Polyzogopoulos, Uu-al-thluk Communications and Development Coordinator, Nuu-chah-nulth Tribal Council Re: Sponsoring a child to attend science camp.**

- 3 **Arjun Singh, UBCM President Re: Council's resolutions to be presented for consideration at the 2019 UBCM Convention in September.**

- 4 **Rebecca Bishop, Program Officer UBCM Re: 2018 CEPF Emergency Operations Centres & Training- Emergency Communications and Training Project**

- 5 **Rachel Blaney, MP Re: Reply from Fisheries & Oceans -regarding Chinook fishery closures.**

- 6 **Rachel Blaney, MP Re: Cellphone towers- Response to Petition**

Llewellyn/Elder: VOT 338/2019

THAT these correspondence items received.

CARRIED

Fowler/Elder: VOT 339/2019

THAT all items be pulled for discussion.

CARRIED

- L1 **Council requested to meet with Mike Davis regarding WFP's information package between July 2-10 (excluding July 5th).**

- L2 There was a brief discussion on this correspondence item and a subsequent motion made.

Fowler/Llewellyn: VOT 340/2019

THAT the Village of Tahsis donate \$50 towards sending a student to camp.

2 "yes votes"

2 "no votes"

- L3 Councillor Llewellyn spoke to this correspondence item. Council supports the resolution and agreed to send a letter of support to the Minister of Education.

- L4 2019 UBCM Re: Requesting a meeting with Premier John Horgan or other Cabinet Ministers. Council will hold a Committee of the Whole meeting following the July 2nd regular meeting to discuss which Cabinet Ministers to seek meetings with and the topics to be discussed.

- L5 There was a brief discussion on this correspondence item. CAO confirmed that a letter had been sent to Minister Wilkinson Chinook Salmon strategy.

- L6 There was a brief discussion on this correspondence item.

M. New Business

None.

N. Public Input #2

A member of the public inquired into the number of OCP survey that were completed and if the data collected would be publicly available. Staff responded approximately 100-150 surveys and outlined the "next steps" which included a workshop later in the summer.

A member of the public spoke about the poor cell service on the North Island.

Rise and Report

None.

Adjournment

Llewellyn/Fowler: VOT 341/2019

THAT the meeting be adjourned at 8:23 p.m.

CARRIED

Certified Correct this

2nd Day of July 2019.

Chief Administrative Officer

H1

VILLAGE OF TAHSIS

Report to Council

To: Mayor and Council

From: Mark Tatchell, CAO

Date: June 24, 2019

Re: Island Coastal Economic Trust (ICET) – Economic Infrastructure and Innovation Program (Stage 2) Grant Application

PURPOSE OF REPORT:

To seek Council’s consideration of this application in support of constructing Phase One of the Community Unity Trail.

OPTIONS/ALTERNATIVES

1. Approve the grant application as prepared by staff and submit it to ICET;
2. Amend the grant application;
3. Do not approve proceeding with the grant application; and
4. Any other alternative that Council deems appropriate

BACKGROUND:

On March 23, 2018, ICET approved \$387,080 in funding for constructing Phase One of the Community Unity Trail. This amounts to 50% of the Phase One project budget.

The ICET Economic Infrastructure and Innovation Program grant approval process involves two steps – an initial review by the appropriate Regional Advisory Committee and the Board of Directors and a final review by the Board of Directors. This grant has been approved at the Step 1 stage.

An extension to complete the Step 2 application was granted in October 2018 to allow the Uniting 4 Communities Society to complete the *Forest and Range Practices Act* application. ICET has requested that the Step 2 application be submitted by July 12th. The application will be considered by the Board of Directors at its October 2019 meeting.

The grant application, attached to this report, includes new supporting information based on the material prepared for the FRPA application. Not included are the letters of support for the project and the detailed engineering documents prepared by Onsite Engineering Ltd. Those can be provided to Council if requested.

POLICY/LEGISLATIVE REQUIREMENTS:

1. N/A

FINANCIAL IMPLICATIONS:

As per the attached budget, the project budget is \$117,000 short of the estimate funding needed to complete Phase One. Moreover, the ICET and Rural Dividend funding is contingent upon the Ministry of Forests, Lands, Natural Resource Operations and Rural Development granting the trail provincial designation and authorizing construction under FRPA.

STRATEGIC PRIORITY:

Yes.

- Improve and promote municipal trails and seek provincial statutory authorization for new trails outside of the municipal boundary

RECOMMENDATION:

Option 1 (Approve the grant application as prepared by staff and submit it to ICET)

Respectfully submitted:



Mark Tatchell, CAO

ECONOMIC INFRASTRUCTURE & INNOVATION PROGRAM | STAGE TWO

For ICET funding requests over \$50,000.

SECTION 1 – PROJECT NAME

Please select a project name that captures the essence of your project.

COMMUNITY UNITY TRAIL CONSTRUCTION (PHASE ONE)

SECTION 2 - APPLICANT INFORMATION

APPLICANT INFORMATION

Name of Organization:	Village of Tahsis		
Street Address or PO Box:	PO Box 219		
City/Town/Village:	Tahsis	Postal Code:	VOP 1X0
Phone:	250 934-6344	Fax:	250 934-6622
Email:	reception@villageoftahsis.com		
Incorporation/Business/Society Number:			

DESIGNATED OFFICER (SIGNING AUTHORITY)

Officer's Name:	Mark Tatchell		
Title:	Chief Administrative Officer		
Street Address or PO Box:	PO Box 219		
City/Town/Village:	Tahsis	Postal Code:	VOP 1X0
Phone:	250 934-6344	Fax:	250 934-6622
Email:	mtatchell@villageoftahsis.com		

PRIMARY CONTACT (IF DIFFERENT FROM DESIGNATED OFFICER)

Name & Title:			
Street Address or PO Box:			
City/Town/Village:		Postal Code:	
Phone:		Fax:	
Email:			

SECTION 3 – PROJECT INFORMATION

1. EXECUTIVE SUMMARY

This project will construct the initial 11 km of multi-phase, multi-purpose trail from the Tahsis trailhead to the headwaters of the Little Zeballos River. When fully constructed, the 25 km trail will link Tahsis to Zeballos and the First Nation community of Ehatis. The project is a joint venture by the Villages of Tahsis and Zeballos and the Mowachaht/Muchalaht and Ehattesaht/Chinehkint First Nations. This application seeks \$387,080 which represents 50% of the total budget. A Rural Dividend contingent grant of \$200,000 has been awarded. The remaining \$187,080 (24%) will be contributed by the Villages of Tahsis and Zeballos and the Mowachaht/Muchalaht First Nation and the Ehattesaht/Chinehkint First Nation as well as additional fund raising from the Rural Dividend program and the private sector. The overall project is expected to generate up to \$546,000 annually for the first three years in new tourism revenue for the region, contributing to the regional economy, spurring new businesses and job creation.

2. INVESTMENT/SECTOR AREA

Specify which area of investment/sector you are applying under.

- Industry and Business Support
- Downtown Revitalization
- Strategic Tourism Infrastructure
- Destination Trails
- Innovation Infrastructure

3. PROJECT RATIONALE

Explain what issue or opportunity your project addresses and why this is important to your community and/or region?

The economy of the Nootka Sound region has exhibited trends common in small remote formerly forestry or fishing dependent communities across British Columbia. The population of Tahsis was 1351 in 1970, 607 in 2001 and is now 248 according to the 2016 census. Zeballos recorded 232 residents in 1996, 189 in 2006 and 107 in 2016, a decline of over 50% in 20 years. Population trends for the First Nations partners are not available.

Between 1972 and 1998, average household income in the region was higher than the Provincial average. Since contractions in the forest and fishing sectors in the early 2000s, the average household income has fallen below the average.

The reasons for the decline in population and household income are: 1) the shrinking of the forest industry from 1980 to the closure of two sawmills in the region by 2003 and 2) shrinkage in the size of the commercial fishing fleets in Tahsis and Zeballos. Moreover, while there are still logging operations within the Nootka Sound region, Tahsis and Zeballos in particular see little direct benefit.

To combat the declining populations caused by the loss of resource-based employment, the Village of Zeballos (2014) and Tahsis (2015) completed Economic Development Strategies (attached). Both contain several actions aimed at increasing the appeal of the community for tourism and new resident attraction and both identify trail development as an action priority. The Community Unity Trail (“CUT”) is a multi-community effort involving these two municipalities and two First Nations (Mowachaht/Muchalaht and Ehattesaht/Chinehkint) to retain businesses and residents as well as stimulating the regional tourism economy.

The regional tourism economy needs a larger flow of visitors in order to be sustainable, meaning it can support basic visitor services for most of the year. This region experiences its greatest tourist influx during the May-September period when the sport fishing is most active. Quad/ATV riding season begins earlier in the year and ends later. By establishing a tourism product and service in the “shoulder” seasons the Community Unity Trail creates new market revenue.

The wilderness beauty of the north west coast of Vancouver Island – mountains, ocean, fjords, beaches, wildlife, forests, caves and karst, waterfalls – is a natural tourism draw. This trail offers an accessible means of enjoying this diverse and breathtaking environment.

This trail project utilizes existing assets built for resource extraction, Forest Service Roads, for recreational and eco-tourism opportunities. This re-purposing or multi-purposing of resource roads potentially offers new opportunities to Tahsis, Zeballos, Ehatis and other communities on the North Island by opening up Crown lands for tourism services and products.

Although the Mowachaht/Muchalaht and Ehattesaht/Chinehkint have rich history and culture, there is limited information denoting their presence and informing visitors and residents about these two Nations. Through signage the trail will celebrate the history and contributions of these nations thus providing a platform for these two Nations to communicate important facts to a broader audience which is an important facet in advancing Reconciliation

4. PROJECT DESCRIPTION

Provide a detailed description of the project and the objectives and outcomes. Please attach all relevant project design and engineering documents or other information that will help clarify project objectives.

The Community Unity Trail is a multi-phase, multi-use recreational trail connecting the Villages of Tahsis and Zeballos and the First Nation community of Ehatis. Having completed the engineering work and environmental assessments and having submitting the recreational trail application under the *Forest and Range Practices Act*, this grant application seeks funding for the construction of the first section from the trail head in Tahsis to the Little Zeballos River headwaters. Most of the fully completed trail utilizes two deactivated forest service roads (FSRs). New trail construction is needed to link the two FSRs, which is entailed in this first phase. The procurement and construction including trail head

infrastructure and signage in Indigenous languages for the first section is included in this application.

This initial 11 km section of the trail climbs from Tahsis toward Extravagant Creek offering viewpoints of the Tahsis Inlet toward Nootka Sound. The summit elevation is 670 meters (2200 feet). From that point there are commanding views of the steep and stunning fjord which runs due south toward the Sound, Nootka Island to the west and Mt. Conuma to the east. Nootka Island is home to Friendly Cove or Yuquot where Captain Cook first arrived in 1778 and later Captain Vancouver in the 1790s. This area, including Tahsis, has been the territory of the Mowachaht/Muchalaht First Nation for over 2,000 years.

After crossing Extravagant Creek, the trail passes the ethereal Coral Caves which are easily entered and explored on foot. The trail then winds through majestic old growth forest and eventually descends by properly engineered switchbacks to the headwaters of the Little Zeballos River.

The second and final section of the trail (not included in this application) follows the Little Zeballos River to Zeballos crossing several streams, some fish bearing with runs of Coho and chum salmon. There are many late season angling opportunities along this section of the trail. Closer to Zeballos, a spur trail will be constructed along Bingo Creek leading to a wide estuary on the Zeballos Inlet. This will become a day use or campground area when this section is constructed. The trail ends in the heart of Zeballos allowing easy access to food, fuel and lodging for trail users.

The trail will be constructed to primarily accommodate all-terrain vehicles/quads and off-road motorcycles (dual sport), but mountain bikers and hikers may also use the trail.

A comprehensive (over 300 page) application under the *Forest and Range Practices Act* (“FRPA”) to have the trail designated under s. 57 of the Act as a provincial recreation site was submitted to FrontCounter BC in March 2019. As of this date, Ministry of Forests, Lands, Natural Resource Operations and Rural Development Recreation Sites and Trails staff have responded to the application written seeking additional information which is being gathered by the project team. Ministry staff have attended trail planning meetings and have been briefed on the proposed trail construction plan and future operational plans as it pertains to the statutory application process. Onsite Engineering Ltd. prepared the FRPA application using LiDAR data to show the trail design, bridge crossings and environmental aspects.

5. PROJECT ACTIVITIES

Describe the specific activities that the project funding will be used for. This should relate directly to the key budget categories.

1. Project manager contractor/hired.
2. Competitive procurement for construction contractor
3. Bridge and trail engineering reviews.
4. Procurement and construction of 2 new bridges and 3 new bridge abutments

5. Agreement with partnering First Nations on historical and cultural information to be posted at the Tahsis trailhead and other locations. Agreement with partnering First Nations on Indigenous languages on trail signs.
6. Procurement and construction of Tahsis trailhead infrastructure, picnic tables, kiosks (with First Nations history and culture information), rain shelter, gates.
7. Brushing, pullback, cross ditching and culvert clean outs on the Extravagant mainline.
8. Upgrading Extravagant main stream crossings.
9. Constructing new trail section from Extravagant mainline to the Little Zeballos mainline.
10. Establishing terms and conditions of use for this first phase of the trail.

6. PROJECT TIMELINES

Estimated Project Start Date: January 6, 2020

Estimated Project Completion Date: September 30, 2020

Implementation Plan:

Provide a detailed timeline which specifies when key milestones will be achieved.

ALL DATES ARE IN 2020

March 2	Tender issued for project construction, including trail construction and trailhead infrastructure
March 23	Evaluation of bids completed and contract awarded
April 6,	Pre-construction meeting
April 20	Mowachaht/Muchalaht First Nation and Ehattesaht/Chinehkint First Nation confirm locations of cultural and historical importance and content, e.g., culturally modified trees, and the design of signs with their respective languages
April 27	Brushing, ditching and culvert cleanouts of Extravagant Main completed
May 15	Bridge construction completed
July 31	Construction of new linking trail section completed
August 31	Trailhead construction (picnic tables, kiosks, rain shelter and locking bollards) and parking area completed
September 15	Operating policy and procedures completed
September 30	Official opening

7. ALIGNMENT WITH ECONOMIC DEVELOPMENT PRIORITIES

Explain how your project aligns with local, regional, provincial or industry economic development priorities and strategies. Please refer to specific strategic documents.

The project will increase economic development and resilience by enhancing the region's appeal to tourists and amenity migrants. Nootka Sound region offers high calibre outdoor recreation experiences in a pristine environment that is relatively accessible (compared to Haida Gwaii or the Great Bear Rainforest, for example). Tahsis and Zeballos/Ehatis offer a range of adventure and recreation activities on land and water. Both communities are actively engaged in marine tourism marketing and support sport fishing promotion and activities. The CUT reinforces the existing nucleus of tourism products and experiences and, importantly, attracts a new market segment that will also make use of other outdoor recreation products. The project contributes to the diversity and critical mass that is required to make the region a sustainable tourism destination.

Community and regional resilience depends on stopping the outflow of residents and attracting new full-time residents. There is a substantial body of research that shows that for small communities that are rich in natural amenities, tourism is the primary source of attracting new residents. A demographic movement named amenity migration refers to the movement of people from urban areas to rural communities where the motivation is the quality of natural amenities and a perceived better quality of life. Additions to recreational opportunities increase the likelihood that potential amenity migrants will visit and that they will choose to relocate.

The Ministry of Transportation and Infrastructure completed a multi-million-dollar upgrade to the Head Bay Forest Service Road in 2018 in recognition that safe reliable transportation corridors are fundamental to economic development. Telus is committed to providing cell phone service by fall 2019 and the Connected Coast will deliver fibre optic to support broadband internet by 2021.

