



Minutes

<u>Meeting</u>	Regular Council
<u>Date</u>	5 March, 2019
<u>Time</u>	7:00 PM
<u>Place</u>	Municipal Hall - Council Chambers

Present

Mayor Martin Davis
Councillor Bill Elder
Councillor Sarah Fowler
Councillor Lynda Llewellyn
Councillor Josh Lambert

Staff

Mark Tatchell, Chief Administrative Officer (by phone)
Janet StDenis, Finance & Corporate Services Manager

Public

3 members of the public

A. Call to Order

Mayor Davis called the meeting to order at 7:01 p.m.
Mayor Davis acknowledged and respected that Council is meeting upon Mowachaht/ Muchalaht territory

B. Introduction of Late Items and Agenda Changes

1 late item - a draft letter to the Department of Fisheries and Oceans under "New Business" as M1.

C. Approval of the Agenda

Llewellyn/Lambert: VOT 113/2019

THAT the Agenda for the March 5, 2019 Regular Council meeting be adopted as amended.

CARRIED

D. Petitions and Delegations

None.

E. Public Input # 1

A member of the public provided suggestions on how to spend the proceeds from the sale of the Village property to the Canadian Coast Guard.

F. Adoption of the Minutes

1 Minutes of the Regular Council meeting held on February 19th, 2019

Llewellyn/Lambert: VOT 114/2019

THAT the Regular Council Meeting minutes from February 19th, 2019 be adopted as presented.

CARRIED

2 Minutes from the Public Hearing held on February 21st, 2019.

Llewellyn/Lambert: VOT 115/2019

THAT the Public Hearing meeting minutes of February 21st, 2019 be adopted as presented.

CARRIED

3 Minutes from the Committee of the Whole meeting held on February 25th, 2019

Llewellyn/Lambert: VOT 116/2019

THAT the Committee of the Whole Meeting minutes from February 25th, 2019 be adopted as presented.

CARRIED

4 Minutes from the Committee of the Whole meeting held on February 26th, 2019

Llewellyn/Lambert: VOT 117/2019

THAT the Committee of the Whole Meeting minutes from February 26th, 2019 be adopted as presented.

CARRIED

G. Rise and Report

None.

H. Business Arising

1 Report to Council Re: EBC Local Elections Campaign Financing - Notice of Failure to File

Lambert/Fowler: VOT 118/2019

THAT this report to Council be received.

CARRIED

J. Council Reports

Mayor Davis

Report to Council – March 5 2019

Tahsis is receiving \$24,500 from the provincial Community Emergency Preparedness Fund to update its emergency evacuation plans which will support the Village in implementing key recommendations from the 2011 Community Wildfire Protection Plan as well as from the After Action Report following the January 2017 Tsunami Evacuation Alert. Like all CEPF grants, this is funded at the 100% level. We are grateful for Shaun Koopman of Strathcona Regional District's assistance with the preparation of the grant application.

On March 27 I gave an interview with Gregor Craigie of CBC radio regarding our \$24,290 age-friendly grant and also used the opportunity to promote our town – its scenery and cheap housing mainly. The grant is to assess needs for seniors in Tahsis and is the precursor to applying for larger grants that will benefit them.

On March 27, I had a conference call with Paul Kutz and Kindry Mercer of Western Forest Products. It was a wide ranging conversation but focused mostly on proposed block W-74, which would log about 500 metres of the Maquinna Trail, opening a cutblock on the ridge just east of the village. I voiced our opposition to this block due to its impact on the trail and tourism opportunities, as well as opening up steep, unstable slopes. They have offered to take me on a site visit to the area of the block. Currently, no permits have been issued for road building or logging of this block. In the meantime, I have been told that they have no plans to apply to log another contentious block directly above the school.

Yesterday, I had a conference call with Andrea Innes and TJ Watts of the Ancient Forest Alliance. We discussed the logging issues on the Maquinna Trail and broader strategies for forest management around Tahsis.

Today, I had a conversation with Roger Dunlop, a regional biologist with the Nuu-chah-nulth Tribal Council, regarding a relatively new concept, salmon parks. This initiative by First Nations is intended to protect and restore salmon habitat on Vancouver Island. Roger will be coming to Tahsis to speak on this concept. The meeting is tentatively scheduled for March 15, 7 PM at the council chambers.

Councillor Elder

No report.

Councillor Fowler (written report)

I submit respectfully the following information from the Federation of Canadian Municipalities. The first is a program called (CEDI) Community Economic Development Initiative. The second is the notes from a webinar I attended this afternoon. It was called Towards Parity. Discussed was the concept of intersectionality, and how public life requires bravery. Stats are collected about gender at the federal and provincial levels but often not on the municipal level. Interestingly enough candidates are also tracked and school trustees are most often a female. Strategic equity involves prioritizing critical boundaries or barriers, using aggregated data to identify key actions that can be undertaken on a individual basis, and making a safe space to express dissenting views. Recommendations were: that every advisory body have a permanent women's 50% level of participation; outreach to underrepresented groups; public consultation and educational campaigns and identifying tools; and policy, training or other mechanisms to empower participation to engage in public events at neighbourhood venues. Having both mixed gender and only woman spaces help us to incorporate views of those currently not being heard or those who have a lack of practical supports. Briefly discussed was the exclusionary practice used by the "old boys" club and the familiar adages of feminist reformer (it is just how its always been done) and (it's more headache than it's worth.) This really highlighted how differently the process is experienced by those without privilege and how diversity is the most valuable asset.

Women who serve their community can experience working mom guilt or not being appreciated for the unsung, emotional labour they do.

