



## Minutes

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<b><u>Meeting</u></b>	<b>Regular Council</b>
<b><u>Date</u></b>	<b>6-Feb-18</b>
<b><u>Time</u></b>	<b>7:00 PM</b>
<b><u>Place</u></b>	<b>Municipal Hall - Council Chambers</b>

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**Present**

Mayor Jude Schooner  
Councillor Brenda Overton  
Councillor Louis VanSolkema  
Councillor Kathy Bellanger  
Councillor Randy Taylor

**Staff**

Mark Tatchell, Chief Administrative Officer (by phone)  
Deborah Bodnar, Director of Finance  
Janet St-Denis, Finance & Corporate Services Manager

**Public**

8 members of the public

### **A. Call to Order**

Mayor Schooner called the meeting to order at 7:00 p.m. and acknowledged and respected that we are upon Mowachaht/ Muchalaht Territory.

### **B. Introduction of Late Items**

Two letters from Nootka Sound Watershed Society under Correspondence as L5. M4 was removed. A letter from the Tahsis Salmon Enhancement Society was added under Correspondence (L6)

### **C. Approval of the Agenda**

**Overton/Taylor: VOT 053/2018**

**THAT** the Agenda for the February 6, 2018 Regular Council meeting be adopted as amended.

**CARRIED**

### **D. Petitions and Delegations**

None.

**E. Public Input # 1**

A member of the public questioned aspects of the proposed Zoning Amendment Bylaw No. 597, the Water Regulation and Rates Bylaw No. 598 and the Sewer Regulations and Rates Bylaw No. 599. Staff were directed to report back to Council on these questions.

Frank Collins, President of the Tahsis Salmon Enhancement Society (TSES) requested the Village's support in the form of a letter of support for the society's application to the Pacific Salmon Foundation (PSF) for funds to purchase various repairs, upgrades and equipment needed for their hatchery. The Tahsis Salmon Enhancement Society letter was added as a late item under "Correspondence".

A member of the public questioned the \$1000 penalty for non-compliance under the proposed Zoning Amendment Bylaw No. 597.

A member of the public voiced her concerns over the legalization of cannabis and the potential for dispensaries to be set up near the school or the Rec. Centre.

**F. Adoption of the Minutes**

**1 Minutes of the Committee of the Whole meeting held on January 12, 2018**

**Overton/Bellanger: VOT 054/2018**

**THAT** the Committee of the Whole Meeting Minutes from January 12, 2018 be adopted as presented.

**CARRIED**

**2 Minutes of the Regular Council meeting held on January 16, 2018**

**Overton/Bellanger: VOT 055/2018**

**THAT** the Regular Council meeting minutes from January 16, 2018 be adopted as presented.

**CARRIED**

**H. Business Arising**

**1 UBCM Re: 2017 Emergency Social Services - Approval of Grant for Emergency Equipment, Supplies and Training**

A brief discussion followed concerning the location of the sea shipping container that will be purchased with this grant funding.

**Overton/ Taylor: VOT 056/2018**

THAT this letter be received.

**CARRIED**

- 2 Re-consideration of Council Resolution VOT 032/2018: "THAT the Village contribute \$250 to the Land of Maquinna Cultural Society in support of the restoration project".**

A discussion followed.

**VanSolkema/ Bellanger: VOT 057/2018**

THAT resolution VOT 032/2018 be re-considered.

**CARRIED**

**Councillor Taylor  
OPPOSED**

**Overton/VanSolkema: VOT 058/2018**

THAT the December 21, 2017 letter from the Land of Maquinna Cultural Society be brought forward for discussion.

**CARRIED**

**VanSolkema/ Bellanger: VOT 059/2018**

THAT resolution VOT 032/2018 be rescinded.

**DEFEATED**

**Councillor Overton,  
Councillor Taylor and  
Mayor Schooner  
Opposed.**

**J. Council Reports**

**Overton/ Taylor: VOT 060/2018**

THAT the Council reports be received.

**CARRIED**

**Mayor Schooner: (written report)**

Good evening,

Attached to my report in tonight's agenda is a power-point presentation on the Comox Strathcona Waste Management (CSWM) 2018-2022 Proposed Financial Plan presented to the January 18th Board meeting. The quick "Coles Notes" are that there is no increase to tipping fees remaining the same as last year (\$130/tonne) and there is no increase to taxes with the tax requisition remaining at \$4 million. The directors approved an additional \$24,600 for further analysis on the Waste to Energy business case. The Board also received a report on the closure of the Campbell River landfill (waste management centre) which will be finished in 2023.

At the Comox Strathcona Regional Hospital District (CSRHD) board meeting a presentation was done by Brennan MacDonald, Regional Director for the Vancouver Island Regional Office of the First Nations Health Authority which was very informative. I took the opportunity to address the possibility of connecting with the "Home Away from Home" initiative with the FNHA, as Ms. MacDonald spoke to the need of partnerships between health authorities.

Tom Sparrow, Chief Project Officer, provided an update on the North Island hospitals including deficiencies, now that the facilities are up and running. Signage is an issue and they are listening to the public for further direction. The old CR Hospital is in the process of being demolished which will provide 230 additional parking spots when finished in September of this year. Overall, reports from many is that the 2 new hospitals are efficient and a vast improvement in streamlining the care of patient's needs and assuring privacy.

At the First Nations Relations Committee we were joined by associate member, Kevin Jules of the Ka:'yu:'k't'h'/Che:k'tles7et'h' First Nation. The Committee was pleased to receive the news that the Maa-nulth Nations signed a historic agreement with the provincial government. The agreement sets up a framework for both side to work together - something that was absent in post-treaty language. As Chief Councillor Robert Dennis Sr. of Huu-ay-aht First Nation was quoted as saying that this means "instead of meeting with a junior bureaucrat, I'm now meeting with a minister."

The Maa-nulth First Nations are made up of 5 First Nations from Vancouver Island, which include: Huu-ay-aht First Nations, Ka:'yu:'k't'h'/Che:k'tles7et'h' First Nations, Toquaht Nation, Uchucklesaht Tribe, and the Ucluelet First Nation. Maa-nulth means "villages along the coast" in the Nuu-chah-nulth language.

The Municipal Services Committee meeting saw Committee members reviewing individual community's take-always from the recent tsunami warning and a round-the-table dialogue of current happenings within the individual municipalities.

The biggest news at the Strathcona Regional District (SRD) meeting was the announcement made on January 17, 2018. It was announced and I quote, "that the Connected Coast project would receive combined funding of \$45.4M from the federal and provincial government. The Connected Coast project was developed by the Strathcona Regional District and Citywest and submitted under the federal government's \$500M Connect to Innovate program.

This funding will deliver foundational high-speed internet infrastructure, a backbone network consisting of subsea fiber optic cable running between Prince Rupert and Vancouver, as well as around Vancouver Island. The network has the potential to service up to 154 rural and remote coastal communities including 44 First Nations in 56 locations.

Now that the funding is confirmed, preliminary project planning is underway. This will include developing appropriate governance structures, detailed project plans, communications and engagement tools, and resourcing requirements. The backbone network is anticipated to be delivered in a phased approach over the next three years commencing with more detailed surveying, network design and approvals. The Board will be receiving regular briefings on this project so that key decisions related to governance and financial interests can be addressed."

I attended the public consultation meeting for SD 84 and was encouraged with the turnout and dialogue and the new staff.

I also would like to take this opportunity to sincerely thank Lynda Llewellyn for her touching presentation on Sunday evening regarding fire prevention.

Mayor Schooner presented a Connectivity Handbook that will be available for the public to view at the front counter of the Village Office.

**Councillor Overton: (written and verbal report)**

Good evening Council and Mayor,

In regards to my previous report, \$600 was donated to the Captain Meares School breakfast and lunch program from the sale of calendars from Nootka Sound Timber.

Almost all of us were awakened in the wee hours on January 23<sup>rd</sup>. I was very proud and impressed with our Village Emergency staff Graham Boesecker and Chuck St-Denis. As far as I am aware this was their first time witnessing the tsunami alert with all the bells and whistles. Our public works staff as always could be counted on to keep our equipment safe and guide our Tahsis newbies. Big kudos as well for our fire department driving and alerting our residents because we were siren challenged. Also would like to mention I was on Tootouch and wish I could name all of those that night that opened their homes, coffee pots, and wifi to virtual strangers reminding me yet again of the Tahsis I fell for.

January 30<sup>th</sup> I attended my first Nootka Sound Watershed Society Strategic Planning workshop. The paperwork and report will be on the next agenda.

I also attended the burn awareness meeting put on by Lynda Llewellyn. I want to thank Mrs. Llewellyn for all her work and for educating us on this topic.

I also want to acknowledge the tremendous contribution Mayor Schooner made to our community and I so appreciate all that she has done.

**Councillor VanSolkema: (written report)**

Feb 6, 2018

Good evening Mayor and Council; it's been an exciting and eventful past few weeks since the last regular council meeting. Firstly, may I wish Mayor Schooner well in the days ahead. May you receive the recovery help and encouragement you richly deserve. You getting well may yet permit you to return to your position on council in the future. You will be missed!

By some hand of providence, I heard of the Nootka Sound Watershed Society's planning meeting in Gold River held on January 30th which I attended along with Councilor Overton. It's always good to get a chance to share some vision of future projects and hatchery needs. We got another chance at listening to and viewing Roger Dunlop's presentation on stream restoration. I am responding to Roger's study recommendations for the Tahsis River as follows, "Doing nothing is not an option," but I feel I need some refinements and additions before entering it into the realm. Your feedback is important to me. I will forward my letters to Roger asap.

February 5<sup>th</sup> had Sergeant Sarah Colyns and Stephanie Dahling in Tahsis taking inventory and holding meetings regarding our local Junior Canadian Rangers. I hope yet to introduce Samanath Kagan and Kadin Snook and DFO staff to Sergeant Colyns at our area of interest in the Leiner valley. Sergeant Colyns will be in Tahsis again in April, I trust this is enough lead time for all involved. I do hope yet to gain a support letter from this Council regarding a stream restoration project within our boundaries.

Sincerely

Louis.

I'd just finished writing my report when I ran into a grizzly!... Sworn by my wife to bring this up. I mention our rise and report agenda item as an area we may wish to reconsider regarding library options. We're building community here, what better place than the school to situate the new library, apparently, we need to paint the picture again!...

**Councillor Bellanger: (written and verbal report)**

Good evening Mayor and Council.

Well my report is short as we were all at the COW to do financial planning. I would like to say thank you to the Fire Department, Ambulance and the Emergency Preparedness crew for all their help in our Tsunami evacuation to the hill and to all those who opened their homes to us all. Thank you! It would have been a long couple of hours in a vehicle. Our small village sure does come together in bad times. Also, thank you Lynda Llewellyn for your Fire Awareness. Your story was heart whelming. I know a few walked away with me with more knowledge. I know I sure did. Again, thank you all.

I also want to acknowledge all Mayor Schooner's accomplishments as Mayor. I hold you on the totem pole next to my mom. Thank you for all you have done.

**Councillor Taylor: (written report)**

Report to Council, February 6th, 2018

Good evening.

On January the 20th, I attended the Annual General Meeting of the Vancouver Island Regional Library Board of Trustees. The election of the Executive for 2018 took place, as did the selection of the Executive Committee for the year.

The Financial and Reserves Reports were presented and adopted and suffice to say it appears that everything remains on track. Levy increases are beginning to taper off as predicted. The Facility Projects Update included the Tahsis Council's decision to offer a proposed site for the new Tahsis Library Branch. As I understand it, if the property meets specification and is approved following an engineering study, we should see a new library this year.

A presentation on Growing Innovation at VIRL was made followed by the Trustee Orientation Presentation but I had to leave half way through for both health reasons and to try and beat the threat of inclement weather and early waning light. I ended up doing an overnight in Gold River at my own expense in spite of my early departure. In retrospect, I really should have left at the completion of the meeting's business 45 minutes earlier. In future it would be advisable for the Tahsis Trustee to request from VIRL a second night in Nanaimo following the November and January VIRL meetings, as we all know how dicey travel can be heading to Tahsis, particularly in January and especially in the dark.

Respectfully submitted,

Randy Taylor

**K. Bylaws**

**1 Zoning Amendment Bylaw no. 597, 2018**

**Re: First, Second and Third Reading**

**Taylor/ Bellanger: VOT 061/2018**

**THAT** the Zoning Amendment Bylaw no. 597, 2018 be introduced and receive a first reading.

**CARRIED**

**Taylor/ Bellanger: VOT 062/2018**

**THAT** the Zoning Amendment Bylaw no. 597, 2018 receive a second reading.

**CARRIED**

**Taylor/ Bellanger: VOT 063/2018**

**THAT** the Zoning Amendment Bylaw no. 597, 2018 receive a third reading.

**CARRIED**

**2 Water Regulation and Rates Amendment Bylaw No. 598, 2018**

**Re: First, Second and Third Reading**

**Taylor/ Bellanger: VOT 064/2018**

**THAT** the Water Regulation and Rates Amendment Bylaw No. 598, 2018 be introduced and receive a first reading.

**CARRIED**

**Taylor/ Bellanger: VOT 065/2018**

**THAT** the Water Regulation and Rates Amendment Bylaw No. 598, 2018 receive a second reading.

**CARRIED**

**Taylor/ Bellanger: VOT 066/2018**

**THAT** the Water Regulation and Rates Amendment Bylaw No. 598, 2018 receive a third reading.

**CARRIED**

**3 Sewer Regulations and Rates Amendment Bylaw No. 599, 2018**

**Re: First, Second and Third Reading**

**Taylor/ Bellanger: VOT 067/2018**

**THAT** the Sewer Regulations and Rates Amendment Bylaw No. 599, 2018 be introduced and receive a first reading.

**CARRIED**

**Taylor/ Bellanger: VOT 068/2018**

**THAT** the Sewer Regulations and Rates Amendment Bylaw No. 599, 2018 receive a second reading.

**CARRIED**

**Taylor/ Bellanger: VOT 069/2018**

**THAT** the Sewer Regulations and Rates Amendment Bylaw No. 599, 2018 receive a third reading.

**CARRIED**

**L. Correspondence**

- 1 Alison Mitchell, Director HIS, Mount Waddington, Strathcona Corridor, VIHA Re: Removal of the Telus payphone from the Tahsis Health Centre.**

Staff was directed to contact Ms. Mitchell to clarify VIHA's plan for replacing the pay phone.