Based on a Business Case Analysis (which was undertaken with support from ICET), the anticipated annual increment in tourism revenue from the trail is \$546,000. This is a significant revenue stream for a region with fewer than 1200 residents. Importantly, the revenue will be shared across the region (as described in two sections down). It is enough of an injection for small businesses to add services or products, extend their hours or extend their seasons. The motorized segment is a three-season opportunity, extending what is for many tourist-oriented businesses a short season tied to sport fishing.

Tahsis has a 2015 Economic Development Strategy (attached). Section 3.2 notes the need for partnerships, including with other communities and First Nations. The project supports that goal by creating a partnership among two local governments and two First Nations.

Section 1.2 aligns the Strategy with the economic development policies of the Village's Official Community Plan, including business retention and diversification, resident attraction, working in partnerships and favouring development that is ecologically sustainable. The project contributes to those objectives.

Tourism is one of five Sector Themes. Section 4.4 recommends several actions that would improve the Village's appeal to visitors: village beautification, support for investment in visitor accommodations, clean up of mill sites, waterfront asset improvement and transportation improvements.

Strategy 13 is directed to tourism development. It calls for support in the development of new trails, events and facilities. It recommends packaging of tourism opportunities in order to increase appeal.

The 2014 Economic Development Strategy for Zeballos observes on page 10:

Communities throughout the province are recognizing the opportunities associated with recreational trail users as a source of much needed tourism revenues and drivers of economic development for rural communities and urban centres alike.

Consequently, among its economic development priorities:

Tourism recreational infrastructure: The focus of the conversation on tourism infrastructure was on trails in the region that would help to attract visitors for mountain biking, hiking and potentially some motorized recreation. There was also recognition that the trails would support other community goals as well, including those related to health, recreation and social wellbeing.

8. PROJECT BENEFITS

Estimated temporary jobs (during construction/implementation):

Estimated Temporary jobs: 4.0 FTEs (1800 hour basis) – 2.5 semi-skilled, 1.0 skilled and 1.0 professional

Estimated direct permanent jobs (once project is complete): Once the complete 25 km length of trail is constructed and operational, the trail will generate at minimum 2 FTEs in operations and maintenance year round and up to 4 seasonal positions responsible for trail operations, maintenance and security.

Incremental Economic Benefits:

Detail all new, incremental economic benefits to the community and/or region.

The most recent and rigorous study on ATV tourism spending is a 2015 Oregon study (Lindberg, K. and Bertone-Riggs, T. 2015. Oregon Off-Highway Vehicle (OHV) Participation and Priorities. Salem, OR: Oregon Parks and Recreation Department.). That study had a large sample and used rigorous statistical analysis. Average per person spending on non-local, multi-day trips was \$120 USD or about \$150 CDN. The largest expenditures were gas (34%), food (26%), restaurants (13%), campground (9%) and motel (5%). More than half of the total spending of ATV riders in the state occurred in a single coastal region (one of eleven regions) that is well populated with travel amenities. Spending in remote regions was in the order of half of the state average. ATV riders spend considerable amounts on hospitality amenities – mainly food and alcohol but also sometimes lodging. As noted elsewhere, they are capable of being self-reliant taking food, fuel and water they need with them and camping. The Oregon study found that riders also have interests in fishing charters, whale watching and eco-tours in the region, which mirrors the other types of tourism opportunities in the Nootka Sound region.

The Business Case Analysis concluded that once the entire trail is completed the annual number of riders for the first three years would be 910. Based on the Oregon study, a two-night stay would amount to \$600.00 in spending for 2 people. This would generate \$546,000 in new tourism revenue for the region. In addition, ATV tourists would potentially take advantage of the other outdoor recreational tourism opportunities such as fishing charters, kayaking, diving and eco-tours generating indirect economic benefits.

Once the trail is operational, more and better data could be collected from visitors and/or operators regarding the number of ATV visitors and spending.

Increasing the overall number of annual visitors would also create demand for other services and businesses. As noted elsewhere, the Mowachaht/Muchalaht First Nation have expressed an initial interest in developing a campground and staging area on their reserve lands in Tahsis.

9. PERFORMANCE MEASUREMENT

Describe how you intend to measure success in achieving project benefits. Identify baseline indicators that will be used to measure the success of your project.

Project objective:

Construction of 11km of the initial section of the trail

Performance indicator:

Construction completed according to specifications and on time and on budget.

Project objective:

This section of the trail evidences environmental values and aesthetic qualities.

Performance indicator:

Survey of trail users to gather their opinions and assessment of the trail.

Project objective:

Increasing the awareness and understanding by trail users of the history, culture and languages of the partnering First Nations.

Performance indicator:

Trail signage describing the history, noting culturally significant sections of the trail and using Indigenous languages on trail markers.

Project objective:

Establishment of trail operations organization led by First Nations partners.

Performance indicator:

Financial, human resources, legal, policies and procedures, training, and equipment aspects fully addressed and implemented.

10. COMMUNITY CONSULTATION AND SUPPORT

Detail any consultation processes undertaken and detail community/regional support and partnerships (please attach letters of support).

The project involves two incorporated municipalities and two First Nations. The name, Community Unity Trail, embodies the cooperation of the four partner communities and their appreciation of their shared economic futures.

The trail traverses the traditional territories of the Mowachaht/Muchalaht First Nation and Ehattesaht/Chinehkint First Nation. The participation of these First Nations in the CUT partnership signals a substantial commitment to work collectively for shared prosperity. The project will create economic opportunities for all four partners. For the Mowachaht/Muchalaht, there is the potential for developing reserve lands on the Tahsis Inlet as a campground, parking area and retail for ATV/Quad riders and other trail users. For both First Nations, there are opportunities for their members to provide cultural tours as well as being employed in the trail construction and on-going trail management and maintenance.

The experience of working together will strengthen relationships among the four communities. Inevitably, by working together on a tourism venture, skills will be shared. The quality of the project (trail, hospitality, and culture) will be shaped by the contributions of the partners and their communities.

The four communities have joined together to incorporate a non-profit society – the Uniting 4 Communities Society – which is the legal entity which will be responsible for trail governance and management. The Society has 8 directors – 2 from each community – selected by the communities. The society held its second annual general meeting in Zeballos on May 24, 2019.

Finally, this local government and First Nations integrated economic development project could serve as a model of joined up planning and development.

Letters of support from the two First Nations are attached.

The ATVBC, the provincial ATV and Quad riders organization, has been involved with the project and supports it, as do the Campbell River ATV and Comox Valley ATV clubs.

A letter of support from Gerald Whalley, Electoral Area “A” director is also attached.

The Village of Tahsis council adopted an Off Road Vehicle bylaw in 2018 to support and regulate the use of Off Road Vehicles on all municipal roads within the Village. All roads within the Village are part of the designated trail under the bylaw.

11. ORGANIZATION CAPACITY

Organization Profile

Describe your organization and its primary mandate. Attach a copy of your latest annual report.

The Village of Tahsis is a municipal government established by Letters Patent in 1970. Like all municipal governments, its mandate is set out in the *Community Charter* and the *Local Government Act*. A copy of the 2018 Annual Report is attached.

Project Management

Please indicate how the project will be managed and who the management team will be.

The four communities will establish a project steering committee to provide oversight and governance for the project. The steering committee will recruit a project manager with experience and skills in trail construction. Although the project manager will under contract to the Village, he/she will functionally report to the project steering committee. The project manager will be responsible for overall project management – scope, schedule, budget - and the delivery of all aspects of the project. The project manager will report to the steering committee who, in turn, will communicate to the four communities and other stakeholders.

Organization expertise

Please detail your organization's previous experience with similar projects and/or technical capacity and expertise to manage the project.

Over the past three years the Village has managed over \$4 million in capital projects (roads, water, sanitary and storm) funded through grants from senior levels of government. The projects completed in 2017 and 2018 were completed on time and budget and met the terms and conditions of the funding agreements. Moreover, the projects resulted in improved public services through asset repair and renewal. In addition, the Village has completed multiple program specific projects also funded externally. The Village has a very competent management team with major project experience at the local and provincial government level. Moreover, the Village has a comprehensive procurement policy which incorporates best practices as well as strong financial internal controls. As noted above, the intention is to recruit a skilled project manager for this project rather than manage the project internally.

Financial Capacity

Indicate how your organization will finance project costs pending reimbursement. Attach a copy of your most recent financial statements.

The Village will either fund the project from internally (e.g., reserves) or obtain short-term borrowing from the Municipal Finance Authority to manage cash flow in order to meet progress billings, for example. The Village has experience obtaining short term borrowing from the MFA. The Village's director of finance is a CPA who has experience with capital project financial management.

12. PROJECT SUSTAINABILITY

Describe how the facility or project will be sustainable in the long term (structure of operations, revenue streams, expenses, ongoing maintenance, capital upgrades etc.). Please attach relevant projected cashflow statements.

The Uniting 4 Communities Society constitution states:

To develop and manage community based, shared use trail system in the "Tahsis-Zeballos Mowachaht/Muchalaht First Nation-Ehattesaht/Chinehkint First Nation Region" in order to offer trail-based tourism products that will maximize economic development opportunities for the region in an environmentally responsible manner.

Going forward, the society will assume the governance and management responsibilities for the trail as the Forest and Range Practices Act application has been made by the society. A trail management plan has been developed (attached) and the society is also expected to prepare a trail sustainability plan.

As noted in the trail management plan, it is expected that the one or both of the First Nations will use the trail as an opportunity for job training and creation. Fund raising will need to continue from grants and from the private sector once the entire trail is constructed.

13. MARKET ASSESSMENT AND COMPETITIVE IMPACT

Describe all target markets the project is seeking to serve. Identify any issues related to competition with other organizations or businesses or impacts on adjacent communities or region.

The analysis of competitiveness was undertaken as part of the business case analysis. The following was based on conversations in 2016 with representatives of 26 ATV clubs in British Columbia and Alberta and from the OHV associations in those provinces and Washington state.

The most important factors in the appeal of a riding area are:

The ideal situation is nearby Crown land containing logging roads and trails. On Vancouver Island, the privately held lands that were once part of the Esquimalt & Nanaimo Railway are an obstacle for riders. Riders are excluded and cut off from Crown land. Riders look for areas they can use and there are not many dedicated motorized or even multi-purpose trails on the Island. Therefore, competition is low on Vancouver Island, making this trail appealing to Vancouver Island riders.

The Powell River/Sunshine Coast region and Lower Mainland/Fraser Valley region have limited accessible trail areas. Generally, riders travel into the near Interior for riding. The CUT competes with the limited local trails and with the Nicola, Similkameen, Thompson Rivers and Okanagan Valleys, which have abundant riding opportunities. The CUT is competitive with these regions, on the basis of proximity and accessibility.

Across the rest of BC accessible trails on Crown Land are abundant. Respondents from most clubs said they have high-quality riding areas in their “backyard.” When riders seek new terrain, they have a wide choice of regions within a relatively short radius. Competition, on the basis of riding options, is high in the rest of BC.

The situation in most of Alberta is similar to the BC Interior: competition is high. However, there are very few places to ride in Washington State, so competition is low.

Abundance and variety of trails are the cardinal virtues for ATV riders. Circular routes or loops off main trails are valued. A variety of terrain, viewpoints and destinations (lakes, summits, communities, historical sites) are valued. Three-metre-wide trails are optimal.

The pattern of competitiveness for trail attributes aligns with the proximity and accessibility. Vancouver Island and the coastal regions have only a few areas with enough trails to occupy a rider for several days. However, ATV clubs on Vancouver Island are attempting to create an extensive trail network using forest service roads which would ultimately establish hundreds of kilometers for trails traversing the North Island.

Unique riding conditions are appealing. High elevation trails, trails along waterways or seashore, through sand dunes, canyons and old growth forest are examples. Competitiveness (appeal) of the CUT will be increased by routing it to take advantage of the unique features of a west coast Vancouver Island experience, routing the trail to “destinations” and providing basic trails amenities such as signs, picnic tables and ocean-side campground.

Like most tourists, motor sport recreationists want to sample the local hospitality and culture. They have a range of tastes in accommodation and quality of dining. Many like to participate in other forms of outdoor recreation and some are interested in the history of places they visit. The most likely age cohort to travel is over 55 years. ATV club members, the most likely riders to travel with their machines, have a median age of about 60 years. The types of activities they participate in is limited by their age. Many of them ride quads because they no longer have the mobility for hiking.

Without going through the geographic regions, it can be said that the CUT region has a smaller range of amenities compared to other regions. The relative lack of amenities available means that the CUT partner communities will work among themselves and with the business community to utilize existing tourism products and to develop products that appeal to motorized tourists.

Psychological appeal plays a large role in where tourists decide to go. The CUT product competes well, and contrary to tangible factors, is more competitive in the distant geographic regions on the basis of evocative and emotive motivators (EEM).

The CUT product's most compelling EEM are the seaside experience, rainforest experience, new frontier caché and end-of-the-road caché. Vancouver Island and mainland coast riders will be somewhat compelled by these motivators. Riders from the Fraser Valley, rest of BC and Alberta will be strongly compelled by these motivators.

Because there are fewer options on Vancouver Island, Island riders will be drawn to ride the CUT and, even more so, if it connects them with other trails. Riders from the south coast, Lower Mainland and Fraser Valley, who already frequently travel with ATVs, may be less likely to be drawn, but some will come. With so many extensive areas to choose from in the Interior, where lengthy circuits and ample amenities are available, CUT does not compete as well against riding experiences in the rest of BC. It does compete well with Washington State. It is the EEM motivators that will compel riders to visit.

MARKETING AND COMMUNICATIONS PLAN

Describe how you will market your project/facility in the short term and long term to ensure optimal results. Describe how you will acknowledge ICET's contribution and those of your other funders.

Until the entire trail is constructed, marketing will be limited to communicating the status of the project with stakeholders, including ATV clubs and similar groups. Once the trail is constructed, it is expected that the society will promote the trail nationally and internationally on social media sites, and various club websites. ICET, the Province of BC and any other funders will be acknowledged on all public communication.

14. RISKS

Describe the risks related to the project and how you will address them (ie: cost overruns, obtaining tenure, obtaining matching funding, changes to the economy etc.). List any approvals and permits required to complete the project.

Risk: MFLNRORD could reject the *Forest and Range Practices Act* (FRPA) application for trail designation and construction authorization

Mitigation: Municipal staff and engineers are responding to questions from Ministry staff arising from the FRPA application. It is expected that the approval process will be iterative as the Ministry works through the technical, statutory and policy consideration.

Risk: MFLNRORD could reject Rural Dividend funding application

Mitigation: MFLNRORD has advised that once the FRPA approval is granted, that the project can apply for further Rural Dividend grants. At the 2018 UBCM conference Minister Donaldson's staff advised the Village of Tahsis delegation that the provincial government supports this project and wants the trail to be constructed.

Risk: Cost overruns for construction

Mitigation: A 20% contingency has been added by the applicant to the construction estimate.

Risk: A statutory right of way cannot be negotiated with one or more private property owner

Mitigation: While not the preferred solution, the municipalities can exercise their right to expropriate.

15. FUNDING AND BUDGET

Please download and complete the Funding and Budget Excel workbook.

SUPPORTING DOCUMENTATION

- Completed Funding and Budget Worksheet
- Organization's latest financial statement (audited if available)
- Organization's annual report
- Formal letter(s) of support (recommended)

SUBMISSION

Application Form and all supporting documents should be submitted electronically, by email to info@islandcoastaltrust.ca

Please do not submit hard copies of the application by mail or fax.

TRAIL PROJECTS MUST COMPLETE SCHEDULE A

DOWNTOWN REVITALIZATION PROJECTS MUST COMPLETE SCHEDULE B

AUTHORIZATION

I/we certify that the information provided in this Application Form is to the best of my/our knowledge, complete, true and accurate and the proposal including plans and budgets is fairly presented.