The UK group, Raising Films, has a campaign called We need to Talk About Caring. From it I quote `it is frequently forgotten, or perhaps worse, taken for granted that the majority of care that relatives, friends and neighbours provide.` It has been said that unpaid caregiving and respite network is a crucial invisible army. As part of my own efforts with the preschool atelier, I have made connections with others to form a volunteer labour pool. I collect brochures for Stop the Violence Outreach Program, in Campbell River, the Gold River Safe Program with a 24 crisis line, the hospice societies and womeninneed.ca a non-profit cooperative. Most importantly I have spoken with someone local who will lead a family nature club.

sincerely

Councillor Fowler



Toward Parity in Municipal Politics Webinar-Based Consultation

**Tuesday, March 5, 2019
10:30 am - 12 noon
Hosted by FCM and UBCM**

Agenda

- 10:30 - 10:40 am** ***Introductions and Purpose*** – Mayor Maja Tait, District of Sooke
UBCM First Vice President
- 10:40 -11:00 am** ***Overview of the Toward Parity Project*** – Stephanie Hoey, Project Manager,
Toward Parity in Municipal Politics, Federation of Canadian Municipalities (FCM)
- 11:00 -11:40 am** ***Facilitated Discussion*** led by Stephanie Hoey
1. **Prioritization of critical barriers on women’s participation in municipal government**
 2. **What key actions or initiatives that can be undertaken to address the top one or two barriers on:**
 - a. **Individual level**
 - b. **Municipal / Local level**
 - c. **Regional level (Provincial or sub regional level)**
 - d. **National level (umbrella organizations such as FCM)**
 3. **Identification of tools, policies, training and other mechanisms to effectively support the proposed initiatives.**
- 11:40 - 11:50 am** ***Empowering Women for Political Action*** – Rebecca Bateman
- Report out from the *Canadian Research Institute for the Advancement of Women and Women Transforming Cities* on a three-year project to identify and recommend solutions to barriers to the participation of women.
- 11:50 - 12 noon** ***Next Steps and Concluding Remarks*** – Mayor Tait

Briefing Note: Toward Parity in Municipal Politics

Objectives of the Status of Women Canada – FCM Project:

Toward Parity is aimed at achieving parity in municipal politics (or at least 30% by 2026). Moving toward this goal requires the input of those within the municipal sector to help frame the key barriers to women in politics and exploring the opportunities for change. Consultation is a critical element to the project and are fundamental to the drafting of a pan Canadian action plan on where engagement, support or intervention will be important.

Objectives of the Consultation Phase:

- Hear from a broad representation of municipal representatives from diverse contexts about the barriers to women's participation
- Explore "what success might look like"
- Identify and elaborate on potential actions to address them
- Gather any local initiatives or activities that are complementary to the project's goal
- Explore and identify potential regional champions in the promotion of women in municipal politics

Background

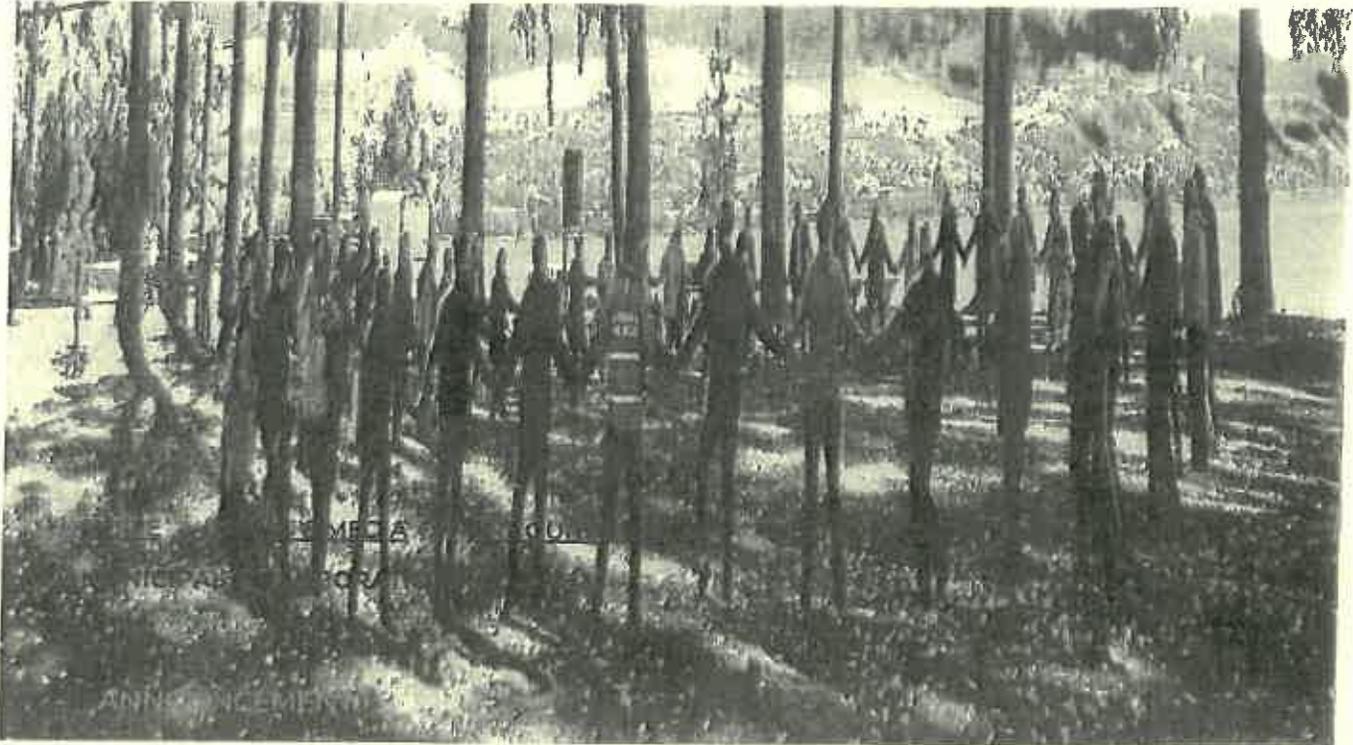
Toward Parity in Municipal Politics, is a 30-month FCM project, funded by the Status of Women Canada. Implemented in partnership with the Provincial and Territorial Municipal Associations, Equal Voice and the Canadian Women Foundation is building on past projects and current momentum towards greater equality in the municipal sector.

The project has three main objectives:

- 1) Develop a pan-Canadian strategy to address some of the barriers face by women in municipal politics
- 2) Increase linkages between women's organizations and municipal councils to find locally grown solutions to issues in their communities
- 3) Develop a knowledge portal for tools supporting women's participation, involvement and understanding of municipal politics can easily be found

The project has three stages:

- 1) Broad consultation on the barriers
- 2) Refining the consultations down to draft a pan-Canadian action plan.
- 3) Mobilising support for change through action including small demonstration projects and initiatives that will be showcase how different communities can and have been addressing these issues using local flavour and expertise.



Call for applications: First Nation- Municipal Collaboration Program

February 19, 2019

Cando (the Council for the Advancement of Native Development Officers) and the Federation of Canadian Municipalities (FCM) are accepting applications for one partnership through the First Nations-Municipal Community Economic Development Initiative

(CEDI). CEDI supports First Nations and adjacent municipalities in the development and implementation of joint community economic development or land use initiatives while building a resilient, sustainable partnership.

