



## Minutes

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<b><u>Meeting</u></b>	<b>Special Council Meeting</b>
<b><u>Date</u></b>	<b>14-Jul-17</b>
<b><u>Time</u></b>	<b>10:30 AM</b>
<b><u>Place</u></b>	<b>Municipal Hall - Council Chambers</b>

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**Present** Mayor Jude Schooner  
Councillor Brenda Overton  
Councillor Louis Van Solkema  
Councillor Kathy Bellanger  
Councillor Randy Taylor

**Staff** Mark Tatchell, Chief Administrative Officer  
**Consultant** Lisa Kristiansen, Kristiansen and Associates

**Public** None.

### **A. Call to Order**

Mayor Schooner called the meeting to order at 10:30 a.m. and acknowledged and respected that we are upon Mowachaht/Muchalaht Traditional Territory.

### **B. Introduction of Late Items**

M. 2 Proposed Master Service Agreement for mechanical services

### **C. Approval of the Agenda**

**Overton/ Bellanger: VOT 277/2017**

**THAT** the Agenda for the July 14, 2017 Special Council meeting be adopted as amended to include the late item.

**CARRIED**

### **D. Petitions and Delegations**

None.

### **E. Public Input # 1**

None.

**F. Adoption of the Minutes**

None.

**G. Rise and Report**

None.

**H. Business Arising**

None

**J. Council Reports**

None.

**K. Bylaws**

**L. Correspondence**

**M. New Business**

**1 Report to Council Re: Water Supply, Install and Maintenance Contract Award**

Staff and Lisa Kristiansen briefed Council on the procurement process (RFEI and RFQ) that resulted in a single response which was from Corix Water Products Limited Partnership. Council asked staff to examine the possibility of installing pressure reducing valves in conjunction with the meter installations.

**Overton/Taylor: VOT 278/2017**

**THAT** the staff Report to Council on the "Water Meter Supply, Install and Maintenance Contract Award" be received.

**CARRIED**

**Overton/Van Solkema: VOT 279/2017**

**THAT** Council approve the plan to enter into an agreement with Corix subject to further discussions and finalized reference checks.

**CARRIED**

**Overton/Taylor: VOT 280/2017**

**THAT** staff be directed to develop policy regarding responsibilities for the maintenance and repairs on water and sewer service lines.

**CARRIED**

**2 Report to Council Re: Master Service Agreement - Mechanical Services**

Staff reviewed the report which described the merits of pursuing a on-going supply arrangement with a mechanical services contractor.

**Overton/Van Solkema: VOT 281/2017**

**THAT** the staff Report to Council be received

**CARRIED**

**Overton/Van Solkema: VOT 282/2017**

THAT the Village issue a Request for Offers for a master services agreement for mechanical services for projects and tasks related to drinking water, sanitary sewer, storm sewer and other systems.

**CARRIED**

**N. Public Input #2**

None.

**Public Exclusion**

**Bellanger/ VanSolkema: VOT 283/2017**

THAT the meeting is closed to the public in accordance with section 90 (1)(a) of the Community Charter- Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.

**CARRIED**

**Recess**

**Bellanger/ VanSolkema: VOT 284/2017**

THAT the Special Council meeting recess to go into the in camera meeting.

**CARRIED**

**Reconvene**

**Bellanger/ VanSolkema: VOT 290/2017**

THAT the Special Council Meeting reconvene at 11:50 a.m.

**CARRIED**

**Rise and Report**

None.

**O. Adjournment**

**Overton/Bellanger: VOT 291 /2017**

THAT the Regular Council meeting adjourn at 11:50 a.m.

**CARRIED**

Certified Correct this

1 August, 2017



Chief Administrative Officer