



## Minutes

---

<b><u>Meeting</u></b>	<b>Regular Council</b>
<b><u>Date</u></b>	<b>May 1, 2018</b>
<b><u>Time</u></b>	<b>7:00 PM</b>
<b><u>Place</u></b>	<b>Municipal Hall - Council Chambers</b>

---

**Present** Acting Mayor Randy Taylor  
Councillor Brenda Overton  
Councillor Louis VanSolkema  
Councillor Kathy Bellanger

**Staff** Mark Tatchell, Chief Administrative Officer  
Janet St-Denis, Finance & Corporate Services Manager

**Public** 18 members of the public

### **A. Call to Order**

Acting Mayor Taylor called the meeting to order at 7:00 p.m. and acknowledged and respected that we are upon Mowachaht/ Muchalaht Territory.

### **B. Introduction of Late Items**

- 1 PAC Spring Bazaar Grant-in Aid application under New Business as M2.

### **C. Approval of the Agenda**

**Overton/Bellanger: VOT 217/2018**

**THAT** the Agenda for the May 1, 2018 Regular Council meeting be adopted as amended.

**CARRIED**

### **D. Petitions and Delegations**

- 1 **Dave Emery, North Island Communications Re: Crown Land Tenure for the radio site above Tahsis**

Dave Emery gave a powerpoint presentation on North Island Communication's local microwave carriers for Conuma Cable and plans to upgrade the microwave internet capacity. A question and answer period followed.

**Overton/Bellanger: VOT 218/2018**

**THAT** this presentation be received.

**CARRIED**

**Overton/VanSolkema: VOT 219/2018**

**THAT** Staff write a letter in support of North Island Communication's request for Crown land tenure for the radio site above Tahsis in relation to the microwave internet improvements .

**CARRIED**

**2 Choat's Farm Re: Off-Grid Self-Sustainable Vegetable/Herb/Fruit Farm**

Wendy Hamm and Lenora McIntyre presented their Business Proposal for Pete's Farm in DL235. A question and answer period followed. Council requested that the delegation supply a detailed map of the area that they would like to utilize for their proposed market garden.

**Overton/Bellanger: VOT 220/2018**

**THAT** this presentation be received.

**CARRIED**

**E. Public Input # 1**

A member of the public posed questions regarding the Ticketing for Bylaw Offences Bylaw to which Council and Staff responded.

A member of the public inquired about an outstanding request to subdivide and purchase Village property for the purpose of farming. Staff provided a status update. Council responded that the onus is on the applicants on how to proceed.

**F. Adoption of the Minutes**

**1 Minutes of the Regular Council meeting held on April 17, 2018**

**Overton/VanSolkema: VOT 221/2018**

THAT the Regular Council Meeting minutes from April 17, 2018 be adopted as presented.

**CARRIED**

**2 Minutes of the Committee of the Whole meeting held on April 24, 2018**

**Overton/Bellanger: VOT 222/2018**

THAT the Committee of the Whole meeting minutes from April 24, 2018 be adopted as presented.

**CARRIED**

**H. Business Arising**

**1 Canada Summer Jobs Re: Application/ Agreement**

**Overton/Bellanger: VOT 223/2018**

THAT this application/agreement be received.

**CARRIED**

**Overton/Bellanger: VOT 224/2018**

THAT Staff proceed to hire 2 summer students.

**CARRIED**

**J. Council Reports**

**Overton/Bellanger: VOT 225/2018**

THAT the Council reports be received.

**CARRIED**

**Acting Mayor Taylor:**

No report.

**Councillor Brenda Overton (written and verbal report)**

Good evening Council,

On April 26<sup>th</sup> I attended Strathcona Regional District Board meeting. Campbell River Storm has been chosen for the 2019 Cyclone Cup; congratulations to them! Also work has started on building a business case for the Connected Coast Project. I am so looking forward to Tahsis and other remote places like ours to be connected to the rest of the Island. Slow and painful but we will get there.

At the First Nations Relationship Committee it was decided that staff prepare a report on the possibility of the K'ómoks First Nation being formally invited to participate as an observer at meetings of the regional board.

Regional District proclaimed that June 21st National Aboriginal Day be changed to Indigenous Persons' Day and no meetings should be scheduled for this day.

At the Municipal Services Committee meeting, Mayor of Gold River, Brad Unger distributed a brochure on the walking trails in Gold River. They had a committee do theirs. I thought with our young and involved residents maybe one of them would like to make a similar one for Tahsis. It would be a great way to showcase our beautiful trails and wildlife.

These are the highlights I have brought back, and a reminder I have printed off the minutes and put them in our office for you to view at your leisure.

Mayor Unger will be providing a bus service for those wishing to attend Mayor Jude Schooner's Celebration of Life at Captain Meares on June 9th at no cost.

**Councillor VanSolkema: (written report)**

May 1, 2018 Council Report;

Good evening Mayor and Council. It's been a most interesting couple of weeks since we last met. On April 24th leaving from Tahsis for Head Bay, I noticed a helicopter taking off from the Leiner pit area and it jolted me into our present circumstances. Remember a few weeks back when W.F.P cancelled their presentation to us regarding the McKelvie Creek riparian study and they responded with some questions as to what our expectations are regarding access etc. W.F.P. has baited our process with their most recent response and I dare say that there is no consensus in our Council as to how our Council should respond. I believe it's high time we as a Council met with local concerned citizens as to how we'd like to see the future develop given recent petitions and brochures. What are our real thoughts? This isn't a time for us to be holding our wetted finger up into the political breeze or to draw lines in the sand regarding our current logging practices. Let us rather realize the abundance we still have left and the virtues of what we'd like to preserve in perpetuity. A CBC news item from yesterday had an interview with the Mayor of Port McNeil responding to WFP's recent activities in the North Island area. Now is the time to have our response ready. I trust we can have the resolve to give this some direction.

The same day I'm noticing the repairs in progress along Head Bay road and I am realizing that not all the required culvert replacements have taken place. Not all the culverts flagged for replacement by the Department of Transport have been dealt with. The contractor tasked with the culvert replacement has overspent the budget and has no plans to replace certain rotten pipes remaining in place and these are soon to be paved over. I did bring this to our CAO's attention as well as have a conversation with Chris Peterson, a forester with the Ministry of Forests, Land and Natural Resources. I believe we can halt progress long enough to get the job done right. Please help me in portraying that the present course is unacceptable.

Respectfully submitted, Louis VanSolkema

**Councillor Bellanger: (written report)**

Good Evening Deputy Mayor & Council

Well it has been a busy couple of weeks for me between working and fitting everything in day to day, especially right now with this great weather. On April 19th the weather was not nice but there still was a pretty good turnout for the self defence class at the Rec Centre. I am hoping we ladies all learned a move or two but even if we remember we could make a difference. On April 24th I attended the budget meeting with the rest of Council. On the 26th of April, Deputy Mayor Taylor, CAO Mark Tatchell and I sat in on a conference call for the ATV trails with Chief Michael, Simon John, Mayor Cox, Francis Jack and CAO Eileen Lovestrom where we moved and carried approval of a letter sent to Forest Lands and Natural Resource Operations and Rural Development authorizing Onsite Engineering to submit the application for permit to Forest Range Practices Act.

We also will meet again on May 8th in Zeballos for an AGM (Annual General Meeting) so things are starting to roll (exciting). Speaking of exciting times, things are moving with the climbing wall thanks to the help of Brooke Jones. I see Brooke and her crew through lots of hard work have raised the money for the inspection of the climbing wall. I also see that they are having a live auction and dinner on May 11th. I am not sure if they have asked the Village for something but do you think there is something we could contribute to this auction since it is going towards our Rec Centre? Just a thought.

#### **K. Bylaws**

**1 2018-2022 Financial Plan Bylaw No. 600, 2018**

**Re: 1st, 2nd and 3rd Reading**

**Overton/Bellanger: VOT 226/2018**

**THAT** the 2018-2022 Financial Plan Bylaw No. 600, 2018 be introduced and receive a first reading.

**CARRIED**

**Overton/Bellanger: VOT 227/2018**

**THAT** the 2018-2022 Financial Plan Bylaw No. 600, 2018 receive a second reading.

**CARRIED**

**Overton/Bellanger: VOT 228/2018**

**THAT** the 2018-2022 Financial Plan Bylaw No. 600, 2018 receive a third reading.

**CARRIED**

**2 Ticketing for Bylaw Offences Bylaw No. 601, 2018**

**Re: 3rd reading**

**Overton/Bellanger: VOT 229/2018**

**THAT** Ticketing for Bylaw Offences Bylaw No. 601, 2018 receive a third reading.

**CARRIED**

**3 Animal Control and Licensing Amendment Bylaw No. 602, 2018**

**Re: 3rd reading**

**Overton/Bellanger: VOT 230/2018**

**THAT** Animal Control and Licensing Amendment Bylaw No. 602, 2018 receive a third reading.

**CARRIED**

**4 Fees and Charges Amendment Bylaw No. 603, 2018**

**Re: 3rd reading**

**Overton/Bellanger: VOT 231/2018**

**THAT** Fees and Charges Amendment Bylaw No. 603, 2018 receive a third reading.

**CARRIED**

**5 Tax Rate Bylaw No. 604, 2018**

**Re: 1st, 2nd and 3rd Reading**

**Overton/Bellanger: VOT 232/2018**

**THAT** the Tax Rate Bylaw No. 604, 2018 be introduced and receive a first reading.

**CARRIED**

**Overton/Bellanger: VOT 233/2018**

**THAT** the Tax Rate Bylaw No. 604, 2018 receive a second reading.

**CARRIED**

**Overton/Bellanger: VOT 234/2018**

**THAT** the Tax Rate Bylaw No. 604, 2018 receive a third reading.

**CARRIED**

**L. Correspondence**

- 1 UBCM Re: Strategic Wildfire Prevention Initiative - Approval of 2018 FireSmart Planning & Activities Grant (SWPI-887: Tahsis Wildfire Prevention, 2018)**

**Overton/Bellanger: VOT 235/2018**

**THAT** this letter be received.

**CARRIED**

- 2 Brooke Jones Re: Selling the Village's used and/or expired rock climbing equipment to Blue Toque (sports consignment store in Courtenay, BC).**

**Overton/Bellanger: VOT 236/2018**

**THAT** this letter be received.

**CARRIED**

**Overton/VanSolkema: VOT 237/2018**

**THAT** this request to sell the used rock climbing equipment and use the proceeds to purchase new rock wall climbing equipment be approved.

**CARRIED**

- 3 Steve Atkinson Re: Leiner Gravel Pit**  
**There was a brief discussion.**

**Overton/Bellanger: VOT 238/2018**

**THAT** this letter be received.

**CARRIED**

**4 Shawna Gagne Re: Tahsis Community Food Trade**

A brief discussion followed.

**Overton/Bellanger: VOT 239/2018**

**THAT** this email be received.

**CARRIED**

**Overton/Bellanger: VOT 240/2018**

**THAT** Shawna Gagne be permitted to use any of the following locations for the Tahsis Community Food Trade: 1) Tahsis Inlet Park (next to the fish processing) 2) Rec Centre parking lot to one side 3) Museum parking lot.

**CARRIED**

**5 Strathcona Community Health Network Re: Housing Needs Assessment for the Strathcona region**

**Overton/Bellanger: VOT 241/2018**

**THAT** this letter be received.

**CARRIED**

**6 Crystal Dunahee, President, Child Find BC Re: Proclamation for National Missing Children's Month and Missing Children's Day**

**Overton/Bellanger: VOT 242/2018**

**THAT** this letter be received.

**CARRIED**

**Overton/Bellanger: VOT 243/2018**

**THAT** Tahsis proclaim May as Child Find's Green Ribbon of Hope month and May 25 as National Missing Children's Day and urge all citizens to wear a green ribbon as a symbol of Hope for the recovery of all missing children and to remain vigilant in our common desire to protect and nurture the youth of our Province.

**CARRIED**

**M. New Business**

**1 Grant-in Aid Application Re: Tahsis Junior Canadian Rangers**

There was a brief discussion.

**Overton/Bellanger: VOT 244/2018**

**THAT** this Grant-in aid application be received.

**CARRIED**

**Overton/VanSolkema: VOT 245/2018**

**THAT** this Grant-in aid application be approved.

**CARRIED**

**2 PAC Spring Bazaar Grant-in Aid application**

**Overton/Bellanger: VOT 246/2018**

**THAT** this Grant-in aid application be received.

**CARRIED**

**Overton/Bellanger: VOT 247/2018**

**THAT** this Grant-in aid application be approved.

**CARRIED**

**Public Input #2**

Brooke Jones presented staff with a cheque to pay for the climbing wall inspection and thanked everyone for their support in her fund raising efforts. She also brought awareness to the proposed Mckelvie Creek logging.

A member of the Heritage Society spoke about creating a municipal heritage registry for Tahsis. She will email staff with more information.

**Adjournment**

**O. Overton/Bellanger: VOT 248/2018**

**THAT** the Regular Council meeting adjourn at 8:21 p.m.

**CARRIED**

Certified Correct this

15 May 2018



Chief Administrative Officer

01

**Janet St. Denis**

---

**From:** Mark Tatchell  
**Sent:** Wednesday, April 11, 2018 5:27 PM  
**To:** Janet St. Denis  
**Cc:** Randy Taylor  
**Subject:** FW: Synopsis of Proposal  
**Attachments:** Business Proposal Pete's Farm Tahsis.odt

Delegation for May 1<sup>st</sup> Council meeting

**From:** Wendy Hamm <wendyhamm27@gmail.com>  
**Sent:** Wednesday, April 11, 2018 11:13 AM  
**To:** Mark Tatchell <MTatchell@villageoftahsis.com>  
**Subject:** Synopsis of Proposal

April 11, 2018

**To Whom It May Concern:**

**C/O: Mark Tatchell – COA Village of Tahsis**

**Synopsis of Proposal:**

We are requesting a 1-2 year lease to be approved by the village council, at the end of this lease we would like to have the first opportunity in re-leasing of the land. As we will have put all of our time, money and effort into the property.

We will be purchasing commercial insurance for the property which will fall under premises liability, which will cover bodily harm and property damages occurred if any. This insurance will also cover the small homestead and bus on the property once these units have been refurbished. The amount of acreage will be determined once we find the exact amount of acreage leased.

The area we are interested in is access of driveway and homestead area between campground and including the driveway.

We are aware that there is no DL235. Therefore we will be using battery banks and solar panels, as well back up generator for power.

We are requesting permission to refurbish the homestead into a vegetable stand/preservation area. We will bring in a small RV for living quarters that has already been purchased.

We will be using food grade water barrels for rainwater collection as our main water source.

We are aware there are 2 composting toilets in the campground near the property that are already in place, we would be using them and in exchange offering maintenance of those facilities.

As far as wildlife and safety are concerned, all food and garbage will be under lock-down. Garbage will be removed on a regular basis. We will be using ultrasonic pest repellents, as well as have bear bangers and bear mace on hand.

Security will be someone on the property at all times, in the event that we are not on the property we will have someone there solely for security purposes.

Lenora and Wendy will be maintaining the property. We are also requesting that people visiting the farm refrain from bringing pets as this is a safety issue.

Public access will be requested as walk-in and bicycle only.

