

Comox Strathcona Waste Management Waste Disposal Application



INSTRUCTIONS:

For the disposal of gypsum (drywall) and/or controlled waste at the Comox Valley or Campbell River waste management centres.

Gypsum (drywall)

Gypsum (drywall) contaminated with asbestos will NOT be accepted at the Comox Valley and Campbell River waste management centres. The following provides instructions for the categories of gypsum (drywall) that are accepted at the waste management centres:

New Construction Gypsum (Drywall)

****No pre-approval or appointment required**

1. Complete the waste disposal application form attached;
2. Bring the completed form and material for onsite verification of date stamp (must be on the gypsum (drywall) material that is being disposed of at the waste management centre).

Note: No appointment is required to dispose of gypsum (drywall) that is free of asbestos and is accompanied by a waste disposal application form. The application form and material (free of asbestos) can be brought to the waste management centres during regular operational hours. Hours of operation are daily from 8:30 a.m.-5:30 p.m. (except closed Christmas Day and New Years' Day).

Renovation/Demolition Gypsum (drywall)

**** Pre-approval is required**

1. If verification of gypsum (drywall) is post-1990 or the gypsum does not have compound mud, you are not required to proceed to the next step. Refer to "New Construction Gypsum (drywall)" instructions above.
2. For pre1990 gypsum (drywall), proceed with the following step(s);
 - a. Complete the waste disposal application form attached;
 - b. Have the gypsum (drywall) containing compound mud tested for asbestos (residents or contractors should provide a project hazardous assessment report, as per Worksafe BC Guidelines Part 20 – Demolition). **Note:** a list of contactors is available on our website or by contacting the CVRD at 250-334-6016;
 - c. Attach your supporting documentation and submit the waste disposal application form and above mentioned documentation to CVRD for approval (contact information is listed below). Disposal of gypsum (drywall) containing compound mud must be within 90 days of receiving analytical report from certified laboratory (analytical data received as part of a home inspection will be accepted without a time restriction);
 - d. Disposal of pre-1990 gypsum (drywall) that does not contain compound mud will be accepted without the asbestos analytical testing report. A waste disposal application is still required to be completed.

Controlled Waste

**** Pre-Approval and appointment is required**

1. Controlled waste will NOT be accepted without an approved CVRD waste disposal application form.
2. Application for approval to dispose of large dead animals, emergency/disaster debris waste and other types of controlled waste (**for definitions, please see the CVRD fees and charges bylaw no. 170 www.cswm.ca/fees**) at the Comox Valley or Campbell River waste management centres must be submitted to the CVRD by the company or individual generating the waste. Evaluation of the application by CVRD staff may take 2-4 business days:
3. Each load discharged at the landfill must be accompanied by:
 - a. A copy of the waste disposal application form approved by an authorized CVRD representative;
 - b. Analytical data showing the load is free from hazardous materials (if applicable).
4. Once the waste disposal application form is approved by the CVRD, an appointment to dispose of the waste can be made by calling 250-336-6083.

A minimum of 48- hour notice is generally required prior to delivery of the controlled waste to the waste management centre landfill. For larger volumes of controlled waste, 48 hours' notice is required for site preparation.

Additional copies of the application form are available by contacting:

E-mail: cswm@comoxvalleyrd.ca Website: www.cswm.ca
Fax: 250-334-4358

For all inquiries, please contact the CSWM service at 250-334-6016.

Completed forms for pre-1990 gypsum (drywall) and controlled waste can be faxed, emailed or mailed

Mail: Attention: waste disposal application
Comox Valley Regional District
600 Comox Road
Courtenay, BC V9N 3P6

Comox Strathcona Waste Management Waste Disposal (WD) Application

Name of contact person: _____

Company name (if applicable): _____

Address: _____ City: _____

Prov.: _____ Postal Code: _____ Phone: _____

Email: _____ Fax: _____

Preferred method of contact: Choose an item.

Waste generator (if applicable): _____ Same as applicant

Origin of waste (address/location): _____

City: _____ Phone: _____

Email: _____ Fax: _____

** Material Information **

**For new construction or gypsum without mud compound, you are only required to complete numbers 1-5 below
Contractors that are arriving with multiple loads of new construction gypsum (drywall) are only required to fill out one
application form per construction project.**

- 1) New Construction Demolition Pre-1990 gypsum without mud compound
- 2) Do you have a building permit number? Yes No BP# _____ (if applicable)
- 3) Description of waste: _____ Vehicle plate # _____
- 4) Frequency of disposal: _____
- 5) First Day of disposal: _____ Last day of disposal: _____
- 6) What is the approximate age of the material: _____ Unknown
- 7) Has a hazardous materials assessment been completed? Yes No
- 8) Has a notice of project been filed with WorkSafeBC? Yes No

If you have answered "yes" to #7 or #8, please ensure that a copy of all required documentation is attached to this application prior to submitting to the CVRD for approval.

Contaminants (if applicable): _____

GENERATORS DECLARATION:

I certify that the waste to be disposed is fully and accurately described above and is, to the best of my knowledge, suitable for disposal at the waste management centres.

Signature: _____ Date: _____

** Please ensure that any analytical assessments or Material Safety Data Sheets (MSDS) are stapled to this application. Analytical assessments must show the material brought to the waste management centres is free from any hazardous waste or asbestos contamination. Supporting documentation must be within 90 days of disposal or otherwise approved by a manager. If your documentation is not attached there may be further delays in processing your application.

<p><u>For internal use only:</u></p> <p>Date WD Application received was: _____</p> <p>Application complete: Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Notes/ documents enclosed: _____ _____ _____ _____</p>	<p>Application complete: <input type="checkbox"/></p> <p>Analytical data required: Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Approved: Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Date approved: _____</p> <p>Approved by: _____</p> <p>Applicant advised of decision: <input type="checkbox"/></p> <p>Copy forwarded to waste management centre: <input type="checkbox"/></p>
<p>Gypsum (drywall) age: _____</p> <p>On-site date stamp verification: <input type="checkbox"/></p>	<p>Appointment date for disposal: _____</p>