



AGENDA

Committee of the Whole
to be held on February 10th , 2017 in the Council Chambers
Municipal Hall, 977 South Maquinna Drive

Call to Order Mayor Schooner at 10:30 a.m.

Mayor Schooner would like to acknowledge and respect that we are upon Mowachaht/Muchalaht traditional territory.

**Introduction of
Late Items** None.

**Approval of the
Agenda**

New Business 1 Presentation of the 2017-2021 Financial Plan and Capital Plan overview.

Adjournment

VILLAGE OF TAHSIS

Report to Committee of the Whole

To: Chair and Committee Members
From: Chief Administrative Officer
Date: Provisional 2017-2021 Financial Plan
Re:

PURPOSE OF REPORT:

Present the Provisional 2017-2021 Financial Plan (partial, see below)

DISCUSSION:

For Council's consideration for the initial discussion of the 2017-2021 Financial Plan, there are 3 attached documents:

- 1) Proposed expenditures by department and program, compared to the 2016 budget and final (unaudited) actuals (and subject to yearend adjustments);
- 2) Forecasted revenue also compared to previous year's budget and actuals; and
- 3) A comprehensive list of capital projects based on input from previous studies, staff and Council's previous commitments.

Each year, Council must consider and ultimately pass a 5 year Financial Plan Bylaw and Tax Rate Bylaw by May 15th. Over and above the statutory requirements, good governance requires Council to consider the long term financial sustainability of the community. A few basic questions may assist Council as it sets out to deliberate on this year's plan:

Does the plan....

- Ensure adequate funding for services and infrastructure?
- Include accessing diversified sources of revenue (other than taxation)?
- Manage expenditures by containing costs and seeking efficiencies?
- Provide for contingencies by managing risks and operating prudently?
- Maintain reserves for the future?
- Use debt strategically?

This year staff is presenting Council with an exhaustive list of capital projects with the aim of seeking Council's priorities amongst the list (or adding to or subtracting from the list). Ultimately the deliverable is to complete a 5 year capital plan with Class "C" or Class "D" estimates in order to begin the process of repairing and replacing the Village's infrastructure. The plan would greatly assist staff by providing them with a roadmap for the next number of years and giving them the reassurance that they are focusing on the priorities established by

the Village's elected representatives. A capital plan also demonstrates to local residents that their tax dollars are being used to demonstrably improve the quality of life in the community, beyond the day to day services provided by the municipality.

Although Tahsis has limited resources our financial position benefits from having no debt and having built up reserves over a number of years. Moreover, the Village has \$1.169m in prior years' surplus which could be leveraged to target priority capitals needs.

Staff are mindful that there is a considerable amount of detail in the attachments, so time will be spent at budget meetings providing the context and background to these spreadsheets.

Not included in the package are tax rate options including options for distributing any proposed tax increases across the range of property classifications.

POLICY / LEGISLATIVE REQUIREMENTS:

Community Charter s. 165(1), s. 197(1)

FINANCIAL IMPLICATIONS:

N/A

Respectfully submitted:



Mark Tatchell
Chief Administrative Officer

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| Operating Revenue | | 2016 Budget | 2016 Final(unaudited) | 2017 Provisional |
|-------------------|--------------------------------------|-----------------|-----------------------|---|
| 10-1-010-1001 | Property Tax | \$ (645,209.00) | \$ (644,889.30) | \$ (652,000.00) 1.1% increase - as per 2016-2020 FP bylaw |
| 10-1-020-1010 | Federal Grant in Lieu of Taxes | \$ (10,000.00) | \$ (9,720.80) | \$ (10,000.00) |
| 10-1-020-1020 | 1% In Lieu of Taxes | \$ (19,000.00) | \$ (21,460.28) | \$ (19,000.00) |
| 10-1-020-1105 | Small Communities Equalization Grant | \$ (301,000.00) | \$ (309,834.00) | \$ (325,000.00) |
| 10-1-020-1111 | SRD Grant | \$ (14,750.00) | \$ (48,180.75) | \$ (20,000.00) |
| 10-1-020-1114 | Summer Employment Fund | \$ (9,733.50) | \$ (4,942.35) | \$ (4,942.35) |
| 10-1-020-1116 | Emergency Preparedness | \$ (750.00) | \$ (750.00) | \$ (750.00) |
| 10-1-020-1121 | UBCM Community Grants | \$ - | \$ (11,166.17) | \$ - |
| 10-1-020-1125 | Federal Misc. Grants | \$ (500.00) | \$ - | \$ (250.00) |
| 10-1-020-1300 | Gas Tax Grants | \$ (64,000.00) | \$ (66,947.34) | \$ (64,000.00) |
| 10-1-020-1801 | Other Grants | \$ (10,000.00) | \$ - | \$ (10,000.00) |
| 10-1-020-1805 | Economic Dev Fund Grants | \$ (14,000.00) | \$ (14,365.00) | |
| 10-1-020-1806 | Economic Development | \$ - | \$ (5,000.00) | \$ - |
| 10-1-025-1200 | RC Building Rental Income | \$ (1,200.00) | \$ (3,582.50) | \$ (2,000.00) |
| 10-1-025-1201 | RC Fitness Programs | \$ (7,000.00) | \$ (6,127.00) | \$ (5,000.00) all fees and charges below subject to review |
| 10-1-025-1202 | RC Special Events | \$ (600.00) | \$ (508.99) | \$ (500.00) |
| 10-1-025-1205 | RC Specialty Courses Fees | \$ (250.00) | \$ (91.20) | \$ (80.00) |
| 10-1-025-1210 | RC Bowling, Youth and Adult | \$ (300.00) | \$ (172.70) | \$ (1,000.00) |
| 10-1-025-1237 | RC Concession Items | \$ (13,500.00) | \$ 13,775.27 | \$ (13,500.00) |
| 10-1-025-1460 | RC Event Donation | \$ - | \$ (1,930.00) | \$ (2,000.00) |
| 10-1-025-1801 | RC Other Grants | \$ (3,000.00) | \$ (1,930.00) | \$ (2,500.00) |
| 10-1-030-1240 | Puddle Ducks Program Fees | \$ (4,000.00) | \$ (7,446.00) | \$ (6,000.00) |
| 10-1-030-1241 | Child Care Operating Fund | \$ (3,000.00) | \$ (1,668.60) | \$ (1,200.00) |
| 10-1-030-1250 | Other Income | \$ - | \$ (83.60) | \$ - |
| 10-1-030-1270 | Building Rental Income | \$ (28,300.00) | \$ (30,301.86) | \$ (25,000.00) library rental revenue will decrease in 2017 |
| 10-1-030-1271 | PW Misc Revenue (HST) | \$ (2,000.00) | \$ (1,028.00) | \$ (1,000.00) |
| 10-1-030-1451 | Misc. Office Fees | \$ (1,200.00) | \$ (1,085.00) | \$ (1,000.00) |
| 10-1-030-1500 | Miscellaneous Revenue | \$ (3,000.00) | \$ (2,170.20) | \$ (33,000.00) sale of old firehall |