**Overton/ Taylor: VOT 070/2018**

**THAT** this letter be received.

**CARRIED**

- 2 Marilyn Hutchinson, Director of Regulatory & Compliance, Grieg Seafood BC Ltd. Re: Community events conversation**  
A discussion followed.

**Overton/Bellanger: VOT 071/2018**

**THAT** this email be received.

**CARRIED**

**Overton/VanSolkema: VOT 072/2018**

**THAT** the Village invite Grieg Seafood BC Ltd to hold a community meeting in Tahsis. Staff were directed to contact Grieg Seafood to communicate this invitation.

**CARRIED**  
**Councillor Taylor**  
**Opposed**

- 3 Mayor Lisa Helps, Victoria Re: Modernizing the BC Motor Vehicle Act**

**Overton/Bellanger: VOT 073/2018**

**THAT** this letter be received.

**CARRIED**

- 4 Mayor Janice Brown, Township of Spallumcheen Re: Cannabis Sales Revenue Sharing**

**Overton/ Taylor: VOT 074/2018**

**THAT** this letter be received.

**CARRIED**

**Taylor/Bellanger: VOT 075/2018**

**THAT** Staff send a copy the Village of Tahsis AVICC resolution and backgrounder regarding cannabis sales revenue sharing to Mayor Janice Brown.

**CARRIED**

**L5 Nootka Sound Watershed Society (2 letters)**

**Overton/ Bellanger: VOT 076/2018**

**THAT** these letters be received.

**CARRIED**

**Overton/ Taylor: VOT 077/2018**

**THAT** Council send letters in support of the two grant applications by the Nootka Sound Watershed Society to the Pacific Salmon Foundation 1) the 3000 litre transport tank and 2) the mapping equipment and software.

**CARRIED**

**L6 Tahsis Salmon Enhancement Society Letter Re: Request for continued support**

**Taylor/Overton: VOT 078/2018**

**THAT** the letter from the Tahsis Salmon Enhancement Society (TSES) requesting a letter of support be brought on to the agenda.

**Taylor/Bellanger: VOT 079/2018**

**THAT** the Village provide the Tahsis Salmon Enhancement Society (TSES) with a letter of support for its funding application to the Pacific Salmon Foundation.

**M. New Business**

**1 Council's 2018 Strategic Priorities**

**Overton/ Bellanger: VOT 080/2018**

THAT Council's 2018 Strategic Priorities document be received. **CARRIED**

**Overton/Taylor: VOT 081/2018**

THAT Council's 2018 Strategic Priorities document be approved. **CARRIED**

**2 Island Coastal Economic Trust Grant application for Community Unity Trail Construction (Phase One)**

Mayor Schooner thanked Mark Tatchell for all his work on this project.

**Overton/ Taylor: VOT 082/2018**

THAT the Island Coastal Economic Trust Grant application for Community Unity Trail Construction (Phase One) be received. **CARRIED**

**Overton/ Taylor: VOT 083/2018**

THAT the Island Coastal Economic Trust Grant application for Community Unity Trail Construction (Phase One) be approved. **CARRIED**

**3 Request for foreshore lease amendment from 1031249 BC Ltd**

A discussion followed. Staff were directed to seek more details from the applicant company and provide Council with a map of the Village owned parcel this is upland from the proposed foreshore lease expansion.

**Overton/ Taylor: VOT 084/2018**

THAT this request for upland owner consent from 1031249 BC Ltd be received. **CARRIED**

**Public Input**

A member of the public raised a question regarding the Zoning Amendment Bylaw to which Mayor Schooner responded.

A member of the public noted that the Literacy Society did not support donating to the Land of Maquinna Cultural Society Restoration Project.

Lynda Llewellyn thanked Mayor Schooner for her support with burn awareness.

**Rise and Report**

Council has selected 251 Alpine View, Plan 31999 Lot 1 , to be offered to the Vancouver Island Regional Library as the new location of the Tahsis Branch.

**Public Exclusion**

**Overton/ Bellanger: VOT 085/2018**

**THAT** the meeting is closed to the public in accordance with section 90(1) (e) and 90 (1)(a) of the Community Charter- the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could be reasonably be expected to harm the interests of the municipality and personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointment by the municipality.

**CARRIED**

**Recess**

**Overton/ Taylor: VOT 086/2018**

**THAT** the Regular Council meeting recess to go into the in camera meeting.

**CARRIED**

**Reconvene**

**Overton/ Bellanger: VOT 0100/2018**

**THAT** the Regular Council Meeting reconvene at 9:27 p.m.

**CARRIED**

**Adjournment**

**O. Bellanger/ Overton: VOT 0101/2018**

**THAT** the Regular Council meeting adjourn at 9:27 p.m.

**CARRIED**

**Certified Correct this**

20th Day of February 2018



**Chief Administrative Officer**



**Minutes**

Village of Tahsis

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<b>Meeting</b>	<b>Committee of the Whole</b>
<b>Date</b>	<b>Monday, January 12, 2018</b>
<b>Time</b>	<b>10:30 AM</b>
<b>Place</b>	<b>Municipal Hall - Council Chambers</b>

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**Present** Deputy Mayor Randy Taylor  
 Councillor Brenda Overton  
 Councillor Kathy Bellanger  
 Councillor Louis Van Solkema

**Regrets** Mayor Jude Schooner

**Staff** Mark Tatchell, Chief Administrative Officer  
 Deb Bodnar, Director of Finance

**Public** No members of the public

**Call to Order**

Deputy Mayor Taylor called the meeting to order at 10:30 a.m. and acknowledged and respected that we are upon Mowachaht/Muchalaht Territory.

**Approval of the Agenda**

**Overton: COW 17/18**

**THAT** the Agenda for the January 12, 2018 Committee of the Whole meeting be adopted as presented.

**CARRIED**

**New  
Business**

**<sup>1</sup> Financial Plan overview and presentation to Council**

Staff presented to the draft 2018 operating budget for Council's consideration. Staff noted that this essentially a status quo budget which includes a \$16,000 increase in property tax revenue over 2017. The proposed operating budget is \$1,747,497 which will be balanced against grants, tax revenues and user fees. Staff advised that the capital plan and out years of the operating budget would be presented at the Feb 2nd Budget Committee of the Whole meeting. Minor adjustments to program area budgets were noted. Council thanked staff for the presentation.

**Overton: COW 18/18**

**THAT** the 2018 financial plan presentation to Council be received.

**CARRIED**

**Adjournment**

**Overton: COW 19/17**

**CARRIED**

**THAT** the meeting be adjourned at 12:08 pm

Certified correct this  
6 Day of February 2018

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Corporate Officer



## Minutes

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<b><u>Meeting</u></b>	<b>Regular Council</b>
<b><u>Date</u></b>	<b>16-Jan-18</b>
<b><u>Time</u></b>	<b>7:00 PM</b>
<b><u>Place</u></b>	<b>Municipal Hall - Council Chambers</b>

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**Present**

Mayor Jude Schooner  
 Councillor Brenda Overton  
 Councillor Louis VanSolkema  
 Councillor Kathy Bellanger  
 Councillor Randy Taylor

**Staff**

Mark Tatchell, Chief Administrative Officer  
 Deborah Bodnar, Director of Finance  
 Janet St-Denis, Finance & Corporate Services Manager

**Public**

4 members of the public

### **A. Call to Order**

Mayor Schooner called the meeting to order at 7:00 p.m. and acknowledged and respected that we are upon Mowachaht/ Muchalaht Territory.

### **B. Introduction of Late Items**

Under "New Business" as M1 Community Emergency Preparedness Fund- Emergency Operations Centres & Training and also under "New Business" a Grant in Aid Application by Lynda Llewellyn for Burn Prevention and Awareness Week, then under "Business Arising" as H5 two motions made by Councillor Taylor at the Committee of the Whole on January 8th (COW 7/18 and 8/18) and also under "Business Arising" as H6 a Draft Resolution by Councillor Taylor in regard to proposed cannabis tax revenue sharing with local governments for inclusion at the Association of Vancouver Island and Coastal Communities annual conference.

### **C. Approval of the Agenda**

**Overton/ Bellanger: VOT 17/2018**

THAT the Agenda for the January 2, 2018 Regular Council meeting be adopted as amended to include the late items. **CARRIED**

**D. Petitions and Delegations**

Presentation by Scott Schooner Re: Community Paramedic Program  
Presentation has been postponed.

**E. Public Input # 1**

None.

**F. Adoption of the Minutes**

**1 Minutes of the Regular Council meeting held on January 2, 2018**

**Overton/ Taylor: VOT 018/2018**

THAT the Regular Council Meeting Minutes from January 2, 2018 be adopted as presented. **CARRIED**

**3 Minutes of the Committee of the Whole meeting held on January 8, 2018**

**Overton/ Taylor: VOT 019/2018**

THAT the Committee of the Whole meeting minutes from January 8, 2018 be adopted as presented. **CARRIED**

**G. Rise and Report**

None.

**H. Business Arising**

**1 The Nootka Sounder Re: 2018 Advertising**

A brief discussion on the merits of the advertising.

**Overton/ Taylor: VOT 020/2018**

THAT this information on advertising in The Nootka Sounder be received. **CARRIED**

**VanSolkema/ Overton: VOT 021/2018**

THAT the Village of Tahsis purchase 1/6 page ad in the 2018 Nootka Sounder. **CARRIED**

- 2 Canada Summer Jobs Re: 2018 Canada Summer Jobs Application/ Agreement**
- Overton/ Taylor: VOT 022/2018**  
**THAT** this application/agreement be received. **CARRIED**
- Taylor/ VanSolkema: VOT 023/2018**  
**THAT** this 2018 Canada Summer Jobs Application/ Agreement be approved for submission. **CARRIED**
- 3 Chan Nowosad Boates Re: The Village of Tahsis Audit Planning Report**
- Overton/ Taylor: VOT 024/2018**  
**THAT** the Village of Tahsis' Audit Planning Report be received. **CARRIED**
- 4 Island Health Concept Proposal Re: Campbell River Home for Children and Families**
- Mayor Schooner spoke to this in her Report to Council.
- Overton/ Taylor: VOT 025/2018**  
**THAT** this document be received. **CARRIED**
- 5 January 8th, 2018 Committee of the Whole**
- Taylor: COW 7/18**
- THAT** Council consider at its February 6th regular meeting, an amendment to Zoning Bylaw No. 176, 1981 (as amended) to permit short term rental accommodation in R-1, R-2 and RM-1 zones
- Overton/ Bellanger: VOT 026/2018**  
**THAT** Council approve proceeding as per the COW motion. **CARRIED**
- January 8th, 2018 Committee of the Whole**  
**Taylor: COW 7/18**
- THAT** Council consider at its February 6th regular meeting, amendments to the Water Regulations and Rates Bylaw No. 581 (as amended) and Sewer Regulation and Rates Bylaw. No 582 (as amended) to equalize the rates of short term rental accommodation providers, bed and breakfasts providers and home based businesses.

**Overton/ Taylor: VOT 027/2018**

**THAT** Council approve proceeding as per the COW motion.

**CARRIED**

**6 Councillor Taylor Re: Draft Resolution in regard to proposed tax sharing for presentation to the AVICC Resolutions Committee**

A discussion followed regarding the significance of cannabis tax revenue sharing with municipalities.

**Whereas** Municipalities in British Columbia have been enduring financial downloading from both Federal and Provincial levels of Government for decades

**Whereas** Municipalities in British Columbia will face further increases in costs with the legalization of Cannabis, including but not limited to, policing, licensing, enforcement, zoning and zoning enforcement, by-laws and by-law enforcement and possible health issues; **therefore**

**Be it resolved that** the Association of Vancouver Island and Coastal Communities (AVICC) calls for the Province to provide to BC Municipalities an equal share (50/50) of the Provincial tax revenue from the sales of Cannabis in British Columbia in lieu of the increased financial burden legalization will bring to the Municipal level.

**Overton/ Bellanger: VOT 028/2018**

**THAT** this draft resolution be received.

**Overton/ Bellanger: VOT 029/2018**

**THAT** this resolution be submitted for the inclusion at the 2018 AVICC conference.

**J. Council Reports**

**Overton/ Bellanger: VOT 030/2018**

**THAT** the Council reports be received.

**CARRIED**

**Mayor Schooner: (written report)**

My report tonight surrounds Item # 4 Under Business Arising regarding: Island Health Concept Proposal regarding the now named Campbell River Home for Children and Families.

As you can see council, this has evolved to being a “horse of a different colour”. As council advocated in years pass for rural out-patient accommodation which included a fully endorsed UBCM resolution and as a mayor I gathered other mayors and directors to campaign for the building of such a facility for the regional district and the north island, we have now arrived at this proposal.

This documentation was on the SRD (Strathcona Regional District Board) agenda and I wanted to up-date council. I supported a subsequent motion: THAT a presentation be requested from the Home Away from Home Committee providing additional information on the scope of the project.

To be frank, I see that the support, especially the funding for the “bricks and mortar” of the project is dwindling and it seems that we have a lot of politicians standing in the proverbial circle pointing at each other as to who is going to manage and oversee this proposal and more importantly how is it going to be funded both as a capital project and then the maintenance cost of the facility.

There seems to be a “spinning of the wheels” and hopefully a future presentation by the “Home Away from Home” Committee will provide the Board some much needed direction.

We will stay tuned.

Other than that, I would like to thank all of council for listening to the public on the issue of Short Term Accommodations and I believe the motions presented tonight will reflect the voice of property owners in Tahsis.

**Councillor Brenda Overton:**

**No report.**

**Councillor VanSolkema: .**

No report.

**Councillor Bellanger:**

**Good evening Mayor and Council.**

Well it has been a busy couple of weeks for us all with the Committee of the Whole on the 4th, 8th and again on the 12th but it was well worth going over the strategies, financial planning and meeting our new RCMP in Gold River. Also, I have to say it was nice to go past the free store and recycling and to see it all cleaned up and racked (for how long who knows) but it doesn't take much to keep it tidied and cleaned once a week.

**Councillor Taylor:**

No report.

**K. Bylaws**

None.

**L. Correspondence**

- 1 Margarita James, President of Land of Maquinna Cultural Society  
Yuquot Restoration Project Re: Support for the restoration of the  
church of Yuquot.**

A brief discussion followed. Staff were directed to check with the Society for approval to share the fund raising request with local organizations and to promote it on the Village website and social media.

Council discussed the merits of the project in relation to the Village priorities.

