



Minutes

<u>Meeting</u>	Regular Council
<u>Date</u>	Tuesday December 6, 2016
<u>Time</u>	7:00 PM
<u>Place</u>	Municipal Hall - Council Chambers

Present Deputy Mayor Randy Taylor - Chair
Councillor Brenda Overton
Councillor Kathy Bellanger
Councillor Louis Van Solkema

Regrets Mayor Jude Schooner

Staff Mark Tatchell, Chief Administrative Officer

Public 2 members of the public.

A. Call to Order

Deputy Mayor Taylor called the meeting to order at 7:00 p.m. and acknowledged and respected that we are upon Mowachaht/ Muchalaht Traditional Territory.

B. Introduction of Late Items

- 1 Landfill Hours for December 24 and 31, 2016, M1**
- 2 Village Office and Public Works - early holiday closures, M2**
- 3 Appointment of financial statement auditor for 2017**

C. Approval of the Agenda

Overton/ Bellanger: VOT 448/2016

THAT the Agenda for the December 6, 2016 Regular Council meeting be adopted as amended .

CARRIED

D. Petitions and Delegations

None.

E. Public Input # 1

A member of the public noted the water leak which public works staff are working to address and expressed that sand or salt should be applied to the Village office parking lot.

1 F. Adoption of the Minutes

Overton /Bellanger: VOT 449/2016

THAT the Regular Council Meeting Minutes from November 15, 2016 be adopted as presented.

CARRIED

2 Overton/Bellanger: VOT 450/2016

THAT the Committee of the Whole Meeting Minutes from November 21, 2016 be adopted as presented.

CARRIED

3 Overton/Bellanger VOT 451/2016

THAT the Special Council Meeting Minutes from November 22, 2016 be adopted as presented.

CARRIED

G. Rise and Report

None

H. Business Arising

None

I. Unfinished Business

None

J. Council Reports

Councillor Overton

No report

Councillor Van Solkema

No report

Councillor Bellanger (written report)

Good evening Deputy Mayor and Council,

Just a short report tonight as we were all in attendance at the Committee of the Whole meeting on Nov 21 and the priority setting session on Nov 28. I would like to say "well done" again this year as we were able to set goals and worked hard at achieving them. We still have a way to go, but then again that is why we have priorities. Well done to the PAC for the Christmas bazaar. It looked like it was well attended. I know I spent a good penny there and went home happy. And to the Ubedam Theatre and members, great performance again. I am definitely attending the spring play. And that is my report.

Councillor Taylor (written report)

Good Evening.

On November 26th I attended the Board of Trustees Meeting of the Vancouver Island Regional Library in Nanaimo.

A presentation was made by staff on the merit and projected cost of implementing an Electronic Records Management System. This would provide easier access to all electronic and paper file records of the Library Board for Board of Trustees use in decision making by having them available on line. A Request for Proposals will be let in January of 2017.

Starting in January the Boards' full agenda packages and subsequent unapproved minutes will be made available to the public on line 5 days prior to each Board Meeting. In my opinion something that should have been done long ago.

A Whistle Blower Policy was approved by the Board with a unanimous vote, another long overdue policy change.

Respectfully submitted,

Randy Taylor

K. Bylaws

None.

L. Correspondence

- 1 Claire Trevena, MLA North Island Re: Broadband Internet Overton/Bellanger VOT: 452/2016**

THAT this letter be received.

CARRIED

Overton/Bellanger VOT: 453/2016

That staff be directed to draft a letter in response indicating how lack of broadband access impacts economic and community development in Tahsis.

CARRIED

- 2 UBCM Regional Community to Community Forum RE: Completion of 2016/2017 (Spring) Community to Community Forum**

Overton/Bellanger VOT: 454/2016

THAT this letter be received.

CARRIED

- 3 **Mayor Leo Facio, Resort Municipality of Harrison Hot Springs Re: Short Term Rentals in the Tourism Accommodation Sector**
Overton/Bellanger VOT: 455/2016

THAT this letter be received.

CARRIED

- 4 **Councillor Murry Krause, UBCM President Re: Gas Tax Agreement Community Works Fund Payment**
Overton/ Bellanger VOT: 456/2016

THAT this letter be received.

CARRIED

M. New Business

- 1 **Landfill hours for Dec 24 and 31**
 - 2 **Village office and Public Works - early holiday closures**
 - 3 **Appointment of BDO Canada LLP to conduct the 2016 financial statement audit**
- Staff updated Council regarding the above items

N. Public Input #2

A member of the public upon inquiring was advised as to the status of the wind up of the Nootka Sound Economic Development Corporation.