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|---------------|-----------------------------|-----------|-----------------------|-----------|-----------------------|-----------|---|
| 10-1-035-1250 | Solid Waste User Fees | \$ | (35,250.00) | \$ | (38,170.81) | \$ | (38,029.83) |
| 10-1-041-1230 | Website Advertising | \$ | (2,000.00) | \$ | (634.00) | \$ | (4,000.00) |
| 10-1-041-1266 | Parking Passess | \$ | (6,000.00) | \$ | (4,308.46) | \$ | (5,000.00) |
| 10-1-041-1271 | PW Misc Revenue (NO HST) | \$ | (300.00) | \$ | (260.00) | \$ | (300.00) |
| 10-1-041-1450 | Rental - Hiab Crane | \$ | (800.00) | \$ | (130.00) | \$ | (2,000.00) |
| 10-1-041-1451 | Miscellaneous Revenues | \$ | - | \$ | (3,516.08) | \$ | (1,000.00) |
| 10-1-041-1455 | Recovery Revenue | | | \$ | (7,999.46) | \$ | - |
| 10-1-045-1375 | Penalties | | | \$ | (17,915.81) | \$ | - assume all taxes will be paid on time |
| 10-1-045-1376 | Tax Interest - Arrears | | | \$ | (4,843.46) | \$ | - |
| 10-1-045-1377 | Tax Interest - Delinquent | \$ | - | \$ | (2,425.53) | \$ | - |
| 10-1-050-1310 | Building permits | \$ | - | \$ | (993.25) | \$ | (1,000.00) |
| 10-1-050-1312 | Zoning applications | \$ | (1,000.00) | \$ | - | \$ | (1,000.00) |
| 10-1-050-1320 | Dog Licences | \$ | (120.00) | \$ | (75.00) | \$ | (100.00) |
| 10-1-050-1321 | Sign Permits | | | \$ | (25.00) | \$ | (100.00) |
| 10-1-080-1400 | Return on Investment | \$ | (35,000.00) | \$ | (26,091.56) | \$ | (25,000.00) |
| 10-1-080-1450 | Bank Interest | \$ | (2,500.00) | \$ | (681.20) | \$ | (300.00) |
| 10-1-080-1460 | Donations and Contributions | \$ | - | \$ | (2,187.60) | \$ | (1,000.00) |
| | sub-total | \$ | (1,239,262.50) | \$ | (1,291,863.59) | \$ | (1,278,552.18) |
| 20-1-035-1350 | Sewer User Fees | \$ | (166,574.00) | \$ | (110,947.01) | \$ | (111,187.01) |
| 30-1-030-1350 | Water User Fees | \$ | (145,284.00) | \$ | (125,068.77) | \$ | (125,068.77) |
| | Total | \$ | (1,551,120.50) | \$ | (1,527,879.37) | \$ | (1,514,807.96) |

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| G/L # | Department | 2016 Budget | 2016 Final (unaudited) | 2017 Provisional Budget | |
|---------------|---------------------------------------|---------------------|------------------------|-------------------------|--|
| | Expenditures | | | | |
| | Legislative | | | | |
| 10-2-100-2001 | Council Honorarium | \$ 30,100.00 | 30098.13 \$ | 30,702.00 | |
| 10-2-100-2080 | Payroll Benefits | \$ 520.00 | 151.14 \$ | 530.40 | |
| 10-2-100-2100 | Committee Expenses | \$ 1,000.00 | 1861.59 \$ | 1,020.00 | |
| 10-2-100-2105 | Association Dues / Memberships | \$ 1,020.00 | 0 \$ | 1,040.40 | |
| 10-2-100-2110 | Conferences & Conventions | \$ 5,000.00 | 531 \$ | 5,100.00 | |
| 10-2-100-2112 | Travel | \$ 8,000.00 | 3945.57 \$ | 8,160.00 | |
| 10-2-100-2120 | Council Grants/Bursaries | \$ 1,200.00 | 600 \$ | 1,224.00 | |
| 10-2-100-2135 | Staff Appreciation | \$ 200.00 | 25 \$ | 204.00 | |
| 10-2-100-2193 | Miscellaneous | \$ 1,000.00 | 474.85 \$ | 1,020.00 | |
| 10-2-100-2210 | Telephone & Communications | \$ 1,200.00 | 1117.12 \$ | 1,224.00 | |
| 10-2-100-2242 | Insurance - Legislative | \$ 500.00 | 7104.67 \$ | 510.00 | 2016 cost being investigated as part of year end |
| | TOTAL | \$ 49,740.00 | \$ 45,909.07 | \$ 50,734.80 | |
| | Administration | | | | |
| 10-2-110-1930 | Miscellaneous | \$ 4,000.00 | \$ 57.29 | \$ 4,080.00 | |
| 10-2-110-2010 | Administrative Salaries | \$ 198,100.00 | \$ 201,263.13 | \$ 202,062.00 | |
| 10-2-110-2020 | Building Support Salaries | \$ - | \$ 411.03 | - | |
| 10-2-110-2080 | Benefits & Payroll Charges | \$ 38,903.00 | \$ 61,736.05 | \$ 62,000.00 | |
| 10-2-110-2105 | Association Dues | \$ 2,600.00 | \$ 1,297.00 | \$ 2,652.00 | LGMA and GFOA BC mebership |
| 10-2-110-2110 | Conventions | \$ 800.00 | \$ 3,476.50 | \$ 816.00 | UBCM and AVICC coded here rather than council budget |
| 10-2-110-2111 | Courses | \$ 1,000.00 | \$ - | \$ 3,020.00 | |
| 10-2-110-2112 | Travel | \$ 2,750.00 | \$ 10,242.75 | \$ 5,200.00 | includes CAO moving costs |
| 10-2-110-2121 | Legal Fees | \$ 35,000.00 | \$ 17,384.11 | \$ 20,000.00 | NSEDC wind up should reduce legal cost |
| 10-2-110-2131 | Advertising | \$ 3,200.00 | \$ 5,715.41 | \$ 3,264.00 | |
| 10-2-110-2190 | Bank Fees | \$ 5,200.00 | \$ 2,867.68 | \$ 5,304.00 | |
| 10-2-110-2191 | Cash Over/Short | \$ | \$ 4.57 | - | |
| 10-2-110-2193 | Miscellaneous | \$ 1,000.00 | \$ 3,106.21 | \$ 5,000.00 | |
| 10-2-110-2200 | Office Supplies/Printing | \$ 8,000.00 | \$ 7,455.80 | \$ 8,160.00 | |
| 10-2-110-2205 | Postage & Freight | \$ 2,200.00 | \$ 1,663.26 | \$ 2,244.00 | |
| 10-2-110-2210 | Telephone | \$ 7,650.00 | \$ 5,689.19 | \$ 7,803.00 | |
| 10-2-110-2212 | Internet/Cable | \$ 1,550.00 | \$ 1,382.04 | \$ 1,581.00 | |
| 10-2-110-2215 | Info Systems Operations & Maintenance | \$ 17,500.00 | \$ 14,962.81 | \$ 10,000.00 | new PC's should reduce IT maintenance costs |

