



Minutes

<u>Meeting</u>	Regular Council
<u>Date</u>	5 December 2017
<u>Time</u>	7:00 PM
<u>Place</u>	Municipal Hall - Council Chambers

Present Mayor Jude Schooner
Councillor Brenda Overton
Councillor Kathy Bellanger
Councillor Randy Taylor

Regrets Councillor Louis VanSolkema

Staff Mark Tatchell, Chief Administrative Officer
Janet St-Denis, Finance & Corporate Services Manager

Public 3 members of the public

A. Call to Order

Mayor Schooner called the meeting to order at 7:00 p.m. and acknowledged and respected that we are upon Mowachaht/ Muchalaht Traditional Territory.

B. Introduction of Late Items

Report to Council Re: Phase 3 of the Community Unity Trail under business arising as H1 and the unofficial minutes of the Community Unity Trail Working Group Meeting held in Zeballos on November 27, 2017 under F2.

C. Approval of the Agenda

Overton/ Bellanger: VOT 460/2017

THAT the Agenda for the December 5, 2017 Regular Council meeting be adopted as amended to include the two late items.

CARRIED

D. Petitions and Delegations

None.

E. Public Input # 1

A member of the public thanked Council for the Committee of the Whole meeting earlier in the day with Western Forests Product Inc.

F. Adoption of the Minutes

- 1 Minutes of the Regular Council meeting held on November 21, 2017.**

Overton/ Bellanger: VOT 461/2017

THAT the Regular Council meeting minutes from November 21, 2017 be adopted presented.

CARRIED

- 2 Community Unity Trail Working Group Meeting held on November 27, 2017 in Zeballos.**

Overton/ Taylor: VOT 462/2017

THAT the Community Unity Trail Working Group meeting minutes of November 27, 2017 be received.

CARRIED

G. Rise and Report

None.

H. Business Arising

- 1 Phase 3 of the Community Unity Trail**

Mark Tatchell reviewed the options for phase 3 of the Community Unity Trail. A discussion followed.

Overton/ Taylor: VOT 463/2017

THAT this report to Council be received.

CARRIED

Bellanger/ Overton: VOT 464/2017

THAT the Village of Tahsis apply for funding from the Rural Dividend Program and ICET for the Community Unity Trail as per option #1 and #2 (Tahsis trail head to the new section and the new trail section linking Extravagant main to the Little Zeballos headwaters).

CARRIED

J. Council Reports

There was a brief discussion about the Prime Minister's Teaching Award.

Overton/ Taylor: VOT 465/2017

THAT the Council reports be received.

CARRIED

Mayor Schooner: (no written report)

Mayor Schooner shared SRD's Financial Plan report with Council.

Councillor Brenda Overton: (written report)

On November 20th I was extremely excited to attend the Unity Trail meeting with Mayor Schooner and Council members Taylor and Bellanger. To be a part of this ATV trail with Zeballos, Mowachaht/Muchalaht First Nation, and Ehattetslaht/Chinehkint First Nations fills me with such pride being on Village of Tahsis Council, working and it appears to be succeeding on a project that collectively benefits all of us. I know our community routinely busts our chops about this Unity Trail, but we must remember many of our long time residents have seen through Tahsis history their hard earned tax dollars go to studies and etcetera. After being so disappointed I can understand the skepticism and I'm looking forward to their pleasant surprise when the Trail is said and done. I would also like to point out most of the funding came from grants. This is all I'll report on for the trail as the minutes have been provided for those who were unable to attend.

November 29th I also attended the Nootka Sound Watershed Society meeting and was greeted with a warm welcome, since I'm still trying to find my footing I'll give you what was discussed. Please know at this meeting tonight, I will be asking Mayor and Council if there are specific issues or questions to take to these meetings. Since my appointment was unexpected this is what you get; \$13000 donated from Westview Marina from their fundraising efforts, Dave Davies spoke to a new intake to connect to the Tahsis Salmon Enhancement hatchery pipe on the road to begin in February, and Grieg Seafoods have pens for the Tahsis Salmon Enhancement in January, but they also reminded that the maintenance is the responsibility of the Tahsis Salmon Enhancement. Over the holiday season I'm looking forward to getting up to speed.

That is all I'll report for now.

Councillor Brenda Overton

Councillor VanSolkema: (Mayor Schooner read Councillor VanSolkema's report in his absence).

December 5, 2017

Council Report.

Good evening Mayor and Council. May I say a big thank you to Council and Staff for all the efforts on the Community Unity Trail. I understand there is still much to be done but it is good to see some progress. This past Monday I had a phone conversation with the Prime Minister's awards office and got some steerage in the process. Advice was given to compare the original nomination package with the current one as there are some changes. The original nomination submission could still be used so that was good news. The suggestion to provide additional support letters from former students, co-workers and perhaps our Mayor would be helpful as well as some examples of art work produced by Miss S's students. I do hope that our Council will consider and approach Kim Anderson for some help with this.

I did enjoy the Christmas bazaar last weekend. Nice to see and hear the variety of talents in our midst. It was also good to see the turnout at the COTW meeting this morning.

Sincerely,

Louis VanSolkema

Councillor Bellanger: (written report)

Good Evening Mayor & Council

December 5, 2017

Since I am 4th on the report list and we have been to the same meetings I just have to report that I am feeling very good about our Community Unity Trail meeting. Things are starting to form like getting a society in place and movement on Zeballos' end. I will be extremely happy when a shovel hits the dirt on our side. Today's meeting with Western Forest Product Inc. went well and at least they are keeping communications open (with a bit of a push but they are) and at least we are seeing their options of roads. So we know where to camp. So on a good note the weather has been great. I see people enjoying the trails. The Rec Centre has been busy every time I've been there. Yoga classes are challenging but worth going. The classes have gone from 3 to 5 of us and hopefully there will be more in the New Year.

Councillor Taylor: (written report)

Report to Council December 5th, 2017.

Good Evening.

On November 25th I attended the Board of Trustees Meeting of the Vancouver Island Regional Library Board in Nanaimo. The financials all appear to be good and the Library Board is currently slightly under budget. A new Workplace Violence Policy was reported on and adopted, as were new policies for Internet Access and Anonymous Communications. The Facilities Report in regard to the Tahsis Branch held nothing new over the last reporting. The Summer Reading Club was once again a success as was the Reading Down Your Fines program.