**Name and Address's of who will be speaking to council:**

Aubrey Stewart #22 Freda Rd, Tahsis BC V0P 1X0 (250) 934-6609 – Local Support

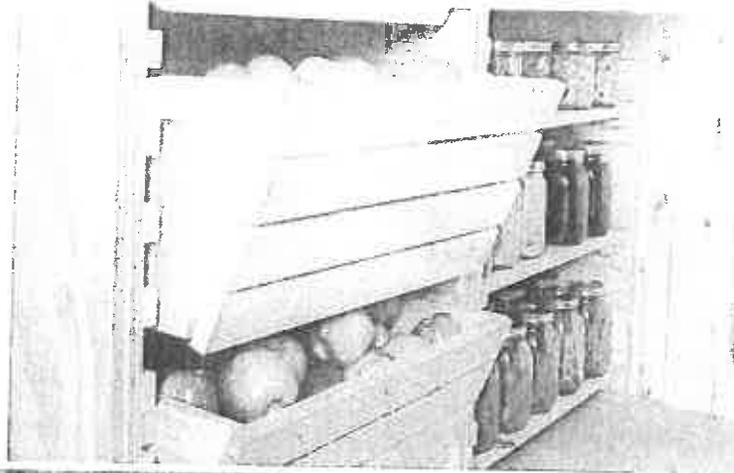
Lenora McIntyre #103 1450 Tunner Dr, Courtenay BC V9N 9A6 (778) 208-7408 – Comprising Proposal

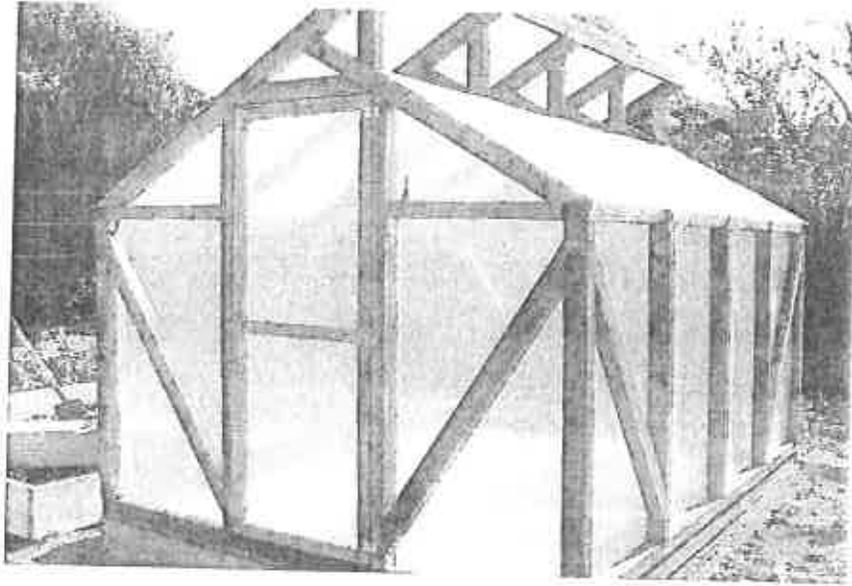
Wendy Hamm #103 1450 Tunner Dr, Courtenay BC V9N 9A6 (250) 465-9546 – Comprising Proposal

# Choat's Farm

Off-Grid Self-Sustainable Vegetable/Herb/Fruit Farm

Tahsis BC





## Business Proposal

Lenora McIntyre & Wendy Hamm

March 28, 2018

### Executive Summary

The following business plan is an operating guide for Choat's Farm. It contains a description of the farm, it's operating goals, management and marketing strategies and a risk assessment.

Choat's Farm is a business owned and operated by Lenora & Wendy that will supply the town of Tahsis B.C and surrounding areas with fresh local produce. This farm will be successful because of the demand for locally grown vegetables and fruit within the community.

The goals for Choat's Farm first year are to:

- Survey of Village to predict what types of products are in demand
- Establish a fertile no chemical garden and greenhouse
- Establish sustainable growing using greenhouses/hukaculture to increase soil health and productivity
- Obtain Organic Certification
- Develop and market fresh produce from a stand on the property
- Gross a minimum of \$10,000
- Start a community driven compost program with the school, and local community members

These goals are to be introduced within the first year of production, we plan to use knowledge and experience to work towards increased production and sustainable farming over a longer period of time. We plan to consult with other farmers in the area, to exchange ideas and determine which varieties are best suited for the climate.

Choat's Farm will gross a minimum of \$10,000 in the first year. Almost all of that will be from the farm stand. The profits from the stand will not be taken by the farm owner/operators, the profits will be put back into the farm providing gardens and greenhouse. The major structures that are required for the first year are greenhouses and refurbishing of the farm stand (old homestead).

### Management Plan

Lenora grew up farming/fishing in New Brunswick and has been working her own off grid green housing for the past 3 years. She has worked with farming communities across Canada, over the past 30 years. These farms included commercial as well as smaller personalized farms, she has gained knowledge to the many levels of gardening types/styles for the success of good wholesome organic goods. She has worked extensively with fruit trees, berries, how to graft, etc. She has also learned many aspects of herbal growth and propagation and their medicinal value to a better healthier lifestyle. She is now looking to share her skills within small community living and provide what is needed/wanted within.

Wendy has been involved in multiple off grid farms, learning to grow food in some of the toughest environments. BC born and raised Wendy has the knowledge and experience to successfully grow and produce food that is of the highest freshness and quality. Along side Wendy she brings the knowledge to build and maintain hukaculture garden beds, greenhouses, sustainable living practices, preservation

knowledge, and a keen ear for the land and what it offers.

Lenora and Wendy have spoken to 1 farm in Tahsis that has given us their full support and offering of knowledge to help build Choat's Farm. These growers are a great resource, and we plan on consulting with them on a regular basis. We have also researched the area and find there to be a great need for local organic fresh produce. As team members of Choat's Farm Lenora and Wendy plan to do all of the labour and work needed by themselves. They will be in charge of all the marketing, distribution, and processing. Since they will be working on this by themselves, Lenora and Wendy plan to do all up-keep, thinning, and seasonal planting. Investments made will be self supported by Lenora and Wendy via savings, and work found within the area. Lenora and Wendy do not require a loan to lease this land. Seed saving, and resourcing of materials will be savings in funds for future planting/building plans. Lenora and Wendy plan to work within the community (schools, locals) to build knowledge and bring workshops for the local youth to learn about sustainable growing, and off grid living.

### **Land Management Plan**

Choat's Farm will be certified organic, Lenora and Wendy will focus on building and maintaining healthy soils. During the first year there will be 1 greenhouse built and the rest of the 2 acre plot will be turned into hucaculture garden space. The planting will be rotated every year to ensure highest quality of produce and soil. Regular maintenance of property will be done by Lenora and Wendy as well, cleaning of all debris or junk on the farm.

#### SWOT Analysis

##### Strengths:

- Organic local vegetables and fruits/herbs are high in demand
- The only other source in Tahsis is the local grocery store which has limited produce selections
- The school has shown previous interest in purchasing produce for their breakfast/hot lunch programs.
- Have received exciting feedback from local community members

##### Weaknesses:

- The town has only approximately 400 people
- It is hard to bring in soil, manure, and other building supplies
- Income for the first year will be based around our savings, and building up the farm stand for production.

##### Opportunities:

- There are no local farmers/growers in the Tahsis area to provide for the community
- Organic eating is extremely popular in most rural areas
- Extensive potential for growing, and preserving food for market to the community

Threats:

- Concern of flooding and eroding of the bank due to rainfall about 8 months per year
- Lack of sunshine in the winter months, makes starting each crop a bit harder

### Risk Management Assessment

Choat's Farm faces flooding in the spring, fall season which is not a concern; as Lenora has worked off grid on 280 acres of mountain terrain for past 3 years and intend's to grow through the winter months. Garden beds will be done hukaculture style so that the access to water will need to be minimal. Hukaculture is a gardening process of layering different compostable items that hold moisture and keep plants moist and secure in some of the driest temperatures. Greenhouses will be built with raised beds that also, will be of the Hukaculture style. Plans are to plant seeds/plants that are hardy and resistant to Tahsis conditions. We see a minimum in problems based around the flooding.

### Production and Products

As it's the start of the season in 2018, upon approval of leasing "Pete's Farm" we plan to start building and re-establishing the existing garden plots. Creating opportunity to have fresh food available within a couple months. Our plans of building a greenhouse are to have the first up before end of summer. Planning to be in full production for next year. We are wanting to plant produce that is of need within the community at first (fresh lettuce, kale, swiss chard, tomatoes, potatoes, assorted squash, fresh herbs,) Documentation will be kept on the progress of each item planted, providing evidence as to, what will grow and stay successful.

### Approximation 1<sup>st</sup> year

<u>Produce</u>	<u>Est lbs Produced</u>	<u>\$ per lb</u>	<u>Total \$ Received</u>	
Romaine Lettuce	36	\$4	\$144	

Swiss Chard	36	\$2.50	\$90
Sweet Onion	92	\$3	\$276
Red Onion	92	\$3.50	\$322
English Cukes	192	\$4	\$768
Pickling Cukes	192	\$3.50	\$672
Red Cabbage	32	\$3	\$96
Cauliflower	32	\$3	\$96
Celery	40	\$2.50	\$100

<u>Herbs</u>	<u>Est lbs Produced</u>	<u>\$ per lb</u>	<u>Total \$ Received</u>
Cilantro		\$5	
Oregano		\$5	
Thyme		\$5	
Rosemary		\$5	
Parsley		\$5	
Bay Leaf		\$5	
Chives		\$5	
Dill		\$5	
Fennel		\$5	
Lemon Grass		\$5	
Lemon Balm		\$5	
Mint		\$5	
Basil		\$5	
Caraway		\$5	
Marjoram		\$5	
Sage		\$5	
Savory		\$5	
Tarragon		\$5	
Sorrel		\$5	

There will be other produce being grown and tested but these will be the main goals for the first year. We also plan to grow Asparagus & Garlic, but please keep in mind these won't be ready in the first year. We have also gone on a smaller scale of choice here to bring only what is of demand at this time.

### **Description of Market**

The town of Tahsis has no other source of farm fresh produce. About 70% of them travel 170 km out of town to purchase their produce. The people in town are very supportive and excited for a local source of quality produce. The local school has already voiced an interest in buying fresh locally grown produce. We have also received support from the other local farm in Tahsis.

### **Marketing Plan**

The purpose of Choat's Farm is to provide the town of Tahsis and surrounding area with fresh organic produce. Lenora and Wendy plan to have a farm stand on the property that will be open 2 days per week to the community. We hope that the first year we can have this up and running knowingly; we will have it in full operation by next summer.

### **Benefits**

- Availability of locally grown produce for the local community
- Less produce having to be shipped in from outside BC
- Increased food independence for the town of Tahsis
- Involvement with the school teaching workshops based around food production and the importance of it

### **Target Customers**

- Tahsis Locals
- CMESS Kitchen
- Local B&B's

### **Positioning**

Choat's Farm will be the only locally sourced farm in the town of Tahsis. There is no competition and we would be above excellent in the quality of produce over the local store. The closest store is 64 km away, during the winter months I'm sure this is a tough drive. Choat's Farm will put a large emphasis on the importance of organic food and supporting the local town economy.

Village of Tahsis

D2

---

**From:** Dave Emery <dave.emery@nicomm.com>  
**Sent:** April 19, 2018 10:56:58 AM  
**To:** Mark Tatchell  
**Subject:** Crown Land Use

Morning Mark

We are the Microwave Carrier that transports all of the internet into Tahsis for our Client Conuma Cable

We provide the pipeline between Woss fiber line and Tahsis

Last year that pipeline was doubled in size bringing 100 megabit to the Cable Company which also feeds the School with a dedicated feed

We are now working on a further upgrade which will double the capacity again

One of the administrative details we need to complete is the Crown Land Tenure for the radio site above Tahsis

Prior to submitting the application we prefer to communicate with Local Government and talk about it, answer question, make a presentation, etc.

Through the process we look for a letter of support

Normally we make a presentation, and show pictures of what we wish to do and talk about it

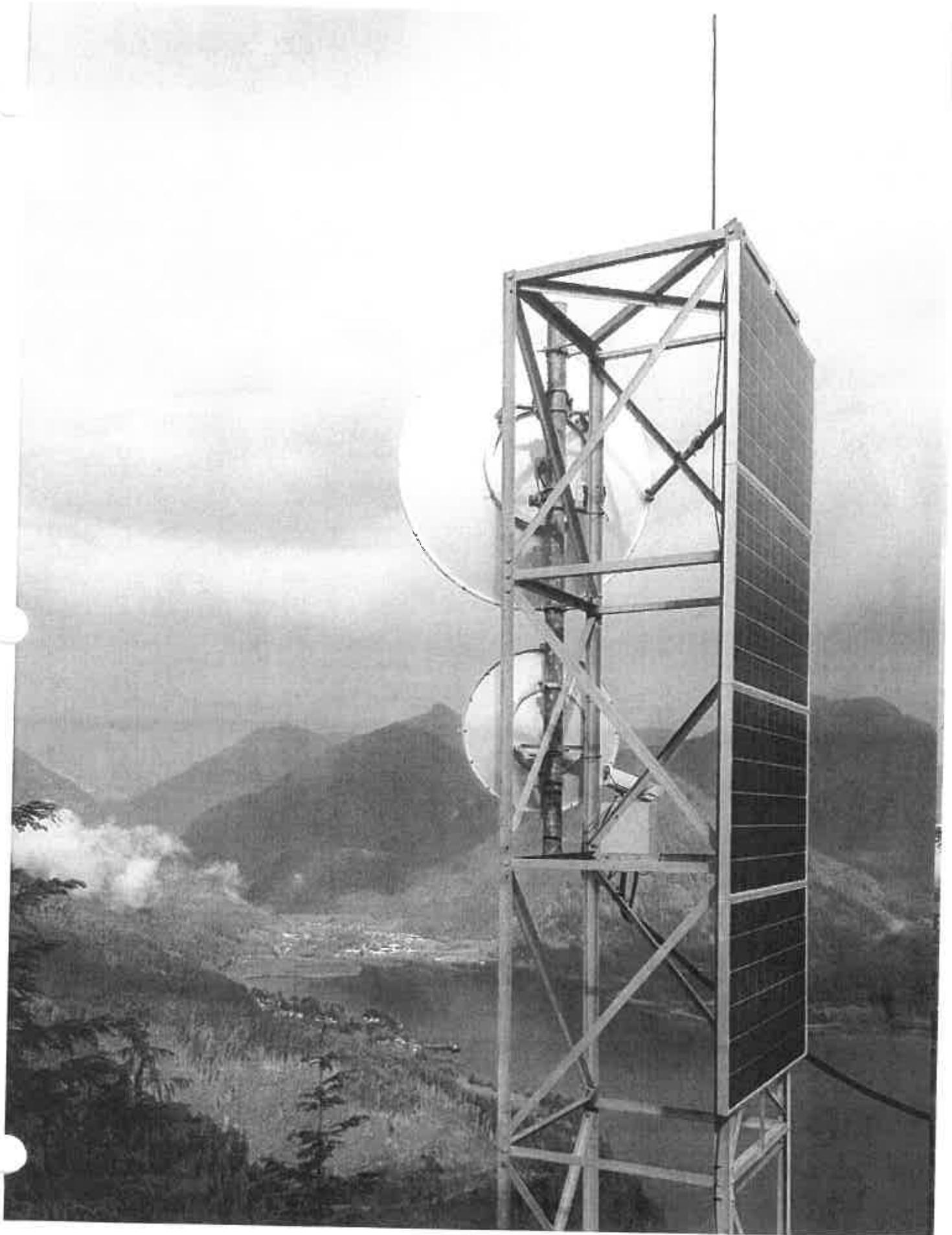
We are not looking for nor asking for any funding, we have an agreement with Conuma Cable for that business model

Our contact with you is simply one of support to enhance internet in the community, which drives economic development and enhances everyone's lives

What are your thoughts

Dave

Dave Emery  
North Island Comm  
1690 Island Hiway  
Campbell River, BC,  
V9W2E5 Canada eh  
250-287-9207 ext 229  
250-830-7281 cell  
[www.NIComm.com](http://www.NIComm.com)



F1



**Minutes**

---

<b><u>Meeting</u></b>	<b>Regular Council</b>
<b><u>Date</u></b>	<b>17 April, 2018</b>
<b><u>Time</u></b>	<b>7:00 PM</b>
<b><u>Place</u></b>	<b>Municipal Hall - Council Chambers</b>

---

**Present**

Acting Mayor Randy Taylor  
 Councillor Brenda Overton  
 Councillor Louis VanSolkema  
 Councillor Kathy Bellanger

**Staff**

Mark Tatchell, Chief Administrative Officer (by phone)  
 Janet St-Denis, Finance & Corporate Services Manager (by phone)  
 Sharon Taporowski, Administrative Assistant  
 Amanda Knibbs, Administrative Assistant

**Guest**

Sgt. Chris McGee, Nootka Sound RCMP

**Public**

5 members of the public

**A. Call to Order**

Acting Mayor Taylor called the meeting to order at 7:00 p.m. and acknowledged and respected that we are upon Mowachaht/ Muchalaht Territory.

**B. Introduction of Late Items**

- 1 Updated letter from Stephen Savola, Manager of Conuma Cable Systems Ltd under correspondence as L4.

**C. Approval of the Agenda**

**Overton/Bellanger: VOT 182/2018**

**THAT** the Agenda for the April 17, 2018 Regular Council meeting be adopted as amended.

**CARRIED**

**D. Petitions and Delegations**

None.