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|---------------|----------------------------|-----------|-------------------|-----------|-------------------|-----------|-------------------|--|
| 10-2-110-2216 | Equipment (not capital) | \$ | - | \$ | 2,241.30 | \$ | - | |
| 10-2-110-2220 | Equipment Maintenance | \$ | 1,500.00 | \$ | - | \$ | 1,530.00 | |
| 10-2-110-2230 | Auditing | \$ | 30,000.00 | \$ | 37,788.05 | \$ | 30,600.00 | Will issue audit RFP this spring for next year's audit includes Lisa Kristiansen and Cheryl Otting |
| 10-2-110-2235 | Contract Services | \$ | 7,000.00 | \$ | 37,315.62 | \$ | 20,000.00 | |
| 10-2-110-2240 | Janitorial Services | \$ | 3,500.00 | \$ | 3,384.00 | \$ | 3,570.00 | |
| 10-2-110-2242 | Insurance | \$ | 21,000.00 | \$ | (2,835.70) | \$ | 21,420.00 | |
| 10-2-110-2245 | Municipal Hall Utilities | \$ | 5,200.00 | \$ | 3,477.47 | \$ | 5,304.00 | |
| 10-2-110-2250 | Alarm Monitoring Service | \$ | 1,000.00 | \$ | 3,202.50 | \$ | 2,200.00 | |
| 10-2-110-2300 | Municipal Hall Maintenance | \$ | 4,000.00 | \$ | 797.01 | \$ | 4,080.00 | minor building repairs |
| 10-2-110-4265 | Bad Debts Written Off | \$ | 2,000.00 | \$ | 3,192.18 | \$ | 2,040.00 | |
| 10-2-110-9999 | Unallocated Expenses | \$ | - | \$ | | \$ | | |
| TOTAL | | \$ | 404,653.00 | \$ | 427,277.26 | \$ | 433,930.00 | true cost of employee benefits is the primary reason for increase |

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| 10-2-111-2350 | Grants-Library | \$ | 12,380.00 | \$ | - | \$ | 11,946.00 | |
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Fire department

| | | | | | | | | |
|---------------|-----------------------------------|----|-----------|----|-----------|----|-----------|--|
| 10-2-121-1910 | Reserve for Future Expenditure | \$ | 2,000.00 | \$ | - | \$ | 2,040.00 | |
| 10-2-121-2010 | Salaries | \$ | 1,000.00 | \$ | 105.79 | \$ | 1,020.00 | |
| 10-2-121-2080 | Benefits & Payroll Costs | \$ | 1,750.00 | \$ | 498.49 | \$ | 1,785.00 | |
| 10-2-121-2095 | Volunteer Remunerations | \$ | 18,200.00 | \$ | 12,919.25 | \$ | 18,564.00 | # of volunteers fluctuates |
| 10-2-121-2110 | Conferences & Conventions | \$ | 1,500.00 | \$ | - | \$ | 1,530.00 | |
| 10-2-121-2111 | Courses & Seminars | \$ | 3,300.00 | \$ | - | \$ | 3,366.00 | if required for operation of new truck |
| 10-2-121-2112 | Travel | \$ | 1,000.00 | \$ | - | \$ | 1,020.00 | |
| 10-2-121-2205 | Postage & Courier | \$ | 100.00 | \$ | 154.87 | \$ | 102.00 | |
| 10-2-121-2210 | Telephone and other communication | \$ | 4,000.00 | \$ | 3,315.70 | \$ | 3,000.00 | |
| 10-2-121-2212 | Internet/Cable | \$ | 850.00 | \$ | 906.10 | \$ | 1,000.00 | |
| 10-2-121-2235 | Fire Investigations | \$ | 8,500.00 | \$ | 4,815.54 | \$ | 5,000.00 | |
| 10-2-121-2242 | Insurance & Licences | \$ | 7,330.00 | \$ | 5,628.48 | \$ | 7,476.60 | |
| 10-2-121-2245 | Utilities | \$ | 6,200.00 | \$ | 3,407.58 | \$ | 6,324.00 | |
| 10-2-121-2247 | Vehicle Fuel & Oil | \$ | 2,400.00 | \$ | 2,007.09 | \$ | 2,448.00 | |
| 10-2-121-2250 | Alarm Monitoring Service | \$ | 900.00 | \$ | 444.91 | \$ | 1,000.00 | |
| 10-2-121-2255 | Maintenance/Small Tools | \$ | 250.00 | \$ | - | \$ | 255.00 | |
| 10-2-121-2265 | Protective Clothing | \$ | 5,000.00 | \$ | - | \$ | 5,100.00 | |
| 10-2-121-2270 | Supplies & Materials | \$ | 2,500.00 | \$ | 492.23 | \$ | 2,550.00 | |

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| 10-2-121-2290 | Equipment Maintenance | \$ | 5,000.00 | \$ | 3,452.97 | \$ | 5,100.00 | |
| 10-2-121-2292 | Small Tool Replacement | \$ | 250.00 | \$ | 47.91 | \$ | 2,000.00 | |
| 10-2-121-2300 | Building Maintenance | \$ | 1,200.00 | \$ | 572.63 | \$ | 1,224.00 | |
| 10-2-121-2320 | Vehicle Servicing & Maintenance | \$ | 2,500.00 | \$ | 6,164.23 | \$ | 4,000.00 | |
| | TOTAL | \$ | 74,880.00 | \$ | 44,933.77 | \$ | 75,904.60 | |
| <hr/> | | | | | | | | |
| 10-2-122-2235 | Building Inspection Contract Services | \$ | 8,000.00 | \$ | - | \$ | 8,160.00 | SRD building inspection services |
| <hr/> | | | | | | | | |
| | <u>Emergency Preparedness</u> | | | | | | | Does not include new activity or equipment |
| 10-2-124-2001 | Honorariums | \$ | 4,500.00 | \$ | 4,687.50 | \$ | 4,600.00 | EPC |
| 10-2-124-2080 | Benefits and Payroll Costs | \$ | - | \$ | 174.40 | \$ | 200.00 | |
| 10-2-124-2110 | Conferences & Conventions | \$ | 1,000.00 | \$ | 174.06 | \$ | 1,020.00 | |
| 10-2-124-2111 | Courses & Seminars | \$ | 1,500.00 | \$ | 99.95 | \$ | 1,530.00 | |
| 10-2-124-2200 | Office Supplies | \$ | 500.00 | \$ | 188.00 | \$ | 510.00 | |
| 10-2-124-2210 | Telephone & Other Communication | \$ | 1,500.00 | \$ | 1,186.98 | \$ | 1,530.00 | |
| 10-2-124-2280 | Miscellaneous | \$ | 100.00 | \$ | 75.87 | \$ | 102.00 | |
| | TOTAL | \$ | 9,100.00 | \$ | 6,586.76 | \$ | 9,492.00 | |
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| | <u>Public Works</u> | | | | | | | salary/benefits reflects current complement and additional staff for summer months |
| 10-2-130-2010 | Salaries | \$ | 65,000.00 | \$ | 54,476.17 | \$ | 60,000.00 | |
| 10-2-130-2080 | Benefits & Payroll Costs | \$ | 23,040.00 | \$ | 33,084.54 | \$ | 30,000.00 | |
| 10-2-130-2095 | On call remuneration | \$ | - | \$ | 10,219.14 | \$ | 9,500.00 | continuing after hours service |
| 10-2-130-2105 | Association Dues | \$ | 510.00 | \$ | 238.00 | \$ | 520.20 | |
| 10-2-130-2110 | Conferences & Conventions | \$ | 2,500.00 | \$ | 60.31 | \$ | 1,000.00 | |
| 10-2-130-2112 | Travel | \$ | 3,000.00 | \$ | - | \$ | 1,000.00 | |
| 10-2-130-2200 | Office Supplies | \$ | 300.00 | \$ | 801.93 | \$ | 306.00 | |
| 10-2-130-2210 | Telephone & Communications | \$ | 2,300.00 | \$ | 5,210.45 | \$ | 6,000.00 | |
| 10-2-130-2212 | Internet/Cable | \$ | 500.00 | \$ | 997.92 | \$ | 800.00 | |
| 10-2-130-2230 | Contract Services | \$ | 5,000.00 | \$ | 5,319.47 | \$ | 5,100.00 | HB Energy, McElhanney general engineering advice |
| 10-2-130-2245 | Building Utilities | \$ | 5,500.00 | \$ | 4,187.82 | \$ | 4,000.00 | |
| 10-2-130-2246 | Propane | \$ | 2,300.00 | \$ | 229.54 | \$ | 500.00 | |
| 10-2-130-2247 | Fuel | \$ | - | \$ | 13,036.67 | \$ | 15,000.00 | 2016 budget did not include fuel line item |
| 10-2-130-2250 | Alarm Monitoring Service | \$ | 2,000.00 | \$ | 355.50 | \$ | 500.00 | |
| 10-2-130-2255 | Small Tools & Equipment | \$ | 800.00 | \$ | 1,044.59 | \$ | 500.00 | |