November the 27th, with most members of Council and 2 staff, I was in attendance for the Unity Trail Working Group Meeting in Zeballos. My thanks to our hosts, the Ehattesaht Chinehkint First Nation. I'm pleased with our progress as we move into the next phase of the project. It is my understanding that the unapproved minutes of the meeting will be part of this evening's agenda so I won't go into further detail.

This morning I attended a Committee of the Whole with representatives of Western Forest Products concerning preliminary plans for logging in the McKelvie Creek watershed. They spoke to "protecting the watershed" in their initial introduction but what I actually heard in the presentation was that they intend to minimize damage to the watershed only to the extent that the current provincial legislation requires. As a virgin forest, 'protection' at least in my view, should/would entail preservation of the integrity of the McKelvie Creek Watershed in its entirety. I remain 100% opposed to any logging in that watershed whatsoever.

Respectfully submitted,
Randy Taylor

K. Bylaws

None.

L. Correspondence

1 Rajinder and Santosh Sharma Re: Short Term Rental

It was noted that this letter would form part of the inventory of responses.

Overton/ Taylor: VOT 466/2017

THAT this letter be received.

CARRIED

2 AVICC Re: AVICC Resolutions Notice, Call for Nominations for AVICC Executive Committee; Call for presentations.

Overton/ Taylor: VOT 467/2017

THAT this letter be received.

CARRIED

Overton/ Taylor: VOT 468/2017

THAT Councillor Bellanger attend the 2018 AVICC (Association of Vancouver Island and Coastal Communities).

CARRIED

M. New Business

- 1 Grant-in Aid Application Re: Tahsis Emergency Operation Centre**
A discussion followed.

Overton/ Ballenger: VOT 469/2017

THAT this Grant-in-Aid Application be received.

CARRIED

Overton/ Taylor: VOT 470/2017

THAT this Grant-in-Aid Application be approved.

CARRIED

- Grant-in Aid Application Re: Knights of Columbus- Remote Coordinators**
2 Cleo Fort & Alliston Stiglitz

Mayor Schooner thanked Councillor Overton for volunteering to assist with this event.

Overton/ Bellanger: VOT 471/2017

THAT this Grant-in-Aid Application be received.

CARRIED

Overton/ Bellanger: VOT 472/2017

THAT this Grant-in-Aid Application be approved.

CARRIED

- 3 2018 Regular Council Meeting Dates**

Overton/ Bellanger: VOT 473/2017

THAT this list of 2018 Regular Council Meeting Dates be received.

CARRIED

Overton/ Taylor: VOT 474/2017

THAT this list of 2018 Regular Council Meeting Dates be approved.

CARRIED

Public Input

A member of the public noted that the Lions Club used a repeater system for radio communications during the "Great Walks".

Public Exclusion

Overton/ Bellanger: VOT 475/2017

THAT the meeting is closed to the public in accordance with section 90 (1)(a) of the Community Charter- personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or other position appointed by the municipality.

CARRIED

Recess

Overton/ Bellanger: VOT 476/2017

THAT the Regular Council meeting recess to go into the in camera meeting.

CARRIED

Reconvene

Overton/ Taylor: VOT 482/2017

THAT the Regular Council meeting reconvene at 8:40 p.m.

CARRIED

Rise and Report

1. Council approved proceeding to post the Fire Chief position internally and externally.
2. Council approved a training program to upgrade the skills of the volunteer firefighters.

Adjournment

O. Overton/ Bellanger: VOT 483/2017

THAT the Regular Council meeting adjourn at 8:41 p.m.

CARRIED

Certified Correct this

2nd Day of January 2018



Chief Administrative Officer



Minutes

Meeting Regular Council
Date 21-Nov-17
Time 7:00 PM
Place Municipal Hall - Council Chambers

Present Mayor Jude Schooner
 Councillor Brenda Overton
 Councillor Louis VanSolkema
 Councillor Kathy Bellanger
 Councillor Randy Taylor

Staff Mark Tatchell, Chief Administrative Officer
 Deborah Bodnar, Director of Finance
 Janet St-Denis, Finance & Corporate Services Manager

Public 2 members of the public

A. Call to Order

Mayor Schooner called the meeting to order at 7:00 p.m. and acknowledged and respected that we are upon Mowachaht/ Muchalaht Traditional Territory.

B. Introduction of Late Items

None.

C. Approval of the Agenda

Overton/ Bellanger: VOT 431/2017

THAT the Agenda for the November 21, 2017 Regular Council meeting be adopted as presented.

CARRIED

D. Petitions and Delegations

None.

E. Public Input # 1

A member of the public requested that an update on the Community Unity Trail be posted on the Village's website. Staff confirmed this will be done following the November 27th meeting in Zeballos.

A member of the public suggested having a quilt show during Tahsis Days 2018. There was a brief discussion of possible venues and display options.

F. Adoption of the Minutes

- 1 Minutes of the Committee of the Whole Council meeting held on November 1st, 2017.**

Overton/ Bellanger: VOT 432/2017

THAT the Committee of the Whole meeting minutes from November 1st, 2017 be adopted as presented. **CARRIED**

- 2 Minutes of the Committee of the Whole meeting held on November 6, 2017.**

Overton/ Bellanger: VOT 433/2017

THAT the Committee of the Whole meeting minutes from November 6, 2017 be adopted presented. **CARRIED**

- 3 Minutes of the Regular Council meeting held on November 7, 2017.**

Overton/ Bellanger: VOT 434/2017

THAT the Regular Council meeting minutes from November 7, 2017 be adopted presented. **CARRIED**

G. Rise and Report

Audit Services Award Contract

Chan Nowosad Boates, is the successful respondent firm to the Village's RFP for Audit Services for the fiscal years 2017-2021.

H. Business Arising

**1 Destination BC Co-operative Marketing Partnerships Program-
"Exceclerator Tourism Industry Transformation Project".**

There was a discussion about the program. Councillor Taylor requested that it be noted that Campbell River is paying the "lion's share" and would get the "lion's share" of the benefits.

Overton/ Bellanger: VOT 435/2017

THAT this letter be received.

CARRIED

Taylor/ VanSolkema: VOT 436/2017

THAT Tahsis supports this project, commits to contribute \$500 and seeks further details.

CARRIED

**2 Community Unity Trail Review - review of non-profit society
requirements.**

A brief discussion followed.

Overton/ Bellanger: VOT 437/2017

THAT this report be received.

CARRIED

J. Council Reports

Overton/ Bellanger: VOT 438/2017

THAT the Council reports be received.

