



Minutes

<u>Meeting</u>	Special Council Meeting
<u>Date</u>	29-May-17
<u>Time</u>	10:30 AM
<u>Place</u>	Municipal Hall - Council Chambers

Present Mayor Jude Schooner
Councillor Brenda Overton
Councillor Louis Van Solkema
Councillor Kathy Bellanger
Councillor Randy Taylor

Staff Mark Tatchell, Chief Administrative Officer

Public None.

A. Call to Order

Mayor Schooner called the meeting to order at 10:35 a.m. and acknowledged and respected that we are upon Mowachaht/ Muchalaht Traditional Territory.

B. Introduction of Late Items

No late items

C. Approval of the Agenda

Overton/ Taylor: VOT 215/2017

THAT the Agenda for the May 29, 2017 Special Council meeting be adopted as presented.

CARRIED

F. Adoption of the Minutes

None.

H. Business Arising

None

J. Council Reports

None.

K. Bylaws

- 1 Tax Rate Bylaw No. 593, 2017 (Repeal and Replace Tax Rate Bylaw 592, 2017)**

Re: First Reading

Overton/Bellanger VOT 216/2017

THAT Tax Rate Bylaw no. 593, 2017 be introduced and receive a first reading.

CARRIED

Re: Second Reading

Overton/Bellanger VOT 217/2017

THAT Tax Rate Bylaw no. 593, 2017 receive a second reading.

CARRIED

Re: Third Reading

Overton/Bellanger VOT 218/2017

THAT Tax Rate Bylaw no. 593, 2017 receive a third reading.

CARRIED

M. New Business

Report to Council Re: Strategic Priorities Fund (Gas Tax Fund) Grant Application

Overton/Taylor VOT 219/2017

THAT this Report to Council be received

CARRIED

Overton/Taylor VOT 220/2017

THAT Council approve submitting the Road Works Replacement Project and Recreation Centre Building Envelope Replacement to the Capital Infrastructure Project Stream and the Official Community Plan Renewal to the Capacity Building Stream (as per the cost estimates and project descriptions included in the Report to Council) under the 2017 Strategic Priorities Fund.

CARRIED

Rise and Report


None.

O. Adjournment

Overton/Bellanger: VOT 221/2017

THAT the Special Council meeting adjourn at 10:47 a.m.

CARRIED



Certified Correct this

6 Day of June 2017



K1

VILLAGE OF TAHISIS

BYLAW No. 593, 2017

BEING A BYLAW TO REPEAL AND REPLACE THE VILLAGE OF TAHISIS TAX RATE BYLAW NO.592, 2017.

WHEREAS it is deemed to be in the public interest to repeal and replace the Village of Tahsis Tax Rate Bylaw No. 592 regarding the mill rates for certain property classes.

The Council of the Village of Tahsis, in open meeting assembled, enacts as follows:

1. The following rates are hereby imposed and levied for the year 2017:
 - a. For all lawful general and debt servicing purposes of the municipality on the value of land and improvements taxable for general municipal purposes, rates appearing in column "A" of Schedule "A" attached hereto and forming part of this Bylaw.
 - b. For Library requisition purposes of the Municipality on the assessed value of land and improvements taxable for municipal purposes, rates appearing in column "B" of Schedule "A" attached hereto and forming a part of this Bylaw.
 - c. For Regional District Services: Administration, Feasibility Studies, Non-Part 24 Planning and 911 Services on the value of land and improvements taxable for municipal purposes, rates appearing in Column "C" of Schedule "A" attached hereto and forming a part of this Bylaw;
 - d. For Regional District Services: General Government Administration, Emergency Services, on the value of land and improvements taxable for regional hospital district purposes, rates appearing in Column "D" of Schedule "A" attached hereto and forming a part of this Bylaw;
 - e. For Comox Valley Regional District Services: Waste Management on the value of land and improvements taxable for municipal purposes, rates appearing in Column "E" of Schedule "A" attached hereto and forming a part of this Bylaw;
 - f. For Comox-Strathcona Regional Hospital District purposes on the value of land and improvements taxable for regional hospital district purposes, rates appearing in Column "F" of Schedule "A" attached hereto and forming a part of this Bylaw;
2. The Collector of the Village of Tahsis shall add to the unpaid taxes of the current year, for each parcel of land and its improvements of the property tax roll, 10% of the amount of the current year taxes which remain unpaid after July 4, 2017 and the said unpaid taxes together with the amount added as aforesaid shall be taxes of the current year due on such land and its improvements.