Public Exclusion

Overton/ Bellanger: VOT 457/2016

THAT the meeting is closed to the public in accordance with section 90 (1)(g) of the Community Charter- litigation or potential litigation

CARRIED

Recess

Overton/Bellanger: VOT 458/2016

THAT the Regular Council meeting recess at 7:20p.m. to go into the in camera meeting.

CARRIED

Reconvene

Overton/Bellanger: VOT 465 /2016

THAT the Regular Council meeting reconvene.

CARRIED

Rise and Report

None

O. Adjournment

Overton/Bellanger: VOT 466/2016

THAT the Regular Council meeting adjourn at 7:34p.m.

CARRIED

Certified Correct this

3rd Day of January 2017



Chief Administrative Officer



FI

Minutes

Village of Tahsis

<u>Meeting</u>	Regular Council
<u>Date</u>	Tuesday November 15, 2016
<u>Time</u>	7:00 PM
<u>Place</u>	Municipal Hall - Council Chambers

Present Mayor Jude Schooner - Chair
 Councillor Brenda Overton
 Councillor Randy Taylor
 Councillor Kathy Bellanger
 Councillor Louis Van Solkema

Staff Mark Tatchell, Chief Administrative Officer
 Janet St-Denis, Assistant Financial Officer

Public 3 members of the public.

A. Call to Order

Mayor Schooner called the meeting to order at 7:00 p.m. and acknowledged and respected that we are upon Mowachaht/Muchalaht Traditional Territory.

B. Introduction of Late Items

- 1 Notice of 2017 Regular Council Meeting Dates under New Business as M3.
- 2 Nootka Sound Economic Development Corporation (NSEDC) Resolution under Business Arising as H4.

C. Approval of the Agenda

Overton/ Bellanger: VOT 418/2016

THAT the Agenda for the November 15, 2016 Regular Council meeting be adopted as amended to include the additional items M3 under New Business and H4 under Business Arising.

CARRIED

D. Petitions and Delegations

None.

E. Public Input # 1

A member of the public expressed their appreciation for everyone's efforts that went into the Remembrance Day Ceremony and lunch and for all the participants.

A member of the public raised a question regarding illegal dumping to which Council responded.

F. Adoption of the Minutes

1 Overton /Bellanger: VOT 419/2016

THAT the Regular Council Meeting Minutes from November 1, 2016 be adopted as presented.

CARRIED

G. Rise and Report

1 Lawyer retained to provide advice to the Village re: DL 625 Development.

Taylor/Overton VOT 414/2016

That Lui Carvello, LL.B., MCIP, RPP be retained on an as and when necessary basis to provide advice to the Village regarding this proposed development

CARRIED

2 NSEDC Annual General Meeting: Shareholder resolution to dissolve the corporation and appoint a liquidator and auditor.

Taylor/Overton: VOT 412/2016

THAT Council withdraw and replace resolution 390/2016 passed at its October 18, 2016 meeting with the following resolution:

THAT the Nootka Sound Economic Development Corporation be materially discontinued and/or dissolved.

THAT a liquidator be appointed to liquidate the company and distribute its assets effective the date of this resolution passed at this annual general meeting (October 22, 2016)

THAT Shelly Boates, CPA, CA of the Chartered Professional Accountants firm of Chan Nowosad Boates complete a financial statement audit and be appointed as liquidator.

CARRIED

**NSEDC and Village of Gold River litigation
Overton/Taylor VOT 413/2016**

"As the Shareholders and Directors of the Nootka Sound Economic Development Corporation have adopted resolutions to dissolve the Corporation and appoint a liquidator, the Village of Tahsis Council consents to the dismissal of the matter of:

The Corporation of the Village of Tahsis and The Corporation of the Village of Zeballos v. The Corporation of the Village of Gold River, Nootka Sound Economic Development Corporation, BDO Canada SRL, Huxham and Co., and MNP Ltd./ MNP Ltee. SCBC Action No 14 0933 Victoria Registry

with each party to bear their own costs. "

CARRIED

H. Business Arising

1 Update on WFP Projects

There was a brief discussion on the WFP projects. Council members noted they have received many positive comments from residents about the fence and the quality of construction by Nootka Sound Reforestation.

Mayor Schooner offered to send a thank you letter to Nootka Sound Reforestation Services.

Van Solkema/ Overton: VOT 420/2016

THAT this update on the WFP projects be received.