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| 10-2-130-2270 | Supplies | \$ | 500.00 | \$ | 3,887.76 | \$ | 4,000.00 | |
| 10-2-130-2280 | Miscellaneous | \$ | 500.00 | \$ | 747.61 | \$ | 1,000.00 | |
| 10-2-130-2300 | Shop | \$ | 6,800.00 | \$ | 810.42 | \$ | 900.00 | |
| 10-2-130-2320 | Vehicle Operation & Maintenance | \$ | 1,000.00 | \$ | 417.84 | \$ | 1,000.00 | |
| | TOTAL | \$ | 121,550.00 | \$ | 135,125.68 | \$ | 141,626.20 | |
| | | | | | | | | |
| 10-2-131-2010 | PW Vehicles Salaries | \$ | 10,940.00 | \$ | 8,790.31 | \$ | 11,158.80 | |
| 10-2-131-2080 | Benefits and Payroll Costs | \$ | 1,608.00 | \$ | 1,286.58 | \$ | 1,640.16 | |
| 10-2-131-2242 | Public Works - Insurance | \$ | 6,900.00 | \$ | 5,995.42 | \$ | 7,038.00 | vehicle insurance |
| 10-2-131-2243 | Vehicle Insurance | \$ | 10,050.00 | \$ | 8,437.00 | \$ | 10,251.00 | |
| 10-2-131-2320 | Vehicle Operation & Maintenance | \$ | 25,000.00 | \$ | 21,327.52 | \$ | 20,000.00 | vehicle inspections conducted off site |
| | TOTAL | \$ | 54,498.00 | \$ | 45,836.83 | \$ | 50,087.96 | |
| | | | | | | | | |
| 10-2-132-2010 | PW Road Salaries | \$ | 14,500.00 | \$ | 19,986.20 | \$ | 18,000.00 | |
| 10-2-132-2080 | Benefit and Payroll Costs | \$ | 2,300.00 | \$ | 3,111.72 | \$ | 3,000.00 | |
| 10-2-132-2235 | Engineering | \$ | - | \$ | 4,993.70 | | | McElhanney study last year |
| 10-2-132-2300 | Roads Maintenance | \$ | 10,000.00 | \$ | 4,688.21 | \$ | 8,000.00 | |
| | TOTAL | \$ | 26,800.00 | \$ | 32,779.83 | \$ | 29,000.00 | |
| | | | | | | | | |
| 10-2-133-2245 | Street Lighting | \$ | 33,970.00 | \$ | 27,622.96 | \$ | 25,000.00 | |
| | | | | | | | | |
| 10-2-134-2241 | Bridge Maintenance | \$ | 2,000.00 | \$ | 1,396.56 | \$ | 2,040.00 | |
| | | | | | | | | |
| | Solid Waste | | | | | | | |
| 10-2-135-2010 | Solid Waste-Salaries | \$ | 13,280.00 | | 7311.27 | \$ | 12,000.00 | |
| 10-2-135-2080 | Solid Waste - Payroll Benefits | \$ | 2,650.00 | | 811.03 | \$ | 2,000.00 | |
| 10-2-135-2193 | Solid Waste - Miscellaneous | \$ | 500.00 | | 0 | \$ | 510.00 | |
| 10-2-135-2241 | Solid Waste-Contracts | \$ | 3,000.00 | | 0 | \$ | 4,000.00 | composting contract option |
| 10-2-135-2270 | Solid Waste-Supplies | \$ | 2,000.00 | | 49.73 | \$ | 1,000.00 | |
| 10-2-135-2940 | Solid Waste - Transfer to Reserves | \$ | 5,000.00 | | 0 | \$ | 2,000.00 | |
| | SUB TOTAL | \$ | 26,430.00 | \$ | 8,172.03 | \$ | 21,510.00 | under-spent last year. Maintained budget level to accommodate diversion options |
| | | | | | | | | |
| 10-2-136-2010 | Recycling PW Trades | \$ | 10,120.00 | | 6780.42 | \$ | 10,000.00 | |
| 10-2-136-2080 | Benefits | \$ | 1,250.00 | | 1034.05 | \$ | 1,000.00 | |
| 10-2-136-2275 | Solid Waste - Recycling Removal Contra | \$ | 200.00 | | 0 | \$ | 204.00 | |

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| SUB TOTAL | \$ | 11,570.00 | \$ | 7,814.47 | \$ | 11,204.00 | costs recoverable from CSWM |
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|--------------|-----------|------------------|-----------|------------------|-----------|------------------|--|
| TOTAL | \$ | 38,000.00 | \$ | 15,986.50 | \$ | 33,714.00 | |
|--------------|-----------|------------------|-----------|------------------|-----------|------------------|--|