Tax Rates Bylaw No. 593, 2017

Schedule "A"

The following rates shall apply on each thousand dollars of the assessed value of land and improvements.

Property Class	A General Municipal	B Vancouver Island Library	C Strathcona Regional District on General Assessment	D Strathcona Regional District on Hospital Assessment	E Comox Regional Solid Waste	F Comox Regional Hospital
1 Residential	16.0403	0.2804	0.0875	0.1321	0.1585	0.7581
2 Utilities	88.2217	1.5422	0.4813	0.4625	0.8719	2.6534
5 Light Industry	176.4433	3.0844	0.9627	0.4493	1.7438	2.5776
6 Business/Other	36.8927	0.6449	0.2013	0.3237	0.3646	1.8574
7 Managed Forest Land	141.1546	2.4675	0.7701	0.3964	1.3951	2.2743
8 Recreation/Non-Profit	20.8524	0.3645	0.1138	0.1321	0.2061	0.7581

2 Report to Council Re: Federal Gas Tax Fund and Strategic Priorities Fund proposed projects.

Moved, seconded by Councillors _____ that this report to Council be received.

Moved, seconded by Councillors _____ **THAT**

O. Adjournment

Moved, seconded by Councillors _____ **THAT** the meeting be adjourned at ____ a.m.

M1

VILLAGE OF TAHSIS

Report to Council

To: Mayor and Council

From: Chief Administrative Officer

Date: May 25, 2017

Re: Strategic Priorities Fund (Gas Tax Fund) Grant Applications

PURPOSE OF REPORT:

To seek Council approval of 3 grant applications under the above referenced fund.

OPTIONS/ALTERNATIVES

1. Approve submitting the 3 applications as described below.
2. Direct staff to prepare and submit different proposals
3. Do not proceed with the grant applications

BACKGROUND:

At its May 2nd Regular Council meeting, Council passed a resolution in support of proceeding with three grant applications under the above referenced fund's two streams -- capital infrastructure and capacity building. (The previous Report to Council on the grant program and the proposed applications is appended to this report for Council's information.)

DISCUSSION:

Staff with the assistance of a consultant (Lisa Kristiansen) are preparing the grant applications to meet the June 1 deadline.

The three projects and estimated costs are as follows:

Capital Infrastructure Project Stream

1. **Road Works Replacement Project**

This project consists of 3 sub-projects to replace roads and the associated water and sewer lines on Rugged Mountain Road (760 m), S. Maquinna (between Nootka and Nicolaye) and Alpine View (the remaining section from the 2009 project).

The project entails replacing storm sewers, manholes, catch basins, headwalls, storm services, sanitary sewer lines, sanitary cleanouts, sanitary services, watermains, valves, hydrants and water services as well as roads and sidewalks.

Cost estimate (from 2017 Capital Plan which updated McElhanney 2009 Capital Works Study): \$2,590,000

(NB: This cost estimate may be slightly revised as McElhanney reviews the projects and updates component costs.)

2. Recreation Centre Building Envelope Replacement

This project involves replacing the entire exterior wall system (approximately 11,000 sq feet) with fibre cement siding (hardy board) over rain screen air gap, replacing gutters, soffits, gutters and fascia.

Cost estimate: \$296,498

Capacity Building Stream

3. Official Community Plan Renewal

This project involves updating the 2010 OCP to better address the evolving economic trends and land use designations to better position the Village on the regulatory continuum thus promoting positive and sustainable investment.