Previous and current First Nation-Municipal partnerships across Canada have collaborated on many successful joint community economic development initiatives. These include the development of a Regional Growth Plan, the development and implementation of a joint tourism strategy, the creation of joint land use plans, the hiring of joint economic development and tourism staff, successful joint investor attraction initiatives, and the development of an industrial park that provides benefits to both the municipality and the First Nation.

Program Information

Who should apply?

- First Nation and municipal governments – jointly.

What is joint community economic development?

- Joint Community Economic Development is a process by which community partners initiate and generate their own innovative solutions to their common economic challenges, thereby building mutual long-term community capacity. This approach integrates economic, social, and environmental objectives that benefit members of both of communities, building stronger and more sustainable communities.

What are the benefits to joint community economic development?

There are many potential benefits, including:

- A stronger, united voice for engaging with businesses and other levels of government.
- Increased ability to access funding from other levels of government.
- Cost savings and more efficient program and/or service delivery.
- More opportunities for local business development and jobs.
- Ability to leverage the unique financial, human and physical resources of each partner.
- Coordinated planning efforts to improve land use, land management and environmental/resource protection.

What level of commitment is required?

Joint applicants are committing to an initiative that runs from April 1, 2019 to March 31, 2021. During that time they will:

- Assign joint working group champions (minimum of one elected official and one staff member from each community) to lead participation in the CEDI program and attend monthly joint working group meetings.
- Through the joint working group, contribute to the design and development of two workshops for staff and elected officials per year that include objectives pertaining to relationship development and joint community economic development initiatives.

How much does participation cost?

There are no direct costs associated with participation. CEDI provides technical support through third-party facilitation, using the Stronger Together approach, for working group meetings and workshops, administrative support, along with financial support by covering workshop costs. Three grants are also available jointly to the participating communities (details below).

Is there available funding to support a joint community economic development initiative?

There are three grants available to support the selected partnership in the development and implementation of their joint community economic development initiative:

1. Peer Mentoring Grant – \$3,600 that can be used for travel and accommodations for a peer mentor.
2. Study Tour / Learning Grant – \$7,200 that can be used for learning activities locally or further afield.
3. Capacity Building Grant – \$35,000 that can be used to support the implementation of the joint community economic development initiative.

Important Dates

- **Deadline for applications: Friday, March 15th** (midnight, MST).
- Short-listed applicants must be available for an interview between **Monday, March 25th & Friday, March 29th**.
- Successful applicants will be notified at the end of March and should be available during the first 2 weeks of April for an orientation meeting with the CEDI team.

Selection criteria

If you are a pair of a First Nation and a municipal government interested in participating in CEDI, please jointly complete and submit the application form. CEDI will only consider joint applications from First Nations and municipal governments, based on the following criteria:

1. Candidates should have clear need for support in the area of joint community economic development.
2. Candidates should have political leadership of both the First Nation and municipality able to demonstrate:
 - a. interest and leadership in supporting and participating in intergovernmental relationship building;
 - b. interest and leadership in exploring regional planning processes; &
 - c. time and capacity to commit to the CEDI process.
3. Candidates should have the capacity to dedicate staff resources (estimated 12 hours/month) to CEDI work.
4. Candidates should understand the goals, objectives and expectations of CEDI program and the nature of the support to be provided.
5. Candidates should be prepared to begin in April 2019 and have the capacity to commit to an accelerated process (completing March 31, 2021).

Learn more about CEDI

- [Example of Program Delivery Timeline](#)
- [CEDI Program page \(FCM\)](#)
- [CEDI Program page \(Cando\)](#)

Download the application form

Please Note: All three sections (Joint, First Nation, & Municipal) must be completed and submitted **by email to CEDI@edo.ca**; applicants are asked to submit one joint application, with all sections completed. Deadline is March 15th. Please email CEDI@edo.ca or call 1-613-277-2684 if you have any questions.

Instructions to completing the application:

1. Determine which community representative will begin the application.
2. Select the English or French version of the application.
3. Save the application* to your computer using both communities' names (First Nation & Municipality) (i.e. Enoch Edmonton CEDI Application)
4. Complete your section of the application and start thinking about how to answer the joint section.
5. Save the application and send to the co-applicant to complete their section.
6. Once both have completed their sections, meet to discuss and complete the joint section.
7. Submit completed application CEDI@edo.ca by March 15th.

*Saved applications can be edited as many times as needed. As well, individual answers can be edited.



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CAREERS

Councillor Llewellyn

No report.

Councillor Lambert

No report

Lambert/Fowler: VOT 119/2019

THAT the Council Reports be received.

CARRIED

K. Bylaws

- 1 Zoning Amendment Bylaw No.612, 2019
Third Reading**

Llewellyn/Lambert VOT 120/2019

THAT Bylaw No. 612, 2019 be received for consideration.

CARRIED

Llewellyn/Lambert VOT 121/2019

THAT Bylaw No. 612, 2019 be READ a third time this 5th day of March, 2019.

CARRIED

L. Correspondence

None.

M. New Business

- 1 Draft letter to the Department of Fisheries and Oceans Re: Proposed management actions regarding the Fraser River Chinook (Scenarios A and B)**

There was a brief discussion regarding the location of the area in question.

Fowler/ Elder: VOT 122/2019

THAT this draft letter to the Department of Fisheries and Oceans and the Summary of Proposed Management Actions for Fraser River Chinook Salmon be received.

CARRIED

Llewellyn/Lambert VOT 123/2019

THAT this letter as drafted be approved.

CARRIED

N. Public Input #2

There was a question regarding the OCP Advisory Committee to which the Mayor and staff responded.

Adjournment

Llewellyn/Lambert: VOT 124/2019

THAT the meeting be adjourned at 7:25 p.m.

CARRIED

Certified Correct this

19th Day of March 2019.

Chief Administrative Officer

A handwritten signature in black ink, consisting of a large, sweeping initial stroke followed by a series of smaller, connected loops and a final horizontal tail.



Minutes

<u>Meeting</u>	Regular Council
<u>Date</u>	19 February, 2019
<u>Time</u>	7:00 PM
<u>Place</u>	Municipal Hall - Council Chambers

Present

Mayor Martin Davis
 Councillor Bill Elder
 Councillor Sarah Fowler
 Councillor Lynda Llewellyn
 Councillor Josh Lambert

Staff

Mark Tatchell, Chief Administrative Officer
 Stéphane Dionne, Fire Chief, Tahsis Volunteer Fire Department
 Janet StDenis, Finance & Corporate Services Manager
 Graham Bosecker, EPC Coordinator & Deputy Fire Chief

Guests

Sgt. Joshua Wiese, NCO i/c, RCMP Nootka Sound Detachment

Public

8 members of the public

A. Call to Order

Mayor Davis called the meeting to order at 7:00 p.m.
 Mayor Davis acknowledged and respected that Council is meeting upon Mowachaht/ Muchalaht territory

B. Introduction of Late Items and Agenda Changes

None.