Harbour

| | | | | | | | | |
|---------------|----------------------------|-----------|------------------|-----------|------------------|-----------|------------------|--|
| 10-2-137-2021 | Harbours trades | | 0 | \$ | 2,286.96 | \$ | - | |
| 10-2-137-2080 | Benefits and payroll costs | | 0 | \$ | 290.05 | \$ | - | |
| 10-2-137-2235 | H&W contracted services | | | \$ | 11,544.03 | \$ | 10,000.00 | 2016 structural inspection and reports on government dock and grant application prep. Commitment for further work, if needed |
| 10-2-137-2242 | Insurance | \$ | 12,000.00 | \$ | 12,411.74 | \$ | 12,000.00 | |
| 10-2-137-2245 | Harbour Utilities | \$ | 3,500.00 | \$ | 4,922.90 | \$ | 5,000.00 | |
| 10-2-137-2280 | Miscellaneous | \$ | 1,000.00 | \$ | 124.58 | \$ | 1,020.00 | |
| 10-2-137-2300 | H&W repairs | \$ | - | \$ | 767.74 | | | |
| | TOTAL | \$ | 16,500.00 | \$ | 32,348.00 | \$ | 28,020.00 | |

Heliport

| | | | | | | | | |
|---------------|---------------------------------|-----------|-----------------|-----------|-----------------|-----------|-----------------|--|
| 10-2-138-2242 | Heliport Insurance | | 2,000.00 | \$ | 1,702.16 | \$ | 2,040.00 | |
| 10-2-138-2245 | Heliport Electricity | \$ | 1,300.00 | \$ | 184.18 | \$ | 500.00 | |
| 10-2-138-2300 | Heliport Other Maint. Materials | \$ | 550.00 | \$ | 109.58 | \$ | 100.00 | |
| | TOTAL | \$ | 3,850.00 | \$ | 1,995.92 | \$ | 2,640.00 | |

Recreation

| | | | | | | | | |
|---------------|------------------------------|----|-----------|--|----------|----|------------|--|
| 10-2-140-2010 | Program Salaries | | 95,640.00 | | 95591.15 | | 110,000.00 | Salary flex to handle staff transition/restructuring |
| 10-2-140-2020 | Support Trades Salaries | \$ | 12,400.00 | | 12661.52 | \$ | 13,200.00 | |
| 10-2-140-2080 | Benefits & Payroll Costs | \$ | 17,350.00 | | 21594.14 | \$ | 22,000.00 | |
| 10-2-140-2105 | Association Dues | \$ | 500.00 | | 474 | \$ | 550.00 | |
| 10-2-140-2111 | Courses | \$ | 5,200.00 | | 0 | \$ | 1,000.00 | |
| 10-2-140-2112 | Travel | \$ | 500.00 | | 2120.63 | \$ | 1,800.00 | |
| 10-2-140-2192 | Debit Machine/Cash Shortages | \$ | 1,000.00 | | 10.19 | \$ | 20.00 | |
| 10-2-140-2200 | Office Supplies | \$ | 1,500.00 | | 712.84 | \$ | 850.00 | |
| 10-2-140-2205 | Postage & Courier | \$ | 2,200.00 | | 2206.3 | \$ | 2,200.00 | |
| 10-2-140-2210 | Telephone | \$ | 2,400.00 | | 2085.58 | \$ | 2,000.00 | |
| 10-2-140-2212 | Cable/Internet | \$ | 2,300.00 | | 1940.12 | \$ | 1,900.00 | |
| 10-2-140-2230 | Specialty Programs | \$ | - | | - | \$ | 500.00 | |
| 10-2-140-2240 | Contract Services-Janitorial | \$ | 5,500.00 | | 9542.5 | \$ | 8,500.00 | |
| 10-2-140-2241 | Contracted Repairs | \$ | 500.00 | | 1091.83 | \$ | 1,500.00 | |
| 10-2-140-2242 | Insurance | \$ | 14,500.00 | | 14378.44 | \$ | 14,000.00 | |

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|---------------|-------------------------------------|----|-----------|--|----------|----|-----------|---|
| 10-2-140-2245 | Building Utilities | \$ | 34,000.00 | | 29650.68 | \$ | 24,000.00 | energy efficient actions - LED lighting |
| 10-2-140-2246 | Building Propane | \$ | 5,000.00 | | 7122.04 | \$ | 8,500.00 | |
| 10-2-140-2250 | Community Centre Alarm Monitoring | \$ | 750.00 | | 414.75 | \$ | 400.00 | |
| 10-2-140-2255 | Equipment Maintenance | \$ | 250.00 | | 369.92 | \$ | 255.00 | |
| 10-2-140-2260 | Chemicals | \$ | 3,500.00 | | 4054.07 | \$ | 4,800.00 | |
| 10-2-140-2261 | Concession Consumable for Resale | \$ | 6,000.00 | | 6228.56 | \$ | 6,000.00 | |
| 10-2-140-2265 | Civic events | \$ | - | | 9307.15 | \$ | - | Tahsis Days (2016) |
| 10-2-140-2270 | Supplies | \$ | 1,400.00 | | 555.27 | \$ | 1,428.00 | |
| 10-2-140-2280 | Miscellaneous | \$ | 4,000.00 | | 1493.37 | \$ | 4,080.00 | |
| 10-2-140-2300 | Building Misc. Materials | \$ | 3,000.00 | | 1364.19 | \$ | 3,060.00 | |
| 10-2-140-2310 | Community Centre Repairs Contracted | \$ | - | | 460.39 | \$ | - | capital budget items |
| 10-2-140-2321 | Pool Maintenance | \$ | - | | 1803.48 | \$ | - | |

| | | | | | | |
|--------------|-----------|-------------------|-----------|-------------------|-----------|-------------------|
| TOTAL | \$ | 219,390.00 | \$ | 227,233.11 | \$ | 232,543.00 |
|--------------|-----------|-------------------|-----------|-------------------|-----------|-------------------|

Parks

| | | | | | | | |
|---------------|-------------------------------|----|-----------|----|-----------|----|-----------|
| 10-2-143-2010 | Staff Salary | \$ | 20,200.00 | \$ | 19,848.74 | \$ | 20,604.00 |
| 10-2-143-2080 | Benefits & Payroll Costs | \$ | 2,270.00 | \$ | 2,351.26 | \$ | 2,315.40 |
| 10-2-143-2270 | Const & Maintenance Materials | \$ | 1,500.00 | \$ | - | \$ | 1,530.00 |
| 10-2-143-2280 | Miscellaneous | \$ | 2,000.00 | \$ | 77.00 | \$ | 2,040.00 |
| 10-2-143-2310 | Contract Services | \$ | 2,200.00 | \$ | - | \$ | 2,244.00 |

| | | | | | | |
|--------------|-----------|------------------|-----------|------------------|-----------|------------------|
| TOTAL | \$ | 28,170.00 | \$ | 22,277.00 | \$ | 28,733.40 |
|--------------|-----------|------------------|-----------|------------------|-----------|------------------|

Landfill

| | | | | | | | |
|---------------|---------------------|----|-----------|--|----------|----|-----------|
| 10-2-144-2010 | Wages - Landfill | \$ | 18,990.00 | | 18428.28 | \$ | 19,369.80 |
| 10-2-144-2080 | Benefits - Landfill | \$ | 3,420.00 | | 2264.59 | \$ | 3,488.40 |

| | | | | | | |
|--------------|-----------|------------------|-----------|------------------|-----------|------------------|
| TOTAL | \$ | 22,410.00 | \$ | 20,692.87 | \$ | 22,858.20 |
|--------------|-----------|------------------|-----------|------------------|-----------|------------------|