**Overton/ Bellanger: VOT 031/2018**

**THAT** this letter be received.

**CARRIED**

**Taylor/ VanSolkema: VOT 032/2018**

**THAT** the Village contribute \$250 to the Land of Maquinna Cultural Society in support of the restoration project.

**CARRIED**

- 2 Penny Aujla, Events Coordinator, British Columbia/ Yukon Command  
The Royal Canadian Legion Re: Military Service Recognition Book.**

In discussion Council members drew comparison between the donation to the Land of Maquinna Cultural Society and this request.

**Overton/ Bellanger: VOT 033/2018**

**THAT** this letter be received.

**CARRIED**

**VanSolkema/ Taylor: VOT 034/2018**

**THAT** the Village purchase a comparable size ad to last year (1/10 of a page) in the 2018 Military Service Recognition book.

**Affirmative:**  
Councillors Taylor,  
VanSolkema,  
Bellanger & Overton  
**Opposed:** Mayor  
Schooner

**M. New Business**

**Community Emergency Preparedness Fund- Emergency Operations**

**1 Centres & Training 2018 Application**

**Overton/ Bellanger: VOT 035/2018**

**THAT** this grant application be received.

**CARRIED**

**Overton/ Bellanger: VOT 036/2018**

**THAT** this grant application be approved for submission to the UBCM and the Village provide overall grant management.

**CARRIED**

**2 Grant in Aid Application by Lynda Llewellyn for Burn Prevention and Awareness Week**

Councillor Overton expressed her gratitude and support. Mayor Schooner noted the issue is significant to her and her family.

**Overton/ Bellanger: VOT 037/2018**

**THAT** this Grant in aid application be received.

**CARRIED**

**Overton/ Taylor: VOT 038/2018**

**THAT** this Grant in aid application be approved.

**CARRIED**

**Public Input**

Comments were made regarding the Church restoration project at Yuquot.

**Rise and Report**

None.

**Public Exclusion**

**Overton/ Bellanger: VOT 039/2018**

**THAT** the meeting is closed to the public in accordance with section 90 (1)(e) of the Community Charter- the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

**CARRIED**

**Recess**

**Overton/ Bellanger: VOT 040/2018**

**THAT** the Regular Council meeting recess to go into the in camera meeting.

**CARRIED**

**Reconvene**

**Overton/ Bellanger: VOT 048/2018**

**THAT** the Regular Council Meeting reconvene at **8:02 pm.**

**CARRIED**

**Adjournment**

**O. Bellanger/ Overton: VOT 049/2018**

**THAT** the Regular Council meeting adjourn at 8:02 p.m.

**CARRIED**

**Certified Correct this**

6th Day of February 2018

**Chief Administrative Officer**

H1

# Local Government Program Services

...programs to address provincial-local government shared priorities

January 17, 2018



COPY

Mayor Schooner and Council  
Village of Tahsis  
Box 219  
Tahsis, BC, V0P 1X0



Administration provided  
by UBCM

Funding provided by  
Province of B.C.

## Re: 2017 Emergency Social Services - Approval and Terms & Conditions

Dear Mayor and Council,

Thank you for submitting an application under the Community Emergency Preparedness Fund for the 2017 Emergency Social Services program.

I am pleased to inform you that the Evaluation Committee has approved funding for your project, *ESS Equipment, Storage and Training*, in the amount of \$24,935.00.

As outlined in the Program & Application Guide, grant payments will be issued when the approved project is complete and UBCM has received and approved the required final report and financial summary.

The Ministry of Transportation & Infrastructure has provided funding for this program and the general Terms & Conditions for this grant are enclosed. In addition, in order to satisfy the terms of the contribution agreement, we have the following requirements:

- (1) The funding is to be used solely for the purpose of the above named project and for the expenses itemized in the budget that was approved as part of your application;
- (2) All expenditures must meet eligibility requirements as defined in the Program & Application Guide;
- (3) All project activities must be completed within 12 months and no later than January 31, 2019;
- (4) The final report is required to be submitted to UBCM within 30 days of project completion and no later than March 4, 2019;
- (5) Any unused funds must be returned to UBCM within 30 days following the project end date;
- (6) Refundable taxes are not eligible expenditures;



**For program information, visit the Funding Programs section at:**

[www.ubcm.ca](http://www.ubcm.ca)

LGPS Secretariat

Local Government House  
525 Government Street  
Victoria, BC, V8V 0A8

E-mail: [cepf@ubcm.ca](mailto:cepf@ubcm.ca)  
Phone: (250) 387-4470

- (7) Applicants who submitted funding requests for Justice Institute of British Columbia (JIBC) Emergency Social Services courses are advised that if a course is approved for funding under the regular Provincial ESS training program, this cost will no longer be eligible through the CEPF grant. Applicants are also advised that the ESS Director's Course (ESSD) is funded by the Province and is not eligible for funding under CEPF.

Please note that descriptive information regarding successful applicants will be posted on the UBCM and/or provincial government websites, and all final report materials will be made available to the provincial government.

On behalf of the Evaluation Committee, I would like to congratulate the Village of Tahsis for responding to this opportunity to develop ESS capacity to support the resiliency of BC communities.

If you have any questions, please contact Local Government Program Services at (250) 387-4470 or by email at [cepf@ubcm.ca](mailto:cepf@ubcm.ca).

Sincerely,



Rebecca Bishop  
Program Officer

cc: *Mark Tatchell*

*Enclosure*



## Local Government Program Services

# General Funding Terms & Conditions

*The purpose of the Terms & Conditions is to provide basic information on grants administered by the Union of BC Municipalities through Local Government Program Services (LGPS). For specific information regarding the terms and conditions of each funding program, please refer to the relevant Program & Application Guide.*

### 1. Definitions

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- **Approved Applicant** - In general, LGPS grants are awarded to local governments (regional districts and municipalities). However, under some programs, First Nations can be the approved applicant. The approved applicant is the primary contact for UBCM and is responsible for overall grant management.
- **Approved Partner(s)** - Are organizations that contribute directly to the approved project, are identified in the application and are approved by UBCM. Possible partners include, but are not limited to, boards of education, health authorities, First Nations or aboriginal organizations, non-profit organizations and local governments (other than the applicant).
- **Approved Project** - Is the activity or activities described in the application and approved by UBCM.
- **Cash Expenditures** - Are direct costs properly and reasonably incurred and paid for with money by the approved applicant or approved project partner for the development or implementation of the approved project. For example, catering and consultant fees can be cash expenditures.
- **In-Kind Expenditures** - Are the use of resources of the approved applicant or approved project partner for the development or implementation of the approved project. For example, the use of meeting rooms owned by the applicant or approved partner can be an in-kind expenditure.

### 2. Eligible & Ineligible Costs

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Eligible costs, including cash and in-kind expenditures, are direct costs properly and reasonably incurred by the approved applicant or approved partner as part of the approved project. To be eligible, these costs must be outlined in the detailed budget submitted by the approved applicant as part of the application process and be approved by UBCM. Requests to change the budget must be made to UBCM, in writing, by the approved applicant (see below). Please see the relevant Program & Application Guide for specific notes regarding eligible and ineligible costs.

### 3. Post-Approval Terms

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#### Notice of Approval

UBCM will inform all applicants of the status of their application by letter. Approved applicants will be informed of specific conditions of the grant approval and if a specified percentage of the approved grant amount will be forwarded to the approved applicant upon approval. The balance of the grant will be paid on satisfactory completion of the project and receipt and approval of all final reporting requirements.

#### Applicant Responsibilities

LGPS grants are awarded to approved applicants. When collaborative projects are undertaken, the approved applicant remains the primary organization responsible for the grant. Due to this, the approved applicant is the primary contact for UBCM and is responsible for:

- Ensuring that approved activities are undertaken as outlined in the approved application and within the required timeline
- Providing proper fiscal management of the grant and approved project (see below)
- Submitting final reports, using UBCM forms where available, as required by the Program & Application Guide (see below).

### **Accounting Records**

Acceptable accounting records must be kept that clearly disclose the nature and amounts of eligible expenditures (cash and in-kind) incurred as part of the approved project. Financial summaries are required to be submitted as part of the final report and must be signed by a representative of the approved applicant (or as required in the Program & Application Guide).

In all cases, the final project expenditure must be net of any rebates (such as GST/PST) that the approved applicant or approved partner is eligible to receive.

### **Changes to or Cancellation of Approved Project**

Approved applicants need to apply to UBCM, in writing, for any significant variation from the approved project as described in the approved application, including any major changes to:

- Start or end dates
- Project purpose, goals, outcomes or milestones
- Cash and in-kind expenditures or matching funds (when required)
- Project partners

UBCM's approval is required in advance for such changes. If an approved project is cancelled, the approved applicant is responsible for ensuring any grant monies that have been advanced are returned to UBCM within 30 days, or as outlined in the Program & Application Guide.

## **4. Reporting Requirements**

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### **Submission of Reports**

Approved applicants are required to submit final reports as outlined in the Program & Application Guide. When UBCM forms or templates are available, they are required to be used. Please note the following when submitting a report:

- When completing a UBCM report form please ensure that each question is answered and that all attachments are complete. Follow any sample templates that UBCM provides.
- Submit all documents as Word or PDF files. Note: files over 20mb cannot be accepted.
- Submit all digital photos or images as JPEG files. Note: files over 20mb cannot be accepted.
- If a hardcopy of the report is required, do not bind reports or submit in binders or folders.
- When you are ready to submit your report, please e-mail it directly to [lgps@ubcm.ca](mailto:lgps@ubcm.ca) or mail it to Local Government House: 525 Government Street, Victoria, BC, V8V 0A8.

### **Extensions and Outstanding Reports**

In order for an approved project to continue past the approved end date – or for a final report to be submitted after the established deadline – approved applicants must contact UBCM to request and be granted permission for an extension.

Approved applicants that do not request extensions and have outstanding reports may forfeit the final payment of their grant and may not be eligible to apply to future LGPS programs until reports are received.

## **5. Recognition of Funding and Funders**

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Approved applicants should contact UBCM for more information on recognizing funding and for information on the appropriate use of logos. Please contact LGPS at (250) 356-2947.



OFFICE: LAND OF MAQUINNA CULTURAL SOCIETY  
100 Quwatin Road, Tsaxena, British Columbia  
MAILING: PO BOX 688, Gold River, British Columbia V0P1C0

H2

December 21, 2017

Mayor Jude Schooner  
Village of Tahsis  
977 South Maquinna Drive,  
Tahsis BC V0P 1X0

Dear Mayor Schooner,

I am writing to ask for the support of the Village of Tahsis - based on its many, many years of close association with the Mowachaht/Muchalaht First Nation - for the restoration of the church at Yuquot.

As you will see from the enclosed information sheet, the Land of Maquinna Cultural Society and the Mowachhat/Muchalaht First Nation have begun a program of work that, over the next few years, aims to upgrade and protect the heritage features of this very important building. The church is central to the future of Yuquot as the spiritual home of the Mowachaht/Muchalaht people and as one of British Columbia most important historic sites.

We have been working closely with heritage consultants Gord Macdonald and Ben Gourlay of Heritageworks in Victoria in developing plans to return the building to its original configuration, and have been most fortunate to secure the services of Kinsol Timber Framing Systems of Cobble Hill in undertaking the work. Both companies are not only based on Vancouver Island but are vastly experienced in the field of heritage conservation.

Funding from the province's BC/Canada150 Fund and Parks Canada's National Cost-Sharing Program for Heritage Places require matching funds, which to date have been provided by the MMFN - especially - and the society from its own limited resources. We are therefore seeking donations to maximize the available grants.

The LOMCS is a registered charity with the Canada Revenue Agency. All contributions to the 'Yuquot Church Restoration Project', therefore, will receive a formal receipt. I hope, therefore, that you and your Council can assist us with this important and worthwhile initiative.

Yours very sincerely

  
Margarita James  
President

**Mowachaht-Muchalaht First Nation and Land of Maquinna Cultural Society**  
**RESTORATION OF THE HISTORIC CHURCH AT YUQUOT, 2018-2019**

---

The ancient village of Yuquot is located at the southern edge of Nootka Island off the west coast of Vancouver Island. In recognition of this being a place of first contact between the indigenous peoples of the coast of British Columbia and the wider Euro-American world in the 1770s, "Nootka Sound" was designated in 1923 as one of Canada's first National Historic Sites. The next year, a plaque was installed on a cairn near the village, overlooking the ocean.

Some eighty years later, however, in response to a position paper and request put forward by the Mowachaht-Muchalaht First Nation, the National Historic Sites and Monuments Board of Canada changed the designation to recognize "Yuquot". A new plaque was created to recognize the village as, first and foremost, the centre of the social, political and economic world of the Mowachaht-Muchalaht people over thousands of years; and only secondarily as a key site of native first contact with visitors from beyond the Northwest Coast of America.

In the 1950s, a new Catholic church was built to serve the village, replacing a smaller, long-standing one lost in a fire. In a neo-Gothic style with arched windows along the length of the structure, buttresses and a bell tower capped off with a spire, it sits impressively on high ground between Friendly Cove and the open sea. Today, with the villagers having long-since moved, first to Ahaminaquus and then to Tsaxana on the mainland, this former church has been transformed into a cultural and interpretive centre for the members of the Band and for the numerous visitors to Yuquot every summer. It is a vital community and public space.