C. Approval of the Agenda

Llewellyn/Fowler: VOT 086/2019

THAT the Agenda for the February 19, 2019 Regular Council meeting be adopted as presented.

CARRIED

D. Petitions and Delegations

- 1 **Tahsis Police and Crime statistics – 2017 and 2018. Sgt. Joshua Wiese, NCO i/c, RCMP Nootka Sound Detachment**

Sgt. Joshua Wiese explained his role at the RCMP Nootka Sound Detachment. He also spoke about current and future staffing and infrastructure. The Tahsis crime statistics were explained in detail.

- 2 **Tahsis Volunteer Fire/ Rescue - Annual Statistical Report 2019 - Stéphane Dionne, Fire Chief, Tahsis Volunteer Fire Department**

Fire Chief Stéphane Dionne spoke to his report, explaining the statistics in detail along with fire departmental goals for the current year. Mayor Davis raised a question regarding responding to fire from hybrid vehicle fuel cells to which the Fire Chief responded.

E. Public Input # 1

None.

F. Adoption of the Minutes

- 1 **Minutes of the Regular Council meeting held on February 5th, 2019**

Llewellyn/Fowler: VOT 087/2019

THAT the Regular Council Meeting minutes from February 5th, 2019 be adopted as presented.

CARRIED

- 2 **Minutes from the Committee of the Whole meeting held on February 5th, 2019.**

Llewellyn/Fowler: VOT 088/2019

THAT the Committee of the Whole meeting minutes of February 5th, 2019 be adopted as presented.

CARRIED

G. Rise and Report

None.

H. Business Arising

- 1 **2019 Budget Meeting Dates**

Fowler/Elder: VOT 089/2019

THAT these budget meeting dates be received.

CARRIED

Llewellyn/Elder: VOT 090/2019

THAT these budget meeting dates be approved.

CARRIED

J. Council Reports

Mayor Davis

Report to Council- Feb 19, 2019

Last week, three councillors and myself attended the Local Government Leadership Academy in Parksville. This is an important session for new councilors and myself as new mayor to learn more about issues regarding governance, such as how to run effective meetings and interact with the constituents and media in effective and productive ways. We also learned about new initiatives, programs and grants that are out there. Thirdly, it is important to build networks with other municipal representatives to learn from each other's experiences and not to spend too much time reinventing the wheel, so to speak. It is surprising to see how fast environmental considerations are gaining importance for municipalities, whether it is moving toward electric vehicles, initiating composting programs, banning plastic bags or starting community forests in order to better control our own destinies.

I initiated an online conversation regarding the fate of the fallen President's Tree and it seems that the general consensus is to use some of it to make tables or other mementos as a fundraisers for the Tahsis Volunteer Fire Department and other non-profits in town. Rusty Turner has offered to contribute his saw skills and labour to cutting the lumber needed. This won't affect the larger fallen butt end of the tree as it is too punky to utilize, so it will remain for visitors to check out. It is truly impressive and you don't realize the true size of it until you walk it!

One issue of note that we will be discussing is the modification of Western Forest Product's plans adjacent to town. A week ago, we received the new map which shows roads and a cutblock planned, directly over the Maquinna Trail. This will destroy the trail and open up a clearcut on the ridge top, opening up the area to blowdown and exposing steep slopes directly above town. They are already building road in the Leiner valley but it is unclear whether this is road leading to this block. In my view, the lack of consultation and the impacts on tourism make this particular block, labelled W-74, unacceptable as currently laid out. Phone calls and emails by myself to the District Manager of the forest ministry in Campbell River have not been returned to date so we will be evaluating our options. It is unfortunate that Western Forest Products is acting in bad faith in this regard.

Some good news is coming regarding business investments for town and there is a new Age-Friendly Grant of \$24,290 that will be used to identify needs and potentials for senior's funding grants in future. A land sale to the coast guard is imminent which will generate some much-needed revenue for the village. We will be determining how we want to apply this in ongoing financial planning.

Councillor Elder (verbal report)

I took the time to go up the Tahsis valley because of Western's planned logging to see what I could see. I was not impressed with the amount the river had moved and it had taken away massive amounts of the banks. What used to be land is now river bed; 12 to 16 to 20 feet down from where it use to be. So my fear is that we are worrying about the McKelvie watershed but I think we got to start encompassing other areas as well with our plans and logging.

Councillor Fowler (written report)

If it pleases the council of the Village of Tahsis, and his worship Mayor Davis I submit respectfully. Intent to pursue level 1 certificate with the LGLA; as I found the plenary lectures highly informative and networking helpful. Most notable; risks funds and long term strategy to address climate justice thus equity and refugees. Firstly, we must do no harm. This has been declared the year of the salmon. We must prepare for 1 m of sea level rise. Land use planning from Qualicum Beach, Saanich and the Islands Trust are distinct examples of leadership, survival and security.

C2C forum to foster more understanding among local government and first nations. PCIC Pacific Climate Impact Consortium. PCP. Partners for Climate Protection. CARIP; Bowen Island received BC Climate action funds to put solar panels on their Art Annex. Other potential opportunities were offered by AHOY BC, Clean BC and ICE-T for local community planning. As announced in the provincial budget we must prioritize future generations and put people first. To be vividly candid affordability shows up everywhere, in caregiver groups, housing, transport, forest action or human trafficking turned into a musical, dramatic theatre. I believe a culture shift to a zero waste, urban containment boundaries, and investments in natural, social and cultural capital. Since this week is heritage week. <https://heritagebc.ca/events-activities/heritage-week/>

As part of a poverty reduction coalition I am pleased by the provincial budgets highlighting increased support for foster, post adoption, child and youth mental health, care and kin providers. On a more local immediate front, this Friday is the deadline to submit to the call for interest to be involved with the Campbell River Airport Advisory Committee. Grass roots up and top down announcements about AGLG Audits and Parity policy made by the Federation of Canadian Municipalities. Both pragmatic and cautious, I volunteer to attempt to compile a nomination to the Order of B.C. of Anne Cameron for literary excellence. <https://forms.gov.bc.ca/governments/order-of-bc>

Councillor Llewellyn (verbal report)

I want to reiterate that I too was at the LGLA and I really found it very interesting. It opened my eyes to some of the things that I wasn't as clear on. It also confirmed a lot of things. It was great for networking. It was also very long and very tiring. We were in a lovely spot but whether we could actually enjoy being in that lovely spot was another thing cause we were kept busy from 8 in the morning until 10 at night. But it was really informative and I am certainly glad and thankful for the opportunity to go.