Museum Building

| | | | | | | | |
|---------------|----------------------------|----|----------|----|----------|----|----------|
| 10-2-145-2020 | Staff Salaries | \$ | 100.00 | \$ | - | \$ | 102.00 |
| 10-2-145-2021 | Summer Staff | \$ | - | \$ | - | \$ | - |
| 10-2-145-2080 | Benefits & Payroll Costs | \$ | 20.00 | \$ | - | \$ | 20.40 |
| 10-2-145-2210 | Telephone / Communications | \$ | 1,500.00 | \$ | 1,176.88 | \$ | 1,530.00 |
| 10-2-145-2245 | Building Utilities | \$ | 1,650.00 | \$ | 1,618.32 | \$ | 1,683.00 |
| 10-2-145-2250 | Alarms | \$ | 500.00 | \$ | 359.40 | \$ | 510.00 |
| 10-2-145-2270 | Miscellaneous | \$ | 100.00 | \$ | - | \$ | 102.00 |
| 10-2-145-2280 | Conservation Materials | \$ | 100.00 | \$ | - | \$ | 102.00 |
| 10-2-145-2300 | Building Maintenance | \$ | 250.00 | \$ | 149.46 | \$ | 255.00 |

| | | | | | | |
|--------------|-----------|-----------------|-----------|-----------------|-----------|-----------------|
| TOTAL | \$ | 4,220.00 | \$ | 3,304.06 | \$ | 4,304.40 |
|--------------|-----------|-----------------|-----------|-----------------|-----------|-----------------|

Info Centre

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|---------------|---------------------------------------|-----------|-------------------|-----------|-------------------|-----------|-------------------|--|
| 10-2-146-2021 | Info Centre Summer Staff | \$ | 6,489.00 | \$ | 9,794.39 | \$ | 9,794.39 | 2 summer students |
| 10-2-146-2080 | Info Centre Benefits | \$ | 1,352.00 | \$ | 363.21 | \$ | 363.21 | |
| 10-2-146-2270 | Operating Supplies | \$ | 200.00 | \$ | 56.33 | \$ | 204.00 | |
| | TOTAL | \$ | 8,041.00 | \$ | 10,213.93 | \$ | 10,361.60 | |
| | <u>Economic Development</u> | | | | | | | |
| 10-2-152-2105 | Shellfish Harvesting License Expenses | \$ | 1,000.00 | \$ | 937.84 | \$ | 1,020.00 | |
| 10-2-152-2131 | Website Development | \$ | 14,000.00 | \$ | 14,898.90 | \$ | 1,500.00 | |
| 10-2-152-2230 | Professional Services | \$ | 5,000.00 | \$ | - | \$ | 5,000.00 | |
| 10-2-152-2235 | Trail project | | | \$ | 39,729.99 | \$ | 30,000.00 | contribution to RD and ICET funding programs |
| | TOTAL | \$ | 20,000.00 | \$ | 55,566.73 | \$ | 37,520.00 | |
| | <u>Puddle Duck Program</u> | | | | | | | |
| 10-2-160-2010 | Puddle Duck Program Salaries | \$ | 26,564.00 | \$ | 24,409.31 | \$ | 27,095.28 | |
| 10-2-160-2080 | Benefit & Payroll Costs | \$ | 2,200.00 | \$ | 1,848.08 | \$ | 2,244.00 | |
| 10-2-160-2111 | Courses | \$ | 500.00 | \$ | - | \$ | 510.00 | |
| 10-2-160-2280 | Program Supplies | \$ | 250.00 | \$ | 260.58 | \$ | 255.00 | |
| 10-2-160-2300 | Facility Maintenance | \$ | 100.00 | \$ | 35.12 | \$ | 102.00 | |
| | TOTAL | \$ | 29,614.00 | \$ | 26,553.09 | \$ | 30,206.28 | |
| | <u>Sewer Operations</u> | | | | | | | |
| 20-2-200-2235 | Consulting Services | \$ | 7,500.00 | \$ | - | \$ | 7,200.00 | see capital budget |
| 20-2-200-2242 | Insurance - Sewer | \$ | 20,500.00 | \$ | 13,421.57 | \$ | 14,000.00 | |
| 20-2-202-2010 | Sewer - Salaries | \$ | 15,400.00 | \$ | 22,089.58 | \$ | 23,000.00 | |
| 20-2-202-2080 | Sewer - Payroll Benefits | \$ | 2,870.00 | \$ | 3,711.35 | \$ | 3,700.00 | |
| 20-2-202-2230 | Contract Services - Engineering | \$ | 12,500.00 | \$ | 12,537.50 | \$ | 15,000.00 | |
| 20-2-202-2241 | Sewer - Repairs & Maintenance | \$ | 12,000.00 | \$ | 645.73 | \$ | 1,000.00 | |
| 20-2-202-2245 | Sewer - Utilities | \$ | 34,000.00 | \$ | 36,216.56 | \$ | 36,000.00 | |
| 20-2-202-2250 | Sewer - Alarm Monitoring | \$ | 12,500.00 | \$ | 5,250.68 | \$ | 5,200.00 | |
| 20-2-202-2255 | Plant Equipment Repair | \$ | 2,000.00 | \$ | 11,637.84 | \$ | 3,000.00 | |
| 20-2-202-2260 | Sewer - Waste Water Treatment | \$ | 3,800.00 | \$ | 3,238.66 | \$ | 4,000.00 | |
| 20-2-202-2270 | Sewer - Supplies | \$ | 2,000.00 | \$ | 1,308.03 | \$ | 1,500.00 | |
| 20-2-202-2280 | Sewer - Miscellaneous | \$ | 200.00 | \$ | 98.50 | \$ | 100.00 | |
| | TOTAL | \$ | 125,270.00 | \$ | 110,156.00 | \$ | 113,700.00 | |
| | <u>Water Operations</u> | | | | | | | |
| 30-2-210-2242 | Insurance-Water | \$ | 11,000.00 | \$ | 7,621.56 | \$ | 8,000.00 | |
| 30-2-212-2080 | Water-Payroll Benefits | \$ | 8,110.00 | \$ | 10,733.75 | \$ | 12,000.00 | |