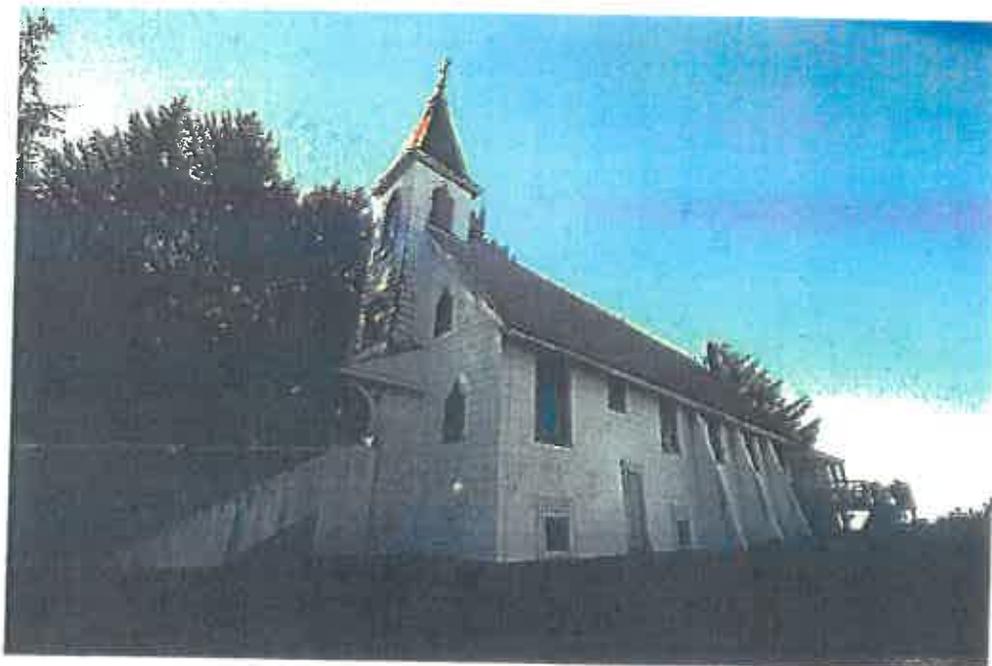
The wet and wild weather experienced at Yuquot has, over the years, presented a challenge to the Mowachaht-Muchalaht First Nation with respect to the church's annual maintenance. In recent years, a new roof has helped to avert the worst ravages of water penetration – a significant issue with any wooden building exposed on the west coast of Canada. In 2016 funding from the MMFN and Parks Canada's National Cost-Sharing Program for Heritage Places allowed the Land of Maquinna Cultural Society to undertake a Condition Assessment Report; it found that while the structure was basically sound there were a number of priority items that needed swift attention. Further federal and provincial funding for 2017-2018 has allowed the LOMCS and the MMFN to address some of these issues related to the steeple roof and flashing, gutters and window replacement and repair. By the end of March 2018, it is expected that new flooring required throughout the entire main floor, and interior walls and a new outside door required for the old Priest's Quarters, used by site staff in the summer, will be installed.

The funding from Parks Canada this federal fiscal year requires matching funds and, so as to maximize the grant, donations are required; to date 83% of the available funding has been matched. The LOMCS, therefore, has launched a campaign to raise the necessary funds to put the project 'over the top.' Every dollar donated is worth \$2.00 towards the church's restoration.

November, 2017.



**Yuquot and Friendly Cove, Summer 2016** (Photo: Macdonald & Lawrence)



**Yuquot Church, Summer 2016**  
(Photo: Macdonald & Lawrence)



**Chief Maquinna House Posts & Sculptures**  
(Photo: Michael McGee, 2013)



**Steeple Work, Fall 2017**  
(Photo: Robin Inglis)



**Priest's Quarters: Gutters, reconfiguration of a door to a window (left) + new door facing front of the church** (Photo: Robin Inglis, Fall, 2017)

**LAND OF MAQUINNA CULTURAL SOCIETY  
YUQUOT CHURCH RESTORATION PROJECT**

---

Please accept this donation of \$ \_\_\_\_\_ in support of the Yuquot Church Restoration Project.

A cheque made out to the 'Land of Maquinna Cultural Society' is enclosed.

Name and Address to appear on the receipt for Income Tax purposes:

Full Legal Name \_\_\_\_\_

Address \_\_\_\_\_

Contact Name (if different from above) \_\_\_\_\_

Contact Telephone Number \_\_\_\_\_ e-mail \_\_\_\_\_

**PLEASE RETURN TO:**

***Land of Maquinna Cultural Society, PO Box 638, Gold River, BC V0P 1G0***

**THANK YOU !!**

## 2018 – 2022 Proposed Financial Plan

### Comox Strathcona Waste Management Service

(391, 392, 393)

## Agenda:

- Revenue
- Personnel
- Operations
- Capital Projects
- Debt
- Reserve Funds



## Revenue:

- Board interested in understanding the impact of reducing or eliminating requisition.
- Tipping fee currently set at \$130/tonne and tax requisition at \$4 million per year:
  - maintaining the requisition for closure costs only at \$2.05M would increase the tipping fee to \$161 per tonne
  - Eliminating the requisition would increase tipping fee to \$193 per tonne

## Revenue:

- 2017 surplus estimated at \$1.86 million
  - Contract services bldg/land mtce – \$200,000
  - Other professional fees - \$200,000
  - Contracts operating – \$150,000
  - Debt charges – interest – \$150,000
  - Engineering fees \$150,000
  - Recycling/diversion initiatives \$150,000
  - Salaries and wages \$110,000

## Revenue:

- 2017 revenue higher than budgeted
- No change to revenue requirements in 2018
- Tipping fee stays at \$130/tonne
- Taxation stays at \$4M

**No increase to taxes**  
**No increase to user fees**

## Personnel:

- Concern by the Board regarding increased staffing
- Independent staffing review in 2017 revealed the following observations:
  - Insufficient front line supervisory staff
  - Not enough equipment operators
  - Not enough attendants to provide adequate customer service, waste screening and risk management
  - The independent review recommends four new positions, staff are recommending two be included

## Personnel:

- Personnel costs increase by three positions
- Proposed positions / changes in 2018:
  - Landfill Attendant – Comox Valley
  - LTP operator (fully allocated to Solid Waste)
  - Operations Supervisor
  - Asset Management coordinator – 10%
  - Communications coordinator – 35%
- 16.3% increase to salaries and wages
- Impact on benefits and WCB

## Operations:

- Operating expenses \$415,000 lower than 2017
  - reduced host community commitments, engineering and other professional fees, wood waste processing costs
  - Increased costs for support services, bird control, minor capital, debt charges
  - Operational Contracts 2018:
    - Compost pilot \$124,000/yr
    - Bird control \$ 322,000/yr
    - CI Transfer Station \$111,500/yr



## Capital Projects:

Project	Award Timing	2018 Costs
Regional Composting	Fall	\$5,410,000
CVWMC bin wall improvements	Spring	\$455,000
CVWMC water supply	Summer	\$475,000
CRWMC storm water	Spring	\$750,000
CVWMC locker/lunch room upgrade	Summer	\$200,000
CVWMC phase 2 closure engineering	Summer	\$200,000
Heavy equipment	Summer/fall	\$505,000

## Debt:

- \$45.3M approved in 2014
- \$38.6M projected to complete projects
- \$6.7M in debt savings
  - Lower than expected capital costs
  - Some utilization of operating revenue



## Reserve Funds:

- 2017 - \$9.3M
- 2022 - \$18.2M
- Expected to grow throughout plan
- Provides opportunity to offset future debt and reduce debt costs

Questions?

KI

## VILLAGE OF TAHSIS

### ZONING AMENDMENT BYLAW NO. 597, 2018

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**A BYLAW TO AMEND THE VILLAGE OF TAHSIS ZONING BYLAW NO. 176, 1981 TO PERMIT BED AND BREAKFAST AND SHORT-TERM RENTAL ACCOMMODATION IN RESIDENTIAL ZONES (R-1, R-2 and RM-1)**

---

THE COUNCIL OF THE VILLAGE OF TAHSIS, in open meeting assembled, ENACTS THE FOLLOWING AMENDMENT TO THE ZONING BYLAW NO. 176, 1981 AS FOLLOWS:

#### PART A - TEXT AMENDMENTS

#### PART TWO - APPLICATIONS AND INTERPRETATION

##### 2.2 Definitions

Definition of Bed and Breakfast Accommodation is added:

*"Bed and Breakfast Accommodation" means not more than 4 bedrooms within a dwelling to provide temporary accommodation to the travelling public and includes food service and the operator is a permanent resident of the dwelling.*

To the definition of "Home Occupation" is added:

*"Bed and Breakfast Accommodation and Short-Term Rental Accommodation"*

Definition of Short Term Rental Accommodation is added:

*"Short Term Rental Accommodation" means the rental of all or a portion of a Dwelling for periods of less than 31 days*

## PART THREE - BASIC PROVISIONS

### 3.6 Penalty

1) is replaced with the following:

- 1) *Any person who violates the provisions of this Bylaw is liable on summary conviction to a penalty not exceeding one thousand (\$1,000.00) dollars.*

## PART SEVEN - ZONES

### 7.1 General Provisions: Uses Permitted in all Zones

1) d) is replaced with the following:

- d) *home occupations, except Bed and Breakfast Accommodation and Short-Term Rental Accommodation*

### 7.2 Residential Zone One (R-1)

To 1) Permitted Uses is added:

- b) *Bed and Breakfast Accommodation*
- c) *Short-Term Rental Accommodation*

### 7.3 Residential Zone Two (R-2)

To 1) Permitted Uses is added:

- d) *Bed and Breakfast Accommodation*
- e) *Short Term Rental Accommodation*

7.4 Residential Multiple Zone One (RM-1)

To 1) Permitted Uses is added:

- g) *Bed and Breakfast Accommodation*
- h) *Short Term Rental Accommodation*

**PART B - CITATION**

1. This bylaw may be cited as the "Village of Tahsis Zoning Amendment Bylaw No. 597, 2018.

READ for the first time this 6<sup>th</sup> day of February, 2018

READ for the second time this 6<sup>th</sup> day of February, 2018

READ for the third time this 6<sup>th</sup> day of February, 2018

RECONSIDERED, finally passed and adopted this 20<sup>th</sup> day of February, 2018

ADOPTED BY COUNCIL, SIGNED BY THE MAYOR AND THE CHIEF ADMINISTRATIVE OFFICER AND SEALED WITH THE SEAL OF THE VILLAGE OF TAHSIS.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer

I hereby certify that the foregoing is a true and correct copy of the original Bylaw No. 597 duly passed by the Council of the Village of Tahsis on the \_\_\_\_ day of \_\_\_\_\_, 2018

## VILLAGE OF TAHSIS

### WATER REGULATION AND RATES AMENDMENT BYLAW NO. 598, 2018

#### A BYLAW TO AMEND THE VILLAGE OF TAHSIS WATER REGULATION AND RATES BYLAW NO. 581, 2016 TO AMEND THE RATES, FEES AND CHARGES FOR BED AND BREAKFAST AND SHORT-TERM RENTAL ACCOMMODATIONS AND HOME-BASED BUSINESSES

---

THE COUNCIL OF THE VILLAGE OF TAHSIS, in open meeting assembled, ENACTS THE FOLLOWING AMENDMENT TO THE WATER REGULATION AND RATES BYLAW NO. 581, 2016 AS FOLLOWS:

#### PART 1 - Citation and Definitions

##### Section 2.

- b) Deleted and replaced with the following:
- b) *“Bed and Breakfast” means not more than 4 bedrooms within a dwelling in R-1, R-2 and RM-1 zones to provide temporary accommodation to the travelling public and includes food service and the operator is a permanent resident of the dwelling.*
- k) The following is added:
- k) *and includes Bed and Breakfast Accommodation and Short-Term Rental Accommodation.*
- x) The following is added and re-numbered so the former x) “Water System means ....” is y):
- x) *“Short Term Rental Accommodation” means any portion or all of a dwelling in R-1, R-2 and RM-1 zones that is rented for period of 31 days or less.*

PART 9 - RATES, FEES AND CHARGES

53. *"The rates which shall be payable in respect of existing flat rate service shall be in accordance with Schedule "A" to this Bylaw. Schedule "A" is amended from time to time."*

PART 11 - ADMINISTRATION

1. This bylaw may be cited as the "Water Regulations and Rates Amendment Bylaw No. 598, 2018"

READ for the first time this 6<sup>th</sup> day of February, 2018

READ for the second time this 6<sup>th</sup> day of February, 2018

READ for the third time this 6<sup>th</sup> day of February, 2018

RECONSIDERED, finally passed and adopted this 20<sup>th</sup> day of February, 2018

ADOPTED BY COUNCIL, SIGNED BY THE MAYOR AND THE CHIEF ADMINISTRATIVE OFFICER AND SEALED WITH THE SEAL OF THE VILLAGE OF TAHSIS.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer

I hereby certify that the foregoing is a true and correct copy of the original Bylaw No. 598 duly passed by the Council of the Village of Tahsis on the \_\_\_\_ day of \_\_\_\_\_, 2018

\_\_\_\_\_

Chief Administrative Officer

Schedule A  
Water Regulation and Rates Amendment Bylaw 542-4, 2015

**Village of Tahsis Water  
Regulations and Rates Bylaw  
581, 2016 as amended**

Categories	Schedule "A" Flat Rates	Annual Fee
	<i>NOTES</i>	
Dwelling Unit		
Dwelling unit per unit single family, duplex unit,, apartment, suites, Guesthouses, condos, short term rental accommodation		\$ 288.00
Mobile Home Park per pad with mobile home		\$ 288.00
Bed and Breakfasts, Boarding, Lodging and Rooming Houses		\$ 288.00
Hotels and Motels		\$ 288.00
plus per room for rent		\$ 144.00
Restaurants, cafes, dining rooms, pubs		
up to 60 seats		\$ 984.00
over 60 seats		\$ 1,176.00
Churches		\$ 288.00
Industrial premises		\$ 1,176.00
Schools		\$ 288.00
plus per classroom		\$ 144.00
Clubs, non-profits		\$ 288.00
Home based businesses		\$ 288.00
Retail premises		\$ 336.00
plus per square foot gross area		\$ 0.11
Other commercial premises		\$ 1,176.00
Campground/RV park (per site)		\$52.00/site

*Except where specified, all rates apply whether occupied or not, whether operating or not*

VILLAGE OF TAHSIS

SEWER REGULATIONS AND RATES AMENDMENT BYLAW NO. 599,  
2018

A BYLAW TO AMEND THE VILLAGE OF TAHSIS SEWER REGULATIONS AND RATES BYLAW NO. 582, 2016 TO AMEND THE RATES, FEES AND CHARGES FOR BED AND BREAKFAST AND SHORT-TERM RENTAL ACCOMMODATIONS AND HOME-BASED BUSINESSES

THE COUNCIL OF THE VILLAGE OF TAHSIS, in open meeting assembled, ENACTS THE FOLLOWING AMENDMENT TO THE SEWER REGULATIONS AND RATES BYLAW NO. 582, 2016 AS FOLLOWS:

PART 1 - Citation and Definitions

Section 2.

