

Tahsis

RAW NATURE. RICH HISTORY.
RARE ADVENTURE.

Located on the spectacular west coast of Vancouver Island, the Village of Tahsis is a world renowned sport fishing and ecotourism destination with unparalleled outdoor recreation opportunities such as fishing, hiking, kayaking, caving, wildlife viewing, scuba diving and all manner of water sports. Whether you like oceans, alpine, old growth forests or the underground, we have it all!

The Village is seeking a Director of Finance who will provide full-time financial management and be responsible for:

- statutory financial administrative duties under the *Community Charter and Local Government Act*;
- financial management of the municipality;
- preparing the annual operating and capital budgets;
- advising Council on financial and economic matters relating to the municipality;
- preparing quarterly financial updates, including forecasts;
- working with the auditor in preparing the annual financial statement audit;
- developing and administering financial policies and procedures;
- managing and maintaining entries in the general ledger and other accounting functions;
- assisting with development of the asset management plan;
- exercising control and supervision over all financial affairs; and
- overseeing the financial information systems

The successful candidate will have five years experience with a professional accounting designation (CPA or equivalent) or an equivalent combination of education and experience, preferably in a local government setting. In addition, the successful candidate will have proven leadership abilities and excellent communication, interpersonal and team building skills. Prior experience with MAIS is required for this position and a working knowledge of PSAB accounting standards is preferred.

Tahsis offers a competitive salary, excellent benefits package and supports continued career and professional development and a supportive and fun work environment.

Interested applicants are invited to send their resume with a covering letter which reflects their knowledge, skills and abilities by email to mtatchell@villageoftahsis.com by 4:00 PM January 6, 2017. For further information or to discuss this opportunity please contact Mark Tatchell, CAO, at (250)934-6344 or at the above email address.