CARRIED

Mayor Schooner passed around the Royal Canadian Legion's 12th Annual Military Service Recognition Book in which the Village had purchased an advertisement. Mayor Schooner also noted that she had received a card from Frank Collins thanking public works for the great job they did cleaning up the cenotaph for the Remembrance Day Ceremony. Staff was directed to present the card to the Director of Operations.

Mayor Schooner: (written report)

Good evening,

At the inaugural meeting of the SRD (Strathcona Regional District) I respectfully declined a nomination for vice-chair for the upcoming year. Director Brad Unger was successful in his bid for the position and Director Michelle Babchuk was unanimously voted in as Chair.

At the SRD board meeting I was pleased to see the motion to forward a letter of support in principle to the Tlowitsis Nation in support to their Addition to Reserve (ATR) application acknowledging the commitment of the First Nation to continue engagement on matters of interest to the residents of Electoral Area D.

Also, the board agreed to change the First Nations Relations Committee "terms of reference" and invited observer Kevin Jules of the Ka:'yu:'k't'h'/Che:k'tles7et'h First Nation to sit with and contribute to the Committee.

At the CSWM (Comox Valley Waste Management) board meeting I spoke against the need to research Tahsis to be part of the implementation plan to collect organics as feedstock for the Campbell River organic waste facility. Pragmatically this would not make sense since composting here would provide much needed soil, plus having diesel trucks travelling to and from Tahsis is not environmentally sound, and tipping fees would be incurred by the Village if organics (which are heavy due to water content) were transferred to the Campbell River site. I have heard that both the school and the community garden are thinking about composting projects and I am hopeful that these entities will approach the Village for possible planning or assistance.

The five-year agreement with the Village of Tahsis for the Tahsis Waste Management Centre was approved and I reminded the Board that the fees will be reviewed annually during the financial planning period.

The Board reviewed a summary of the CSWM Illegal Dumping Prevention Program and contained in the review was the direction to, "promote stronger advertising/communications dedicated to Tahsis" and other similar municipalities.

At the CSRHD (Comox Strathcona Regional Hospital District) Board we received an update on the new hospitals. The Campbell River Hospital is having parking issues. The top floor of the parkade does not have a roof and there is no covered area for patients, etc. to walk from the parkade to the hospital. The CSRHD Board has little say in the operations of these facilities, as the Board's mandate is to raise funding for capital projects and equipment, though I can see the Board seeking remedies in the near future for this issue. Both hospitals have been over-subscribed though the patient numbers had lowered by the time of the Board meeting. On the whole, the new medical facilities are running well and are being well received. Naturally, there will and are some hiccups and time will identify those hiccups moving forward to rectifying them.

I would like to take this opportunity to thank Dan Dahling and all the people involved in the Remembrance Day ceremony. Your contributions are appreciated. Big shout out to the senior's society for providing a lovely lunch after the ceremony.

And last but not least, I enjoyed UBEDAM's radio play on Saturday night. Kudos to cast and crew!

Councillor Brenda Overton: no report

Councillor VanSolkema:

(letter in regards to the Wild Salmon Policy included under L1)

Councillor Bellanger:

Good Evening Mayor & Council

I would like to say I found Remembrance Day had a very nice turn out. Thank you Dan Dahling for your hard work again and also thank you Mayor Schooner for your words at the ceremony. Well done. Also I would like to say that I enjoyed the play. Well done Ubedam Theatre for their production.

Council Bellanger also inquired as to where the Village could obtain a Remembrance Day flag. Councillor Taylor agreed to research this.

Councillor Taylor: no report

K. Bylaws

Water Regulations and Rates Amendment Bylaw No. 595, 2017
Re: Adoption

Overton/ Taylor: VOT 439/2017

THAT the Water Regulations and Rates Amendment Bylaw No. 595, 2017 be adopted as presented.

CARRIED

2 Bylaw No. 596, 2017: Permissive Tax Exemption Bylaw

Re: Adoption

Overton/ Taylor: VOT 440/2017

THAT the Permissive Tax Exemption Bylaw No. 596, 2017 be adopted as presented.

CARRIED

L. Correspondence

1 Village of Tahsis Response to the draft 2018-2022 Wild Salmon Policy Implementation Plan.

A discussion followed. Mayor Schooner was pleased with Mr. Tatchell's draft response. Councillor Taylor concurred.

Councillor VanSolkema read the following letter he had written in response to the Village's submission to the Department of Fisheries and Oceans.

November 21, 2017.

Concerning Mark Tatchell's letter responding to DFO Wild Salmon policy I must present a few thoughts. I love reading Mark's letters as they are always well written but when I got to the mention of the McKelvie Creek IPP application as an excuse for preserving our watersheds, I can't help but see red. I'm thinking we are really missing the boat. All the hyperbole that has been dealt with in the past needs to be dispensed with and a rational discussion take place. Our considerations need to be multifold, pending logging plans, what better ally than an IPP firm in preserving the McKelvie Creek watershed. Could we possibly consider an access road to our McKelvie creek water intake that began from Head Bay road near the substation, along the east mountain slope, where the culmination of any and all agreements with First Nations, forest companies, various ministries and IPP's, results in an east mountainside stabilization process certifying it as stable ground, suitable for development. This gives us a civilized route to our water intake system and yes, some alterations in our view scape will occur. Most of us like to see a reasonable increase to our real estate values. Let's see them increase because of our really wise decisions. Sincerely Louis VanSolkema.

Overton/ Taylor: VOT 441/2017

THAT this email be received.

CARRIED

- 2 Strathcona Community Health Network - Invitation to the Village of Tahsis to participate in a region and remote housing plan for the Strathcona region.**

A brief discussion followed. Staff was directed to put Mayor Schooner's name forward as the liaison for the community.

Overton/ Bellanger: VOT 442/2017

THAT this letter be received.

CARRIED

- 3 Maureen Roth Re: Fees and Charges Bylaw No. 594, 2017**

There was a discussion about the Recreation Center fees and repairs that are needed on the pool table and the bowling alley. Staff was directed to investigate undertaking the repairs and to reply to Ms. Roth.

Overton/ Taylor: VOT 443/2017

THAT this letter be received.

CARRIED

M. New Business

1 Alternate Directors for:

a) Strathcona Regional District

Taylor/ Van Solkema: VOT 444/2017

THAT Councillor Overton be appointed as Alternative Director for Strathcona Regional District.