CARRIED

2 Pacific Salmon Treaty Community Forum Re: Report to Council

There was a brief discussion about the Forum along with some questions which staff addressed.

Van Solkema/ Bellanger: VOT 421/2016

THAT this report be received.

CARRIED

3

Comox Valley Regional District Re: Scavenging and Trespassing at Comox Strathcona waste management facilities.

Overton/ Taylor: VOT 422/2016

THAT this report be received.

CARRIED

- 4 **NSEDC Annual General Meeting: Shareholder resolution to dissolve the corporation and appoint a liquidator and auditor.**

Taylor/ Overton: VOT 423/2016

THAT Council withdraw and replace VOT 412/2016 passed at its November 1, 2016 meeting with the following resolution:

THAT the Nootka Sound Economic Development Corporation be materially discontinued and/ or dissolved.

THAT a liquidator be appointed to liquidate the company and distribute its assets and

THAT an auditor be appointed to conduct a financial statement audit of the Corporation

CARRIED

I. Unfinished Business

None.

J. Council Reports

Mayor Schooner (written report)

Good evening,

Since the last council meeting our community welcomed MLA Claire Trevena who met with council, visited the school and heard from concerned citizens at the senior's center. Claire fielded complaints from community members about Head Bay Road and issues surrounding health care and benefits.

The Emcon winter stakeholders meeting which included stakeholders such as MoTI (Ministry of Transportation and Infrastructure), owner/operators who drive the road frequently, WFP and BCAS, gave council a platform to address the lack of improvements on Head Bay Road this year. In reviewing the contract between the Province and Emcon, council and staff put forward some pertinent questions surrounding the avenue for assessing Emcon's performance and providing feedback from the village to the Ministry. Council is also seeking a better understanding of the capital and operational obligations by the MoTI to ensure proper road maintenance and safety. Council spoke clearly about the Head Bay FSR being an economic driver to the community and that the strong advocacy for improvements will not stop.

I did not attend the SRD (Strathcona Regional District) inaugural meeting due to illness, but did attend both the CSWM (Comox Strathcona Waste Management) and the CSRHD (Comox Strathcona Regional Hospital District) board meetings.

At the CSWM meeting the preliminary financial plan was presented. I have a hand-out here for council that demonstrates the escalating tax requisitions proposed. The Board requested a further breakdown addressing actual cost per household. Many factors that play into the tax requisition include the preparation of landfills for closures, capital cost improvements, and host agreements with Cumberland and Campbell River. (FYI: Village of Cumberland = \$3m lump sum payment for road improvements & an annual fee of \$300,000; Campbell River = \$1,045,000 lump sum payment for road improvements & an annual fee of \$50,000) Regardless the projected budget sees an increase of approximately tenfold from 2015 to 2018. As a director and as a mayor I have a hard time justifying such an escalation of taxation for the solid waste service to the taxpayers of our community and region. I will be seeking direction from council whether to support this proposed budget.

At the hospital board we received correspondence from other regional districts and municipalities regarding sharing in a tax requisition to cover costs of parking at the new facilities. The majority did not have an appetite for such a solution. We also were presented with an update on the progress of the hospitals and the state-of-art equipment going in them.

Remembrance Day was well attended and I would like to thank Dan Dahling for organizing the event. I would also like to take this opportunity to thank the Jr. Rangers, the veterans present, and Sharon Taporowski and the recreation center staff for all their work in organizing the wreaths. Also many thanks to the Tahsis Senior Society for the lovely get together after the ceremony.

Councillor Overton: (No report)

Councillor Van Solkema: (verbal report)

Councillor Van Solkema attended the EMCON stakeholders meeting held at the Village office on November 8, 2016.

Councillor Bellanger: (written report)

Good Evening Mayor and Council.

Well I was at the same meeting as all of you on November 7th with Claire Trevena and on the 8th with EMCON. I do have to say I'm glad we are still voicing our concerns about our road. I really don't think that fight will ever end as we do not have a highway but a road. It is our only road so we have to keep our voices loud. I seen on the weekend some more new faces looking at houses in the crescent. Hopefully this is a good sign. Also, for a small community it was nice to see the great turn out for our Remembrance Day ceremony and thank you Mayor Schooner for representing us well again with your speech. Also, thank you for the great lunch and goodies by the Senior's Center. Always nice to have the community get together and gab.

Councillor Taylor

No report.

Overton/ Van Solkema VOT: 424/2016

THAT the Council reports be received.

CARRIED

K. Bylaws

None.