**E. Public Input # 1**

None.

**F. Adoption of the Minutes**

**1 Minutes of the Regular Council meeting held on April 3, 2018**

**Overton/Bellanger: VOT 183/2018**

**THAT the Regular Council Meeting minutes from April 3, 2018 be adopted as presented.**

**CARRIED**

**2 Minutes of the Committee of the Whole meeting held on April 9, 2018**

**Overton/Bellanger: VOT 184/2018**

**THAT the Committee of the Whole meeting minutes from April 9, 2018 be adopted as presented.**

**CARRIED**

**H. Business Arising**

**1 Certificate of Incorporation Uniting 4 Communities Society**

A brief discussion transpired.

**Overton/Bellanger: VOT 185/2018**

**THAT this certificate of incorporation be received.**

**CARRIED**

**2 Report to Council Re: Rec Centre 1st Quarter Statistics**

significantly in the first quarter of 2018 compared to the same period last year.

**Overton/Bellanger: VOT 186/2018**

**THAT this Report to Council be received.**

**CARRIED**

**3 Nootka Sound RCMP: Tahsis 2018 Service Letter Agreement**

Sgt. Chris McGee provided Council with a revised, more extensive detailed Service Level Agreement.

A discussion followed with respect the RCMP's service delivery in Tahsis.

Staff were directed by Council to survey public opinion in Tahsis on the current level of police service.

**Overton/Bellanger: VOT 187/2018**

**THAT** this Service Letter Agreement be received.

**CARRIED**

**J. Council Reports**

**Overton/VanSolkema: VOT 188/2018**

**THAT** the Council reports be received.

**CARRIED**

**Acting Mayor Taylor:**

No report.

**Councillor Brenda Overton (written report)**

Good evening Council,

April 13 to 15 Councillor Bellanger and I attended the AVICC. You will be pleased to know that our Resolution R7 (cannabis tax revenue sharing) passed. We are optimistic in having the same results at UBCM.

I spoke with Gold River Councillor Kirsty Begon. She was emotional when she told me of how much of a mentor Mayor Schooner was to her, to council and when she ran for AVICC Director.

The highlight of the conference, for Tahsis, were the kind words, a tribute from Premier John Horgan to our Late Mayor Jude Schooner. Mark Tatchell, our CAO, recorded the tribute. I'm hoping it will find it's way to our website.

I approached Premier Horgan after he completed his speech, to thank him for the kind words of our Mayor. Premier Horgan sends his condolences to our community and to Mayor Schooner's husband Scott Schooner.

A question we submitted for the question and answer period with the Premier, was one that was chosen. Our question was: Can you confirm that the Rural Dividend Program and Island Coastal Economic Trust will be fully funded and maintained while your government is in power? The Premier's answer was YES!

**Councillor VanSolkema: (verbal report)**

April 17, 2018

Good evening Acting Mayor and Council. I must comment on the recent agendas and the realization of how much work has taken place getting us thus far. May I congratulate staff on so many jobs well done. I know I can be a critical old goat sometimes but.. I'd re-read Councillor Bellanger's last report and she'd made mention of the baby goats out at the farm. Well my Deb and I had a nice visit out there last weekend. I couldn't help feeling bad about the condition of the road going out there. Is this any way to treat your neighbours?

The rest of my report is some thoughts about an agenda item being presented this evening regarding Emergency Services grant funding and the placement of certain assets. I said earlier that I do appreciate all the efforts that have brought us thus far. I could even support putting the C cans in the Townsite play area on a temporary basis for expediency's sake. I do believe we should be addressing the area between the Village office [command center] and the Health Center, both of which are equipped with stand alone power generators. Notice the building at the Health Centre and their need for some upgrade. It would require some expense to remove the mature and standing dead alder trees in the area but just doing that would give it a "park like" look. Designing a bank retention system should be easy enough and doing so would double, perhaps triple the corner area nearer the health center, could be done to achieve a dispatch center, vital information. Perhaps a covered area shielded on one side by some C cans might be a nice feature in any neighbourhood. May the dialogue continue.

Respectfully submitted, Louis VanSolkema

**Councillor Bellanger: (written report)**

Good Evening Deputy Mayor and Council

On Friday April 13, when most of us should be hiding indoors (Oh yes, I'm superstitious), Councillor Overton and I attended the AVICC Conference in Victoria. We attended the "Cannabis Regulations After Legalization" workshop. A few of points that I felt would be of interest to many folks are:

- A limit of 4 plants per household

- Plants cannot be visible to the (so no plants in your front patio, front window, and definitely not in the front flower bed)
- Plants have to be less than a metre in height
- Zero tolerance for THC level for all "L" and "N" drivers
- Personal possession limit of 30 grams of nonmedical cannabis
- Rules for smoking cannabis in public will be the same as smoking cigarettes or vapes (not around children or in smoking prohibited areas)

It sounds like they are working on getting things rolling by this August. Cannabis will be distributed by BC Liquor stores, according to their application and license and from what I remember, establishing an online cannabis store (personally, not sure how that will work). I believe those are the keynotes that people would be interested in.

On a good note, the Tahsis Resolution (cannabis tax revenue sharing: 50% Federal & Provincial and 50 % to Municipalities), passed with only one card raised in opposition. I think they were just tired and confused and opposed by mistake.

Patricia Jelinski, from United Way, spoke on the BC 211. I thought it was a great idea. 211 would free up the 911 operators for the more serious and urgent calls. BC 211 offer help and counselling on issues of addiction and abuse. They offer many other services including assistance with financial, employment and housing issues. BC 211 is now available throughout Vancouver Island. For more information on their services check their web site at; [bc.211.ca](http://bc.211.ca)

Something I found interesting, Honourable Selina Robinson, Minister of Municipal Affairs & Housing, said that in the near future there will be many more grants available and that we should keep an eye out for them. Grants are good!

I'm sure by now, everyone has seen on Facebook, Premier John Horgan's very heart-warming tribute to our beloved Mayor Jude Schooner.

These are the key points I took away from the AVICC conference. There were many Resolutions to listen to and then vote on. The sitting for long stretches (without napping) was the painful part. For some of us that was hard.

On our way home, Councillor Overton and I saw the new flashing lighted sign (paving) at the beginning of our road. We both yelled and cheered as if we were at a hockey game. It was pretty funny. Mayor Jude would have been happy to see that sign!

One other thing to mention is that the pay phone was removed from the Health Centre. The good news is that it has been replaced by a phone in a box. It will only dial a local number that will reach the nurse on call in Tahsis.

**K. Bylaws**

**1 Ticketing for Bylaw Offences Bylaw No. 601, 2018**

**Re: 1st and Second Reading**

There was a brief discussion regarding bylaw enforcement and the extra work it may impose on the RCMP. Sgt. Chris McGee acknowledged this likelihood but noted that municipal tickets are another tool for police to use to prevent offences.

**Overton/VanSolkema: VOT 189/2018**

**THAT** the Ticketing for Bylaw Offences Bylaw No. 601, 2018 be introduced and receive a first reading.

**CARRIED**

**Overton/VanSolkema: VOT 190/2018**

**THAT** the Ticketing for Bylaw Offences Bylaw No. 601, 2018 receive a second reading.

**CARRIED**

**2 Bylaw No. 602, 2018 Being a Bylaw to Amend the Village of Tahsis Animal Control and Licensing Bylaw No. 420, 1997**

**Re: 1st and Second Reading**

**Overton/Bellanger: VOT 191/2018**

**THAT** Bylaw No. 602, 2018 Being a Bylaw to Amend the Village of Tahsis Animal Control and Licensing Bylaw No. 420, 1997 be introduced and receive a first reading.

**CARRIED**

**Overton/Bellanger: VOT 192/2018**

**THAT** Bylaw No. 602, 2018 Being a Bylaw to Amend the Village of Tahsis Animal Control and Licensing Bylaw No. 420, 1997 receive a second reading.

**CARRIED**

**3 Bylaw No. 603, 2018 Being a Bylaw to Amend the Village of Tahsis Fees and Charges Bylaw No. 594, 2017**

**Re: 1st and Second Reading**

**Overton/Bellanger: VOT 193/2018**

**THAT** Bylaw No. 603, 2018 Being a Bylaw to Amend the Village of Tahsis Fees and Charges Bylaw No. 594, 2017 be introduced and receive a first reading.

**CARRIED**

**Overton/Bellanger: VOT 194/2018**

**THAT** Bylaw No. 603, 2018 Being a Bylaw to Amend the Village of Tahsis Fees and Charges Bylaw No. 594, 2017 receive a second reading.

**CARRIED**

**L. Correspondence**

- 1 UBCM Re: 2018 Emergency Operations Centres & Training - Approval and Terms and Conditions of Grant**

**Overton/Bellanger: VOT 195/2018**

**THAT** this letter be received.

**CARRIED**

- 2 Island Coastal Economic Trust Re: Status of Stage 1 Application - Community Unity Trail Project**

Mark Tatchell spoke to the application amount which had been bumped up to \$387,000 due to the shortfall of the provincial funding from the Rural Dividend Program.

**Overton/Bellanger: VOT 196/2018**

**THAT** this letter be received.

**CARRIED**

- 3 Stephanie Olson letter to Mayor and Council Re: Small Venue Musical Concerts**

There was a brief discussion by Council.

**Overton/Bellanger: VOT 197/2018**

**THAT** this letter be received.

**CARRIED**

**VanSolkema/Overton: VOT 198/018**

THAT staff be directed to support such small venue musical concerts through in-kind facility and staff resources.

CARRIED

- 4 **Conuma Cable Systems Ltd. Re: Contribution in assisting to increase internet backbone for Tahsis**

Overton/VanSolkema: VOT 199/2018

THAT this letter be received.

CARRIED

M. New Business

- 1 **Management and Supervisory Staff Benefits Policy**

Overton/Bellanger: VOT 200/2018

THAT the staff benefits policy be received for Council's consideration.

CARRIED

Overton/Bellanger: VOT 201/2018

THAT the staff benefits policy be approved as written.

CARRIED

- 2 **Report to Council Re: Emergency supplies and tsunami evacuation location**

A discussion on the potential location followed.

Overton/Bellanger: VOT 202/2018

THAT this item be received.

CARRIED

VanSolkema/ (no seconder)

THAT Staff be directed to obtain cost estimates to develop the area between the Village Office and Health Centre in order to prepare the area to accommodate the C cans. **Failed for lack of seconder)**

**Overton/Bellanger: VOT 203/2018**

THAT Staff be directed to prepare a site in the townsite playground for the placement of two (2) shipping containers and proceed to purchase the shipping containers and the emergency supplies funded through the UBCM Community Emergency Preparedness Fund (Emergency Social Services). Direct staff to formalize this location as the major tsunami evacuation muster point.

**CARRIED**  
**Councillor**  
**VanSolkema Opposed**

**Public Input #2**

A member of the public questioned as to why the proposed penalty for a barking dog which disturbs would be only \$100 when the penalty for noise which disturbs is \$200. Staff is to look into this further.

**Public Exclusion**

**Overton/Bellanger: VOT 204/2018**

THAT the meeting is closed to the public in accordance with section 90(1) (k) of the Community Charter- negotiations and related discussion respecting the proposed provision of a municipal service that are at their preliminary states and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public; and 90 (2)(b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both and a third party.

**CARRIED**

**Recess:**

**Overton/Bellanger: VOT 205/2018**

THAT the Regular Council meeting recess to go into the in camera meeting.

**CARRIED**

**Reconvene:**

**Overton/Bellanger: VOT 215/2018**

**THAT** the Regular Council meeting reconvene at 8:21 p.m.

**CARRIED**

**Adjournment**

**O. Overton/Bellanger: VOT 216/2018**

**THAT** the Regular Council meeting adjourn at 8:22 p.m.

**CARRIED**

Certified Correct this

1 May 2018

Chief Administrative Officer

F2



# Minutes

Village of Tahsis

---

<b>Meeting</b>	<b>Committee of the Whole</b>
<b>Date</b>	<b>Monday, April 24, 2018</b>
<b>Time</b>	<b>10:30 AM</b>
<b>Place</b>	<b>Municipal Hall - Council Chambers</b>

---

- |                |  |
|----------------|--|
| <b>Present</b> | Acting Mayor Randy Taylor<br>Councillor Brenda Overton<br>Councillor Kathy Bellanger |
| <b>Regrets</b> | Councillor Louis Van Solkema   |
| <b>Staff</b>   | Mark Tatchell, Chief Administrative Officer<br>Deborah Bodnar, Director of Finance   |
| <b>Public</b>  | None.  |

**Call to Order**

Acting Mayor Taylor called the meeting to order at 10:32 a.m. and acknowledged and respected that we are upon Mowachaht/Muchalaht Territory.

**Approval of the Agenda**

**Bellanger: COW 46/18**

**THAT** the Agenda for the April 24, 2018 Committee of the Whole meeting be adopted as presented.

**CARRIED**

**Business Arising**

- 1 **Draft 2018-2022 Financial Plan Bylaw no. 600, 2018**

**Bellanger: COW 47/18**

**THAT** the draft 2018-2022 Financial Plan Bylaw no. 600, 2018 be received for discussion.

**CARRIED**

- 2 **Draft 2018 Tax Rate Bylaw no. 604, 2018**

**Overton: COW 48/18**

**THAT** the Draft 2018 Tax Rate Bylaw no. 604, 2018 be received for discussion.

**CARRIED**

Council had a discussion leading to an option for tax rates across the property classes which they approved in principal.

**Adjournment**

**Overton: COW 49/18**

**THAT** the meeting adjourn at 10:45a.m.

**CARRIED**

Certified correct this  
1st Day of May, 2018

---

Corporate Officer

(hereinafter referred to as "Canada")

AND

The Employer identified as the "Legal Name of Employer" on the attached "Canada Summer Jobs - Application/Agreement" (hereinafter referred to as the "Employer")

Hereinafter collectively referred to as "the Parties"

WHEREAS Canada has established the Canada Summer Jobs, a component of the Youth Employment Strategy, under which financial assistance may be provided to Employers to encourage these Employers to hire students to help them in acquiring employment and/or career related skills;

WHEREAS the Employer proposes to hire participant(s) for the Job(s) listed in the "Canada Summer Jobs Application";

AND WHEREAS Canada wishes to make a contribution towards the costs of the Job(s) under the Canada Summer Jobs;

Now, therefore, Canada and the Employer agree as follows:

## 1.0 AGREEMENT

1.1 The following documents and any amendments relating thereto form the Agreement between Canada and the Employer:

- (a) the document hereto entitled "Canada Summer Jobs - Application/Agreement";
- (b) the document hereto entitled "Calculation of Approved Canada Summer Jobs Contribution Amount" document.

## 2.0 INTERPRETATION

2.1 In this Agreement,

"Funding Period" means the period during which the Job is taking place as indicated in the "Calculation of Approved Canada Summer Jobs Contribution Amount" document;

"Job" means a job referred to in the "Calculation of Approved Canada Summer Jobs Contribution Amount" document;

"Project" means the hiring and Job activities as described in the Application/Agreement;

"Mandatory Employment Related Costs" means payments that the Employer is required by law to make in respect of participants including, but not restricted to, those required for employment insurance, Quebec Parental Insurance Plan, Canada Pension Plan, Quebec Pension Plan, vacation pay, workers' compensation, health insurance in Quebec and Ontario (if applicable), Newfoundland and Labrador Health and Post-Secondary Education Tax in Newfoundland and Labrador, and the Manitoba Health and Education Levy in Manitoba;

"Overhead Costs" means such costs, other than wages and Mandatory Employment Related Costs, incurred by the Employer, which are in compliance with the conditions governing eligible costs set out in this Agreement;

"Participant" means an individual who is hired by the Employer for a Job during the period set out in the "Calculation of Approved Canada Summer Jobs Contribution Amount" document and who:

- (a) is between 15 and 30 years of age (inclusive) at the start of employment;
- (b) was registered as a full-time student during the preceding academic year;
- (c) intends to return to school on a full-time basis during the next academic year;
- (d) is a student in a secondary, post-secondary, CEGEP (Quebec only), vocational or technical program;
- (e) is a Canadian Citizen, permanent resident, or person on whom refugee protection has been conferred under the *Immigration and Refugee Protection Act*\* and;
- (f) is legally entitled to work according to the relevant provincial / territorial legislation and regulations

\*Foreign students are not eligible.

Words imparting the singular include the plural and vice versa.