CARRIED

b) Comox Strathcona Regional Hospital District

Taylor/Bellanger: VOT 445/2017

THAT Councillor Overton be appointed as Alternate Director for Comox Strathcona Regional Hospital District.

CARRIED

2 Directors for:

a) Nootka Sound Watershed Society

Taylor/Bellanger: VOT 446/2017

THAT Councillor Overton be appointed as Director for the Nootka Sound Watershed Society.

CARRIED

b) Municipal Insurance Association of BC

Overton/Taylor: VOT 447/2017

THAT Mayor Schooner be appointed as Director for the Municipal Insurance Association of BC.

CARRIED

3 2018-2022 Financial Plan Council meeting Schedule 2018

Overton/ Taylor: VOT 448/2017

THAT these 2018 -2022 Financial Plan Council meeting date schedule be approved as amended (changing March 8th date to March 1st).

CARRIED

4 Violence in the Workplace Policy

Overton/Bellanger: VOT 449/2017

THAT this Violence in the Workplace Policy be received.

CARRIED

Overton/ Taylor: VOT 450/2017

THAT the Violence in the Workplace Policy be approved.

CARRIED

Public Input

A member of the public inquired as to what policy was in place that covered violence of an employee towards a member of the public. Staff responded that current employee policies cover this type of scenario.

Public Exclusion

Taylor/ Bellanger: VOT 451/2017

THAT the meeting is closed to the public in accordance with section 90 (1)(i) of the Community Charter- receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED

Recess

Overton/ Taylor: VOT 452/2017

THAT the Regular Council meeting recess to go into the in camera meeting.

CARRIED

Reconvene

Taylor/ Overton: VOT 458/2017

THAT the Regular Council meeting reconvene at 8:40 p.m.

CARRIED

Rise and Report

None.

Adjournment

O. Overton/ Bellanger: VOT 459/2017

THAT the Regular Council meeting adjourn at 8:41 p.m.

CARRIED

Certified Correct this

5th Day of December, 2017

Chief Administrative Officer

December 5, 2017

Report to Council

Phase 3 of the Community Unity Trail

- Phase 1: Route mapping and business case analysis
- Phase 2: Engineering, environmental assessments and statutory approval
- Phase 3: Trail construction (section 1)

Onsite Engineering has prepared Class "D" estimates for constructing the entire trail length, including the Bingo Creek spur and trail head infrastructure, e.g., pit toilets, picnic tables, etc. The breakdown is as follows:

1. Tahsis trail head to new trail section - \$390,000
2. New trail section linking Extravagant main to the Little Zeballos headwaters - \$390,000
3. Little Zeballos main to Zeballos trail head including Bingo Creek section - \$1.3m (most of this for bridge work)

Estimate includes 20% contingency.

Options

1. Apply for #1 above
2. Apply for #1 and #2 above.

The advantage of #1 is lower cost to the partners. Disadvantage is that it does not result in creating the important linking section. Moreover, the partners would need to pay for mob/de-mob twice.

Advantage of applying for #1 and #2 is it is more cost effective and results in building the link, which is key. It is more expensive though.

For #1 – financial implications are:

Partners' contribution =	\$156,000 (40%)
Rural Dividend =	\$234,000 (60%)
Project cost =	\$390,000

For #1 and #2 combined:

Partners' contribution =	\$312,000 (40%)
Rural Dividend=	\$468,000 (60%)
Project cost =	\$780,000

Partners' Contribution:

Island Coastal Economic Trust's Economic Infrastructure program funds up to \$400,000 for infrastructure projects that support economic development, including destination trail projects. One option would be for the Village of Tahsis to apply for a grant under this program for some or all of the matching dollars. Line Robert, ICET CEO, advises that applicants to this funding program do better if they are also contributing to the project, so, for example, if each of the 4 partners contributed \$20,000.00 that would demonstrate that each partner is invested and committed to the project.

Alternatively, Tahsis would need to have commitments from at least Zeballos and preferably all 4 partners in order to proceed with the Rural Dividend grant application.

Zeballos has advised this afternoon that this will be on their Dec 12th Council agenda and cannot commit before then. Zeballos has not approached the Ehattesaht Chinehkint FN regarding a contribution.

Tahsis Council may wish to broach the financial contribution subject with the Mowachaht/Muchalaht Council of Chiefs at the December 6th meeting.

Forest and Range Practices Act Approval

Staff wrote to the Rural Policy and Program Branch (FLNRORD) inquiring as to whether FRPA approval is a requirement for submitting an application under the Rural Dividend fund. This is the response received today:

In regards to your question, eligible applicants can apply for funding to support a trail project where approvals have not yet been provided. However, during the review and assessment of trail projects we do identify if required authorizations and regulatory approval processes are complete or will be completed imminently. This review is a key component of the evaluation process for trail projects and will directly impact funding decisions. As a result, since the authorizations for this project are not in place the project may not provide the Village of Tahsis with the best chance of receiving funding.

I would encourage you to continue to work with Graham Cameron, District Recreation Officer from Recreation Sites and Trails BC, to continue to pursue the required authorizations.

Summary

Council decision/direction is requested for the following:

- Proceed with Rural Dividend grant application
- If so, which option (#1 or #1 and #2)
- If so, how to satisfy the partner contribution requirement

Respectfully submitted,



Mark Tatchell
CAO

L1

Rajinder and Santosh Sharma

PO Box 301
Tahsis, BC
VOP 1X0

November 22, 2017

Mayor and Council

PO Box 219
Tahsis, BC
VOP 1X0

RE: Short Term Rentals

Dear Mayor and Council,

We are writing to address Council's request for public input regarding the regulation of short term rentals in Tahsis.

As residents of Tahsis for over 40 years, we have seen and experienced the struggles of both the local and business community. Tahsis' struggles, unfortunately common in today's rural BC communities, have made operating a successful business extremely difficult. We understand the role that Council and its bylaws play in maintaining a fair and safe commercial environment, while ensuring Tahsis' long term viability.

We agree that any established community requires a basic level of necessities in order to maintain a viable future. One of these necessities would be the existence of a hotel/motel industry. Such an industry is integral in attracting tourists and providing them with secure and regulated accommodation.

Although we understand Council's concerns surrounding short term rentals, it should be noted that decades of commercial neglect and mismanagement created the demand for short term accommodation. Residents placed their trust in the business community, and were (and in some cases continue to be) let down. If permanent changes are to be made, they should be made to ensure that the business community has a fighting chance of succeeding.