Councillor Lambert (verbal report)

I didn't prepare a report mainly because we were all at the same event. I want to add that it was totally jammed packed. There was no filler and it was a really solid conference. We learned a lot of things and one sort of a take home from the course was Councillor Fowler, Mayor Davis and I stayed for an extra session at the end of multiple days of 7am until 10 pm. There was a session that was not on the agenda put on by the Community Energy Association which is a group that is sort of grassroots engagement with local governments and provincial funding essentially helping to get communities to be more energy efficient. Basically one really cool take home there was the 63 million dollar fund through Clean BC is coming up, there is going to be 73% funding for grants, for things specifically such as energy efficient upgrades for rec centres and public facilities. That could be a really cool way to save some money in town and get some funding to make the rec centre more energy efficient.

Fowler/Elder : VOT 091/2019

THAT the Council Reports be received.

CARRIED

K. Bylaws

- 1 Zoning Amendment Bylaw No.610, 2019
Adoption**

Llewellyn/Elder: VOT 092/2019

THAT Bylaw No. 610, 2019 be received for consideration.

CARRIED

Llewellyn/Elder: VOT 093/2019

THAT Bylaw No.610, 2019 be reconsidered, finally passed and adopted as presented on this 19th Day of February, 2019.

CARRIED

L. Correspondence

1 Lisa Hendra Letter to Mayor and Council Re: Missing Dollars of Tahsis

2 Tahsis Salmon Enhancement Society Re: Request of support in the form of a letter of support for the application to the PSF.

3 Ministry of Health Island Health News Release Re: Better supports for seniors on Vancouver Island with age-friendly grants.

4 Local Government Program Services Re: 2017 CEPF- Emergency Social Services- Equipment and Storage.

Fowler/Elder: VOT 094/2019

THAT these correspondence items be received.

CARRIED

Llewellyn/Fowler: VOT 095/2019

THAT correspondence item 2 be pulled for discussion.

CARRIED

Llewellyn/Elder: VOT 096/2019

THAT Staff be directed to write a letter of support for the Tahsis Salmon Enhancement Society in support of their application to the Pacific Salmon Foundation for funding.

CARRIED

M. New Business

1 Emergency Preparedness Coordinator's (EPC) Report on WFP Logging and Public Safety

Llewellyn/ Elder: VOT 097/2019

THAT this Report to Council be received.

CARRIED

Fowler/Elder: VOT 098/2019

THAT Council receive the EPC's report and share it with the McKelvie Creek Watershed Assessment project team.

CARRIED

2 WFP Road Building and Logging Plans (W74)

Mayor Davis explained the two maps. A brief discussion followed.

Llewellyn/ Elder: VOT 099/2019

THAT the maps marked N2a) and N2b) be received.

CARRIED

N. Public Input #2

A member of the public commented on the EPC's report.

A member of the public requested clarification on the topic of an upcoming COW to which staff responded.

There was a question regarding "park areas" on the map marked N2b) to which the Mayor and Council responded.

Public Exclusion

Llewellyn/ Elder: VOT 100/2019

THAT the meeting is closed to the public in accordance with section 90 (1)(e) of the Community Charter- the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

CARRIED

Recess

Fowler/ Elder: VOT 101/2019

THAT the Regular Council meeting recess to go into the in camera meeting.

CARRIED

Reconvene

Llewellyn/ Elder: VOT 110/2019

THAT the Regular Council Meeting reconvene at 8:12 p.m.

CARRIED

Rise and Report

Council approved the sale of Lot 2, District Lot 443, Nootka Land District, VIP 69180 to Her Majesty the Queen in right of Canada subject to the Village completing the public notice requirements in the Community Charter and that the Mayor and one Councillor be authorized to sign all documents to complete the sale.

Adjournment

Llewellyn/Lambert: VOT 111/2019

THAT the meeting be adjourned at 8:13 p.m.

CARRIED

Certified Correct this

5th Day of March 2019.

Chief Administrative Officer



Minutes

<u>Meeting</u>	Public Hearing
<u>Date</u>	21 February, 2019
<u>Time</u>	7:00 PM
<u>Place</u>	Municipal Hall - Council Chambers

Present Councillor Bill Elder
Councillor Sarah Fowler
Councillor Lynda Llewellyn
Councillor Josh Lambert

(Mayor Martin Davis declared a conflict of interest and did not attend)

Staff Mark Tatchell, Chief Administrative Officer (by phone)
Janet StDenis, Finance & Corporate Services Manager

Public 1 member of the public.

A. Call to Order

Deputy Mayor Sarah Fowler called the meeting to order at 7:00 p.m.

Deputy Mayor Sarah Fowler acknowledged and respected that Council is meeting upon Mowachaht/ Muchalaht territory

B. Opening by Deputy Mayor

This public hearing is being held in accordance with Division 3 of the Local Government Act regarding the amendment to Zoning Bylaw No, 176, 1981. Staff will introduce and describe the purpose of the Bylaw. After that, there will be an opportunity for public comment. Council members may then ask any questions. And we will end the meeting by considering a resolution. The procedures for public comment have been distributed and more copies are available from staff.

C. Introduction of Bylaw by Staff

Village of Tahsis Zoning Amendment Bylaw, No. 612, 2019

Purpose of Bylaw:

Zoning Amendment Bylaw No. 612, 2019 proposes to amend the Village's Zoning Bylaw No. 176, 1981 by deleting the definition of "home occupation" and replacing it with a definition of "home based business" which is consistent with "home businesses -cottage industries" in the Official Community Plan. Regulations regarding the operation of home based businesses are proposed to be added to the bylaw. The proposed bylaw also amends the definition of "professional occupation" and adds regulations to this use. Copies of the Bylaw are available should anyone want a copy.

E. Public Comment:

There was one written submission by a member of the public.

F. Questions from Council

Councillor Elder inquired about the water utility rates for Bed and Breakfast and guest houses to which staff responded.

