



Minutes

Village of Tahsis

Meeting	Special Council Meeting
Date	Monday August 22, 2016
Time	10:30 a.m.
Place	Municipal Hall - Council Chambers

Present Mayor Jude Schooner - Chair
Councillor Randy Taylor
Councillor Brenda Overton

Regrets Councillor Louis Van Solkema
Councillor Kathy Bellanger

Staff Mark Tatchell, Chief Administrative Officer

Public 0 Members of the public.

Call to Order

Mayor Schooner called the meeting to order at 10:30 a.m. and acknowledged and respected that we are upon Mowachaht/Muchalaht Traditional Territory.

Introduction of Late Items

None

Approval of the Agenda

Overton/Taylor: VOT 297/2016

THAT the Agenda for the August 22, 2016 Special Council meeting be adopted as presented.

CARRIED

New Business

1 **Tahsis Salmon Enhancement Society Grant-in-Aid: Report to Council**

Overton/Taylor: VOT 298/2016

THAT the Report to council be received.

CARRIED

Overton/Taylor: VOT 299/2016

THAT the Grant-in-aid application be approved.

CARRIED

Public Exclusion

Taylor/ Overton: VOT 300/2016

THAT the meeting be closed to the public in accordance with section 90 (1)(g) of the Community Charter- litigation or potential litigation affecting the municipality.

CARRIED

Recess:

Taylor/ Overton: VOT 301/2016

THAT the Special Council Meeting recess to go into the In-Camera meeting.

CARRIED

Reconvene:

Overton/ Taylor: VOT 306/2016

THAT the Special Council Meeting reconvene at 10:40 a.m.

CARRIED

O. Adjournment

Overton/Taylor: VOT 307/2016

THAT the meeting be adjourned at 10:40 a.m.

CARRIED

**Certified Correct this
6th Day of September/ 2016**



Chief Administrative Officer

VILLAGE OF TAHSIS

Report to Council

To: Mayor and Council
From: Chief Administrative Officer
Date: August 15, 2016
Re: Tahsis Salmon Enhancement Society Grant-in-Aid

PURPOSE OF REPORT:

To seek Council approval of the Grant-in-Aid application from the Tahsis Salmon Enhancement Society ("the Society") for the Annual Salmon Enhancement Derby Awards Dinner.

OPTIONS/ALTERNATIVES

1. Approve the grant-in-aid application
2. Approve the application with amendments
3. Do not approve the application

BACKGROUND:

The Annual Salmon Enhancement Derby is a major annual event in Tahsis which raises thousands of dollars each year to support the operation of the volunteer-run salmon hatchery. The Awards Dinner marks the end of the Derby.

DISCUSSION:

The Society is applying to use the Rec Centre gym and kitchen area from August 25 to August 27 for the Awards Dinner.

The Lions Club will be hosting the cash bar and will have a Special Occasion Licence for the event. A temporary food permit has been issued by Island Health. Westview Marina's 3rd party liability insurance will cover this event. Westview has provided to the Village copies of their insurance policy.

POLICY/LEGISLATIVE REQUIREMENTS:

The Grant-in-Aid Guidelines are attached for Council's information.

FINANCIAL IMPLICATIONS:

The approximate cost estimate of the revenue the Village would forego if this application is approved is set out in the table here:

Room rental	60 hrs @ \$5/hr	\$300.00
Plates	\$2.80/doz x 10 doz	\$28.00
Cutlery	2.15/doz x 10 doz	\$21.50
Tables	15 tables x \$5/table	\$75
Total		\$424.50

RECOMMENDATION:

Option 1.

Proposed resolution: "That Council approve the Grant-in-Aid application from the Tahsis Salmon Enhancement Society"

Respectfully submitted:



Mark Tatchell
Chief Administrative Officer



VILLAGE OF TAHSIS

GRANT-IN-AID PROGRAM GUIDELINES

Submit Applications to: **Village of Tahsis**
977 South Maquinna Drive
Tahsis, BC
V0P 1X0

-----GUIDELINES-----

1. Organization
 - Group must be non-profit
 - Group need not be a registered society
 - Group must be based in Tahsis with the programs benefiting primarily Tahsis residents
 - Group may only submit one application per year

2. Program/Activity/Event
 - Is available for both capital and operating expenses
 - Must enhance the well being of our community
 - Must promote volunteerism
 - Must not duplicate services that fall within the mandate of a senior level of government
 - Must not be a part of a Provincial or National fund raising campaign

3. Program/Activity/Event Categories
 - a) SEED GRANTS: For groups in their formative stages of development. Grant shall not exceed 50% of the established costs and is available only once for this purpose.

- b) SPECIAL PROJECTS: For groups staging a special event or activity. Grant shall not exceed 50% of the established cost.
 - c) SPECIAL CAPITAL EXPENDITURE: For groups to purchase necessary capital items. Grants shall not exceed 25% of the capital cost. Groups may include in kind contributions of labour and material to support their 75% matching support.
 - d) ONGOING OPERATING COSTS: up to 100% of annual costs to partner with organization in providing support to community.
 - e) IN KIND SUPPORT: Provides Village services and facilities to groups in lieu of direct funding
4. Applications must be fully completed. Incomplete applications will be rejected. The submission must address all requests outlined in the Village's application form

5. Accountability

For financial grants, within 12 months of award notification, a full accounting of expenditures relating to the grant-in-aid must be submitted to the Village office. Any grant funds unused for the intended purpose must be returned to the Village. Failure of a group to justify expenditures will disqualify any future consideration for a grant-in-aid. The Village may take additional action it deems appropriate to reclaim unused funding or to reclaim funding that was not used as requested and approved in the grant-in-aid application.

It should be noted that Council reserves the right to accept or reject any applications as is deemed appropriate in meeting the best interests of the community. As applications usually exceed the grant-in-aid funding that is available, not all groups who submit complete applications may be able to be funded.

Application requests for programs that will have been completed before the grants are awarded will normally not be considered except for extra-ordinary circumstances and solely at the discretion of Council.

Questions regarding the grant-in-aid policy and guidelines can be directed to the Village office at (250)934-6344.

Tahsis Salmon Enhancement Society
P.O. Box 357
Tahsis, B.C. VOP-1X0
August 15, 2016

Village of Tahsis
P.O. Box 219
Tahsis, B.C.
VOP-1X0

Attention: Mark Tatchell

It is that time of year again and the Tahsis Salmon Enhancement Society will be hosting the Awards dinner for the Annual Salmon Enhancement Derby.

We are asking permission once again to use the Tahsis Recreation Centre to host this event. Everything will be the same as years past. We would like to start set up (drop everything off) in the afternoon of Thursday August 25. Actual set up Friday morning August 26 – tables etc. Awards Banquet starting at 4pm Saturday going no later than 10pm. The Lions Club will be hosting the cash bar and has all the required permits. We have a temporary food license and the Rec Centre will be covered by Westview Marina's insurance. Copies of all permits will be provided prior to the event.

We thank you in advance for your consideration. If you have any questions and / or concerns please do not hesitate to contact myself or Cathy Falavolito.

Sincerely,



Frank Collins

President

Tahsis Salmon Enhancement Society