We feel that Council's possible solution of establishing a temporary use permit system would not be the best course of action. Firstly, without a bylaw enforcement officer, how would the limited Village staff track, enforce, and update the permits? Secondly, on a short term basis, how would the Village be able to prove in a timely manner that a residence contravened the permit system? Third, how would the cost of the permit be rationalized, and how would permit revenues be accounted for? Would they be attributed to the existing Economic Development Reserve, or used to offset enforcement expenditures? We feel that this option would not be the best use of the Village's limited resources.

We believe that there needs to be a holistic and long term approach to balance the needs of the local business community and residents. If Council is looking to protect local business *and* ensure Tahsis' long term future, Council should consider the following:

1. Reinststate the rescinded business license bylaw. This would ensure that all businesses be registered with the Village, and provide Council with the legal powers to enforce any infractions. The revenues from the business licenses could be used to either fund the operations of a new Chamber of Commerce or added to the Economic Development fund to help pay for a professional local marketing plan. Council could restrict the number of short term rental licenses to help restrict the number of short term rentals in Tahsis, and protect local business. These licenses could be sold to interested parties in a lottery format, in conjunction with a waiting list to permit a new license be issued in the event that a homeowner does not want to continue to rent his/her home, or sells it.

We strongly feel that the rationale to rescind the business license bylaw was flawed, and that the advice provided to Council at that time was incorrect.

2. Make the appropriate bylaw amendments to ensure that short term rentals and guest houses pay an increased utility amount to help offset the demand on local resources. This would be an easier solution than to have homeowners apply for commercial rezoning, or have Village staff work with BC Assessment to add a commercial identifier to a fluid list of numerous properties. Coupled with an operating permit, this would better align the additional fees to the appropriate governmental costs.
3. Amend *Zoning Bylaw 176, 1981* to require that short term rentals be permitted in residential zones, but only if the homeowner purchases a business license through the prescribed process.

4. Amend the Sign Bylaw to require that any business that has purchased a business license post a visible sign on their property. This would help Village staff in identifying local businesses, ensure the integrity of the Village's data, and signal to tourists and investors that Tahsis is, "open for business".
5. Put to tender the creation of a local marketing plan to promote local businesses, amenities, eco tourism, etc. with an international reach. We respectfully feel that no Council, neither past nor present, has been successful in creating a lasting professional marketing plan with a coherent message. Many costly studies have been commissioned; however, we have not seen those ad-hoc actions bear any fruit.
6. Enrol in the Municipal and Regional District Tax Program (<https://www.destinationbc.ca/BC-Tourism-Industry/Municipal-and-Regional-District-Tax-Program.aspx>). This program, enforced by the Provincial Sales Tax Act, would require rentals with 4 or more units to collect and remit additional PST (1-3%) to the provincial government (www.bclaws.ca/civix/document/id/complete/statreg/93_2013). The funds would be remitted back to the local government, net of costs, and those funds would be used to help fund local tourism. Sixteen local governments on Vancouver Island use this program. A number of local governments have partnered with Vancouver Island North Tourism to combine their tourism dollars to fund a regional tourism plan (www.vancouverislandnorth.ca).

The above actions would help not only local businesses owners, but also create a positive, "run off" to local homeowners in the form of increased home values, greater incentive for local homeowners to maintain their residences to capture any upswings in the real estate market, greater future investment in the community from new and existing businesses, incentive for more people to move to Tahsis, etc.

The matter of short term rentals has created an exciting opportunity to address a series of related historical deficiencies that, when corrected, would benefit the community as a whole. Assuming most of Council would be considering re-election in 2018, putting Tahsis on a path of tourism reform in this term would afford incumbents with the continuity necessary to complete a comprehensive tourism plan with minimal disruption or debate.

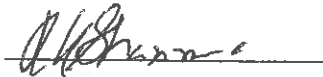
We agree that the above actions would require a significant amount of work by Village staff and Council. We suggest a 12 month Economic Development Officer position (funded by the Economic Development Fund or an available grant) to help create capacity for Village staff, and

provide related expertise. This position could include a joint funding arrangement with Gold River, as our tourism success would benefit their local economy as well.

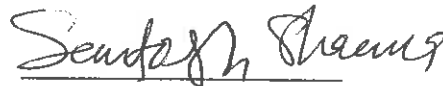
In closing, we feel it should be noted that those residents who opened their homes to travelers played a major part in fueling local tourism, and should be applauded for helping to keep Tahsis relevant in the competitive tourism market. We hope that Council will use this opportunity to provide Tahsis with a stable and viable tourism future.

As this letter addresses points that are outside the scope of the Village's request for public input, we request that this letter be added to the next Council agenda with the hope that it will spur a lively discussion.

Sincerely,



Rajinder Sharma



Santosh Sharma

Attachment(s)



L2

TO: AVICC Corporate Officers
FROM: Liz Cookson
DATE: November 17, 2017
RE: **AVICC Resolutions Notice;
Call for Nominations for AVICC Executive Committee;
Call for Presentations**

The following message and attachment were emailed through your local government contacts with a request to forward on to your Mayor and Council or Chair and Board, your CAO and yourselves. So as to ensure that there is no inadvertent lack of communication, I am sending you this copy via regular mail.

Resolutions Notice and Call for Nominations

Attached is the Resolutions Notice and the Call for Nominations for the AVICC Executive. Covering the two documents is a memo from President Marcotte on behalf of Executive seeking members' continued assistance in strengthening the resolutions process.

Please note this year's resolution and nomination deadline is Wednesday, **February 14, 2018**. Background reports and documentation are required for each resolution, and this information will be made available to AVICC members through the website for review.

Call for Presentations – 2018 AVICC AGM & Convention

Members are encouraged to submit proposals for sessions they would like to see included in the 2018 AGM & Convention, especially if they relate to resolutions they expect to forward on new policy topics. Proposals may be submitted online by November 30 using the submissions form on avicc.ca

2017 AVICC AGM & Convention Minutes

The Minutes of the 68th Annual Convention held April 7-9, 2017 in Campbell River are posted on the website at <http://avicc.ca/category/resources/agmconvention-minutes/> The minutes are considered draft until approved by the membership at next year's Convention. Also posted on the website are copies of PowerPoint presentations for various sessions held within the Convention program, and the disposition of Resolutions from the Convention.