L. Correspondence

1 Ubedam Theatre Re: Grant in Aid Application

Taylor/ Overton VOT: 425/2016

THAT the Grant in Aid Application be approved.

CARRIED

2

**Ministry of Community, Sport and Cultural Development and
Minister Responsible for Translink Re: Funding for Infrastructure**

Overton/ Bellanger VOT: 426/2016

THAT this letter be received.

CARRIED

3 **RCMP Re: UBCM Meeting in Victoria**

Overton/ Bellanger VOT: 427/2016

THAT this letter be received.

CARRIED

4 **Ministry of Jobs, Tourism and Skills Training and Minister Responsible
for Labour
Re: UBCM Meeting in Victoria**

Taylor / Overton VOT: 428/2016

THAT this letter be received.

CARRIED

5 **Claire Trevena, MLA North Island
Re: Two-tier pricing**

Staff was directed to prepare a letter to BC Utilities Commission
concurring with Claire Trevena's position.

Overton/ Taylor VOT: 429/2016

THAT this letter be received.

CARRIED

6 **25th Anniversary of Westview Marina**

Staff was directed to forward this letter to Sharon Taporowski for
Tahsis Days planning purposes.

Overton/ Taylor VOT: 430/2016

THAT this email be received.

CARRIED

M. New Business

1 Comox Valley Regional District

Re: Illegal Dumping Prevention Plan - Board Direction

Overton/ Bellanger VOT: 431/2016

THAT this report be received.

CARRIED

2

Association of Vancouver Island and Coastal Communities (AVICC)

Re: Resolutions Notice/ Request for Submissions, Call for Nominations for AVICC Executive Committee

Ideas for submission were generated (stream enhancement, roads, small remote community forums). Councillors encouraged to research their areas of interest further.

Overton/ Bellanger VOT: 432/2016

THAT this notice be received.

CARRIED

3 2017 Regular Council Meeting Dates

Overton/ Bellanger VOT: 433/2016

THAT the 2017 Regular Council Meeting Dates be adopted.

CARRIED

N. Public Input #2

Some Tahsis Day ideas were presented by the public. One member of the public noted that next year is the 225th anniversary of the meeting in Tahsis of Captain George Vancouver and Chief Maquinna. It was also suggested that the Tahsis Day theme be chosen much earlier than it has been in the past.

A member of the public suggested the topic "micro" communities as an possible area to research for AVICC submissions.

Public Exclusion

Taylor/ Bellanger: VOT 434/2016

THAT the meeting is closed to the public in accordance with section 90 (1)(c) of the Community Charter- labour relations or other employee relations.

CARRIED

Recess

Overton/Bellanger: VOT 435/2016

THAT the Regular Council meeting recess at 7:50 p.m. to go into the in camera meeting.

CARRIED

Reconvene

Overton/Taylor: VOT 439/2016

THAT the Regular Council meeting reconvene.

Rise and Report

None.

O. Adjournment

Overton/Bellanger: VOT 440/2016

THAT the Regular Council meeting adjourn at 8:35 p.m.

Certified Correct this

6th Day of December 2016



Chief Administrative Officer



F2

Minutes

Village of Tahsis

Meeting **Committee of the Whole**
Date **Monday November 21, 2016**
Time **10:30 a.m.**
Place **Municipal Hall - Council Chambers**

Present Mayor Jude Schooner - Chair
 Councillor Louis Van Solkema
 Councillor Brenda Overton
 Councillor Kathy Bellanger
 Councillor Randy Taylor

Staff Mark Tatchell, Chief Administrative Officer
 Amit Sharma, Deputy Chief Finance Officer

Call to Order

Mayor Schooner called the meeting to order at 10:30 a.m. and acknowledged and respected that we are upon Mowachaht/Muchalaht Traditional Territory.

Introduction of Late Items

None.

Approval of the Agenda

Overton: COW 46/2016

THAT the Agenda for the Committee of the Whole meeting be adopted as presented.

CARRIED

New Business

1 **2016 Financial Plan Update and Year -end Forecast**

Staff presented a status report on the 2016 Financial Plan including a year-end forecast with variances noted and responded to questions and feedback from members of Council.

Overton: COW 47/2016

THAT the 2016-2020 Financial Plan update report be received.

CARRIED

Adjournment

Overton: COW 48/2016

THAT the meeting adjourn at 11:30 a.m.