I/we authorize the Island Coastal Economic Trust to make any enquiries of persons, firms, corporations, federal and provincial government agencies/departments and non-profit organizations operating in our organization's field of activities, to collect and share information with them, as Island Coastal Economic Trust deems necessary, in order to reach a decision on this application, to administer and monitor the implementation of the project and to evaluate results after project completion.

I/we agree that the information provided in this application form will be shared with the appropriate Regional Advisory Committee and Island Coastal Economic Trust staff and consultants.

I understand that the information in this application may be accessible under the Freedom of Information Act (FOI).

I/we also understand that all Trust correspondence, relative to our Application, must be kept confidential and that any breach whatsoever of confidentiality will immediately result in the annulment of the Application.

I/we also understand that ICET will not be responsible for any costs incurred in the preparation of this application, or any subsequent application for funding from the Trust, and this application is being prepared entirely at my/our own risk and cost.

Signature of Authorized
Representative(s):

Printed Name(s):

Title(s):

Date:

SCHEDULE A – DESTINATION TRAIL PROJECTS

If you are requesting funding for a trail project, please complete the following section.

1. PROMOTE TOURISM ATTRACTION AND INCREMENTAL ECONOMIC BENEFITS

Describe the potential to attract new tourism to the area, retain tourism for longer periods or provide incremental economic benefits to area businesses and communities.

The business case analysis concluded that tourism in smaller communities on North Vancouver Island is in decline due to decline in population. There are fewer hospitality and other services available to attract tourists than before. In the estimates of the number of riders who will visit the CUT, the detrimental impact of few services on market appeal is noted. Nootka Sound has a modest market recognition as a remote, pristine adventure tourism and fishing destination. Name recognition is valued in brand development and marketing messages.

The Village's economic development strategy recommends several strategies that would improve the Village's appeal to visitors: village beautification, support for investment in visitor accommodations, clean up of mill sites, waterfront asset improvement and transportation improvements. Strategy 13 is directed to tourism. It calls for support in the development of new trails, events and facilities. It recommends packaging of tourism opportunities in order to increase appeal. Current tourism resources are meagre. The positive side is that there are ample unexploited tourism development opportunities.

The CUT is part of a vision for an extensive network of trails in the North Island. The CUT is a necessary step toward creating the larger system and benefitting from the volume of visitors that will be attracted to an extensive, managed trail system.

It is a challenge for small communities to develop and market their tourism assets. Small steps toward diversification are likely the only route, aside from investment attraction. The CUT is an addition to the product array of the region. The development of tourism product is synergic. Every addition to the product spurs development across the sector. The CUT is one piece in the development of tourism in the region. It will draw visitors who participate in the other forms of outdoor recreation currently offered. Nature-based and marine tourism are just two other markets that should be developed alongside motorized trail tourism.

CUT is a regional initiative. Even without the trail, it makes very good sense for these communities to market collectively. They are then marketing a sizeable array of tourism experiences with, presumably, a shared budget.

For the incremental economic benefit, see the response to Question 8.

2. SIGNIFICANCE OF TRAIL

Describe the significance of the trail and its ability to gain international, national or provincial recognition.

The Island Coastal Economic Trust ATV Research Report prepared in 2016 for this project lists primary components of an ATV trail: the people, the route, the trail, the experience, the diversity of riders and the quality of supporting infrastructure. These six characteristics are based upon primary research conducted by the Quad Riders ATV Association of British Columbia.

The trail will become known based on the volume of riders (and the riders who report or share their experience), the experiences of those riders and marketing efforts by the society. The following considerations suggest that the trail is well positioned to gain extensive recognition.

- There are a significant numbers of ATV users on Vancouver Island and in British Columbia.
- There is a lack of ATV recreation locations on Vancouver Island and throughout coastal British Columbia.
- ATV users are high earners who are willing to travel to recreate.
- As a target market, ATV users may be more resilient to high ferry costs than other tourist groups because of the lack of comparable ATV related infrastructure, the high-cost of ATViing in general and because of the higher than average annual income of ATV users.
- The region has an existing network of active and inactive logging roads that are used by groups of ATV riders and could serve as a basis for additional trail development.
- The region offers varying terrain, the additional recreational opportunities (fishing, hiking, camping, etc.) and the potential for the beautiful views that ATV users indicate as being important factors in a high-quality riding experience.
- There are existing groups of ATV users and ATV clubs who are passionate about developing the North Island into an ATV recreation destination.
- The recent completion of the Pye Mountain ATV Recreation Site demonstrates the commitment and capacity of regional ATV clubs, while also offering the unique opportunity to create a cluster of ATV riding locations on the North Island.
- The CUT could attract large numbers of off-Island tourists during the high season, while attracting Vancouver Island based ATV users on weekends.
- Despite the remoteness of the trail and the absence of an active ATV organization in the communities, regional ATV organizations have stated their support of the project and their belief that a properly designed and managed trail will be a success. Moreover, this trail could leverage existing points of interest and develop camping infrastructure to improve the trail and encourage longer visitor stays and a larger, more diverse target market.

3. COLLABORATIVE PLANNING

Describe how the planning process includes engagement and fosters collaboration with key stakeholders.

The planning for this project began in November 2015 and has continued over the past almost 4 years. Villages of Zeballos and Tahsis Councils, the Mowachaht/Muchalaht and Ehattesaht/Chinehkint First Nations have established a supportive, respectful and extremely positive working relationship which has continued as the communities have worked through issues regarding the implications of this trail on the territories of the two First Nations.

From the beginning other key stakeholders have been businesses such as Western Forest Products and BC Hydro; Campbell River ATV Club and ATV BC/Quad Riders Association; Island Coastal Economic Trust representative; the former Ministry of Jobs, Tourism and Skills Training (now Ministry of Forests, Lands, Natural Resource Operations and Rural Development) representatives have all participated in the planning meetings in various capacities.

In preparing the FRPA application, the society directors (2 from each community) were directly involved in preparing the Trail Operational Management Plan (which is attached).

The society structure (constitution and bylaws) will foster on-going collaborative planning as the society takes on increasing responsibility for the trail management and governance.

4. VALUE FOR COST

Provide an accurate assessment of all trail costs including a breakdown per metre.

The full project cost for this initial section of 11 km is \$774,160 which equates to \$70.38 per metre. Although most of this initial section utilizes the existing FSR, the 700 metres of new trail section linking the Extravagant Main to the Little Zeballos Main traverses a very steep, wet and unstable slope which will require special construction. Of the entire 25km of the full trail, this is the most challenging and capital intensive sections but it is also the critical “missing link” connecting the two FSRs. On the Extravagant main, minor repairs are required on steeper sections and upgrades are required for stream crossings. This section of the trail offers excellent views of the Tahsis inlet and provides access to the Coral Caves. The environmental assessment of the new linking trail section found no “at-risk” plants, wildlife or ecosystems. There is wildlife evidence – Roosevelt Elk corridor, bear dens and salmon in the Little Zeballos River. This linking section also winds through spectacular old growth forest, which is a shrinking and valuable wilderness attraction.

5. QUALITY ACCESS POINT

Describe in detail the trail access point and its location with respect to communities or key tourism assets. Describe existing or planned parking for public use.

The Tahsis trailhead will be in an existing parking area which is located immediately adjacent to the trail. The parking area also has easy walking path access to the Tahsis Inlet shore. The parking area is patrolled and serviced by the Village. There are pit toilets and garbage cans. A restaurant, drinking water tap, sani-flush station, RV Park and Campground and additional parking are located 500m from the trailhead. A Rec Sites campground is located 6 km from the trailhead. The Mowachaht/Muchalaht First Nation have expressed interest in developing a campground on their reserve lands which are located 4 km from the trailhead along the Tahsis Inlet. If developed, this campground would be close to other services, namely, fuel, grocery store, liquor store, restaurant, hardware store, and the recreation centre.

6. SUSTAINABLE MAINTENANCE AND MANAGEMENT STRATEGY

Describe how ongoing trail maintenance will be managed and funded on a long-term basis.

The society is expected to seek funding for the second and final phase of construction of this trail. Moreover, the society is expected to seek federal (e.g., Indigenous and Northern Affairs Canada) and provincial funding to support employment training for Aboriginal youth for on-going trail maintenance and operations. The society is also expected to research, develop and implement a trail sustainability plan with accompanying policies and procedures.

Until the society is financial sustainable, the communities will support it and the trail project. The details on the trail operations, including maintenance, are described in the Trail Operational Management Plan (attached).

7. SECURED LAND TENURE AND REGULATORY APPROVALS

Indicate if land tenure and required regulatory and environmental approvals have been secured, and if not, describe the process undertaken thus far.

The Extravagant mainline is a current FSR under road permit to Western Forest Products, Inc. Although there are no current harvesting plans, WFP has advised that at some future date there will be industrial activity on the north end of the FSR near the new trail section. WFP supports the development of the Community Unity Trail and has committed to operating to minimize impact on trail users (see emails from WFP representatives). A MOU with WFP will be secured to clarify the FSR/trail sharing on the Extravagant mainline.

A Memorandum of Understanding with WFP will be prepared concurrent with the trail construction.

Approximately 750m of the trail within Tahsis crosses private property. The Village is authorized in law to hold a statutory right of way and Covenant under the *Land Title Act*. Negotiations with the property owner are close to concluding. An appraiser has been retained by the Village to conduct an appraisal so the financial aspect of the negotiations can be settled.

A Public Trail Statutory Right of Way/Covenant has been prepared by the Village's solicitor and will be presented to the landowner in February 2018.

8. STRATEGIC MARKETING PROGRAM

Describe how the trail project addresses the issue of trail marketing and include a plan to market the trail in collaboration with local, regional and provincial tourism destination marketing organizations or other relevant organizations.

The targeted market for the trail is primarily ATV/Quad and trail bike riders in BC, Alberta and Washington State. Riders worldwide may learn about the trail through web presence and social media. Vancouver Island is the most prolific market but surveys indicate that promotion in the lower mainland, Alberta and Washington State will be rewarded. The marketing strategies for all regions will be similar but more intensive in the most promising markets. The key characteristics of the ATV/Quad and trail bike rider market are:

1. Mainly over 55 years with most frequent travellers at post-retirement age
2. Slightly above average annual household income for BC
3. Range of amenity requirements: some camp; others seek comfort rewards after a day's ride
4. Riders also participate in other activities – fishing, hunting and geocaching
5. Length of touring vacation varies
6. Highly social – enjoy events and end of day socializing
7. Obtain travel information from club websites and word of mouth events

Marketing channels will be social media, website, ATV club newsletters and earned media. ATVBC staff have attended planning meetings and the Campbell River ATV club has actively participated in meetings and supported the project. Project representatives from the Village and Mowachaht/Muchalaht First Nation delivered a presentation at the Quad Riders/ATVBC Spring 2018 F2F meeting in Campbell River. This is important because the most effective marketing channel is direct to consumer. The Quad Rider/ATV world is highly social. Riders meet at poker runs, jamborees, AGMs and a host of other informal events. There are 42 ATV clubs listed on the provincial association website. Most of the clubs have websites with latest news columns and/or newsletters received by members. Some clubs use Facebook instead of a website. The Alberta and Washington State Associations are willing to post notices. Three Alberta clubs have been contacted and they are willing to post notices as well.

SCHEDULE B – DOWNTOWN REVITALIZATION PROJECTS

Please complete this section if you are applying for a downtown revitalization project. Please review the Economic Infrastructure Program Guidelines Appendix C prior to completing this section.

1. ECONOMIC VITALITY

Describe how your project activities will result in a more attractive and usable Downtown commercial space while retaining and strengthening existing Downtown businesses, attracting new economic activity into the Downtown, and diversifying the business mix. Please detail any complementary incentive programs or investment.

2. PROFESSIONAL DESIGN

Describe how your design integrates the unique physical, cultural, or historic assets of the community.

3. MARKETING AND PROMOTION

Describe how your marketing plan will promote the Downtown as a focal point of community life, a unique, appealing shopping environment, and as a viable and attractive location for business investment.

4. ORGANIZATION AND COMMUNITY INVOLVEMENT

Describe how the project will engage the community in the initiative and build long-term, collaborative relationships that are essential to sustainable Downtown renewal.

5. RESULTS WITHIN THREE TO FIVE YEARS

Describe how you plan to measure progress related to your downtown economy. If possible, please provide baseline information (pre-project condition) and the anticipated results within three to five years.

6. INVOLVEMENT OF BUSINESS COMMUNITY

Describe how the local business community will be involved in the project.

Island Coastal

TRUST

Economic Infrastructure Program Stage 1 - Funding and Budget

Applicant: Village of Tahsis
Project Name: Community Unity Trail Construction (Phase 1)

Sources of Funding	Cash	In Kind	Confirmed Yes/No	Percent of Total
Applicant's Equity (if applicant is a local government use row below)	\$ -	\$ -		0.0%
Local government (specify below):				
Village of Tahsis	\$ 20,000.00	\$ 10,000.00	YES	
Village of Zeballos	\$ 20,000.00	\$ -	YES	3.0%
Federal Funding Sources (specify below):				
	\$ -	\$ -		0.0%
	\$ -	\$ -		0.0%
Provincial Government Funding Sources (specify below):				
Rural Dividend (4th intake)	\$ 200,000.00	\$ -	NO	30.4%
	\$ -	\$ -		0.0%
Private Sector Contributions (specify below):				
	\$ -	\$ -		0.0%
	\$ -	\$ -		0.0%
Other sources of funding (specify below):				
Mowachaht/Muchalaht First Nation	\$ 10,000.00	\$ -	YES	1.5%
Ehatessaht/Chnehkint FN	\$ 10,000.00	\$ -		1.5%
Request from Island Coastal Economic Trust	\$ 387,080.00	\$ -	NO	58.9%
Subtotal	\$ 647,080.00	\$ 10,000.00		95%
Grand Total	\$	657,080.00		
Project Budget (define categories)				\$ Amount
Construction contractor equipment, salary and wages - trail construction				\$ 430,188.00
Consulting and Professional fees				\$ 43,452.00
Capital and supplies (bridges and trailhead infrastructure)				\$ 190,000.00
Infrastructure related costs - bridge and trailhead infrastructure construction				\$ 110,520.00
				\$ -
				\$ -
				\$ -
Total Project Budget				\$ 774,160.00

H2

SCHEDULE OF AUTHORIZED SIGNERS

Please fill out this form electronically. You will need Adobe Acrobat Reader, which can be downloaded free of charge from Adobe.com. If you are unable to download the free program, please contact us. Submit completed forms to: mfa@mfa.bc.ca.

Organization Legal Name **Village of Tahsis**
 Address **977 South Maquinna Drive, Tahsis BC V0P 1X0**
 Contact Name **Deborah Bodnar** Contact Email **dbodnar@villageoftahsis.com**
 Effective Date **July 2, 2019**

Step 1: Signing authority structure – choose only one

- Any one signer from list
- Any two signers from list
- Two signers – one from List A and one from List B

Step 3: Programs – the signers below will be authorized to sign on the following programs – chose any/all that apply
 If you will be having separate sets of signers for separate programs, please submit a new Signing Structure for each program.