- b) Deleted and replaced with the following:
- b) *“Bed and Breakfast” means not more than 4 bedrooms within a dwelling in R-1, R-2 and RM-1 zones to provide temporary accommodation to the travelling public and includes food service and the operator is a permanent resident of the dwelling.*
- l) The following is added:
- l) *and includes Bed and Breakfast Accommodation and Short-Term Rental Accommodation.*
- y) The following definition is added
- y) *“Short Term Rental Accommodation” means any portion or all of a dwelling in R-1, R-2 and RM-1 zones that is rented for period of 31 days or less.*

PART 4 - USER CHARGES

Section 23 is amended as follows:

23. *"The charges enumerated in Schedule "A" as amended from time to time are hereby imposed and levied by the Village to every owner of real property which is directly or indirectly served by the Village's sanitary sewerage system. Every owner of real property which is served by the Village's sanitary sewerage service must pay a user charge as set by the Council."*

PART 6 - ADMINISTRATION

31. This bylaw may be cited as the "Sewer Regulations and Rates Amendment Bylaw No. 599, 2018"

READ for the first time this 6<sup>th</sup> day of February, 2018

READ for the second time this 6<sup>th</sup> day of February, 2018

READ for the third time this 6<sup>th</sup> day of February, 2018

RECONSIDERED, finally passed and adopted this 20<sup>th</sup> day of February, 2018

ADOPTED BY COUNCIL, SIGNED BY THE MAYOR AND THE CHIEF ADMINISTRATIVE OFFICER AND SEALED WITH THE SEAL OF THE VILLAGE OF TAHSIS.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer

I hereby certify that the foregoing is a true and correct copy of the original Bylaw No. 599 duly passed by the Council of the Village of Tahsis on the \_\_\_\_ day of \_\_\_\_\_, 2018

\_\_\_\_\_

Chief Administrative Officer

**Village of Tahsis, Sewer Regulations  
and Rates Bylaw (as amended in  
Bylaw No 599, 2018)**

Categories	Schedule "A" Flat Rates	Annual Fee
	<i>NOTES</i>	
Dwelling		
Dwelling unit per unit single family, duplex unit,, apartment, suites, Guesthouses, condos, short term rental accommodation		240.00
Mobile Home Park per pad with mobile home		240
Bed and Breakfasts, Boarding, Lodging and Rooming Houses		240
Hotels and Motels		240.00
plus per room for rent		120.00
Restaurants, cafes, dining rooms, pubs		816
Churches		240.00
Industrial premises		276
plus per square foot		0.11
Schools		240
plus per classroom		84
Clubs, non-profits		240.00
Home based businesses		240
Retail premises		276.00
plus per square foot gross area		0.11
Garage and service station		312.00
Campgrounds per site		36.00
Sani-stations		336.00
Other commercial		312.00

L1

Excellent health and care, for everyone,  
everywhere, every time.



January 9, 2018

Ref # 19313

Mayor Jude Schooner  
Village of Tahsis  
PO Box 219 Tahsis, BC V0P 1X0

Dear Mayor Schooner:

Thank you for your letter of December 12, 2017 about the Telus payphone being removed from the Tahsis Health Centre. I appreciate your concern and understand your desire to have an emergency phone installed as a replacement.

Island Health is committed to doing everything possible to maintain consistent service at the Tahsis Health Centre. We are working with Telus and have requested that they delay the removal of the payphone until we get a replacement emergency phone installed. There are some onsite technical assessments that need to be done prior to the installation. Once that has occurred, we will be able to provide an estimated time for the installation.

I hope that this information helps alleviate your concerns. Please be assured that we are committed to delivering excellent healthcare to the people of Tahsis.

Sincerely,

A handwritten signature in black ink, appearing to read "Alison Mitchell".

Alison Mitchell  
Director HIS, Mount Waddington, Strathcona Corridor,  
Northern Gulf Islands and Rural and Remote



**Janet St. Denis**

---

**Subject:** FW: Hi, Jude and Mark from Marilyn Hutchinson of Grieg Seafood

**From:** Marilyn Hutchinson [<mailto:marilyn.hutchinson@griegseafood.com>]

**Sent:** January 23, 2018 2:08 PM

**To:** [mayor@villageoftahsis.com](mailto:mayor@villageoftahsis.com); Mark Tatchell ([mtatchell@villageoftahsis.com](mailto:mtatchell@villageoftahsis.com)) <[mtatchell@villageoftahsis.com](mailto:mtatchell@villageoftahsis.com)>

**Subject:** Hi, Jude and Mark from Marilyn Hutchinson of Grieg Seafood

Hi, Jude and Mark from Marilyn Hutchinson of Grieg Seafood.

First, thank you to your community for your support last year, when we had assembly operations in Tahsis, building the new plastic circle pens for one of our Nootka Sound farms. You will see this occur again in 2018 with another set of pens being assembled. This is the more current pen technology being used and over time we will be upgrading most of our farms this way. And same as the last time, we will get out the word about employment opportunities for your residents, with the assembly work.

My purpose for emailing is regarding the ongoing media attention on activists and others pushing to have salmon farms removed from BC. The Managing Directors of BC's farm companies have been meeting with provincial reps to inform on the importance of our sector in rural resource communities, and also to express concern for the level of misinformation that is being spread by anti-salmon farming groups, and by the media. Our employees are now asking to send letters to the Province and so are our contractors, and we are responding with a formal campaign by the companies, to gather letters of support. We are now reaching out to local governments to see if you would convey to the Premier your support for salmon farms. I am also contacting Brad Unger in a similar email. John MacDonald of Sayward has confirmed : will support our letter-to-the-Premier campaign.

There are 35 now persons working on our farms in Nootka Sound and Esperanza Inlet, and 24 at the Gold River hatchery for a total of 59 persons. As well we have 5 other staff as follows:

- 2 staff operating Grieg's transport barge
- 2 staff operating net-washing equipment and rotating throughout the farms; and
- 1 employee operating our crew boat on Mondays and Thursdays – she is a resident of Gold River.

In 2016 Grieg's total payroll for the West Coast hatchery and farms was \$4.3 million. 19 hatchery employees live in Gold River and a half-dozen more fish farm staff live in Gold River and Tsaxana.

If you have any questions, give me a call at 250-203-0314. I will also contact you mid-February about a meeting in Tahsis to share more information about our 2018 plans for our West Coast farms. Thank you.

- Marilyn

Marilyn Hutchinson, Director Regulatory & Compliance  
 Grieg Seafood BC Ltd.  
 #106-1180 Ironwood Street, Campbell River, BC V9W 5P7  
 Office: 250.286.0838, ext 112 Cell. 250.203.0314  
 Email: [marilyn.hutchinson@griegseafood.com](mailto:marilyn.hutchinson@griegseafood.com)  
 Web: [www.griegseafoodcanada.com](http://www.griegseafoodcanada.com)

Disclaimer: The contents of this email and any attachments are confidential to the intended recipient and must not be used or copied to unauthorized third parties in any way. If you are not the intended recipient, please notify the sender and delete the message and its content immediately.

L3

THE CITY OF VICTORIA



OFFICE OF THE MAYOR

January 4, 2018

BC Minister of Justice and Attorney General  
1001 Douglas Street  
Victoria, BC V8W 2C5

Dear Honourable David Eby:

**Re: Modernizing the BC Motor Vehicle Act**

On November 23, 2017 Council endorsed the Road Safety Law Reform Group of British Columbia's Position Paper entitled *Modernizing the BC Motor Vehicle Act*.

On behalf of the City of Victoria, I am requesting that the Government of British Columbia review and modernize the BC Motor Vehicle Act to increase safety for all road users and achieve the "Vision Zero" objective of making BC's roads the safest in North America and eliminating road-related injuries and deaths by 2020.

Cycling and walking are important modes of transportation. According to the 2016 census, 37% of Victoria residents walk, cycle or use other forms of active transportation for their journey to work. Benefits of increased active transportation mode share include congestion management, reduced greenhouse gas emissions and air particulates, enhanced transportation affordability and improved community health.

As a part of the City's commitment to increasing active transportation use, we are in support of updating the Motor Vehicle Act to reflect the importance of all road users, to create new rules that improve cyclist and pedestrian safety, and to add fines that threaten vulnerable road users.

Other jurisdictions have modernized their laws to clarify the rights and responsibilities between motorists and cyclists, to align traffic laws with new infrastructure design standards and traffic management practices, and to ensure that the laws remain equitable for vulnerable road users.

Clearly articulated rules, roles and responsibilities can help to increase understanding and compliance with BC traffic laws and reduce conflicts on the road. Additionally, reforms can assist law enforcement agencies in prioritizing enforcement to target activities most likely to result in collisions, injuries and fatalities among vulnerable road users.

Thank you for your attention to this matter. We look forward to your response.  
Sincerely,

Mayor Lisa Helps

- cc. Premier John Horgan
- Minister of Transportation and Infrastructure – Honourable Claire Trevena
- Members of the Legislative Assembly
- AVICC
- UBCM

L 4

THE CORPORATION OF THE  
TOWNSHIP OF SPALLUMCHEEN

TEL. (250) 546-3013  
FAX. (250) 546-8878  
OUR FILE NO.

4144 Spallumcheen Way  
Spallumcheen, B.C. V0E 1B6

Email: mayor@spallumcheentwp.bc.ca



www.spallumcheentwp.bc.ca

January 23<sup>rd</sup>, 2018

OFFICE OF THE MAYOR

The Honourable Selina Robinson  
Minister of Municipal Affairs and Housing  
Parliament Buildings  
Victoria, BC V8V 1X4

Dear Minister Robinson,

**Re: Cannabis Sales Revenue Sharing**

Please accept this letter from the Township of Spallumcheen outlining the need for cannabis sales revenue sharing within the province of BC with local governments.

As noted by other local governments within BC, there is a need to discuss impacts to local governments and the need to share in the revenue generated from the implementation of the legalization of cannabis. With cannabis sales legal in the next few months, there must be a formal agreement that will divide the tax revenue on cannabis sales in a fair and equitable manner. Current discussions regarding revenue sharing involve the Federal and Provincial governments with no inclusion of local governments. Ultimately, the legalization will entail additional costs for local governments both in social and policing costs. A Federation of Canadian Municipalities (FCM) paper is stating that the impact may affect policing, fire services, building codes, city planning, municipal licensing and standards, public health, social services, communications, law, etc.

The Township of Spallumcheen Council is requesting your support, by agreeing to 50% of the provincial share of the cannabis tax sharing formula be provided to local government. This is an adequate and equitable share to help support costs and services incurred by local governments.

The Township of Spallumcheen has one legal MMPR facility operating, with indications from more than 5 other properties within our jurisdiction indicating interest at developing facilities here in Spallumcheen where half of our rural community is located within the Agricultural Land Reserve.

Thank you for your consideration.

Respectfully,

Janice Brown  
Mayor

cc. UBCM Member Municipalities

CG/mw



# NOOTKA SOUND WATERSHED SOCIETY

Nootka Sound Watershed Society  
 PO 293  
 Gold River, BC  
 V0P 1G0

Village of Tahsis Municipal Office  
 PO 219  
 Tahsis, BC  
 V0P 1X0

Dear Mayor Jude Schooner and Council,

The Nootka Sound Watershed Society (NSWS) is a non-profit society based in Gold River, BC. We aim to protect, restore and enhance Pacific salmon and their habitat in Nootka Sound and Esperanza Inlet.

In April 2016 the NSWS began a volunteer based monitoring project on the Tahsis River estuary. This project engages and educates volunteers while filling important data gaps identified in the 2015 habitat status reports conducted by MC Wright and Associates. These reports are available for public viewing at [www.nooka-sound.info/habitat-status-assessments](http://www.nooka-sound.info/habitat-status-assessments). Over the course of two juvenile outmigration seasons (April - June, 2016 and 2017) volunteers along with Fisheries and Oceans (DFO) and NSWS staff met bi-weekly at West Bay Beach to conduct beach seines. Volunteers were trained in performing beach seines, species ID, plant ID, and data collection. In 2017 we were able to perform some crude mapping of the Tahsis estuary as well as expand our monitoring efforts to include the Gold River estuary.

In order to build on our success, the NSWS plans to begin the next steps: mapping of the Tahsis River and Gold River estuaries. This would involve training volunteers from both communities to perform transects on the ground at low tide along with mapping the shoreline from a boat. The information collected will give us a stronger understanding of the state of these estuaries and will inform any future restorative work. This work will take place along side our continuing bi-weekly beach seines from April - June 2018.

Over the course of this program we have formed several critical partnerships: The Pacific Salmon Foundation (PSF) funded the field and safety equipment needed to carry out the program safely and effectively. The Tahsis Salmon Enhancement Society has offered their in-kind support by offering the continued use of their boat, while DFO continues to offer their technical support and expertise.

This year we are seeking further funding from PSF for the purchase of mapping equipment and software necessary to perform this work. We were very grateful for your support in 2016, and hope that you can offer your continued support in the form of a letter of support. For more information or for answers to any questions you may have please do not hesitate to contact me.

Thank you,

Samantha Kagan  
 Stewardship Coordinator  
 Nootka Sound Watershed Society  
[kagan.samantha@gmail.com](mailto:kagan.samantha@gmail.com)  
 250.204.5530

Tahsis Salmon Enhancement Society

PO 357

Tahsis, BC

VOP 1X0

Village of Tahsis Municipal Office

PO 219

Tahsis, BC

VOP 1X0

Dear Mayor Jude Schooner and Council,

The Tahsis Salmon Enhancement Society (TSES) is a non-profit society based in Tahsis, BC. We aim to protect, restore and enhance Chinook salmon on the Tahsis and Leiner Rivers. We are a group of Volunteers that collect brood stock for raising chinook salmon and releasing them into the wild. This year we were able to successfully hatch almost 300,000 eggs, and we are in the process of transferring our hatched fish from the incubation room to the raceways. To continue raising fish in a safe manor we are seeking further funding from PSF for the purchase various repairs, upgrades and equipment that are needed for our hatchery. We are requesting money for the following:

- A small 8 X 14 ½ storage shed
- Hip waders X3
- Paint and supplies for Hatchery beams
- Cement and grout to repoint the raceways
- Gutters and soffits for the incubation room
- Solar panel and charge controller for sea pen feeders

We would like to request your continued support in the form of a letter of support for our application to the PSF. For more information or for answers to any questions you may have please do not hesitate to contact me.

Thank you,

Amanda Knibbs

Secretary

Tahsis Salmon Enhancement Society

tahsissalmon@gmail.com

250.934.7765



# NOOTKA SOUND WATERSHED SOCIETY

Nootka Sound Watershed Society  
PO 293  
Gold River, BC  
V0P 1G0

Village of Tahsis Municipal Office  
PO 219  
Tahsis, BC  
V0P 1X0

Dear Mayor Jude Schooner and Council,

The Nootka Sound Watershed Society (NSWS) is a non-profit society working to protect, restore and enhance Pacific salmon and their habitat in Nootka Sound and Esperanza Inlet. As part of our objective to support a healthy and abundant salmon fishery in Nootka Sound, we participate each year in a collaboration that is unique to British Columbia: NSWS volunteers, the Mowachaht/Muchalaht First Nation, Gold River community members, Tahsis Community members and Fisheries and Oceans staff work together to support Chinook salmon enhancement on the Tahsis, Gold and Burman Rivers.