## 3.0 EFFECTIVE DATE AND DURATION

3.1 This Agreement shall come into effect on the signature date specified in the document Calculation of Approved Canada Summer Jobs Contribution Amount and, subject to section 3.2, shall expire when Canada issues the final payment unless the Agreement is terminated on a prior date in accordance with the terms of this Agreement.

3.2 All obligations of the Employer shall expressly or by their nature survive termination or expiry of this Agreement and shall continue in full force subsequent to and notwithstanding such termination or expiry until and unless they are satisfied or by their nature expire.

## 4.0 CANADA'S CONTRIBUTION

4.1 Subject to the terms and conditions of this Agreement, Canada will make a contribution to the Employer towards the costs incurred by the Employer as a result of the provision of the Job(s) to the participant(s) of an amount not exceeding the amount indicated in Box 31 of the "Calculation of Approved Canada Summer Jobs Contribution Amount" document.

4.2 Costs are eligible costs only if they are, in the opinion of Canada, reasonable and directly related to the provisions of the Job(s). Only those costs incurred during the Funding Period are eligible costs. No costs incurred prior to or following the Funding Period are eligible costs.

## 6.0 TERMS OF PAYMENT

6.1 (1) Subject to paragraph (2), Canada's contribution shall be payable upon receipt and verification of a claim made by the Employer in a form prescribed by Canada, such claim to be submitted by the Employer within 30 days following the termination of the Job(s) covered by the Agreement.

(2) Where the Employer is a not-for-profit employer, payment of Canada's contribution may be made as follows:

*Where the total value of the contribution is up to \$100,000*

- (a) an initial advance payment not exceeding 75% of the estimated total contribution payable under the Agreement; and
- (b) upon receipt and verification of a claim made in a form prescribed by Canada and submitted within 30 days from the termination of the Job(s) covered by the Agreement, the balance, if any, of the contribution owing to the Employer.

*Where the total value of the contribution is from \$100,001 up to \$500,000*

- (a) an initial advance payment not exceeding 50% of the estimated total contribution payable under the Agreement; and
- (b) upon receipt and verification of a claim made in a form prescribed by Canada and submitted within 30 days from the termination of the Job(s) covered by the Agreement, the balance, if any, of the contribution owing to the Employer.

*Where the total value of the contribution is more than \$500,000*

- (a) following receipt of a cash flow forecast, monthly advances covering the Employer's estimated monthly financial requirements payable under the Agreement; and
- (b) upon receipt and verification of a claim made in a form prescribed by Canada and submitted within 30 days from the termination of the Job(s) covered by the Agreement, the balance, if any, of the contribution owing to the Employer.

## 7.0 REDUCTION OR TERMINATION OF FUNDING

7.1 Canada may, upon not less than fifteen (15) days' notice, reduce its funding under this Agreement or terminate the Agreement if:

- (a) The level of funding for the Program named in this Agreement for Fiscal Year in which payment is to be made under the Agreement is reduced as a result of a governmental or departmental spending decision, or
- (b) Parliament reduces the appropriation of funds for grants under the Program named in this Agreement.

7.2 Where, Canada gives notice of its intention to reduce its funding pursuant to section 7.1, and the Employer is of the opinion that it will be unable to complete the Project in the manner desired by the Employer, the Employer may terminate the Agreement upon not less than fifteen (15) days written notice to Canada.

## 8.0 OTHER SOURCES OF FUNDING

Sections 8.2 and 8.3 only apply where the contribution is in excess of \$100,000.

*[Option 1 - where the funding from Canada is the only source of financial assistance- Cross out if not applicable]*

8.1 The Employer declares that the contribution provided under this Agreement is the only financial assistance for the Job(s) it has received or expects to receive from any level of government (federal, provincial or municipal) or from any other source.

*[Option 2 - where there are other sources of financial assistance - Cross out if not applicable]*

8.1 The Employer declares that it has received or is entitled to receive the following financial assistance for the Job(s) from other sources:

1. \$ 3034 from Organization / Recipient

8.2 The Employer will inform Canada promptly in writing of any additional financial assistance to be received for the Job(s) other than that referred to in section 8.1.

8.3 Where the Employer receives any additional financial assistance for the Job(s) other than the financial assistance referred to in section 8.1, Canada may, in its discretion, reduce its contribution by such amount as it considers appropriate, up to the amount of the additional assistance received, or if Canada's contribution has already been paid, require repayment of such amount. Upon receipt of notice to repay under this section, the Employer agrees to repay the amount as a debt due to Canada.

## 9.0 MANAGEMENT OF PROJECT

9.1 The Employer shall:

- (a) provide the participant(s) with the necessary supervision, learning and work experience;
- (b) ensure that the Job(s) are carried out in a safe environment;
- (c) provide the participant(s) with all the information concerning health and safety standards and regulations regarding their work environment and, if necessary, inform them about the safety equipment required to accomplish their tasks;
- (d) remit Mandatory Employment Related Costs on behalf of the participant(s); and
- (e) inform Canada promptly in writing forthwith of any injury suffered by the participant(s) while carrying out the Job(s).

9.2 The management, supervision and control of the Job(s) are the sole and absolute responsibility of the Employer.

- (i) validate the eligibility of each participant;
- (ii) measure the results and assess the success of the Project;

(b) obtain the written consent of each Participant for the collection, uses and disclosure of the information in form EMP5397.

10.3 All Participant information referred to in section 10.1 collected or compiled by the Employer shall be treated as confidential and the Employer shall take all security measures reasonably necessary for the protection of any unauthorized release or disclosure, including those set out in any instructions issued by Canada.

10.4 During the course of this Agreement and for a period of six years thereafter, the Employer shall not release or disclose information referred to in section 10.1 about a Participant to any other person or body for any purpose unless the Participant consents to the release or disclosure or unless the person or body is authorized by law to require the Employer to provide information to the person or body.

10.5 Representatives of Canada shall be entitled to verify the Employer's premises at all reasonable times to ensure compliance with the information security requirements of section 10.3.

10.6 Upon expiry of a period of six years after the Project Period, the Employer shall destroy the information referred to in section 10.1 in accordance with instructions issued by Canada.

## 11.0 ACCESS TO INFORMATION AND PROACTIVE DISCLOSURE

11.1 The Employer acknowledges that Canada is subject to the Access to Information Act (R.S.C., 1985, c. A-1), and information obtained by Canada pertaining to this Agreement may be disclosed by Canada to the public upon request under the aforementioned act.

11.2 The Employer acknowledges that the name of the Employer, the amount of Canada's funding and the general nature of the Training may be made publicly available by Canada in accordance with the Government of Canada's commitment to proactively disclose the awarding of grants and contributions.

## 12.0 EMPLOYER DECLARATIONS

12.1 The Employer declares, represents, attests and warrants that:

- (a) no participant will displace or replace existing employees or volunteers, employees that have been laid-off and are awaiting recall, employees absent due to an industrial dispute, employees on vacation, or employees on maternity or paternity leave;
- (b) except where the participant is a person with disabilities or has legitimate barriers to availability, participant(s) will work a minimum of 30 hours per week for a period of six to sixteen weeks. The hours of work will not exceed 40 hours per week;
- (c) no other contribution will be received or claimed for the same portion of a Job and for the same period unless such contribution is provided pursuant to an agreement between the Government of Canada and a Provincial/Territorial government, or with the approval of Canada;
- (d) the Organization "Employer" and any person lobbying on its behalf is in compliance with the Lobbying Act, R.S.C., 1985, c. 44 (4th Supp.) and that no commissions or contingency fees have or will be paid directly or indirectly to any person for negotiating or securing this request for funding;
- (e) that it has provided Canada with a true and accurate list of all amounts owing to the federal government which are past due and in default or arrears as of the time of the Employer's application for funding. The Employer recognizes that any such amounts owing to the federal government may be deducted from, or set-off against, amounts payable to it under this Agreement.
- (f) the Job(s) will not provide personal services to Employer;
- (g) the Job(s) would not be created without the financial assistance provided under this Agreement; and
- (h) an employer/employee relationship will be established with the participants.
- (i) both the job and the organization's core mandate respect individual human rights in Canada, including the values underlying the Canadian *Charter of Rights and Freedoms* as well as other rights. These include reproductive rights and the right to be free from discrimination on the basis of sex, religion, race, national or ethnic origin, colour, mental or physical disability or sexual orientation, or gender identity or expression.

## 13.0 RELATIONSHIP BETWEEN THE PARTIES AND NON-LIABILITY OF CANADA

13.1 The management and supervision of the Project are the sole and absolute responsibility of the Employer. The Employer is not in any way authorized to make a promise, agreement or contract on behalf of Canada. This Agreement is a funding agreement only, not a contract for services or a contract of service or employment. Canada's responsibility is limited to providing financial assistance to the Employer towards the Eligible Expenditures. The parties hereto declare that nothing in this Agreement shall be construed as creating a partnership, an employer-employee, or agency relationship between them. The Employer shall not represent itself as an agent, employee or partner of Canada.

13.2 Nothing in this Agreement creates any undertaking, commitment or obligation by Canada respecting additional or future funding of the Project beyond the Project Period, or that exceeds the maximum contribution specified in the document "Calculation of Approved Canada Summer Jobs Contribution Amount". Canada shall not be liable for any loan, capital lease or other long-term obligation which the Employer may enter into in relation to carrying out its responsibilities under this Agreement or for any obligation incurred by the Employer toward another party in relation to the Project.

## 14.0 INDEMNIFICATION

14.1 The Employer shall, both during and following the funding Period, indemnify and save Canada harmless from and against all claims, losses, damages, costs, expenses and other actions made, sustained, brought, threatened to be brought or prosecuted, in any manner based upon, occasioned by or attributable to any injury or death of a person, or loss or damage to property caused or alleged to be caused by any wilful or negligent act, omission or delay on the part of the Employer or its employees or agents in connection with anything purported to be or required to be provided by or done by the Employer pursuant to this Agreement or otherwise in connection with the implementation of the Project. It is understood that Canada cannot claim compensation under this section in case of accident loss or damage caused by him or his employees.

## 16.0 NEPOTISM

16.1 No cost incurred by the Employer in relation to a participant who is a member of the Immediate Family of the Employer or, if the Employer, who is a member of the Immediate Family of an officer or a director of the Employer, is eligible for reimbursement under the Agreement unless Canada is satisfied, and agrees in writing before the commencement of the Job, that the hiring of the participant was not the result of favouritism by reason of membership in the Immediate Family of the Employer, officer or director, as the case may be.

16.2 For purposes of section 16.1, "Immediate Family" means father, mother, step-father, step-mother, foster parent, brother, sister, spouse or common-law partner, child (including child of common-law partner), step-child, ward, father-in-law, mother-in-law, or any relative permanently residing with the Employer, officer or director, as the case may be.

16.3 For the purpose of section 16.2, "Common-law partner" means a person who is cohabiting with the Employer, officer or director, as the case may be, in a conjugal relationship, having so cohabited with the Employer, officer or director, for a period of at least one year.

## 17.0 FINANCIAL RECORDS AND AUDIT REQUIREMENTS

17.1 The Employer shall keep proper books of account and records, in accordance with generally accepted business and accounting practices, of the financial management of this Agreement. The books of account and records shall include all invoices, receipts and vouchers relating to the expenditures incurred and revenues made in relation to this Agreement, including funding for the Job(s) received from other sources.

17.2 During the course of this Agreement and for a period of six years thereafter, the Employer shall make the books of accounts and records available at all reasonable times for inspection and audit by representatives of Canada to ensure compliance with the terms and conditions of this Agreement and verify costs claimed by the Employer under this Agreement. The Employer shall permit representatives of Canada to take copies and extracts from such books and records and shall furnish them with such additional information as they may require with reference to them.

## 18.0 INQUIRY BY THE AUDITOR GENERAL OF CANADA

18.1 If, during the Funding Period or within a period of six years thereafter, the Auditor General of Canada, in relation to an inquiry conducted under subsection 7.1(1) of the *Auditor General Act* [R.S.C., 1985, c. A-17], requests that the Employer provide him or her with any records, documents or other information pertaining to the utilization of the funding provided under this Agreement, the Employer shall provide the records, documents or other information within such period of time as may be reasonably requested in writing by the Auditor General of Canada.

## 19.0 EVALUATION

19.1 The Employer agrees to cooperate with Canada in the conduct of any evaluation of the Project and/or the Program named in this Agreement that Canada may carry out during the Funding Period or within a period of three years thereafter. Without limiting the generality of the foregoing, if requested by Canada to do so for the purpose of conducting an evaluation, the Employer agrees to:

- (a) participate in any survey, interview, case study or other data collection exercise initiated by Canada; and
- (b) subject to section 19.2 provide Canada with contact information of the Project partner organizations, if any, who participated in the Project, and of the members of the board of directors of the Employer.

19.2 The Employer shall provide Canada with the contact information of a person (name, address, phone number and e-mail address) referred to in section 19.1 only if the person has given their written consent to the release of the information to Canada. The Employer agrees to make all reasonable efforts to secure such consent during the Funding Period. When providing a person's contact information to Canada, the Employer shall provide Canada with an accompanying written statement certifying that the person has given their consent to the sharing of their contact information with Canada.

## 20.0 DISPOSITION OF ASSETS

20.1 The Employer shall preserve any assets acquired with the contribution and use them for the purposes of carrying out the Job(s) outlined in the Application/Agreement, unless Canada authorizes their disposition.

20.2 At the end of the Funding Period, or upon termination of this Agreement, if earlier, and if directed to do so by Canada, any assets referred to in section 20.1 costing \$1000 (before taxes) or more that have been preserved by the Employer shall be:

- (a) sold at fair market value and that the funds realized from such sale be applied to the eligible costs under this Agreement to offset Canada's contribution;
- (b) turned over to another person or organization designated or approved by Canada; or
- (c) disposed of in such other manner as may be determined by Canada.

## 21.0 TERMINATION OF AGREEMENT

### *Termination for Default*

21.1 (1) The following constitute Events of Default:

- (a) the Employer becomes bankrupt, has a receiving order made against it, makes an assignment for the benefit of creditors, takes the benefit of a statute relating to bankrupt or insolvent debtors or an order is made or resolution passed for the winding up of the Employer;
- (b) the Employer ceases to operate;
- (c) the Employer is in breach of the performance of, or compliance with, any provision of this Agreement;
- (d) the Employer, in support of its application for Canada's contribution or in connection with this Agreement, has made materially false or misleading representations, statements or declarations, or provided materially false or misleading information to Canada;
- (e) the Employer has changed the tasks and responsibilities of the participant(s), as described on the Application/Agreement, without Canada's prior approval; or

### **Termination for Convenience**

21.2 Canada may also terminate this Agreement at any time without cause upon not less than fifteen (15) days written notice of intention to terminate.

### **Obligations Relating to Termination and Minimizing Cancellation Costs**

21.3 In the event of a termination notice being given by Canada

- a) the Employer shall make no further commitments in relation to the Project and shall cancel or otherwise reduce, to the extent possible, the amount of any outstanding commitments in relation thereto; and
- b) all eligible costs incurred by the Employer up to the date of termination will be paid by Canada, including the Employer's costs of, and incidental to, the cancellation of obligations incurred by it as a consequence of the termination of the Agreement; provided always that payment and reimbursement under this paragraph shall only be made to the extent that it is established to the satisfaction of Canada that the costs mentioned herein were actually incurred by the Employer and the same are reasonable and properly attributable to the termination of the Agreement.

21.4 The Employer shall negotiate all contracts related to the Project, including employment contracts with staff, on terms that will enable the Employer to cancel same upon conditions and terms that will minimize to the extent possible their cancellation costs in the event of a termination of this Agreement. The Employer shall cooperate with Canada and do everything reasonably within its power at all times to minimize and reduce the amount of Canada's obligations under section 21 in the event of a termination of this Agreement.

### **22.0 INTEREST EARNED ON ADVANCES OF THE CONTRIBUTION**

22.1 Any interest earned on advances of Canada's contribution shall be accounted for by the Employer. Such interest shall be deemed to be part payment of the contribution and shall be used or applied to offset Canada's contribution in respect of the eligible costs under this Agreement.

### **23.0 REPAYMENT REQUIREMENTS**

23.1 Upon expiry or termination of this Agreement, if earlier, the Employer shall immediately repay to Canada any amount by which the contribution paid to the Employer, together with any interest earned thereon, exceeds the amount to which the Employer is entitled under the Agreement. Without limiting the generality of the foregoing, amounts to which the Employer is not entitled include

- (a) the amount of any unspent advance payments of the contribution in the hands of the Employer;
- (b) amounts paid in error or in excess of the amount of costs actually incurred; and
- (c) amounts paid in respect of costs which are determined by Canada to be ineligible.