- Equipment Financing
 Short-Term Borrowing
 Long-Term Borrowing
 Pooled Investment Funds
 All Programs (except PHISA)

Part 3: List of Authorized Signers

Please note these names may differ from your authorized PHISA Program signers. The undersigned is a complete and current list of designated signing officers with Municipal Finance Authority:

LIST A – First Name Last Name and Job Title	LIST B – First Name Last Name and Job Title
Martin Davis, Mayor	
Sarah Fowler, Deputy Mayor	
Mark Tatchell, CAO	

Signing Authority - Organization's General Instructions

Organization (Payor) Legal Name:

Village of Tahsis

Effective Date:

January 15, 2016

Signing Authority Structure:

- (i) Any one Signer from list
- (ii) Any two Signers from list
- (iii) Two Signers-one from List "A" and one from List "B"

Organization's Signing Lists (if applicable):

LIST "A"

Jude Schooner
Randy Taylor
Mark Tatchell

LIST "B"

L1

Mark Tatchell

From: Waddell, Lisa <Lisa.Waddell@bchydro.com>
Sent: Friday, June 14, 2019 6:16 PM
To: Mayor Davis
Cc: Mark Tatchell
Subject: BC Hydro Invitation to meet at 2019 UBCM Convention
Attachments: UBCM 2019 BC Hydro Meeting Request Form.docx



June 14, 2019

Mayor Martin Davis
Village of Tahsis

Dear Mayor Davis and Council:

BC Hydro is pleased to be participating in the upcoming 2019 UBCM Convention in Vancouver during the week of September 23-27, 2019.

If you would like to arrange a meeting on a local issue with one of our senior managers while you are at the convention, please fill out the attached form and return it with your email request to Lisa Waddell (lisa.waddell@bchydro.com) by **Friday, July 26th**. We may not be able to accommodate meeting requests received after this date.

Meetings will be scheduled for September 24-26. We will provide full details when we confirm your meeting date and time.

If you have any questions, please don't hesitate to contact me at 250-755-7180 (office) or 250-618-6267 (cell).

We look forward to seeing you at the convention.

Sincerely,

Ted Olynyk
Community Relations Manager
Vancouver Island-Sunshine Coast

This email and its attachments are intended solely for the personal use of the individual or entity named above. Any use of this communication by an unintended recipient is strictly prohibited. If you have received this email in error, any publication, use, reproduction, disclosure or dissemination of its contents is strictly prohibited. Please immediately delete this message and its attachments from your computer and servers. We would also appreciate if you would contact us by a

UBCM 2019 Meeting Request with BC Hydro

Municipality:
Attendees:
Topic: (Please pose as a question):
Background:
Key Contact:



L2

Administration
Box 3333 | 6250 Hammond Bay Road
Nanaimo, BC Canada V9R 5N3
t: 250.758.4697 f: 250.758.2482
e: info@virl.bc.ca w: www.virl.bc.ca

June 14, 2019

Mr. Mark Tatchell
Chief Administrative Officer
Village of Tahsis
PO Box 219,
Tahsis, BC, V0P 1X0

Dear Mr. Tatchell,

RE: Proposed Tahsis Branch

The proposed site for the Tahsis branch was presented to the Vancouver Island Regional Library (VIRL) Board in January of 2018. Preliminary site investigations and other planning work was initiated, including a site survey, environmental assessment and geotechnical analysis.

The geotechnical engineer engaged by VIRL noted that there is unsuitable fill in that area, consisting of wood waste (sawdust and/or "hog fuel"). Wood waste fill is not suitable for supporting building foundations, so that site is not considered feasible without significant investment in site preparation.

This information was presented verbally at the September 2018 meeting, and the decision to not proceed with that site was supported by the Board. This was communicated to the Tahsis CAO shortly after, and confirmed at our meeting with him in November 2018. This decision was included in the facilities report as part of the agenda for the January 2019 meeting, including the decision to not proceed.

Sincerely,

A handwritten signature in black ink, appearing to read "Rosemary Bonanno".

Rosemary Bonanno, BA MLS
Executive Director

CC: Vancouver Island Regional Library Board of Trustees
Executive Leadership Group
Divisional Manager, Executive Director's Office

Strong Libraries ■ Strong Communities

Bella Coola Bowser Campbell River Chemainus Comox Cortes Island Courtenay Cowichan Cowichan Lake Cumberland
Gabriola Island Gold River Hornby Island Ladysmith Masset Nanaimo Harbourfront Nanaimo North Nanaimo Wellington
Parksville Port Alberni Port Alice Port Clements Port Hardy Port McNeill Port Renfrew Quadra Island Qualicum Beach Queen
Charlotte Sandspit Sayward Sidney/Noth Szaanich Sointula Sooke South Cowichan Tahsis Tofino Ucluelet Union Bay Wess

L3

Janet St. Denis

Subject: FW: Hydro

From: Trevena.MLA, Claire <Claire.Trevena.MLA@leg.bc.ca>
Sent: June 13, 2019 11:45 AM
To: Reception Account <Reception@villageoftahsis.com>
Subject: Hydro

Dear Mayor Davis

I know that you have been concerned about 2 tier billing and its impact on peopled in our communities who have no choice but to use hydro. I have been lobbying on this for a number of years and I am pleased that this policy is now being reviewed.

If you would like to get involved in future rate designs I would suggest you check out <https://www.bcuc.com>.

Regards,

Hon. Claire Trevena, MLA
North Island



HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA

Rachel Blaney

Member of Parliament
North Island-Powell River

Ottawa ON
June 4, 2019

The Honourable Jonathan Wilkinson
Minister for Fisheries, Oceans and the Canadian Coast Guard
House of Commons
Ottawa, ON
K1A 0A6

RE: Chinook Fisheries – Post-Announcement Consultation Report

Dear Minister,

Following the announcement on chinook fishery restrictions on April 16 of this year, I reached out to my constituents requesting information on how this impacted them. I received hundreds of responses and these responses are summarized in the report included with this letter.

I hope you take the time to review the report closely and consider the effects that these restrictions have, particularly in my riding where the fishing and fishing-related tourism industries are some of the most economically vital.

The final section of the report contains detailed requests from my office to yours. I would appreciate a comprehensive response to each point raised by the end of July 2019.

Regarding the invitation to the riding, my staff and I would be happy to assist in making that a reality. North Island – Powell River is geographically vast, but I believe most affected people in these industries would agree to meeting in a somewhat central location, such as Campbell River.

I understand that you are busy but anticipate that eight weeks is sufficient to respond, and a day-trip to one of the regions most affected by these restrictions is not too much to ask.

Ottawa
318 Confederation Building
House of Commons
Tel. 613.992.2503

Campbell River Office
908 Island Highway
Campbell River, BC V9W 4B2
Tel. 250.287.9388
Toll free: 1 (800) 667.8404

Powell River Office
4697 Marine Avenue
Powell River, BC V8A 2L2
Tel. 604.489.2286

Rachel.Blaney@parl.gc.ca



HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA

Rachel Blaney

Member of Parliament
North Island-Powell River

Sincerely,

Rachel Blaney, MP
North Island-Powell River

Ottawa
318 Confederation Building
House of Commons
Tel. 613.992.2503

Campbell River Office
908 Island Highway
Campbell River, BC V9W 4B2
Tel. 250.287.9388
Toll free: 1 (800) 667.8404

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4697 Marine Avenue
Powell River, BC V8A 2L2
Tel. 604.489.2286

Rachel.Blaney@parl.gc.ca

CHINOOK PUBLIC FISHERY RESTRICTIONS

Impact on the federal riding of North Island – Powell River

4 June 2019

"The chinook public fishery restrictions have had devastating effects on this riding that the minister does not seem to understand. That is why I wanted to reach out to people in this and related industries and ask how they were affected. I received hundreds of emails, letters, phone calls, drop-ins and messages, and I want to thank everyone who took the time to do so.

I know this is not going to be an easy time for anyone involved. Businesses and individuals are already feeling the impact. I want everyone to know that I will not let this go; I will keep pushing the minister to ensure that we have thriving salmon and communities." MP Rachel Blaney

Summary

Even with hundreds of submissions received there was consensus on many points and the impacts are similar regardless of where people are located. It was said consistently that no one cares more about having a healthy salmon population than those who rely on them for their livelihood. This speaks to the economic hardship that people are facing and their desire to support sustainable fisheries now and for years to come.

The primary concerns in the correspondence received can be broken down into five sections: the economic impact of the decisions, the impression of the Ministry, the timing and tone of the announcement, the consultations conducted, and conservation measures.

Economic Impact

The economic impact of the decision to restrict chinook retention cannot be overstated. We heard from charters, guides, outfitters, and lodges that, on average, they will be experiencing a 50% decrease in revenue this year. The effects, to a lesser degree, will be felt by the tourism industry. Hotels, restaurants, transportation and recreational entertainment providers are expecting a decrease in traffic. Both the fishing and tourism industries will be hiring less, and in some cases no seasonal staff this year, and some will have no choice but to lay off current staff.

The trickle-down effect throughout local economies, while not as readily visible, is another major concern.

There is a lack of understanding at the federal level of the realities in smaller coastal communities. In major urban centres slashing an industry can hurt, but most people can find employment in other industries. For the communities in the riding of North Island – Powell River that is not the case. Fisheries are the lifeblood of most economies, and any abrupt closures or restrictions leave people with few or no other options when it comes to supporting themselves and their families. This difference needs to be recognized by the minister and department, and taken into consideration as part of their decision-making process.

Impression of Ministry

The effects these decisions made in Ottawa have on coastal communities directly impacts the overall impression of the Ministry of Fisheries, Oceans, and the Canadian Coast Guard. It was stated repeatedly that there is no faith remaining in the ministry to simultaneously manage existing ocean wildlife stocks and the fishing economy. This was also reflected in comments regarding the timing and consultation process.

As highlighted in yellow in the attached infographic from Fisheries and Oceans Canada, the stocks of concern in the restrictions are caught so little in North Island – Powell River management areas that the decision to restrict the fishery in the area is largely considered to be political and not science-based.

Many people are concerned about chronic underfunding and understaffing of the Department of Fisheries and Oceans in the area to fulfill their mandate of managing scientific, conservation and enforcement measures. There is concern that the new restrictions on chinook retention will essentially be unenforceable in such a vast management area with so few staff, resulting in poaching activities.

Timing and Tone of Announcement

The restrictions were announced on April 16, 2019 even though the chinook fishery officially opened on April 1. There was some indication in the preceding months that the ministry may be creating measures to improve Fraser River chinook survival rates, and three options were rumored to be on the table.

Some respondents said the knowing earlier would not have made a significant difference in the impact on their livelihoods, but most said earlier notice would have saved them some financial hardship and/or stress.

Outfitters and other recreational suppliers began stocking inventory as early as September 2018, and they are now stuck with large inventories that they don't anticipate being able to sell. Guides, charters, and lodges began taking bookings as early as last fall, but most began filling their spaces in January of this year. They are now struggling to cancel or rebook domestic and international clients.

The tone of the announcement was also criticized. Many people had the impression that fisheries had been closed entirely. Several respondents suggested that these media releases be accompanied with clear language about which fisheries are still open to encourage tourism and fishing activities.

Being notified by the end of 2018 would have allowed businesses to adjust for inventory and booking changes. Chambers of commerce and communities at large would have been able to alter their marketing toward different fisheries or other tourism experiences such as whale and bear watching, mitigating the economic impacts if the announcement had been more clear and thought-out.

Consultations

Overall impression of the consultations conducted regarding chinook restrictions were negative, although for different reasons. Some respondents were not made aware that the consultations were taking place at all, and others were only notified at the last minute and thus unable to attend. The consultation period was also described as being too short.

Those that did attend consultation meetings with department officials stated that they felt like a decision had been made before the consultation process even began, that their concerns were heard but summarily ignored, and that the process was being carried out as an exercise in box-ticking.

Conservation Measures

The majority of respondents stated that adequate conservation measures have been missing for decades, current measures are underfunded, and/or that there are measures that should be taken now to ensure thriving salmon populations.

Habitat degradation was a primary concern and its restoration and enhancement, a major priority. Restoration projects will take years to have a significant impact, which many respondents said is why they should be prioritized now. Support for hatcheries was also mentioned as a way to preserve wild salmon stocks and ensure that Southern Resident Killer Whales and other local mammals have adequate food.

Two conservation measures not currently in place were suggested by many respondents. The first, to begin adipose fin clipping of hatchery salmon which would lead to the institution of a mark-selective fishery in a few years, allowing wild stocks the opportunity to return in greater numbers to their spawning streams without negatively impacting the fishing economy. The second was to reinstate the pinniped harvest.

Next Steps

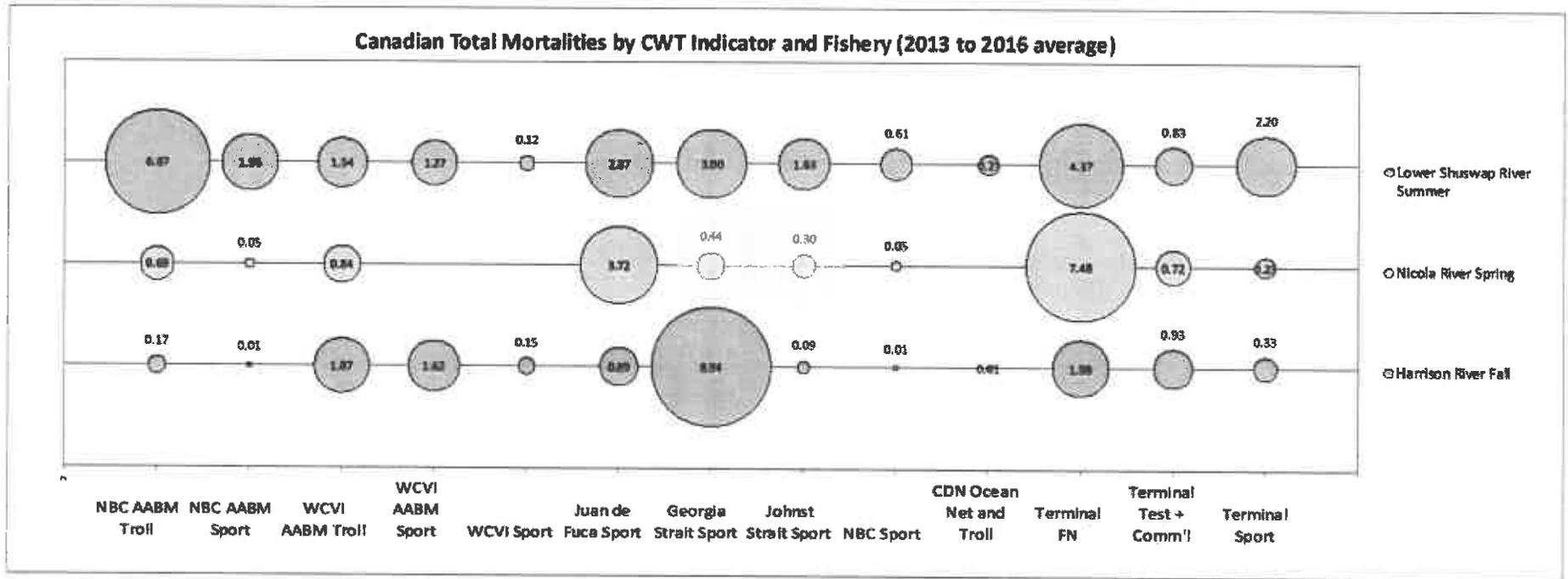
As part of this report, Rachel requests that the minister take the following actions:

1. Promptly provide a comprehensive response, addressing all concerns outlined in this report; including a specific response to the graph at the end of this report justifying the closures of Chinook public fisheries in the highlighted areas given their low catch rate
2. Create a bold, comprehensive and fully-funded action plan to support Pacific fisheries
3. Commit to getting more DFO staff on the ground and in the water as soon as possible
4. Visit the riding of North Island - Powell River and speak to people affected by these measures before the end of summer 2019
5. Release the funding for the BC Salmon Innovation and Restoration Fund as soon as possible
6. Purchase the necessary equipment for salmon hatcheries to begin adipose fin-clipping and implement a mark-selective fishery as soon as possible

“Please allow me to again express my gratitude to everyone who was able to take the time to respond. Ottawa needs to know how their decisions affect the people on the coast who live to fish and fish to live, and that it is these people who care more than anyone else about the health of wild Pacific salmon.