In Tahsis, the NSWS supports the Tahsis Salmon Enhancement Society (TSES) by funding some of their operational needs: upgrades to facility and equipment, etc. while the Conuma Hatchery supports the TSES with technical support and expertise including transporting Chinook fry from the Tahsis Hatchery to and from the Conuma River Hatchery for otolith marking. Transporting living fry is a delicate matter; transport tanks filled with cold aerated water are used, often requiring multiple trips.

On the Gold River, live broodstock must be captured and transported to the Conuma River Hatchery in mid-September, prior to spawning and prior to high water events typically occurring in late September. Volunteers gather to capture adults and load them into transport tanks to make the 45km trip to Conuma River Hatchery. In the past this operation included 3 transport tanks able to transport a total of 60 adult Chinook out of the 300 required for successful enhancement. This required 4 trips over 2 days with many fish being kept in holding pens awaiting the next trip. In 2016 the NSWS was able to secure funding for a large, 3000L transport tank which made it possible to complete the transport in 3 trips over one day.

This year, the NSWS is seeking funds from the Pacific Salmon Foundation to build another 3000L tank. This additional tank will make it possible to complete adult Chinook transport in Gold River in 1-2 trips and significantly reduce the amount of time adult Chinook spend in holding pens. Additionally, the tank will be used extensively in the spring to transport juvenile salmon between the Conuma Hatchery and Tahsis as well as between the Conuma Hatchery and rearing pens located in Gold River.

We are seeking your support for this funding application and would sincerely appreciate a letter of support from the Village of Tahsis Mayor and Council. For more information or answers to any questions you may have please do not hesitate to contact me. I would be happy to discuss this project further with you.

Thank you,

Samantha Kagan  
Stewardship Coordinator  
Nootka Sound Watershed Society  
kagan.samantha@gmail.com

Tahsis Salmon Enhancement Society

PO 357

Tahsis, BC

V0P 1X0

Village of Tahsis Municipal Office

PO 219

Tahsis, BC

V0P 1X0

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We would like to request your continued support in the form of a letter of support for our application to the PSF. For more information or for answers to any questions you may have please do not hesitate to contact me.

Thank you,

Amanda Knibbs

Secretary

Tahsis Salmon Enhancement Society

tahsissalmon@gmail.com

250.934.7765

## 2018 Strategic Priorities and Actions

### Head Bay Forest Service Road

#### Actions

1. Initiate discussions with Ministry of Transportation and Infrastructure for developing long term plan for the HBFSR.
2. Continued advocacy for improved signage, maintenance contract compliance and contract performance reporting.
3. Regular reporting out to the community on this issue.

### Tourism and Economic Development

#### Actions

1. Begin construction on Community Unity Trail from Tahsis trailhead to Little Zeballos River headwaters.
2. With volunteers, organize home or small venue music concerts
3. Develop regional tourism strategy with Mowachaht/Muchalaht First Nation and Gold River

### Emergency Preparedness

#### Actions

1. Continue to build capacity in concert with partner organizations through further training and EOC exercises
2. Recruit and train ESS volunteers
3. Complete flood risk assessment project and proceed with ESS and EOC grant funded projects if approved.

### Asset Management

#### Actions

1. Complete water conservation and wastewater improvement projects.
2. Initiate municipal road and Rec Centre improvement projects, subject to grant funding approval.
3. Update capital plan in 2018-2022 budget.
4. Seek grant funding for developing asset management policy based on AMBC best practices focusing on risks and level of service.

### Village Liveability, Appeal and Environmental Sustainability

#### Actions

1. Devote concerted effort to improving appearance and tidyness of recycling shed and free store, including repairs to the buildings.
2. Repair and maintain Leiner and Bull of the Woods trails including installing trash receptacles at the Leiner campground and Bull of the Woods trail, subject to cost estimates.
3. Coordinate stakeholder/volunteer meetings with Tahsis Farm and Community Garden on composting opportunities.
4. Install more recycling bins within the Village, e.g., post office;

5. Canopy trees where possible and fall dangerous trees.
6. Install security camera at free store, subject to cost estimate and legal advice

### **Policies and Bylaws**

#### **Actions**

1. Update and align the OCP with community interests and values;
2. Continue to consider bylaws in relation to development, zoning and harbours and wharves;
3. Develop and implement a bylaw enforcement regime;
4. Engage the RCMP in discussions regarding bylaw enforcement

### **Community Mental Health**

#### **Actions**

1. Lobby Island Health and the provincial government for better mental health services, including adding Tahsis to the Northern Gulf Islands, Gold River and Sayward mental health initiative.
2. Coordinate with the RCMP on providing calls for service statistics that pertain to mental health issues

## ECONOMIC INFRASTRUCTURE PROGRAM | ONE STEP

*For ICET funding requests of \$50,000 or less.*

### SECTION 1 – PROJECT NAME

*Please select a project name that captures the essence of your project.*

Community Unity Trail Construction (Phase 1)

### SECTION 2 - APPLICANT INFORMATION

Name of Organization:	Village of Tahsis		
Street Address Applicant Information or PO Box:			
City/Town/Village:	Tahsis	Postal Code:	VOP 1X0
Phone:	250 934-6344	Fax:	250 934-6622
Email:	reception@villageoftahsis.com		
Incorporation/Business/Society Number:			

### DESIGNATED OFFICER (SIGNING AUTHORITY)

Officer's Name:	Mark Tatchell		
Title:	Chief Administrative Officer		
Street Address or PO Box:	PO Box 219		
City/Town/Village:	Tahsis	Postal Code:	VOP 1X0
Phone:	250 934-6344	Fax:	250 934-6622
Email:			

### PRIMARY CONTACT (IF DIFFERENT FROM DESIGNATED OFFICER)

Name & Title:			
Street Address or PO Box:			
City/Town/Village:		Postal Code:	
Phone:		Fax:	
Email:			

## SECTION 3 – PROJECT INFORMATION

### 1. EXECUTIVE SUMMARY

*Include a brief description of your project, amount requested, sources of funding and summary of the benefits. You may find it easier to complete this section after you have completed the full application form.*

This project will construct the initial 11 km of multi-phase, multi-purpose trail from the Tahsis trailhead to the the headwaters of the Little Zeballos River. When fully constructed, the 25 km trail will link Tahsis to Zeballos and the First Nation community of Ehatis. The project is a joint venture by the Villages of Tahsis and Zeballos and the Mowachaht/Muchalaht and Ehattesaht/Chinehkint First Nations. This application seeks \$258,664 which represents 33.4% of the total budget. A Rural Dividend grant application for \$455,496 (59%) has been submitted to the provincial government. The remaining \$60,000 (7.8%) will be contributed by the Villages of Tahsis and Zeballos and the Mowachaht/Muchalaht First Nation. (The Ehattesaht/Chinehkint First Nation may also contribute, although this is not yet confirmed.) Funding for the remaining 14 km of trail will be sought from the provincial government and other funders in 2019. The overall project is expected to generate up to \$546,000 annually for the first three years in new tourism revenue for the region, contributing to the regional economy, spurring new businesses and job creation.

### 2. INVESTMENT/SECTOR AREA

*Please specify which area of investment/sector you are applying under.*

- |   |  |
|---|--|
| <input type="checkbox"/> Forestry           | <input type="checkbox"/> Small Business                      |
| <input type="checkbox"/> Transportation     | <input checked="" type="checkbox"/> Economic Development     |
| <input checked="" type="checkbox"/> Tourism | <input type="checkbox"/> Energy                              |
| <input type="checkbox"/> Mining             | <input type="checkbox"/> Agriculture (including aquaculture) |

### 3. DETAILED PROJECT DESCRIPTION

#### **Project Rationale**

*Explain what issue or opportunity your project addresses.*

The economy of the Nootka Sound region has exhibited trends common in small remote formerly forestry or fishing dependent communities across British Columbia. The population of Tahsis was 1351 in 1970, 607 in 2001 and is now 248 according to the 2016 census. Zeballos recorded 232 residents in 1996, 189 in 2006 and 107 in 2016, a decline of over 50% in 20 years. Population trends for the First Nations partners could not be found.

Between 1972 and 1998, average household income in the region was higher than the Provincial average. Since contractions in the forest and fishing sectors in the early 2000s, the average household income has fallen to below the average.

The reasons for the decline in population and household income are: 1) the shrinking of the forest industry from 1980 to the closure of two sawmills in the region by 2003 and 2) shrinkage in the size of the commercial fishing fleets in Tahsis and Zeballos. Moreover, while there are still logging operations within the Nootka Sound region, Tahsis and Zeballos in particular see little direct benefit.

To combat the declining populations caused by the loss of resource based employment, the Village of Zeballos (2014) and Tahsis (2015) completed Economic Development Strategies (attached). Both contain several actions aimed at increasing the appeal of the community for tourism and new resident attraction and both identify trail development as an action priority. The Community Unity Trail is an inter-community effort to retain businesses and residents and stimulate the regional tourism economy.

The regional tourism economy needs a larger flow of visitors in order to be sustainable, meaning it can support basic visitor services for most of the year. The Community Unity Trail is a destination development priority because it adds a new market revenue stream from travel in the "shoulder" seasons.

### **Project Description**

*Provide a detailed description of the project and the objectives and outcomes. Please attach all relevant project design and engineering documents or other information that will help clarify project objectives.*

The Community Unity Trail is a multi-phase, multi-use recreational trail connecting the Villages of Tahsis and Zeballos and the First Nation community of Ehatis. Having completed the engineering work and environmental assessments, this application represents the initial construction from the trail head in Tahsis to the Little Zeballos River headwaters. Most of the trail utilizes two deactivated forest service roads (FSRs). New trail construction is needed to link the two FSRs, which is entailed in this first phase. This phase includes all procurement and construction including trail head infrastructure and signage in Indigenous languages.

This section of the trail climbs from Tahsis toward Extravagant Creek offering spectacular views of the Tahsis Inlet toward Nootka Sound. It then winds through majestic old growth rainforests and provides access to the ethereal Coral Caves. The trail eventually descends to the headwaters of the Little Zeballos River. The trail will be constructed to accommodate hikers, mountain bikers, off road motorcycles and all-terrain vehicles/quads.

Concurrent with this application is an application under the *Forest and Range Practices Act* to have the trail designated under s. 56 or 57 of the Act as a provincial recreation site. Ministry of Forests, Lands, Natural Resource Operations and Rural Development Recreation Sites and Trails staff have attending trail planning meetings and have been briefed on the proposed trail construction plan and future operational plans as it pertains to the statutory application process.

### **Project Activities**

*Describe the specific activities that the project funding will be used for. This should relate directly to the key budget categories.*

1. Project manager contractor/hired.

2. Completion of trail design for the connector section linking the Extravagant mainline to the Little Zeballos mainline.
3. Competitive procurement for construction contractor
4. Bridge and trail engineering reviews.
5. Procurement and construction of 2 new bridges and 3 new bridge abutments
6. Agreement with partnering First Nations on historical and cultural information to be posted at the Tahsis trailhead and other locations. Agreement with partnering First Nations on Indigenous languages on trail signs.
7. Procurement and construction of Tahsis trailhead infrastructure, picnic tables, kiosks (with First Nations history and culture information), rain shelter, gates.
8. Brushing, pullback, cross ditching and culvert clean outs on the Extravagant mainline.
9. Upgrading Extravagant main stream crossings.
10. Constructing new trail section from Extravagant mainline to the Little Zeballos mainline.
11. Establishing terms and conditions of use for this first phase of the trail.

#### 4. PROJECT TIMELINES

**Estimated Project Start Date: August 08, 2018**

**Estimated Project Completion Date: October 10, 2019**

##### Implementation Plan

Provide a summary timeline which specifies when key activities will be completed.

August 30, 2018:	Procurement instrument (RFP/ITQ) issued for project construction
October 30, 2018:	Evaluation of bids completed and and contract awarded
December 30, 2018:	Trail design for new linking section of trail completed
January 30, 2019	Agreements reached with the Mowachaht/Muchalaht First Nation and Ehattesaht/Chinehkint First Nation regarding areas of cultural and historical importance and content and the design of signs with Indigenous languages
March 2, 2019	Bridge and trail engineering reviews completed
March 30, 2019	Procurement instrument issued for trailhead infrastructure and construction of signs
April 30, 2019	Evaluation of bids completed and contract awarded.
June 30, 2019	Brushing, ditching, and cleanout of Extravagant main completed
July 31, 2019	Construction of new linking trail section completed
July 31, 2019	Upgrade of Extravagant main completed
August 31, 2019	Bridge construction completed
September 28, 2019	Operating policy and procedures completed
October 3, 2019	Official opening

## 5. PROJECT BENEFITS

**Estimated temporary jobs (during construction/implementation):** 4.0 FTEs(1800 hour basis) – 2.5 semi-skilled, 1.0 skilled and 0.5 professional

**Estimated direct permanent jobs (once project is complete):**

### Incremental Economic Benefits

*Detail all incremental economic benefits to the community and/or region.*

The most recent and rigorous study on ATV tourism spending is a 2015 Oregon study (Lindberg, K. and Bertone-Riggs, T. 2015. Oregon Off-Highway Vehicle (OHV) Participation and Priorities. Salem, OR: Oregon Parks and Recreation Department.). That study had a large sample and used rigorous statistical analysis. Average per person spending on non-local, multi-day trips was \$120 USD or about \$150 CDN. The largest expenditures were gas (34%), food (26%), restaurants (13%), campground (9%) and motel (5%). More than half of the total spending of ATV riders in the state occurred in a single coastal region (one of eleven regions) that is well populated with travel amenities. Spending in remote regions was in the order of half of the state average. ATV riders spend considerable amounts on hospitality amenities – mainly food and alcohol but also sometimes lodging. As noted elsewhere, they are capable of being self-reliant taking food, fuel and water they need with them and camping. The Oregon study found that riders also have interests in fishing charters, whale watching and eco-tours in the region, which mirrors the other types of tourism opportunities in the region.

