



## Fire Chief

# Village of Tahsis Volunteer Fire Department

Located in the heart of Nootka Sound on the west coast of Vancouver Island, the Village of Tahsis Volunteer Fire Department serves the municipality of 250 permanent residents and as many as 1500 during the busy summer season.

The Village is seeking a part-time Fire Chief to lead the department of about 10 volunteers. The position reports to the Chief Administrative Officer.

The Fire Chief's responsibilities include administration, budgeting, training, pre-fire planning, department facilities and equipment planning, operations and maintenance. The Fire Chief would represent the Tahsis Volunteer Fire Department at Regional and Joint Fire Chiefs committee meetings. The position may be required to act as a Local Assistant to the Fire Commissioner and respond to the Village and Regional District EOC activations as necessary.

The preferred candidate will possess the following:

- Strong management and communication skills
- Previous fire department experience (minimum 5 years)
- Experience and willingness to lead and train volunteer firefighters
- Experience in budgeting, planning and administration

Expected qualifications include:

- Valid BC Class 5 Driver's licence, air brake endorsement preferred
- Knowledge of Fire Department Operational Guidelines, policies, procedures and applicable local bylaws, provincial codes, regulations, acts and standards.
- Knowledge of NFPA 1001 Level 1 (prefer certification) and 1002 (prefer certification) Firefighter Training Standard and OH&S regulations.

- Knowledge and training in Incident Command System (ICS) minimum ICS 200.
- Fluency with the BC Playbook requirements and training
- Knowledge of the community and fire protection area.

The successful applicant will be expected to reside in Tahsis year-round. The position, within the volunteer department, receives a stipend commensurate with experience and qualifications.

A copy of the job description with require qualifications and abilities is available for viewing on the Village website [www.villageoftahsis.com](http://www.villageoftahsis.com)

Qualified applicants are invited to submit their application including cover letter and resume to [reception@villageoftahsis.com](mailto:reception@villageoftahsis.com)

Applications will be accepted until February 13, 2018.