My job is to protect both the economy and ecology of North Island – Powell River, and I take great pride in representing people such as yourselves who help me accomplish all that and more.” MP Rachel Blaney

Annex 6



Retrieved from: Department of Fisheries and Oceans (Feb 5, 2019), *2019 Chinook Management Approach Letter*

L5



ARCS: 292-30
File: FNR-2018-86859

June 14, 2019

Sent via email: mtatchell@villageoftahsis.com

Mark Tatchell
Village of Tahsis
977 South Maquinna Drive
PO Box 219
Tahsis BC V0P 1X0

Dear Mark Tatchell:

Re: Request for Access to Records
Freedom of Information and Protection of Privacy Act (FOIPPA)

I am writing further to your request received by the Ministry of Forests, Lands, Natural Resource Operations and Rural Development. You narrowed your request on February 27, 2019 through conversations with the ministry and emails with Juliane Letawske, Senior FOI Analyst. Your request is for:

Any notices or other records filed, including investigations issued, against Western Forest Products Inc. and WFP's logging contractors or sub-contractors for failure to perform an obligation under a license, agreement, or legislation and WFP's non-compliance or the noncompliance of any of WFP's logging contractors or sub-contractors working within Tree Farm License 19 with those obligations. (Date Range for Record Search: From 01/01/2013 To 10/02/2018)

Please find enclosed a copy of the records located in response to your request. Some information has been withheld pursuant to section(s) 15 (Disclosure harmful to law enforcement) and 22 (Disclosure harmful to personal privacy) of FOIPPA. A complete copy of FOIPPA is available online at:

http://www.bclaws.ca/civix/document/id/complete/statreg/96165_00

Your file is now closed.

.../2

These records will be published on the BC Government's Open Information website a minimum of ten business days after release. To find out more about Open Information, please access the Open Information website at: www.gov.bc.ca/openinformation

If you have any questions regarding your request, please contact Juliane Letawske, the analyst assigned to your request, at 250 387-0915. This number can be reached toll-free by calling from Vancouver, 604 660-2421, or from elsewhere in BC, 1 800 663-7867 and asking to be transferred to 250 387-0915.

You have the right to ask the Information and Privacy Commissioner to review this decision. I have enclosed information on the review and complaint process.

Sincerely,



Juliane Letawske, Senior FOI Analyst
On behalf of Meghan Kane, Manager
Resource Team, Information Access Operations

Enclosures

How to Request a Review with the
Office of the Information and Privacy Commissioner

If you have any questions regarding your request please contact the analyst assigned to your file. The analyst's name and telephone number are listed in the attached letter.

Pursuant to section 52 of the *Freedom of Information and Protection of Privacy Act* (FOIPPA), you may ask the Office of the Information and Privacy Commissioner to review any decision, act, or failure to act with regard to your request under FOIPPA.

Please note that you have 30 business days to file your review with the Office of the Information and Privacy Commissioner. In order to request a review please write to:

Information and Privacy Commissioner
PO Box 9038 Stn Prov Govt
4th Floor, 947 Fort Street
Victoria BC V8W 9A4
Telephone 250 387-5629 Fax 250 387-1696

If you request a review, please provide the Commissioner's Office with:

1. A copy of your original request;
2. A copy of our response; and
3. The reasons or grounds upon which you are requesting the review.



INSPECTION REPORT

RECORD ID: 000020

IDIR^s.15

02:47 Mar 19, 2019

Natural Resource Officer:
IDIRs.15

Region: West Coast
Field Unit: Campbell River

Date of inspection:
March 20, 2014

Client:
WESTERN FOREST
PRODUCTS INC., WEST
ISLAND TIMBERLANDS

In Attendance:

Compliance Status:
Compliant

Client Contact Information:
WEST ISLAND REGION, 118 - 1334 ISLAND HIGHWAY,
CAMPBELL RIVER, BC, CANADA
V9W8C9

Latitude:
49.4816

Longitude:
-126.3016

Location Description:
Head Bay R06864 Sucwoa M/L

Primary Tenure/Authorization:
R06864/FTA

Secondary Tenure/Authorization:

Alleged Non-Compliance Summary:

aNC#	Estimated Incident Date	Parent Act	Act/Regulation	Section	Description	Action Taken

Warning Ticket #:

ERA Case #:

Description and Comments:

Natural Resource Officer: [IDIR's.15
Signature: X
I certify that this inspection conforms to Ministry compliance

Sent to:
WEST ISLAND REGION, 118 - 1334 ISLAND HIGHWAY,
CAMPBELL RIVER, BC, CANADA
V9W8C9

Attachments and Comments:

Delivered via:

Email:

Fax:

Mail:

Registered Mail:

Hand Delivery:



INSPECTION REPORT



RECORD ID: 000024
IDIR s.15
08:45 Apr 02, 2014

Natural Resource Officer:
Paul Sackney

Region: West Coast
Field Unit: Campbell River

Date of Inspection:
Mar 20, 2014

Client:
WESTERN FOREST
PRODUCTS INC., WEST
ISLAND TIMBERLANDS

In Attendance:

Compliance Status:
Compliant

Client Contact Information:
WEST ISLAND REGION, 118 - 1334 ISLAND HIGHWAY,

CAMPBELL RIVER, BC, CANADA
V9W8C9

Latitude:
49.4614

Longitude:
-126.2954

Location Description:
Hisnit M/L

Primary Tenure/Authorization:
R06864/FTA

Secondary Tenure/Authorization:

Alleged Non-Compliance Summary:

aNC#	Estimated Incident Date	Parent Act	Act/Regulation	Section	Description	Action Taken

Warning Ticket:

ERA Case #:

Description and Comments:

Natural Resource Officer: [Paul Sackney]

Signature: X

I certify that this inspection conforms to Ministry compliance procedures.

Sent to:
WEST ISLAND REGION, 118 - 1334 ISLAND
HIGHWAY,

CAMPBELL RIVER, BC, CANADA
V9W8C9

Attachments and Comments:	Delivered via: Email: <input type="checkbox"/> Fax: <input type="checkbox"/> Mail: <input type="checkbox"/> Hand Delivery: <input type="checkbox"/>
----------------------------------	--



INSPECTION REPORT



RECORD ID: 005899
IDIRs.15
02:43 Mar 19, 2019

Natural Resource Officer: IDIR s.15	Region: West Coast Field Unit: Campbell River	Date of Inspection: September 23, 2014
---	--	--

Client: WESTERN FOREST PRODUCTS INC., WEST ISLAND TIMBERLANDS	In Attendance:	Compliance Status: Compliant
---	-----------------------	--

Client Contact Information: WEST ISLAND REGION, 118 - 1334 ISLAND HIGHWAY, CAMPBELL RIVER, BC, CANADA V9W8C9	Latitude: 50.036114	Longitude: -126.757175
--	-------------------------------	----------------------------------

Location Description:
TFL19 CP: 440 BLK: L515

Primary Tenure/Authorization:
tfl19/FTA

Secondary Tenure/Authorization:

Alleged Non-Compliance Summary:

aNC#	Estimated Incident Date	Parent Act	Act/Regulation	Section	Description	Action Taken

Warning Ticket #:

ERA Case #:

Description and Comments:
Block is yarded to roadside. Block in-active at this time. Roads to and within block are all good. Metal culvert present at the S2 road crossing. Inflow side of the culvert is a S5 stream not far from the crossing (steep incline).

Natural Resource Officer: IIDIR s.15 Signature: X I certify that this inspection conforms to Ministry compliance	Sent to: WEST ISLAND REGION, 118 - 1334 ISLAND HIGHWAY, CAMPBELL RIVER, BC, CANADA V9W8C9
---	---

Attachments and Comments:

Delivered via:

Email:

Fax:

Mail:

Registered Mail:

Hand Delivery:



INSPECTION REPORT

RECORD ID: 008419
IDIRS.15
02:39 Mar 19, 2019

Natural Resource Officer: IDIRS.15

Region: West Coast
Field Unit: Campbell River

Date of Inspection: November 28, 2014

Client: WESTERN FOREST PRODUCTS INC., CORPORATE OFFICE

In Attendance:

Compliance Status: Compliant

Client Contact Information: 118 - 1334 ISLAND HIGHWAY,, CAMPBELL RIVER,BC,CANADA V9W8C9

Latitude: 50.13857

Longitude: -126.81425

Location Description: TFL19 CP:441 BLK: X-62

Primary Tenure/Authorization: tfl19/FTA

Secondary Tenure/Authorization:

Alleged Non-Compliance Summary:

Table with 7 columns: aNC#, Estimated Incident Date, Parent Act, Act/Regulation, Section, Description, Action Taken

Warning Ticket #:

ERA Case #:

Description and Comments: TMTR Inspection of a truck from block X-62. All is good. Load slip complete and load was well marked. Side markings present.

Natural Resource Officer: IDIRS.15
Signature: X
I certify that this inspection conforms to Ministry compliance

Sent to: 118 - 1334 ISLAND HIGHWAY,, CAMPBELL RIVER,BC,CANADA V9W8C9

Attachments and Comments:

- 1) Load slip.JPG TMTR Load Slip.
- 2) Truck.JPG Truck hauling timber.

Delivered via:

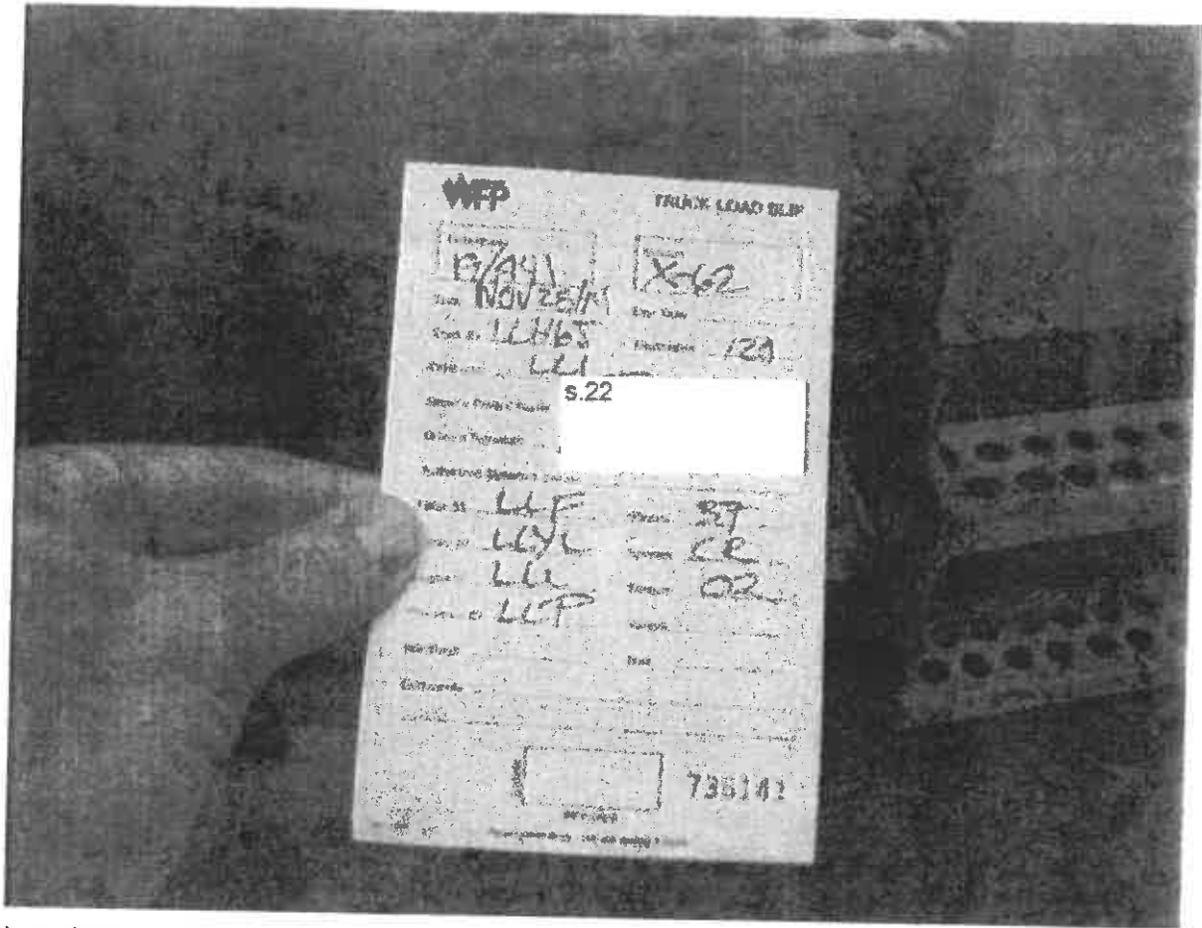
Email:

Fax:

Mail:

Registered Mail:

Hand Delivery:



Img : Load slip.JPG



Img : Truck.JPG



INSPECTION REPORT

RECORD ID: 037747
IDIR's.15
09:34 Sep 27, 2016

Natural Resource Officer: Adam Vojnic	Region: West Coast Field Unit: Campbell River	Date of Inspection: Jul 21, 2016
---	--	--

Client: Western Forest Products Inc. Gold River	In Attendance: Levi Bauder, Elliot Molsberry, Daniel Smallacombe	Compliance Status: Alleged Non-Compliance
--	--	---

Client Contact Information: 300 Western Dr Gold River, BC V0P 1G0	Latitude: 49.4521
---	-----------------------------

Location Description: Nesook Bay, Western Forest Products, Gold River Site	Longitude: -126.2112
--	--------------------------------

Primary Tenure/Authorization:
TFL19/FTA

Secondary Tenure/Authorization:

Alleged Non-Compliance Summary:

aNC#	Estimated Incident Date	Parent Act	Act/Regulation	Section	Description	Action Taken
2375	Jul 21, 2016	Forest Act	Forest Act	84 (3)	Fail to conspicuously timber mark, unscaled timber being stored or transported	Warning Ticket #
3291	Jul 21, 2016	Forest Act	Timber Marking & Transportation Regulation (FA)	10 (2)	Documentation requirements: Inadequate transport description	Enforcement Action

Warning Ticket: 8654	ERA Case #: 34723
--------------------------------	-----------------------------

Description and Comments:
 July.21, 2016 - Nesook Bay, Western Forest Products TFL19 Boom Inspection
 An inspection was conducted on boom NK0NS16-00-21 by the C&E Branch, Ministry of Forest, Lands and Natural Resource Operations at Nesook Bay.
 The inspection revealed Bundle Tag# 366450 contained timber which was hammer marked with both Timber Mark: 19/355 & 19/348.
 Bundle Tag # 366450 did have all bundle cable intact and no loose timber was observed.
 A site visit was conducted at the Western Forest Products sort at Nesook Bay to determine how timber was being marked.
 Woods foreman was not on site. An employee responsible for bundling timber provided the foreman's contact information.
 The employee stated that all timber coming from the harvest site was hammer marked by the driver at the site prior to departing, the timber remained on the log hauler while being bundled at the sort, a bundle tag was then attached, and finally the bundled timber on the log hauler would be dumped into the water to be boomed for

transportation.

Load slips were inspected for compliance with the Timber Marking and Transportation Regulation, Documentation Requirements, Section 10.

Non-Compliance of section 10 (2)(c) - the date on and time at which the transport of the timber begins were found on load slip(s):

925794, 925793, 864737, 925725, 923153, 864736, 864735, 923087, 923088, 925796

Western Forest Products Woods Foreman will be contacted on the inspection findings.