Such amounts are debts due to Canada.

23.2 Interest shall be charged on overdue debts in accordance with the *Interest and Administrative Charges Regulations* made pursuant to Canada's *Financial Administration Act*.

### **24.0 REPORTS AND MONITORING OF PROJECT**

24.1 The Employer shall provide Canada with such reports concerning the progress of the participants and particulars of the participants as may be requested by Canada. The progress reports shall be in such form and contain such information as may be specified by Canada.

24.2 The Employer shall, upon request, permit representatives of Canada to have access to the site or sites where the Job(s) are carried out to monitor such Job(s).

### **25.0 ACCESS TO INFORMATION**

25.1 Subject to the *Access to Information Act* R.S.C. 1985, c. A-1, all information pertaining to this Agreement is public information and may be disclosed to third parties upon request under the Act.

### **26.0 INSURANCE**

26.1 The Employer shall ensure that it has Workers' Compensation coverage or similar insurance, in accordance with provincial/territorial regulations, in place for the participants for the duration of their Job(s) pursuant to this Agreement.

### **27.0 INFORMING CANADIANS OF THE GOVERNMENT OF CANADA'S FUNDING**

27.1 The Recipient shall allow Canada sixty (60) days from the date of signature of the Agreement to announce the Project. The parties will collaborate for the first public announcement of the project, including all communication, event or ceremony used to promote the project. The time, place and agenda for such communication activities must be appropriate for Canada.

27.2 To enable Canada's participation in any subsequent communications activities about the project; The recipient will inform Canada no later than twenty (20) calendar days preceding such communication activities.

27.3 The Recipient shall ensure that in all communication activities, publications, advertising (including on social media or websites) include the recognition of Canada's - financial assistance to the project - in a form satisfactory to Canada

30.1 The Employer shall not assign this Agreement or any part thereof without the prior written consent of Canada.

**31.0 WARRANTY OF AUTHORITY**

31.1 The Employer warrants that its representative(s) identified in this application/agreement has (have) the authority to enter into an agreement on its behalf and agrees to provide Canada with such evidence of that authorization as Canada may reasonably require.

<b>Project Number</b>	015250798
<b>Business Number</b>	108180365RP0002
<b>Common Name</b>	Village of Tahsis
<b>Legal Name</b>	Village of Tahsis

Job title	No. of jobs	Start Date	No. of weeks per job	Hrs. per week per job	Total hours	Hourly rate paid to student	ESDC hourly rate contribution	MERCs*	Overhead costs	Approved ESDC contribution
Tourist Information Centre Representative	2	2018/06/25	8	30	480	\$ 12.65	\$ 6.33	0	\$ 0.00	\$ 3,038.40
<b>Total</b>	<b>2</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>480</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>\$ 3,039.00</b>

\* MERCs = Mandatory Employment Related Costs

Period during which the job is taking place: 2018/04/23 - 2018/09/01

32. Approved ESDC contribution \$ 3,039.00	33. Signature on behalf of ESDC  _____	34. Position Title  _____	35. Date  _____
36. Amendment number: 0	37. Signature on behalf of the organization* (may be required)  _____	38. Position Title  _____	39. Date  _____

\*I certify that I am authorized to sign on behalf of the employer.

K1



**VILLAGE OF TAHSIS**

**BYLAW NO. 600, 2018**

**A BYLAW FOR THE VILLAGE OF TAHSIS RESPECTING THE FINANCIAL PLAN FOR THE FIVE-YEAR PERIOD**

**JANUARY 1, 2018 – DECEMBER 31, 2022**

WHEREAS under the *Community Charter*, a Council must adopt, by bylaw, a Five-Year Financial Plan;

NOW THEREFORE, the Council of the Village of Tahsis, in open meeting assembled, enacts as follows:

1. Schedule "A" and Schedule "B" attached hereto and made part of this Bylaw is hereby declared to be the Financial Plan of the Village of Tahsis for the years 2018-2022 inclusive.
2. This Bylaw may be cited for all purposes as the "2018-2022 Financial Plan Bylaw No. 600, 2018".

READ a first time this	1 <sup>st</sup>	day of May, 2018
READ a second time this	1 <sup>st</sup>	day of May, 2018
READ a third time this	1 <sup>st</sup>	day of May, 2018
Adopted this	3 <sup>rd</sup>	day of May, 2018

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CORPORATE OFFICER

I hereby certify that the foregoing is a true and correct copy of the original Bylaw No. 600, 2018 duly passed by the Council of the Village of Tahsis on this 3<sup>rd</sup> day of May, 2018.

\_\_\_\_\_  
CORPORATE OFFICER

**Village of Tahsis  
Financial Plan for 2018 - 2022 - Operations  
Bylaw No. 600, 2018**

**SCHEDULE "A"**

<b><u>Operational Revenues</u></b>	<b><u>2018</u></b>	<b><u>2019</u></b>	<b><u>2020</u></b>	<b><u>2021</u></b>	<b><u>2022</u></b>
<b>Taxation</b>					
Property Taxes	\$ 690,053	\$ 714,445	\$ 739,324	\$ 764,701	\$ 790,586
Grants in lieu of taxes	31,181	31,805	32,441	33,090	33,752
<b>Fees</b>					
User fees and charges	79,350	80,937	82,556	84,207	85,891
Water	125,000	127,500	130,050	132,651	135,304
Sewer	110,000	112,200	114,444	116,733	119,068
Environmental Health	157,000	160,140	163,343	166,610	169,942
<b>Other sources</b>					
Interest and penalties on taxes	-	-	-	-	-
Grants/other governments	529,576	529,576	529,576	529,576	529,576
Investment income	36,500	37,230	37,975	38,735	39,510
Amortization offset	243,277	257,304	277,222	277,273	288,816
Prior Years' Surplus	147,096	-	-	-	-
	<b>\$ 2,149,033</b>	<b>\$ 2,051,137</b>	<b>\$ 2,106,931</b>	<b>\$ 2,143,576</b>	<b>\$ 2,192,445</b>
<b><u>Operational Expenditures</u></b>					
General Government	\$ 582,912	\$ 594,570	\$ 606,461	\$ 618,590	\$ 630,962
Protective services	216,436	220,765	225,180	229,684	234,278
Environmental Health	111,652	113,885	116,163	118,486	120,856
Transportation services	233,587	238,259	243,024	247,884	252,842
Recreation, Cultural and Developmental services	292,773	298,628	304,601	310,693	316,907
Water services	115,316	117,622	119,974	122,373	124,820
Sewer services	117,199	119,543	121,934	124,373	126,860
Amortization	243,277	257,304	277,222	277,274	288,817
Transfers to other funds	88,785	90,561	92,372	94,219	96,103
2016 Operating Deficit	147,096	-	-	-	-
	<b>\$ 2,149,033</b>	<b>\$ 2,051,137</b>	<b>\$ 2,106,931</b>	<b>\$ 2,143,576</b>	<b>\$ 2,192,445</b>
<b>Net Operating surplus/deficit</b>	<b>\$ -</b>				

**Village of Tahsis  
2018 - 2022 Financial Plan - Capital  
Bylaw No. 600, 2018**

**SCHEDULE "A"**

<b>Capital Funding</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Capital grants	\$ 1,467,000	\$ 1,191,000	\$ 1,677,500	\$ -	\$ -
Capital Works Reserve	310,540	62,340	67,687	58,041	518,402
Economic Reserve Fund	-	5,000	-	-	-
General Reserve Fund	-	3,000	3,150	3,308	23,473
Recreation Centre Reserve Fund	75,000	-	-	-	-
Fire Hall Reserve	8,005	-	-	-	-
	<b>\$ 1,860,545</b>	<b>\$ 1,261,340</b>	<b>\$ 1,748,337</b>	<b>\$ 61,349</b>	<b>\$ 541,875</b>
<b>Capital Expenditures</b>					
Buildings	\$ 585,000	\$ 5,000	\$ 50,000	\$ -	\$ 450,000
Drinking Water	396,000	-	-	-	50,000
Equipment	136,545	40,000	-	40,000	-
Information Technology	-	8,000	3,150	3,308	23,473
Roads	526,000	1,141,000	1,677,500	-	-
Sanitary Sewer	217,000	67,340	17,687	18,041	18,402
Grand Total	<b>\$ 1,860,545</b>	<b>\$ 1,261,340</b>	<b>\$ 1,748,337</b>	<b>\$ 61,349</b>	<b>\$ 541,875</b>
Net Capital Plan	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Village of Tahsis**  
**2018-2022 Financial Plan – Bylaw No. 600, 2018**  
**Financial Plan Statement**  
**Schedule “B”**

The *Community Charter* requires municipalities to include in the 5-year Financial Plan:

- 1) The objectives and policies of the municipality for the 5-year planning period in relation to each of the funding sources and the proportion of total revenue from each funding source; and
- 2) The distribution of property value taxes among the property classes that may be subject to taxes; and
- 3) The use of permissive tax exemptions.

A. Funding Sources - Operations

**Table 1: Funding Sources, 2018**

<u>Revenue Source</u>	<u>Dollar Value</u>	<u>% of Total Revenue</u>
Property Taxes	\$ 690,053	32.1%
User fees and charges	471,350	22.0%
Grants, including capital grants	560,757	26.1%
Investment Income	36,500	1.7%
Amortization offset	243,277	11.3%
Prior years' surplus	<u>147,096</u>	<u>6.8%</u>
Total Revenue	\$ 2,149,033	100%

**Objectives and Policies:**

- Fees and charges reflect the full cost of utilities
- Increase transfers to capital reserve accounts for asset management purposes
- Seek alternative revenue sources

B. Distribution of Property Taxes Across Property Classes

Over the term of the plan, municipal property taxes are distributed across six property tax classes as shows in Table 2 below.

**Table 2: Distribution of Village of Tahsis Property Taxes, 2018**

Class 1 - Residential	\$ 426,817	61.85%
Class 2 - Utilities	74,448	10.80%
Class 5 - Light Industry	76,659	11.11%
Class 6 – Business/Other	91,375	13.24%
Class 7 - Managed Forest	15,559	2.25%
Class 8 - Recreational	5,195	0.75%
Total	\$ 690,053	100%

**Objectives and Policies**

- Equitable distribution of tax burden across property classes
- Tax increases across all property classes earmarked to address core infrastructure deficiencies
- Attract and sustain economic development

C. Permissive Tax Exemptions

Bylaw No. 595, 2017 lists the permissive exemptions granted to religious, community and other not-for-profit organizations.

**Objectives and Policies:**

- Permissive exemptions are granted to not-for-profit organizations that form a valuable part of and provide services to the community.
- Council may utilize its authority under the *Community Charter* to provide permissive exemptions to property owners who contribute to the community's social and environmental well being, for example, greenhouse gas reduction, affordable housing, and Village revitalization.

## VILLAGE OF TAHSIS

### TICKETING FOR BYLAW OFFENCES BYLAW NO. 601, 2018

#### A BYLAW TO AUTHORIZE TICKETING FOR BYLAW OFFENCES

**WHEREAS** Sections 264 and 265 of the *Community Charter (2003 SBC c. 26)* authorizes a Council by bylaw to:

- a. Designate those bylaws which may be enforced by means of a ticket in the form prescribed by regulation;
- b. Designate bylaw enforcement officers for the purpose of enforcing bylaws by means of a prescribed form of ticket;
- c. Authorize the use of a word or expression on a ticket to designate an offence under a bylaw; and
- d. Set fines not greater than the amount prescribed by regulation.

**NOW THEREFORE, the Council of the Village of Tahsis, in open meeting assembled, ENACTS AS FOLLOWS:**

#### **I. Citation**

1. This bylaw may be cited as the **"Ticketing for Bylaw Offences Bylaw No 601, 2018"**.

#### **II. Enforcement**

2. Those bylaws listed in Schedule 1, attached to and forming part of this Bylaw, under the heading *"Column 1 - Designated Bylaws"* may be enforced by means of a ticket in the form prescribed by the *Community Charter Bylaw Enforcement Ticket Regulation*.
3. Those persons listed in each row of Schedule 1, attached to and forming part of this Bylaw, under the heading *"Column 2 - Designated Bylaw Enforcement Officers"* are designated as bylaw enforcement officers under section 264(1)(b) of the *Community Charter* for the purpose of enforcing the bylaws listed in the corresponding row of Column 1.
4. The words or expressions set out under the heading *"Designated Offence"* in each of Schedules 2 through 7, attached to and forming part of this Bylaw, may be used on a ticket to designate an offence under the bylaw section set out under the heading *"Section"* in the corresponding row of the Schedule.

5. The amounts listed in each of Schedules 2 through 7 under the heading "Penalty" are the fines established pursuant to Section 265 of the *Community Charter* for contravention of the bylaw section set out under the heading "Section" in the corresponding row of the Schedule.

**III. Administration**

6. Village of Tahsis Bylaw No. 425, 1998 and all amendments thereto is hereby repealed.
7. This Bylaw comes into force upon the date of its adoption by Council of the Village of Tahsis.

READ for the first time this 17th day of April, 2018

READ for the second time this 17th day of April, 2018

READ for the third time this 1<sup>st</sup> day of May, 2018

Reconsidered, Finally Passed and Adopted this 15th day of May, 2018

ADOPTED BY COUNCIL, SIGNED BY THE MAYOR AND THE CHIEF ADMINISTRATIVE OFFICER AND SEALED WITH THE SEAL OF THE VILLAGE OF TAHSIS.

\_\_\_\_\_  
Acting Mayor

\_\_\_\_\_  
Chief Administrative Officer

I hereby certify that the foregoing is a true and correct copy of the original Bylaw No. 601 duly passed by the Council of the Village of Tahsis on the \_\_\_\_ day of \_\_\_\_\_, 2018

\_\_\_\_\_  
Chief Administrative Officer

## SCHEDULE 1

<b>Column 1</b> <b>Designated Bylaws</b>	<b>Column 2</b> <b>Designated Bylaw Enforcement Officers</b>
1. Animal Control and Licensing Bylaw No. 420, 1997	<ul style="list-style-type: none"><li>• Bylaw Enforcement Officer;</li><li>• Corporate Officer;</li><li>• Member of the Nootka Sound Detachment of the Royal Canadian Mounted Police</li></ul>
2. Village of Tahsis Building Bylaw No. 525, 2006	<ul style="list-style-type: none"><li>• Strathcona Regional District Building Inspector;</li><li>• Corporate Officer;</li><li>• Member of the Nootka Sound Detachment of the Royal Canadian Mounted Police</li></ul>
3. Noise Control Bylaw No. 421, 1997	<ul style="list-style-type: none"><li>• Bylaw Enforcement Officer;</li><li>• Corporate Officer;</li><li>• Member of the Nootka Sound Detachment of the Royal Canadian Mounted Police</li></ul>
4. Solid Waste Management Bylaw No. 590, 2017	<ul style="list-style-type: none"><li>• Bylaw Enforcement Officer;</li><li>• Corporate Officer;</li><li>• Member of the Nootka Sound Detachment of the Royal Canadian Mounted Police</li></ul>
5. Street and Traffic Regulation Bylaw, No. 29, 1971 (as amended)	<ul style="list-style-type: none"><li>• Bylaw Enforcement Officer;</li><li>• Member of the Nootka Sound Detachment of the Royal Canadian Mounted Police</li></ul>
6. Village of Tahsis Zoning Bylaw No. 176, 1981	<ul style="list-style-type: none"><li>• Bylaw Enforcement Officer;</li><li>• Corporate Officer;</li><li>• Member of the Nootka Sound Detachment of the Royal Canadian Mounted Police</li></ul>

## SCHEDULE 2

<b>Animal Control and Licensing Bylaw No. 420, 1997</b>		
<b>Designated Offence</b>	<b>Section</b>	<b>Penalty</b>
Dog at large	6(1)	\$25.00
Vicious dog not muzzled or controlled	7(3)	\$50.00
Unlicensed dog	3(1)	\$25.00
Unlicensed kennel	9(1)	\$100.00
Barking dog which disturbs	6(3)	\$100.00
Animal at large	6(6)	\$25.00
Failure to remove dog waste	6(7)	\$25.00