525 Government St, Victoria, BC V8V 0A8
Email: avicc@ubcm.ca • Tel: 250-356-5122 • Fax: 250-356-5119 • www.avicc.ca

Representing Local Government on Vancouver Island, Sunshine Coast, Powell River and Central Coast



TO: Mayors and Councils, Chairs and Boards
Chief Administrative Officers, Corporate Officers

FROM: President Mary Marcotte

DATE: November 17, 2017

**RE: RESOLUTIONS NOTICE;
CALL FOR NOMINATIONS FOR AVICC EXECUTIVE COMMITTEE**

Attached is the Resolutions Notice and the Call for Nominations for the AVICC Executive. Please note that this year's resolution and nomination deadline is **Wednesday, February 14, 2018**.

Both AVICC and UBCM members strongly believe in the value of resolutions debate and continually seeks ways to improve the process. AVICC strives to mirror and complement UBCM's processes in order to develop efficiency and ease of understanding for delegates.

We have asked for members' assistance in bringing forward resolutions for consideration at the Area Association as opposed to submitting them directly to UBCM.

Members are concerned that some of the resolutions being considered are too general or focus on topics that are not local government responsibilities. Another concern is that bringing forward too many resolutions detracts from debate on the most important issues.

Please continue to ensure that resolutions that are being brought forward are specific and focus on new issues of provincial or AVICC-wide interest (refer to the UBCM Resolutions database at www.ubcm.ca). Resolutions that already support existing UBCM policy will normally be included in the resolutions block where they are not debated separately.

Included with the Resolutions Notice are guidelines for preparing and submitting resolutions. We appreciate all efforts to expedite and facilitate the debate among members.

Sincerely,

Director Mary Marcotte
President, AVICC

525 Government St, Victoria, BC V8V 0A8
Email: avicc@ubcm.ca • Tel: 250-356-5122 • Fax: 250-356-5119 • www.avicc.ca

Representing Local Government on Vancouver Island, Sunshine Coast, Powell River and Central Coast



2018 AGM & CONVENTION

RESOLUTIONS NOTICE REQUEST FOR SUBMISSIONS

DEADLINE FOR RESOLUTIONS

All resolutions must be received in the AVICC office by: **FEBRUARY 14, 2018**

SUBMISSION REQUIREMENTS

Resolutions submitted to the AVICC for consideration shall be received as follows:

1. One copy of the resolution by regular mail to:
AVICC
525 Government Street
Victoria, BC
V8V 0A8

AND

2. One copy submitted as a Word document by email to avicc@ubcm.ca
 - The resolution should not contain more than two "whereas" clauses; and
 - Separate background documentation **must** accompany each resolution submitted, and will be shared with the membership on the AVICC website.

Sponsors should be prepared to introduce their resolutions on the Convention floor.

LATE RESOLUTIONS

- a. Resolutions submitted following the expiry of the regular deadline shall be considered "Late Resolutions" and shall comply with all other submission requirements, except that a copy of the resolution must be forwarded to the AVICC by the Wednesday noon preceding the date of the Annual General Meeting. This year's late resolution deadline is **April 11, 2018**.
- b. Late resolutions shall be available for discussion after all resolutions printed in the Resolutions Book have been debated.
- c. Late resolutions are deemed to be appropriate for discussion only if the topic is such that it has arisen since or was not known prior to the regular deadline date for submission of resolutions.
- d. In the event that a late resolution is recommended to be admitted for discussion AVICC shall produce sufficient copies for distribution to the Convention.

UBCM ASKS FOR RESOLUTIONS TO BE CONSIDERED BY THE AREA ASSOCIATIONS FIRST

UBCM urges members to submit resolutions first to Area Associations for consideration. Resolutions endorsed at Area Association annual meetings are submitted automatically to UBCM for consideration and do not need to be re-submitted to UBCM by the sponsor.

A resolution should be submitted directly to UBCM only if the resolution addresses an issue that arises after the Area Association annual meeting. In this case, local governments may submit council- or board-endorsed resolutions to UBCM prior to June 30 each year. Should this be necessary, detailed instructions are available under the Resolutions tab on <http://www.ubcm.ca>.

UBCM RESOLUTIONS PROCESS

1. Members submit their resolutions to their Area Association for debate.
2. The Area Association submits the endorsed resolutions to UBCM.
3. The UBCM Resolution Committee reviews the resolutions for submission to the UBCM Convention.
4. Endorsed resolutions at the UBCM Convention are submitted to the appropriate level of government for responses.
5. Once the provincial responses have been conveyed to the UBCM they are forwarded to the sponsor for their review.

GUIDELINES FOR PREPARING RESOLUTIONS FROM THE UBCM

The Construction of a Resolution:

All resolutions contain a preamble and enactment clause. The preamble describes *the issue* and the enactment clause outlines *the action being* requested. A resolution should answer the following three questions:

- What is the problem?
- What is causing the problem?
- What is the best way to solve the problem?

Preamble:

The preamble commences with a recital, or "WHEREAS", clause. This is a concise paragraph about the nature of the problem or the reason for the request. It should clearly and briefly outline the reasons for the resolution.

The preamble should contain no more than two "WHEREAS" clauses. If explaining the problem requires more than two preliminary clauses, then provide supporting documents to describe the problem more fully. Do not add extra clauses.

Enactment Clause:

The enactment clause begins with the words "THEREFORE BE IT RESOLVED". It must convey the resolution's intent, and should propose a specific action by AVICC and UBCM.

Keep the enactment clause as short as possible, and clearly describe the action being requested. The wording should leave no doubt about the proposed action.

How to Draft a Resolution:

1. Address one specific subject in the text of the resolution.

Since your community seeks to influence attitudes and inspire action, limit the scope of a resolution to one specific subject or issue. Delegates will not support a resolution if the issues it addresses are too complex for them to understand quickly.

2. Use simple, action-oriented language and avoid ambiguous terms.

Explain the background briefly and state the desired action clearly. Delegates can then consider the resolution without having to parse complicated text or vague concepts.

3. Provide factual background information.

Even a carefully constructed resolution may not clearly indicate the problem or the action being requested. Where possible, provide factual background information to ensure that the "intent" of the resolution is understood.

Two types of background information help to clarify the "intent" of a resolution:

i **Supplementary Memo:**

A brief, one-page memo from the author, that outlines the background that led to the presentation and adoption of the resolution by the local government.

ii **Council/Board Report:**

A report on the subject matter, presented to council or board in conjunction with the resolution. If it is not possible to send the entire report, then extract the essential background information and submit it with the resolution.