G. Council Resolution

Llewellyn/Lambert: VOT 112/2019

THAT the February 21, 2019 Public Hearing be adjourned at 7:13 p.m.;

AND THAT Village of Tahsis Zoning Amendment bylaw No. 612, 2019 be returned to Council for Third Reading

CARRIED

Certified Correct this

5th Day of March 2019

Chief Administrative Officer

COMMENTS REGARDING ZONING BYLAW AMENDMENT BYLAW NO. 612, 2019

AN OBSERVATION

Zoning Amendment Bylaw No. 597, 2018 added "Bed and Breakfast" and "Short Term Rental Accommodation" to the definition of "Home Occupation"; the proposed changes to the Bylaw omit these types of business from the definition of "Home Based Business" which will replace the definition of "Home Occupation".

Other than 'permitted' on any and all residential properties, where does the Bylaw change leave these businesses?

MY OPINIONS

1. Omitting "Bed and Breakfast" (B&Bs) and "Short Term Rental Accommodation" (STRAs) from the definition of "Home Based Business" leaves them unencumbered by the restrictions listed in section 6.1(1).
2. Assuming B&Bs and STRAs are added to the new definition there are still some inconsistencies between what is in the bylaw and what I see around the Village. For example; currently there are STRAs that:
 - a. have more than one sign
 - b. have a sign larger than 0.36 meters squared
 - c. use off-site parking beyond that which would normally be used by a resident
 - d. 'emit' smoke with late night campfires and noise (in excess of what would be expected from a residential property) at times that are contrary to the Noise Bylaw
 - e. are operated by a person who does not permanently reside in the dwelling
 - f. use up to 100% of the premises and
 - g. employ more than one off-site person in the care and maintenance of the property
3. Under the proposed Bylaw changes it appears that:
 - a. only permanent residents can have a "Home Based Business" and be in compliance with the Bylaw

- b. B&Bs and STRAs are excluded from the new definition of "Home Based Business"
 - c. STRAs have no restriction on how much of a dwelling's floor space is rented out
 - d. STRAs have no requirement for an in-residence manager and
 - e. a part-time resident cannot have any kind of "Home Based Business" at their residential dwelling
4. To me, the items listed in Opinion #3 show inconsistent treatment of residential property owners who want to use their properties for a "Home Based Business" with STRAs being given preferential treatment.

UNANSWERED QUESTIONS

1. Given that there is no business licensing in the Village, how is it determined whether the activities on a particular property are, or are not, a business?
2. When does 'creation of a product' (ie: baked goods, pottery, jewelry, carving, hand-crafted item, etc.) cease to be a hobby and become a business?
3. Are all residential properties taxed and billed for services entirely at residential rates without regard for their actual usage or can business rates be applied?
4. If business tax and services rates can be applied to a residential property because it has a "Home Based Business":
 - a. what percentage of the property needs to be used for business purposes before business rates are applied?
 - b. who determines how much of a property is to be billed at business rates?
 - c. how is it determined whether or not there is a "Home Based Business" on the property and whether or not it is a going concern?
 - d. are all residential properties assessed for whether or a portion of their taxes should be levied at business rates and are objective criteria used?



Minutes

Village of Tahsis

Meeting	Committee of the Whole
Date	Monday February 25th, 2019
Time	10:30 a.m.
Place	Municipal Hall - Council Chambers

Present

Mayor Martin Davis
 Councillor Bill Elder
 Councillor Sarah Fowler
 Councillor Josh Lambert
 Councillor Lynda Llewellyn

Staff

Mark Tatchell, Chief Administrative Officer
 Deb Bodnar, CPA, CMA, Director of Finance

Guest

Mark DeGagné, Branch Manager, McElhanney Consulting Services Ltd.

Public

2 members of the public

Call to Order

Mayor Davis called the meeting to order at 10:31 a.m.
 Mayor Davis acknowledged and respected that Council is meeting upon Mowachaht/ Muchalaht territory

Approval of the Agenda

Fowler : COW 025/19

THAT the Agenda for the February 25th, 2019 Committee of the Whole meeting be adopted as presented.

CARRIED

Business Arising

1 2019-2023 Financial Plan - Presentation and Discussion

Fowler: COW 026/19

THAT this presentation be received.

CARRIED

Follow up to Council's February 5th questions and information requests was done by staff. Council agreed that it would not make adjustments to Council remuneration. Staff explained the reserve balances and agreed to provide a follow up briefing at the March 19th meeting showing the relationship between the reserve funds and the Village's investment accounts. Staff summarized the three tax rate scenarios provided. Council discussed potential revenue options and related issues. Based on Council feedback, staff to develop options for reducing the 2019 operating expenditure budget for presentation at the March 19th meeting.

New Business **1** **Mark DeGagné, Branch Manager, McElhanney Consulting Services Ltd.
Re: Well Protection Plan**

Fowler: COW 027/19

THAT this presentations be received.

CARRIED

DeGagné briefed Council on the history and operation of the well and the requirements of a well protection plan. Particular attention was paid to the historical industrial dump site located in the well capture zone. He described the behaviour of the water flow through the aquifer and the proposed measures to safeguard the well from contamination using monitoring wells. DeGagne also described the other elements which will be included in the plan, namely, an augmented testing regime, recommendations for zoning and land use policies and future planning.

Adjournment

Llewellyn: COW 028/19

THAT the meeting adjourn at 3:25 p.m.

CARRIED

Certified correct this
5 Day of March, 2019

Corporate Officer



Minutes

Village of Tahsis

Meeting	Committee of the Whole
Date	Tuesday February 26th, 2019
Time	7:00 p.m.
Place	Municipal Hall - Council Chambers

Present

Mayor Martin Davis
 Councillor Bill Elder
 Councillor Sarah Fowler
 Councillor Lynda Llewellyn
 Councillor Josh Lambert

Staff

Mark Tatchell, Chief Administrative Officer
 Deb Bodnar, CPA, CMA, Director of Finance
 Janet StDenis, Finance & Corporate Services Manager

Public

3 members of the public.

Call to Order

Mayor Davis called the meeting to order at 7:00 p.m.
 Mayor Davis acknowledged and respected that Council is meeting upon Mowachaht/ Muchalaht territory

Approval of the Agenda

Fowler : COW 029/19

THAT the Agenda for the February 26th, 2019 Committee of the Whole meeting be adopted as presented.

CARRIED

Business Arising

- 1 2019-2023 Financial Plan & Capital Plan - Presentation and Discussion**

Mark Tatchell thanked the public for attending and took the opportunity to explain the Community Charter requirements to have a public participation process in developing the financial plan. He reviewed Council's strategic priorities and budget considerations that were taken into account.

