



AGENDA

Committee of the Whole
to be held on **Thursday March 1, 2018** in the Council Chambers at 7:00 pm
Municipal Hall, 977 South Maquinna Drive

Call to Order

**Introduction of
Late Items** None.

**Approval
of the
Agenda**

**New
Business** **1 2018-2022 Financial Plan and Capital Plan - Public Presentation**

Adjournment



Budget Presentation

2018-2022

Village of Tahsis



Community Charter Requirements

- ▶ 5 year financial plan (budget) adopted annually by bylaw before tax rate bylaw is adopted
- ▶ Financial plan must include:
 - Proposed expenditures
 - Proposed funding sources
 - Proposed transfers between funds and accounts
- ▶ Budget must be balanced (expenditures must not exceed revenues and transfers)
- ▶ Specific requirements regarding budget details
- ▶ Public consultation on the budget before it is adopted



Council's Priorities

- ▶ Head Bay Forest Service Road
- ▶ Tourism and Economic Development
- ▶ Emergency Preparedness
- ▶ Asset Management
- ▶ Village Liveability, Appeal and Environmental Sustainability
- ▶ Policies and Bylaws
- ▶ Community Mental Health

Budget Considerations

- ▶ Ensure adequate funding for services and infrastructure
- ▶ Continue to access diversified sources of revenue
- ▶ Manage expenditures by –
 - Containing costs
 - Review 2017 actual expenditures for efficiencies
- ▶ Provide for contingencies
 - Manage business risks
 - Operate prudently
- ▶ Maintain Reserves

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Revenue Sources

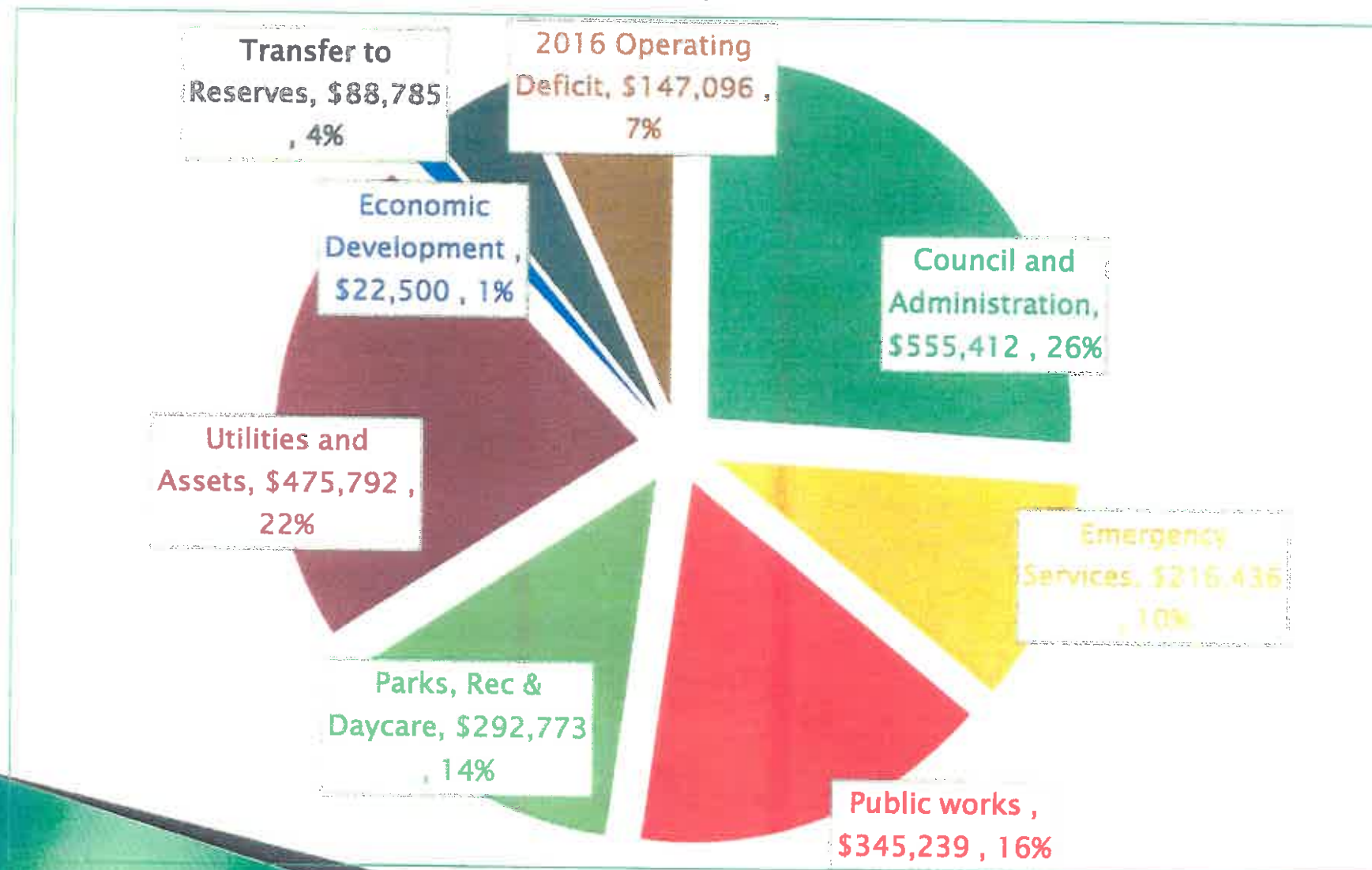
- ▶ Property Tax
- ▶ Utility user fees (water, sewer)
- ▶ Other user fees (rezoning applications, parking passes)
- ▶ Permits and licences (building permits)
- ▶ Grants from the provincial and federal government (e.g., gas tax funding)
- ▶ Reserve funds