Resolutions submitted without adequate background information will not be considered until the sponsor has been consulted and has provided documentation outlining the intent of the resolution. This could result in the resolution being returned and having to be resubmitted as a late resolution.

4. Construct a brief, descriptive title.

A title assists to identify the intent of the resolution and eliminates the possibility of misinterpretation. It is usually drawn from the "enactment clause" of the resolution.

For ease of printing in the Annual Report and Resolutions Book and for clarity of intent, a title should be no more than three or four words.

5. Check legislative references for accuracy.

Where necessary, identify:

- The correct jurisdictional responsibility (e.g., ministry or department within the provincial or federal government); and
- The correct legislation, including the name of the Act.

6. For resolutions that will be debated at UBCM, focus on issues that are province-wide.

The issue identified in the resolution should be relevant to other local governments across the province. This will support proper debate on the issue and assist UBCM to represent your concern effectively to the provincial or federal government on behalf of all BC municipalities and regional districts.

7. Avoid repeat resolutions.

In the past, Resolutions have often come back year after year on the same topic. Members and staff are encouraged to search the UBCM Resolutions database available through the website at www.ubcm.ca. Click on the Resolutions and Policy tab at the top of the page. It will be possible to locate any Resolutions on the same topic that have been considered in the past and what the response has been.

8. Ensure that your own local government's process for handling/approving of resolutions to AVICC/UBCM is followed.

UBCM GOLD STAR AND HONOURABLE MENTION RESOLUTIONS

The UBCM Gold Star and Honourable Mention resolution recognition initiative was launched at the 2003 UBCM Convention, and is intended to encourage excellence in resolutions drafting and to assist UBCM members in refining their resolutions in preparation for submission to the annual UBCM Convention.

To be awarded the UBCM Gold Star or Honourable Mention recognition, a resolution must meet the standards of excellence established in the following Gold Star Resolutions Criteria, which are based on the resolution:

1. Resolution must be properly titled.
2. Resolution must employ clear, simple language.
3. Resolution must clearly identify problem, reason and solution.
4. Resolution must have two or fewer recital (WHEREAS) clauses.
5. Resolution must have a short, clear, stand-alone enactment (THEREFORE) clause.
6. Resolution must focus on a single subject, must be of local government concern province-wide and must address an issue that constitutes new policy for UBCM.
7. Resolution must include appropriate references to policy, legislation and regulation.
8. Resolution must be submitted to relevant Area Association prior to UBCM.

If you have any questions, please contact Reiko Tagami by email at rtagami@ubcm.ca or by calling 604-270-8226 (extension 115).

MODEL RESOLUTION

SHORT TITLE: _____

Sponsor's Name _____

WHEREAS _____

AND WHEREAS _____

THEREFORE BE IT RESOLVED that _____

(Note: A second resolve clause if it is absolutely required should start as follows:)

AND BE IT FURTHER RESOLVED that _____

AVICC
525 Government Street
Victoria, BC V8V 0A8
Telephone: 250-356-5122
email: avicc@ubcm.ca

AVICC AGM & Convention – April 13-15, 2018 – Victoria



2018 AGM & CONVENTION

CALL FOR NOMINATIONS FOR AVICC EXECUTIVE

AVICC is the collective voice for local government on Vancouver Island, the Sunshine Coast, Powell River, the Central Coast and the North Coast. The membership elects directors during the Convention to ensure the directions set by the general membership are carried forward. The Executive also provides the direction for the Association between Conventions.

This circular is notice of the AVICC Executive positions open for nomination, the process and the procedures for nomination.

1. POSITIONS OPEN TO NOMINATIONS

The following positions are open for nomination:

- President
- First Vice-President
- Second Vice-President
- Director at Large (3 positions)
- Electoral Area Representative

2. NOMINATION PROCESS AND QUALIFICATIONS FOR OFFICE

The candidate must be an elected official of an AVICC member and must be nominated by two elected officials of an AVICC local government member.

Background information that defines the key responsibilities and commitments of an AVICC Executive member is available on request from the AVICC Office and is published on the website at www.avicc.ca

A nomination and consent form should be used for all nominations (attached or on the website).

The Chair of the 2018 Nominating Committee will be Past President Barbara Price, Councillor, Town of Comox.

3. NEXT STEPS

It is part of the duties of the Nominating Committee to review the credentials of each candidate. A Report on Nominations including, at the candidate's option, a photo and 300-word biography will be prepared under the direction of the Nominating Committee and distributed in the AVICC Convention Newsletter.

**To Be Included In *The Report on Nominations*,
Nominations Must Be Received By
FEBRUARY 14, 2018**

4. AT CONVENTION

The nomination process outlined above does not change the process whereby candidates can be nominated off the floor at the Convention. It does allow those that are interested in seeking office to be nominated in advance of the Convention with the "sanction" of a Nominating Committee and to have their biographical information published in the AVICC Convention Newsletter.

5. FURTHER INFORMATION

Background information on responsibilities and meeting dates are available from the AVICC office or on the website.

All other inquiries should be directed to:

**Past President Barbara Price, Chair
2017 Nominating Committee
c/o AVICC
525 Government Street
Victoria, BC V8V 0A8**

Phone: (250) 356-5122
Email: avicc@ubcm.ca

NOMINATIONS FOR THE 2018-19 AVICC EXECUTIVE

We are qualified under the AVICC Constitution to nominate¹ a candidate and we nominate:

Candidate Name: _____

Current Local Gov't Position (Mayor/Councillor/Director): _____

Local Government Represented: _____

AVICC Executive Office Nominated For: _____

MEMBERS NOMINATING THE CANDIDATE:

Printed Name: _____ Printed Name: _____

Position: _____ Position: _____

Muni/RD: _____ Muni/RD: _____

Signature: _____ Signature: _____

CONSENT FORM

I consent to this nomination and attest that I am qualified to be a candidate for the office I have been nominated to pursuant to the AVICC Constitution. I also agree to provide the following information to avicc@ubcm.ca by **Wednesday, February 14, 2018**.

- Photo in digital format
- Biographical information of approximately 300 words

Printed Name: _____

Current Position: _____

Muni/RD: _____

Signature: _____

Date: _____

- ¹ Nominations require two elected officials of members of the Association.
- ² All nominees of the Executive shall be elected representatives of a member of the Association. Nominees for electoral area representative must hold the appropriate office.