The Business Case Analysis concluded that once the entire trail is completed the annual number of riders for the first three years would be 910. Based on the Oregon study, a two night stay would amount to \$600.00 in spending for 2 people. This would generate \$546,000 in new tourism revenue for the region. In addition, ATV tourists would potentially take advantage of the other outdoor recreational tourism opportunities such as fishing charters, kayaking, diving and eco-tours generating indirect economic benefits.

Once the trail is operational, more and better data could be collected from visitors and/or operators regarding the number of ATV visitors and spending.

Increasing the overall number of annual visitors would also create demand for other services and businesses. As noted elsewhere, the Mowachaht/Muchalaht First Nation have expressed an initial interest in developing a campground and staging area on their reserve lands in Tahsis.

## 6. PERFORMANCE MEASUREMENT

*Describe how you intend to measure success in achieving project benefits. Identify indicators that will be used to measure the success of your project.*

### 1. Predicted outcome

Construction of 11km of the initial section of the trail that is ultimately designated under provincial statute

Performance indicator:  
Completion of construction of this section.

2. Predicted Outcome:  
This section of the trail evidences environmental values and aesthetic qualities.

Performance indicator:  
Qualitative reports from initial 3rd party trail users.

3. Predicted Outcome:

Approval by the Ministry of Forests, Lands, Natural Resource Operations and Rural Development under ss. 56 and/or 57 of the Forest and Range Practices Act designating/authorizing the trail as a provincial recreational site.

Performance indicator:  
Receipt of the deliverable

4. Predicted Outcome:  
Increasing the awareness and understanding by trail users of the history, culture and languages of the partnering First Nations.

Performance indicator:  
Installing trail signage describing the history, noting culturally significant sections of the trail and using Indigenous languages on trail markers.

## 7. COMMUNITY CONSULTATION AND SUPPORT

*Detail any consultation processes undertaken and detail community/regional support and partnerships Please attach letters of support.*

The project involves two incorporated municipalities and two First Nations. The name, Community Unity Trail, embodies the cooperation of the four partner communities and their appreciation of their shared economic futures.

The trail traverses the traditional territories of the Mowachaht/Muchalaht and Ehattesaht/Chinehkint First Nations. The participation of these two First Nations in the CUT partnership signals a substantial commitment to work collectively for shared prosperity. The project will create economic opportunities for all four partners. For the Mowachaht/Muchalaht, there is the potential for developing reserve lands on the Tahsis Inlet as a campground, parking area and retail for ATV/Quad riders and other trail users. For both First Nations, there are opportunities for their members to provide cultural tours as well as being employed in the trail construction and on-going trail management and maintenance.

The experience of working together will strengthen relationships among the four communities.

Inevitably, by working together on a tourism venture, skills will be shared. The quality of the project (trail, hospitality, and culture) will be shaped by the contributions of the partners and their communities.

Finally, this local government and First Nations integrated economic development project could serve as a model of joined up planning and development.

### 8. ORGANIZATION CAPACITY

#### **Project Management**

*Please indicate how the project will be managed.*

A project manager will be contracted (\$10,000) has been allocated in the budget. The Village, working with the other communities, will recruit and select an appropriate project manager. The project manager will report to an executive committee comprised of representatives from the four communities.

#### **Organization Expertise**

*Please detail your organization's previous experience with similar projects and/or technical capacity and expertise to manage the project.*

The Village has managed major capital projects (e.g., a recent drinking water well project) and has a very competent management team with major project experience at the local and provincial government level. The Village has a robust procurement policy which incorporates best practices and a financial management system with strong internal controls. The Village, along with the other partners, has continued to support and move this project along since the initial meeting in November 2016.

#### **Financial Capacity**

*Indicate how your organization will finance project costs pending reimbursement.  
Attach a copy of your most recent audited financial statements.*

### 9. PROJECT SUSTAINABILITY

*Describe how the facility or project will be sustainable in the long term.*

The four partners have agreed to proceed to incorporate a non-profit society with a board of directors representing the four communities. The society is expected to seek funding for the second and final phase of construction of this trail, thereby creating a link between the communities. Moreover, the society is expected to seek federal (e.g., Indigenous and Northern Affairs Canada) and provincial funding to support employment training for Aboriginal youth for on-going trail maintenance and operations. The society is also expected to research, develop and implement a trail sustainability plan with accompanying policies and procedures.

### 10. MARKET ASSESSMENT AND COMPETITIVE IMPACT

*Describe the market the project is seeking to serve and identify any issues related to competition with other organizations or businesses or impacts on adjacent communities or region.*

2016 surveys of ATV clubs in BC, Alberta and Washington conducted for the Business Case Analysis revealed the desirable features of motorized trails: sufficient trails to make the trip worthwhile – at least 2 days of riding, a circle route or trail with side loops, destinations – community or viewpoint, campsite, historical or natural feature, sufficient staging area accessible to the trail, varied terrain and varied riding challenges, well-signed route, lodging, essential services, restaurants, other recreational activities and an ATV friendly community. There are not many dedicated motorized trails on Vancouver Island so competition is low. Vancouver Island and the coastal regions have only a few areas with enough trails to occupy a rider for several days. On this point, it bears noting that once the entire trail is constructed, it could be possible to link it with our ATV riding opportunities on the North Island creating a larger network on trails. There are attributes of this section of trail, e.g., viewpoints and old growth forest, that align with rider interest. The region has a relatively smaller range of amenities compared with other regions that will compete for riders. The need to increase the supply of services by necessity will foster cooperation and coordination among the communities. As noted elsewhere, the trail competes well in evocative and emotive motivators – particularly the oceanside and rainforest experiences and new frontier and end-of-the-road cache.

### 11. RISKS

*Describe the risks related to the project and how you will address them (ie: cost overruns, obtaining tenure, obtaining matching funding, changes to the economy etc.). List any approvals and permits required to complete the project.*

Risk: MFLNRORD could reject the Forest and Range Practices Act application for trail designation/authorization

Mitigation: Rec Sites and Trail staff have attended working group meetings for trail project updates and have provided advice on the FRPA process and policy. Consulting engineers and applicant are continuing to engage Ministry staff as the FRPA application is prepared. Negotiations with private land owner has begun and applicant has retained a lawyer to move that aspect forward.

Risk: MFLNRORD could reject Rural Dividend funding application

Mitigation: Applicant sought Ministry advice prior the application and Ministry staff reviewed the application and provided input to the application. If funding is not approved, the Village would re-apply under the next iteration of the Rural Dividend program and seek other funding sources in the interim.

Risk: Cost overruns for construction

Mitigation: A 20% contingency has been added by the applicant to the construction estimate.

### 12. FUNDING AND BUDGET

*Please download and complete the Funding and Budget Excel workbook.*

## SUPPORTING DOCUMENTATION

- Completed Funding and Budget Worksheet
- Organization's latest financial statement (audited if available)
- Organization's annual report
- Formal letter(s) of support (recommended)

## SUBMISSION

Application Form and all supporting documents should be submitted electronically, by email to [info@islandcoastaltrust.ca](mailto:info@islandcoastaltrust.ca)

*Please do not submit hard copies of the application by mail or fax.*

**TRAIL PROJECTS MUST COMPLETE APPENDIX A**

**DOWNTOWN REVITALIZATION PROJECTS MUST COMPLETE APPENDIX B**

## AUTHORIZATION

I/we certify that the information provided in this Application Form is to the best of my/our knowledge, complete, true and accurate and the proposal including plans and budgets is fairly presented.

I/we authorize the Island Coastal Economic Trust to make any enquiries of persons, firms, corporations, federal and provincial government agencies/departments and non-profit organizations operating in our organization's field of activities, to collect and share information with them, as Island Coastal Economic Trust deems necessary, in order to reach a decision on this application, to administer and monitor the implementation of the project and to evaluate results after project completion.

I/we agree that the information provided in this application form will be shared with the appropriate Regional Advisory Committee and Island Coastal Economic Trust staff and consultants.

I understand that the information in this application may be accessible under the Freedom of Information Act (FOI).

I/we also understand that all Trust correspondence, relative to our Application, must be kept confidential and that any breach whatsoever of confidentiality will immediately result in the annulment of the Application.

I/we also understand that ICET will not be responsible for any costs incurred in the preparation of this application, or any subsequent application for funding from the Trust, and this application is being prepared entirely at my/our own risk and cost.

Signature of Authorized Representative(s):

Printed Name(s):

Mark Tatchell

Title(s):

Chief Administrative Officer

Date:

## APPENDIX A – TRAIL PROJECTS

*If you are requesting funding for a trail project, please complete the following section.*

### 1. COLLABORATIVE PLANNING

*Describe how the planning process includes consultations with and fosters collaboration with all stakeholders.*

The planning meetings began in November 2015. Villages of Zeballos and Tahsis Councils have been active along with Mowachaht/Muchalaht and Ehattesaht/Chinehkint First Nations in establishing a working group to keep the project moving forward. Other key stakeholders: businesses such as Western Forest Products and BC Hydro; Campbell River ATV Club and ATV BC/Quad Riders Association; Island Coastal Economic Trust representative; the former Ministry of Jobs, Tourism and Skills Training (now Ministry of Forests, Lands, Natural Resource Operations and Rural Development) representatives have all participated in the planning meetings in various capacities. Both Tahsis and Zeballos Councils have passed resolutions in support of the trail. In addition, formal letters of support have been received from Strathcona Regional District, Mowachaht/ Muchalaht First Nation and Ehattesaht/Chinehkint First Nation. (Letters of support are attached). The provincial government contracted with a consultant in 2016 to coordinate planning meetings and develop an initial planning document.

### 2. SECURED LAND TENURE AND REGULATORY APPROVALS

*Describe how land tenure and required regulatory and environmental approvals have been secured.*

The Extravagant mainline is a current FSR under road permit to Western Forest Products, Inc.. Although there are no current harvesting plans, WFP has advised that at some future date there will be industrial activity on the north end of the FSR near the new trail section. WFP supports the development of the Community Unity Trail and has committed to operating to minimize impact on trail users. A Memorandum of Understanding with WFP will be prepared concurrent with the trail construction.

Approximately 750m of the trail within Tahsis crosses private property. The Village is authorized in law to hold a statutory right of way and Covenant under the Land Title Act. A Public Trail Statutory Right of Way/Covenant has been prepared by the Village's solicitor and will be presented to the landowner soon.

An application under ss. 56 and 57 under the Forest and Range Practices Act to designate the trail as a provincial recreation site will be made this spring. Ministry staff have been consulted on the project and attended the last meeting of the working group. Having completed the environmental assessment, geo-technical and bridge design work, the application can now proceed.

### 3. VALUE FOR COST

*Provide an accurate assessment of all trail costs including a breakdown per metre.*

The full project cost for this initial section of 11 km is \$774,160 which equates to \$70.38 per metre. Although most of this initial section utilizes existing FSR, the 700 metres of new trail section linking the Extravagant mainline to the Little Zeballos mainline traverses very steep, wet and unstable slope which will require special construction. Of the entire 25km of the full trail, this is the most challenging and capital intensive sections but it is also the critical "missing link" connecting the two FSRs. On the Extravagant main, minor repairs are required on steeper sections and upgrades are required for stream crossings. This section of the trail offers excellent views of the Tahsis inlet and provides access to the Coral Caves. The environmental assessment of the new linking trail section found no "at-risk" plants,

wildlife or ecosystems. There is wildlife evidence – Roosevelt Elk corridor, bear dens and salmon in the Little Zeballos River. This linking section also winds through spectacular old growth forest, which is a shrinking and valuable wilderness attraction.

#### 4. PROMOTE TOURISM ATTRACTION AND INCREMENTAL ECONOMIC BENEFITS

*Describe the potential to attract new tourism to the area, retain tourism for longer periods or provide incremental economic benefits to area businesses and communities.*

A 2016 Business Case Analysis for this project included a survey of ATV clubs in BC, Alberta and Washington State to ascertain the desirable features of ATV/Quad trails. The features identified were: sufficient trails to make the trip worthwhile; a circle route or a trail with many side loops; destinations – community, campsite, viewpoint, historical features; suitable staging area; varied terrain and riding challenges; well-signed route; available lodging, campgrounds preferred; available essential services, groceries, gas, alcohol; restaurants; other recreational opportunities and an ATV friendly community.

This initial section of the trail includes many of these aspects – viewpoints and historical features; varied terrain; well-signed trail, essential services; restaurants; marine and land based recreational opportunities and an ATV friendly community. The Mowachaht/Muchalaht First Nation have expressed an interest in developing their reserve lands in Tahsis (I.R. 11) as a staging area and/or campground as well.

Psychological appeal plays a large role in where tourists decided to go. It can outweigh tangible factors. The Community Unity Trail competes well on the basis of evocative and emotive motivators. The most compelling aspects in this regard are oceanside experience, rainforest and old growth forest experience, new frontier cache and end-of-the-road cache. Vancouver Island and mainland coast riders will be somewhat compelled by these motivators. Riders from the Fraser Valley, rest of BC and Alberta will be strongly compelled by these factors.

The Business Case Analysis found that it is reasonable to expect at least 910 annual visits which would generate direct revenue, e.g., parking fees and indirect, e.g., spending. ATV/Quad riders are estimated to spend between \$150 and \$160/day on fuel, food and lodging. Based on a 2 night average stay, the total annual spending during the first three years will be \$546,000 per year.

#### 5. SIGNIFICANCE OF TRAIL

*Describe the significance of the trail and its ability to gain international, national or provincial recognition.*

The strengths of the trail are: an adventure on the west coast of Vancouver Island; a riding experience in a west coast rainforest; a new trail; uncrowded; built for motorized recreation; other complementary recreation opportunities; the First Nations history and culture; part of a larger riding network on the North Island, e.g., Pye Mountain. Overall, the remoteness and rawness of the experience will help to distinguish the trail from other ATV/Quad trails in the region. Riders will be attracted to a Vancouver Island west coast trail that combines rainforest, high elevations and ocean view riding along with First Nations history. These combined features are virtually unique.

#### 6. QUALITY ACCESS POINT

*Describe in detail the trail access point and its location with respect to communities or key tourism assets to facilitate the attraction of tourism and public access. Describe the parking planned for the public user.*

The Tahsis trailhead will be in an existing parking area which is located immediately adjacent to the trail. The parking area also has easy walking path access to the Tahsis Inlet shore. The parking area is patrolled and serviced by the Village. There are pit toilets and garbage cans. A restaurant, drinking water tap, sani-flush station, RV Park and Campground and additional parking are located 500m from

the trailhead. A Rec Sites campground is located 6 km from the trailhead. The Mowachaht/Muchalaht First Nation have expressed interest in developing a campground on their reserve lands which are located 4 km from the trailhead along the Tahsis Inlet. If developed, this campground would be close to other services, namely, fuel, grocery store, liquor store, restaurant, hardware store, and the recreation centre.