Natural Resource Officer: [Adam Vojnic] Signature: X	Sent to: 300 Western Dr Gold River, BC V0P 1G0
I certify that this inspection conforms to Ministry compliance procedures.	
Attachments and Comments: 1) Western Forest Products - Nesook Bay, Load Slips.pdf Load Slips Non-Compliance of section 10 (2)(c) - the date on and time at which the transport of the timber begins	Delivered via: Email: <input type="checkbox"/> Fax: <input type="checkbox"/> Mail: <input type="checkbox"/> Hand Delivery: <input checked="" type="checkbox"/>



Timbermark:

19/348

366552
52

Date: July 21, 16

228

Truck ID: 2235

Dep Time: _____

Destination 125

Contractor: W.F.P.F.

s.22

Driver's Printed Name: _____

Driver's Signature: _____

Authorized Signature (SBA only): _____

Faller ID: W.F.P.F.

Pieces: _____

Yarder ID: 1580

Species: _____

Loader ID: 1473

Stratum: _____

Processor ID: 1612

Weight: _____

Bdl/Bag#: _____

Sort: _____

Comments: _____

#P

WFP

Timbermark: 19/348

Cutblock: H101

Date: July 21 2016 Dep Time: _____

Truck ID: H2244 Destination: 128

Contractor: WFP
s.22

Driver's Printed Name: _____

Driver's Signature: _____

Authorized Signature: _____

Faller ID: WEPF Pieces: _____

Yarder ID: V1502 Species: _____

Loader ID: L1462 Stratum: _____

Processor ID: _____ Weight: _____

Bdl/Bag#: _____ Sort: _____

Comments: _____

Load# []

864737 FNR-2016

(MOF Com)

WFP

Timbermark: 19 / 355

Cutblock: Q 232

Date: 7/21/16

Dep Time: _____

Truck ID: 2245

Destination: 128

Contractor: WFP
s.22

Driver's Printed Name: _____

Driver's Signature: _____

Authorized Signature (SSA only): _____

Feller ID: WFP-F

Pieces: _____

Yarder ID: Y 1600

Species: C.R.

Loader ID: L 1410

Stratum: _____

Processor ID: _____

Weight: _____

Bdl/Bag#: _____

Sort: _____

Comments: _____

Load# _____

923088

LOAD SLIP

Timbermark:

19/355

Cutblock:

H101

Date: July 21 2016

Dep Time:

Truck ID: A2244

Destination: 128

Contractor: WFP s.22

Driver's Printed Name

Driver's Signature:

Authorized Signature (USA only):

Faller ID: WFPE

Pieces:

Yarder ID: Y1502

Species:

Loader ID: L1462

Stratum:

Processor ID:

Weight:

Bdl/Bag#:

Sort:

Comments:

Load#

864736

WFP

TRUCK LOAD SLIP

Truckmark
19/348

Cutlock:
J 228

Date: July 21, 16

Dep Time: _____

Truck ID: 2235

Destination: 128

Factor: _____ s.22
WFP

Driver's Printed Name

Driver's Signature:

Authorized Signature (if not driver)

Feller ID: WFPF

Pieces: _____

Yarder ID: 1476

Species: _____

Loader ID: 1473

Stratum: _____

Processor ID: 1612

Weight: _____

Bdl/Bag#: _____

Sort: _____

Comments: _____

Load# 925794

(MOF Copy)

FNR-2018-88858

WFP

WFP LOAD SLIP

Timbermark: 19/355

Cutblock: Q 232

Date: _____

Dep Time: _____

Truck ID: 2245

Destination: 128

Contractor: _____ s.22

WFP

Printed

Driver's Signal

Authorized Signature (SS4 only) _____

Faller ID: WFP P

Pieces: _____

Yarder ID: Y 1600

Species: C.R.

Loader ID: L 1410

Stratum: _____

Processor ID: _____

Weight: _____

Bdl/Bag#: _____

Sort: _____

Comments: _____

Load#

923087

WFP

Timbermark:
19/355

Cutblock:
Q 232

Date: July 20 2016

Dep Time: _____

Truck ID: 42244

Destination: 123

Contractor: _____ s.22 WFP

Operator's Print: _____

Operator's Sign: _____

Authorized Signature (SEA only): _____

Faller ID: WFPF

Pieces: _____

Yarder ID: Y1600

Species: _____

Loader ID: L1410

Stratum: _____

Processor ID: _____

Weight: _____

Bdl/Bag#: _____

Sort: _____

Comments: _____

Load# []

864735

(MOF Copy)

1411

1311 12/06

Please press firmly - you are making 3 copies

10-10-2008

FNR-2018-0-557-31-54

WFP

Timbermark:

19/348

Cutblock:

J 228

Date:

July 20, 16

Dep Time:

Truck ID:

2235

Destination:

128

Contractor:

s.22

WFP

Printed

Signat

Authorized Signature (see only): _____

Faller ID:

WFP

Pieces: _____

Yarder ID:

1476

Species: _____

Loader ID:

1473

Stratum: _____

Processor ID:

1612

Weight: _____

Bdl/Bag#:

Sort: _____

Comments: _____

Load#



925793

(MOF Copy)

141

1411 12/06

Please press firmly - you are making 3 copies

FNR-2018

4

WFP

Timbermark: 19/348

Cutblock: H101

Date: July 20/16

Dep Time: _____

Truck ID: H2243

Destination: 128

Tractor: 5.22 W.F.P.

Driver's Print _____

Driver's Sign _____

Authorized Signature (S&A only) _____

Faller ID: W.F.P.F.

Pieces: _____

Yarder ID: 41502

Species: CR

Loader ID: L1462

Stratum: _____

Processor ID: H.B.

Weight: _____

Bdl/Bag#: _____

Sort: _____

Comments: _____

Load# 925725

(MOF Copy)

1401 12/06

Please press firmly - you are making 3 copies

(MOF Copy)

1411 12/06

Please press firmly - you are making 3 copies

Timbermark:

19/348

Cutblock:

H101

Date: July 21/16

Dep Time: _____

Truck ID: H2243

Destination: 128

Contractor: _____ s.22 111 E.P.

Driver's Print

Driver's Sign

Signature (SB4 only): _____

W.F.P.F.

Pieces: _____

41502

Species: CR

L1462

Stratum: _____

Processor ID: H.B.

Weight: _____

Vol/Bag/ft: _____

Sort: _____

Comments: _____

#

Case Summary

Case ID:	DCR-34723	Type:	Incident	Status:	Closed
Opened Date:	2016-08-04	Admin Org Unit:	Campbell River Natural Resource District	Geo Org Unit:	Campbell River Natural Resource District

Details

Case ID:	DCR-34723	Opened Date:	2016-08-04
Type:	Incident	Discovery Date:	2016-07-21
Status:	Closed	Admin Org Unit:	Campbell River Natural Resource District
Opened By:	Adam Vojnic	Geo Org Unit:	Campbell River Natural Resource District
Lead Investigator:	Adam Vojnic	Source:	BC Forest Service
FPB File #:		Source Ref #:	
Inspection ID:		Other Source Agency:	
Regional Review of Prosecution Test?:	No	Date of Prosecution Test Review:	

Case Description:

July.21, 2016 - Nesook Bay, Western Forest Products TFL19 Boom Inspection

An inspection was conducted on boom NKONS16-00-21 by the C&E Branch, Ministry of Forest, Lands and Natural Resource Operations at Nesook Bay.

The inspection revealed Bundle Tag# 366450 contained timber which was hammer marked with both Timber Mark: 19/355 & 19/348.

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Load slips were inspected for compliance with the Timber Marking and Transportation Regulation, Documentation Requirements, Section 10.

Non-Compliance of section 10 (2)(c) - the date on and time at which the transport of the timber begins were found on load slip(s):

925794, 925793, 864737, 925725, 923153, 864736, 864735, 923087, 923088, 925796

Western Forest Products Woods Foreman Doug Thompson was contacted on the inspection findings.

Sept.27, 2016

NRO Vojnic issued Violation ticket to Western Forest Products Inc for TMTR Sec 10(2)(e)

NRO Vojnic issued Warning ticket to Western Forest Product Inc for FOA Sec 84(3)

Contraventions :

Date Printed: 2019-03-19
 User ID: IDIFS.15
 Environment: PROD

1 of 2
 Report ID: ERA-012

Case ID: DCR-34723 Type: Incident Status: Closed
 Opened Date: 2016-08-04 Admin Org Unit: Campbell River Natural Resource District Geo Org Unit: Campbell River Natural Resource District

Contravention 2, Timber Marking & Transportation Regulation (FA) 10 (2)

Contravention Status: Deferred
 Est. Incident Date: 2016-07-21
 Site: TFL19 348/J228
 Client: WESTERN FOREST PRODUCTS INC.; 00149081; 18
 Joint Clients:
 Investigation Cost: \$ 0.00
 Search Warrant: No
 Date Transferred:
 Transferred To:
 Transfer Office:
 Transfer Contact:
 Transfer Phone:
 Determination Numbers:
 Appeal Numbers:
 CIMS Inspection ID:
 Client Address: NOOTKA FOREST OPERATION, 300 WESTERN DRIVE, GOLD RIVER, BC, V0P1G0
 Date Sent for OTBH:
 SDM:
 Prosecution Agency:
 Prosecution Contact:
 Prosecution Phone:
 Date Sent to Prosecution:
 Prosecution Date:
 Prosecution Successful?:

Enforcement Actions:

Enforcement Action 1.

Type: Violation Ticket
 Latest Decision:
 Outcome Status:
 Can Be Processed?: Yes
 Ticket #: AH90483290
 Driver's License:
 Other ID:
 Birthdate:
 Issued By: Adam Vojnic
 Served By: Adam Vojnic
 EA Status: Invalid
 Outstanding Decision:
 Comments:
 Activity Complete: Yes
 Vehicle Plate #:
 Vehicle Prov/State:
 Registered Owner:
 Young Offender?:
 Service Date: 2016-09-27
 Appeal Period: 30 days

	Status	Fine Amount	Count Amount
2. Timber Marking & Transportation Regulation (FA) 10 (2)	In Progress	\$ 150.00	\$ 173.00

Compliance Actions:

Clients:

Name	Address	Client Number	Location Code	Joint Clients
WESTERN FOREST PRODUCTS INC.	NOOTKA FOREST OPERATION, 300 WESTERN DRIVE, GOLD RIVER, BC, V0P1G0	00149081	18	

Sites:

Bus Area	Site	Latitude	Longitude	Description
Harvest	TFL19 348/J228	D/ 00/ 50	D/ 00/###	Western Forest Products TFL 19 Nesook Bay Sort

Notes:

Date	Name	Comment
2017-03-28	Adam Vojnic	AH90483290 gilty by exp Oct 28 2016 \$173 o/s

Date Printed: 2019-03-19
 User ID: s.15
 Environment: PROD

2 of 2
 Report ID: ERA-012



INSPECTION REPORT



RECORD ID: 046270
IDIR: s.15
02:15 Mar 19, 2019

Natural Resource Officer: Levi Bauder	Region: West Coast Field Unit: Campbell River	Date of Inspection: December 15, 2016
---	--	---

Client: WESTERN FOREST PRODUCTS INC., WEST ISLAND TIMBERLANDS	In Attendance: Adam Vojnic, C&E	Compliance Status: Compliant
---	---	--

Client Contact Information: WEST ISLAND REGION,_118 - 1334 ISLAND HIGHWAY, CAMPBELL RIVER,BC,CANADA V9W8C9	Latitude: 49.9579
	Longitude: -126.861061

Location Description:
30 km Mark on Fair Harbour Main

Primary Tenure/Authorization:
19/446/NRIS

Secondary Tenure/Authorization:

Alleged Non-Compliance Summary:

aNC#	Estimated Incident Date	Parent Act	Act/Regulation	Section	Description	Action Taken

Warning Ticket #:

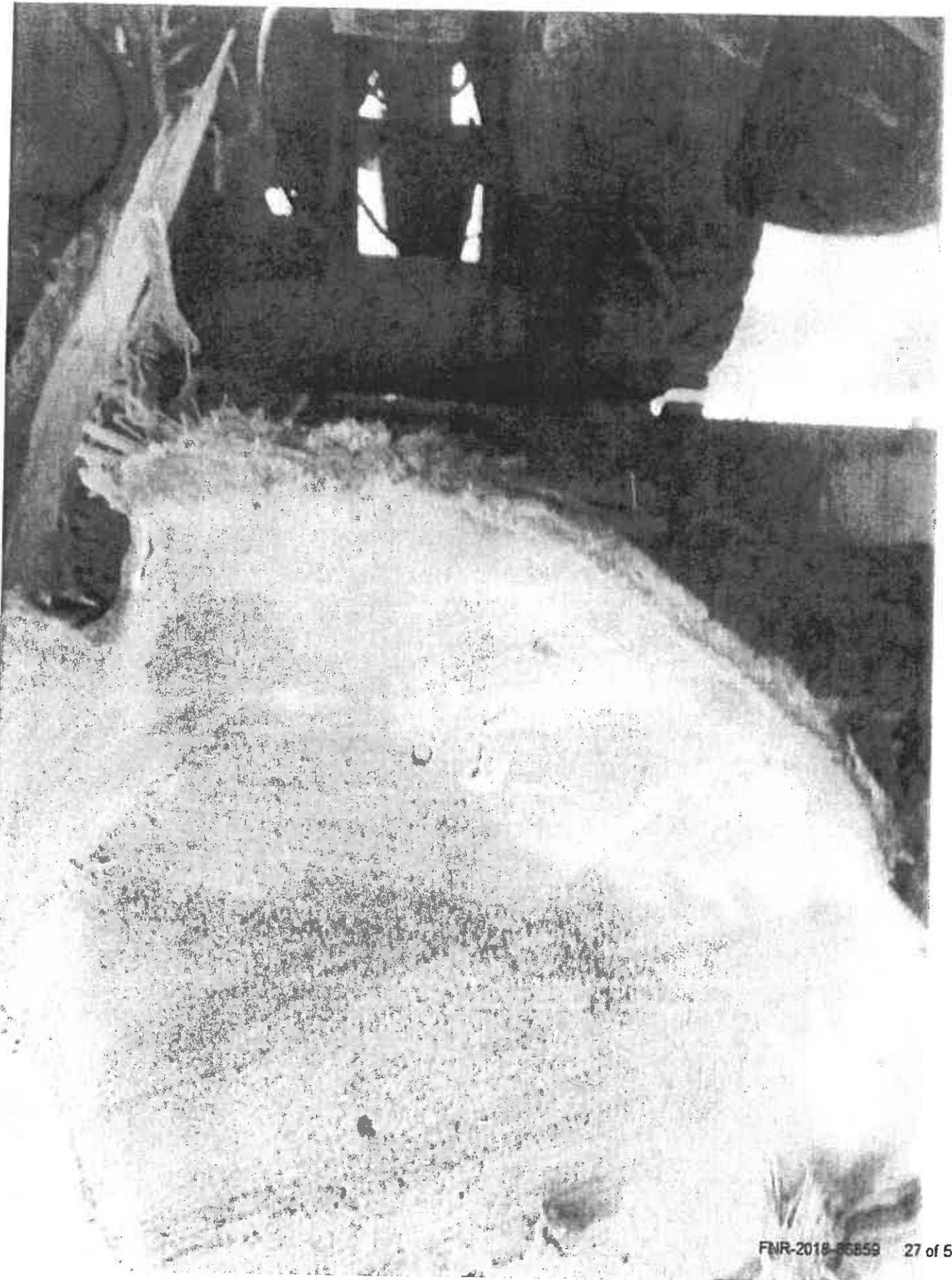
ERA Case #:

Description and Comments:

NRO's conducted a TMTR inspection on two loaded logging trucks at the 30Km mark on Fair Harbour Main. Bauder inspected a Lemare Lake off highway logging truck fully loaded with Cedar and Fir. The truck was well marked with the TM hammered on almost every log front and back as well as side marking. The load slip was filled out correctly with the legislated sections. The truck is hauling for Western Forest Products TFL 19/446 out of cutblock Z11