**Return To: Past President Barbara Price, Chair, Nominating Committee, AVICC
525 Government Street, Victoria, BC V8V 0A8
or scan and email to avicc@ubcm.ca**



BACKGROUND INFORMATION FOR CANDIDATES TO THE AVICC EXECUTIVE

1. RESPONSIBILITY OF AVICC EXECUTIVE

Under the AVICC Bylaws:

"The directors may exercise all the powers and do all the acts and things that the Society may exercise and do..."

See <http://avicc.ca/about-the-avicc/constitution-bylaws/> for a complete copy of the AVICC Constitution and Bylaws.

2. AVICC EXECUTIVE STRUCTURE

- President
- First Vice-President
- Second Vice-President
- Director at Large (three positions)
- Electoral Area Representative

COMMITTEES

The President may appoint Executive members to adhoc sub-committees as required. The Nominating Committee is currently the only standing committee and is typically comprised of the Past President and the Executive Coordinator.

OVERSEEING OF ASSOCIATION'S REGULAR ACTIVITIES AND GUIDANCE TO CONTRACTED EMPLOYEE

The Association contracts with UBCM for the provision of key services that support the Association. An Executive Coordinator based in Victoria's Local Government House provides the key functions. The President or their delegate is responsible for overseeing the regular activities of the Association and providing direction to the Executive Coordinator.

3. EXECUTIVE MEETINGS

The full Executive meets in person five times a year, following this general pattern:

- During the last day of the annual Convention (less than 15 minutes)
- Mid June
- End of October
- Mid January
- Thursday preceding the Annual Convention (afternoon)

Executive meetings (other than those in conjunction with the Convention) are generally held on a Friday from 10:00 am to 3:00 pm and are typically held in Nanaimo. Meetings via teleconference typically occur 2-3 times per year on an as needed basis (60-90 minutes).

Travel expenses and a per diem for meals and incidentals are provided for in-person Executive Meetings. For the meeting preceding the annual Convention, reimbursement is only for the added expenses that would not normally be incurred for attending the annual Convention.

MI



Grant in Aid Application Policy #2007

Name of Group or Organization Tahsis Emergency Operation Centre Date: 26 November 2017

I hereby request a Grant in Aid from the Village of Tahsis. The details of this request are below.

1. State the exact amount of monies or in kind assistance (eg. free use of facilities) requested.

Free use of the gymnasium and/ or small room at the recreation centre, Saturday 0900 to 1300 for the following dates: January 6, 2018, January 13, January 20th, January 27, February 3, February 10, February 17, February 24th, March 3, March 10, March 17, March 24th and March 31st 2018, plus possible exam date.

2. Briefly outline the purpose of this assistance.

To conduct a basic HAM Theory course to Tahsis residents. Enhance emergency communications within Tahsis Community. Provide a conduit for social organizations, cultural development and crease a base of radio operators able to assist the community.

3. Who will benefit from this activity? How many people will benefit?

-Tahsis Council is responsible for developing an emergency contingency plan. In the event of a catastrophic event that reduces telephone, internet and other communications, the HAM capability would provide much needed response capabilities.

-6 JCR and 3 adults who need recourse to past their basic exam.

-Any additional students.



Grant in Aid Application Policy #2007

4. What steps have you taken to raise funds?

Tahsis ESSD will instruct this course at no charge!
Certified Examiner travel cost and stipend will be negotiated and may require \$20/
student.

5. What other local groups have been approached for assistance? Please indicate what was requested from these groups and whether they have agreed to assist.

No local groups have been solicited for funding. Strathcona District funding may be requested by CAO.

6. Have you approached the Federal or Provincial governments for assistance? Please indicate what was requested from these Senior Governments and whether they have agreed to assist.

No request has been made.

7. Will this project proceed if funds or in kind assistance are not provided by the Village?

Access to the Village of Tahsis is critical to advancing this Basic HAM course. If funding is not available students will be required to bear the cost of the examiner.



Signature of Authorized representative



Grant in Aid Application Policy #2007

Captain (retired)
Tahsis ESSD

Please attach a budget for your project. Please be as complete as you can. You may be asked for further financial information.

If a Grant in Aid for funding is approved, the cheque should be made payable to:

and be mailed to: P.O. BoX, Tahsis, B.C. V0P 1X0

Contact person: Captain (Ret'd) Charles St-Denis Tahsis ESSD _____

Phone number: 250 934 6344

M2



Grant in Aid Application Policy #2007

Name of Group or Organization KNIGHTS OF COLUMBUS Date: Nov 24, 2017
CLEO FORT (ALLISON STIGILZ (Remote Coordinators))

I hereby request a Grant in Aid from the Village of Tahsis. The details of this request are below.

1. State the exact amount of monies or in kind assistance (eg. free use of facilities) requested.

IN KIND FOR USE OF FACILITY DEC. 19, 2017.
3is-6ish

2. Briefly outline the purpose of this assistance.

SORTING OF KNIGHTS OF COLUMBUS CHRISTMAS HAMPERS IN GYM (2-3 hours)

3. Who will benefit from this activity? How many people will benefit?

Approx 44 needy families in Tahsis.

4. What steps have you taken to raise funds?

Because families are needy they are unable to contribute. A few funds raised go to contribution. For gas for delivery.

5. What other local groups have been approached for assistance? Please indicate what was requested from these groups and whether they have agreed to assist.

junior rangers - sorters.
driver volunteers -



Grant in Aid Application Policy #2007

6. Have you approached the Federal or Provincial governments for assistance? Please indicate what was requested from these Senior Governments and whether they have agreed to assist.

N/A.

7. Will this project proceed if funds or in kind assistance are not provided by the Village?

Signature of Authorized representative

Please attach a budget for your project. Please be as complete as you can. You may be asked for further financial information.

If a Grant in Aid for funding is approved, the cheque should be made payable to:

and be mailed to: P.O. Box _____, Tahsis, B.C. V0P 1X0

Contact person: Cleo Fort

Phone number: 250-934-5570

m 3



Village of Tahsis

2018 Regular Council Meeting Dates

January 2, 2018 January 16, 2018	July 3, 2018
February 6, 2018 February 20, 2018	August 7, 2018
March 6, 2018 March 20, 2018	September 4, 2018 September 18, 2018
April 3, 2018 April 17, 2018	October 2, 2018 October 16, 2018
May 1, 2018 May 15, 2018	November 6, 2018 November 20, 2018
June 5, 2018 June 19, 2018	December 4, 2018