## 7. SUSTAINABLE MAINTENANCE AND MANAGEMENT STRATEGY

*Address the issue of trail maintenance and management and describe the sustainable plan to maintain the asset on a long-term basis.*

The four partners have agreed to incorporate a non-profit society with a board of directors representing the four communities. BC Registry Services has approved the name “Uniting 4 Communities Society”. Each community has selected two individuals who will form the initial board of directors. The society is expected to seek funding for the second and final phase of construction of this trail. Moreover, the society is expected to seek federal (e.g., Indigenous and Northern Affairs Canada) and provincial funding to support employment training for Aboriginal youth for on-going trail maintenance and operations. The society is also expected to research, develop and implement a trail sustainability plan with accompanying policies and procedures.

## 8. STRATEGIC MARKETING PROGRAM

*Describe how the trail project addresses the issue of trail marketing and include a plan to market the trail in collaboration with local, regional and provincial tourism destination marketing organizations or other relevant organizations.*

The targeted market for the trail is primarily ATV/Quad and trail bike riders in BC, Alberta and Washington State. Riders worldwide may learn about the trail through web presence and social media. Vancouver Island is the most prolific market but surveys indicate that promotion in the lower mainland, Alberta and Washington State will be rewarded. The marketing strategies for all regions will be similar but more intensive in the most promising markets. The key characteristics of the ATV/Quad and trail bike rider market are:

1. Mainly over 55 years with most frequent travellers at post-retirement age
2. Slightly above average annual household income for BC
3. Range of amenity requirements: some camp; others seek comfort rewards after a day’s ride
4. Riders also participate in other activities – fishing, hunting and geocaching
5. Length of touring vacation varies
6. Highly social – enjoy events and end of day socializing
7. Obtain travel information from club websites and word of mouth events

Marketing channels will be social media, website, ATV club newsletters and earned media. ATVBC staff have attended planning meetings and the Campbell River ATV club has actively participated in meetings and supported the project. Quad Riders/ATVBC has invited project representatives deliver a presentation on the trail project at their Spring 2028 F2F meeting in Campbell River. This is important because the most effective marketing channel is direct to consumer. The Quad Rider/ATV world is highly social. Riders meet at poker runs, jamborees, AGMs and a host of other informal events. There are 42 ATV clubs listed on the provincial association website. Most of the clubs have websites with latest news columns and/or newsletters received by members. Some clubs use Facebook instead of a

website. The Alberta and Washington State Associations are willing to post notices. Three Alberta clubs have been contacted and they are willing to post notices as well.

There is a high degree of interest in developing regional tourism strategies which could include the trail. Tahsis and the Mowachaht/Muchalaht First Nation, along with Gold River, have agreed in principle to develop a regional tourism strategy focussing on the natural amenities of the region, including wilderness experiences such as this trail. Tourism Vancouver Island (DMO) has met with the trail working group and a TVI staff conducted preliminary marketing research on the trail project. Destination Campbell River is also developing a regional tourism program for operators which could be used to promote the trail.

## APPENDIX B – DOWNTOWN REVITALIZATION PROJECTS

*If you are requesting funding for a Downtown Revitalization project, please complete the following section.*

### 1. ORGANIZATION

*Describe how the project will engage the community in the initiative and build long-term, collaborative relationships that are essential to sustainable downtown renewal.*

### 2. DESIGN

*Describe how your design will ensure that local historic resources are treated appropriately and cost-effectively.*

### 3. MARKETING

*Describe how your marketing plan will promote the downtown as a focal point of community life, a unique, appealing shopping environment, and as a viable and attractive location for business investment.*

### 4. ECONOMIC DEVELOPMENT

*Describe how your project activities will result in a more attractive and usable Downtown commercial space while retaining and strengthening existing Downtown businesses, attracting new economic activity into the Downtown, and diversifying the business mix.*

# Island Coastal

## TRUST

### Economic Infrastructure Program Stage 1 - Funding and Budget

**Applicant:** Village of Tahsis  
**Project Name:** Community Unity Trail Construction (Phase 1)

Sources of Funding	Cash	In Kind	Confirmed Yes/No	Percent of Total
Applicant's Equity (if applicant is a local government use row below)	\$ -	\$ -		0.0%
Local government (specify below):				
Village of Tahsis	\$ 20,000.00	\$ -	YES	2.6%
Village of Zeballos	\$ 20,000.00	\$ -	YES	2.6%
Federal Funding Sources (specify below):				
	\$ -	\$ -		0.0%
	\$ -	\$ -		0.0%
Provincial Government Funding Sources (specify below):				
Rural Dividend (4th intake)	\$ 455,496.00	\$ -	NO	59.6%
	\$ -	\$ -		0.0%
Private Sector Contributions (specify below):				
	\$ -	\$ -		0.0%
	\$ -	\$ -		0.0%
Other sources of funding (specify below):				
Mowachaht/Muchalaht First Nation	\$ 10,000.00	\$ -	YES	1.3%
	\$ -	\$ -		0.0%
Request from Island Coastal Economic Trust	\$ 258,664.00	\$ -	NO	33.8%
<b>Subtotal</b>	<b>\$ 764,160.00</b>	<b>\$ -</b>		<b>100%</b>
<b>Grand Total</b>	<b>\$</b>	<b>764,160.00</b>		
<b>Project Budget (define categories)</b>			<b>\$ Amount</b>	
Construction contractor equipment, salary and wages - trail construction			\$ 430,188.00	
Consulting and Professional fees			\$ 43,452.00	
Capital and supplies (bridges and trailhead infrastructure)			\$ 190,000.00	
Infrastructure related costs - bridge and trailhead infrastructure construction			\$ 110,520.00	
			\$ -	
			\$ -	
			\$ -	
<b>Total Project Budget</b>			<b>\$ 774,160.00</b>	

M3

November 15, 2017

Village of Tahsis  
977 South Maquinna Drive  
Tahsis BC V0P 1X0

From: 1031249 BC Ltd.  
Re: License of Occupation # 11369

Mayor and Council:

1031249 BC Ltd. is the owner of *Land District 39 TAHISIS INLET COMMERCIAL BOAT MOORAGE FACILITIES Lease Licence Num 11369* and is currently working on paperwork relating to the process of renewing the standard Licence to Occupy the aquatic lands upon which the Marina docks are located. It has been brought to our attention by Land and Resource authorities that the log boom breakwater is currently anchored outside the boundaries of the licence. This breakwater is required to protect the Marina and its related structures from the force of the waves and water.

For at least a decade prior to the purchase by 1031249 BC Ltd in May 2015 the breakwater had been located even further offshore than it is now, but had been broken apart during a recent storm and effort has been expended to reconstruct and fortify this breakwater to provide maximum protection. At that time the breakwater was moved closer in towards the shoreline, not realizing that this was outside of the lease area.

The difference is a small triangle area of water adjacent to the shoreline which is not being used by us. There is however an old derelict sailboat anchored permanently there which does not belong to us. If the breakwater was moved within to its boundary, this sailboat would be located outside of the breakwater.

The Village of Tahsis owns the property legally known as District Lot 608, which is the land that the road to West Bay Park is on. This road, as you know, runs parallel to the shoreline embankment, and provides public access to the Bull of the Woods Trail, West Bay Park, and District Lot 625.

It is our opinion that the breakwater in its current position is protecting not only our property, but also is helping to protect Village of Tahsis' property as well. The area is subject to forceful winter storms, and by breaking the water and waves, it is lessening and greatly slowing the shoreline and road erosion on Village property.

To renew our Licence of Occupation lease with the addition of the small triangle area, we will require **“Upland Owner Consent”** from the Village of Tahsis as the owner of Lot 608, the upland lot. A sample blank standard consent note from the Ministry of Forests, Land and Natural Resource is attached.

Please find attached a copy of the Legal Description Schedule showing the **actual** boundaries of my lease, and a printed copy of the approximate lease boundaries from e-value BC. I hope this will help you to visualize the area in question.

We ask that the Village of Tahsis provide the required Upland Owner Consent to include that small piece in the lease boundaries, enabling the breakwater to stay as is, which benefits the Village by slowing road erosion on Village property as well.

If any member of Council has any questions at all please contact Stace Nielsen at (250) 245-3611.

Sincerely,

*Stace Nielsen*

Stace Nielsen  
1031249 BC Ltd.

## **SUGGESTED FORMAT FOR UPLAND OWNER'S CONSENT LETTER**

I/We, **(name, company name)**, the registered owners(s) of **(insert full, legal description of upland, as shown on title)**, do hereby unconditionally consent to issuance by **Ministry of Forests, Lands and Natural Resource Operations (MFLNRO)**, of a foreshore **(Specific Permission/Licence of Occupation/Lease/Statutory right of Way)** over **(insert legal description of the foreshore area)** to **(name of client)** for **(insert purpose of the application)** for a term of **(insert the number of years in the tenure\*)** or for as long as **(name of client)** owns the property described as **(insert full, legal description of tenure holders upland, as shown on title.)**

### **\*NOTE TO APPLICANTS**

The term of a foreshore tenure offered by MFLNRO will not exceed the shortest term of consent. The applicant may request consent for an indefinite term for a specific permission, a maximum term of 30 years for a lease and a licence and a maximum term of 30 years for a Statutory right of way

Licence

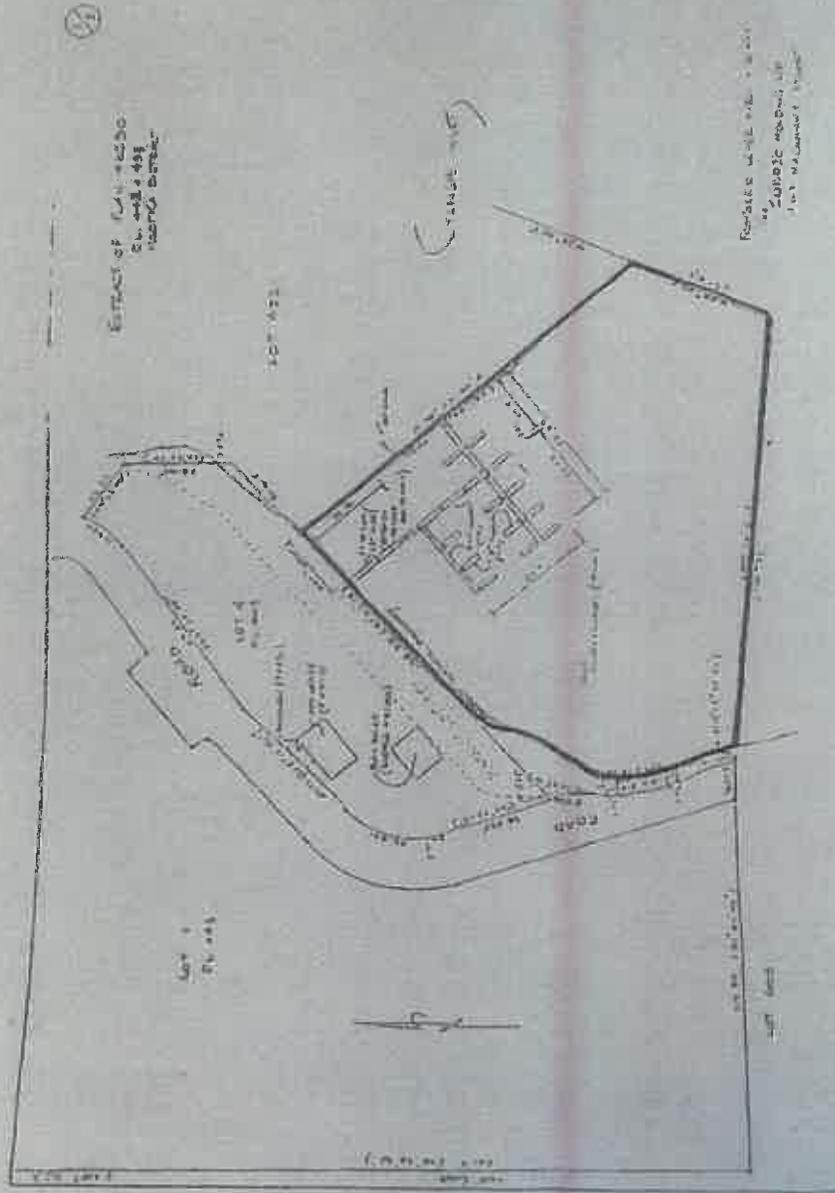
11369

File No. 1408503

Disposition No. B65319

### LEGAL DESCRIPTION SCHEDULE

Unsurveyed Crown foreshore or land covered by water being part of the bed of Tahsis Inlet, Nootka District, shown outlined on sketch below, containing 1.52 hectares, more or less.

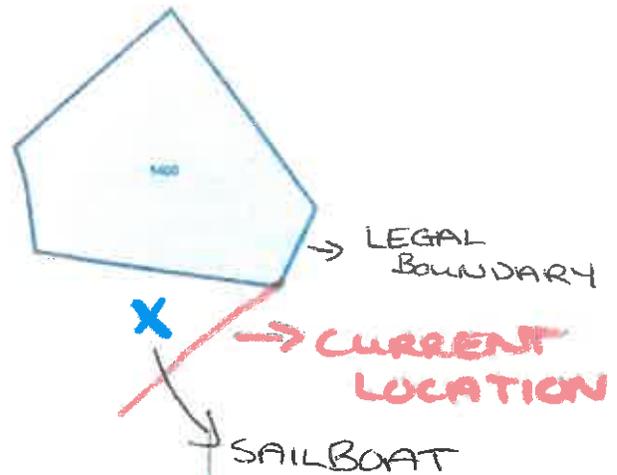


# APPROXIMATE

Map

Neighbouring Properties

Sample Sold Properties



Bureau of Land Management, Esri, HERE, Garmin, NGA, USGS, ...

Assessment search ([/Property/AssessmentSearch](#)) Services & products (<https://info.bcassessment.ca/services-and-products/>) Property information & trends (<https://info.bcassessment.ca/property-information-trends>) About us (<https://info.bcassessment.ca/About-Us>) Contact us (<https://info.bcassessment.ca/contact-us>)

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