Deb Bodnar described the operating revenue and expenditure budget for 2019 by program area and source of revenue. Presentation of the 2019-2023 Capital plan followed highlighting the capital projects. A brief question and answer period followed.

Fowler : COW 030/19

THAT the presentation of the 2019-2023 Financial Plan and Capital plan be received.

CARRIED

Adjournment

Llewellyn : COW 031/19

THAT the meeting be adjourned at 7:43 p.m.

CARRIED

Certified correct this
5th Day of March, 2019

Corporate Officer

VILLAGE OF TAHSIS

Report to Council

To: Mayor and Council

From: Janet StDenis Chief Election Officer

Date: February 25, 2019

Re: Elections BC Local Elections Campaign Financing – Notice of Failure to File

PURPOSE OF REPORT:

Pursuant to Local Elections Campaign Financing Act (“LECFA”) Section 61(2) to report receipt of notice of a candidate’s failure to file their 2018 General Elections campaign financing disclosure statements.

OPTIONS/ALTERNATIVES

1. That this information be received for information.

BACKGROUND:

Section 61(2) of the LECFA requires that as soon as practicable after being notified under subsection (1), the designated local authority officer must prepare a report respecting the notice, and the report must be presented at an open meeting of the local authority. Such notice was received under subsection 61(1)(b) February 22, 2019 (email attached). Candidate Jeff Lancaster has failed to file his 2018 General Local Elections campaign financing disclosure statement and \$500 late filing fee by 4:30 p.m. on February 19, 2019.

POLICY/LEGISLATIVE REQUIREMENTS:

Reports to local authority respecting non-compliance

61 (1) The BC chief electoral officer must, as soon as practicable, notify the designated local authority officer of a jurisdiction respecting the following in relation to an election or assent voting for the jurisdiction:

- (a) any notices given under section 48 [*notice of failure to file within no-penalty fee period*] in relation to a disclosure statement for a candidate or elector organization;

(b) any individuals or organizations that become subject to disqualification penalties referred to in section 60 (1) (a) or (b) [*disqualification lists — candidate or elector organization disqualification*].

(2) As soon as practicable after being notified under subsection (1), the designated local authority officer must prepare a report respecting the notice, and the report must be presented at an open meeting of the local authority.

FINANCIAL IMPLICATIONS:

None.

RECOMMENDATION:

That Council receives the report.

Respectfully submitted:

Janet StDenis

Janet St. Denis

From: EBC Local Elections Campaign Financing EBC:EX <lecf@elections.bc.ca>
Sent: February 22, 2019 2:01 PM
To: Mark Tatchell
Cc: Janet St. Denis
Subject: Notice of Failure to File

Hello,

As required by section 61 of the *Local Elections Campaign Financing Act* (LECFA), this is notice to the local authority that the following candidate failed to file a disclosure statement and \$500 late filing fee by 4:30 p.m. on February 19, 2019.

- **Jeff Lancaster**

They are therefore disqualified until after the next general local elections from being nominated for, elected to or holding office on a local authority.

All disqualification lists are available on the Elections BC website at <https://elections.bc.ca/political-participants/local-elections-campaign-financing/disqualification-lists/>

If you have any questions, please do not hesitate to contact our office toll free at 1-855-952-0280 or by email at lecf@elections.bc.ca.

Sincerely,

Local Elections Campaign Financing
Elections BC
Toll-free: 1-855-952-0280 / TTY 1-888-456-5448
Fax: 250-387-3578
Location: Suite 100 – 1112 Fort Street, Victoria
Email: lecf@elections.bc.ca
Website: elections.bc.ca/lecf

**ZONING BYLAW AMENDMENT BYLAW NO. 612
A BYLAW OF THE VILLAGE OF TAHSIS**

A BYLAW TO AMEND THE VILLAGE OF TAHSIS ZONING BYLAW NO. 176, 1981.

Contents

1. Title
2. Amendments to the *Zoning Bylaw*
3. Effective Date

Under its statutory powers, including section 479 of the *Local Government Act* [RSBC 2015] c. 1, the Council of the Village of Tahsis, in an open meeting assembled, enacts the amendments to the *Zoning Bylaw No. 176, 1981* ("the *Zoning Bylaw*") as follows:

Title

1. This Bylaw may be cited as the "Zoning Amendment Bylaw No. 612"

Amendments to the *Zoning Bylaw*

2. The *Zoning Bylaw No. 176, 1981* is amended:

- 1) In Part 2, section 2.2 Definitions by deleting the definition of "home occupation" and replacing it with the following:

"HOME BASED BUSINESS" means an occupation, profession service or other business which is clearly accessory and incidental to the use of a dwelling unit for residential purposes, or to the residential use of a lot occupied by a dwelling, and which conforms to the regulations under section 6.1(1) of this Bylaw. Activities that qualify as home based businesses include but are not limited to the following:

- a) retail establishments;
- b) service establishments;
- c) small engine repair;
- d) assembly, processing, and repair of finished products; and
- e) artist's studio and gallery;
- f) bakery; and
- g) hair salon, barbershop, or other personal services.

but exclude professional occupations.

- 2) In Part 2, section 2.2 Definitions, by adding the following definition immediately after the definition of "principal building":

“PROFESSIONAL OCCUPATION” means the following professions:

- a) doctor;
- b) dentist;
- c) chiropractor;
- d) veterinary surgeon;
- e) lawyer; and
- f) accountant.

and which conforms to the regulations under section 6.1(2) of this Bylaw.

3) In Part 6, section 6.1 Occupations Permitted in a Residential Zone:

i. by deleting section 6.1(1) and replacing it with the following:

6.1(1) Home Based Business: A home based business is permitted in any zone subject to compliance with the following regulations:

- a) the home based business must not alter the essential residential character of the premises where the home based business is situated;
- b) there shall be no external indication that any building on the lot is utilized for any purpose other than normally associated with a residential use except for a single sign not exceeding 3600 cm squared (.36m squared);
- c) the home based business shall not generate any off-site parking or vehicular traffic beyond that which is normally associated with a residential use within the Village;
- d) the home based business shall not produce, discharge or emit any smoke, dust, litter, vibrations, odours, effluent, noise, fumes, or glare such as to create a nuisance to persons residing in the surrounding area;
- e) the home based business shall be conducted entirely within a building that conforms with the other regulations under this Bylaw with the exception that, subject to compliance with section 6.1(1)(d), activities associated with the home based business may be conducted on the lot exterior to the building between the hours of 9:00 a.m. and 5 p.m. daily;