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|---------------|--------------------------------------|-----------|------------------|-----------|-------------------|-----------|------------------|---|
| 30-2-212-2110 | Water-Salaries | \$ | 45,060.00 | \$ | 59,862.68 | \$ | 50,000.00 | |
| 30-2-212-2111 | Courses & Seminars | \$ | 2,500.00 | \$ | 1,538.00 | \$ | 5,000.00 | |
| 30-2-212-2205 | Water Supplies Freight | \$ | 5,000.00 | \$ | 3,291.23 | \$ | 3,000.00 | |
| 30-2-212-2245 | Water-Utilities | \$ | 5,000.00 | \$ | 11,155.37 | \$ | 10,000.00 | leaks, increased pumping activity |
| 30-2-212-2250 | Water-Alarm Monitoring | \$ | 3,000.00 | \$ | 1,732.49 | \$ | 2,000.00 | |
| 30-2-212-2260 | Water-Chlorine | \$ | 2,500.00 | \$ | 2,688.09 | \$ | 2,000.00 | |
| 30-2-212-2270 | Water-Supplies | \$ | 7,000.00 | \$ | 1,656.48 | \$ | 2,000.00 | |
| 30-2-212-2280 | Trans & Distrib Supplies and Freight | \$ | 2,500.00 | \$ | 451.90 | \$ | 1,000.00 | |
| 30-2-212-2300 | Water-Repairs & Maintenance | \$ | 2,000.00 | \$ | 10,309.70 | \$ | 3,000.00 | 2016 costs associated with well impleme |
| | TOTAL | \$ | 93,670.00 | \$ | 111,041.25 | \$ | 98,000.00 | |

WATER

Where possible water pipe projects should piggy back on roads projects

RENEWAL - REPLACEMENT WITH LIKE FOR LIKE FOR ASSETS THAT ALREADY EXIST, REHABILITATION, OR RECONSTRUCTION
 UPGRADE - EXPAND LOS ON EXISTING ASSETS
 NEW - NOT IN THE CURRENT LOS OR ARE CREATED TO SUSTAIN THE LOS FOR ALL CITIZENS WHEN LG EXPERIENCES GROWTH/DEVELOPMENT

| Project # | DEPT | Project Title | Assets Targeted | Objectives | Actions Required | Safety Issue | Level of Service Issue | Asset Group Priority Rating | COST ESTIMATE | Inside asset groups Related Projects | Outside asset groups Related Projects |
|-----------|------|--|--------------------|--|--------------------|--------------|------------------------|-----------------------------|--|---|--|
| 1 | PW | Acoustic Detection Investigation | transmission pipes | Identify locations and assess extent of water leaks | renewal assessment | | | 1 | | none | |
| 2 | PW | Community Water Conservation | water meters | Improved: * water conservation, * energy efficiency * fairness to users | new addition | | | 2 | Total 427,103 after grant portion 87,714 | acoustic | ROADS |
| 3 | PW | Linking Reservoir & Pump House Scada's to Well House | South Reservoir | Increase management efficiency | upgrade | | | | | | |
| 4 | PW | Check Valve for N. Reservoir | North Reservoir | Increase system pressure | renewal | | | | | sonic eye | |
| 5 | PW | AC Water Main Replacement | pipe network | Avoid further issues due to very old pipes | renewal | | | | | acoustic | ROADS |
| 6 | PW | Water Main Redirection | Pipes | Loop Alpine View Water Line to Head Bay Rd | new addition | | | | | acoustic | |
| 7 | PW | Paint North Reservoir | North Reservoir | Extend remaining useful life | renewal | | | | | none | |

BUILDINGS & OTHER STRUCTURES

| Project # | DEPT | Project Title | Assets Targeted | Objectives | Actions Required | Safety Issue | Level of Service Issue | Asset Group Priority Rating | COST ESTIMATE | Inside asset group Related Projects | Outside asset groups Related Projects |
|-----------|------|---|--|---|---------------------------------|--------------|------------------------|-----------------------------|---------------|-------------------------------------|---------------------------------------|
| 1 | PW | Government Dock Fire Damage | Government Dock & Finger | Resolve Fire Damage as per McElhanney 2016 assessment | renewal | | | | | | |
| 2 | PW | Government Dock & Finger Structure | Government Dock & Finger | Determine and cost non-fire-related repair/replacement actions. | renewal planning | | | | | | |
| 3 | PW | Government Dock & Finger Buildings | Government Dock & Finger | Determine and cost non-fire-related repair/replacement actions and/or upgrading. | renewal &/or upgrading planning | | | | | | |
| 4 | PW | Dual purpose Picnic/Tsunami Facility | Playground/Park @ intersection of Tipperary & Resolution | Tsunami appropriate emergency marshalling area that will also service as a picnic facility | upgrade & addition of new | | | | | | |
| 5 | PW | Tin Roof for Old Intake Building | Roof | Reduce wear & tear and performance of instruments due to humidity | upgrade to tin roofing | | | | | | |
| 6 | PW | Tin Roof for Valve House Building | Roof | Reduce wear & tear and performance of instruments due to humidity | upgrade to tin roofing | | | | | | |
| 7 | REC | Recreation Center & Grounds Assessment (listed roughly in order of priority determined by Strathcove Regional District building inspector) | Plumbing & Pool | Hire a pool specialist to address leak problem | assessment | | | | | | |
| 8 | REC | | Ext. cladding, roofing, windows & doors | Extensive renovation of the exterior of the building | renewal/upgrade | | | | | | |
| 9 | REC | | Above grade walls & structure | Fixing uneven floor in concession & daycare area & outdoor walking services | renewal or upgrade | yes | | | | | |
| 10 | REC | | Interior finishes | Address stair handrails, uneven surface of gym, concession & daycare, adjust doors & frames, insulate attic space (easy cost savings) | renewal/upgrade | yes | | | | | |
| 11 | REC | | Drainage & landscape | Monitor roof drains to prevent clogs, install system to direct water away from the foundation of pool and bowling alley, level worst areas of parking lot | renewal/upgrade | | | | | | |
| 12 | REC | | Foundation & floors | Address minor wall plate and stud rot damage along S & E side of gym and storage room | renewal | | | | | | |

SANITARY SEWER

| Project # | DEPT | Project Title | Assets Targeted | Objectives | Actions Required | Safety Issue | Level of Service Issue | Asset Group Priority Rating | COST ESTIMATE | Inside asset groups Related Projects | Outside asset groups Related Projects |
|-----------|------|--|--------------------|--|---|--------------|------------------------|-----------------------------|--|---|--|
| 1 | PW | Sanitary Sewer System Optimization_Treatment | Treatment plants | Infrastructure & condition assessment to inform the optimization of the system | assessment to determine renewal/upgrade/new | | | | Total 299,000 after grant portion 25,000 | | |
| 2 | PW | Sanitary Sewer System Optimization_Lift Stations | Lift Stations | | | | | | | | |
| 3 | PW | Sanitary Sewer System Optimization_Pipes | Pipes - PVC and AC | | | | | | | | ROADS |

STORM SEWER

Where possible STORM SEWER projects should piggy back on roads projects

| Project # | DEPT | Project Title | Assets Targeted | Objectives | Actions Required | Safety Issue | Level of Service Issue | Asset Group Priority Rating | COST ESTIMATE | Inside asset groups Related Projects | Outside asset groups Related Projects |
|-----------|------|---------------|-----------------|------------|------------------|--------------|------------------------|-----------------------------|---------------|---|--|
| | | | | | | | | | | | |