### SCHEDULE 3

Village of Tahsis Building Bylaw No. 525, 2006		
Designated Offence	Section	Penalty
No building permit	6.1	\$500.00
Occupy without occupancy permit	6.2(a)	\$1000.00
Provide false information to building official	6.3	\$500.00
Tamper with notice, permit, or certificate	6.4	\$100.00
Work contrary to building permit	6.5	\$200.00
Obstruct building official	6.6	\$500.00

### SCHEDULE 4

Noise Control Bylaw No. 421, 1997		
Designated Offence	Section	Penalty
Noise which disturbs	3(1)	\$200.00
Noise which disturbs by owner or tenant	3(2)	\$200.00
Noise which disturbs from radio or stereo	3(3)	\$200.00
Noise disturbance from animal or bird	3(4)	\$200.00
Construction noise outside permitted hours	4(1)	\$200.00

### SCHEDULE 5

<b>Solid Waste Management Bylaw No. 590, 2017</b>		
<b>Designated Offence</b>	<b>Section</b>	<b>Penalty</b>
Place prohibited material in container for collection	16	\$200.00
Improperly dispose of recyclable material	19	\$200.00
Improperly place garbage in container	22(d), (e), (f)	\$200.00
Place garbage other than in wildlife-proof place or wildlife-resistant container	22(c)	\$200.00
Scavenging	27	\$200.00

### SCHEDULE 6

Street and Traffic Regulation Bylaw No. 29, 1971 (as amended)		
Designated Offence	Section	Penalty
Stopping on boulevard	Article V, s. 1(1)	\$30.00
Stopping in intersection	Article V, s.1(2)	\$30.00
Stopping on crosswalk	Article V, s. 1(3)	\$30.00
Stopping within 20 feet of stop sign	Article V, s. 1(7)	\$30.00
Stopping within 15 feet of hydrant	Article V, s. 1(10)	\$30.00
Stopping where prohibited by sign	Article V, s. 1(12)	\$30.00
Stopping on bridge	Article V, s. 1(14)	\$30.00
Parking where prohibited by sign	Article V, s. 3(1)(c)	\$30.00
No overnight camping in vehicle	Article V, s4A (As amended by Bylaw 290, s.2)	\$30.00
Throw items from vehicle	Article VI, s. 4	\$50.00
Dig up or destroy trees, flowers or shrubs in a street	Article IX, s. 12	\$50.00
Exceed weight, load, or dimension restrictions	Article VI, s. 5(1)	\$1000.00

### SCHEDULE 7

Village of Tahsis Zoning Bylaw No. 176, 1981		
Designated Offence	Section	Penalty
Exceed size of home occupation sign	6.1(1)(a)	\$100.00

VILLAGE OF TAHSIS

BYLAW NO. 602, 2018

---

BEING A BYLAW TO AMEND THE VILLAGE OF TAHSIS ANIMAL CONTROL AND LICENSING BYLAW NO. 420, 1997

WHEREAS it is deemed to be in the public interest to amend the prohibition provisions of the Village of Tahsis Animal Control and Licensing Bylaw No 420, 1997;

The Council of the Village of Tahsis, in open meeting assembled, enacts the following amendment to Animal Control and Licensing Bylaw No. 420 as follows:

Prohibitions

- 6(7) No person who owns a dog or who has control of a dog shall allow the dog to leave or deposit excrement on any public place or on private property other than the property of the owner, unless the owner immediately takes steps to remove such excrement and to dispose of it in a sanitary manner.

Citation

This bylaw may be cited for all purposes as the "Animal Control and Licensing Amendment Bylaw No. 602, 2018."

READ a first time this 17<sup>th</sup> day of April, 2018

READ a second time this 17<sup>th</sup> day of April, 2018

READ a third time this 1<sup>st</sup> day of May, 2018

Reconsidered, Finally Passed and adopted this 15<sup>th</sup> day of May, 2018

\_\_\_\_\_  
Acting MAYOR

\_\_\_\_\_  
CORPORATE OFFICER

I hereby certify that the foregoing is a true and correct copy of the original Bylaw No.602, 2018 duly passed by the Council of the Village of Tahsis on this 15th day of May, 2018.

\_\_\_\_\_  
CORPORATE OFFICER

**VILLAGE OF TAHSIS****BYLAW NO. 603, 2018**

---

**BEING A BYLAW TO AMEND THE VILLAGE OF TAHSIS FEES AND CHARGES  
BYLAW NO. 594, 2017**

**WHEREAS** it is deemed to be in the public interest to amend Schedule "G" of the Village of Tahsis Fees and Charges Bylaw No. 594, 2017;

The Council of the Village of Tahsis, in open meeting assembled, enacts the following amendment to Fees and Charges Bylaw No. 594, 2017 as follows:

Schedule "G" is amended by deleting "Construction Without a Valid Permit" and "Permit Fee x 2".

Citation

This bylaw may be cited for all purposes as the "Fees and Charges Amendment Bylaw No. 603, 2018."

READ a first time this 17<sup>th</sup> day of April, 2018

READ a second time this 17<sup>th</sup> day of April, 2018

READ a third time this 1<sup>st</sup> day of May, 2018

Reconsidered, Finally Passed and adopted this 15<sup>th</sup> day of May, 2018

\_\_\_\_\_  
Acting MAYOR

\_\_\_\_\_  
CORPORATE OFFICER

I hereby certify that the foregoing is a true and correct copy of the original Bylaw No.603, 2018 duly passed by the Council of the Village of Tahsis on this 15th day of May, 2018.

\_\_\_\_\_  
CORPORATE OFFICER

VILLAGE OF TAHSIS

BYLAW NO. 603, 2018

---

BEING A BYLAW TO AMEND THE VILLAGE OF TAHSIS FEES AND CHARGES  
BYLAW NO. 594, 2017

WHEREAS it is deemed to be in the public interest to amend Schedule "G" of the Village of Tahsis Fees and Charges Bylaw No. 594, 2017;

The Council of the Village of Tahsis, in open meeting assembled, enacts the following amendment to Fees and Charges Bylaw No. 594, 2017 as follows:

Schedule "G" is amended by deleting "Construction Without a Valid Permit" and "Permit Fee x 2".

Citation

This bylaw may be cited for all purposes as the "Fees and Charges Amendment Bylaw No. 603, 2018."

READ a first time this 17<sup>th</sup> day of April, 2018

READ a second time this 17<sup>th</sup> day of April, 2018

READ a third time this 1<sup>st</sup> day of May, 2018

Reconsidered, Finally Passed and adopted this 15<sup>th</sup> day of May, 2018

\_\_\_\_\_  
Acting MAYOR

\_\_\_\_\_  
CORPORATE OFFICER

I hereby certify that the foregoing is a true and correct copy of the original Bylaw No.603, 2018 duly passed by the Council of the Village of Tahsis on this 15<sup>th</sup> day of May, 2018.

\_\_\_\_\_  
CORPORATE OFFICER



**VILLAGE OF TAHSIS**

**BYLAW NO. 604, 2018**

**A BYLAW FOR THE LEVYING OF RATES FOR GENERAL MUNICIPAL, REGIONAL HOSPITAL DISTRICT, REGIONAL DISTRICT, WASTE MANAGEMENT AND LIBRARY PURPOSES FOR THE YEAR 2018.**

The Council of the Village of Tahsis, in open meeting assembled, enacts as follows:

1. The following rates are hereby imposed and levied for the year 2018:
  - a. For all lawful general and debt servicing purposes of the Village of Tahsis on the value of land and improvements taxable for general municipal purposes, rates appearing in column 'A' of Schedule "A" attached hereto and forming a part of this Bylaw;
  - b. For Comox-Strathcona Regional Hospital District purposes on the value of land and improvements taxable for regional hospital district purposes, rates appearing in column 'B' of Schedule "A" attached hereto and forming a part of this Bylaw;
  - c. For Regional District Services: General Government Services, Protective Services and Development Services the value of land and improvements taxable for regional hospital district purposes, rates appearing in column 'C' and 'D' of Schedule "A" attached hereto and forming a part of this Bylaw;
  - d. For Comox Valley Regional District Services: Solid Waste Management on the value of land and improvements taxable for municipal purposes, rates appearing in column 'E' of Schedule "A" attached hereto and forming a part of this Bylaw;
  - e. For Library requisition purposes of the Village of Tahsis on the assessed value of land and improvements taxable for municipal purposes, rates appearing in column 'F' of Schedule "A" attached hereto and forming a part of this Bylaw.
2. The Collector of the Village of Tahsis shall add to the unpaid taxes of the current year, for each parcel of land and its improvements of the property tax roll, 10% of the amount of the current year taxes which remain unpaid after July 3, 2018 and the said unpaid taxes together with the amount added as aforesaid shall be taxes of the current year due on such land and its improvements.
3. Tax rates and percentage additions caused as a result of a supplementary roll prepared under the Assessment Act shall be executed in accordance with section 241 of the *Community Charter*.
4. The tax rates and taxes imposed under this Bylaw shall be payable at the offices of the said Collector at the Village of Tahsis Municipal Hall, 977 South Maquinna Drive, P.O. Box 219, Tahsis, BC, V0P 1X0, no later than 4:00 pm on July 3, 2018.

5. Any and all amounts payable under this Bylaw shall be payable at the offices of the said Collector at the Village of Tahsis Municipal Hall, 977 South Maquinna Drive, P.O. Box 219, Tahsis, BC, V0P 1X0.
6. This Bylaw may be cited for all purposes as the "Tax Rates Bylaw No. 604, 2018".

READ a first time this            1<sup>st</sup>                    day of May, 2018

READ a second time this        1<sup>st</sup>                    day of May, 2018

READ a third time this         1<sup>st</sup>                    day of May, 2018

Adopted this                        3<sup>rd</sup>                    day of May, 2018

\_\_\_\_\_

MAYOR

\_\_\_\_\_

CORPORATE OFFICER

I hereby certify that the foregoing is a true and correct copy of the original Bylaw No.604, 2018 duly passed by the Council of the Village of Tahsis on this 3<sup>rd</sup> day of May, 2018.

\_\_\_\_\_

CORPORATE OFFICER

**Tax Rates Bylaw No. 604, 2018**  
**Schedule "A"**

*The following rates shall apply on each thousand dollars of the assessed value of land and its improvements.*

Property Class		A	B	C	D	E	F
		General Municipal	Comox Regional District on Hospital	Strathcona Regional District on Hospital	Strathcona Regional District on Hospital	Strathcona Regional District on Municipal	Comox Valley Regional District - Solid Waste Mgmt on Municipal
1	Residential	14.52499	0.66393	0.21804	0.22138	0.15762	0.26390
2	Utilities	90.05495	2.32377	0.76312	0.77482	0.55167	0.92365
3	Supportive Housing	14.52499	0.66393	0.21804	0.22138	0.15762	0.26390
4	Major Industrial	49.38497	2.25737	0.74132	0.75269	0.53591	0.89726
5	Light Industrial	177.20490	2.25737	0.74132	0.75269	0.53591	0.89726
6	Business/Other	36.31248	1.62664	0.53419	0.54238	0.38617	0.64655
7	Managed Forest Land	116.19994	1.99180	0.65411	0.66413	0.47286	0.79170
8	Recreation/Non Profit	18.88249	0.66393	0.21804	0.22138	0.15762	0.26390
9	Farm	14.52499	0.66393	0.21804	0.22138	0.15762	0.26390

L3

# Local Government Program Services

...programs to address provincial-local government shared priorities



FIRST NATIONS' Emergency Services BRITISH COLUMBIA



The Strategic Wildfire Prevention Initiative is managed by the SWPI Working Group. For program information, visit the Funding Program section at: www.ubcm.ca

LGPS Secretariat  
Local Government House  
525 Government Street  
Victoria, BC, V8V 0A8  
E-mail: swpi@ubcm.ca  
Phone: (250) 356-2947

April 5, 2018

Acting Mayor Taylor and Council  
Village of Tahsis  
Box 219  
Tahsis, BC, V0P 1X0



**RE: Strategic Wildfire Prevention Initiative - Approval of 2018 FireSmart Planning & Activities Grant (SWPI-887: Tahsis Wildfire Prevention, 2018)**

Dear Acting Mayor Taylor and Council,

Thank you for submitting an application under the 2018 FireSmart Planning & Activities Grant Program for the above noted project.

I am pleased to inform you that the Evaluation Committee has approved funding for your project in the amount of \$9,700.00.

Grant payments will be issued when the approved project is complete and UBCM has received and approved the required final report and financial summary.

The conditions of approval are outlined in the Program & Application Guide and the general Terms & Conditions are attached. In addition, please note the approved grant is also subject to the following requirements:

- (1) The funding is to be used solely for the purpose of the above named funding program and project, and for the expenses itemized in the budget that was approved as part of your application;
- (2) Funds are not transferable to other projects;
- (3) All funded activities are to take place within 12 months of approval;
- (4) FireSmart home and property assessments, including Home Ignition Zone structure and site hazard assessments (including aerial and GIS-based assessments) can only be conducted with the private property owners' consent;

(5) The final report is required to be submitted within 30 days of project completion and no later than May 31, 2019. The report must include:

- Completed and signed copy of the final report form
- Financial summary
- Copies of any community assessments, FireSmart Community Plans or any other plan that was developed or updated as part of the 2018 SWPI FireSmart Planning & Activities grant.

On behalf of the Evaluation Committee, I would like to congratulate you for responding to this opportunity to address community safety issues in your community.

If you have any questions, please contact Local Government Program Services at (250) 356-2947 or by email at [swpi@ubcm.ca](mailto:swpi@ubcm.ca).

Sincerely,



Danyta Welch  
Manager, Local Government Program Services

cc: *Mark Tatchell, CAO, Village of Tahsis*

*Enclosure*

## General Funding Terms & Conditions

*The purpose of the Terms & Conditions is to provide basic information on grants administered by the Union of BC Municipalities through Local Government Program Services (LGPS). For specific information regarding the terms and conditions of each funding program, please refer to the relevant Program & Application Guide.*

### 1. Definitions

---

- **Approved Applicant** - In general, LGPS grants are awarded to local governments (regional districts and municipalities). However, under some programs, First Nations can be the approved applicant. The approved applicant is the primary contact for UBCM and is responsible for overall grant management.
- **Approved Partner(s)** - Are organizations that contribute directly to the approved project, are identified in the application and are approved by UBCM. Possible partners include, but are not limited to, boards of education, health authorities, First Nations or aboriginal organizations, non-profit organizations and local governments (other than the applicant).
- **Approved Project** - Is the activity or activities described in the application and approved by UBCM.
- **Cash Expenditures** - Are direct costs properly and reasonably incurred and paid for with money by the approved applicant or approved project partner for the development or implementation of the approved project. For example, catering and consultant fees can be cash expenditures.
- **In-Kind Expenditures** - Are the use of resources of the approved applicant or approved project partner for the development or implementation of the approved project. For example, the use of meeting rooms owned by the applicant or approved partner can be an in-kind expenditure.

### 2. Eligible & Ineligible Costs

---

Eligible costs, including cash and in-kind expenditures, are direct costs properly and reasonably incurred by the approved applicant or approved partner as part of the approved project. To be eligible, these costs must be outlined in the detailed budget submitted by the approved applicant as part of the application process and be approved by UBCM. Requests to change the budget must be made to UBCM, in writing, by the approved applicant (see below). Please see the relevant Program & Application Guide for specific notes regarding eligible and ineligible costs.

### 3. Post-Approval Terms

---

#### Notice of Approval

UBCM will inform all applicants of the status of their application by letter. Approved applicants will be informed of specific conditions of the grant approval and if a specified percentage of the approved grant amount will be forwarded to the approved applicant upon approval. The balance of the grant will be paid on satisfactory completion of the project and receipt and approval of all final reporting requirements.

#### Applicant Responsibilities

LGPS grants are awarded to approved applicants. When collaborative projects are undertaken, the approved applicant remains the primary organization responsible for the grant. Due to this, the approved applicant is the primary contact for UBCM and is responsible for:

- Ensuring that approved activities are undertaken as outlined in the approved application and within the required timeline
- Providing proper fiscal management of the grant and approved project (see below)
- Submitting final reports, using UBCM forms where available, as required by the Program & Application Guide (see below).

### **Accounting Records**

Acceptable accounting records must be kept that clearly disclose the nature and amounts of eligible expenditures (cash and in-kind) incurred as part of the approved project. Financial summaries are required to be submitted as part of the final report and must be signed by a representative of the approved applicant (or as required in the Program & Application Guide).

In all cases, the final project expenditure must be net of any rebates (such as GST/PST) that the approved applicant or approved partner is eligible to receive.