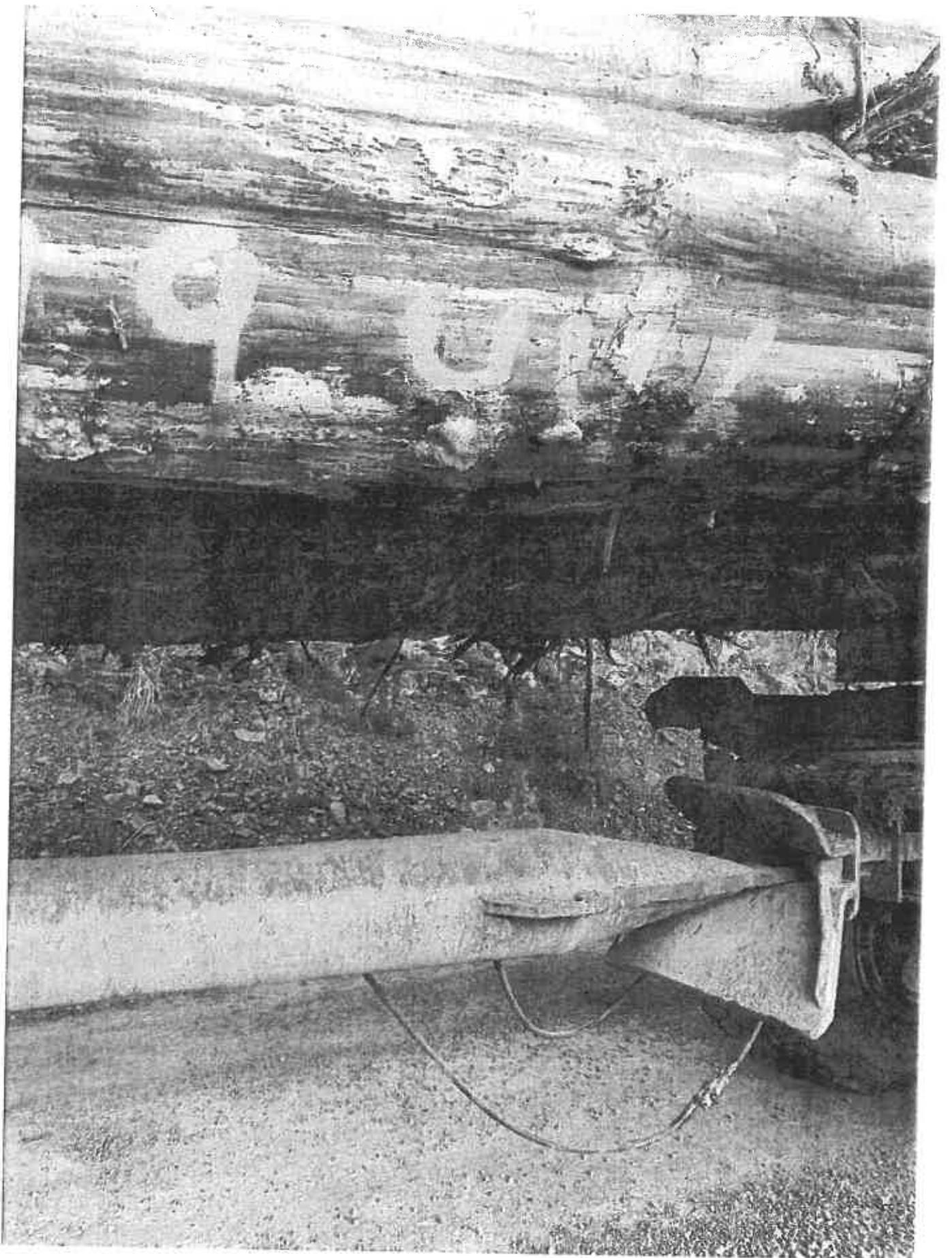
Natural Resource Officer: [Levi Bauder] Signature: X I certify that this inspection conforms to Ministry compliance	Sent to: WEST ISLAND REGION,_118 - 1334 ISLAND HIGHWAY, CAMPBELL RIVER,BC,CANADA V9W8C9
--	---

Attachments and Comments: 1) Lamare TMTR.pdf Lemare Lake TMTR Pics	Delivered via: Email: <input type="checkbox"/> Fax: <input type="checkbox"/> Mail: <input type="checkbox"/> Registered Mail: <input type="checkbox"/> Hand Delivery: <input checked="" type="checkbox"/>
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FNR-2018-06859 27 of 54







TRUCK LOAD SLIP

Timbermark: 19
496

Cutblock: 271 HL

Dep: DEL15

Dep Time: 9:25

Truck ID: LLH24

Destination: 785

Contractor: LEMARCO

s.22

Driver's Printed Name

Driver's Signature

Authorized Signature (1984 only):

Faller ID: BTF

Pieces: 30

Yarder ID: CAC

Species:

Loader ID: LLL

Stratum: 33

Processor ID:

Weight:

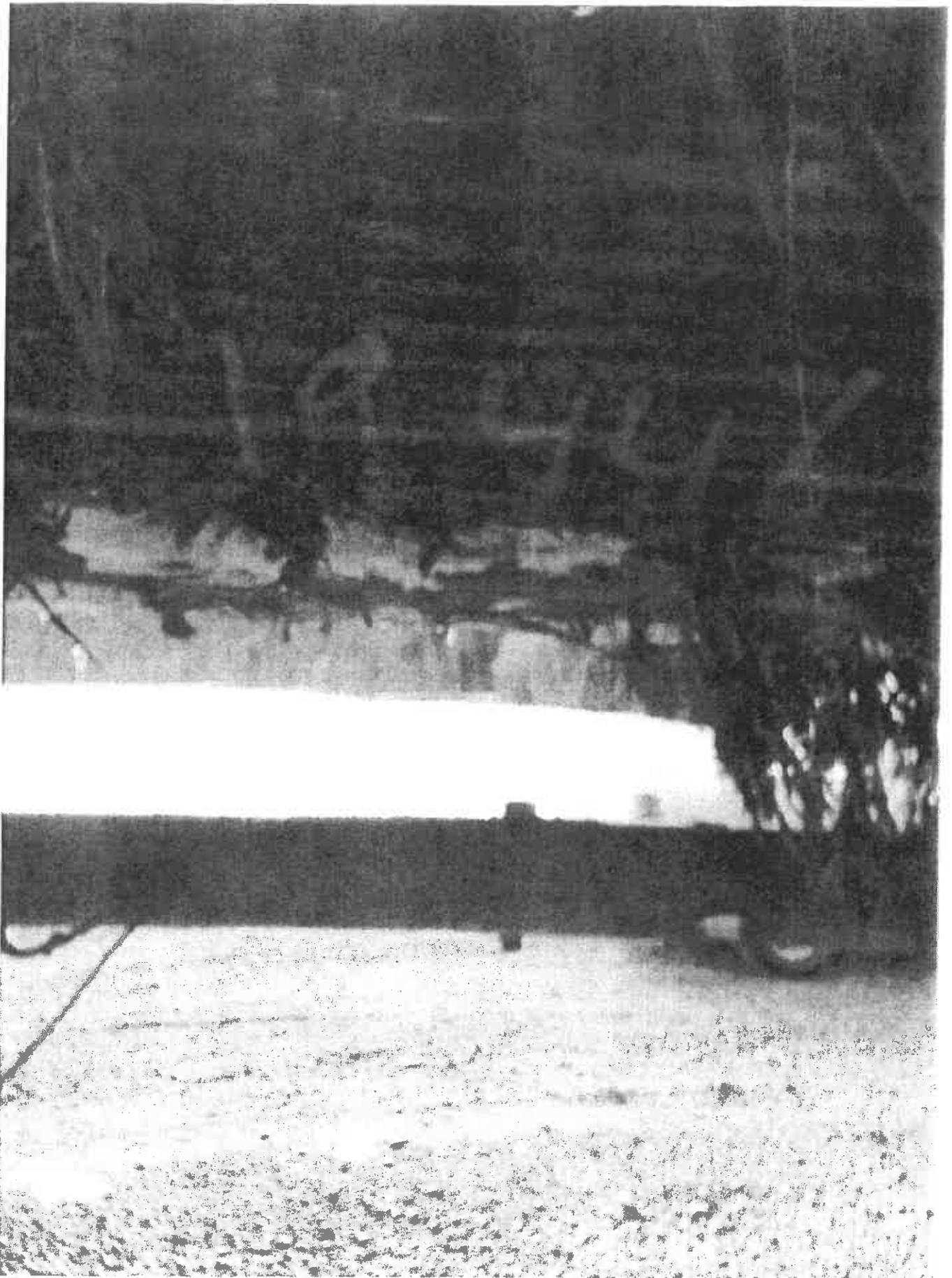
Edl/Bagit:

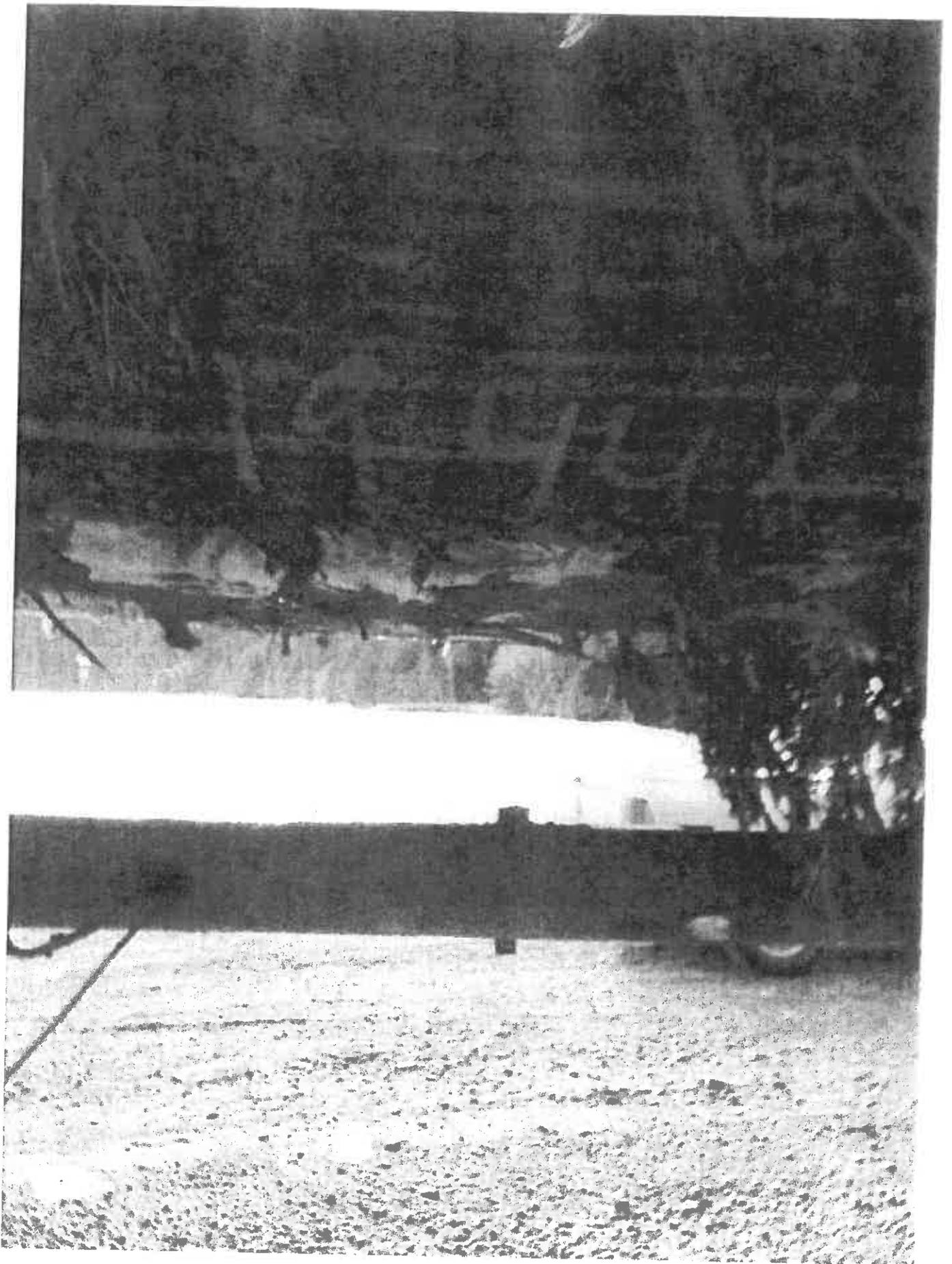
Sort: 150

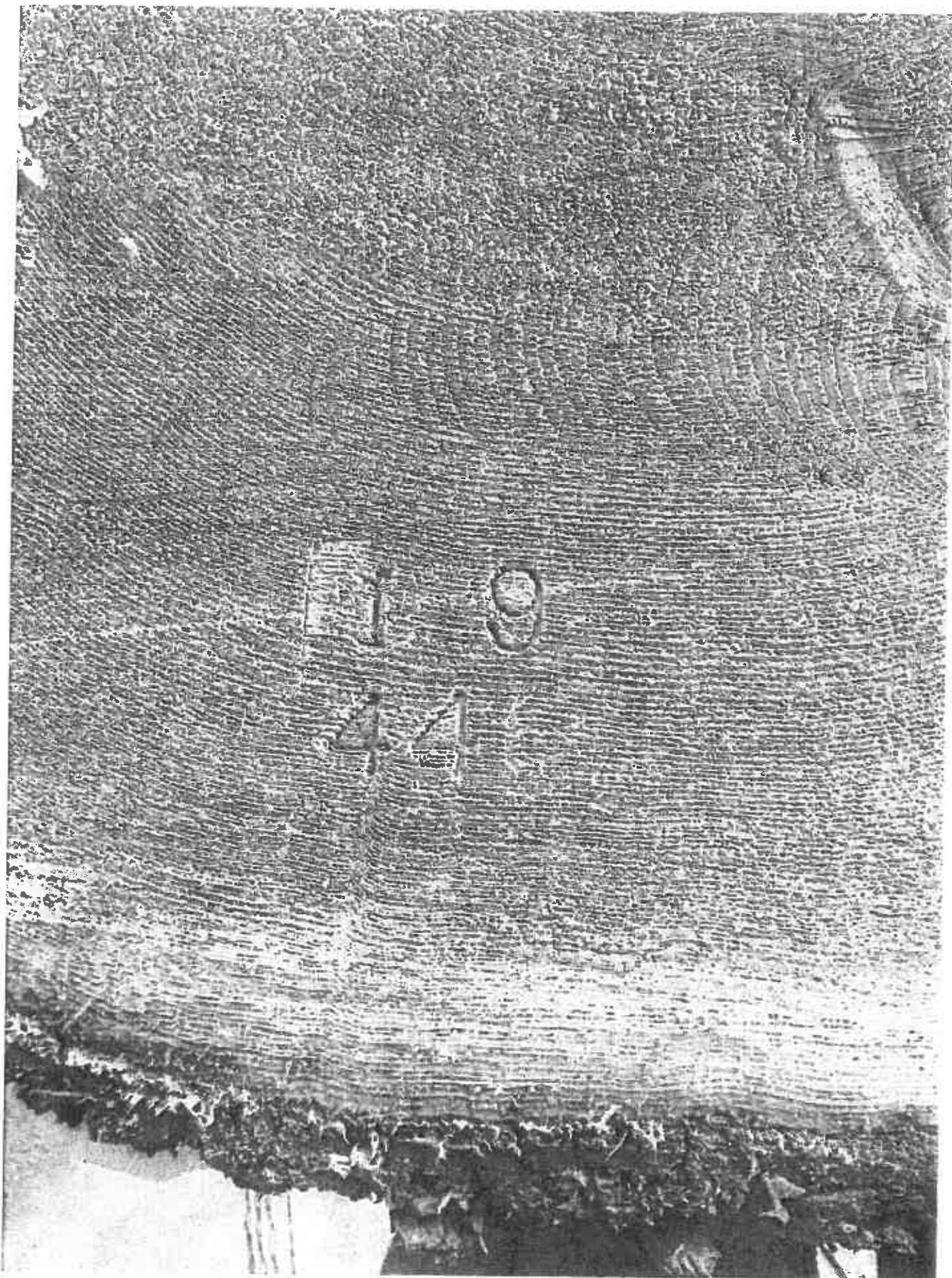
FR 27/25

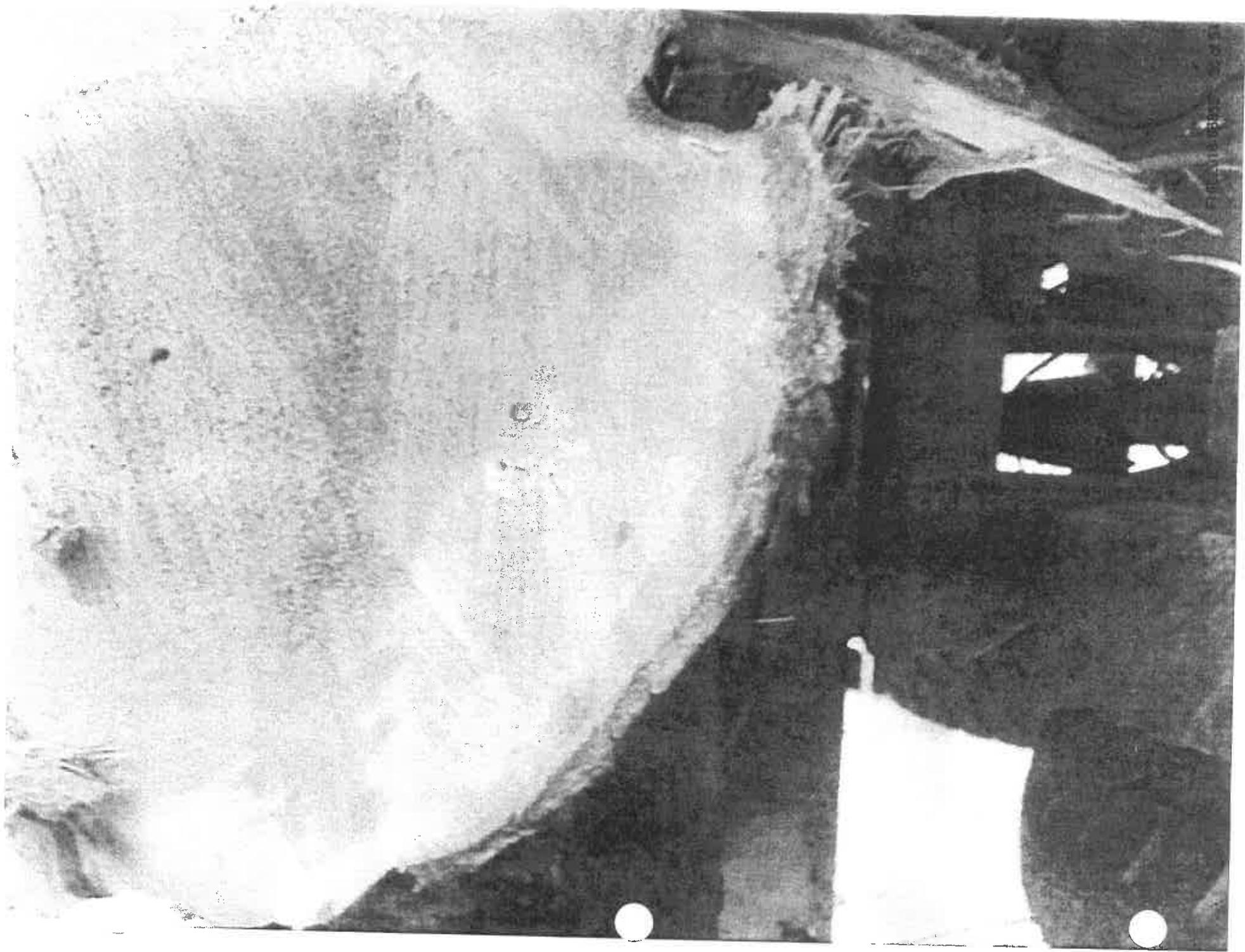


11/10/2013 01:55 51 of 54

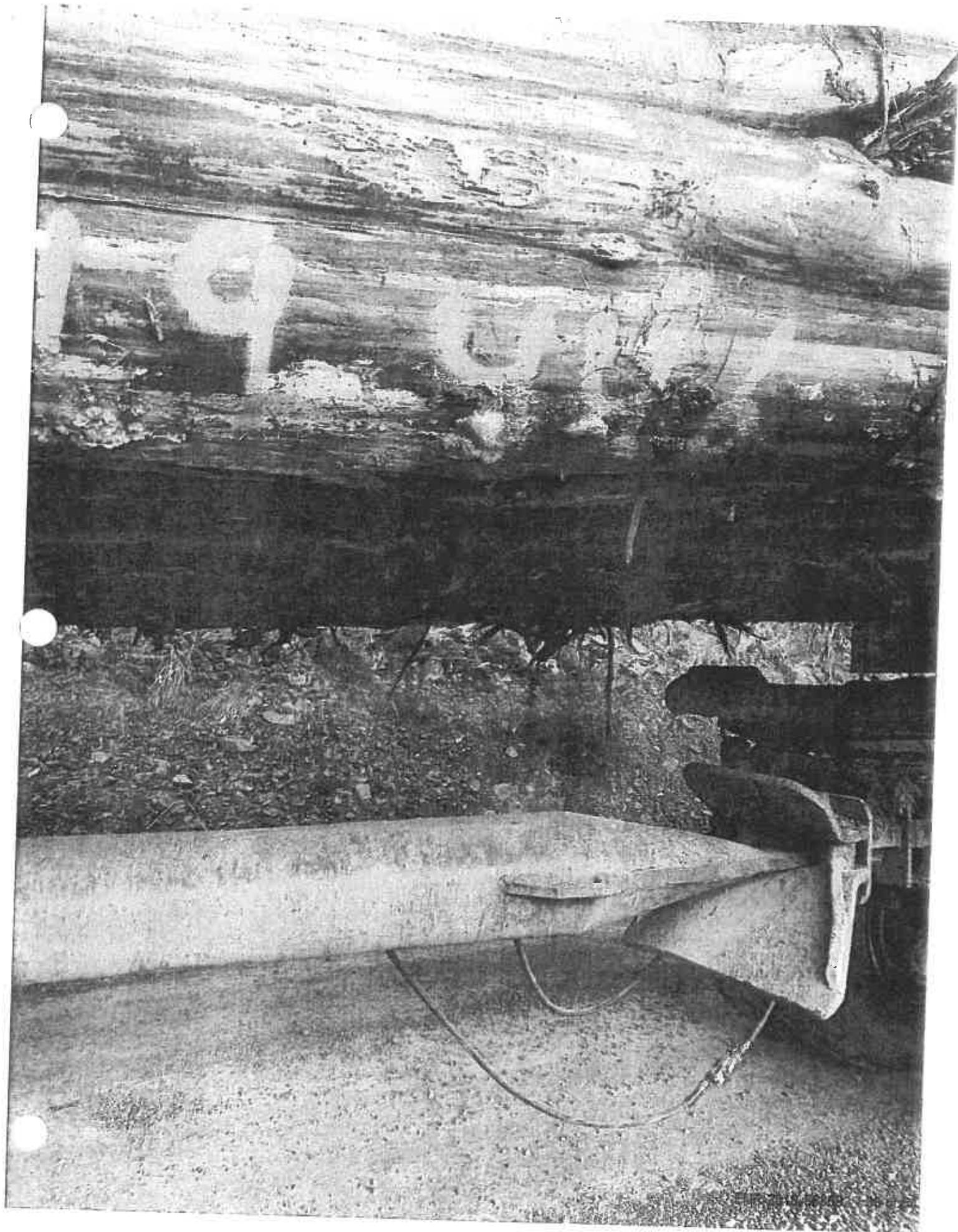














TRUCK LOAD SLIP

Timbermark: 19
446

Cutblock: 211 HL

Truck ID: Dellis

Dep Time: 9-25

Truck ID: LLH24

Destination: 785

Contractor: LEMARO

s.22

Driver's Printed I

Driver's Signature

Authorized Signature (SBA only):

Faller ID: BTF

Pieces: 30

Yarder ID: CAC

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Loader ID: LLL

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Processor ID:

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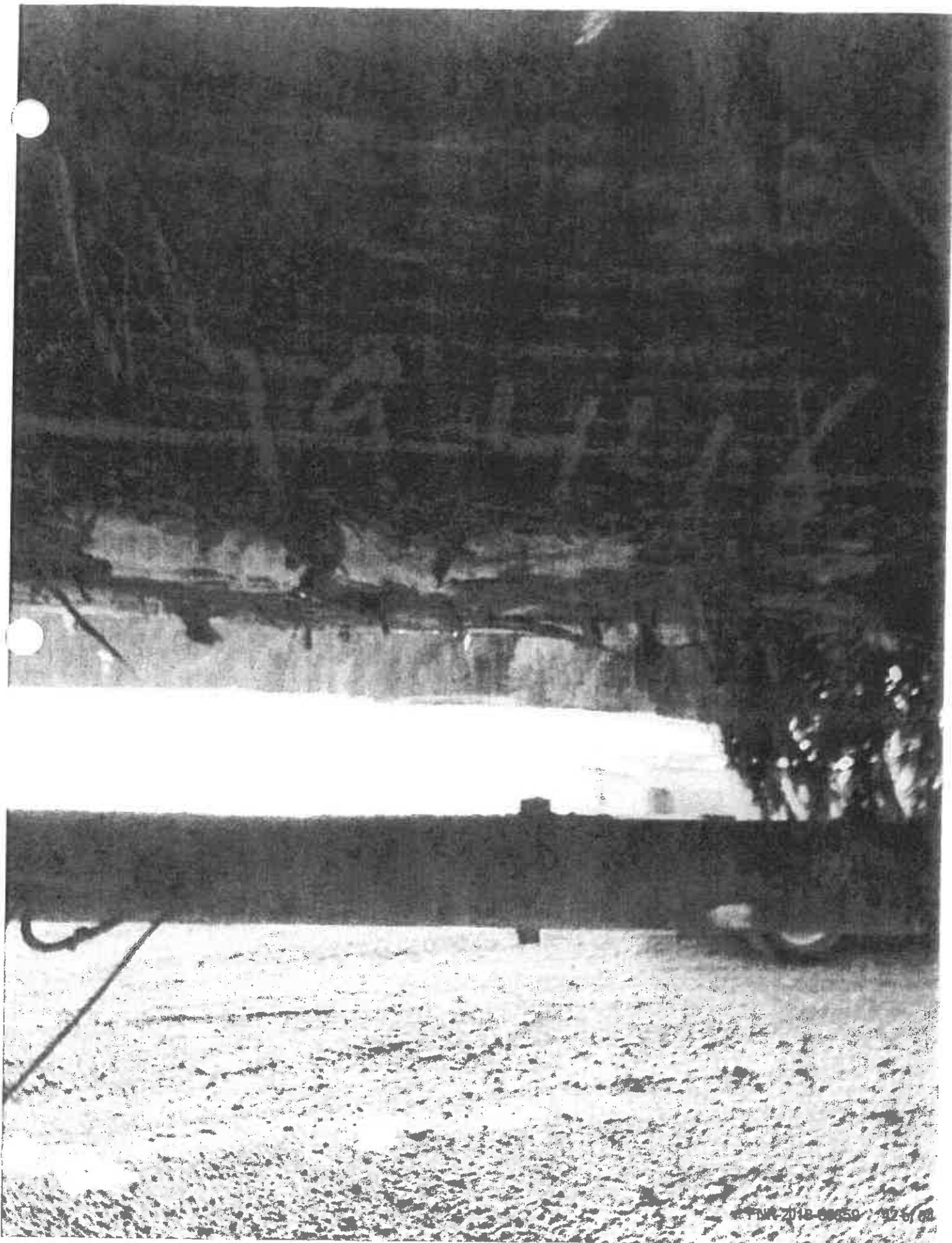
Bdl/Bagt:

Sort: 150

52A725











INSPECTION REPORT

RECORD ID: 060146
IDIR S.15
02:49 Mar 19, 2019

Natural Resource Officer: Adam Vojnic	Region: West Coast Field Unit: Campbell River	Date of Inspection: July 11, 2017
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Client: Western Forest Products Inc. Gold River	In Attendance: Paul SACKNEY, C&E	Compliance Status: Compliant
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Client Contact Information: 300 Western Dr Gold River, BC V0P 1G0	Latitude: 49.878889
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Location Description: WFP TFL 19/359	Longitude: -126.105
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Primary Tenure/Authorization:
TFL19/FTA

Secondary Tenure/Authorization:

Alleged Non-Compliance Summary:

aNC#	Estimated Incident Date	Parent Act	Act/Regulation	Section	Description	Action Taken

Warning Ticket #:

ERA Case #:

Description and Comments:

NROs with the C&E Branch conducted a Wildfire Preparedness Inspection on WFP TFL 19/357 Block N100.

Fire watchers were present when Officers attended the site of Industrial Activity. 1 mechanic left onsite after 1400hrs. 5 machines onsite which included yarders, processors and a cable yarder.

Officers spoke with the mechanic onsite which stated that the crew was on early shutdown, stated that the danger class was 4 and brought the NROs to the water deliver system.

Water Delivery System included a Wajax Mark III pump in a creek within Block N100. Placed next to the pump are 6 unopened boxes of 100ft hose + 1, 100ft hose laid out next to the Wajax that was not connected. NRO Sackney determined range using range finder = 280m to the site of the high risk industrial activity.

Officers headed to WFP Gold River office and met with WFP Supervisor Jeff Payne to speak about the inadequate Fire Suppression system onsite at Block N100. Mr. Payne states that there is a Water Truck at Block N155, 15min away, we also have heli-logging on the other side of the hill next to Block N100 which has a bucket attachment. NRO Sackney requested representative weather data for Block N100 and Mr. Payne will provide next working day.

Natural Resource Officer: [Adam Vojnic] Signature: X	Sent to: 300 Western Dr Gold River, BC V0P 1G0
I certify that this inspection conforms to Ministry compliance	
Attachments and Comments: 1) 028.JPG Unopened Fire Hose 2) 026.JPG Water Delivery System 3) 027.JPG Cable Yarder Site 4) inspectionReport60146.pdf INSPECTION Report	Delivered via: Email: <input type="checkbox"/> Fax: <input type="checkbox"/> Mail: <input type="checkbox"/> Registered Mail: <input type="checkbox"/> Hand Delivery: <input type="checkbox"/>



INSPECTION REPORT

RECORD ID: 060146
IDJR s.15
02:49 Mar 19, 2019

Natural Resource Officer:
Adam Vojnic

Region: West Coast
Field Unit: Campbell River

Date of Inspection:
July 11, 2017

Client:
Western Forest Products Inc.
Gold River

In Attendance:
Paul SACKNEY, C&E

Compliance Status:
Compliant

Client Contact Information:
300 Western Dr
Gold River, BC
V0P 1G0

Latitude:
49.878889

Longitude:
-126.105

Location Description:
WFP TFL 19/359

Primary Tenure/Authorization:
TFL19/FTA

Secondary Tenure/Authorization:

Alleged Non-Compliance Summary:

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Img : 028.JPG



Img : 026.JPG



img : 027.JPG



Img : 028.JPG



Img : 026.JPG



Img : 027.JPG