- f) there shall be no external storage of materials, equipment, containers or finished products;
 - g) the home based business must be operated by a person who permanently resides within a dwelling unit on the lot where the home based business is situated;
 - h) the gross floor area of the home based business shall not exceed 50% of the gross floor area of the part of the dwelling unit that is used for a residential purpose;
 - i) for certainty, a home based business may be carried out in whole or in part in an accessory structure, provided that the accessory structure conforms with the other regulations under this Bylaw; and
 - j) a maximum of one person who does not reside within a dwelling unit located on the lot where the home based business is situated may be employed by the home based business.
- ii. By deleting section 6.1(2) and replacing it with the following:

6.1(2) Professional Occupations: a professional occupation is permitted in any zone, subject to compliance with the following regulations:

- a) the professional occupation must not alter the essential residential character of the premises where the professional occupation is situated;
- b) there shall be no external indication that any building on the lot is utilized for any purpose other than normally associated with a residential use except for a single sign not exceeding 3600 cm squared (.36m squared);
- c) the professional occupation shall not generate any off-site parking or vehicular traffic beyond that which is normally associated with a residential use within the Village;
- d) the professional occupation shall not produce, discharge or emit any smoke, dust, litter, vibrations, odours, effluent, noise, fumes, or glare such as to create a nuisance to persons residing in the surrounding area;

- e) the professional occupation shall be conducted entirely within a building that conforms with the other regulations under this Bylaw;
 - f) there shall be no external storage of materials, equipment, containers or finished products; and
 - g) there shall be no external storage of materials, equipment, containers or finished products.
- 4) By deleting section 7.1(d) General Provisions: Uses Permitted in all Zones, and replacing it with the following:
- d) home based businesses.

Effective Date

3. This Bylaw comes into force upon adoption.

READ A FIRST TIME the 5th day of February , 2019.

READ A SECOND TIME the 5th day of February , 2019.

PUBLIC HEARING held the 21st day of February , 2019.

READ A THIRD TIME the 5th day of March , 2019.

ADOPTED on the 19th day of March , 2019.

Reconsidered, Finally Passed and Adopted this 19th day of March, 2019

Mayor

Chief Administrative Officer

I hereby certify that the foregoing is a true and correct copy of the original Bylaw No. 612, 2019 duly passed by the Council of the Village of Tahsis on this 19th day of March, 2019.

CORPORATE OFFICER

m1



March 4, 2019

Jeff Grout
Department of Fisheries and Oceans
Government of Canada
VIA EMAIL

Dear Mr. Grout,

Re: Proposed Management Actions Regarding Fraser River Chinook (Scenarios A and B)

On behalf of Tahsis Village Council I am writing to urge the Department of Fisheries and Oceans to not opt for Scenario A.

The Village of Tahsis is heavily dependent on the sport fishery. The direct and indirect revenue from the sport fishery has created jobs, supported small business and encouraged home buyers thus generating tax revenue for municipal services. With the closure of lumber mills two decades ago and the shrinking forest sector, it is hard to imagine that Tahsis would exist as it does today without the sport fishery.

The closure of the off-shore Chinook fishery as per Scenario A would devastate this community. Businesses would close, housing prices would drop as would the population. Tahsis Council has worked hard for a number of years to improve the transportation corridor from Campbell River to Tahsis which resulted in 13 km in upgrades to the Head Bay Road last year and Telus is establishing cell service this summer. Moreover, in May the Canadian Coast Guard will begin constructing the Nootka Search and Rescue Station here. It is difficult to conceive of similar future improvements without a viable sport fishing economy.

Thank you for taking the views of our community into account.

Respectfully,

Mayor Martin Davis

Table 3: Summary Table of proposed management actions for Scenario A and B

Fishery	Scenario A	Scenario B
Commercial		
NBC AABM (Area F) Troll	Closed to July 17	Closed to July 10
WCVI AABM (Area G) Troll	Closed to August 1	Closed to August 1
Kamloops Lake Chinook Demonstration Fishery	Closed	Closed
Recreational		
NBC AABM	<i>No measures proposed for Fraser chinook</i>	<i>No measures proposed for Fraser chinook</i>
NBC ISBM	<i>No measures proposed for Fraser chinook</i>	<i>No measures proposed for Fraser chinook</i>
WCVI AABM (Areas 121 to 127)	a) Apr 1 to July 31, Chinook non-retention; b) Aug 1 to Dec 31, 2 Chinook/day.	<i>No measures proposed for Fraser chinook</i>
WCVI ISBM	<i>No measures proposed for Fraser chinook</i>	<i>No measures proposed for Fraser chinook</i>
Johnstone Strait (Area 12)	c) Apr 1 to July 31, Chinook non-retention; d) Aug 1 to Aug 29, 1 Chinook/day (with option for terminal fisheries); e) Aug 30 to Dec 31, 2 Chinook/day.	a) Apr 1 to August 29, 1 Chinook/day (with option for terminal fisheries). b) Aug 30 to Dec 31, 2 Chinook/day.
Strait of Georgia – North Areas 13 to 17, 28, portion of 29 (29-1 and 29-2)	a) Apr 1 to July 31, Chinook non-retention; b) Aug 1 to Aug 29, 1 Chinook/day (with option for terminal fisheries); c) Aug 30 to Dec 31, 2 Chinook/day.	d) Apr 1 to August 29, 1 Chinook/day (with option for terminal fisheries). e) Aug 30 to Dec 31, 2 Chinook/day.
Strait of Georgia – South and Juan de Fuca Areas 18 to 20, portions of Area 29 (29-3 to 29-5)	a) Apr 1 to July 31, Chinook non-retention; b) Aug 1 to Aug 29, 1 Chinook/day (with option for terminal fisheries); c) Aug 30 to Dec 31, 2 Chinook/day.	a) Apr 1 to July 31, 1 chinook/day; <u>hatchery marked only</u> . b) Aug 1 to Aug 29, 1 Chinook/day (with option for terminal fisheries) c) Aug 30 to Dec 31, 2 Chinook/day.
Fraser River Tidal and Non Tidal and Sub area 29-6 to 29-10	a) Jan. 1 to August 23 , No fishing for salmon. Aug. 23 to Dec. 31, Chinook non-retention	a) Jan. 1 to August 23 , No fishing for salmon. b) Aug. Aug 23 to December 31, 1 Chinook/day
Freshwater Regions 3,5,7 &8	b) closed to fishing for salmon except in some areas where fisheries on other stocks or species may take place.	c) closed to fishing for salmon except in some areas where fisheries on other stocks or species may take place.