ROADS

RATINGS below
BY PW and
engineer in 2016

| Project # | DEPT | Project Title | Assets Targeted | Objectives | Actions Required | Safety Issue | Level of Service Issue | Asset Group Priority Rating | COST ESTIMATE | Inside asset group Related Projects | Outside asset groups Related Projects |
|-----------|------|--|----------------------------|--|------------------|--------------|------------------------|-----------------------------|---|--|--|
| 1 | PW | South Maquinna marina vicinity | road surface and structure | resurfacing of existing road with minor restructuring | renewal | | | 1 | Project Range - \$102,000 to \$455,000 plus potential over excavation costs | | Water - acoustic findings |
| | | | retaining wall | construction of new retaining wall to stabilize the road | new addition | | | | | | |
| 2 | PW | South Maquinna at intersection with Barnacle Beach | retaining wall | construction of new retaining wall to stabilize and support the road | new addition | | | 2 | Project Range - \$89,000 to \$455,000 plus potential over excavation costs | | Water - acoustic findings |
| | | | road surface and structure | restructuring and resurfacing of S.Maquinna at intersection | renewal | | | | | | |
| | | | road grade | raise grade of BB to align with newly structured S.Maquinna. | renewal | | | | | | |
| 3 | PW | South Maquinna at rear entrance to village office | road surface and structure | resurfacing of existing road with minor restructuring | renewal | | | 3 | Project Range - \$80,000 to \$455,000 plus potential over excavation costs | | Water - acoustic findings |
| | | | new retaining wall | construction of new retaining wall to stabilize the road | new addition | | | | | | |
| 4 | PW | Rugged Mountain restabilization | road surface and structure | resurfacing and/or reconstruction (project needs more information around stability issue before going ahead) | renewal | Yes | | 4 | 760 m 684,000 to 1,296,000 | | Water - acoustic findings |
| 5 | PW | North Maquinna at Strange | road surface | construction of asphalt surface to upgrade rural LOS (sinking at corner with Strange) | upgrade | | | 5 | 1120 m 1 M | | Water - acoustic findings |

ROADS

RATINGS below
BY PW and
engineer in 2016

| Project # | DEPT | Project Title | Assets Targeted | Objectives | Actions Required | Safety Issue | Level of Service Issue | Asset Group Priority Rating | COST ESTIMATE | Inside asset groups Related Projects | Outside asset groups Related Projects |
|-----------|------|--|-----------------|---|--------------------|--------------|------------------------|-----------------------------|--|---|--|
| 6 | PW | Alpine road - continuance of 2009 road replacement | road works | Replacement of roadworks (Section fixed in 2009 is showing same issues again) | renewal or upgrade | | | 6 | replacement of entire network of roadworks, waterworks, sanitary and storm sewer = 1.6 M Above assumes no significant excavation or infill with quality material is required. Cost per meter of road = \$1700. Disposal of 845 m of road | | Water - acoustic findings |
| 7 | PW | Princess Victoria View resurfacing | road surface | resurfacing to maintain LOS | renewal | | | 7 | 190 m 171,000 | | Water - acoustic findings |
| 8 | PW | Nicolaye resurfacing | road surface | resurfacing to maintain LOS | renewal | | | | 40 m 36,000 | | |
| 9 | PW | Discovery Crescent rebuild shoulder | road shoulder | 30m rebuild of spalled shoulder to maintain LOS | renewal | | | 30 m 270,000 | | | |
| 10 | PW | Tootouch Place resurfacing | road surface | resurfacing to maintain LOS | renewal | | | 8 235 m 211,500 | | | |

EQUIPMENT

| Project # | DEPT | Project title | Assets Targeted | Objectives | Actions Required | Safety Issue | Level of Service Issue | Asset Group Priority | COST ESTIMATE | Inside asset group Related Projects | Outside asset groups Related Projects |
|-----------|------|-----------------------------------|--|--|------------------------|--------------|------------------------|----------------------|-------------------|--|--|
| 1 | FD | Pumper/tanker & components | 1995 Pumper/Tanker | Meet <=20 year age limit regulations for first line pumper/tanker | upgrade | yes | yes | 1 | 2017 est. 325,000 | | |
| | FD | | Pumper/Tanker components | ? | upgrade or new? | ? | ? | | | | |
| 3 | FD | 10 used 2002 series scba's | 10 SCBA's (self contained breathing apparatus) | Replace 1992 SCBA's whose lifecycle is at an end and difficult to repair/refurbish as used parts are to find. | renewal | yes | no | | 15,000 | | |
| 4 | FD | Rescue & emergency response truck | 2 Trucks | Consolidate 1) unreliable 1993 Suburban and 2) ready for retirement 1980 Ford Rescue truck and replace with 3) a single F-35D equipped for both emergency response and rescue | upgrade & new addition | ? | yes | | 60,000 | | |
| 5 | FD | Hydraulic rescue tool | Hydraulic rescue tool | Replace heavy, ineffective, difficult to repair/refurbish tools with a single electric hydraulic combination tool (spreader/cutter/power pack) capable of cutting modern high strength alloys. | upgrade | yes | yes | | 12,000 | | |
| 6 | PW | Loader | 930G Loader | Assessment to specify, prioritize and cost needed maintenance, repairs, and replacement. | renewal | yes | yes | | | | |
| 7 | PW | Working truck & accessories | Truck | Acquire single axel Dually Truck, F-550 or so, to consolidate and upgrade maintenance & hauling assets | upgrade & renewal | yes | yes | | | | |
| | PW | | Dump Box | | | | | | | | |
| | PW | | Snow blade | | | | | | | | |
| | PW | | Sander | | | | | | | | |
| 8 | PW | Street sweeper | Sweeper | Upgrade to self-propelling unit with more pressure | upgrade | no | yes | | | | |

EQUIPMENT cont'd

| Project # | DEPT | Project title | Assets Targeted | Objectives | Actions Required | Safety Issue | Level of Service Issue | Asset Group Priority | COST ESTIMATE | Inside asset group Related Projects | Outside asset groups Related Projects |
|-----------|------|-----------------------|---|--|----------------------|--------------|------------------------|----------------------|---------------|--|--|
| 9 | PW | Staff transport truck | 2 half ton trucks | Provide transportation for PW team to improve responsiveness & efficiency. | new | yes | yes | | | | |
| 10 | PW | Lighting improvements | Street Lights | Functional assessment & upgrade to LED to improve visibility and improve financial efficiency. | assessment & upgrade | yes | yes | | | | |
| | PW | | Dock Lights | | | | | | | | |
| | REC | | Rec Centre Lights | | | | | | | | |
| 11 | REC | Recreation Equipment | Swim course and aqua fit equipment | Increase benefits to Users | renewal or upgrade | no | yes | | | | |
| 13 | REC | Pool Access | Portable pool stairs | Improve appearance and tighten up | renewal | no | yes | | | | |
| 14 | REC | IT Upgrade | 2 Computers & 2 Monitors | Upgrade to align with VOT IT standards | Upgrade | no | yes | | | | |
| 16 | REC | New Software | Adobe, In Design software Licences | Currently using staff owned software to produce communications materials | New | no | yes | | | | |
| 15 | REC | TV Upgrade | Gym TV | Upgrade to increase user satisfaction | Upgrade | no | yes | | | | |
| 17 | REC | 4 Wall Clocks | Pool, gym, front desk, and meeting room wall clocks | Increase visibility and reliability | Upgrade | no | yes | | 350 | | |