### **Changes to or Cancellation of Approved Project**

Approved applicants need to apply to UBCM, in writing, for any significant variation from the approved project as described in the approved application, including any major changes to:

- Start or end dates
- Project purpose, goals, outcomes or milestones
- Cash and in-kind expenditures or matching funds (when required)
- Project partners

UBCM's approval is required in advance for such changes. If an approved project is cancelled, the approved applicant is responsible for ensuring any grant monies that have been advanced are returned to UBCM within 30 days, or as outlined in the Program & Application Guide.

## **4. Reporting Requirements**

---

### **Submission of Reports**

Approved applicants are required to submit final reports as outlined in the Program & Application Guide. When UBCM forms or templates are available, they are required to be used. Please note the following when submitting a report:

- When completing a UBCM report form please ensure that each question is answered and that all attachments are complete. Follow any sample templates that UBCM provides.
- Submit all documents as Word or PDF files. Note: files over 20mb cannot be accepted.
- Submit all digital photos or images as JPEG files. Note: files over 20mb cannot be accepted.
- If a hardcopy of the report is required, do not bind reports or submit in binders or folders.
- When you are ready to submit your report, please e-mail it directly to lgps@ubcm.ca or mail it to Local Government House: 525 Government Street, Victoria, BC, V8V 0A8.

### **Extensions and Outstanding Reports**

In order for an approved project to continue past the approved end date – or for a final report to be submitted after the established deadline – approved applicants must contact UBCM to request and be granted permission for an extension.

Approved applicants that do not request extensions and have outstanding reports may forfeit the final payment of their grant and may not be eligible to apply to future LGPS programs until reports are received.

## **5. Recognition of Funding and Funders**

---

Approved applicants should contact UBCM for more information on recognizing funding and for information on the appropriate use of logos. Please contact LGPS at (250) 356-2947.

LD

Wednesday, April 18<sup>th</sup>, 2018

Village of Tahsis Municipal Office  
977 South Maquinna Dr.  
P.O. Box 219  
Tahsis, BC V0P 1X0

To: Tahsis Village Council,

Please accept this letter as a request for you to consider providing permission to sell the village's used and/or expired rock-climbing equipment to Blue Toque (sports consignment store in Courtenay, BC) and/or local Tahsis residents. Profits from these sales would be used to purchase new equipment that is required in order to re-open the rock-climbing wall. These funds would not be used to pay for the inspection of the wall.

It is my understanding that there are 16 Arc'teyx harnesses and a spool with 102m of 11mm Enduro Dynamic Single climbing rope stored at the Tahsis recreation center. This equipment was likely minimally, if at all, used when the rock-climbing wall was in use and has been in storage ever since. Blue Toque has quoted a selling price of \$30-40 per harness based on their brand and the description of their condition that I provided to them. We would receive 65% of the selling price (i.e. ~\$312-416 total). The rope could be sold locally for \$1/m (i.e. \$102 total), which is a reasonable price for unused, expired rope. This equals a potential profit of ~\$414-518.

I understand that Council may be concerned about the liability that comes along with selling used and/or expired equipment. I would like to assure you that I am aware of other climbing gyms who also have donated or sold their used/expired equipment. They often require those receiving the equipment to co-sign a "Release of Liability" form. Please find attached to this letter an example of such a form that you can modify as you please to meet your insurance requirements.

In the case that the inspection fails, the money generated from the selling of the used and/or expired rock-climbing equipment would be donated to the recreation center.

This used and/or expired equipment is an opportunity for us to make use of our resources and to progressively work towards the re-opening of the rock-climbing wall. I hope you consider approving this request.

Thank you,

Brooke Jones  
Resident of Tahsis

Release of Liability Consent  
Used & Expired Rock Climbing Equipment

\_\_\_\_\_ (Recipient's Full Name) holds the Village of Tahsis harmless for the receipt of the equipment described below.

This equipment has been received by the Recipient with the full understanding that it is being delivered "AS IS, WHERE IS". The Recipient also acknowledges that the Village of Tahsis is not or does not claim to be a dealer or merchant of said equipment, and that the Recipient is relying on no representations or warranties made by the Village of Tahsis in its decision to take title to or possession of said equipment. The Recipient WITHOUT any warranties, EXPRESS OR IMPLIED, ANY WARRANTY OF MERCHANTABILITY, OR ANY WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE, is accepting said equipment.

Recipient understands that the Village of Tahsis will have no control over the use of said equipment while in the possession of the Recipient or at anytime thereof, and consequently, the Village of Tahsis shall not have any responsibility or liability for its use.

The Recipient agrees to indemnify the Village of Tahsis for any loss and/or damage to person and/or property that may arise from the use of said equipment, by the Recipient, or anyone or anything thereof.

The Village of Tahsis will not be held responsible or liable in ANY case for damages and/or injury that may result or incurred to result from the use, or misuse, of said equipment.

**RECIPIENT UNDERSTANDS THAT THE VILLAGE OF TAHISIS HAS DEEMED SAID EQUIPMENT AS "EXPIRED" AND THEREFORE UNSUITABLE FOR ROCK CLIMBING PURPOSES.**

Item(s): \_\_\_\_\_

Chief or Administrative Assistant: \_\_\_\_\_ Date \_\_\_\_\_

Received by/Consent to Release (Recipient) \_\_\_\_\_ Date \_\_\_\_\_

Recipients PRINTED Name: \_\_\_\_\_ Date \_\_\_\_\_

L3

P.O. Box 99  
1153 Tipperary Park  
Tahsis, B.C.

April 23, 2018

Dear Village of Tahsis Mayor and Council;

I would like to take this opportunity to thank you for consideration of my February 13, 2018 letter to you regarding access to gravel at the March 6, 2018 Council meeting. However, I feel that Council scheduling the gravel issue as non urgent is not acting in the best interest of the municipality and its residents.

To explain, I would like to refer you to a email sent, over a year ago, to BC provincial government representatives of the Ministries of Transportation and Infrastructure (MOTI) and Forests, Lands, Natural Resource Operations and Rural Development (FLNR). To my understanding, Mark Tatchell, CAO, of the Village of Tahsis (VOT), who sent this email, has publicly advised and informed Council regarding its contents and status. Please see attached email dated March 21, 2017.

This email was a written request to discuss a VOT proposal for an agreement for managing the Leiner Gravel Pit. There was statement in this email seen by the Province as a sub optimal result. It was stated that the Village will continue to access its property when it needs to and use material within the pit as it see's fit to support Village operations. Also, to my understanding regarding this email, to date, from the provincial ministries there has been no response.

Like Council, I have experience of a long delay in receiving a government response to my request for access to gravel. I persisted in my undertaking to get a written response from the same FLNR representative as addressed in your previously mentioned email. According to the written response FLNR will allow me access to Village property to obtain gravel which is dependent on the VOT's written approval. This response was attached to my February 13, 2018 letter. In order to refresh your memories I have included this response along with this letter. Please see attached email dated January 10, 2018.

In addition to my understanding, Council has made it publicly aware of the community's interest in the need of gravel for infill and redevelopment of their residential properties. The VOT position on and my FLNR response in the emails referred in this letter show that access to gravel from Village property is possible. Authorized by the BC Local Government Act, The VOT Official Community Plan under Section 4 Subsection 4.1 Part B states where possible, the Village will support infill and redevelopment within existing neighborhoods. Please see attached section 4.0 of the VOT Official Community Plan on Environmental Development.

On a historical basis the VOT has a local private service operator whose business is dependent on the hauling of gravel. However, being unable to access gravel locally this service operator's business is at risk of closure.

Currently, in order to infill and redevelopment of their residential properties the community is currently looking at exceeding reasonable limits. The community, knowing that gravel is located locally, has to have costly hauling of gravel provided by non local service operators.

In the 2015 Tahsis Economic Development Strategy (TEDS) document it is stated that in discussions there was strong community support for top ranked strategies such as the Local Retail And Service Opportunities sector. It was felt this sector's activities fostered growth from within the community.

In addition it was stated that the VOT can approach this sector with the presented Business Retention And Expansion (BR+E) concepts. There are concepts of short term objectives such as addressing urgent business concerns and issues, retaining of business and jobs where there is a risk of closure and demonstrating support for local businesses. Please see attached section 4.4.5 of the TEDS document on Business Retention And Expansion.

With that said, I recommend that Council follow through with a focus on the previously mentioned BR+E concepts regarding the access to gravel issue. In the meantime, you can demonstrate to the community that your actions will be fair and reasonable. This can be done by please granting my request for the VOT's written approval, as required by FLNR, to access gravel from Village property as stated in my February 13, 2018 letter.

Sincerely;



Steve Atkinson

## Mark Tatchell

---

**From:** Mark Tatchell  
**Sent:** Tuesday, March 21, 2017 8:59 AM  
**To:** 'Goldstone, Greg FLNR:EX'; 'Carter, Kevin TRAN:EX'  
**Subject:** RE: Summary of March 17th Leiner Pit Discussion

No response  
from MOTI  
or FLNRO

Kevin and Greg,

Thank you for arranging the meeting on March 17th regarding the management and operation of the Leiner gravel pit.

I can confirm that the Village of Tahsis would be prepared to assume responsibility for managing the gravel pit, subject to Council approval. As discussed, this would entail managing access to the pit, preparing and submitting a *Mines Act* permit application and preparing a pit development plan (with the assistance of FLNRO technical advice). In addition, the Village would erect signage at the site, purchase an appropriate lock and manage key possession. The Village would also prepare policy and procedures governing pit operations. The Village would communicate through web, print and social media the conditions governing pit operations. Our expectation is that FLNRO and MOTI would sign off on the policy and procedures (which would be subject to the Crown Grant and all other overarching legal rights and obligations). The Village would have access to its property and material as well as processed material to meet Village road requirements within the municipal boundaries. An agreement involving any or all of the above or other terms and conditions would require Council approval.

We would be pleased to discuss this further with either or both Ministries. We have no objection to having Emcon participate in further discussions involving either or both Ministries.

In the absence of an agreement, the Village will continue to access its property when it needs to and use material within the pit as we see fit to support Village operations. I acknowledge this is seen by the Province as a suboptimal result so I hope that MOTI will arrange a meeting to advance discussions on an proposed agreement that I can take to Council for consideration.

I look forward to hearing from you.

Mark

Mark Tatchell  
CAO/CFO  
Village of Tahsis  
(250)934-6344  
mtatchell@villageoftahsis.com

**From:** Mark Tatchell  
**Sent:** Monday, March 20, 2017 11:25 AM  
**To:** 'Goldstone, Greg FLNR:EX' <Greg.Goldstone@gov.bc.ca>; Carter, Kevin TRAN:EX <Kevin.Carter@gov.bc.ca>  
**Subject:** RE: Summary of March 17th Leiner Pit Discussion

Thanks Greg. I've drafted the terms and conditions of what a possible agreement between Tahsis and MOTI would look like. I'll send that around tomorrow.

**Subject:** RE: Crown Land Access  
**From:** Goldstone, Greg FLNR:EX (Greg.Goldstone@gov.bc.ca)  
**To:** eaglepoint\_sja@yahoo.com;  
**Cc:** Ian.Borenheim@gov.bc.ca;  
**Date:** Wednesday, January 10, 2018 4:50 PM

Steve Atkinson,

My apology for the long delay in responding to your request.

The Leiner Pit on the Head Bay Road near Tahsis straddles the lot line of District Lot 235. The part of the pit closest to Tahsis is on DL 235 which is owned by the Village of Tahsis. The Crown Land portion of the pit is reserved for the Province's use and we are not authorizing any gravel removal, except for works being done by the Province. The Crown Grant permits the Province to use gravel from the Village's DL235 for roads and infrastructure but we have no jurisdiction to authorize anyone else to take gravel from it.

...

If the Village endorses your use of gravel from the Village's DL235 then, with the Village's written approval, we will provide access through the Crown Land portion to DL235.

Greg

---

**Greg Goldstone, RPF** Resource Operations Manager |

Ministry of Forests, Lands, Natural Resource Operations and Rural Development

Campbell River Natural Resource District | tel. 250.286.9326 E-mail: [Greg.Goldstone@gov.bc.ca](mailto:Greg.Goldstone@gov.bc.ca)

**From:** Borenheim, Ian G FLNR:EX  
**Sent:** Monday, January 8, 2018 10:25 AM  
**To:** steve atkinson  
**Cc:** Goldstone, Greg FLNR:EX

# Village of Tahsis



## Official Community Plan

## 4.0 Environmental Development

The Village of Tahsis recognizes the importance of maintaining a healthy local and regional environment as part of any long term growth strategy. As the economic base of the community shifts from primary and secondary industries towards the service and tourism industries, the environmental and economic well-being of the Village will become further intertwined. Issues of global importance, like climate change resulting from greenhouse gas emissions, will need to be addressed through the long term planning process.

The Village of Tahsis will address environmental issues in four broad policy categories: Land Use and Design, Greenhouse Gas Emissions, Environmentally Sensitive Areas, and Archaeological Site Preservation.

### 4.1. Land Use and Subdivision Design

Inefficient land use patterns are wasteful of both land and energy. The Village of Tahsis recognizes that a more efficient pattern of development will preserve natural environments for future tourism and economic opportunities, reduce the energy required to service and maintain future growth areas, and reduce greenhouse gas emissions.

- A The Village of Tahsis values sustainable development, prosperity and economic diversification following the most modern principles and practices related to sustainable development.
- B Where possible, the Village will support infill and re-development within existing neighbourhoods.
- C The Village will support mixed-use neighbourhoods around the town core, allowing for the development of a live-work area in the community.
- D The Village will require any new municipal buildings to be built to a minimum of a LEED Gold standard
- E The Village will encourage all new commercial and multiple family development to be built to a LEED Gold standard or greater.
- F The Village will consider and encourage increased density in residential development areas and mixed uses as a means to create more sustainable neighbourhoods.
- G Promote the creation and maintenance of a community garden.

# Tahsis Economic Development Strategy



Report 3 of 3

Prepared for:

**Village of Tahsis**

977 South Maquinna Drive

P.O. Box 219

Tahsis B.C., V0P 1X00

Prepared by:

**George Penfold**, George Penfold Community Planning and Development Consulting,  
in association with

**Steve Nicol**, Lions Gate Consulting Inc., and,

**Randy Sunderman**, Lions Gate Consulting Inc.

**March 2015**

#### 4.4.5 Business Retention and Expansion

**Objectives:** Through implementing the projects associated with business retention and expansion the community will move towards:

- Increasing local economic activity and creating new jobs in the community;
- Increasing visitor volumes and spending they bring to the community; and,
- Growing the number of projects that contribute to community sustainability.

**Rationale:** The concept of Business Retention and Expansion (BR+E) programming is a community-based economic development strategy with a focus on "taking care of, nurturing and supporting" businesses already existing in the community. The health of the community relies on strong businesses that can sustain and create jobs. A BR+E program combines both short-term and long-term objectives. The short-term objectives include:

- Building and further developing relationships with existing businesses;
- Demonstrating and providing community support for local businesses;
- Addressing urgent business concerns and issues;
- Improving communication between the community and local businesses; and,
- Retaining of businesses and jobs where there is a risk of closure.

While the longer term objectives focus on:

- Increasing the competitiveness of local businesses;
- Creating jobs and new business development;
- Establishing and implementing strategic actions for local economic development; and,
- Strengthening a viable local economy. (Ontario Ministry of Agriculture, Food, and Rural Affairs. 2014).

At this point, the business community in Tahsis is relatively small. Their input suggested that most of their challenges, other than taxation, are either outside of municipal jurisdiction (such as insurance costs) or are covered in other strategies (marketing), so a full scale BR+E initiative isn't recommended.

However, in discussions at the workshops there was strong community support for agricultural, micro-energy, forestry, tourism and retail/commercial activities that fostered growth from within the community. Individually, these projects would create relatively small impacts in terms of capital investment and employment, but collectively they would make for measurable change and significantly improve business health and vibrancy. By approaching these sectors with the BR+E concepts in mind, it can become a foundation that leads to new investment attraction over time from within the community.