CARRIED

Certified correct this
6th Day of December, 2016



Corporate Officer



F3

Minutes

Village of Tahsis

Meeting	Special Council Meeting
Date	Tuesday November 22, 2016
Time	10:30 a.m.
Place	Municipal Hall - Council Chambers

Present

Mayor Jude Schooner - Chair
 Councillor Randy Taylor
 Councillor Brenda Overton
 Councillor Louis Van Solkema
 Councillor Kathy Bellanger

Staff

Janet StDenis, Finance Assistant

Public

0 Members of the public.

Call to Order

Mayor Schooner called the meeting to order at 10:30 a.m. and acknowledged and respected that we are upon Mowachaht/Muchalaht Traditional Territory.

Introduction of Late Items

None

Approval of the Agenda

Overton/Bellanger: VOT 441/2016

THAT the Agenda for the November 22, 2016 Special Council meeting be adopted as presented.

CARRIED

Business Arising

H Clean Water Wastewater Fund resolution

Van Solkema/ Overton: VOT 442/2016

"THAT VoT Resolution 406/2016 be withdrawn and replaced with:

THAT staff submit an application for grant funding application for the "Community Water Conservation Project" (water meters) and "Wastewater System Investigation and Condition Assessment Project" under Clean Water Wastewater Fund. The Village is committed to contribute its share of the eligible project costs and all ineligible costs. The Village of Tahsis supports proceeding with both projects.

THAT the full scope of these projects would not otherwise have been undertaken in fiscal years 2017-17 or 2017-18."

CARRIED

M New Business

1 CMESS Parent Advisory Committee, Grant-in-Aid

Overton/Taylor: VOT 443/2016

THAT the Grant-in-Aid application be received.

CARRIED

Overton/Van Solkema: VOT 444/2016

THAT the Grant-in-aid application for CMESS PAC be approved according to Village policy.

CARRIED

2 Community members assisting the Knights of Columbus, Grant-in Aid

Overton/Taylor: VOT 445/2016

THAT the Grant-in-Aid application be received.

CARRIED

Overton/Taylor: VOT 446/2016

THAT the Grant-in-aid application be approved according to Village policy.

CARRIED

O. Adjournment

Overton/Bellanger: VOT 447/2016

THAT the meeting be adjourned at 10:34 a.m.

CARRIED

Certified Correct this
22nd Day of November, 2016

A handwritten signature in grey ink, consisting of a large, sweeping initial 'L' followed by a horizontal stroke.

Chief Administrative Officer

L1

Claire Trevena, MLA
(North Island)
Victoria Office:
Parliament Buildings
Victoria BC V8V 1X4

Community Office:
908 Island Highway
Campbell River BC V9W 2C3
Telephone: 250 287-5100
Facsimile: 250 287-5105
Toll-Free: 1 866 387-5100



Province of
British Columbia
Legislative Assembly



Claire Trevena, MLA
(North Island)

8th November, 2016

Mayor Jude Schooner,
Village Of Tahsis
Box 219
Tahsis B.C. V0P 1X0

~~Dear Mayor Schooner,~~
Jude
Dear Mayor Schooner,

In my continued campaign to ensure that households and businesses across the North Island have access to true high speed, broadband internet I am putting together a profile of the constituency for government and the large internet providers.

I hope that having a constituency wide business case will assist in persuading both Ministers and corporations for the need for 21st century level of connectivity.

I would be very appreciative of your assistance in this matter and wondered if you could share with me your experiences with the lack of access.

In particular I am interested in:

- The impact on individual business in your community – both existing and potential. For instance, what are the daily struggles businesses face by not having the speedy connection? Have new businesses have mentioned connectivity in their decision to either come, or not come, to your community?
- The impact on education – both in the classroom, for homework and for distance learning. Do your students have equity of access compared with those in the urban centres; how much reliance is there on connectivity for out of school projects? Are problems with connectivity affecting educational outcomes? How many people are doing, or have given up because of internet access, distance education?
- The impact on quality of life. Are people choosing to leave or choosing not to settle in community because of problems with connectivity? Are people losing access to benefits and programmes because of inability to connect?
- The impact on tourism. Are there any quantative reports on whether connectivity plays into tourists choosing to come or not come to the North Island; have there been anecdotal reports?

I know that you are very busy but would very much appreciate if you could help in any way that you can.

I look forward to hearing from you.