Services Provided by the Village

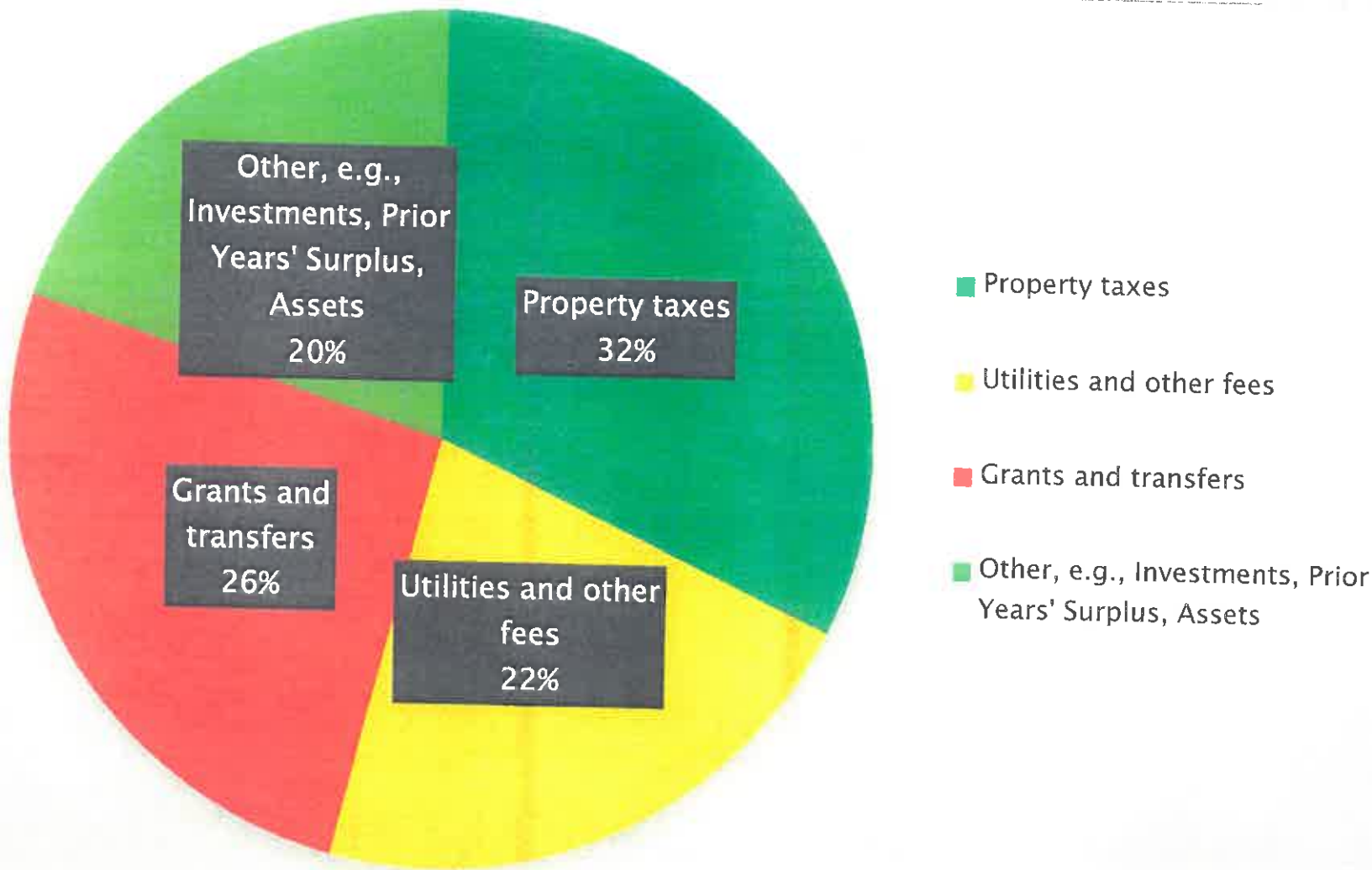
- ▶ Road maintenance, repair and snow removal
- ▶ Garbage collection and recycling
- ▶ Fire protection and suppression
- ▶ Emergency Preparedness
- ▶ Daycare
- ▶ Tourist information centre
- ▶ Boat launch and parking
- ▶ Helipad
- ▶ Wharves and docks
- ▶ Recreation Centre
- ▶ Parks and trails
- ▶ Sidewalks, curbs and gutters
- ▶ Drainage systems
- ▶ Sewer systems
- ▶ Drinking water systems and drainage
- ▶ Property maintenance regulation