Table 2: Interaction of Strategies and Goals

Strategy	EB	Res	Div	Ser	Pop
Capital plan for municipal infrastructure.	⊙	⊙	⊙	⊙	⊙
Village clean up and beautification program.				⊙	⊙
Increased utilization of the recreation centre.				⊙	⊙
Communications plan to increase participation of local and non-residents.		⊙		⊙	⊙
Investigate resetting the mandate for NSEDC.	⊙	⊙	⊙		
Volunteer program to get more people involved in community projects.				⊙	
Investment/refurbishment of local facilities for visitor accommodation.		⊙		⊙	
Negotiate with WFP regarding mills sites and related opportunities.	⊙	⊙	⊙	⊙	⊙
Waterfront asset improvement/protection.		⊙		⊙	
Future development of Head Bay Road.		⊙			
Feasibility for new roads to Zeballos and Woss.		⊙			
Non-resident owners to spend more time or live full time in Tahsis.			⊙	⊙	⊙
Village web site update.	⊙	⊙	⊙		
Local food production and marketing.	⊙	⊙	⊙		⊙
Local energy production.	⊙	⊙	⊙		⊙
Development of tourism services, products and experiences.	⊙	⊙	⊙		⊙
Event development.		⊙		⊙	
Local wood processing.	⊙	⊙	⊙		
Local retail and service opportunities.		⊙		⊙	
Local employment inventory.			⊙		
Local training opportunities.	⊙	⊙	⊙		

Notes: EB (expand economic base), Res (development resource sectors), Div (diversify the economy), Ser (expand local services), Pop (grow the local population).

**Mark Tatchell**

---

**From:** shawna gagne <shawnagagne@gmail.com>  
**Sent:** Wednesday, April 11, 2018 4:09 PM  
**To:** Mark Tatchell  
**Subject:** Tahsis Community Food Trade

Hello Mark,

Thanks again for answering so many of my questions. Here are the details so far for the market. Please let me know if we would need to do a formal presentation/request to council or if it can be approved via yourself and Mr Taylor to use one of the following locations: 1)Tahsis Inlet Park (next to fish processing), 2)Rec Centre parking lot to one side, 3)Museum parking lot

Start date would be the weekend after Mother's Day May 20th.

Thank you

Shawna Gagné

"Tahsis Community Food Trade"

Where the locals come together to trade food and socialize.

There is no cost and bring your own table. (or tailgate)

Every Sunday 10am – 2pm.

Bring what you make, grow or have extra to trade or sell with the community.

Please follow the food health & safety guidelines for preparing food at home for markets.

Please be respectful of others and clean up before you pack up.

All in the spirit of sharing.



urban  
matters

LS

**BC Healthy Communities Society**

300-722 Cormorant Street  
Victoria, British Columbia  
V8W 1P8  
(205) 590-1845

**16 April 2018**

**Village of Tahsis**

977 South Maquinna Drive  
Tahsis, BC  
V0P 1X0

**To whom it may concern,**

BC Healthy Communities along with our partners at Urban Matters have been contracted by the Strathcona Community Health Network to conduct a housing needs assessment for the Strathcona region. The assessment will guide decision-making on housing infrastructure at the regional level and it is our hope that it be informed by partnership and communication with the Village of Tahsis. If you are interested, we would like to extend an invitation to you, your staff, and members of your community to participate in the process. We have built a survey that will be active until **May 8th** and would welcome you to complete it by visiting:

**<https://www.strathcona-chn.net/survey>**

If you are able, please help us spread the survey to as many Strathcona Region residents as possible. Included in this package are posters and handbills that you can distribute at your office or important community locations. We believe that your expertise and knowledge of regional context can help us to better meet the needs of your community and address housing issues in the Strathcona region. Should you have any questions or concerns about how this assessment is being conducted, or your role on in the engagement process, please contact us at **(250) 590-8432** or via email at **[housing@srd.ca](mailto:housing@srd.ca)**.

Thank you in advance for your consideration. We look forward to working with you on this important and rewarding process.

**Kind Regards,**

Sandy Mackay and Sarah Rawlic  
Healthy Community Planners  
BC Healthy Communities

08-05-18

© 2018 URBAN MATTERS.CA

# Housing Survey

We are conducting a Housing Needs Assessment for the Strathcona region and need your input.

This is the first step towards developing a **Regional Housing Strategy**.

All survey responses are confidential. If you have any questions, please contact [housing@srd.ca](mailto:housing@srd.ca)

Complete the survey and be heard at:  
[strathcona-chn.net/survey](http://strathcona-chn.net/survey)



**STRATHCONA  
COMMUNITY  
HEALTH NETWORK**

301-990 Cedar Street  
Campbell River, British Columbia  
[housing@srd.ca](mailto:housing@srd.ca) | [www.strathcona-chn.net](http://www.strathcona-chn.net)  
HEALTHY PEOPLE IN HEALTHY COMMUNITIES

# Housing Survey

We are conducting a Housing Needs Assessment for the Strathcona region and need your input.

This is the first step towards developing a Regional Housing Strategy.

All survey responses are confidential. If you have any questions, please contact [housing@srd.ca](mailto:housing@srd.ca)



**STRATHCONA  
COMMUNITY**  
HEALTH NETWORK

Complete the survey and be heard at:  
**[strathcona-chn.net/survey](http://strathcona-chn.net/survey)**

LG

# Child Find

BRITISH COLUMBIA

Serving British Columbia Since 1984  
Provincial Toll Free: 1.888.689.3463 [www.childfindbc.com](http://www.childfindbc.com)

April 20, 2018

Dear Mayor and Councilors,

**Re: Proclamation for National Missing Children's Month and Missing Children's Day**

I write today on behalf of Child Find British Columbia. Child Find BC requests that your local government proclaim May as Missing Children's Month and May 25<sup>th</sup> as missing Children's Day.

Child Find BC provides "ALL ABOUT ME" ID Kits with child finger printing and photos, to at no cost to families and Child Find BC hosts these Child Find ID Clinics throughout BC. Child Find BC provides education, including public speakers, literature and tips for families to assist them in keeping all of our children safe.

We hope that you will raise this proclamation for consideration to your Council and your community at your next meeting.

Most recent reporting from the RCMP ( 2017) show that 7,459 cases of missing children were reported in British Columbia Through the support of municipal governments like yours we are able to educate and bring awareness to thousands of BC families on this important issue.

Thank you so much for your consideration of this request and your continuing commitment to Community Services in BC and the children and families of BC. If you have any questions regarding this request please contact the Child Find BC office at 1-888-689-3463.

Yours truly,

Crystal Dunahee  
President, Child Find BC

**Victoria Office**  
2722 Fifth Street, 208  
Victoria, BC V8T 4B2  
(250) 382-7311  
Fax (250) 382-0227  
Email:  
[childvicbc@shaw.ca](mailto:childvicbc@shaw.ca)

*"A charitable non-profit organization working with searching families and law enforcement to reduce the incidence of missing and exploited children."*

*A Missing Child is  
Everyone's  
Responsibility*



**If you or your organization would like to host an "All About Me" ID clinic, have an idea for an event in your community or would like literature and information on becoming a member and supporter of Child Find BC, please call us at 1-888-689-3463.**

Your Letterhead here

**National Missing Children's Month and Missing Children's Day**

**WHEREAS** Child Find British Columbia, a provincial member of Child Find Canada is a non-profit, registered charitable organization, incorporated in 1984; **AND**

**WHEREAS** The Mandate of Child Find British Columbia is to educate children and adults about abduction prevention; to promote awareness of the problem of missing children, and to assist in the location of missing children; **AND**

**WHEREAS** Child Find has recognized Green as the colour of Hope, which symbolizes a light in the darkness for all missing children; **AND**

**WHEREAS** Child Find's annual Green Ribbon of Hope Campaign will be held in the month of May and May 25<sup>th</sup> is National Missing Children's Day; **AND**

**THEREFORE BE IT RESOLVED THAT**

I, (Mayors Name) of the (city, town, municipality), do hereby proclaim May as Child Find's Green Ribbon of Hope month and May 25<sup>th</sup> as National Missing Children's day. I urge our citizens to wear a green ribbon as a symbol of Hope for the recovery of all missing children; and to remain vigilant in our common desire to protect and nurture the youth of our Province.

\_\_\_\_\_ Mayor

Signed at \_\_\_\_\_ this \_\_\_\_\_ day of May, 2018

April 20, 2018

**Victoria Office**  
2722 Fifth Street, 208  
Victoria, BC V8T 4B2  
(250) 382-7311  
Fax (250) 382-0227  
Email: [childvicbc@shaw.ca](mailto:childvicbc@shaw.ca)

*"A charitable non-profit organization working with searching families and law enforcement to reduce the incidence of missing and exploited children."*

*A Missing Child is  
Everyone's  
Responsibility*



Dear Mayor and Councilors,

**Re: Proclamation for National Missing Children's Month and Missing Children's Day**

I write today on behalf of Child Find British Columbia. Child Find BC requests that your local government proclaim May as Missing Children's Month and May 25<sup>th</sup> as missing Children's Day.

Child Find BC provides "ALL ABOUT ME" ID Kits with child finger printing and photos, to at no cost to families and Child Find BC hosts these Child Find ID Clinics throughout BC. Child Find BC provides education, including public speakers, literature and tips for families to assist them in keeping all of our children safe.

We hope that you will raise this proclamation for consideration to your Council and your community at your next meeting.

Most recent reporting from the RCMP ( 2017) show that 7,459 cases of missing children were reported in British Columbia Through the support of municipal governments like yours we are able to educate and bring awareness to thousands of BC families on this important issue.

Thank you so much for your consideration of this request and your continuing commitment to Community Services in BC and the children and families of BC. If you have any questions regarding this request please contact the Child Find BC office at 1-888-689-3463.

Yours truly,

Crystal Dunahee  
President, Child Find BC

If you or your organization would like to host an "All About Me" ID clinic, have an idea for an event in your community or would like literature and information on becoming a member and supporter of Child Find BC, please call us at 1-888-689-3463.

Your Letterhead here

**National Missing Children's Month and Missing Children's Day**

**WHEREAS** Child Find British Columbia, a provincial member of Child Find Canada is a non-profit, registered charitable organization, incorporated in 1984; **AND**

**WHEREAS** The Mandate of Child Find British Columbia is to educate children and adults about abduction prevention; to promote awareness of the problem of missing children, and to assist in the location of missing children; **AND**

**WHEREAS** Child Find has recognized Green as the colour of Hope, which symbolizes a light in the darkness for all missing children; **AND**

**WHEREAS** Child Find's annual Green Ribbon of Hope Campaign will be held in the month of May and May 25<sup>th</sup> is National Missing Children's Day; **AND**

**THEREFORE BE IT RESOLVED THAT**

I, (Mayors Name) of the (city, town, municipality), do hereby proclaim May as Child Find's Green Ribbon of Hope month and May 25<sup>th</sup> as National Missing Children's day. I urge our citizens to wear a green ribbon as a symbol of Hope for the recovery of all missing children; and to remain vigilant in our common desire to protect and nurture the youth of our Province.

\_\_\_\_\_ Mayor

Signed at \_\_\_\_\_ this \_\_\_\_\_ day of May, 2018

M1

Stephanie Dahling, Junior Ranger Tahsis Patrol 2ic

Tahsis B.C PO Box 187

Village of Tahsis

To whom it may concern,

I am writing this letter on behalf of the Tahsis Junior Canadian Ranger patrol. On the 14<sup>th</sup> to the 17<sup>th</sup> of June our patrol will be traveling to Ferrer Point to experience all that area has to offer. I will be taking the lead on the overall organization for this exercise, which has been named Novice Nootka, I will also have the help of other and community support. Novice Nootka will be a self-sufficient 3 day hike where the youth will learn Ranger skills, life skills and traditional skills.

It has come to my attention that setting up a base camp in Tahsis for Thursday night might be too time consuming. Therefore, as part of the planning process I am wanting to approach the town council to inquire using the Recenter gym for one night of accommodations. Funding is available to cover any costs that would surface and the facility would be used by approximately 15 to 18 persons; 12 youth and four adults, with Warrant Colyn included. Having access to this facility would allow our Junior Rangers an easier start to an early morning as we must be up early to be at the boat launch in time. Setting up a base camp will likely take too much time as we would need to pack up and cover breakfast before our departure time.

This is the first time our patrol will be taking part in a self-sufficient multi day hike within the proximity of our community and I look forward being a part of this experience. If there is anything that the Village would need of myself or our patrol please see contact information below.

I truly appreciate your time in going over this letter and hope you will consider this request.

Kind regards,

Stephanie Dahling

[Dahlingstephanie@gmail.com](mailto:Dahlingstephanie@gmail.com) or 250 218 6125

Debbie Vansolkema Adult Chair Committee, [kema.95@hotmail.com](mailto:kema.95@hotmail.com) or 250 934 6426

WO Sarah Colyn, [jcri.sarah.colyn@gmail.com](mailto:jcri.sarah.colyn@gmail.com) or Work 250-391-4234



## Grant in Aid Application Policy #2007

Name of Group or Organization Juvinor Tahsis Canadian Rangers Date: April 23, 2018

I hereby request a Grant in Aid from the Village of Tahsis. The details of this request are below.

1. State the exact amount of monies or in kind assistance (eg. free use of facilities) requested. use of kitchen for Thursday June 14th in the evening. Overnight use of Rec gym, Access to showers and change rooms for a total of 15-18 persons.
2. Briefly outline the purpose of this assistance. To support our local JCR's in starting off to a great start for our hiking exercise.
3. Who will benefit from this activity? How many people will benefit? local JCR's from Tahsis, a few youth from Gold River and supporting the adults who are doing all the administration and planning to make it possible.
4. What steps have you taken to raise funds? In terms of this exercise funds are covered, but our JCR's will be doing fundraising this summer for future exercises.
5. What other local groups have been approached for assistance? Please indicate what was requested from these groups and whether they have agreed to assist.

The local school was approached to use their gym and kitchen but we have not heard back. I am following up on that regularly.



## Grant in Aid Application Policy #2007

6. Have you approached the Federal or Provincial governments for assistance? Please indicate what was requested from these Senior Governments and whether they have agreed to assist.

I have not needed to approach outside resources for this request. However, I have approached the school,

7. Will this project proceed if funds or in kind assistance are not provided by the Village?

Yes, However it would allow for all involved an easier and less stressful start to our exercise

\_\_\_\_\_  
Signature of Authorized representative

Please attach a budget for your project. Please be as complete as you can. You may be asked for further financial information.

If a Grant in Aid for funding is approved, the cheque should be made payable to:

\_\_\_\_\_  
and be mailed to: P.O. Box \_\_\_\_\_, Tahsis, B.C. V0P 1X0

Contact person: Sarah Colyn

Phone number: 250-391-4234 (work)



Late item

MZ

## Grant in Aid Application Policy #2007

Name of Group or Organization & \_\_\_\_\_  
Council, May 5th \_\_\_\_\_

Date: Parent Advisory

I hereby request a Grant in Aid from the Village of Tahsis. The details of this request are below.

1. State the exact amount of monies or in kind assistance (eg. free use of facilities) requested.

We are asking for the use of 20 - 25 tables to use for the PAC Spring Bazaar!

As a free rental going to supporting the community event and fundraising efforts for the school children!

2. Briefly outline the purpose of this assistance.

We will use the tables to set up the Bazaar with many community Organizations and Artists.

This is an event that is wonderful for people to learn what organizations are in the community and who belongs to which organization.

This is way for everyone to shop local and support friends, Neighbour's or charitable organizations.

3. Who will benefit from this activity? How many people will benefit?

Many Community organizations (Hospital Auxiliary, Salmon enhancement, ESS & Many More)  
Families selling their items and PAC with the proceeds going to the School Children



## Grant in Aid Application Policy #2007

4. What steps have you taken to raise funds?

This is one of our steps taken every year to fund raise! Organizing and Hosting the Spring and Christmas Bazaar.

5. What other local groups have been approached for assistance? Please indicate what was requested from these groups and whether they have agreed to assist.

Many others assist by taking part in this event.

6. Have you approached the Federal or Provincial governments for assistance? Please indicate what was requested from these Senior Governments and whether they have agreed to assist.

NO

7. Will this project proceed if funds or in kind assistance are not provided by the Village?

NO

\_\_\_\_\_  
Allison Stiglitz

Signature of Authorized representative



## Grant in Aid Application Policy #2007

Please attach a budget for your project. Please be as complete as you can. You may be asked for further financial information.

If a Grant in Aid for funding is approved, the cheque should be made payable to:

\_\_\_\_\_

and be mailed to: P.O. Box \_\_\_\_\_, Tahsis, B.C. V0P 1X0

Contact person: Allison \_\_\_\_\_

Phone number: 250 934-6437 \_\_\_\_\_