Yours sincerely,

Claire Trevena, MLA
North Island

12



FIRST NATIONS SUMMIT

Regional Community to Community Forum

Administration provided by UBCM and First Nations Summit

Funding provided by the Ministry of Community, Sport & Cultural Development

Please direct all correspondence to:

Local Government House
525 Government Street
Victoria, BC, V8V 0A8

E-mail: lgps@ubcm.ca
Phone: (250) 356-2947

November 10, 2016

Mayor Schooner and Council
Village of Tahsis
Box 219
Tahsis, BC, V0P 1X0

RE: Completion of 2016/17 (Spring) Community to Community Forum

Dear Mayor and Council,

Thank you for submitting the final report and financial summary for the Village of Tahsis' Community to Community Forum event held October 5, 2016.

It is clear the event achieved the goals of the Regional Community to Community Forum Program and the objectives of the participants, including the Mowachaht/Muchalaht First Nation.

The final report notes a total eligible expenditure of \$2,053.14. Based on this, a cheque in the amount of \$1,026.57 will be issued shortly under separate cover.

As no previous payments have been made, this cheque represents final payment of the grant and is based on 50% of the eligible expenditures.

On behalf of the Union of BC Municipalities and the First Nations Summit, I would like to congratulate the Village of Tahsis on the success of your event and hope that you will consider applying under this program again in the future.

Sincerely,

Danyta Welch
Policy & Programs Officer

cc: *Janet St. Denis, Finance Assistant, Village of Tahsis*

HARRISON HOT SPRINGS

No town to be Rejoiced

23

November 28, 2016

File: 0400-20

The Honourable Peter Fassbender
Minister of Community, Sport and Cultural Development
Minister Responsible for Translink
PO BOX 9056, STN PROV GOVT
Victoria, BC V8W 9E2

Dear Minister Fassbender:

Subject: Short Term Rentals in the Tourism Accommodation Sector

Our Council appreciates that the Province is giving serious consideration to the 'sharing economy' in BC. We applaud the focus that your Ministry is bringing to these issues and to the impacts to communities arising from this new economy.

In Harrison Hot Springs, short term rentals within the tourism accommodation sector are of particular concern. This growing commercial activity within residential areas is problematic in terms of traffic, noise and security. While we work to amend our zoning regulations to recognise this activity, we ask that the Province also recognise the commercial nature of this new tourism accommodation sector through the sales tax system. These rental units represent direct competition with established hotels, motels and inns, which are properly regulated in terms of health & safety, zoning and taxation. We are particularly concerned that these units are not recognised as public accommodation for the purposes of fire protection requirements.

What we are seeing here in Harrison is a growing and lucrative commercial economy which is operating outside the established Provincial Sales Tax system, including the Municipal Regional District Tax (MRDT) which funds tourism marketing locally and on a provincial level. The best way to address this is to rescind Section 78(1)(b) of BC's PST Refund and Exemption Regulation, which exempts accommodation providers with fewer than 4 units of accommodation.

Short term rentals are not the bed & breakfasts of yesteryear, instead they are part of a growing economy which is operating outside of appropriate regulation and taxation. We look forward to your response to this issue of growing concern.

Yours truly,


Mayor Leo Facio

cc: Honourable Michael de Jong, Q.C., Minister of Finance
Mr. Laurie Throness, MLA Chilliwack-Hope
UBCM Member Municipalities
Tourism Harrison
Danny Crowell, General Manager, Harrison Hot Springs Resort & Spa

Municipal Office: P.O. Box 160, 495 Hot Springs Road, Harrison Hot Springs, BC V0M 1K0
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T 604 796 2171 F 604 796 2192



November 18, 2016

Mayor Judith Schooner
Village of Tahsis
Box 219
Tahsis, BC V0P 1X0

Dear Mayor Schooner:

RE: GAS TAX AGREEMENT COMMUNITY WORKS FUND PAYMENT

I am pleased to advise that UBCM is in the process of distributing the second Community Works Fund (CWF) payments for fiscal 2016/2017. An electronic transfer of \$32,915.17 is expected to occur within the next 30 days. These payments are made in accordance with the payment schedule set out in your CWF Agreement with UBCM (see section 4 of your Agreement).

CWF is made available to eligible local governments by the Government of Canada pursuant to the Administrative Agreement on the Federal Gas Tax Fund in British Columbia. Funding under the program may be directed to local priorities that fall within one of the eligible project categories.

Further details regarding use of CWF and project eligibility are outlined in your CWF Agreement, and details on the Renewed Gas Tax Agreement can be found on our website at www.ubcm.ca.

For further information, please contact Gas Tax Program Services by e-mail at gastax@ubcm.ca or by phone at 250-356-5134.

Sincerely,

Councillor Murry Krause
UBCM President

PC: Amit Sharma, Deputy Chief Financial Officer