2018 Projected Operating Expenditures \$2,144,033



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2018 Projected Operating Revenues \$2,144,033



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Proposed Property Tax Increase (over 2017)

| | |
|-----------------------------|----------------------|
| Proposed 2018 Municipal Tax | \$685,053 |
| 2017 Municipal Tax | <u>\$683,277</u> |
| Net change over 2017 | \$ 1,776 or 0.26% |



2018-2022 Capital Plan

Summary by Capital Expenditure by Year

| Row Labels | Sum of 2018 | Sum of 2019 | Sum of 2020 | Sum of 2021 | Sum of 2022 | Sum of Total |
|------------------------|---------------------|---------------------|---------------------|------------------|-------------------|---------------------|
| Buildings | \$ 585,000 | \$ 5,000 | \$ 50,000 | \$ - | \$ 450,000 | \$ 1,090,000 |
| Drinking Water | 396,000 | - | - | - | 50,000 | 446,000 |
| Equipment | 136,545 | 40,000 | - | 40,000 | - | 216,545 |
| Information Technology | - | 8,000 | 3,150 | 3,308 | 23,473 | 37,931 |
| Roads | 526,000 | 1,141,000 | 1,677,500 | - | - | 3,344,500 |
| Sanitary Sewer | 217,000 | 67,340 | 17,687 | 18,041 | 18,402 | 338,470 |
| Grand Total | \$ 1,860,545 | \$ 1,261,340 | \$ 1,748,337 | \$ 61,349 | \$ 541,875 | \$ 5,473,446 |