Cost estimate: \$50,000

POLICY/LEGISLATIVE REQUIREMENTS:

These projects have previously been endorsed by Council but not the cost estimates.

FINANCIAL IMPLICATIONS:

Grants under this program can fund up to 100% of eligible costs of an eligible project up to maximum of \$6m.

There is approximately \$180m in funding available for this intake, depending on the quality of applications. Approximately 5% of the funding is reserved for projects in the capacity building stream.

UICBM, which administers the program, encourages all eligible Local Governments to apply for this funding intake.

RECOMMENDATION:

Option 1

Respectfully submitted:



Name

M2

VILLAGE OF TAHSIS

Report to Council

To: Mayor and Council
From: Chief Administrative Officer
Date: April 27, 2017
Re: Federal Gas Tax Fund and Strategic Priorities Fund proposed projects

PURPOSE OF REPORT:

To seek Council approval for capital infrastructure and capacity building projects for inclusion in the Village's grant application under the above referenced funds.

OPTIONS / ALTERNATIVES

1. Approve the two capital infrastructure projects (road improvement project and recreation centre upgrade) and one capacity building project (update official community plan) for inclusion in the Federal Gas Tax Fund and Strategic Priorities Fund;
2. Direct staff to identify alternative projects for consideration and approval;
3. Do not proceed with grant applications to these Funds.

BACKGROUND:

In March 2017, UBCM announced a new round of funding under the Strategic Priorities Fund ("SPF") for local governments outside of the Greater Vancouver Regional District.

The SPF provides grant funding of up to 100% of eligible capital costs for local government infrastructure projects that are larger in scale, regional in impact or innovative and support the national objectives of productivity and economic growth, a clean environment and strong cities and communities. The SPF program also provides grant funding for local government capacity building projects, including asset management, long term infrastructure planning sustainability planning that support the national objectives and are large, regional or innovative.

UBCM is encouraging all eligible local governments to apply for funding under this program.

The capital infrastructure project categories are:

- Public transit
- Local roads, bridges and active transportation (includes new and rehabilitation of roads)
- Solid waste
- Community energy infrastructure
- Drinking water

- Wastewater
- Disaster mitigation
- Recreational infrastructure (includes recreation centres)
- Tourism infrastructure
- Brownfield redevelopment
- Local and regional airports
- Short-sea shipping
- Short-line rail
- Highways
- Broadband connectivity
- Culture infrastructure
- Sport infrastructure

The capacity building project categories are:

- Asset management planning
- Integrated community sustainability planning (includes official community plans)
- Long-term infrastructure planning

Based on the 2017-2021 capital plan approved by Council, it is proposed that Tahsis apply for funding the following two capital projects:

1. Comprehensive road improvement project (Alpine View [continuation of 2009 project], Rugged Mountain Road re-stabilization and S. Maquinna [road and water leak repair/replacement]); and
2. Recreation Centre exterior wall replacement

And the following capacity building project:

1. Update Village of Tahsis Official Community Plan

The above projects are eligible based on the examples provided in the grant application material. UBCM staff have also confirmed that the above projects are eligible for funding.

Staff working with Kristiansen and Associates are preparing the application including cost estimates. The deadline is June 1, 2017. Council will have an opportunity to review for approval before May 29th so that staff can make any adjustments prior to the June 1st deadline.

POLICY/LEGISLATIVE REQUIREMENTS:

The capital projects are consistent with the 2017-2021 capital plan. The capacity building project (update OCP) has not been formally proposed by Council but has been identified by some members of Council, including the Mayor, as a need.

FINANCIAL IMPLICATIONS:

If the capital projects are approved for 100% funding, this would potentially eliminate the need for the Village to borrow funds in 2020 or 2021 to fulfill its capital plan commitments. The capacity building project is less costly but would save the Village up to \$50,000 in updating its OCP.

RECOMMENDATION:

Option 1

Respectfully submitted:

A handwritten signature in dark ink, consisting of a series of connected loops and strokes, positioned above a horizontal line.

Name