

**Tahsis Official Community Plan (OCP)
Advisory Committee Meeting #1**

MEETING NOTES

Date/Time: March 14, 2019, 7PM (PDT)

Location: Council Chambers and Teleconference Call

Distribution: Mayor Martin Davis (Chair), Councillor Bill Elder, Councillor Josh Lambert, Robbie Carey, Tony Ellis, Santosh Sharma, Aubrey Stewart, Mark Tatchell (ex officio), Erica Tiffany (consultant), Mark DeGagne (consultant)

Attendees: Mayor Martin Davis (Chair), Councillor Bill Elder, Councillor Josh Lambert, Robbie Carey, Tony Ellis, Aubrey Stewart, Mark Tatchell (ex officio), Erica Tiffany (consultant), Mark DeGagne (consultant)

Regrets: Santosh Sharma

Agenda Items	Action by	Status
1. Introductions and Background		
A. Committee Members (Committee)		
B. Consultant (Erica)		
2. Project Schedule – Attachment 1		
A. Timeframes (Erica)		
B. Deliverables (Erica)		
Discussion Item(s):	<ul style="list-style-type: none"> • Consider scheduling Community Workshop in August around annual Fishing Derby. • Coordinate OCP with Tahsis and Leiner River Floodplain Update (including climate change and SLR), Well Head Protection Plan, and McKelvie Creek Watershed Protection Plan. 	
3. Public Engagement Strategy		
A. Purpose (Erica)		
B. Comments (Committee)		
Discussion Item(s):	<ul style="list-style-type: none"> • Community survey should be mailed to all property owners and renters in addition to providing an on-line option. • Use social media for messaging and informing. • How do we capture seasonal workers? • Community Survey needs to include questions to supplement 2016 Census, given recent changes in community. (Tahsis is in transition.) • Survey to include question to determine if respondent is a part-time or full-time resident and if their residency is primarily for work or recreation purpose. • Survey to include age-group of respondents. 	
Action Item(s):	a. Prepare mailing list for community survey distribution b. Forward recent survey regarding short-term rentals	Village Staff Mark T.
4. Community Profile		
A. Purpose (Erica)		
B. Comments (Committee)		

Agenda Items	Action by	Status
5. OCP Assessment		
<p>A. Purpose (Erica)</p> <p>B. Comments (Committee)</p> <p>a. Written comments – timing</p> <p>➤ April 1</p>		
Discussion Item(s):	<ul style="list-style-type: none"> • Community Forest initiative – can it be included in OCP? • What is good with current OCP is the focus on environmental values. • OCP needs action statements on how to get it done. • Hemlock Mill is a contaminated site. How do we unlock potential, or can we? • Gold River Mill – are there lessons learned? • Downtown (former mall and hotel) owned by one person. Untapped potential. • Housing affordability is an asset. • Current OCP is 40 pages. Too much information that does not seem relevant. 	
Action Item(s):	<p>a. Include Community Forest initiative in OCP</p> <p>b. Consider policies around Hemlock Mill and what would be required to unfreeze it given its redevelopment potential, including marina, park.</p> <p>c. Committee to provide responses on OCP Assessment to Erica by April 1.</p>	Erica Erica Committee
6. Next Steps		
<p>A. Project Website Page</p> <ul style="list-style-type: none"> • Prepare Content <ul style="list-style-type: none"> ➤ Background and purpose of OCP update ➤ Community Profile information ➤ Preliminary OCP assessment • Timing: <ul style="list-style-type: none"> ➤ Mid- April 		
Action Item(s):	a. Prepare draft content for distribution to Committee prior to next meeting.	Erica
<p>B. Online Community Survey</p> <ul style="list-style-type: none"> • Prepare Content • Timing: <ul style="list-style-type: none"> ➤ Late April / Early May 		
Discussion Item(s):	<ul style="list-style-type: none"> • Duration of community survey? • Where to advertise? 	
Action Item(s):	a. Prepare draft survey for distribution to Committee prior to next meeting.	Erica
<p>C. S. 475 Consultation Letters</p> <ul style="list-style-type: none"> • Timing 		
Action Item(s):	a. Prepare draft letters for distribution during Community Survey.	Erica

Agenda Items	Action by	Status
7. Next Meeting – Mid April		
A. Items: <ul style="list-style-type: none"> ➤ Project Website Content ➤ Draft Community Survey 		
Action Item(s):	a. Schedule meeting for April 18, 7PM.	Mark T.
8. Adjourn		