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2018-2022 Capital Plan

| Category | Project | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
|----------------|--|------------------|------------------|------------------|---------------|---------------|------------------|
| Roads | South Maquinna Road Upgrade | 526,000 | - | - | - | - | 526,000 |
| Roads | Rugged Mountain Road Upgrade | - | 1,141,000 | - | - | - | 1,141,000 |
| Roads | Alpine View Road Upgrade | - | - | 1,677,500 | - | - | 1,677,500 |
| Drinking Water | Water Meters | 106,000 | - | - | - | - | 106,000 |
| Drinking Water | Water Main Repairs | 280,000 | - | - | - | - | 280,000 |
| Drinking Water | South Pumpstation Repairs | 10,000 | - | - | - | - | 10,000 |
| Drinking Water | Water Main Re-direction | - | TBD | - | - | - | - |
| Drinking Water | Well Head Protection | - | - | - | - | 50,000 | 50,000 |
| Sanitary Sewer | Treatment Plant Condition Assessment & Improvement | 200,000 | 50,000 | - | - | - | 250,000 |
| Sanitary Sewer | Lift Station Pump Replacement Plan | 17,000 | 17,340 | 17,687 | 18,041 | 18,402 | 88,470 |
| | Sub-total | 1,139,000 | 1,208,340 | 1,695,187 | 18,041 | 68,402 | 4,128,970 |

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2018-2022 Capital Plan

| Category | Project | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
|-----------|--|----------------|--------------|---------------|----------|----------------|------------------|
| Buildings | Tahsis Recreation Centre - Exterior Wall Replacement | 355,000 | - | - | - | - | 355,000 |
| Buildings | Tahsis Recreation Centre - Pool Resurfacing | 75,000 | - | - | - | - | 75,000 |
| Buildings | LED Light Upgrade | 85,000 | - | - | - | - | 85,000 |
| Buildings | Village Office Foyer | 50,000 | - | - | - | - | 50,000 |
| Buildings | Airline Finger and Dock | 20,000 | - | - | - | - | 20,000 |
| Buildings | North Reservoir and Intake Building | - | 5,000 | - | - | - | 5,000 |
| Buildings | Condition Assessment | - | - | 50,000 | - | - | 50,000 |
| Buildings | Repairs to Municipal Dock | - | - | - | - | 450,000 | 450,000 |
| | Sub-total | 585,000 | 5,000 | 50,000 | - | 450,000 | 1,090,000 |



2018-2022 Capital Plan

| Category | Project | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
|------------------------|-----------------------------------|------------------|------------------|------------------|---------------|----------------|------------------|
| Equipment | Purchase Utility Truck | 90,000 | - | - | - | - | 90,000 |
| Equipment | Replace Quad | 35,000 | - | - | - | - | 35,000 |
| Equipment | Replace Pickup | - | 40,000 | - | 40,000 | - | 80,000 |
| Equipment | Purchase VHF Radios | 8,005 | - | - | - | - | 8,005 |
| Equipment | Purchase VHF Radios | 3,540 | - | - | - | - | 3,540 |
| Equipment | Tsunami Siren | - | TBD | - | - | - | - |
| Information Technology | Public WIFI Spaces and Hotspots | - | 5,000 | - | - | - | 5,000 |
| Information Technology | Desktop Replacement/Addition Plan | - | 3,000 | 3,150 | 3,308 | 3,473 | 12,931 |
| Information Technology | Server Replacement/Upgrade Plan | - | - | - | - | 20,000 | 20,000 |
| | Sub-total | 136,545 | 48,000 | 3,150 | 43,308 | 23,473 | 254,476 |
| | Total Plan | 1,860,545 | 1,261,340 | 1,748,337 | 61,349 | 541,875 | 5,473,446 |

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Responding to Challenges

- ▶ Infrastructure deficit
- ▶ New infrastructure demand
- ▶ Aging population
- ▶ Economic development
- ▶ Environmental sustainability
- ▶ Downloading and “soft loading” of services



Ongoing & New Grant Projects for 2018

- ▶ Ongoing – Wastewater Assessment at South Treatment Plant
- ▶ Ongoing – Community Water Conservation Project
- ▶ Ongoing – Community Unity Trail
- ▶ New – ESS equipment, storage and training \$24,935
- ▶ New – Flood Risk Assessment \$126,500

QUESTIONS?

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